

**RESOLUTION 02042020**

**A RESOLUTION  
TO APPROVE DESTRUCTION OF VERBATIM RECORDS OF  
CLOSED SESSION MEETINGS**

**WHEREAS**, pursuant to the Open Meetings Act (the “Act”), 5 ILCS 120/1 *et seq.*, the Township Supervisor and Board of Trustees (collectively, the “Township Board”) must keep written minutes of all their meetings, whether open or closed; and

**WHEREAS**, the Act requires the Township Board to keep a verbatim record of all their closed meetings in the form of an audio or video recording, and the Township Clerk as kept such records as required by the Act; and

**WHEREAS**, the Act provides that the verbatim record of a closed meeting may be destroyed no less than eighteen (18) months after the completion of the meeting recorded, but only after: (1) the Township Board approves the destruction of a particular recording; and (2) the Township Board approves minutes of the closed meeting that meet the requirements of the Act; and

**WHEREAS**, no less than eighteen (18) months have passed after the completion of the closed session meetings identified in the schedule of closed session meetings attached hereto Exhibit A; and

**WHEREAS**, the Township Board has approved minutes of the closed session meetings identified in the schedule of closed session meetings attached hereto Exhibit A that meet the requirements of the Act; and

**WHEREAS**, the Township Board has determined that the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto Exhibit A are authorized for destruction in accordance with the Act; and

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE: INCORPORATION OF RECITALS.** The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

**SECTION TWO: APPROVAL.** The destruction of the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A is hereby approved, and the Township Clerk is authorized and directed to destroy the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A within seven (7) days following the approval of this Resolution.

**SECTION THREE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FOUR: REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE: Supervisor McGuire and Trustees Beattie, Essick, Martinez, and Moinuddin

AYES: *4 Supervisor McGuire and Trustees Beattie, Martinez, and Moinuddin*

NAYS: *0*

ABSENT: *1 Trustee Essick*

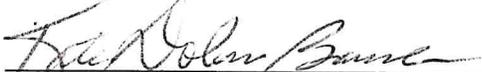
PASSED: January 21, 2020

APPROVED: January 21, 2020



Brian P. McGuire, Township Supervisor

ATTEST:



Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on January 21, 2020, and approved on January 21, 2020, as the same appears from the official records of Hanover Township.



Katy Dolan Baumer, Township Clerk