



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board
February 20, 2020
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Rotary Club of Bartlett
 - B. Claire's
 - C. Gymkhana
 - D. Knights of Columbus, Mary's Millennium Council #12801
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 4, 2020
 - B. Tentative Budget and Appropriation Ordinance
 - C. Consideration of Customer Service Initiatives
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Passports</i>	385	478	3,902	3,813
Photo fees	\$4,500	\$3,560	\$30,470	\$27,910
Fee deposits	\$14,165	\$10,805	\$103,750	\$95,450
<i>Fishing/Hunting licenses</i>	0	0	60	78
<i>Handicap Placards</i>	25	17	189	217
<i>Cook County vehicle stickers</i>	0*	5	5	293
<i>Human Resources Requests</i>	110	99	1,187	1,415
<i>New Employee Orientations</i>	5	1	22	21
<i>Technology work orders</i>	29	24	544	418
<i>Resident Contacts</i>	3,296	2,426	20,544	15,615
<i>Percent of Budget Expended (75% of year)</i>	8.6%	12%	69.8%	71.1%

*Cook County vehicle sticker program ended July 1.

Department Highlights

- The Annual Employee Appreciation Lunch was held Tuesday, January 7th at Moretti's Restaurant in Bartlett. Human Services Case Manager, Corey Dewey, was awarded the Rookie of the Year Award. Administrative Services Human Resources Manager, Suzy Callahan, was awarded the Excellence in Service Award. Veterans Specialist, Cyndi Wollack, was awarded the Trish Simon Core Values Award.
- On January 22nd, Hanover Township hosted a meeting of the Illinois Association of Township Administrators with 20 individuals attending from across the region.
- Published a Request for Qualifications for an architect for the Emergency Services Station. Submittals are due February 12th.
- Township Administrator Barr met with the new Executive Director of the Streamwood Park District, Jeff Janda, and provided a tour of Township facilities and discussed collaborative programs.
- Assistant Administrator Vana returned from maternity leave on January 29th.
- Effective January 29th, Suzy Callahan was promoted to Human Resources Manager. Manager Callahan will be responsible for payroll disbursement, interviewing and on-boarding new employees, in addition to overseeing day to day human resource needs.
- Human Resources Manager Callahan completed a total of 5 new hire orientations.
- The Diversity and Engagement Task Force met on January 16th to discuss and develop recommendations. The Task Force will submit recommendations to the Township Board in March.
- Human Resources Manager Callahan participated in an Affordable Care Act Filing webinar and an Illinois Law webinar in January.
- Human Resources Manager Callahan participated in first round interviews for an Open Gym Assistant with Manager Dickinson and Program Coordinator Miguel.
- Manager Callahan, Director Houdek and Manager Gonzales participated in a conference call with a representation from Indeed to discuss ways to increase the number of applications for the Bilingual Family Therapist position.

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DEPARTMENT OF AGING SERVICES

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Programming Division</i>				
Planned programs	204	256	2,507	2,529
Participants	2,626	2,769	34,279	31,024
Participants (unduplicated)	626	631	1,754	1,774
Wait listed (unduplicated)	17	39	344	444
Art & Computer classes	68	61	719	596
Art & Computer class participants	354	260	3,853	3,267
New volunteers	4	6	47	59
Total volunteers (unduplicated)	141	138	258	275
Volunteer hours reported	1,780	1,834	23,765	21,314
Meals Served	1,292	1,175	14,099	12,620
Meals delivered by volunteers	2,393	2,088	22,863	20,882
<i>Social Services Division</i>				
Clients served (unduplicated)	164	190	1,158	1,121
Clients served (duplicated)	234	276	2,747	2,579
Energy Assistance	38	52	342	377
Prescription drugs & health insurance assistance	123	41	1,613	1,224
Social Service programs	11	12	121	118
Social Service program participants	137	84	1,664	1,414
Lending Closet transactions	136	125	1,311	1,172
<i>Transportation Division</i>				
One way rides given	1,403	1,210	14,419	15,799
Individuals served (unduplicated)	150	160	412	596
New riders	18	15	412	596
Unmet requests for rides	23	66	854	485

Department Highlights

- Popular out trips included First Folio Theatre, Lunch Bunch at Sapporo Tanoshii, DuSable Museum, and The Drake Hotel. Programming staff accommodated past waitlists from Pizza & Movie by offering the movies (*Bohemian Rhapsody*, *The Upside*) as drop-in programs in January.
- Transportation Manager Steininger complied and submitted the annual Drug and Alcohol testing data for 2019 to comply with the Federal Transit Authority's (FTA) Drug and Alcohol testing requirements. The results were submitted to both Pace and the FTA.
- Social Services staff and auxiliary reception aides began scheduling AARP tax aide appointments on January 13. Appointments are on Mondays and Wednesdays from February 5 – April 8.
- Social Services Manager Gomez participated in the AgeOptions Aging and Disability Resource Network conference call on January 14.
- Social Services Manager Gomez attended the quarterly Catholic Charities WRAP meeting on January 15. The meeting is comprised of other townships/villages that serve older adults in the area.
- The Social Services division welcomed two new student workers from Elgin Community College in January. Guadalupe Reyes and Daniela Mendoza will be supporting the Social Services Division through May 2020 in many capacities, including duties at the reception desk.
- Nutrition Services served a full breakfast to over 30 people at Breakfast with the Board on January 7.

OFFICE OF THE ASSESSOR

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Administration</i>				
Office visits	1,085	979	4,925	3,631
Building permits processed	312	275	7,819	5,036
Change of Name	16	5	114	65
Property tax appeals	130	0	1,375	758
Certificate of Errors	84	40	1,746	649
Property location updates	0	0	32	5
Sales Recording	202	0	2,901	1,355
New owner mailing	145	0	2,184	1,136
<i>Exemptions</i>				
Homeowner exemptions	0	21	429	223
Senior homeowner exemptions	69	315	531	579
Senior Freeze exemptions	525	557	758	717
Disabled Veteran exemptions	0	0	38	35
Disabled person exemptions	0	0	118	69
Miscellaneous exemptions	0	1	50	29

Department Highlights

- Extended Tuesday hours provided assistance to 20 visitors after 4:30 pm in January.
- The total number of email addresses on the Assessor's office contact list is 3,068. 20 new email contacts were added in January.
- Hanover Township was open for Board of Review appeals December 10 through January 8, 2020.
- Assessor Smogolski and Chief Deputy Glascott attended the Cook County Township Assessor's Association meeting on January 24.
- Senior freeze renewal exemption forms were mailed out January 14. The forms are due on February 13, 2020.
- The 2019 1st installment tax bills were mailed out January 25. They are due March 3, 2020.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Appointments</i>				
ProTimes	11	9	90	110
TB skin test	9	7	85	82
Cholesterol	1	2	89	85
Pharmaceutical Assistance Programs	0	0	3	14
Miscellaneous labs	17	15	109	118
Wellness Screening (BP, diabetes, anemia)	42	33	455	340
Other	42	40	445	341
<i>Clinic Clients</i>				
Senior Center/ home visits	87	71	969	831
Astor Avenue	13	8	92	58
Elgin, Izaak Walton Center	1	2	28	24
Offsite clinics	23	14	128	122
Total clients (unduplicated)	27	38	483	443
<i>Public Education & Health Promotion</i>				
Media coverage	1	4	22	42
Informational seminars/Program	2	2	54	41
Program Participants	16	58	1,883	1,736
<i>Primary Care Provider Support</i>	6	2	37	68

Department Highlights

- Director Smith and Community Health Nurse Court provided 4 home visits for residents in the month of January.
- The Office of Community Health attended the Annual Employee Appreciation Luncheon at Moretti's on January 7.
- Director Smith facilitated the Customer Service Workgroup on January 16 and met with consultant Scott Chovanec, who provided a debriefing on the Township's customer service practices.
- Director Smith met with new Emergency Services Director Mike Crews on January 17 to discuss collaborative events and programs between departments and inform the new director on department services and programs.
- Director Smith provided a Heartsaver CPR class on January 22 for Aging Services trip volunteer.
- Community Health Assistant Tyrrell took a certification course to become a CPR instructor on January 23.
- Community Health Receptionist Brandes participated in a strategic planning focus group on January 30 to provide feedback on the organization's strengths and weaknesses for an upcoming strategic planning retreat.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Website Visits (total)</i>	6,442	4,869	45,579	44,255
<i>Website Visits (unique)</i>	4,668	4,237	43,361	37,892
<i>Facebook Likes</i>	25	72	3,571	2,954
<i>Facebook Reach</i>	51,120	73,685	564,932	453,888
<i>Twitter Followers (new)</i>	4	9	38	74
<i>YouTube Views</i>	125	250	1,736	3,407
<i>Media Releases</i>	5	5	29	34
<i>Veteran Contacts</i>	75	186	638	677
<i>Total Veterans served</i>	58	144	474	671
<i>Total Resident Contacts (Elgin office)</i>	257	128	4,691	3,211

Department Highlights

- Director Kuttentberg joined Trustee Martinez and Director Hanson in attending the Rolling Knolls Homeowners' Association meeting on January 8 at the Izaak Walton Center and presented on Township programs and services, in addition to answering questions from residents.
- Director Kuttentberg joined Supervisor McGuire, Administrator Barr, and Director Crews in a tour of the Emergency Services station for Representative Fred Crespo on January 9.
- Director Kuttentberg joined Administrator Barr and Mental Health Board Manager Teachout in meeting with representatives from UPHoldings and the Housing Opportunity Development Corporation on January 10 to discuss the Hanover Landing project.
- Director Kuttentberg joined Township officials in attending Breakfast with the Board on January 11.
- Director Kuttentberg attended the January 13 meeting of the Streamwood Community Relations Commission.
- Director Kuttentberg met with Elgin Councilwoman Rose Martinez on January 16 to discuss community issues.
- Director Kuttentberg joined Trustee Martinez and Clerk Dolan Baumer in attending the January 16 Township Officials of Cook County Trustees' Division meeting.
- Director Kuttentberg attended the January 21 Village of Hanover Park Census meeting to discuss Census outreach strategies and areas of collaboration.
- Director Kuttentberg joined Directors Hanson and Crews in attending the January 27 meeting of the Chapel Creek Homeowners' Association. Staff presented on programs and services, and answered questions from the residents.
- Director Kuttentberg attended Hanover Park Mayor Rod Craig's State of the Village Address on January 29.
- Director Kuttentberg attended the January 29 meeting of the Township Communicators of Illinois at Warren Township and presented on e-communications uses and strategies.
- Veterans Specialist Wollack attended the funeral of unclaimed Elgin Veteran John James Murphy on January 29 at Symonds Funeral Home.
- Director Kuttentberg joined Administrator Barr on a call with Hitchcock Design Group on January 30 to discuss the Open Space Lands Acquisition and Development (OSLAD) award for the Izaak Walton Center.

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DEPARTMENT OF EMERGENCY SERVICES

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Volunteers</i>				
Total volunteers	26	34	26	34
New volunteers	0	0	2	9
<i>Hours</i>				
Volunteer Detail Hours	254	662	4,393	4,602
Volunteer Work Hours	354	231	2,388	2,476
Volunteer Training Hours	224	233	2,021	2,972
Total Volunteer Hours	832	1,126	8,802	10,050
<i>Details</i>				
Emergency Call Outs	4	11	71	80
Safety Patrols	7	5	46	35
Township Sponsored Events	0	3	35	37
Other Community Events	0	1	42	40
Miscellaneous	2	0	8	0
Total Details	13	20	202	192

Department Highlights

- Supervisor McGuire and Emergency Services hosted Representative Fred Crespo at the Emergency Services station on January 9 to discuss the mission of the Unit and the collaborations the unit has with local public service agencies to serve the community.
- Emergency Services responded to a Hanover Park general alarm for a reported structure fire on January 11.
- Emergency Services responded to a Hanover Park general alarm for a reported structure fire on January 20.
- The department assisted the Village of Schaumburg with traffic management for a fallen veteran's funeral procession on January 29.
- Three individuals expressed interest in becoming an Emergency Services volunteer.
- Director Crews addressed the Chapel Creek Homeowners' Association on January 27 to discuss the usefulness of public safety patrols conducted by the Unit.
- Emergency Services conducted safety patrols on January 3, 10, 17 and 31.
- Emergency Services volunteers conducted snow patrols on January 8 and 15, assisting several motorists during both snow events.
- Director Crews attended an officer meeting at the Hanover Park Fire Department on January 8 to review the operations of the HTES.
- Director Crews attended a planning meeting for an upcoming tabletop disaster exercise in Hanover Park on January 13.
- Director Crews attended a Suburban Mutual Aid Response Team (SMART) on January 9.
- Director Crews attended a meeting with the Schaumburg Fire Department Chief Officer staff to discuss the operations of the HTES and develop working relationships on January 23.
- Director Crews attended a meeting with the Palatine Emergency Management Agency to review HTES resources, operations and potential joint training opportunities on January 29.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Administration</i>				
Vehicle service calls	4	14	60	89
Work orders	73	75	670	441
Event set-ups/tear downs	182	170	1,860	1,801
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,591	5,453	50,615	49,805
Town Hall	7,020	7,440	77,580	74,632
Senior Center	25,831	30,426	321,357	327,519
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	370.63	606	1,423.54	1,854.16
Town Hall	1,256.40	2,015.92	4,767.89	3,896.04
Senior Center	2,127.12	1559.23	13,009.93	10,413.32
<i>Road Maintenance</i>				
Salt Usage (Tons)	394	478	636	1,518

Department Highlights

- Director Hanson and Road Manager Santangelo met with Cook County Commissioner Morrison’s office staff to discuss a resident’s concerns regarding a drainage issue affecting the property on Robin Hood Drive. Director Hanson also met with Cook County Highway Department Township Liaison John Mcnelis, and Cook County Code and Enforcement staff to provide assistance in addressing this complaint.
- Facilities department staff assisted with the breakdown and removal of Senior Center office staff items, completed setup for temporary office space, monitoring and supervision of contractor, restoration of staff to permanent office spaces and breakdown of temporary office space in conjunction with the Senior Center re-carpeting project.
- Operations Manager Nelson assisted the Human Services Department with the delivery of winter coats, hats, and gloves to Parkwood Elementary, Ontarioville Elementary, and Teft Middle School during the January 9th snow event.
- All Facilities and Road Maintenance staff attended and enjoyed the Staff Appreciation lunch at Moretti’s.
- Operations Manager Nelson and Facilities Associate Rundquist managed repairs to the Youth and Family Services’s kitchen clogged main drain. Callahan Plumbing was contacted to rod the main drain line after staff disassembled piping to diagnose the issue.
- Facilities and Road Maintenance staff participated in the monthly safety meeting on snow plow safety and operations.
- Facilities Manager O’Neil and Facilities Associate Rundquist completed the conversion/renovation of the Town Hall conference room to a new office space for Human Resources Manager Callahan.

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DEPARTMENT OF HUMAN SERVICES

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>General Assistance</i>				
General Assistance clients	12	10	108	113
General Assistance appointments	30	25	240	230
Emergency Assistance appointments	20	20	255	209
Emergency Assistance approved	0	1	30	48
Crisis intake clients	214	147	2,154	1,279
Access to Care	0	0	1	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	68	64	328	362
Circuit Breaker	0	0	1	3
<i>Social Services</i>				
ComEd Hardships	1	2	61	100
Weatherization	0	1	0	4
<i>Food Pantry</i>				
Served (Households)	707	581	8,147	7,528
New applications	70	43	392	338
Food Donations	54	40	514	622
<i>Community Center Walk-Ins</i>	238	213	1,941	1,795

* Program Closed

Department Highlights

- All service areas with the exception of ComEd Hardship, due to availability of funds, shows an increase in need compared to last year.
- LIHEAP numbers for FY20 show a decline. Human Services has been following up with all residents that have not applied to see if they would like to schedule an appointment, which has resulted in an increase in applications taken in January.
- Outreach Coordinator Burke continues attending meetings in the community and becoming familiar with local resources available to residents in need. A meeting and tour of the YWCA facility in Elgin is scheduled for March 4th to determine if Hanover Township meets the requirements to be an intake site.
- Employment Specialist Karen Flaxman completed 6 employment counseling appointments as well as set up a hiring event on January 16th with Fresh Express at Astor Avenue Community Center.
- U.S. Census Bureau continues hosting hiring events at the Astor Avenue Community Center.
- Currently more than 40 employers are registered for the 9th Annual Job Fair on March 25th
- Director Imperato, President of the Township Association of General Assistance Caseworkers hosted an Educational Workshop on January 23rd with 67 caseworkers from around the state in attendance.
- Nicor Sharing, a program offered through the Salvation Army assists qualifying residents with large Nicor balances. 14 Nicor Sharing and 34 Salvation Army applications have been submitted in FY2020. Salvation Army has increased their grant amount \$100 to \$400 and residents can apply one time per year.
- Community and Economic Development Association (CEDA) is onsite at Astor Avenue Community Center every Wednesday from 8:30 pm - 4:30 pm.
- Senator Castro's office is onsite at the Astor Avenue Community Center every Tuesday from 1:30 pm - 6:00 pm.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

OFFICE OF THE MENTAL HEALTH BOARD

Report for February 2020

SERVICE PROVIDED	DECEMBER 2019	DECEMBER 2018	FYTD 2020	FYTD 2019
<i>Grant Funding</i>				
New clients	227	123	2,206	3,002
Ongoing clients	1,156	965	6,872	5,456
Closed cases	59	56	579	592
Prevention programming presentations	2	26	245	863
Number in audience	158	188	1,671	2,742
<i>TIDE</i>				
Participants	25	19	25	19
Rides	167	163	948	1,228
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	112	90	919	440

Department Highlights

- The Mental Health Board met on January 28 and awarded annual funding allocations totaling \$935,000 to 33 agencies and 48 programs that provide mental health, substance abuse and developmental disability services and programming to Hanover Township residents. New annually funded agencies include Community Alternatives Unlimited, providing case management services to people with developmental disabilities, and Fellowship Housing, which assists single mothers in transitional housing and financial literacy. The Mental Health Board will also fund new programs for previously funded agencies including Greater Elgin Family Care Center and Little City. The Mental Health Board also awarded \$12,000 to American Association of Retired Asians to fund their case management programs for seniors.
- Met with a representative from Hands of Hope Fox Valley to discuss their expansion into the Township and the grief counseling services they provide in several Township schools.
- Participated in beginning planning stages of hosting a teen Mental Health First Aid training in collaboration with Hanover Township Youth and Family Services.
- Scheduled the first National Alliance on Mental Illness (NAMI) Caregiver Support Group on January 23. This group will continue to meet the 4th Thursday of every month at the Senior Center.
- Continued revisions of Spanish translations for the Hanover Township Mental Health Resource Guide.
- Met with and trained new users on the Mental Health Board reporting website.
- Met with the Clinical Director and new therapist from Family Services Association to introduce them to the Community Resource Center.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for January 2020

SERVICE PROVIDED	JANUARY 2020	JANUARY 2019	FYTD 2020	FYTD 2019
<i>Outreach & Prevention</i>				
Open Gym participants	1,140	1,012	10,353	10,955
Open Gym participants (unduplicated)	380	454	2,525	1,113
Alternative to Suspension referrals	31	5	147	83
Alternative to Suspension participants	314	160	1,245	1,919
Alternative to Suspension participants (unduplicated)	27	113	206	184
<i>Clinical</i>				
Therapy clients	427	391	3,403	3,724
Therapy clients (unduplicated)	107	189	1,318	1,439
New clients (unduplicated)	12	3	19	155
Clinical hours	237	287	2,427	2,361
Group session participants	153	216	978	1,624
<i>Tutoring Participants</i>				
Total	0	0	629	1,101
Unduplicated	0	0	233	166

Department Highlights

- The Alternative to Suspension Program (ASP) conducted a winter field trip at the Hoffman Estates Park District on January 2nd for the high school ASP students.
- Tessa Konzal joined the department on January 8 as the new Substance Abuse Prevention Specialist.
- Nora Gonzalez joined the department on January 9 as the Clinical Manager. Nora Gonzalez previously worked as a bilingual family therapist for five years for the department.
- Youth and Family Services began a new partnership with Heritage Elementary School on January 9 beginning to provide social-emotional therapy groups to students.
- Manager Dickinson and Prevention Specialist Tonzal began meeting weekly with the Operation Snowball Teen Leadership Group to train on the Snowball event occurring on April 17 at Sunnydale Elementary School.
- Director Houdek, Manager Dickinson and Volunteer and Prevention Coordinator Litz met on January 14 to discuss growing our volunteer base to provide more volunteer opportunities for the department by utilizing various volunteer applications.
- Manager Dickinson and Prevention Specialist Konzal took thirteen teen leaders from Streamwood and Bartlett High Schools to the Cebrin Goodman Teen Institute's Mid-Year Teen Leadership Conference at Illinois State University on January 18 and 19. The leaders advanced their skills and knowledge in group facilitation, prevention strategies and leadership development.
- Director Houdek and Manager Gonzalez met with Vicki Goodrich and Collette Jung from The Association for Individual Development's Community Day Services on January 22 to discuss how to best serve transitioning youth with developmental disabilities.
- Outreach and Prevention staff attended a workshop on January 31 at Maine Township titled Complex Healing for Patients and Families: Assessment and Interventions for Mood, Anxiety, and Eating Disorders.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 2/4/2020 - 2/19/2020

	<u>Total</u>
Total Town Fund	60,950.81
Total Senior Services Fund	21,795.61
Total General Assistance Fund	1,711.63
Total Road Maintenance Fund	69,433.44
Total Mental Health Board Fund	30,425.29
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	39,817.26
 Total All Funds	 <u><u>224,334.04</u></u>

Supervisor

Trustee

Trustee

Town Clerk
Attest

Trustee

Trustee

Hanover Township Board Audit Report

February 4 - 19, 2020

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	02/14/2020	135486	Izaak Walton League - Elgin Chapter	Archery Storage Unit Joint Purchase	400.00
Total 1014410 · Equipment Purchases					400.00
1014430 · Computer Equipment & Software					
Check	02/11/2020	135328	Constituent Outreach Consultants LLC.	Inv# 1080 Mobile Phone App Annual Fee 2019	2,200.00
Check	02/14/2020	135494	Access 1 Source	Inv# 77818 Time and Attendance Software Monthly Fee	313.00
Check	02/14/2020	135509	ProxIT Technology Solutions	Inv# 20938 Network Labor January 2020	4,488.75
Total 1014430 · Computer Equipment & Software					7,001.75
Total 101CAP · Capital Expenditures					7,401.75
101CHN · Community Health					
1014452 · Office Supplies					
Check	02/11/2020	135313	Accurate Office Supply Co	Inv# 505542 Ink/Batteries/Pens	87.98
Total 1014452 · Office Supplies					87.98
1014453 · Printing					
Check	02/11/2020	135321	Braden Interact Business Products (SS)	Inv# 619298 Copy Charges Jan 2020	4.53
Total 1014453 · Printing					4.53
1014454 · Travel & Training					
Check	02/11/2020	135365	Tyrrell, Sarah J	Mileage Reimbursement 12/30-2/4	56.95
Total 1014454 · Travel & Training					56.95
1014457 · Furniture and Computer Equip					
Check	02/04/2020	135298	Quench USA, Inc.	Inv# 02268009 Water Cooler Rental Feb - April 2020	54.08
Check	02/11/2020	135342	Leaf (618-008)	Inv# 10288417 Lower Level Copier Lease	57.00
Total 1014457 · Furniture and Computer Equip					111.08
1014465 · Medical Supplies					
Check	02/14/2020	135479	Strericycle, Inc.	Inv# 4009136694 Medical Disposal	442.99
Check	02/14/2020	135506	McKesson Medical Surgical	Inv# 73686060 Glucose Test Kits	149.36
Total 1014465 · Medical Supplies					592.35
1014492 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	96.64
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	10.60
Total 1014492 · Dental, Vision & Life Insurance					107.24
Total 101CHN · Community Health					960.13

Hanover Township Board Audit Report

February 4 - 19, 2020

Type	Date	Num	Name	Memo	Amount
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014614 - Printing					
Check	02/11/2020	135320	Braden Interact Business (Jay St)	Inv# 599743 Copy Charges Oct 2019	7.79
Check	02/11/2020	135322	Braden Interact Business (Jay St)	Inv# 599743 Copy Charges January 2020	10.30
Total 1014614 - Printing					18.09
1014617 - Equipment & Furniture					
Check	02/11/2020	135323	Canteen Refreshment Services	Acct# 02 Inv# 194774 Water Machine Rental March 2019	34.95
Check	02/11/2020	135323	Canteen Refreshment Services	Acct# 02 Inv# ORD11049 Water Machine Rental November 2019	37.95
Check	02/11/2020	135323	Canteen Refreshment Services	Acct# 02 Inv# ORD19928 Water Machine Rental December 2019	37.95
Check	02/11/2020	135323	Canteen Refreshment Services	Acct# 02 Inv# ORD27131 Water Machine Rental January 2020	37.95
Check	02/11/2020	135323	Canteen Refreshment Services	Acct# 02 Inv# ORD35950 Water Machine Rental February 2020	37.95
Total 1014617 - Equipment & Furniture					186.75
1014620 - Satellite Office Programs					
Check	02/11/2020	135324	Canteen Refreshment Services	Acct# 01 Inv# ORD2563 Coffee/Coffee Supplies October 2019	253.00
Check	02/11/2020	135324	Canteen Refreshment Services	Acct# 01 Inv# ORD21012 Coffee/Coffee Supplies December 2019	253.00
Total 1014620 - Satellite Office Programs					506.00
1014621 - Satellite Office Utilities					
Check	02/11/2020	135327	Com Ed 010	Acct# 6997418010 Monthly Charges 12/9/19 - 01/10/2020	467.60
Check	02/11/2020	135352	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 12/25/19-01/25/2020	246.14
Total 1014621 - Satellite Office Utilities					713.74
1014623 - Satellite Office Phone & Intrnt					
Check	02/04/2020	135290	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 1/22/20 -2/21/20	143.56
Total 1014623 - Satellite Office Phone & Intrnt					143.56
1014625 - Communications					
Check	02/04/2020	135292	Breese Journal & Publishing Company	Inv# 128015 Winter 2019 Resident Newsletter Printing	7,852.16
Check	02/14/2020	135501	Easy Permit Postage	Acct 8000-9090-0585-2392 Hanover Happenings Postage	7,833.26
Total 1014625 - Communications					15,685.42
1014692 - Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	179.82
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	15.90
Total 1014692 - Dental, Vision & Life Insurance					195.72
Total 101CMA - Community Relations					17,449.28
101VET - Veteran Affairs					
1014701 - Veterans Honor Roll					
Check	02/11/2020	135312	A1 Trophies & Awards	Inv# 15126 Name Plate (2)	15.98

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Type	Date	Num	Name	Memo	Amount
Total 1014701 · Veterans Honor Roll					15.98
1014792 · Dental, Vision & Life Insurance					
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	8.48
Total 1014792 · Dental, Vision & Life Insurance					8.48
Total 101VET · Veteran Affairs					24.46
Total 101CVA · Community & Veteran Affairs					17,473.74
101ES · ES - Expenditures					
1014802 · Equipment					
Check	02/14/2020	135499	W.S. Darley & Co	Inv# 17388087 Vehicle Brackets (2)	226.37
Check	02/14/2020	135499	W.S. Darley & Co	Inv# 17387276 Vehicle Brackets (44)	1,753.69
Check	02/14/2020	135499	W.S. Darley & Co	Inv# 17388354 Vehicle Brackets (2)	252.00
Total 1014802 · Equipment					2,232.06
1014806 · Office Supplies					
Check	02/14/2020	135512	Staples	Inv# 3436075885 Chairmat	36.28
Total 1014806 · Office Supplies					36.28
1014812 · Volunteer Appreciation					
Check	02/14/2020	135493	A1 Trophies & Awards	Inv# 15083 Volunteer Plaque	84.75
Check	02/14/2020	135515	V&V Paesano Pizza	Volunteer Recognition Event	517.00
Total 1014812 · Volunteer Appreciation					601.75
1014813 · Vehicle Fuel & Maintenance					
Check	02/11/2020	135382	Interstate Billing Service, Inc	Inv# 3034609 Wiper Motor for Truck# 505	195.00
Check	02/14/2020	135498	Carol Stream Lawn and Power	Truck Generator Maintenance/Tune Up	91.50
Check	02/14/2020	135498	Carol Stream Lawn and Power	Water Pump Maintenance/Tune Up	106.12
Check	02/14/2020	135498	Carol Stream Lawn and Power	Power Generator Maintenance/Tune Up	111.38
Check	02/14/2020	135498	Carol Stream Lawn and Power	Subaru Pump Maintenance/Tune Up	83.01
Check	02/14/2020	135498	Carol Stream Lawn and Power	Honda Generator Maintenance/Tune Up	97.11
Check	02/14/2020	135498	Carol Stream Lawn and Power	Honda Generator Maintenance/Tune Up	106.48
Total 1014813 · Vehicle Fuel & Maintenance					790.60
1014814 · Communications					
Check	02/14/2020	135490	Crews, George M.	Cell Phone Reimbursement	150.00
Check	02/14/2020	135508	Motorola Solutions, Inc.	Inv# 4762920200103 Monthly Radio Service	586.00
Total 1014814 · Communications					736.00
1014892 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	45.43
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	8.48

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Type	Date	Num	Name	Memo	Amount
Total 1014892 · Dental, Vision & Life Insurance					53.91
Total 101ES · ES - Expenditures					4,450.60
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	02/19/2020	135524	Kopon Airdo, LLC	Inv# 190-0001-29576 Legal Services	13,161.78
Total 1014502 · Legal Services					13,161.78
Total 101LEA · Legal & Auditing					13,161.78
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	02/11/2020	135377	Bade Supply	Inv# 33368 Toilet Tissue/Towels/Can Liners/Soap Dispenser	466.80
Total 1014205 · Janitorial Supplies					466.80
1014208 · Housekeeping Contract					
Check	02/11/2020	135330	Custodius Chicago	Inv# 548 January Cleaning Services - IWC	865.00
Check	02/11/2020	135381	Imperial Service Systems, Inc	Inv# 131064 Cleaning Services - Town Hall	1,069.00
Check	02/11/2020	135381	Imperial Service Systems, Inc	Inv# 1301097 Cleaning Services - Senior Center	1,666.00
Total 1014208 · Housekeeping Contract					3,600.00
1014209 · Building Contracts					
Check	02/11/2020	135354	Orkin Pest Control 337 (Town)	Inv# 189294079 Pest Control	80.26
Total 1014209 · Building Contracts					80.26
1014210 · Building Maintenance - Town					
Check	02/11/2020	135346	Menards - Hanover Park	Inv# 27408 Batteries/Utility Tool	55.96
Check	02/11/2020	135346	Menards - Hanover Park	Inv# 29669 Toilet Flush Handle	7.44
Check	02/11/2020	135347	Menards - West Chicago	Inv# 97288 Passport Photo Area Light Bulbs	5.94
Check	02/11/2020	135347	Menards - West Chicago	Inv# 97378 Light Bulbs 3 Pack	44.07
Check	02/11/2020	135347	Menards - West Chicago	Inv# 98318 HVAC Supply Grate	6.99
Check	02/11/2020	135362	Sherwin-Williams	Inv# 6022-1 HR Office Paint	98.87
Check	02/11/2020	135383	The Home Depot	Inv# 2030874 Odor Neutralizer	7.94
Total 1014210 · Building Maintenance - Town					227.21
1014211 · Building Maintenance - Senior					
Check	02/11/2020	135347	Menards - West Chicago	Inv# 98403 Trash Can/Desk Anchors	49.95
Check	02/11/2020	135383	The Home Depot	Inv# 9030323 Padlocks	18.97
Check	02/11/2020	135383	The Home Depot	Inv# 5524164 Clamps	39.60
Check	02/11/2020	135383	The Home Depot	Inv# 3030316 Grease Trap Supplies	15.55
Check	02/11/2020	135383	The Home Depot	Credit# 4313158 Clamps Return	-39.60
Total 1014211 · Building Maintenance - Senior					84.47
1014212 · Building Maintenance - Astor					

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Type	Date	Num	Name	Memo	Amount
Check	02/11/2020	135346	Menards - Hanover Park	Inv# 29580 Sink Sprayer	12.74
Check	02/11/2020	135378	Batteries + Bulbs	Inv# P23779068 Alarm System Battery	13.66
Total 1014212 · Building Maintenance - Astor					26.40
1014213 · Equipment Maintenance - Town					
Check	02/11/2020	135318	Batteries Plus LLC	Inv# P23779068 Alarm System Batteries	13.66
Check	02/11/2020	135326	Climatemp Service Group, LLC	Inv# S16256 RTU#3 Repair	372.84
Total 1014213 · Equipment Maintenance - Town					386.50
1014214 · Equipment Maintenance - Senior					
Check	02/11/2020	135316	Amperage Electrical Supply Inc	Inv# 1009004 Floor Electrical Boxes	648.41
Check	02/11/2020	135325	Charles Environmental LLC	Inv# 2242 Grease Trap Pumping	150.00
Check	02/11/2020	135347	Menards - West Chicago	Inv# 97997 Ice Maker Drain Hose	8.79
Check	02/11/2020	135374	Wood Dale Electrical Const., Inc.	Inv# 75 Senior Parking Lot Light Diagnostic	260.00
Check	02/11/2020	135383	The Home Depot	Inv# 5031059 Bolts & Acetone	8.81
Total 1014214 · Equipment Maintenance - Senior					1,076.01
1014222 · Trash Removal - Town					
Check	02/04/2020	135296	Groot, Inc.	Acct# 3107-68246 Inv# 4869493 Monthly Charges Jan 2020	264.73
Check	02/11/2020	135336	Groot, Inc.	Acct# 3107-68246 Inv# 5072747 Monthly Charges Feb 2020	264.73
Total 1014222 · Trash Removal - Town					529.46
1014223 · Trash Removal - Senior					
Check	02/04/2020	135296	Groot, Inc.	Acct# 3107-61390 Inv# 4869321 Monthly Charges Jan 2020	612.39
Check	02/11/2020	135336	Groot, Inc.	Acct# 3107-61390 Inv# 5072577 Monthly Charges Feb 2020	339.39
Total 1014223 · Trash Removal - Senior					951.78
1014224 · Trash Removal - Astor					
Check	02/04/2020	135296	Groot, Inc.	Acct# 3107-69323 Inv# 4869494 Monthly Charges Jan 2020	660.78
Check	02/11/2020	135336	Groot, Inc.	Acct# 3107-69323 Inv# 5072748 Monthly Charges Feb 2020	660.78
Total 1014224 · Trash Removal - Astor					1,321.56
1014225 · Grounds/Reserve Maintenance					
Check	02/11/2020	135346	Menards - Hanover Park	Credit Inv# 27403 Credit	-68.97
Total 1014225 · Grounds/Reserve Maintenance					-68.97
1014228 · Building Maintenance - Izaak					
Check	02/11/2020	135347	Menards - West Chicago	Inv# 98318 Shelving Components	56.78
Check	02/11/2020	135380	Elgin Key & Lock Co., Inc.	Inv# 200212 Janitor Closet Keys	16.32
Check	02/11/2020	135383	The Home Depot	Inv# 3030316 Mouse Trap	1.87
Check	02/11/2020	135383	The Home Depot	Inv# 1514453 Light Bulbs	7.38
Total 1014228 · Building Maintenance - Izaak					82.35
1014229 · Equipment Maintenance - Izaak					

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Type	Date	Num	Name	Memo	Amount
Check	02/11/2020	135346	Menards - Hanover Park	Inv# 29580 HDVR Compartment heater	8.49
Check	02/11/2020	135347	Menards - West Chicago	Inv# 98318 USB Cable	5.99
Check	02/11/2020	135347	Menards - West Chicago	Inv# 98403 Tool Bits & Drivers	10.48
Total 1014229 · Equipment Maintenance - Izaac					24.96
1014230 · Trash Removal - Izaac					
Check	02/11/2020	135336	Groot, Inc.	Acct# 3107-54379 Inv# 5073514 Monthly Charges Feb 2020	255.77
Total 1014230 · Trash Removal - Izaac					255.77
1014292 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	329.38
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	29.68
Total 1014292 · Dental, Vision & Life Insurance					359.06
Total 101MAIN · Facilities Maintenance					9,403.62
101PAN · Pantry					
1014161 · Utilities					
Check	02/11/2020	135350	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 12/13/19-01/13/2020	139.55
Check	02/11/2020	135351	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 12/13/19-01/13/2020	145.92
Check	02/11/2020	135371	Village of Hanover Park	Acct# 3940-001 Water/Sewer Jan 2020	5.82
Check	02/18/2020	135518	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 1/6-2/5	660.83
Total 1014161 · Utilities					952.12
1014192 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	9.52
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	13.95
Total 1014192 · Dental, Vision & Life Insurance					23.47
Total 101PAN · Pantry					975.59
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	02/11/2020	135348	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 12/14/19-01/15/2020	728.37
Check	02/11/2020	135370	Village of Bartlett	Acct# 63818 Bill# 429212 Water/Sewer - Runzel Reserve	32.34
Check	02/11/2020	135370	Village of Bartlett	Acct# 51470 Bill# 423194 Water/Sewer - Township	161.01
Total 1014403 · Utilities - Town					921.72
1014405 · Internet Access - Town					
Check	02/14/2020	135495	AT&T 824	Acct 253810824 Back-up Internet 12/28-1/27	78.53
Check	02/14/2020	135495	AT&T 824	Acct 253810824 Back-up Internet 1/28-2/27	78.53
Total 1014405 · Internet Access - Town					157.06
Total 101THE · Town Hall Expense					1,078.78

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Type	Date	Num	Name	Memo	Amount
101TOE · Town Office Expense					
1014401 · Postage					
Check	02/14/2020	135501	Easy Permit Postage	Acct 8000-9090-0585-2392 Postage Refil	1,044.01
Total 1014401 · Postage					1,044.01
1014404 · Office Supplies					
Check	02/14/2020	135512	Staples	Inv# 3436075885 Chairmat/Envelopes	87.34
Total 1014404 · Office Supplies					87.34
1014406 · Printing					
Check	02/11/2020	135309	Kwik Print	Inv# 66562 Letterhead	144.60
Check	02/11/2020	135340	Kwik Print	Inv# 66046 Business Cards - Callahan	42.90
Check	02/14/2020	135496	Braden Interact Business Products (Town)	Inv# 620683 Copy Charges	242.75
Total 1014406 · Printing					430.25
1014414 · Memberships, Subs & Publication					
Check	02/14/2020	135502	Government Finance Officers Association	Notice# 0288231 Annual Membership (3)	840.00
Total 1014414 · Memberships, Subs & Publication					840.00
1014535 · Legal Notices					
Check	02/14/2020	135510	Paddock Publications, Inc	Inv# 40098 Bid Request for Qualifications	117.30
Total 1014535 · Legal Notices					117.30
1014592 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	774.91
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	41.51
Total 1014592 · Dental, Vision & Life Insurance					816.42
Total 101TOE · Town Office Expense					3,335.32
104ASR · Assessor's Division					
1044411 · Equipment					
Check	02/11/2020	135356	Pete Feyerherd	Inv# 1874 Assessor Information Manager Annual Maintenance	550.00
Total 1044411 · Equipment					550.00
1044492 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	383.52
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	12.72
Total 1044492 · Dental, Vision & Life Insurance					396.24
Total 104ASR · Assessor's Division					946.24
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					

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Type	Date	Num	Name	Memo	Amount
1094618 · Psychiatric Backup					
Check	02/11/2020	135315	Alexian Brothers Behavioral Health Hospi	Psychiatric Backup 01/23/2020	165.00
Total 1094618 · Psychiatric Backup					165.00
1094619 · Office Supplies					
Check	02/14/2020	135512	Staples	Inv# 3436075885 Chiarmat (6)	217.68
Total 1094619 · Office Supplies					217.68
1094621 · Recruitment and Pre Employment					
Check	02/11/2020	135369	Verify (XHANYF)	Inv# 1343560 Background Checks December 2019	54.00
Check	02/11/2020	135369	Verify (XHANYF)	Inv# 1348879 Background Checks January 2020	36.00
Total 1094621 · Recruitment and Pre Employment					90.00
1094623 · Travel					
Check	02/14/2020	135491	Houdek, Tina M	Mileage Reimbursement	26.10
Total 1094623 · Travel					26.10
1094626 · Equipment & Furniture					
Check	02/14/2020	135491	Houdek, Tina M	Quarterly Cell Phone Reimbursement	120.00
Total 1094626 · Equipment & Furniture					120.00
1094692 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	369.22
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	56.35
Total 1094692 · Dental, Vision & Life Insurance					425.57
Total 109ADM · Administration & Clinical					1,044.35
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	02/11/2020	135361	School District U-46	Inv# 4302 Spring Break Open Gym School Rental	110.36
Check	02/11/2020	135361	School District U-46	Inv# 4303 Spring Break Open Gym School Rental	110.36
Check	02/11/2020	135361	School District U-46	Inv# 4304 Spring Break Open Gym School Rental	110.36
Check	02/11/2020	135361	School District U-46	Inv# 4305 Spring Break Open Gym School Rental	110.36
Total 1094627 · Open Gym Program.					441.44
1094792 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	258.39
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	19.08
Total 1094792 · Dental, Vision & Life Insurance					277.47
Total 109OUT · Outreach & Prevention					718.91

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Type	Date	Num	Name	Memo	Amount
Total 109YFS · Youth & Family Services					1,763.26
Total 1014 · Town Fund - Expenditures					60,950.81
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	02/11/2020	135349	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 12/24/19-01/24/2020	850.35
Check	02/11/2020	135370	Village of Bartlett	Acct# 62447 Bill# 428802 Water/Sewer - Senior Center	250.23
Check	02/18/2020	135517	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 01/03/2020 - 02/04/20	4,571.20
Total 1104524 · Utilities					5,671.78
1104527 · Equipment					
Check	02/04/2020	135298	Quench USA, Inc.	Inv# 02268009 Water Cooler Rental Feb - April 2020	162.22
Check	02/11/2020	135341	Leaf (618-003)	Inv# 10288416 Postage Machine Lease January 2020	78.30
Check	02/11/2020	135342	Leaf (618-008)	Inv# 10288417 Lower Level Copier Lease	57.00
Total 1104527 · Equipment					297.52
1104528 · Office Supplies					
Check	02/11/2020	135313	Accurate Office Supply Co	Inv# 505543 Copy Paper	159.11
Check	02/14/2020	135492	Accurate Office Supply Co	Inv# 505969 Copy Paper/Envelopes	230.52
Total 1104528 · Office Supplies					389.63
1104533 · Printing					
Check	02/11/2020	135321	Braden Interact Business Products (SS)	Inv# 619298 Copy Charges Jan 2020	272.88
Check	02/14/2020	135505	Kwik Print	Inv# 66652 Letterhead/Envelopes/Payment Envelopes	551.00
Total 1104533 · Printing					823.88
1104592 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	175.21
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	19.25
Total 1104592 · Dental, Vision & Life Insurance					194.46
Total 1104ADM · Administration					7,377.27
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	02/04/2020	135295	Get Fresh Produce, Inc	Inv# 3448350 Congregate Food	25.38
Check	02/04/2020	135295	Get Fresh Produce, Inc	Inv# 3447962 Congregate Food	139.13
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3450577 Congregate Food	149.83
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453234 Congregate Food	30.86
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453509 Congregate Food	44.85
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3454820 Congregate Food	79.90
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455319 Congregate Food	99.47
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455530 Congregate Food	101.92
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3457643 Congregate Food	12.00

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Type	Date	Num	Name	Memo	Amount
Check	02/11/2020	135334	Gordon Food Service	Inv# 200382833 Congregate Food	934.49
Check	02/11/2020	135337	Highland Baking Company	Inv# 2240978 Congregate Food	32.80
Check	02/11/2020	135337	Highland Baking Company	Inv# 2241885 Congregate Food	63.12
Check	02/11/2020	135337	Highland Baking Company	Credit# 2235681 Congregate Food	-16.40
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3460475 Congregate Food	116.70
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3457957 Congregate Food	187.55
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3459973 Congregate Food	12.00
Check	02/14/2020	135482	Gordon Food Service	Inv# 934078553 Congregate Food	29.70
Check	02/14/2020	135483	Highland Baking Company	Inv# 2245170 Congregate Food	39.20
Check	02/14/2020	135503	Highland Baking Company	Inv# 2246860 Congregate Food	45.31
Check	02/14/2020	135503	Highland Baking Company	Inv# 2247787 Congregate Food	48.36
Check	02/14/2020	135503	Highland Baking Company	Credit 2235681	-16.40
Total 1105551 · Congregate Food					2,159.77
1105553 · Congregate Supplies					
Check	02/04/2020	135295	Get Fresh Produce, Inc	Inv# 3447962 Congregate Supplies	19.85
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453234 Congregate Supplies	54.33
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453509 Congregate Supplies	13.73
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3454820 Congregate Supplies	18.40
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455319 Congregate Supplies	9.93
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455530 Congregate Supplies	9.93
Check	02/11/2020	135334	Gordon Food Service	Inv# 200382833 Congregate Supplies	57.52
Check	02/11/2020	135373	West Pier Laundry Streamwood	Inv# 2609 Laundry Service Dish Towels/Tablecloths	14.55
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3460475 Congregate Supplies	18.83
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3457957 Congregate Supplies	9.93
Check	02/14/2020	135481	Get Fresh Produce, Inc	Credit 433031	-9.93
Check	02/14/2020	135482	Gordon Food Service	Inv# 934078553 Congregate Supplies	35.90
Total 1105553 · Congregate Supplies					252.97
1105558 · Home Delivered Meals Food					
Check	02/04/2020	135295	Get Fresh Produce, Inc	Inv# 3448350 HDM Food	25.37
Check	02/04/2020	135295	Get Fresh Produce, Inc	Inv# 3447962 HDM Food	139.12
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3450577 HDM Food	149.82
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453234 HDM Food	30.85
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453509 HDM Food	44.85
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3454820 HDM Food	79.90
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455319 HDM Food	99.47
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455530 HDM Food	101.92
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3457643 HDM Food	12.00
Check	02/11/2020	135334	Gordon Food Service	Inv# 200382833 HDM Food	934.49
Check	02/11/2020	135337	Highland Baking Company	Inv# 2240978 HDM Food	32.80
Check	02/11/2020	135337	Highland Baking Company	Inv# 2241885 HDM Food	63.12
Check	02/11/2020	135337	Highland Baking Company	Credit# 2235681 HDM Food	-16.40
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3460475 HDM Food	116.70
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3457957 HDM Food	187.55
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3459973 HDM Food	12.00
Check	02/14/2020	135482	Gordon Food Service	Inv# 934078553 HDM Food	29.70

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Type	Date	Num	Name	Memo	Amount
Check	02/14/2020	135483	Highland Baking Company	Inv# 22245170 HDM Food	39.20
Check	02/14/2020	135485	Pur Foods LLC dba Mom's Meals	Inv# MM01312020 Special Dietary Meals (168)	1,178.52
Check	02/14/2020	135503	Highland Baking Company	Inv# 2246860 HDM Food	45.31
Check	02/14/2020	135503	Highland Baking Company	Inv# 2247787 HDM Food	48.35
Check	02/14/2020	135503	Highland Baking Company	Credit 2235681	-16.40
Total 1105558 · Home Delivered Meals Food					3,338.24
1105560 · Home Delivered Meals Supplies					
Check	02/04/2020	135295	Get Fresh Produce, Inc	Inv# 3447962 HDM Supplies	19.85
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453234 HDM Supplies	54.32
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3453509 HDM Supplies	13.72
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3454820 HDM Supplies	18.40
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455319 HDM Supplies	9.92
Check	02/11/2020	135333	Get Fresh Produce, Inc	Inv# 3455530 HDM Supplies	9.92
Check	02/11/2020	135334	Gordon Food Service	Inv# 200382833 HDM Supplies	57.51
Check	02/11/2020	135373	West Pier Laundry Streamwood	Inv# 2609 Laundry Service Dish Towels/Tablecloths	14.55
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3460475 HDM Supplies	18.82
Check	02/14/2020	135481	Get Fresh Produce, Inc	Inv# 3457957 HDM Supplies	9.92
Check	02/14/2020	135481	Get Fresh Produce, Inc	Credit 433031	-9.92
Check	02/14/2020	135482	Gordon Food Service	Inv# 934078553 HDM Supplies	39.89
Total 1105560 · Home Delivered Meals Supplies					256.90
1105792 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	42.54
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					47.84
Total 1104NUT · Nutrition					6,055.72
1104PRO · Programs					
1104514 · Weekend Programming					
Check	02/14/2020	135478	Finlee Services	Senior Presentation - Artificial Intelligence	160.00
Total 1104514 · Weekend Programming					160.00
1104515 · Programming					
Check	02/04/2020	135293	Dance Alternatives, Inc.	Inv# HP012020 Line Dance Classes January 2020	110.00
Check	02/11/2020	135313	Accurate Office Supply Co	Inv# 505543 Program Coffee/Coffee Suplies	220.36
Check	02/14/2020	135476	French Battlefields	Senior Presentation - First World War	175.00
Check	02/14/2020	135477	Bob Kalal	Senior Presentation - Music Performance	175.00
Check	02/14/2020	135488	Ethan Sellers Music	St Patricks Day Entertainment	1,000.00
Check	02/14/2020	135489	Martina Mathisen	Senior Presentation - Women in History	250.00
Check	02/14/2020	135492	Accurate Office Supply Co	Inv# 505543 Coffee Supplies	11.16
Check	02/14/2020	135507	Murrell, Devona	Card Making Class Instructor/Supplies	152.20
Check	02/14/2020	135511	Marti Spenk	Inv# 27 Exercise Class Instructor Fee	360.00
Total 1104515 · Programming					2,453.72

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Type	Date	Num	Name	Memo	Amount
1104520 · Volunteer Services					
Check	02/11/2020	135317	Dorothy Archer	Home Delivered Meals Mileage Reimbursement Jan 2020	66.47
Check	02/11/2020	135319	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement January 2020	44.37
Check	02/11/2020	135332	Maureen Edelman	Home Delivered Meals Mileage Reimbursement 1/6-2/3	27.26
Check	02/11/2020	135335	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement 11/19-1/22	77.72
Check	02/11/2020	135343	Alan Lenoci	Home Delivered Meals Mileage Reimbursement 1/13-1/31	58.81
Check	02/11/2020	135344	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement 11/05 - 12/19	87.58
Check	02/11/2020	135345	Valerie Jachowske	Home Delivered Meals Mileage Reimbursement 12/6-1/3	87.00
Check	02/11/2020	135355	Kevin Patterson	Home Delivered Meals Mileage Reimbursement January 2020	63.80
Check	02/11/2020	135357	Larry Piemonte	Home Delivered Meals Mileage Reimbursement January 2020	83.52
Check	02/11/2020	135358	Joanne Rapp	Home Delivered Meals Mileage Reimbursement January 2020	24.94
Check	02/11/2020	135360	Phil Roth	Home Delivered Meals Mileage Reimbursement 12/25-1/30	60.32
Check	02/11/2020	135366	Charles Valerio	Home Delivered Meals Mileage Reimbursement 01/16/20-01/30/20	27.26
Check	02/11/2020	135367	Verify (XHTSSE)	Inv# 1348891-IN Background Checks January 2020	186.00
Total 1104520 · Volunteer Services					895.05
1104532 · Visual Arts					
Check	02/04/2020	135294	Emily Rose Davis	Gingerbread House Class Materials	90.04
Check	02/11/2020	135339	Krall, Marianne	Art Class Watercolor Glaze Pods	76.29
Check	02/14/2020	135475	Denise Laurin-Donatelle	Inv# 21120 Creative Flow Class	175.00
Total 1104532 · Visual Arts					341.33
1104545 · Program Staff Travel					
Check	02/14/2020	135480	Kay, Linda	Mileage Reimbursement December-January	30.70
Total 1104545 · Program Staff Travel					30.70
1104892 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	353.13
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	24.38
Total 1104892 · Dental, Vision & Life Insurance					377.51
Total 1104PRO · Programs					4,258.31
1104SOC · Social Services					
1104516 · Social Services					
Check	02/04/2020	135299	Robles, Thalia	Memory Support Group Refreshments	25.95
Check	02/14/2020	135487	Gomez, Diana	Adopt a Senior Supplies	40.91
Total 1104516 · Social Services					66.86
1104563 · Travel					
Check	02/04/2020	135299	Robles, Thalia	Mileage Reimbursement December 2019	11.08
Total 1104563 · Travel					11.08
1104992 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	45.43

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Type	Date	Num	Name	Memo	Amount
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					56.03
Total 1104SOC · Social Services					133.97
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	02/11/2020	135314	Airstream Pressure Washing Inc	Inv# 4670 On Site Bus Washing (9)	225.00
Total 1104518 · Vehicle Maintenance					225.00
1104547 · Dispatch Software					
Check	02/11/2020	135331	Ecolane USA Inc.	Inv# 8126817 Transportation Software Tech Support 2020	2,670.00
Total 1104547 · Dispatch Software					2,670.00
1104551 · Training					
Check	02/18/2020	135523	Alexian Bros Corporate Health Services	Inv# 698995 Employee DrugScreen/Physical	256.00
Total 1104551 · Training					256.00
1104692 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	747.64
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	71.70
Total 1104692 · Dental, Vision & Life Insurance					819.34
Total 1104TRN · Transportation					3,970.34
Total 1104 · Aging Services - Expenditures					21,795.61
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	02/11/2020	135363	Staples	Inv# 3436683341 Bags	89.02
Check	02/11/2020	135363	Staples	Inv# 3436683342 Folders	22.30
Check	02/11/2020	135363	Staples	Inv# 3436683343 Folders/100 Pack Pouch	47.89
Check	02/14/2020	135512	Staples	Inv# 3437252808 Credit	-21.77
Check	02/18/2020	135522	Staples	Inv# 3438374991 Copy Paper, Labels	64.57
Total 2024202 · Office Supplies					202.01
2024204 · Equipment					
Check	02/04/2020	135300	Specialty Store Services	Inv# 990144 ADA Compliant Work Station	239.98
Check	02/11/2020	135372	Waterlogic	Inv# CNIN277007E Water Machine Rental 2/4-3/3	38.00
Total 2024204 · Equipment					277.98
2024205 · Travel & Training					
Check	02/18/2020	135519	Dewey, Corey J	Mileage Reimbursement 01/30 - 02/12	49.24

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Type	Date	Num	Name	Memo	Amount
Check	02/18/2020	135521	Northern Illinois Food Bank	A.C.E. Conference 03/20/2020 L Orozco & J Olriksen	20.00
Total 2024205 · Travel & Training					69.24
2024210 · Printing					
Check	02/04/2020	135291	Braden Interact Business Products (WS)	Inv# 619311 Copy Charges January 2020	58.63
Check	02/14/2020	135484	Kwik Print	Inv# 66633 Business Cards - Morales	43.60
Check	02/18/2020	135520	Kwik Print	Inv# 66674 Legal Aid Sign	123.30
Total 2024210 · Printing					225.53
2024507 · Professional Services					
Check	02/11/2020	135368	Verify (XHANGA)	Inv# 1348878 Background Checks January 2020	72.00
Total 2024507 · Professional Services					72.00
2024592 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	337.14
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	27.73
Total 2024592 · Dental, Vision & Life Insurance					364.87
Total 2024ADM · Administration					1,211.63
2024HOM · Home Relief					
2024102 · Rent					
Check	02/07/2020	5426	Larry Bennett	February 2020 Rent	500.00
Total 2024102 · Rent					500.00
Total 2024HOM · Home Relief					500.00
Total 2024 · Human Services - Expenditures					1,711.63
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	02/19/2020	135524	Kopon Airdo, LLC	Inv# 190-0007-29577 Legal Services	624.00
Total 3034701 · Legal					624.00
3034705 · Dues, Subs & Publications					
Check	02/11/2020	135329	Continental Weather Svc	Inv# 192764 Monthly Weather Forecasting - February 2020	150.00
Total 3034705 · Dues, Subs & Publications					150.00
3034711 · Utilities					
Check	02/11/2020	135379	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 1/3-2/4	185.16
Total 3034711 · Utilities					185.16
3034792 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	90.86
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					101.46
Total 3034ADM · Administration					1,060.62
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	02/11/2020	135374	Wood Dale Electrical Const., Inc.	Inv# 56 Road Garage Exterior Light Repair	180.00
Total 3034613 · Building Maintenance					180.00
Total 3034BLD · Buildings					180.00
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	02/11/2020	135353	O'Reilly Auto Parts	Inv# 245906 Deisel Fuel Additive	133.46
Check	02/11/2020	135359	Redmon's Village Towing	Ticket# 479792 Towing Truck# 501	320.00
Check	02/11/2020	135376	Artie's Towing	Inv# 453312 Towing for #505	250.00
Check	02/11/2020	135383	The Home Depot	Inv# 4621577 Nozzle	37.90
Check	02/11/2020	135383	The Home Depot	Inv# 1525542 Garbage Bags, Shipping Tape, Duct Tape	77.47
Check	02/11/2020	135383	The Home Depot	Inv# 7622128 Concrete, Drill Bits	85.43
Check	02/11/2020	135383	The Home Depot	Inv# 1514453 Mailbox & Repair Parts	61.32
Total 3034602 · Operating Supplies & Materials					965.58
3034610 · Street Lighting					
Check	02/14/2020	135497	Com Ed 152	Acct# 0045120152 Monthly Charges 1/10-2/11	396.24
Total 3034610 · Street Lighting					396.24
Total 3034ROD · Road Maintenance					1,361.82
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	02/11/2020	135364	Sutton Ford	Inv# K00809 Ford F-550 Super Cab Truck	66,796.00
Total 3034608 · Equipment Purchase					66,796.00
3034609 · Maintenance Vehicles & Equip					
Check	02/11/2020	135338	Kammes Auto & Truck Repair, Inc.	Inv# 129595 Safety Lane Inspection Truck# 504	35.00
Total 3034609 · Maintenance Vehicles & Equip					35.00
Total 303EQM · Equipment					66,831.00
Total 3034 · Road Maintenance - Expenditures					69,433.44
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054539 · Dues					

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Type	Date	Num	Name	Memo	Amount
Check	02/11/2020	135303	ACMHAI	Inv# 1105 Annual Membership Dues	500.00
Total 5054539 · Dues					500.00
5054592 · Dental, Vision & Life Insurance					
Check	02/14/2020	135500	Euclid Managers	Cust# 5641581 Dental & Life Premium	167.53
Check	02/14/2020	135514	Vision Service Plan	Vision Insurance Monthly Premium	19.42
Total 5054592 · Dental, Vision & Life Insurance					186.95
Total 5054ADM · Administration					686.95
5054COM · Community Resource Center					
5054210 · Utilities					
Check	02/11/2020	135307	Groot, Inc (114943)	Inv# 5073572 Monthly Charges - Feb 2020	119.72
Check	02/11/2020	135311	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Charges 01/10/2020	13.38
Total 5054210 · Utilities					133.10
5054213 · Janitorial					
Check	02/04/2020	135285	JaniKing	Inv# CHC002200222 Monthly Billing Feb 2020	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	02/04/2020	135287	Orkin Pest Control (MHB)	Inv# 188108592 Pest Control 12/04/19	58.36
Check	02/04/2020	135287	Orkin Pest Control (MHB)	Inv# 189294269 Pest Control 01/08/2020	58.36
Total 5054250 · Building Maintenance					116.72
5054286 · Agency Support Services					
Check	02/04/2020	135288	Quench USA, Inc.	Acct# D320881 Open Balance 01/17/20	330.00
Check	02/11/2020	135305	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 02/02 - 03/01	199.40
Total 5054286 · Agency Support Services					529.40
Total 5054COM · Community Resource Center					1,193.22
5054SVC · Service Contracts					
5054128 · RENZ Outpatient					
Check	02/04/2020	135289	Renz Addiction Counseling Center	Outpatient Services Aug 2019	7,060.79
Total 5054128 · RENZ Outpatient					7,060.79
5054130 · Northwest Casa					
Check	02/11/2020	135310	Northwest CASA	Sexual Assault Intervention January 2020	283.25
Total 5054130 · Northwest Casa					283.25
5054162 · Tide Transportation					
Check	02/11/2020	135302	A#1 Cab Dispatch Inc	Tide Transportation Services Invoices Dated 02/07/2020	1,643.75

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Type	Date	Num	Name	Memo	Amount
Total 5054162 · Tide Transportation					1,643.75
5054179 · Challenge Grant Fund					
Check	02/04/2020	135282	American Association of Retired Asians	Challenge Funding Awarded by MHB 01/28/2020	12,500.00
Total 5054179 · Challenge Grant Fund					12,500.00
5054192 · Leyden FS - Detox/Rehab					
Check	02/04/2020	135286	Leyden Family Services	Rehab Dec 2019	830.00
Total 5054192 · Leyden FS - Detox/Rehab					830.00
5054193 · Boys and Girls Club					
Check	02/04/2020	135283	Boys & Girls Club of Elgin	SMART Moves Program	1,250.00
Total 5054193 · Boys and Girls Club					1,250.00
5054196 · Catholic Charities Caregivers					
Check	02/04/2020	135284	Catholic Charities	Caregiver Support	1,125.00
Total 5054196 · Catholic Charities Caregivers					1,125.00
5054201 · Journeys Hope Center					
Check	02/11/2020	135308	Journey from PADS to HOPE	Hope Counseling Center - Dec 2019	48.00
Total 5054201 · Journeys Hope Center					48.00
5054204 · Easter Seals Family Support					
Check	02/11/2020	135306	Easter Seals DuPage & Fox Valley Region	Family Support Services January 2020	754.58
Total 5054204 · Easter Seals Family Support					754.58
5054208 · Easter Seals Nutrition					
Check	02/11/2020	135306	Easter Seals DuPage & Fox Valley Region	Nutrition Services January 2020	1,249.75
Total 5054208 · Easter Seals Nutrition					1,249.75
5054209 · Center for Enriched Living					
Check	02/11/2020	135304	Center for Enriched Living	Center for Enriched Living 2nd Qtr Payment	600.00
Check	02/11/2020	135304	Center for Enriched Living	Center for Enriched Living 3rd Qtr Payment	600.00
Check	02/11/2020	135304	Center for Enriched Living	Center for Enriched Living 4th Qtr Payment	600.00
Total 5054209 · Center for Enriched Living					1,800.00
Total 5054SVC · Service Contracts					28,545.12
Total 5054 · Mental Health - Expenditures					30,425.29
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	02/04/2020	135297	Pace	Inv# 569491 Bus Lease	100.00

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Type	Date	Num	Name	Memo	Amount
Check	02/04/2020	135297	Pace	Inv# 569501 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Reserve Improvements					
Check	02/11/2020	135375	A Lamp Concrete Contractors, Inc.	Inv# 16462 Lenoci Walking Path	33,245.26
Check	02/14/2020	135504	Hitchcock Design Group	Inv# 24187 Runzel Reserve Preliminary Design	800.00
Total 8084414 · Reserve Improvements					34,045.26
8084420 · Izaak Walton Ctr Improvements					
Check	02/14/2020	135513	2IM Group LLC	Izaak Walton Center parking Lot Engineering Fees	2,886.00
Total 8084420 · Izaak Walton Ctr Improvements					2,886.00
8084425 · Building & Perm Improvements					
Check	02/14/2020	135513	2IM Group LLC	Astor Avenue Parking Lot Engineering Fees	2,886.00
Total 8084425 · Building & Perm Improvements					2,886.00
Total 8084 · Capital Projects - Expenditures					39,817.26
TOTAL					224,334.04



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Martinez, and Moinuddin, and Supervisor McGuire. Absent was Trustee Essick.
- Others present included Administrator James Barr, Aging Services Director Tracey Colagrossi, Assistant Administrator Kristin Vana, Attorney Mike Airdo, and residents Mr. Matt Dobson and Ms Tori Beattie. Mr. Dobrenick of Bartlett with his friend, representatives of the R/B Youth Foundation, Ms Dawn Stangle and Ms Ashley Curtis of the Schaumburg Jaycees, and Ms Joanie Lorkowski of Streamwood Guns & Hoses; also present was Ms Lacey Lawrence of the Hitchcock Design Group, Streamwood Trustee Mike Baumer, and Streamwood High School civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations:
- A. The Board welcomed forward and recognized A2C Daniel D. Dobrenick of Streamwood for his service in the U.S. Air Force from 1962 to 1966. The Board inducted him this evening into the Township Veterans Honor Roll.
 - B. Representatives from the R/B Youth Foundation were thanked for their contributions to the Township food pantry during the Christmas events.
 - C. Representatives from the Schaumburg Jaycees were recognized for their support of and donations to the Township Christmas events.
 - D. Streamwood Guns & Hoses were recognized and thanked for their donations during the Christmas distributions.
- V. Reports
- A. Supervisor McGuire reported that he was pleased to receive a donation on behalf of the Township from the Food for Fines program donated by the Hanover Park Police dept.
 - B. Clerk Dolan Baumer reported that the Statement of Economic Interests list has been published and notices will be sent out this month.
 - C. Assessor Smogolski was not present.
 - D. Trustee Liaison Committee Reports: Trustee Moinuddin reported that the Diversity Task Force would be meeting on February 6. Trustee Beattie reported that the COY sponsored Internet Safety for Youth program for adults would be held on March 5.
- VI. Bill Paying: Mr. Barr presented the bills for payment from January 21 through February 3, 2020 as follows:
- | | | |
|----|---------------------|--------------------|
| a. | Town | \$21,069.05 |
| b. | Aging Services | 14,475.43 |
| c. | Human Services | 6,537.12 |
| d. | Road Maintenance | 1,154.03 |
| e. | Mental Health Board | <u>2,123.10</u> |
| | Total: | <u>\$45,358.73</u> |

Trustee Beattie moved and Trustee Martinez seconded the motion to approve payment of the bills from January 21 through February 3, 2020 as presented. Roll call: Ayes: Trustees Beattie, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business:

VIII. New Business

- A. Meeting Minutes of January 21, 2020: Clerk Dolan Baumer presented the meeting minutes of January 21, 2020 for review and approval. A motion was made by Trustee Beattie to approve the meeting minutes of January 21, 2020 as presented, with a second by Trustee Moinuddin. Roll call: Trustees Beattie, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Meeting Minutes of January 21, 2020: Clerk Dolan Baumer presented the Executive Session meeting minutes of January 21, 2020 for review and approval. A motion was made by Trustee Moinuddin to approve the Executive Session meeting minutes of January 21, 2020 as presented, with a second by Trustee Martinez. Roll call: Trustees Beattie, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Approve Destruction of Verbatim Records of Closed Session Meetings: Trustee Martinez made a motion to approve resolution #020420 approving destruction of verbatim records of closed sessions meetings; motion seconded by Trustee Beattie and carried by roll call vote: Ayes: Trustees Beattie, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- D. Consideration of Runzel Reserve and Walters-Lenoci Reserve Capital Improvement Plans: Ms Lawrence from the Hitchcock Design Group came forward and outlined the plans for the two reserves. Selection of the top priorities was made by the Board including shading at both reserves, drainage, landscaping (buffers and gardens), and lighting. The estimated cost for the Izaak Walton Reserve would be about \$550,000 and the Walters-Lenoci Reserve would be about \$215,700. These improvements would be discussed in more detail during the Strategic Planning session February 28.
- E. Consideration of Township Officials of Cook County June 20, 2020 Township Day and Upcoming Special Events: The Board agreed that we would hold Township Day in conjunction with Township Officials of Cook County on June 20. The Board decided to merge the new Township International Festival with the Arts in Bartlett program citing that this is an effort not to duplicate services. The Village of Streamwood also holds an International Festival in the spring. Discussion of a possible Township Kite Festival was held.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: With some Board members scheduled to be absent from the February 18 Board meeting, Trustee Beattie moved that the next meeting be moved from February 18 to Thursday, February 20 motion seconded by Trustee Martinez. Roll call: Ayes: Trustee Beattie and Martinez; Abstain: Trustee Moinuddin and Supervisor McGuire. Motion carried and the Clerk would post the rescheduled date.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:42 p.m. was made by Trustee Beattie and seconded by Trustee Martinez followed by a roll

call vote. Ayes: Trustees Beattie, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Katy Dolan Baumer".

Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Human and Aging Services, Y&F Services, Community & Veterans Affairs

Hanover Township
Tentative Budget and Appropriation Ordinance
Ordinance #

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
 THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
 FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2020** AND ENDING **MARCH 31, 2021**.
 BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
 EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR CITIZEN
 SERVICES FUND, WELFARE SERVICES FUND, MENTAL HEALTH FUND, ROAD FUND
 RETIREMENT FUND, VEHICLE REPLACEMENT FUND AND CAPITAL PROJECTS FUND FOR THE FISCAL YEAR MENTIONED
 ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2020		2,731,099
Estimated Revenues		
3000	Property Tax	3,931,299
3100	Replacement Tax	30,000
3250	Interest Income	50,000
3300	Other Income	6,000
3350	Rent	10,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	24,000
3440	YFS - Tutoring Fees	8,000
3445	YFS - MHB Contracts	109,000
3450	Community Health Fees	15,000
3451	Community Affairs Revenue	4,200
3952	Passport Fees	155,000
Total Estimated Revenues		4,346,999
Total Estimated Funds Available		7,078,098
Budgeted Expenditures		
	Administrative Services	2,176,660
	Community & Veterans Affairs	297,856
	Emergency Services	168,665
	Assessor's Office	198,058
	Facilities Division	545,200
	Community Health	265,500
	Youth and Family Services	1,067,250
Total Expenditures/Appropriations		4,719,189
Estimated Cash on Hand March 31, 2021		2,358,909
Expenditures/Appropriations		
4301	Compensation of Officials	78,800
Town Hall Administration Expense		
4401	Postage	3,500
4404	Office Supplies	6,500
4406	Printing	6,500
4408	Salaries	420,000
4412	Travel	5,000
4414	Memberships, Subs, Pubs	12,000
4420	Pre-Employment Charges	1,000
4424	Education & Training	18,000
4429	Miscellaneous	10,000
4520	Consulting Fees	10,000
4530	Financial Administration	65,000
4531	Community Affairs	5,000
4532	Committee on Youth	3,000
4534	Passport Services	14,000
4535	Legal Notices	1,000
4560	Contingency	50,000
4591	Health Insurance	55,200
4592	Dental, Vision & Life Insurance	3,700
4593	Unemployment	2,300
4594	IMRF Expense	18,300
4595	FICA Expense	12,800
4596	Ancillary Benefits	12,860
Total Town Hall Administration Expense		735,660

Town Hall Expense			
4402	Telephone - Town	25,000	
4403	Utilities - Town	19,000	
4404	Internet Access - Town	4,500	
4405	Equipment Rental - Town	6,500	
Total Town Hall Expense			55,000
Legal/Auditing			
4501	Auditing	12,500	
4502	Legal Services	145,000	
Total Legal/Auditing			157,500
Insurance & Employee Benefits			
4411	Employee Assistance Program	1,600	
4503	General Insurance	155,000	
4507	Flex Plan & 457 Plan	4,000	
4514	Employee Recognition	5,000	
4513	Employee Wellness	8,000	
Total Ins & Employee Benefits			173,600
Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	105,000	
4540	Facility Lease	21,100	
4541	Transfer to Vehicle Fund	65,000	
4547	Transfer to Capital Fund	765,000	
Total Capital Expenditures & Transfers			976,100
Total Administrative Services			2,176,660
Community & Veterans Affairs			
Community Relations			
4608	Salaries	134,000	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	2,600	
4619	Office Supplies	1,300	
4632	Miscellaneous	1,000	
4620	Satellite Office Programs	2,000	
4621	Satellite Office Utilities	8,500	
4623	Satellite Office Phone & Internet	5,000	
4624	Travel	2,000	
4625	Communications	48,600	
4633	Social Media Archive and Distribution	4,000	
4626	Community Service Awards	2,200	
4627	Community Affairs	5,000	
4628	Historical Maker Program	2,400	
4629	Dues & Subscriptions	500	
4631	Community Festivals	7,500	
4691	Health Insurance	11,438	
4692	Dental, Vision & Life Insurance	1,218	
4693	Unemployment	575	
4694	IMRF Expense	5,424	
4695	FICA Expense	4,641	
Total Community Relations			253,346
Veterans Affairs			
4700	Salary	29,800	
4701	Veterans Honor Roll	4,000	
4703	Travel	750	
4704	Veterans Program	1,000	
4705	Training	1,200	
4706	Printing	400	
4707	Postage	400	
4791	Health Insurance	3,600	
4792	Dental, Vision, & Life Insurance	600	
4793	Unemployment	300	
4794	IMRF Expense	1,325	
4795	FICA Expense	1,135	
Total Veterans Affairs			44,510
Total Community & Veterans Affairs			297,856

Emergency Services		
4801	Salaries	62,400
4802	Equipment	23,000
4803	Uniforms	8,500
4804	Printing	1,000
4805	Postage	200
4806	Office Supplies	1,000
4807	Miscellaneous	1,000
4808	Education & Training	10,000
4809	Pre-Volunteer Screening	500
4810	Travel	2,500
4812	Volunteer Appreciation	4,000
4813	Vehicle Fuel & Maintenance	10,000
4814	Communications & Dispatch	25,000
4815	Emergency Ops Center	100
4891	Health Insurance	13,365
4892	Dental, Vision & Life Insurance	610
4893	Unemployment	290
4894	IMRF Expense	2,800
4895	FICA Expense	2,400
Total Emergency Services		168,665
Assessor's Office		
4405	Office Supplies	4,210
4407	Printing	1,120
4409	Salaries	136,162
4411	Equipment	3,150
4413	Travel	2,034
4415	Dues, Subs & Publications	2,695
4419	Training	2,230
4426	Miscellaneous	850
4433	Professional Services	570
4491	Health Insurance	30,100
4492	Dental, Vision & Life Insurance	1,850
4493	Unemployment	862
4494	IMRF Expense	6,050
4495	FICA Expense	5,175
4525	Communications	1,000
Total Assessor's Office		198,058
Facilities Division		
4200	Salaries	285,000
4202	Office Supplies	400
4205	Janitorial Supplies	10,000
4208	Housekeeping Contract	52,000
4209	Building Contracts	13,000
4210	Building Maintenance - Town	6,000
4211	Building Maintenance - Senior	8,000
4212	Building Maintenance - Astor	2,000
4213	Equipment Maintenance - Town	5,000
4214	Equipment Maintenance - Senior	14,000
4215	Equipment Maintenance - Astor	1,200
4216	Equipment Purchase and Rental	2,000
4217	Education & Training	1,500
4218	Vehicle Maintenance - Town	5,000
4219	Vehicle Fuel - Town	6,000
4220	Seasonal Projects Assistance	20,000
4221	Cell Phone / Communications	4,500
4222	Trash Removal - Town	3,000
4223	Trash Removal - Senior	3,600
4224	Trash Removal - Astor	4,000
4225	Grounds/Reserve Maintenance	10,000
4226	Uniforms	1,500
4227	Miscellaneous	1,000
4228	Building Maintenance - Izaak	3,000
4229	Equipment Maintenance - Izaak	2,000
4230	Trash Removal - Izaak	1,800
4291	Health Insurance	51,100
4292	Dental, Vision & Life Insurance	2,900
4293	Unemployment	2,000
4294	IMRF Expense	12,800
4295	FICA Expense	10,900
Total Facilities Division		545,200

Community Health			
4450	Salaries	200,000	
4451	Postage	300	
4452	Office Supplies	1,250	
4453	Printing	2,000	
4454	Travel	1,750	
4455	Dues, Subs & Publications	400	
4456	Community Affairs	3,000	
4457	Equipment	2,500	
4459	Professional Services	2,500	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	200	
4465	Medical Supplies	10,000	
4466	Communications	1,000	
4491	Health Insurance	20,000	
4492	Dental, Vision & Life Insurance	1,850	
4493	Unemployment	1,150	
4494	IMRF Expense	8,950	
4495	FICA Expense	7,650	
Total Community Health			<u>265,500</u>
Youth and Family Services			
Administration & Clinical			
4608	Salaries	495,000	
4611	Education & Training	6,000	
4612	Consulting Fees	3,600	
4613	Answering Service	1,200	
4614	Printing	2,000	
4615	Postage	300	
4616	Books and Journals	400	
4617	Equipment Maintenance	2,600	
4618	Psychiatric backup	9,000	
4619	Office Supplies	4,000	
4620	Community Affairs	3,800	
4621	Recruitment & Pre-Employment	1,500	
4622	Miscellaneous	500	
4623	Travel	3,000	
4624	Client Mgmt Software	3,600	
4626	Equipment and Furniture	3,000	
4628	Tutoring	27,500	
4629	Dues & Subscriptions	500	
4691	Health Insurance	56,100	
4692	Dental, Vision & Life Insurance	4,900	
4693	Unemployment	3,500	
4694	IMRF Expense	21,700	
4695	FICA Expense	15,800	
Total Administration & Clinical			<u>669,500</u>
Outreach & Prevention			
4627	Open Gym Program	7,200	
4628	Open Gym Salaries	130,000	
4640	Salaries	180,000	
4643	Education & Training	2,000	
4644	Travel	3,000	
4645	Printing	1,000	
4649	Professional Services	1,200	
4650	Program Supplies	1,000	
4651	Cell Phones	3,000	
4652	Substance Abuse Prevention Program	3,200	
4655	Transportation	500	
4791	Health Insurance	36,000	
4792	Dental, Vision & Life Insurance	3,100	
4793	Unemployment	3,450	
4794	IMRF Expense	12,100	
4795	FICA Expense	11,000	
Total Outreach & Prevention			<u>397,750</u>
Total Youth & Family Services			<u>1,067,250</u>
Total Town Fund Expenses/Appropriations			4,719,189

2. SENIOR CITIZEN SERVICES FUND

Beginning Balance April 1, 2020		1,181,044
Estimated Revenues		
3000	Property Tax	1,147,415
3250	Interest Income	7,000
3300	Other Income	5,000
3325	AID Transportation Fees	30,000
3330	MHB Grant	49,500
3350	LIHEAP Fees	6,000
3355	Senior Health Insurance Grant	3,000
3425	Senior Center & Transportation Grants	41,622
3426	Congregate Nutrition Grant	89,639
3450	Transfer From Road Maintenance*	155,000
3500	Senior Programs	210,000
3501	Congregate Meal Donations	40,000
3504	Home Delivered Meals Grant	98,875
3505	Home Delivered Meals Donations	22,000
3506	Out Trip Transportation Fees	7,000
3507	Material Fees	24,000
3508	Nutrition Event Catering	3,000
3509	Lending Closet	14,000
3510	Home Delivered Meals MHB Funding	11,000

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total Estimated Revenue	<u>1,964,051</u>
Total Estimated Funds Available	3,145,095
Total Expenditures/Appropriations	<u>2,084,026</u>
Estimated Cash on Hand March 31, 2021	1,061,069

Expenditures		
Administration		
4517	Salaries	152,565
4522	Contingency	10,000
4523	Recruitment	2,500
4524	Utilities	55,000
4525	Telephone & Internet	1,200
4527	Equipment	14,000
4528	Office Supplies	8,000
4529	Postage	4,000
4530	Printing	5,500
4534	Dues, Sub & Publications	2,000
4535	Travel	1,500
4536	Education & Training	1,000
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4541	Transfer to Capital Fund	120,000
4591	Health Insurance	31,770
4592	Dental, Vision & Life Insurance	678
4593	Unemployment	862
4594	IMRF Expense	6,140
4595	FICA Expense	4,715
Total Administration		<u>424,430</u>

Enrichment Programs		
4510	Satellite Programming	2,500
4514	Weekend Programming	4,000
4515	Programming	160,000
4520	Volunteer Services	16,000
4526	Senior Newsletter	13,000
4531	Computer Instruction	1,000
4532	Visual Arts	18,000
4533	Out Trip Transportation	7,000
4534	Program Salaries	235,888
4535	Program Training	1,000
4536	Program Staff Travel	1,000
4891	Health Insurance	61,830
4892	Dental, Vision, & Unemployment	2,504
4893	Unemployment	2,048
4894	IMRF Expense	9,216
4895	FICA Expense	7,218
Total Programs		<u>542,204</u>
Social Services		
4516	Social Services	1,500
4519	Senior Assistance	3,000
4560	Psychiatric Services	2,000
4561	Salaries	180,653
4562	Training	1,500
4563	Travel	1,000
4564	Senior Health Ins Program	3,000
4991	Health Insurance	20,360
4992	Dental, Vision, & Life Insurance	1,826
4993	Unemployment	1,436
4994	IMRF Expense	7,720
4995	FICA Expense	5,528
Total Social Services		<u>229,523</u>
Nutrition		
5550	Congregate Salaries	66,572
5551	Congregate Food	63,000
5552	Congregate Equipment	1,500
5553	Congregate Supplies	6,000
5554	Travel and Training	500
5556	Home Delivered Meals Salaries	65,600
5558	Home Delivered Meals Food	64,000
5559	Home Delivered Meals Equipment	2,000
5560	Home Delivered Meals Supplies	6,200
5561	Event Catering	1,500
5791	Health Insurance	3,600
5792	Dental, Vision & Life Insurance	595
5793	Unemployment	1,436
5794	IMRF Expense	5,815
5795	FICA Expense	4,044
Total Nutrition		<u>292,362</u>
Transportation		
4513	Alternative Transportation	5,800
4518	Vehicle Maintenance	45,000
4546	Salaries	363,957
4547	Dispatch Software	18,550
4550	Telephone	5,500
4551	Travel and Training	2,000
4552	Fuel	37,500
4553	Uniforms	1,800
4691	Health Insurance	81,965
4692	Dental, Vision & Life Insurance	4,870
4693	Unemployment	2,626
4694	IMRF Expense	15,139
4695	FICA Expense	10,800
Total Transportation		<u>595,507</u>
Total Senior Citizen Services Fund Appropriations		<u>2,084,026</u>

3. GENERAL ASSISTANCE FUND

Beginning Balance April 1, 2020			799,160
Estimated Revenues			
3000	Property Tax	400,864	
3100	Replacement Tax	4,000	
3250	Interest Income	2,000	
3300	Other Income	16,000	
3350	CEDA - LIHEAP	5,000	
Total Estimated Revenues			<u>427,864</u>
Total Estimated Funds Available			1,227,024
Total Expenditures/Appropriations			<u>584,335</u>
Estimated Cash on Hand March 31, 2021			642,689
Expenditures			
Home Relief			
4102	Rent	100,000	
4103	Utilities	22,000	
4105	Personal Essentials	20,000	
4106	Travel Expenses	10,000	
4110	Burial	1,500	
4107	Medical	25,000	
4116	Catastrophic Insurance Premium	3,500	
4117	Miscellaneous	100	
4119	Emergency Assistance	75,000	
Total General Assistance Home Relief			257,100
Administration			
4201	Salaries	184,100	
4202	Office Supplies	3,250	
4204	Equipment	4,000	
4511	Phone & Internet	2,100	
4205	Travel & Training	2,500	
4206	Postage	200	
4210	Printing	1,500	
4212	Dues & Publications	500	
4213	Community Affairs	1,000	
4507	Professional Services	4,000	
4509	Volunteer Appreciation	2,000	
4510	Miscellaneous	500	
4591	Health Insurance	30,072	
4592	Dental, Vision & Life Insurance	1,846	
4593	Unemployment	862	
4594	IMRF Expense	8,228	
4595	FICA Expense	7,050	
Total General Assistance Administration			253,708
Pantry			
4460	Salaries	45,512	
4461	Utilities	8,500	
4391	Health Insurance	14,900	
4392	Dental, Vision & Life Insurance	540	
4393	Unemployment	300	
4394	IMRF Expense	2,035	
4395	FICA Expense	1,740	
Pantry			73,527
Total General Assistance Fund Appropriations			584,335

4. MENTAL HEALTH FUND

Beginning Balance April 1, 2020		1,005,472
Estimated Revenues		
3000	Property Tax	1,239,786
3100	Replacement Tax	12,000
3250	Interest Income	6,000
3300	Other Income	1,000
3350	Rental Income	12,000
3850	Tide Transportation Fee	7,000
3855	Telephone Reimbursement	1,000
3950	AID Transportation Fees	2,000
Total Estimated Revenues		<u>1,280,786</u>
Total Estimated Funds Available		2,286,258
Budgeted Expenditures		
	Service Contracts	1,377,000
	Administration	116,370
	Community Resource Center	59,500
Total Expenditures/Appropriations		<u>1,552,870</u>
Mental Health Fund		<u>733,388</u>
Estimated Cash on Hand March 31, 2021		733,388
Expenditures		
Service Contracts		
4100	CAC CASI	20,000
4102	CAC Family Support	10,000
4103	CAC Safe from the Start	25,000
4104	CCC Domestic Violence Shelter	30,000
4105	CCC Domestic Violence Counsel	30,000
4107	Open Door Clinic	5,000
4108	AID Supportive Employment	41,000
4109	AID Case Management	6,000
4112	Clearbrook Children's Program	8,000
4113	Clearbrook Day Services	7,500
4123	Easter Seals	63,500
4128	Renz Outpatient	60,000
4130	Northwest CASA	9,000
4131	AID Transportation	30,000
4132	Ecker Therapy Services	88,000
4135	Ecker Center/Crisis Services	10,500
4136	HTYFS Psychiatric Back-up	9,000
4137	HTYFS Alt. to Suspension	25,000
4138	Contract Support Services	90,000
4139	HTYFS Interventionist	50,000
4142	Centro de Informacion	27,500
4146	Bridge YFS - Crisis Intervention	5,000
4148	FSA Therapy Services	40,000
4158	Summitt Center	13,000
4162	TIDE Transportation	22,000
4165	Alexian Brothers - Outpatient Psych	12,500
4166	PADS of Elgin	35,000
4167	HTSS - Senior MH	49,500
4169	GEFCC	8,000
4175	WINGS Transitional Shelter	2,400
4177	Staff Development Fund	25,000
4179	Challenge Grant Fund	60,000
4180	Capital Grant Fund	125,000
4183	CCC SA Counseling	15,000
4185	Little City Foundation	5,900
4190	Maryville Academy - Eisenberg Campus	20,000
4192	Leyden FS - Detox/Rehab	40,000
4193	Boys and Girls Club	6,200
4196	Catholic Charities Caregivers Group	5,000
4200	Kenneth Young Center - SASS	13,000
4201	Journeys - Hope Center	2,500
4203	Clearbrook - Residential	8,000
4204	Eater Seals: Family Support	15,000
4205	Mental Health Housing	90,000
4207	Girl Scouts of Northern IL - Outreach	10,000
4208	Easter Seals: Nutrition	13,000
4209	Center for Enriched Living	3,000
4210	Gigi's Playhouse	15,000
4221	HTSS Home Delivered Meals	11,000
4222	HTYFS Bilingual Therapist	25,000
4223	Marklund	22,500
4224	Shelter Group Homes	3,000
4225	Community Alternatives Unlimited	9,000
4226	Fellowship Housing	2,500
Total Service Contracts		1,377,000

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	4,000	
4005	Training	750	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	59,000	
4012	Office Supplies	1,000	
4013	Postage	1,000	
4014	Equip / Database	2,000	
4537	Community Relations	4,000	
4538	Miscellaneous	500	
4539	Dues	1,500	
4540	Special Events	1,000	
4541	Printing	2,000	
4544	Consultants	4,000	
4591	Health Insurance	19,000	
4592	Dental, Vision and Life Insurance	700	
4593	Unemployment	370	
4594	IMRF Expense	5,300	
4595	FICA Expense	4,600	
Total Administration			116,370
Community Resource Center			
4210	Utilities	8,000	
4213	Janitorial	5,500	
4214	Rent	10,000	
4216	Telephone Systems Maintenance	1,000	
4217	Capital Improvements	20,000	
4250	Building Maintenance	5,000	
4286	Agency Support Services	10,000	
Total Community Resource Center			59,500
Total Mental Health Fund Appropriations			1,552,870

5. ROAD FUND

740,855

Beginning Balance April 1, 2020

Estimated Revenues			
3000	Property Tax	856,500	
3100	Replacement Tax	28,000	
3250	Interest Income	5,000	
3300	Permits and Fines	1,000	
3400	Traffic Enforcement Fees	1,500	
3500	Other	1,000	
Total Estimated Revenues			893,000
Total Estimated Funds Available			1,633,855

Budgeted Expenditures

	Road Maintenance	895,500	
	Equipment	146,500	
	Bridge Maintenance	5,000	
	Buildings	60,000	
	Administration/Transfers*	283,400	
Total Expenditures/Appropriations			1,390,400

Estimated Cash on Hand March 31, 2021

243,455

Expenditures

Road Maintenance			
4600	Controlled Substance Test	1,000	
4601	Salaries	172,000	
4602	Operating Supplies & Materials	25,000	
4603	Gasoline	20,000	
4606	Engineering	50,000	
4607	Contract Work	500,000	
4610	Street Lighting	15,000	
4614	Signs, Stripping & Tree Removal	12,500	
4616	Salt	100,000	
Total Road Maintenance			895,500

Equipment

4604	Machine Rental	1,500	
4608	Equipment Purchase	115,000	
4609	Maintenance Vehicles & Equip	30,000	
Total Equipment			146,500

Bridge Maintenance

4615	Bridge Repair and Maintenance	5,000	
Total Bridge Maintenance			5,000

Buildings

4612	Buildings & Perm Improvement	50,000	
4613	Building Maintenance	10,000	
Total Buildings			60,000

Administration

4700	Postage	1,000	
4701	Legal	20,000	
4702	Insurance	30,000	
4704	Telephone/Communications	3,000	
4705	Dues, Subscriptions & Publications	1,000	
4706	Travel	1,000	
4707	Printing	500	
4708	Training & Conferences	1,000	
4709	Uniforms and Safety Equipment	1,500	
4710	Community Affaris	2,500	
4711	Utilities	5,000	
4712	Miscellaneous	1,000	
4713	Recruitment	1,000	
4714	Office Supplies	500	
4716	Transfer to Sr Transportation*	155,000	
4717	Transfer to Vehicle Fund*	25,000	
4791	Health Insurance	18,200	
4792	Dental, Vision & Life Insurance	1,400	
4793	Unemployment	2,100	
4794	IMRF Expense	6,500	
4795	FICA Expense	6,200	
Total Administration			283,400

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total Road Fund Appropriations 1,390,400

6. IMRF FUND

Beginning Balance April 1, 2020		124,154
Estimated Revenues		
3000 Property Tax	195,040	
3250 Interest Income	800	
Total Estimated Revenues		<u>195,840</u>
Total Estimated Funds Available		319,994
Budgeted Expenditures/Appropriations		
4508 IMRF	195,840	
Total Expenditures/Appropriations		<u>195,840</u>
Estimated Cash on Hand March 31, 2021		124,154

7. SOCIAL SECURITY

Beginning Balance April 1, 2020		78,911
Estimated Revenues		
3000 Property Tax	157,691	
3250 Interest Income	500	
Total Estimated Revenues		<u>158,191</u>
Total Estimated Funds Available		237,102
Budgeted Expenditures/Appropriations		
4522 Social Security	158,191	
Total Expenditures/Appropriations		<u>158,191</u>
Estimated Cash on Hand March 31, 2021		78,911

8. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2020		319,476
Estimated Revenues		
3250 Interest Income	5,500	
3440 Bus Fares & Donations	8,500	
3450 Transfer from Road Maintenance*	25,000	
3460 Transfer from Town Fund	65,000	
Total Estimated Revenues		<u>104,000</u>
Total Estimated Funds Available		423,476
Budgeted Expenditures		
4408 Vehicle Purchase	105,000	
4540 Senior Bus Purchase	80,000	
Total Expenditures/Appropriations		<u>185,000</u>
Estimated Cash on Hand March 31, 2021		238,476

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

9. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2020		1,158,895
Estimated Revenues		
3445 Grant	900,000	
3455 From Town Fund	765,000	
3450 From Senior Fund	120,000	
Total Estimated Revenues		<u>1,785,000</u>
Total Estimated Funds Available		2,943,895
Budgeted Expenditures		
4414 Emergency Services Station	1,500,000	
4415 Senior Center Improvements	120,000	
4420 Izaak Walton Reserve	800,000	
4425 Building & Permanent Improvements	165,000	
Total Expenditures/Appropriations		<u>2,585,000</u>
Estimated Cash on Hand March 31, 2021		358,895

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2021, BY FUND IS:

GENERAL TOWN FUND	4,719,189
SENIOR CITIZEN SERVICES FUND	2,084,026
GENERAL ASSISTANCE FUND	584,335
MENTAL HEALTH FUND	1,552,870
ROAD FUND	1,390,400
IMRF FUND	195,840
FICA FUND	158,191
VEHICLE REPLACEMENT FUND	185,000
CAPITAL PROJECTS FUND	2,585,000

TOTAL APPROPRIATIONS 13,454,851

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Thirteen Million Four Hundred and Fifty Four Thousand Eight Hundred and Fifty-One** (\$13,454,851) FOR THE FISCAL YEAR ENDING MARCH 31, 2021.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON FEBRUARY 18, 2020 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
 Nays _____
 Absent _____

 Supervisor

 Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer, do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2020-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held February 18, 2020, as the same appears in the records in my possession and custody as such clerk.

Dated this February 18th, 2020

 Township Clerk