



- I. Supervisor McGuire called the meeting to order at 3:36 p.m. Roll Call: present were Supervisor McGuire and Administrator Barr, as well as Assistant Administrator Vana. Chairman Trustee Benoit was absent.
- II. Public Comment: Supervisor McGuire asked if there were any comments from the public; none were heard and he moved on to the next item.
- III. Review and Approval of Minutes: Minutes of November 19, 2018: The minutes from the Finance Committee meeting of November 19, 2018 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Administrator Barr and seconded by Supervisor McGuire and approved by roll call vote.
- IV. Consideration of FY20 Budget: Administrator Barr walked the committee through the proposed budget for FY20. Highlights included:
  - Increase in Town fund to cover \$11,000 to redo the Astor Avenue Parking Lot.
  - Salary increases were set at a proposed 4%.
  - A reduction in the salary line item for the Assessor (one employee going to 30-35 hours).
  - C&VA will see an increase in archiving services for social media.
  - Emergency Services will have \$30,000 over five years for DuComm Computer Aided Dispatch.
  - Facilities is down overall due to staffing changes.
  - Community Health will see an increase in the salaries line item due to Nurse salary increase; however, item #10144567 will reallocate to HT Foundation.
  - YFS budget shows an increase over FY19; suggestions from the Committee included meeting with the Izaak Walton group to see if there is opportunity for grants there or the Elgin Rotary, or Kiwanis, or through the HT Foundation.
  - Senior Services projects a 9.9% increase in revenue in 2020. An additional hire of a kitchen assistant underwritten by a MHB grant was included with total income over expenses down in 2020.
  - The MHB expenses are down over 2019, but the service contracts projected spending is higher than 2019.
  - Some equipment will be replaced in the Road fund in 2020. Expenses projected lower than in 2019.
  - The Vehicle fund projects two busses would be replaced in 2019 and one bus each year thereafter.
- V. Executive Session: No motion was made to go into closed session.
- VI. Other Business: No other business was discussed.
- XI. At 4:20 p.m., Administrator Barr moved to adjourn the meeting with second from Mr. McGuire.

Respectfully submitted

Katy Dolan Baumer, Clerk