HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the FINANCE AND FACILITIES COMMITTEE MEETING

December 11, 2018

The meeting was called to order by Ms. Cruthers at 6:30 PM

**Roll Call:** Kristen Cruthers, Kathy Biesiadecki, Mary Jane Garvey, Matt Steichmann and Trustee Khaja Moinuddin. Also present MHB Manager, Kristin Vana, and Township Administrator, James Barr.

**Public Comment:** None

**Approval of the December 5, 2017 Meeting Minutes:** A motion to approve the meeting minutes of December 5, 2017 was made by Ms. Garvey, seconded by Ms. Biesiadecki. The motion was approved.

**Consideration of FY 20 Mental Health Board Budget:** A motion to approve the FY 20 Mental Health Board budget as presented with an addition of $3,000 to the printing line item with a total revenue of $1,235,530 and total expenditures of $1,511,570 was made by Ms. Biesiadecki, seconded by Ms. Garvey. Discussion ensued. It was noted that the bi-annual Mental Health Resource Guide will be printed and distributed in FY 20, in addition to the Mental Health Board Manager position returning to a 40 hour per week position. Ms. Cruthers called for a roll call vote. The motion was approved.

Ms. Cruthers    Yes            Ms. Biesiadecki   Yes           Trustee Moinuddin  Yes
Ms. Garvey    Yes           Mr. Steichmann    Yes

**Executive Session:** None

**Other Business:** No other business was noted.

**Adjournment:** There being no other business, Ms. Garvey moved to adjourn the meeting. Ms. Biesiadecki seconded the motion. Motion was approved. Meeting adjourned at 7:04 p.m.

Respectfully Submitted,

Kristin Vana
Mental Health Board Manager