Regular Meeting of the Township Board
August 20, 2019
7:00 PM

A G E N D A - revised

I. Call to Order – Roll Call

II. Pledge of Allegiance

III. Town Hall (Public Comments)

IV. Presentations
   A. Veterans Honor Roll – 1LT James J. Sadowski
   B. 2019 Elite Stars – Team USA Unified Cheer World Champions

V. Reports
   A. Supervisor’s Report
   B. Clerk’s Report
   C. Assessor’s Report
   D. Department Reports

VI. Bill Paying

VII. Unfinished Business

VIII. New Business
   A. Regular Meeting Minutes of August 6, 2019
   B. Executive Session Minutes of July 16, 2019
   C. Appointment to the Hanover Township Committee on Youth

IX. Executive Session

X. Other Business

XI. Adjournment

Mission Statement
Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.
NAME: Jim Sadowski
ADDRESS: 5874 Horseradish Way
CITY/ZIP CODE: Hoffman Estates, IL 60192-4117 A. D. Q.
PHONE #: (847) 697-5947
EMAIL ADDRESS: jamie.sadowski@att.net
DATE OF BIRTH: 25 May 1943
BRANCH OF SERVICE: Army
RANK AT DISCHARGE: 1LT
YEARS OF SERVICE: FROM 1967 TO 1971

MEDALS AWARDED OR OTHER CITATIONS:

Bronze Star

INJURIES: PTSD

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McElvie
Supervisor
Department of Administrative Services

Report for July 2019

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>July 2019</th>
<th>July 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passports</td>
<td>404</td>
<td>409</td>
<td>1,727</td>
<td>1,704</td>
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<tr>
<td>Photo fees</td>
<td>$2,910</td>
<td>$3,100</td>
<td>$12,140</td>
<td>$12,510</td>
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<tr>
<td>Fee deposits</td>
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<td>$10,205</td>
<td>$43,110</td>
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<tr>
<td>Fishing/Hunting licenses</td>
<td>6</td>
<td>7</td>
<td>45</td>
<td>64</td>
</tr>
<tr>
<td>Handicap Placards</td>
<td>21</td>
<td>24</td>
<td>80</td>
<td>90</td>
</tr>
<tr>
<td>Cook County vehicle stickers</td>
<td>0*</td>
<td>21</td>
<td>4</td>
<td>264</td>
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<tr>
<td>Human Resources Requests</td>
<td>145</td>
<td>137</td>
<td>423</td>
<td>571</td>
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<tr>
<td>New Employee Orientations</td>
<td>1</td>
<td>0</td>
<td>6</td>
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<tr>
<td>Technology work orders</td>
<td>61</td>
<td>51</td>
<td>264</td>
<td>196</td>
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<tr>
<td>Resident Contacts</td>
<td>1,801</td>
<td>1,849</td>
<td>6,345</td>
<td>6,647</td>
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<tr>
<td>Percent of Budget Expended (25% of year)</td>
<td>6.9%</td>
<td>6.1%</td>
<td>23.5%</td>
<td>22.9%</td>
</tr>
</tbody>
</table>

*Cook County vehicle sticker program ended July 1.

Department Highlights

- Administrative Services conducted recruitment and interview process for a part-time receptionist position throughout the month of July.
- Administrative Specialist Callahan, and Part-Time Office Assistant Szymanska completed the Fiscal Year 2020 Annual Operating and Capital Budget for submission to the Government Finance Officers Association for the Distinguished Budget Award Program. This will be the eighth submission for the award for the Township.
- Administrative Services Coordinator Callahan and Administrator Barr participated in first and second round interviews with Senior Services for the full-time Bus Driver position.
- The Annual Workplace Evaluation survey was distributed to all Township staff. The survey allows staff to provide feedback on a variety of human resource topics. Administrative Services will review the results of the survey with Management Team to identify several actionable items.
- Assistant Administrator Vana conducted 1 new hire orientation with Gisel Trujillo, Youth and Family Services Prevention Specialist.
- Administrative Services Coordinator Callahan completed the 1st quarter audit of General Assistance and Emergency Services with no findings.
- Resident Services Assistant Imperato completed Passport Manager training.
- Assistant Administrator Vana and Graduate Management Intern Peshek attended the Diversity and Engagement Task Force meeting on July 18. Assistant Administrator Vana presented to the Task Force regarding Hanover Township services and programming. The next Task Force meeting will take place on August 22 at 7:00 PM at the Izaak Walton Center.
- Administrative Services coordinated Trustee Beattie’s new hire orientation on July 19. Trustee Beattie met with department heads to discuss programs, services and the current strategic plan.
- Administrative Services hosted a Lunch and Learn on July 31 with 10 staff members in attendance. Scott Lyden with Aflac and New York Life Insurance discussed short term disability coverage and life insurance policies available to Hanover Township employees. The next Lunch and Learn is expected to take place in October.

Hanover Township Mission Statement:
Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.
Office of the Assessor Mission Statement:
The Hanover Township Assessor is your nearest liaison to the Cook County Assessor’s Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

Report for July 2019

<table>
<thead>
<tr>
<th>SERVICE PROVIDED</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
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<tbody>
<tr>
<td>Administration</td>
<td></td>
<td></td>
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<tr>
<td>Office visits</td>
<td>404</td>
<td>455</td>
<td>967</td>
<td>1,017</td>
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<tr>
<td>Building permits processed</td>
<td>609</td>
<td>639</td>
<td>2,142</td>
<td>2,202</td>
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<tr>
<td>Change of Name</td>
<td>19</td>
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<td>36</td>
<td>23</td>
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<tr>
<td>Property tax appeals</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Certificate of Errors</td>
<td>497</td>
<td>205</td>
<td>662</td>
<td>363</td>
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<tr>
<td>Property location updates</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>2</td>
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<tr>
<td>Sales Recording</td>
<td>487</td>
<td>9</td>
<td>1,689</td>
<td>400</td>
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<tr>
<td>New owner mailing</td>
<td>364</td>
<td>0</td>
<td>1,131</td>
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<tr>
<td>Exemptions</td>
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<tr>
<td>Homeowner exemptions</td>
<td>176</td>
<td>55</td>
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<tr>
<td>Senior homeowner exemptions</td>
<td>188</td>
<td>76</td>
<td>320</td>
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<tr>
<td>Senior Freeze exemptions</td>
<td>72</td>
<td>53</td>
<td>152</td>
<td>129</td>
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<tr>
<td>Disabled Veteran exemptions</td>
<td>21</td>
<td>9</td>
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<td>Disabled person exemptions</td>
<td>40</td>
<td>12</td>
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<tr>
<td>Miscellaneous exemptions</td>
<td>10</td>
<td>6</td>
<td>18</td>
<td>17</td>
</tr>
</tbody>
</table>

Department Highlights

- Extended Tuesday hours provided assistance to 11 visitors after 4:30 PM in July.
- The total number of emails on the Assessor’s office contact list is 2,850. 13 new email contacts were added to the list in July.
- The Cook County 2018 second installment real estate tax bill is scheduled to be mailed July 1 with a due date of August 1.
- Deputy Assessor Deyne and Chief Deputy Assessor Glascott attended a Basic CPR class in July.
- 57 taxpayer letters were mailed to remind residents that their taxes were sold at the annual tax sale May 3. As a result of the mailing, 6 envelopes were returned “Addressee not known” and 3 taxpayers have inquired on how to redeem their taxes.
- Chief Deputy Assessor Glascott participated in the orientation for Trustee Beattie on July 19.
- Deputy Assessor Christopher attended 2 continuing education classes July 22-23, “Valuation of Big Box Properties” and “Appraising after a disaster or traumatic event”.
- All Assessor’s office staff attended the Lunch and Learn on July 31.
Office of Community Health Mission Statement:
Our mission is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

Department Highlights

- Director Smith and Community Health Nurse Court provided 3 home visits for residents in the month of July.
- Director Smith provided AED and “hands only” CPR training for 17 employees in the month of July.
- Community Health Assistant, Nicole Daccardo, resigned from her position; her last day will be August 23. Nicole was with Hanover Township for 6 years.
- Director Smith met with Trustee Beattie on July 19 to orient her to the programs and services provided by the Office of Community Health.
- Director Smith educated Facilities and Road Maintenance staff on heat stroke prevention while working outdoors on July 19.
- Community Health Assistant Daccardo and Community Health Receptionist Brandes attended the Streamwood Summer Celebration on July 27 and distributed information on Township programs and services.
- Director Smith attended the Healthcare Advisory Panel meeting for Representative Diane Pappas on July 31.

### Service Provided

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appointments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ProTimes</td>
<td>10</td>
<td>11</td>
<td>38</td>
<td>44</td>
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<tr>
<td>TB skin test</td>
<td>12</td>
<td>7</td>
<td>36</td>
<td>25</td>
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<tr>
<td>Cholesterol</td>
<td>2</td>
<td>4</td>
<td>13</td>
<td>9</td>
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<tr>
<td>Pharmaceutical Assistance Programs</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>10</td>
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<tr>
<td>Miscellaneous labs</td>
<td>10</td>
<td>11</td>
<td>48</td>
<td>46</td>
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<tr>
<td>Wellness Screening (BP, diabetes, anemia)</td>
<td>44</td>
<td>46</td>
<td>262</td>
<td>140</td>
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<tr>
<td>Other</td>
<td>51</td>
<td>36</td>
<td>175</td>
<td>111</td>
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<tr>
<td>Clinic Clients</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Senior Center/ home visits</td>
<td>105</td>
<td>83</td>
<td>440</td>
<td>321</td>
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<tr>
<td>Astor Avenue</td>
<td>8</td>
<td>6</td>
<td>33</td>
<td>16</td>
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<tr>
<td>Elgin, Izaak Walton Center</td>
<td>1</td>
<td>0</td>
<td>14</td>
<td>4</td>
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<tr>
<td>Offsite clinics</td>
<td>13</td>
<td>22</td>
<td>42</td>
<td>51</td>
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<tr>
<td>Total clients (unduplicated)</td>
<td>46</td>
<td>39</td>
<td>283</td>
<td>202</td>
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<tr>
<td>Public Education &amp; Health Promotion</td>
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<td></td>
<td></td>
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<tr>
<td>Media coverage</td>
<td>4</td>
<td>4</td>
<td>16</td>
<td>16</td>
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<tr>
<td>Informational seminars/Program</td>
<td>5</td>
<td>4</td>
<td>24</td>
<td>26</td>
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<tr>
<td>Program Participants</td>
<td>85</td>
<td>104</td>
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<td>795</td>
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<tr>
<td>Primary Care Provider Support</td>
<td>1</td>
<td>8</td>
<td>9</td>
<td>25</td>
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</table>
Office of Community and Veterans Affairs

Report for July 2019

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>July 2019</th>
<th>July 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Website Visits (total)</td>
<td>6,016</td>
<td>4,677</td>
<td>18,650</td>
<td>19,786</td>
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<td>Website Visits (unique)</td>
<td>4,379</td>
<td>4,057</td>
<td>15,094</td>
<td>16,380</td>
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<td>Facebook Likes</td>
<td>68</td>
<td>123</td>
<td>205</td>
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<td>Facebook Reach</td>
<td>65,371</td>
<td>70,328</td>
<td>253,383</td>
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<td>Twitter Followers</td>
<td>8</td>
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<td>18</td>
<td>44</td>
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<tr>
<td>YouTube Views</td>
<td>178</td>
<td>266</td>
<td>812</td>
<td>1,052</td>
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<tr>
<td>Media Releases</td>
<td>2</td>
<td>3</td>
<td>11</td>
<td>11</td>
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<tr>
<td>Veteran Contacts</td>
<td>61</td>
<td>67</td>
<td>253</td>
<td>285</td>
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<tr>
<td>Total Veterans served</td>
<td>47</td>
<td>65</td>
<td>181</td>
<td>273</td>
</tr>
<tr>
<td>Total Resident Contacts (Elgin office)</td>
<td>1,364</td>
<td>1,234</td>
<td>2,864</td>
<td>1,711</td>
</tr>
</tbody>
</table>

Department Highlights

- Veterans Specialist Wollack attended AMVETS Post 202’s monthly meeting on July 1 at American Legion Post 57.
- Veterans Specialist Wollack attended the funeral for AMVETS Post 202 Commander Frank DeLonker on July 2.
- Director Kuttenberg joined officials and staff in volunteering in the Bartlett 4th of July Fest’s Beer Tent on July 6. Tips were collected to benefit the Township Food Pantry.
- Community and Veteran Affairs Intern Haley Hoffman attended the Blackhawk Residents Association annual Summer Picnic on July 7 to promote Township programs, services and special events.
- Veterans Specialist Wollack volunteered at Post 57’s monthly Spaghetti Dinner on July 10.
- Director Kuttenberg joined Supervisor McGuire and Welfare Services staff on July 13 in attending the Village of Hanover Park’s Car Show with proceeds benefiting the Township Food Pantry.
- Director Kuttenberg chaired the bimonthly meeting of the Township Communicators of Illinois meeting on July 24 at Leyden Township. Attendees discussed marketing and promotions for Senior Services programs.
- Community and Veteran Affairs coordinated the Township’s participation in the Streamwood Summer Celebration at a tent to promote programs, services and special events the weekend of July 26 – 28.
- Director Kuttenberg joined Supervisor McGuire in attending the Rolling Knolls Home Owner’s Association annual summer picnic on July 28 at the Izaak Walton Center. Township personnel provided an update on the CN railroad project and answered questions regarding neighborhood concerns. Staff followed up with residents the next day and continue to work in addressing concerns.

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### Department of Emergency Services

**Report for July 2019**

<table>
<thead>
<tr>
<th>SERVICE PROVIDED</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Volunteers</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total volunteers</td>
<td>29</td>
<td>32</td>
<td>29</td>
<td>32</td>
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<tr>
<td>New volunteers</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Hours</strong></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Volunteer Detail Hours</td>
<td>935</td>
<td>205</td>
<td>2,275</td>
<td>1,289</td>
</tr>
<tr>
<td>Volunteer Work Hours</td>
<td>263</td>
<td>906.5</td>
<td>1,065</td>
<td>1,688</td>
</tr>
<tr>
<td>Volunteer Training Hours</td>
<td>99</td>
<td>182</td>
<td>994</td>
<td>1,246</td>
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<tr>
<td><strong>Total Volunteer Hours</strong></td>
<td>1,297</td>
<td>1,293.5</td>
<td>4,334</td>
<td>3,101</td>
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<tr>
<td><strong>Details</strong></td>
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<td>Emergency Call Outs</td>
<td>8</td>
<td>4</td>
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<tr>
<td>Safety Patrols</td>
<td>2</td>
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<td>13</td>
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<tr>
<td>Township Sponsored Events</td>
<td>2</td>
<td>1</td>
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<tr>
<td>Other Community Events</td>
<td>21</td>
<td>19</td>
<td>34</td>
<td>33</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>4</td>
<td>0</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Details</strong></td>
<td>37</td>
<td>26</td>
<td>89</td>
<td>74</td>
</tr>
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</table>

**Department Highlights**

- Emergency Services provided traffic control for the Streamwood Summer Celebration July 26-28 completing a total of 264 volunteer hours.
- Assisted Elgin Police Department with traffic control for Elgin Fourth of July parade and fireworks.
- Emergency Services provided traffic control for the Hoffman Estates Northwest Fest on July 4.
- Assisted Bartlett Police Department with safety lighting on bike path entrance to Apple Orchard Park for the Fourth of July fireworks.
- Emergency Services provided traffic control with East Dundee Police Department for a Wall That Heals transport, a traveling Vietnam wall memorial.
- Assisted Illinois Search and Rescue Council in Fox Lake with a search and rescue call on July 7.
- Dispatched members for weather spotting events on July 2 and July 20.
- Assisted the Hanover Park Fire Department with 3 general alarm fire responses on July 26, 27 and 31.
- Responded to a Streamwood Police Department call out to provide traffic control due to a residential fire on July 29.
- Assisted the Fox River Fire Protection District with Utility Terrain Vehicle (UTV) operations for 5k race in LeRoy Oaks Forest Preserve.
- Responded to a mutual aid call from Barrington Hills to assist with traffic control following a fatal motor vehicle accident on July 15.
- Safety patrols were conducted on July 12 and 19.
Department of Facilities & Road Maintenance

Report for July 2019

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>July 2019</th>
<th>July 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td></td>
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<tr>
<td>Vehicle service calls</td>
<td>7</td>
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<tr>
<td>Work orders</td>
<td>136</td>
<td>52</td>
<td>304</td>
<td>130</td>
</tr>
<tr>
<td>Event set-ups/tear downs</td>
<td>200</td>
<td>183</td>
<td>589</td>
<td>611</td>
</tr>
<tr>
<td>Energy Efficiency – Electricity (Kw)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Astor Avenue Community Center</td>
<td>6,004</td>
<td>5,313</td>
<td>14,244</td>
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<tr>
<td>Town Hall</td>
<td>12,960</td>
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<tr>
<td>Senior Center</td>
<td>42,822</td>
<td>40,418</td>
<td>91,455</td>
<td>93,232</td>
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<tr>
<td>Energy Efficiency – Gas (Therm)</td>
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<td></td>
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<tr>
<td>Astor Avenue Community Center</td>
<td>7.28</td>
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<tr>
<td>Town Hall</td>
<td>9.30</td>
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<td>2,111.25</td>
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<td>Senior Center</td>
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<tr>
<td>Road Maintenance</td>
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</tr>
<tr>
<td>Salt Usage (Tons)</td>
<td>0</td>
<td>0</td>
<td>42</td>
<td>71</td>
</tr>
</tbody>
</table>

Department Highlights

- The 2019 Brush Pick-Up Program continues with monthly clean up taking place in July. Road Maintenance Associate Crane and Seasonal Associate Hyder completed the brush pickup throughout the township, processing approximately 10 truckloads of chips at 2 tons each, for a total of 20 tons of wood chips, bringing the season total to 88 tons of wood chips.
- Construction on the Naomi Walters-Lenoci walking path portion of the project, by A Lamp Road Construction, was started on July 8 and completed on July 10. Director Hanson and Operations Manager Nelson continue to work with A Lamp on the scheduling of the soil restoration and tree planting included in the scope of work. Due to high summer temperatures and transplanting requirements for the trees, this portion of the project will be rescheduled for late August 2019.
- Director Hanson, working with 2IM Engineering Group, Township Administration, Clerk Dolan Baumer, with input from Trustee Moinuddin, continue to move forward with the Izaak Walton and East Sherwood Oaks/Berner Drive resurfacing projects. Bid openings for the two projects were held on July 29. Engineering and legal review will proceed with the awarding of the projects following Board approval at the August 6 Township Board meeting.
- Facilities staff assisted with the setup and breakdown of multiple community events in July, including the Bartlett Global Arts Festival and the Blackhawk Community Picnic.
- Road Manager Santangelo, Seasonal Associate Callahan, Seasonal Associate Aguilar, and Season Associate Rico completed the new plantings around the Senior Center, completing the landscaping layout put together by Director Colagrossi.
- Road Manager Santangelo, Road Maintenance Associate Crane, and Seasonal Associates Hyder and Rico, completed 4 culvert replacements throughout the Township’s unincorporated areas.

Hanover Township Mission Statement:
Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.
Office of the Mental Health Board

Report for July 2019

<table>
<thead>
<tr>
<th>SERVICE PROVIDED</th>
<th>JUNE 2019</th>
<th>JUNE 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grant Funding</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New clients</td>
<td>119</td>
<td>180</td>
<td>871</td>
<td>1,283</td>
</tr>
<tr>
<td>Ongoing clients</td>
<td>685</td>
<td>439</td>
<td>1,646</td>
<td>1,052</td>
</tr>
<tr>
<td>Closed cases</td>
<td>43</td>
<td>80</td>
<td>274</td>
<td>326</td>
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<tr>
<td>Prevention programming presentations</td>
<td>88</td>
<td>52</td>
<td>191</td>
<td>603</td>
</tr>
<tr>
<td>Number in audience</td>
<td>345</td>
<td>507</td>
<td>1,231</td>
<td>767</td>
</tr>
<tr>
<td><strong>TIDE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Participants</td>
<td>19</td>
<td>18</td>
<td>19</td>
<td>18</td>
</tr>
<tr>
<td>Rides</td>
<td>100</td>
<td>98</td>
<td>461</td>
<td>358</td>
</tr>
<tr>
<td><strong>Resource Center</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Organizations providing services</td>
<td>6</td>
<td>6</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Clients served</td>
<td>136</td>
<td>58</td>
<td>292</td>
<td>134</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department Highlights</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year 21 funding applications were made available to agencies. Manager Teachout communicated with all currently funded agencies and surrounding agencies regarding the opportunity to apply for annual funding.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manager Teachout toured Little City in Palatine and met with new Development Coordinator about funding opportunities for Little City in Elgin.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manager Teachout completed a site visit with Mental Health Board members to Gigi’s Playhouse, a newly funded agency that provides services to individuals with Down Syndrome.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manager Teachout toured Maryville’s Bartlett Campus and met with the Music Therapist that is funded through the Mental Health Board to learn about the program. Also discussed mid-year funding opportunities with the Clinical Director.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attended the monthly Wrap Group, an interdepartmental group of social services at Hanover Township, to tour PADS of Elgin, a homeless shelter that receives Mental Health Board funding and has recently expanded.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scheduled new Mental Health Board member orientation with Faiza Rahim to be completed in August.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manager Teachout attended a two-day training at the University of Chicago titled “From Direct Service to Management” aimed at nonprofit and social service agency employees.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continued work on replacing the telephone system at the Community Resource Center.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Met with the CEO from Community Alternatives Unlimited, a referral agency for individuals with developmental disability that is taking over for the currently funded agency DayOne Pact, regarding how to apply for annual funding.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Troubleshooted with agencies regarding the Mental Health Board reporting website.</td>
<td></td>
<td></td>
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<tr>
<td>Completed monthly meeting with Facilities and Road Maintenance staff to walk through the Community Resource Center.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Represented Hanover Township at the Streamwood Summer Celebration.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mental Health Board Mission Statement:
The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.
### Programming Division

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planned programs</td>
<td>257</td>
<td>260</td>
<td>1,041</td>
<td>922</td>
</tr>
<tr>
<td>Participants</td>
<td>3,590</td>
<td>3,140</td>
<td>14,438</td>
<td>12,970</td>
</tr>
<tr>
<td>Participants (unduplicated)</td>
<td>779</td>
<td>688</td>
<td>1,266</td>
<td>1,173</td>
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<tr>
<td>Wait listed (unduplicated)</td>
<td>44</td>
<td>27</td>
<td>155</td>
<td>185</td>
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<tr>
<td>Art &amp; Computer classes</td>
<td>76</td>
<td>54</td>
<td>299</td>
<td>240</td>
</tr>
<tr>
<td>Art &amp; Computer class participants</td>
<td>402</td>
<td>263</td>
<td>1,585</td>
<td>1,365</td>
</tr>
<tr>
<td>New volunteers</td>
<td>6</td>
<td>5</td>
<td>24</td>
<td>22</td>
</tr>
<tr>
<td>Total volunteers (unduplicated)</td>
<td>158</td>
<td>149</td>
<td>211</td>
<td>217</td>
</tr>
<tr>
<td>Volunteer hours reported</td>
<td>2,347</td>
<td>2,220</td>
<td>10,103</td>
<td>8,638</td>
</tr>
<tr>
<td>Meals Served</td>
<td>1,553</td>
<td>1,250</td>
<td>5,922</td>
<td>5,147</td>
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<tr>
<td>Meals delivered by volunteers</td>
<td>2,218</td>
<td>1,971</td>
<td>8,936</td>
<td>7,592</td>
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</tbody>
</table>

### Social Services Division

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clients served (unduplicated)</td>
<td>159</td>
<td>175</td>
<td>474</td>
<td>466</td>
</tr>
<tr>
<td>Clients served (duplicated)</td>
<td>245</td>
<td>240</td>
<td>981</td>
<td>893</td>
</tr>
<tr>
<td>Energy Assistance</td>
<td>13</td>
<td>17</td>
<td>48</td>
<td>46</td>
</tr>
<tr>
<td>Prescription drugs &amp; health insurance assistance</td>
<td>141</td>
<td>59</td>
<td>414</td>
<td>363</td>
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<tr>
<td>Social Service programs</td>
<td>11</td>
<td>10</td>
<td>52</td>
<td>48</td>
</tr>
<tr>
<td>Social Service program participants</td>
<td>165</td>
<td>125</td>
<td>720</td>
<td>549</td>
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<tr>
<td>Lending Closet transactions</td>
<td>124</td>
<td>105</td>
<td>517</td>
<td>458</td>
</tr>
</tbody>
</table>

### Transportation Division

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>One way rides given</td>
<td>1,397</td>
<td>1,443</td>
<td>5,698</td>
<td>6,690</td>
</tr>
<tr>
<td>Individuals served (unduplicated)</td>
<td>145</td>
<td>170</td>
<td>274</td>
<td>409</td>
</tr>
<tr>
<td>New riders</td>
<td>26</td>
<td>22</td>
<td>274</td>
<td>409</td>
</tr>
<tr>
<td>Unmet requests for rides</td>
<td>88</td>
<td>41</td>
<td>445</td>
<td>173</td>
</tr>
</tbody>
</table>

### Department Highlights

- Popular out trips included Lunch Bunch at Wok & Fire, Cats, Chicago Magic Lounge, Lake Geneva Day Trip, and the Volo Auto Museum. A motor coach and extra tickets for Cats were acquired to satisfy the waitlist. On July 16, 68 clients attended the Rock n’ Roll Summer Party at Bridges of Poplar Creek.
- The Transportation Division provided shuttle service for the Hanover Park COPS DAY picnic on July 12 for parade participants at the Streamwood Summer Celebration.
- Manager Gomez attended the Aging and Disability Resource Network (ADRN) AgeOptions meeting in Oak Park among other Cook County funded agencies.
- Specialist Robles attended the Mental Health Training for Older Adults on July 23. The training is an 8-hour course that teaches the basics of mental health in regards to older adults. Specialist Robles also represented the department at the Community Quality Council meeting in Melrose Park to learn about best practices of the Department of Human Services.
- Manager Gomez and Specialist Domingo attended the Weatherization Refresher Training on July 25. The Weatherization program weatherizes people’s homes in Cook County who are income eligible.
- Department staff completed a 1-hour Intro to CPR class coordinated by Kristen Smith, Office of Community Health Director.

Senior Services Mission Statement:

*Enriching Lives, Fostering Friendships, Promoting Independence*
Welfare Services Mission Statement:
Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

Department of Welfare Services
Report for July 2019

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>July 2019</th>
<th>July 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Assistance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assistance clients</td>
<td>10</td>
<td>13</td>
<td>41</td>
<td>49</td>
</tr>
<tr>
<td>General Assistance appointments</td>
<td>24</td>
<td>21</td>
<td>94</td>
<td>98</td>
</tr>
<tr>
<td>Emergency Assistance appointments</td>
<td>18</td>
<td>20</td>
<td>92</td>
<td>75</td>
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<tr>
<td>Emergency Assistance approved</td>
<td>1</td>
<td>5</td>
<td>11</td>
<td>16</td>
</tr>
<tr>
<td>Crisis intake clients</td>
<td>156</td>
<td>111</td>
<td>564</td>
<td>420</td>
</tr>
<tr>
<td>Access to Care</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>LIHEAP Applications/PIPP Re-certifications</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office</td>
<td>1</td>
<td>1</td>
<td>68</td>
<td>63</td>
</tr>
<tr>
<td>Circuit Breaker</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Social Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ComEd Hardships</td>
<td>4</td>
<td>20</td>
<td>12</td>
<td>46</td>
</tr>
<tr>
<td>Weatherization</td>
<td>0</td>
<td>0*</td>
<td>0</td>
<td>0*</td>
</tr>
<tr>
<td>Food Pantry</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Served (Households)</td>
<td>651</td>
<td>610</td>
<td>2,708</td>
<td>2,459</td>
</tr>
<tr>
<td>New applications</td>
<td>35</td>
<td>31</td>
<td>131</td>
<td>96</td>
</tr>
<tr>
<td>Food Donations</td>
<td>40</td>
<td>60</td>
<td>160</td>
<td>188</td>
</tr>
<tr>
<td>Community Center Walk-Ins</td>
<td>172</td>
<td>158</td>
<td>719</td>
<td>710</td>
</tr>
</tbody>
</table>

* Program Closed

Department Highlights

- William Burke joined the Welfare Services team as the new Outreach Coordinator. Coordinator Burke brings many years of experience and we look forward to developing this position and identifying new available resources to offer residents.
- Salvation Army continues to be a valuable resource with 5 applications submitted in July.
- Nicor Sharing, a program offered through the Salvation Army, assists residents with large Nicor balances. 7 applications were submitted in July.
- Employment Specialist Karen Flaxman completed 12 applications with residents, as well as hosted one job fair with Septran Bus Company. As of July 31, 122 residents have been assisted and 30 positions have been offered.
- In July, 445 free summer lunches were distributed from the Astor Avenue Community Center. This program ends August 9.
- St. John the Evangelist Church sponsored a mobile food pantry in Streamwood serving 95 families.
- Director Imperato attended a mandatory meeting at Community and Economic Development Association (CEDA) regarding Program Year 2020 services. In addition, Coordinator Orozco attended Weatherization training.
- On July 13, a car show was hosted to benefit the food pantry at the Hanover Park train station.
- A Manufacturing Job Fair co-hosted with Senator Cristina Castro, Cook County Commissioner Morrison and Technology and Manufacturing Association (TMA) will be held August 28 at the Senior Center.
- CEDA continues to be onsite at the Astor Avenue Community Center Wednesdays from 8:30 am-4:30 pm.
- Senator Castro’s office continues to be onsite at the Astor Avenue Community Center Tuesdays from 1:30 pm - 6:00 pm.
The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Department Highlights

- Open Gym metrics continue to be lower due to smaller sites this year and not being able to utilize Tefft Middle School this summer due to renovations occurring at the school.
- 21 Summer Open Gym participants participated in the 2019 Association of Illinois Township Committees On Youth (AITCOY) Summer Olympics held at Ela Township on July 16. This year was the first year that 10 Teen Leaders participated in the games at the Olympics.
- Alternative to Suspension participants’ metrics is lower this month due to staffing.
- Gisel Trujillo was hired as the Prevention Specialist and joined the department on July 18.
- The Summer Alternatives groups conducted several fundraisers in July to raise funds for their end of the year programming and field trips. Fundraisers included CiCi’s Pizza Day and a bake sale.
- Summer programing for the Alternative to Suspension and Teen Leadership groups ended giving youth the opportunity to participate in 20 field trips. These included trips such as Feed My Starving Children, Long Grove Chocolate Factory and the Chicago History Museum.
- Interim Prevention Manager Dickinson and ten youth leaders attended the Cebrii Goodman Teen Institute at Eastern Illinois University from July 21—July 25. Clinical Manager Houdek secured a donation to sponsor two teens to attend the conference from Streamwood Behavioral Health.
- Therapist Gonzalez represented the department at the Bartlett 4th of July Festival on July 6.
- Therapist Low represented the department at Hanover Park Cops Day Picnic event on July 12.
- Director Parquette represented the department at the Village of Streamwood’s Summer Celebration on July 26.
- Summer Tutoring Services Program concluded on July 29 with 30 youth participating.
- Director John Parquette retired as of July 31, after 26 years of service. Clinical Manager Houdek has been appointed Interim Director of Youth and Family Services.

<table>
<thead>
<tr>
<th>SERVICE PROVIDED</th>
<th>JULY 2019</th>
<th>JULY 2018</th>
<th>FYTD 2020</th>
<th>FYTD 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outreach &amp; Prevention</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Gym participants</td>
<td>627</td>
<td>1,449</td>
<td>4,637</td>
<td>6,035</td>
</tr>
<tr>
<td>Open Gym participants (unduplicated)</td>
<td>609</td>
<td>454</td>
<td>768</td>
<td>897</td>
</tr>
<tr>
<td>Alternative to Suspension referrals</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Alternative to Suspension participants</td>
<td>21</td>
<td>110</td>
<td>269</td>
<td>727</td>
</tr>
<tr>
<td>Alternative to Suspension participants (unduplicated)</td>
<td>0</td>
<td>24</td>
<td>92</td>
<td>124</td>
</tr>
<tr>
<td>Clinical</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Therapy clients</td>
<td>311</td>
<td>291</td>
<td>1,657</td>
<td>1,428</td>
</tr>
<tr>
<td>Therapy clients (unduplicated)</td>
<td>144</td>
<td>127</td>
<td>687</td>
<td>674</td>
</tr>
<tr>
<td>New clients (unduplicated)</td>
<td>0</td>
<td>2</td>
<td>19</td>
<td>69</td>
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<tr>
<td>Clinical hours</td>
<td>285</td>
<td>245</td>
<td>1,120</td>
<td>1,050</td>
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<tr>
<td>Group session participants</td>
<td>207</td>
<td>158</td>
<td>639</td>
<td>1,325</td>
</tr>
<tr>
<td>Tutoring Participants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>104</td>
<td>171</td>
<td>321</td>
<td>469</td>
</tr>
<tr>
<td>Unduplicated</td>
<td>29</td>
<td>52</td>
<td>116</td>
<td>125</td>
</tr>
</tbody>
</table>
### Hanover Township

**Board Audit Report**  
**From 8/6/19 - 8/19/19**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Town Fund</td>
<td>22,029.60</td>
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<tr>
<td>Total Senior Center Fund</td>
<td>39,971.89</td>
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<tr>
<td>Total General Assistance Fund</td>
<td>1,382.18</td>
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<tr>
<td>Total Road Maintenance Fund</td>
<td>1,710.89</td>
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<tr>
<td>Total Mental Health Board Fund</td>
<td>26.18</td>
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<tr>
<td>Total IMRF Fund</td>
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<tr>
<td>Total Social Security Fund</td>
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<tr>
<td>Total Vehicle Fund</td>
<td></td>
</tr>
<tr>
<td>Total Capital Fund</td>
<td>8,798.31</td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td><strong>73,919.05</strong></td>
</tr>
</tbody>
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---

**Supervisor**

**Town Clerk**  
Attest

---

**Trustee**

**Trustee**

---

**Trustee**

**Trustee**
## Hanover Township Board Audit Report
August 6 - 19, 2019

<table>
<thead>
<tr>
<th>Type</th>
<th>Date</th>
<th>Num</th>
<th>Name</th>
<th>Memo</th>
<th>Amount</th>
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<tr>
<td>1014 - Town Fund - Expenditures</td>
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<td></td>
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<tr>
<td>101CAP - Capital Expenditures</td>
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<td></td>
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</tr>
<tr>
<td>101410 - Equipment Purchases</td>
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</tr>
<tr>
<td>Check 08/07/2019 CC June 19</td>
<td>1014410</td>
<td>Equipment Purchases</td>
<td>JP Morgan Chase</td>
<td>Extended warranty for microphones for board meetings</td>
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<tr>
<td>Check 08/07/2019 CC June 19</td>
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<td></td>
<td>JP Morgan Chase</td>
<td>Microphones for board meetings (8)</td>
<td>316.51</td>
</tr>
<tr>
<td>Check 08/07/2019 CC June 19</td>
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## Hanover Township
### Board Audit Report
### August 6 - 19, 2019

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### Hanover Township
#### Board Audit Report
##### August 6 - 19, 2019

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**Total 1105558 · Home Delivered Meals Food**

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**Total 1105560 · Home Delivered Meals Supplies**

361.42

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**Total 1104NUT · Nutrition**

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**Total 1104510 · Satellite Programming**

87.00

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### 1104520 - Volunteer Services

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### 1104532 - Visual Arts

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**Total 1104515 - Programming** 11,391.58
## Hanover Township

### Board Audit Report

**August 6 - 19, 2019**

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Total 1104532 · Visual Arts 1,262.78

Total 1104PRO · Programs 13,389.39

### 1104SOC · Social Services

#### 1104516 · Social Services

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Total 1104516 · Social Services 41.19

#### 1104519 · Senior Assistance

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Total 1104519 · Senior Assistance 400.00

#### 1104562 · Training

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Total 1104562 · Training 10.00

#### 1104563 · Travel

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Total 1104SOC · Social Services 697.92

### 1104TRN · Transportation

#### 1104513 · Alternate Transportation

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Total 1104513 · Alternate Transportation 330.00

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<td>JP Morgan Chase</td>
<td>Notary Public new application (Dewey)</td>
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Hanover Township  
Board Audit Report  
August 6 - 19, 2019
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<td>2024HOM · Home Relief</td>
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<td>Hitchcock Design Group</td>
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<td>Sherwin-Williams</td>
<td>Inv# 0232-2 Astor Ave Paint Supplies</td>
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<td>73,919.05</td>
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I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Trustee Martinez was absent. Others present included Human Services Director Mary Jo Imperato, Facilities and Road Maintenance Director Caleb Hanson, Administrator James Barr, Assistant Administrator Kristin Vana, Attorney Mike Airdo, Graduate Management Intern Mackenzie Peshek, Mrs. Ann Essick of Elgin, Mr. and Mrs. Peter Koch of Elgin, and 2iM representative Engineer Mr. Louis Montgomery.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

IV. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.

V. Presentation: Veterans Honor Roll: The Board welcomed 1st Lieutenant Peter Koch of Elgin to the Hanover Township Veterans Honor Roll. He served in the U.S. Army from 1969 to 1971 receiving the National Service and Meritorious recognitions. His name will be added to the VHR plaque, posted on the website and recorded in the Clerks office. Mr. Koch will be invited to the biannual VHR dinners.

V. Reports
A. Supervisor McGuire reported that he received a request from Mr. Fields requesting that the Township donate money to the defense against the CNN planned rail expansion. Mr. Airdo reported that townships can only expend funds according to Article 85 of the Township Code; and therefore, the Township cannot spend money for this purpose. The Supervisor has asked that Director Kuttenberg attend the meetings and help where the Township can in facilitating meetings and connecting people. He advised the Board to please be careful not to promise what the Township cannot deliver. If you have questions, talk to Director Kuttenberg first to get as much information as you can.

At a recent Rolling Knolls neighborhood picnic, Mr. McGuire and Director Kuttenberg heard issues regarding drainage issues after the recent road-resurfacing project with Cook County. Director Hanson and Mr. McGuire subsequently went to inspect the Rolling Knolls drainage issues. A resident claims that the drainage issue is a result of the recent repaving. Attorney Airdo will investigate the issues as they relate to the Township’s responsibility. Director Hanson has reached out to the County who would come out in September to assess the issue; the County would be taking the lead on this issue, as it was their road project.

Supervisor McGuire received a letter from the Village of Wayne thanking our Emergency Services for help with a house fire in June. The Streamwood Chamber of Commerce will be holding a Business After Hours at the Poplar Creek Public Library on August 21.

B. Clerk Dolan Baumer offered no report.

C. Assessor Smogolski offered no report.

D. Trustee Liaison Committee Reports: Trustee Essick reported that the Senior Citizens Services Committee would be sending a team to the State Fair to compete at “Brain Games.” Staff is working on the Gen Next Aging Symposium and more information will be available soon. Trustee Beattie reported that COY is looking for new youth members
and they all look forward to working with Interim Director Tina Houdek. Trustee Moinuddin reminded the Board of the August 22 Diversity Fair.

VI. Bill Paying: Mr. Barr presented the bills for payment from July 16, 2019 through August 5, 2019 as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>a. Town</td>
<td>$67,112.56</td>
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<tr>
<td>b. Senior Center</td>
<td>45,399.94</td>
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<tr>
<td>c. General Assistance</td>
<td>8,175.20</td>
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<tr>
<td>d. Road Maintenance</td>
<td>14,378.96</td>
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<tr>
<td>e. Mental Health Board</td>
<td>24,141.38</td>
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<tr>
<td>f. Vehicle</td>
<td>200.00</td>
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<tr>
<td>g. Capital</td>
<td>582.40</td>
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<tr>
<td><strong>Total:</strong></td>
<td><strong>$159,990.44</strong></td>
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</table>

Trustee Moinuddin moved and Trustee Beattie seconded the motion to approve payment the bills for payment from July 16, 2019 through August 5, 2019 as presented. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of July 16, 2019: Clerk Dolan Baumer presented the meeting minutes of July 16, 2019 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of July 16, 2019 as presented, with a second by Trustees Beattie, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

B. Executive Session Minutes of July 16, 2019: Clerk Dolan Baumer presented the Executive Session meeting minutes of July 16, 2019 for review and approval. A motion was made by Trustee Moinuddin to postpone approval of the Executive Session minutes to the August 20, 2019 meeting, with a second by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

C. Resolution to Approve the Award of the Contract for the Robinhood, Will Scarlet and Greenfeather Lane Resurfacing Project: Trustee Essick moved that the Board adopt resolution #080619 to approve the award of the contract for the Robinhood, Will Scarlet, and Greenfeather Lane resurfacing project, and that the bid proposal of $348,672.17 and attached to Exhibit 1 be approved, and that contract for said project be awarded to Schroeder Asphalt Services, Inc., as the lowest responsible and responsive bidder; and that the Township Supervisor and the Township Clerk be authorized to sign and attest, respectively, the project agreement attached to said resolution as Exhibit 2. Motion seconded by Trustee Beattie. Mr. Barr noted that the bid was significantly lower than the other bids; Director Hanson and 2iM Engineer Louis Montgomery are present to answer any questions the Board may have. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

D. Resolution to Approve the Award of the Contract for the Izaak Walton Center Improvements Project: Trustee Essick moved that the Board adopt resolution #0806191 approving the award of the contract for the Izaak Walton Center improvements project;
and that the bid proposal of $67,492.55 and attached to said resolution as Exhibit 1 be approved, and the contract for said project be awarded to Schroeder Asphalt Services, Inc., as the lowest responsible and responsive bidder; and that the Township Supervisor and Township Clerk be authorized to sign and attest, respectively the project agreement attached to the resolution as Exhibit 2. Motion seconded by Trustee Moinuddin. Mr. Barr noted that Schroeder was the low bidder and the bid was even below the Engineer’s estimate. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

E. Resolution to Approve the Application for the Open Space Land Acquisition and Development Grant Program: Trustee Essick moved that the Board approve resolution #0806192 approving the application for the Open Space Land Acquisition and Development grant program; motion seconded by Trustee Beattie. Administrator Barr explained that the Township had applied in the past and then the State shut the program down. It is up again and this is the August applications period. Hitchcock Design, with whom the Township has worked on other projects, prepared the grant application asking for $759,000 (50% State funds and 50% Township funds). This grant would enable the Township to implement many of the envisioned amenity enhancements. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

F. Approval of the Purchase of a Replacement Senior Services Bus: Trustee Essick moved that the Board approve the procurement of one 2019 Elkhart Ford E450 vehicle for not to exceed $64,584.13 from Midwest Transit Equipment, Inc., as an approved vendor of the State Joint Purchasing program; motion seconded by Trustee Moinuddin. Administrator Barr noted that this vehicle would replace the 2011 model and should be ready within five months. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: No motion was made to go into Executive Session.

X. Other Business: Mr. Barr noted that the Board should check its calendars for a possible Strategic Planning date of December 6; he would send out an email. Trustee Moinuddin noted that August 18 from 10 a.m. to 12:30 p.m. India Independence Day would be celebrated here on the Township grounds. Supervisor McGuire noted that the National Night Out was held at the Izaak Walton Center and in Bartlett, with many of our staff participating.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:36 p.m. was made by Trustee Essick and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,

Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging and Human Services, Y&F Services, Community & Veterans Affairs