



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
May 21, 2019
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Meeting Minutes of May 7, 2019
 - B. Resolution to Approve a Civil Engineering Services Agreement for the Resurfacing of Certain Unincorporated Hanover Township Roads
 - C. Resolution to Approve a Civil Engineering Services Agreement for the Resurfacing and Extension of the Hanover Township Izaak Walton Center Parking Lot
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Passports</i>	512	409	512	409
Photo fees	\$3,600	\$2,980	\$3,600	\$2,980
Fee deposits	\$12,565	\$9,415	\$12,565	\$9,415
<i>Fishing/Hunting licenses</i>	10	28	10	28
<i>Handicap Placards</i>	22	22	22	22
<i>Cook County vehicle stickers</i>	2	1	2	1
<i>Human Resources Requests</i>	155	143	155	143
<i>New Employee Orientations</i>	2	3	2	3
<i>Technology work orders</i>	51	37	51	37
<i>Resident Contacts</i>	1,747	1,644	1,747	1,644
<i>Percent of Budget Expended (8% of year)</i>	3.5%	5.5%	3.5%	5.5%

Department Highlights

- The email migration to Office 365 took place on April 19th. ProxIT Technology Solutions was on-site to trouble-shoot email migration issues and to ensure all staff and elected officials could properly access email both on-site and remotely. Office 365 is a cloud-based email system that has allowed the Township to discontinue the use of a physical server. The transition was completed by the end of the month.
- Administrative Services hosted a Lunch and Learn on April 23rd with 18 staff members in attendance. KCT Credit Union was on-site to present a seminar on debt management and provided useful suggestions for improving debt and credit management practices. The next Lunch and Learn is expected to take place in June.
- Assistant Administrator Vana conducted two new hire orientations. Jennifer Lara, Senior Services Home Delivered Meals Assistant, started on April 22nd. Joanne Rapp, Senior Services Temporary Kitchen Assistant, started on April 23rd.
- Administrative Services Coordinator Callahan attended a fleet planning meeting on March 19 to update current fleet mileage and anticipated replacement dates.
- Administrative Services Coordinator Callahan participated in first round interviews for both the evening and day time Receptionist positions in Youth and Family Services.
- Administrative Services Coordinator Callahan and Part-Time Office Assistant Szymanska began the process of developing the 2019 Government Finance Officers Association (GFOA) budget document.

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OFFICE OF THE ASSESSOR

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Office visits	302	261	302	261
Building permits processed	327	408	327	408
Change of Name	5	5	5	5
Property tax appeals	0	0	0	0
Certificate of Errors	42	56	42	56
Property location updates	0	2	0	2
Sales Recording	0	0	0	0
New owner mailing	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	15	12	15	12
Senior homeowner exemptions	79	72	79	72
Senior Freeze exemptions	43	48	43	48
Disabled Veteran exemptions	8	8	8	8
Disabled person exemptions	11	6	11	6
Miscellaneous exemptions	4	6	4	6

Department Highlights

- Extended Tuesday evening hours provided assistance to a total of 8 visitors after 4:30pm in April.
- The total number of emails on the Assessor's office contact list is 2,814. No new email contacts were added this month.
- Deputy Assessor Christopher attended the Employee Wellness meeting April 3.
- April 12 was the last day to pay 2017 taxes by personal check. A certified check or cash is now required to avoid the annual tax sale on May 3.
- April 23 Deputy Assessor Christopher and Deputy Assessor Deyne attended the Lunch and Learn on April 23.
- On April 26, Deputy Assessor Deyne attended the Cook County Township Assessors Association lunch which featured representatives from the Cook County Treasurer's Office sharing their department highlights.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Appointments</i>				
ProTimes	10	15	10	15
TB skin test	7	7	7	7
Cholesterol	2	4	2	4
Pharmaceutical Assistance Programs	1	5	1	5
Miscellaneous labs	14	7	14	7
Wellness Screening (BP, diabetes, anemia)	111	57	111	57
Other	37	34	37	34
<i>Clinic Clients</i>				
Senior Center/ home visits	121	115	121	115
Astor Avenue	10	4	10	4
Elgin, Izaak Walton Center	1	4	1	4
Offsite clinics	15	11	15	11
Total clients (unduplicated)	88	89	88	89
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	4	4
Informational seminars/Program	8	9	8	9
Program Participants	238	294	238	294
<i>Primary Care Provider Support</i>				
	2	6	2	6

Department Highlights

- Director Smith and Community Health Nurse Court provided 2 home visits for residents in the month of April.
- Director Smith attended the Hanover Park Kids at Hope Resource Fair on April 6.
- Director Smith and Community Health Assistant Daccardo certified 16 Bartlett High School students in Basic Life Support CPR on April 8.
- Director Smith attended a seminar on “Responding to Vulnerable Population in Your Community” at NIU on April 12.
- Director Smith certified 3 Senior Services staff members and 3 Senior volunteers in Heartsaver CPR on April 15.
- Community Health Nurse Court provided a Healthy Eating Cooking Demo class at the Izaak Walton Center on April 16.
- Director Smith and Community Health Nurse Court provided puberty education for 71 students at Heritage Elementary School.
- Director Smith attended a seminar on the Gut-Brain Connection on April 24.
- The Office of Community Health partnered with Vein Specialists of Illinois to host free varicose vein screenings on April 24.
- Director Smith and Community Health Nurse Court provided wellness screenings at Poplar Creek Library on April 24 and 25.
- Director Smith provided wellness screenings at Clare Oaks Spring Health Fair on April 26.

Office of Community Health Mission Statement:

Our mission is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Website Visits*(total)</i>	4,640	4,103	4,640	4,103
<i>Website Visits (unique)</i>	4,004	3,505	4,004	3,505
<i>Facebook Likes</i>	44	28	44	28
<i>Twitter Followers</i>	3	15	3	15
<i>YouTube Views</i>	269	311	269	311
<i>Media Releases</i>	2	1	2	1
<i>Veteran Contacts</i>	130	73	130	73
<i>Total Veterans served</i>	83	71	83	71
<i>Total Resident Contacts (Elgin office)</i>	171	137	171	137

Department Highlights

- Director Kuttentberg attended the Government Social Media Conference in Nashville April 1 – 4. Social media managers and public information officers from around the country met to attend sessions on content creation, engagement monitoring, diversity on social media, first amendment concerns, paid promotions and more. Speakers from Facebook, Twitter and the United Nations also gave keynote presentations.
- Veterans Specialist Wollack spoke at Bartlett VFW Post 11018's monthly meeting on April 4 to promote programs and services, and answered questions from veterans.
- Director Kuttentberg met with the officers of the Izaak Walton League – Elgin Chapter on April 9 to discuss summer programming and their onsite volunteer activities. The Ike's offered to once again lead nature walks and other outdoor educational programming to Summer Open Gym participants.
- Director Kuttentberg attended a meeting of staff and officials for the Bartlett Taxing Districts on April 10 at Station 1 of the Bartlett Fire Protection District. Each of the taxing authorities shared information on programs, services capital projects and special events.
- Veterans Specialist Wollack spoke at Bartlett American Legion Post 1212's monthly meeting on April 17 to promote programs and services, and answered questions from veterans.
- Veterans Specialist Wollack led a group of 30 veterans on a field trip to Camp Grant in Rockford on April 18.
- Director Kuttentberg joined Supervisor McGuire in meeting with Representative Diane Pappas at her district office in Bloomingdale to discuss current legislation and share information on programs and services.
- Director Kuttentberg and Communications Specialist Smith participated in a conference call for training for Archive Social (AS) on April 22. AS is a program the Township recently purchased that archives and catalogs all posts, comments, and engagements on all of the Township's social media channels.
- Director Kuttentberg met with HTES member Kurt Clifford on April 25 to discuss promoting the Township's recruitment of volunteers for a new program that will be implemented to assist the community following a disaster.
- Director Kuttentberg joined Directors Smith, Burke and Hanson in participating in the Sprint 2 Spring 5k logistics meeting with the City of Elgin on April 29.
- The spring-summer issue of the Hanover Happenings newsletter was sent to residents on April 30.

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DEPARTMENT OF EMERGENCY SERVICES

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Volunteers</i>				
Total volunteers	35	33	35	33
New volunteers	0	0	0	0
<i>Hours</i>				
Volunteer Detail Hours	345	328	345	328
Volunteer Work Hours	171	315	171	315
Volunteer Training Hours	476	384	476	384
<i>Total Volunteer Hours</i>	992	1027	992	1027
<i>Details</i>				
Emergency Call Outs	8	3	8	3
Safety Patrols	4	3	4	3
Township Sponsored Events	2	1	2	1
Other Community Events	1	4	1	4
Miscellaneous	0	0	0	0
<i>Total Details</i>	15	11	15	11

Department Highlights

- HTES responded on April 12th to the Fox River FPD for traffic control at Route 31 and Crane Road.
- HTES responded on April 13th to the Hanover Park Fire Department for a General Alarm structure fire at 1684 Tanglewood Avenue.
- On April 14th HTES conducted an emergency snow patrol due to a significant winter storm.
- HTES responded on April 15th to the Elgin Police Department for traffic control at Route 20 and Shales Parkway due to multiple automobile accidents.
- HTES responded on April 15th to the Elgin Police Department to Inglewood Lane and Hobble Bush Drive for traffic control due to a subject barricaded in a house.
- On April 19th HTES assisted the Hanover Park Police Department with traffic control from the Annual St. Ansgar Catholic Church for the Good Friday Stations of the Cross.
- HTES responded on April 22nd to assist the McHenry County Illinois EMA for an ISARC search and rescue at Lippold Park in Crystal Lake.
- HTES responded on April 23rd to assist the McHenry County EMA for a search and rescue at 431 Walkup Road in Crystal Lake.
- HTES conducted an emergency snow patrol due to a significant winter storm on April 23rd.
- On April 26th HTES conducted preparations for the upcoming full scale exercise.
- HTES assisted the Streamwood Police Department with traffic control at the Village Hall for their annual recycling event on April 27th.
- Safety patrols were conducted on April 5, 12, 19 and 26

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Vehicle service calls	11	15	11	15
Work orders	83	41	83	41
Event set-ups/tear downs	195	201	195	201
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,134	4,404	4,134	4,404
Town Hall	6,720	5,700	6,720	5,700
Senior Center	23,635	25,872	23,635	25,872
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	249.12	335.66	249.12	335.66
Town Hall	1,364.97	1,046.36	1,364.97	1,046.36
Senior Center	1,357.81	1,439.83	1,357.81	1,439.83
<i>Road Maintenance</i>				
Salt Usage (Tons)	42	71	42	71

Department Highlights

- The 2019 Brush Pick Up Program began on April 1st. Road Maintenance Manager Santangelo and Road Maintenance Associate Crane completed the first brush pickup throughout the township, processing approx. 8 truckloads of chips at 2 tons each, for a total of 16 tons of wood chips..
- Director Hanson, Operations Manager Nelson, Road Maintenance Manager Santangelo, Facilities Manager O’Neil, Road Maintenance Associate Crane, Maintenance Associate Rundquist, Maintenance Associate Marcinek, and Seasonal Maintenance Associate Ricco conducted 100 hours of snow removal and salting of Township roads and facilities in the month of April, due to 2 late season snow events.
- Director Hanson met with a homeowner, Engineers from Cook County and Road Maintenance Manager Santangelo to present options for the remediation of the ongoing drainage issues at 135 Forest View Rd in the Rolling Knolls subdivision. A consensus was reached with all parties on the trench drain option and Director Hanson has requested quotes from contractors on the cost to complete the project.
- Director Hanson, working with the 2IM Group engineering firm, continue to work on the Township Road Assessment Project. The Road Assessment is in the first draft and has been reviewed by Director Hanson and Township Administration and resubmitted with corrections. The final draft is expected to be completed by the end of May 2019.
- Construction on the Naomi Walters-Lenoci walking path by A Lamp Road Construction was scheduled to start on April 8th, but has been delayed due to weather. Director Hanson and Operations Manager Nelson, continue to work with A Lamp on rescheduling a start date for the project contingent upon favorable weather conditions.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for May 2019

SERVICE PROVIDED	MARCH 2019	MARCH 2018	FYTD 2019	FYTD 2018
<i>Grant Funding</i>				
New clients	145	95	3,377	2,914
Ongoing clients	896	595	8,320	6,520
Closed cases	54	172	850	874
Prevention programming presentations	35	25	549	499
Number in audience	715	836	4,547	2,503
<i>TIDE</i>				
Participants	19	17	19	17
Rides	203	101	1,519	2,278
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	*15	67	493*	1,051

*Due to technical problems with the Mental Health reporting website, not all reports were able to be counted.

Department Highlights

- The Mental Health Board met on April 23 and awarded the following:
 - Fellowship Housing received \$1,600 in staff development funding to assist with the costs associated with sending their staff to a conference titled The Justice Institute of Chicago on May 16. Fellowship Housing is an agency that provides two years of transitional housing to single mothers along with financial literacy training. The Justice Institute is a conference that focuses on women's empowerment.
 - Children's Advocacy Center received \$21,000 in Challenge Funding to assist with the hiring of a part time receptionist to be located at the Hanover Township Community Resource Center
 - Two other requests were considered and postponed due to questions surrounding residency.
- Met with Bruce Sewick, Executive Director of Leyden Family Services, to discuss the addiction treatment program and reporting numbers on the Mental Health Board Website.
- Manager Teachout attended a seminar on "Responding to Vulnerable Population in Your Community" at NIU on April 12.
- Enrolled one new rider to the TIDE taxi voucher program.
- Completed phone maintenance on the telephone system at the Community Resource Center.
- Manager Teachout attended the Supervisor's Breakfast honoring volunteers on April 6.
- Coordinated speaker for upcoming Human Services Coordinating Council on May 15.
- Completed monthly meeting with Facilities Manager to walk through the Community Resource Center.
- Manager Teachout visited a new annually funded agency, Center for Enriched Living Northwest, for their Open House.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Programming Division</i>				
Planned programs	255	230	255	230
Participants	4,166	3,175	4,166	3,175
Participants (unduplicated)	757	653	757	653
Wait listed (unduplicated)	41	14	41	14
Art & Computer classes	65	61	65	61
Art & Computer class participants	371	336	371	336
New volunteers	7	4	7	4
Total volunteers (unduplicated)	168	167	168	167
Volunteer hours reported	2,938	2,110	2,938	2,110
Meals Served	1,554	1,267	1,554	1,267
Meals delivered by volunteers	2,276	1,687	2,276	1,687
<i>Social Services Division</i>				
Clients served (unduplicated)	179	156	179	156
Clients served (duplicated)	287	233	287	233
Energy Assistance	11	11	11	11
Prescription drugs & health insurance assistance	110	110	110	110
Social Service programs	14	13	14	13
Social Service program participants	252	191	252	191
Lending Closet transactions	137	99	137	99
<i>Transportation Division</i>				
One way rides given	1,510	1,697	1,510	1,697
Individuals served (unduplicated)	186	248	186	248
New riders	186	248	186	248
Unmet requests for rides	107	26	107	26

Department Highlights:

- Over 200 people attended the Volunteer Luncheon at the Seville. Volunteers were recognized for over 27,000 hours and dedication to the Department of Senior Services.
- The Transportation Division has been working with Verizon to trouble shoot intermittent coverage issues with the Push to Talk radios.
- Social Services Manager Gomez, attended the American Society on Aging Roundtable regarding self-neglect on April 5.
- The AARP Income Tax Aide Program officially ended on April 10. The program successfully filed 427 income tax returns.
- Social Services Manager Gomez attended an in-person meeting at AgeOptions for updates to the Aging and Disability Resource Network on April 9.
- Social Services Manager Gomez and Social Services Specialist Domingo attended the “Spring into Health and Wellness Fair” at Clare Oaks on April 26. Staff was able to educate Clare Oaks residents on the services Hanover Township Senior Services offers.
- Social Services Specialist Taddeo submitted her resignation effective May 10 to attend nursing school. The Social Services division is actively hiring a full time Social Services Specialist.
- Director Colagrossi attended the AgeOptions’ Quarterly Nutrition Providers Meeting on April 30 in Oak Park.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>General Assistance</i>				
General Assistance clients	11	12	11	12
General Assistance appointments	24	30	24	30
Emergency Assistance appointments	24	16	24	16
Emergency Assistance approved	1	2	1	2
Crisis intake clients	129	98	129	98
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	25	32	25	32
Circuit Breaker	0	1	0	1
<i>Social Services</i>				
ComEd Hardships	1	6	1	6
Weatherization	0	0*	0	0*
<i>Food Pantry</i>				
Served (Households)	698	571	698	571
New applications	36	21	36	21
Food Donations	38	46	38	46
<i>Community Center Walk-Ins</i>	181	176	181	176

* Program Closed

Department Highlights

- On April 6th, 155 people attended the Supervisor's Community Service Awards Breakfast at the Senior Center.
- Director Imperato and Case Manager Dewey attended General Assistance Training Institute (GATI) annual training in Rockford.
- Case Manager Dewey has completed the following trainings: SOAR (SSI/SSDI Outreach, Access and Recovery), LIHEAP (Low Income Home Energy Assistance Program), Bassett Training and has upcoming training for Salvation Army.
- On April 9th Jay Olriksen was presented with the 2018 Governor's Senior Volunteer Award in Springfield. Jay was honored for his volunteerism at Hanover Township.
- The Knights of Columbus, Mary's Millennium 12801 sponsored the annual Spring Party at the Astor Avenue Community Center with 100 in attendance, as well as the Easter Bunny.
- Employment Services continues meeting with residents Tuesdays from 9:00 am- 1:00 pm. Five job seekers were interviewed for positions and three were offered positions.
- Director Imperato and Case Manager Dewey attended the General Assistance Caseworkers Association Educational Workshop in East Peoria on April 25th.
- Community Economic Development Association (CEDA) is onsite at the Astor Avenue Community Center every Wednesday from 8:30 am - 4:30 pm.
- Senator Castro's office continues to keep office hours at the Astor Avenue Community Center on Tuesday from 1:30 pm - 6:00 pm assisting residents with state programs.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for April 2019

SERVICE PROVIDED	APRIL 2019	APRIL 2018	FYTD 2020	FYTD 2019
<i>Outreach & Prevention</i>				
Open Gym participants	1,678	1,657	1,678	1,657
Open Gym participants (unduplicated)	472	506	472	506
Alternative to Suspension referrals	0	3	0	3
Alternative to Suspension participants	127	331	127	331
Alternative to Suspension participants (unduplicated)	82	125	82	125
<i>Clinical</i>				
Therapy clients	821	523	821	523
Therapy clients (unduplicated)	279	194	279	194
New clients (unduplicated)	2	19	2	19
Clinical hours	437	302	437	302
Group session participants	609	176	609	176
<i>Tutoring Participants</i>				
Total	144	185	144	185
Unduplicated	57	64	57	64

Department Highlights

- Manager Cohen presented at Streamwood High School the Hanover Township positions available for Student Government Day on April 2.
- Interventionist Dickinson and the youth leaders from Streamwood and Bartlett High Schools represented the Township at the Tefft Middle School Community Resource Fair on April 4.
- Therapist Johnson represented the department and Township at the Village of Hanover Park's Kids at Hope Community Resource Fair held on April 6.
- Director Parquette and Interventionist Dickinson attended the Hanover Township Supervisor's Community Services Awards Breakfast on April 6.
- Therapist Gonzalez represented the department and Township at the Children's Home and Aid's Young Child Tea Party on April 11.
- The department held a youth led Snowball event "Color Your Future" at Tefft Middle School on April 13. This event was led by our high school and eighth grade youth leaders. Seventh graders attended and learned how to navigate the pressures to do things that negatively impact one's future.
- Manager Houdek represented the Township and the department at the Independence Center for Early Learning's Community Resource Fair on April 17.
- Amber Weiss, bachelor's level intern, completed her internship with the department on April 15.
- Tutoring Services Program Tutors attended a professional development workshop on Eureka Math on April 24.
- Therapist Low represented the Township and the department at the School District U-46 Day of the Child Fair on April 27.
- Coordinator Litz represented the Township and the department at the City of Elgin Police Department's Pinwheel Palooza Resource Fair on April 27.
- Tutoring Services metrics are lower due to recruitment for a bilingual tutor.
- Alternative to Suspension metrics are lower due to recruitment for a bilingual Prevention Specialist.

Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 5/7/19 - 5/20/19 FY 19

	<u>Total</u>
Total Town Fund	6,642.16
Total Senior Center	13,509.04
Total Welfare Services	390.45
Total Road Maintenance	150.00
Total Mental Health Board	
Total Retirement	
Total Vehicle	
Total Capital	
 Total All Funds	 <u><u>20,691.65</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report - FY 19
May 7 - 20, 2019

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Bill	03/29/2019	March 19	JP Morgan Chase	Human Resources Information Software Monthly Fee	329.00
Bill	03/29/2019	March 19	JP Morgan Chase	MetroTownships.org domain (reimbursed by MTA)	14.95
Bill	03/29/2019	March 19	JP Morgan Chase	.com Domain Renewal (metrotownships.com) (reimbursed by MTA)	18.17
Total 1014430 · Computer Equipment & Software					362.12
Total 101CAP · Capital Expenditures					362.12
101CHN · Community Health					
1014454 · Travel & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy registration (K Smith)	89.00
Bill	03/29/2019	March 19	JP Morgan Chase	CPR instructor class (K Smith)	115.00
Total 1014454 · Travel & Training					204.00
1014455 · Dues, Subs & Publications					
Bill	03/29/2019	March 19	JP Morgan Chase	CPR membership dues (Daccardo)	75.00
Total 1014455 · Dues, Subs & Publications					75.00
1014456 · Community Affairs					
Bill	03/29/2019	March 19	JP Morgan Chase	CPR cards	85.00
Total 1014456 · Community Affairs					85.00
1014465 · Medical Supplies					
Bill	03/29/2019	March 19	JP Morgan Chase	CPR manikins (4)	1,112.96
Total 1014465 · Medical Supplies					1,112.96
1014467 · Crisis Care					
Bill	03/29/2019	March 19	JP Morgan Chase	Medication assistance crisis care	155.01
Total 1014467 · Crisis Care					155.01
Total 101CHN · Community Health					1,631.97
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Basset Certification Training (C Smith)	13.99
Bill	03/29/2019	March 19	JP Morgan Chase	Cabinet for coffee pot and supplies	105.13
Total 1014611 · Education & Training					119.12
1014629 · Dues and Subscriptions					
Bill	03/29/2019	March 19	JP Morgan Chase	.com Domain Renewal (rideforveterans.com)	21.17

Hanover Township
Board Audit Report - FY 19
May 7 - 20, 2019

Type	Date	Num	Name	Memo	Amount
Total 1014629 · Dues and Subscriptions					21.17
Total 101CMA · Community Relations					140.29
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Bill	03/29/2019	March 19	JP Morgan Chase	Veteran Honor Roll Dinner supplies	181.77
Bill	03/29/2019	March 19	JP Morgan Chase	Veteran Honor Roll Dinner cakes	117.98
Bill	03/29/2019	March 19	JP Morgan Chase	Veteran Honor Roll Dinner (190)	1,838.65
Total 1014701 · Veterans Honor Roll					2,138.40
Total 101VET · Veteran Affairs					2,138.40
Total 101CVA · Community & Veteran Affairs					2,278.69
101ES · ES - Expenditures					
1014807 · Miscellaneous					
Bill	03/29/2019	March 19	JP Morgan Chase	Get well flowers	59.82
Bill	03/29/2019	March 19	JP Morgan Chase	Deputy Chief and Lieutenant Meeting (4)	62.59
Total 1014807 · Miscellaneous					122.41
Total 101ES · ES - Expenditures					122.41
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Bill	03/29/2019	March 19	JP Morgan Chase	Employee Wellness	47.74
Total 1014513 · Employee Wellness					47.74
Total 101ISE · Insurance & Employee Benefits					47.74
101MAIN · Facilities Maintenance					
1014211 · Building Maintenance - Senior					
Bill	03/29/2019	March 19	JP Morgan Chase	Floor Box Cover for Senior Center Art Room	119.95
Total 1014211 · Building Maintenance - Senior					119.95
1014217 · Education & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Replacement Popcorn Machine Doors at Senior Center	58.78
Total 1014217 · Education & Training					58.78
1014221 · Cell Phone/Communications					
Bill	03/29/2019	March 19	JP Morgan Chase	Earbud Audio Mic refund	-19.99
Bill	03/29/2019	March 19	JP Morgan Chase	Earbud Audio Mic	19.99
Total 1014221 · Cell Phone/Communications					0.00
1014227 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Bill	03/29/2019	March 19	JP Morgan Chase	Amazon Prime annual membership cancellation	-119.00
Total 1014227 · Miscellaneous					-119.00
Total 101MAIN · Facilities Maintenance					59.73
101TOE · Town Office Expense					
1014414 · Memberships, Subs & Publication					
Bill	03/29/2019	March 19	JP Morgan Chase	Society for Human Resource Management annual membership (Vana)	209.00
Bill	03/29/2019	March 19	JP Morgan Chase	Society for Human Resource Management annual membership (Callahan)	209.00
Total 1014414 · Memberships, Subs & Publication					418.00
1014424 · Education & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy registration (Teachout)	89.00
Total 1014424 · Education & Training					89.00
1014429 · Miscellaneous					
Bill	03/29/2019	March 19	JP Morgan Chase	MTA Customer Service Training Refreshments (MTA to reimburse)	22.97
Bill	03/29/2019	March 19	JP Morgan Chase	MTA Customer Service Training Refreshments (MTA to reimburse)	64.43
Bill	03/29/2019	March 19	JP Morgan Chase	MTA Customer Service Training Refreshments (MTA to reimburse)	22.38
Total 1014429 · Miscellaneous					109.78
1014534 · Passport Services					
Bill	03/29/2019	March 19	JP Morgan Chase	Passport Photo Film	289.90
Total 1014534 · Passport Services					289.90
Total 101TOE · Town Office Expense					906.68
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Clinical and Ethical Consideration training (Parquette)	160.00
Bill	03/29/2019	March 19	JP Morgan Chase	Behavior Therapy and Differential Diagnosis Training classes (Parquette 2 clas...	249.98
Total 1094611 · Education & Training					409.98
1094616 · Books & Journals					
Bill	03/29/2019	March 19	JP Morgan Chase	Board Book for Therapy	13.32
Bill	03/29/2019	March 19	JP Morgan Chase	Books for Therapy (3)	64.12
Total 1094616 · Books & Journals					77.44
1094620 · Community Affairs					
Bill	03/29/2019	March 19	JP Morgan Chase	Coffee, plates, cups, napkins, plastic ware, candy for Celebration of Leadership ...	210.92
Total 1094620 · Community Affairs					210.92
1094629 · Dues & Subscriptions					

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Type	Date	Num	Name	Memo	Amount
Bill	03/29/2019	March 19	JP Morgan Chase	Amazon Prime shipping fee	1.99
Total 1094629 · Dues & Subscriptions					1.99
Total 109ADM · Administration & Clinical					700.33
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Bill	03/29/2019	March 19	JP Morgan Chase	Bingo games (2) and snacks for Spring Break Open Gym	77.76
Bill	03/29/2019	March 19	JP Morgan Chase	Food for cooking activity during Spring Break Open Gym	63.61
Total 1094627 · Open Gym Program.					141.37
1094643 · Education & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy Registration (Houdek)	89.00
Total 1094643 · Education & Training					89.00
1094650 · Program Supplies					
Bill	03/29/2019	March 19	JP Morgan Chase	Assorted art supplies for therapists	302.12
Total 1094650 · Program Supplies					302.12
Total 109OUT · Outreach & Prevention					532.49
Total 109YFS · Youth & Family Services					1,232.82
Total 1014 · Town Fund - Expenditures					6,642.16
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104535 · Travel					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy Training (Zbrzezny)	89.00
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy Training (Murillo)	89.00
Total 1104535 · Travel					178.00
1104539 · Miscellaneous					
Bill	03/29/2019	March 19	JP Morgan Chase	Employee recognition	50.00
Bill	03/29/2019	March 19	JP Morgan Chase	Bereavement Flowers	65.99
Total 1104539 · Miscellaneous					115.99
Total 1104ADM · Administration					293.99
1104NUT · Nutrition					
1105551 · Congregate Food					
Bill	03/29/2019	March 19	JP Morgan Chase	Food for Café	19.80
Bill	03/29/2019	March 19	JP Morgan Chase	Food for Café	10.93
Bill	03/29/2019	March 19	JP Morgan Chase	Food for Café	5.88
Bill	03/29/2019	March 19	JP Morgan Chase	Food for Café	10.14
Bill	03/29/2019	March 19	JP Morgan Chase	Food for Café	52.45

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Type	Date	Num	Name	Memo	Amount
Bill	03/29/2019	March 19	JP Morgan Chase	Food for Café	10.16
Total 1105551 · Congregate Food					109.36
1105552 · Congregate Equipment					
Bill	03/29/2019	March 19	JP Morgan Chase	Freezer for kitchen (to be returned)	4,787.63
Total 1105552 · Congregate Equipment					4,787.63
1105553 · Congregate Supplies					
Bill	03/29/2019	March 19	JP Morgan Chase	Supplies for Café	5.39
Bill	03/29/2019	March 19	JP Morgan Chase	Glove Box dispenser for kitchen	25.49
Bill	03/29/2019	March 19	JP Morgan Chase	Glove box dispenser for kitchen (refund)	-25.49
Total 1105553 · Congregate Supplies					5.39
1105558 · Home Delivered Meals Food					
Bill	03/29/2019	March 19	JP Morgan Chase	HDM clients meals due to missed delivery (2)	16.75
Bill	03/29/2019	March 19	JP Morgan Chase	Food for HDM	19.79
Bill	03/29/2019	March 19	JP Morgan Chase	Food for HDM	10.92
Bill	03/29/2019	March 19	JP Morgan Chase	Food for HDM	5.88
Bill	03/29/2019	March 19	JP Morgan Chase	Food for HDM	10.13
Bill	03/29/2019	March 19	JP Morgan Chase	Food for HDM	52.45
Bill	03/29/2019	March 19	JP Morgan Chase	Food for HDM	10.15
Total 1105558 · Home Delivered Meals Food					126.07
1105559 · Home Delivered Meals Equipment					
Bill	03/29/2019	March 19	JP Morgan Chase	Freezer for kitchen (to be returned)	4,787.63
Total 1105559 · Home Delivered Meals Equipment					4,787.63
Total 1104NUT · Nutrition					9,816.08
1104PRO · Programs					
1104510 · Satellite Programming					
Bill	03/29/2019	March 19	JP Morgan Chase	Supplies for Dessert with Devora	14.47
Bill	03/29/2019	March 19	JP Morgan Chase	Pizza for Pizza and Movie at IWC (16)	87.49
Total 1104510 · Satellite Programming					101.96
1104515 · Programming					
Bill	03/29/2019	March 19	JP Morgan Chase	Daily Herald monthly membership for research	19.95
Bill	03/29/2019	March 19	JP Morgan Chase	Coach bus final payment for Flower Paramount Theatre (55)	77.25
Bill	03/29/2019	March 19	JP Morgan Chase	Pins for Volunteer Luncheon (250)	283.53
Bill	03/29/2019	March 19	JP Morgan Chase	Netflix monthly subscription fee	15.99
Bill	03/29/2019	March 19	JP Morgan Chase	Beverage restock	7.03
Bill	03/29/2019	March 19	JP Morgan Chase	USA Signals subscription refund	-14.95
Bill	03/29/2019	March 19	JP Morgan Chase	Tax refund	-14.36
Bill	03/29/2019	March 19	JP Morgan Chase	Floor fans (2)	96.68
Bill	03/29/2019	March 19	JP Morgan Chase	Audible monthly subscription fee	14.95

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Type	Date	Num	Name	Memo	Amount
Bill	03/29/2019	March 19	JP Morgan Chase	Trip Escort lunch for Flower and Garden Show at Navy Pier	8.57
Bill	03/29/2019	March 19	JP Morgan Chase	Pizza for Pizza and Movie (33)	205.17
Bill	03/29/2019	March 19	JP Morgan Chase	Final payment for group admission to Shedd Aquarium (44)	487.05
Bill	03/29/2019	March 19	JP Morgan Chase	Final payment for Lunch Bunch to Jamesons Charhouse (28)	769.33
Total 1104515 · Programming					1,956.19
1104531 · Computer Instruction					
Bill	03/29/2019	March 19	JP Morgan Chase	Hotel for Rural Transit Assistance Center Conference (Steininger 2 nights)	158.20
Total 1104531 · Computer Instruction					158.20
1104532 · Visual Arts					
Bill	03/29/2019	March 19	JP Morgan Chase	Clip art images for art classes	29.00
Bill	03/29/2019	March 19	JP Morgan Chase	Visual Arts Supplies for Aromatherapy Wreath	7.50
Bill	03/29/2019	March 19	JP Morgan Chase	Visual Arts Supplies for Aromatherapy Wreath	15.00
Bill	03/29/2019	March 19	JP Morgan Chase	Silk scarves for Visual Arts project	34.89
Bill	03/29/2019	March 19	JP Morgan Chase	Ceramics supplies	39.75
Bill	03/29/2019	March 19	JP Morgan Chase	Ceramics supplies	6.75
Bill	03/29/2019	March 19	JP Morgan Chase	Ceramics trip group lunch (21)	276.74
Total 1104532 · Visual Arts					409.63
Total 1104PRO · Programs					2,625.98
1104SOC · Social Services					
1104519 · Senior Assistance					
Bill	03/29/2019	March 19	JP Morgan Chase	Utility Assistance for Client	164.05
Total 1104519 · Senior Assistance					164.05
1104562 · Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy registration (Domingo)	89.00
Bill	03/29/2019	March 19	JP Morgan Chase	Medicaid Counselor Training (Taddeo)	75.00
Total 1104562 · Training					164.00
Total 1104SOC · Social Services					328.05
1104TRN · Transportation					
1104513 · Alternate Transportation					
Bill	03/29/2019	March 19	JP Morgan Chase	Alternate Transportation Invoice 113228	110.00
Bill	03/29/2019	March 19	JP Morgan Chase	Alternate Transportation Invoice 113288	110.00
Bill	03/29/2019	March 19	JP Morgan Chase	Alternate Transportation Invoice 113321	110.00
Total 1104513 · Alternate Transportation					330.00
1104518 · Vehicle Maintenance					
Bill	03/29/2019	March 19	JP Morgan Chase	Busy light indicator and USB cables for tablets	41.67
Bill	03/29/2019	March 19	JP Morgan Chase	Auto-replenish for IPASS for buses	40.00

**Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 1104518 · Vehicle Maintenance					81.67
1104552 · Fuel					
Bill	03/29/2019	March 19	JP Morgan Chase	Township vehicle fill up	33.27
Total 1104552 · Fuel					33.27
Total 1104TRN · Transportation					444.94
Total 1104 · Senior Center - Expenditures					13,509.04
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024205 · Travel & Training					
Bill	03/29/2019	March 19	JP Morgan Chase	Illinois Township Management Academy Registration (Imperato and Dewey)	178.00
Total 2024205 · Travel & Training					178.00
2024213 · Community Affairs					
Bill	03/29/2019	March 19	JP Morgan Chase	YWCA Leader Luncheon (3)	165.00
Bill	03/29/2019	March 19	JP Morgan Chase	Refreshments for Job Fair	47.45
Total 2024213 · Community Affairs					212.45
Total 2024ADM · Administration					390.45
Total 2024 · Welfare Services - Expenditures					390.45
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034708 · Training & Conferences					
Bill	03/29/2019	March 19	JP Morgan Chase	Engineering for Non-Engineers training (2)	150.00
Total 3034708 · Training & Conferences					150.00
Total 3034ADM · Administration					150.00
Total 3034 · Road Maintenance - Expenditures					150.00
TOTAL					20,691.65

Hanover Township
Board Audit Report
From 5/7/19 - 5/20/19 FY 20

	<u>Total</u>
Total Town Fund	17,767.89
Total Senior Center	18,405.98
Total Welfare Services	1,229.17
Total Road Maintenance	6,697.94
Total Mental Health Board	370.65
Total Retirement	
Total Vehicle	
Total Capital	31,170.00
Total All Funds	<u><u>75,641.63</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report - FY 20

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Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	05/09/2019	CC April 19	JP Morgan Chase	Hanover-township.com annual domain renewal	39.99
Total 1014430 · Computer Equipment & Software					39.99
Total 101CAP · Capital Expenditures					39.99
101CHN · Community Health					
1014453 · Printing					
Check	05/15/2019	131467	Braden Interact Business Products (SS)	Inv# 559776 Copy Charges	14.85
Total 1014453 · Printing					14.85
1014454 · Travel & Training					
Check	05/15/2019	131465	Daccardo, Nicole K	Mileage Reimbursement	19.08
Total 1014454 · Travel & Training					19.08
1014456 · Community Affairs					
Check	05/09/2019	CC April 19	JP Morgan Chase	CPR cards	80.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Blood pressure cards	34.50
Total 1014456 · Community Affairs					114.50
1014457 · Furniture and Computer Equip					
Check	05/15/2019	131469	Leaf (618-008)	Inv# 9414312 Lower Level Copier Lease	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014459 · Professional Services					
Check	05/15/2019	131466	Alexian Brothers Health System	Acct# 242152 Patient Lab Work	135.68
Total 1014459 · Professional Services					135.68
1014465 · Medical Supplies					
Check	05/15/2019	131470	McKesson Medical Surgical	Inv# 51845169 Syringe/Oximeter/Finger Pulse	78.04
Check	05/15/2019	131470	McKesson Medical Surgical	Inv# 51854066 Test Tube Rack	39.00
Check	05/15/2019	131470	McKesson Medical Surgical	Inv# 52695905 Lancet/Antibiotic/Germicide Wipes/Burn Gel	114.68
Check	05/15/2019	131470	McKesson Medical Surgical	Inv# 53017703 Test kit	101.66
Check	05/15/2019	131470	McKesson Medical Surgical	Inv# 52990678 Dressing	56.25
Check	05/15/2019	131472	Stericycle, Inc	Inv# 4008570593 Medical Waste Disposal	648.17
Total 1014465 · Medical Supplies					1,037.80
Total 101CHN · Community Health					1,381.91

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Type	Date	Num	Name	Memo	Amount
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014611 - Education & Training					
Check	05/09/2019	CC April 19	JP Morgan Chase	Social Media Conference Meals (Kuttenberg 5)	94.98
Total 1014611 - Education & Training					94.98
1014614 - Printing					
Check	05/07/2019	131324	Kwik Print	Inv# 64589 Note Sheets (500)	116.30
Check	05/14/2019	131437	Braden Interact Business (Jay St)	Inv# 560170 Copy Charges April 2019	5.92
Total 1014614 - Printing					122.22
1014617 - Equipment & Furniture					
Check	05/14/2019	131439	Canteen Refreshment Services	Inv# 052560000212147 Water Machine Rental 4/29/19-5/26/19	34.95
Total 1014617 - Equipment & Furniture					34.95
1014619 - Office Supplies					
Check	05/09/2019	CC April 19	JP Morgan Chase	Coffee cup Lids	41.43
Check	05/14/2019	131449	Staples	Inv# 3412138314 Ink (4)/Labels/Lanyards/Splenda	195.14
Total 1014619 - Office Supplies					236.57
1014621 - Satellite Office Utilities					
Check	05/07/2019	131325	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 03/27-04/25	155.32
Total 1014621 - Satellite Office Utilities					155.32
1014623 - Satellite Office Phone & Intrnt					
Check	05/07/2019	131318	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 4/22-5/21	145.57
Check	05/14/2019	131440	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 05/04/19-06/03/19	191.85
Total 1014623 - Satellite Office Phone & Intrnt					337.42
1014624 - Travel					
Check	05/09/2019	CC April 19	JP Morgan Chase	Social Media Conference Airfare/Lodging/Lyft	827.76
Check	05/09/2019	CC April 19	JP Morgan Chase	Township Topics Day Hotel (Kuttenberg 1 Night)	140.12
Total 1014624 - Travel					967.88
1014626 - Community Service Award					
Check	05/09/2019	CC April 19	JP Morgan Chase	Supervisor Community Service Awards Banquet supplies	65.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Supervisor Community Service Awards Banquet supplies	44.03
Check	05/09/2019	CC April 19	JP Morgan Chase	Supervisor Community Service Awards cakes	117.98
Total 1014626 - Community Service Award					227.01

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Type	Date	Num	Name	Memo	Amount
1014627 · Community Affairs					
Check	05/14/2019	131436	A1 Trophies & Awards	Inv# 13821 Engraved Plaque	69.95
Total 1014627 · Community Affairs					69.95
Total 101CMA · Community Relations					2,246.30
Total 101CVA · Community & Veteran Affairs					2,246.30
101ES · ES - Expenditures					
1014802 · Equipment					
Check	05/07/2019	131317	Air One Equipment, Inc.	Inv# 143842 Logo Over Run Cylinder	1,980.00
Check	05/09/2019	CC April 19	JP Morgan Chase	1/4' air connection for hose reel (returned)	-2.32
Check	05/09/2019	CC April 19	JP Morgan Chase	Hose reel air connection parts	10.98
Check	05/09/2019	CC April 19	JP Morgan Chase	1/4" air connection for hose reel	2.32
Total 1014802 · Equipment					1,990.98
1014807 · Miscellaneous					
Check	05/09/2019	CC April 19	JP Morgan Chase	Monthly Officers Meeting Dinner (12)	79.50
Total 1014807 · Miscellaneous					79.50
1014808 · Education & Training					
Check	05/07/2019	131323	IAEM	Inv# 156436 Individual Members Dues - Burke	190.00
Check	05/14/2019	131447	Nancy Faber	Inv# 190403BLS CPR Renewals (42)	840.00
Total 1014808 · Education & Training					1,030.00
1014812 · Volunteer Appreciation					
Check	05/09/2019	CC April 19	JP Morgan Chase	Station snack supplies	22.93
Total 1014812 · Volunteer Appreciation					22.93
1014813 · Vehicle Fuel & Maintenance					
Check	05/07/2019	131319	Auto Truck Group	Inv# 1621569 Light LED	180.00
Check	05/07/2019	131322	Hopkins Ford	RO# 633837/1 Heat Shield Maintenance	75.88
Total 1014813 · Vehicle Fuel & Maintenance					255.88
1014814 · Communications					
Check	05/17/2019	131489	Emergency Services Marketing Corp., Inc.	Emergency Responder Reply Yearly Subscription	305.00
Total 1014814 · Communications					305.00
Total 101ES · ES - Expenditures					3,684.29

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Type	Date	Num	Name	Memo	Amount
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	05/17/2019	131480	Bade Supply	Inv# 26507 Towels/Toilet Tissue/Can Liners	553.84
Total 1014205 · Janitorial Supplies					553.84
1014208 · Housekeeping Contract					
Check	05/17/2019	131486	Custodius Chicago	Inv# 438 Janitorial Service - IWC April	865.00
Check	05/17/2019	131491	Imperial Service Systems, Inc	Inv# 123913 Cleaning Services - Town Hall May	1,069.00
Check	05/17/2019	131491	Imperial Service Systems, Inc	Inv# 123949 Cleaning Services - Senior Center May	1,666.00
Check	05/17/2019	131504	Scrubco	Inv# 9771 Office Cleaning - Astor April	800.00
Total 1014208 · Housekeeping Contract					4,400.00
1014209 · Building Contracts					
Check	05/17/2019	131498	Orkin Pest Control 029 (Senior)	Inv# 179089763 Pest Control - April	85.68
Check	05/17/2019	131499	Orkin Pest Control 337 (Town)	Inv# 179089786 Pest Control - April	73.63
Check	05/17/2019	131500	Orkin Pest Control 285 (IWC) Jay St	Inv# 179089846 Pest Control - April	68.15
Check	05/17/2019	131501	Orkin Pest Control 579 (Astor)	Inv# 179089774 Pest Control - April	59.49
Total 1014209 · Building Contracts					286.95
1014210 · Building Maintenance - Town					
Check	05/09/2019	CC April 19	JP Morgan Chase	Wall Pack Light with Photocell	59.99
Check	05/17/2019	131487	Elgin Key & Lock Co., Inc.	Inv# 190066 Active Threat Door Hardware	690.30
Check	05/17/2019	131487	Elgin Key & Lock Co., Inc.	Inv# 190522 Keys	5.44
Total 1014210 · Building Maintenance - Town					755.73
1014211 · Building Maintenance - Senior					
Check	05/17/2019	131493	Kellenberger Electric Inc	Inv# 042619-03J Freezer Circuit Installation	740.00
Total 1014211 · Building Maintenance - Senior					740.00
1014218 · Vehicle Maintenance - Town					
Check	05/17/2019	131502	O'Reilly Auto Parts	Inv# 3421-219676 Marker Light Bulbs	10.78
Total 1014218 · Vehicle Maintenance - Town					10.78
1014222 · Trash Removal - Town					
Check	05/07/2019	131321	Groot, Inc.	Inv# 3346107 Acct# 3107-68246 Monthly Charges - May	224.35
Total 1014222 · Trash Removal - Town					224.35
1014223 · Trash Removal - Senior					
Check	05/07/2019	131321	Groot, Inc.	Inv# 3345925 Acct# 3107-61390 Monthly Charges - May	287.62
Total 1014223 · Trash Removal - Senior					287.62

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Type	Date	Num	Name	Memo	Amount
1014224 · Trash Removal - Astor					
Check	05/07/2019	131321	Groot, Inc.	Inv# 3346108 Acct# 3107-69323 Monthly Charges - May	385.95
Total 1014224 · Trash Removal - Astor					385.95
1014225 · Grounds/Reserve Maintenance					
Check	05/17/2019	131503	SiteOne Landscape Supply, LLC	Inv# 91205158-001 Liquid Herbicide	728.89
Total 1014225 · Grounds/Reserve Maintenance					728.89
1014227 · Miscellaneous					
Check	05/09/2019	CC April 19	JP Morgan Chase	Amazon Prime monthly membership	12.99
Total 1014227 · Miscellaneous					12.99
1014230 · Trash Removal - Izaak					
Check	05/07/2019	131321	Groot, Inc.	Inv# 3346970 Acct# 3107-54379 Monthly Charges - May	3.69
Total 1014230 · Trash Removal - Izaak					3.69
Total 101MAIN · Facilities Maintenance					8,390.79
101PAN · Pantry					
1014161 · Utilities					
Check	05/14/2019	131452	Village of Hanover Park	Acct# 3940-001 Astor Ave Water/Sewer	51.44
Check	05/17/2019	131483	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	184.35
Total 1014161 · Utilities					235.79
Total 101PAN · Pantry					235.79
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	05/09/2019	CC April 19	JP Morgan Chase	Backup Phonenumber Monthly Fee	135.77
Total 1014402 · Telephone - Town					135.77
1014403 · Utilities - Town					
Check	05/15/2019	131473	Village of Bartlett	Acct# 51470 Water/Sewer	200.05
Check	05/17/2019	131484	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	216.75
Total 1014403 · Utilities - Town					416.80
Total 101THE · Town Hall Expense					552.57

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Type	Date	Num	Name	Memo	Amount
104ASR · Assessor's Division					
1044407 · Printing					
Check	05/17/2019	131490	Image Systems & Business Solutions	Inv# 288074 Copy Charges	65.54
Total 1044407 · Printing					65.54
Total 104ASR · Assessor's Division					65.54
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	05/09/2019	CC April 19	JP Morgan Chase	Train fare (Parquette)	18.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Taxi fare (Parquette)	12.75
Check	05/09/2019	CC April 19	JP Morgan Chase	Parking fee (Parquette)	1.50
Total 1094611 · Education & Training					32.25
1094612 · Consulting Fees					
Check	05/17/2019	131495	Michael Kelly	Consulting Fees - May 2019	300.00
Total 1094612 · Consulting Fees					300.00
1094616 · Books & Journals					
Check	05/09/2019	CC April 19	JP Morgan Chase	Books for Therapy (8)	130.02
Total 1094616 · Books & Journals					130.02
1094623 · Travel					
Check	05/07/2019	131328	Low, Karen	Mileage Reimbursement April 2019	104.40
Check	05/07/2019	131333	Loera, Mayra	Mileage Reimbursement April 2019	29.00
Check	05/14/2019	131456	Clayton Berg	Mileage Reimbursement 5/1/19-5/10/19	24.94
Total 1094623 · Travel					158.34
1094626 · Equipment & Furniture					
Check	05/09/2019	CC April 19	JP Morgan Chase	Tables for therapist offices (2)	180.72
Check	05/09/2019	CC April 19	JP Morgan Chase	Rug for YFS Reception area	65.99
Total 1094626 · Equipment & Furniture					246.71
1094629 · Dues & Subscriptions					
Check	05/09/2019	CC April 19	JP Morgan Chase	Amazon Prime monthly membership fee	12.99
Total 1094629 · Dues & Subscriptions					12.99
Total 109ADM · Administration & Clinical					880.31

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Type	Date	Num	Name	Memo	Amount
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	05/14/2019	131457	Litz, Danielle	Mileage Reimbursement April 2019	104.40
Check	05/14/2019	131458	McSheffrey, Ryan K	Mileage Reimbursement April 2019	113.68
Total 1094644 · Travel					218.08
1094652 · Substance Abuse Prevention Prog					
Check	05/09/2019	CC April 19	JP Morgan Chase	Candy for Substance Abuse Prevention Program	12.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Murals and paints for Substance Abuse Prevention Program	50.32
Check	05/09/2019	CC April 19	JP Morgan Chase	Hats and bandanas for Substance Abuse Prevention Program	10.00
Total 1094652 · Substance Abuse Prevention Prog					72.32
Total 109OUT · Outreach & Prevention					290.40
Total 109YFS · Youth & Family Services					1,170.71
Total 1014 · Town Fund - Expenditures					17,767.89
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	05/14/2019	131450	Village of Bartlett	Acct# 63818 Water/Sewer - Runzel Reserve	32.34
Check	05/14/2019	131451	Village of Bartlett	Acct# 62447 Water/Sewer - Senior Center	364.37
Check	05/17/2019	131485	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,800.26
Total 1104524 · Utilities					3,196.97
1104527 · Equipment					
Check	05/09/2019	CC April 19	JP Morgan Chase	Free Standing Smoker Pole and Base (3)	158.36
Check	05/14/2019	131445	Leaf (618-003)	Inv# 424229 Postage Machine Lease	87.00
Check	05/15/2019	131469	Leaf (618-008)	Inv# 9414312 Lower Level Copier Lease	60.00
Check	05/17/2019	131494	Leaf (618-003)	Inv# 9424229 Postage Machine Lease	87.00
Total 1104527 · Equipment					392.36
1104528 · Office Supplies					
Check	05/17/2019	131476	Thomason, Charlene M	Wireless Computer Mouse (2)	32.38
Total 1104528 · Office Supplies					32.38
1104533 · Printing					
Check	05/15/2019	131467	Braden Interact Business Products (SS)	Inv# 559776 Copy Charges	544.28
Total 1104533 · Printing					544.28
1104534 · Dues, Subs, & Publications					
Check	05/09/2019	CC April 19	JP Morgan Chase	Adobe Acrobat Pro DC Subscription	15.93
Total 1104534 · Dues, Subs, & Publications					15.93

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Type	Date	Num	Name	Memo	Amount
1104535 · Travel					
Check	05/17/2019	131477	Domingo, Frances	Mileage Reimbursement	72.27
Total 1104535 · Travel					72.27
1104536 · Education & Training					
Check	05/14/2019	131431	Kay, Linda	Mileage Reimbursement April 2019	38.74
Total 1104536 · Education & Training					38.74
Total 1104ADM · Administration					4,292.93
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	05/09/2019	CC April 19	JP Morgan Chase	Food for Café	4.09
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03190602 Congregate Food	103.60
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03192991 Congregate Food	71.05
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03194257 Congregate Food	77.40
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03196598 Congregate Food	54.98
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03197700 Congregate Food	73.53
Check	05/14/2019	131443	Gordon Food Service	Inv# 193891167 Congregate Food	918.22
Check	05/14/2019	131443	Gordon Food Service	Inv# 194057520 Congregate Food	498.47
Check	05/14/2019	131444	Highland Baking Company	Inv# 2000821 Congregate Food	48.84
Check	05/14/2019	131444	Highland Baking Company	Inv# 2004179 Congregate Food	51.54
Check	05/15/2019	131460	Perri {1}, Marilyn	Congregate Food	24.63
Total 1105551 · Congregate Food					1,926.35
1105553 · Congregate Supplies					
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03190602 Congregate Supplies	22.40
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03192991 Congregate Supplies	18.83
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03196598 Congregate Supplies	39.15
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03197700 Congregate Supplies	15.05
Check	05/14/2019	131443	Gordon Food Service	Inv# 193891167 Congregate Supplies	147.33
Check	05/15/2019	131460	Perri {1}, Marilyn	Congregate Supplies	35.77
Total 1105553 · Congregate Supplies					278.53

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Type	Date	Num	Name	Memo	Amount
1105558 · Home Delivered Meals Food					
Check	05/09/2019	CC April 19	JP Morgan Chase	Food for HDM	4.08
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03190602 HDM Food	103.60
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03192991 HDM Food	71.05
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03194257 HDM Food	77.39
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03196598 HDM Food	54.97
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03197700 HDM Food	73.52
Check	05/14/2019	131443	Gordon Food Service	Inv# 193891167 HDM Food	918.22
Check	05/14/2019	131443	Gordon Food Service	Inv# 194057520 HDM Food	498.46
Check	05/14/2019	131444	Highland Baking Company	Inv# 2000821 HDM Food	48.84
Check	05/14/2019	131444	Highland Baking Company	Inv# 2004179 HDM Food	51.54
Total 1105558 · Home Delivered Meals Food					1,901.67
1105560 · Home Delivered Meals Supplies					
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03190602 HDM Supplies	22.40
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03192991 HDM Supplies	18.83
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03196598 HDM Supplies	39.15
Check	05/14/2019	131442	Get Fresh Produce, Inc	Inv# 03197700 HDM Supplies	15.05
Check	05/14/2019	131443	Gordon Food Service	Inv# 193891167 HDM Supplies	147.32
Total 1105560 · Home Delivered Meals Supplies					242.75
1105561 · Event Catering					
Check	05/09/2019	CC April 19	JP Morgan Chase	Food for Community Service Awards Breakfast (155)	217.69
Check	05/09/2019	CC April 19	JP Morgan Chase	Ice for Community Service Awards Breakfast	22.45
Check	05/09/2019	CC April 19	JP Morgan Chase	Community Service Awards breakfast (60)	252.74
Total 1105561 · Event Catering					492.88
Total 1104NUT · Nutrition					4,842.18
1104PRO · Programs					
1104510 · Satellite Programming					
Check	05/09/2019	CC April 19	JP Morgan Chase	Candy for candy bingo and trips	79.08
Total 1104510 · Satellite Programming					79.08

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Type	Date	Num	Name	Memo	Amount
1104515 · Programming					
Check	05/09/2019	CC April 19	JP Morgan Chase	Daily Herald monthly membership for research	6.95
Check	05/09/2019	CC April 19	JP Morgan Chase	Vending machine repair (reimbursed from Senior Committee)	100.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Centerpiece supplies for Volunteer Luncheon	32.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Decorations for Volunteer Luncheon	53.92
Check	05/09/2019	CC April 19	JP Morgan Chase	Adobe monthly subscription fee	15.93
Check	05/09/2019	CC April 19	JP Morgan Chase	Final payment for coach bus to Greek museum and restaurant	478.59
Check	05/09/2019	CC April 19	JP Morgan Chase	Program staff meeting lunch (3)	43.22
Check	05/09/2019	CC April 19	JP Morgan Chase	Final payment for group lunch at Greek Islands Restaurant (26)	774.85
Check	05/09/2019	CC April 19	JP Morgan Chase	Deposit for group trolley tour in Door County	200.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Deposit for out trip Spirit of Chicago cruise	528.87
Check	05/09/2019	CC April 19	JP Morgan Chase	Final payment for coach bus to Shedd Aquarium	641.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Deposit for group tour Door County Maritime Museum (43)	50.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Trip escort lunch for Shedd Aquarium	8.13
Check	05/14/2019	131446	Motion Picture Licensing Corporation	Inv# 504214620 Motion Picture License 6/24/19-6/24/20	643.91
Check	05/15/2019	131462	Starved Rock Lodge & Conference Center	Group Tour - 46	275.00
Check	05/15/2019	131471	Starlight Tours	Four Winds Casino Trip (30)	1,170.00
Check	05/17/2019	131474	Krup Consulting	Inv# 10 Teamwork Workshop	400.00
Total 1104515 · Programming					5,422.37
1104520 · Volunteer Services					
Check	05/07/2019	131329	Steven Maly	Home Delivered Meals Mileage Reimbursement 4/5/19-4/26/19	22.04
Check	05/07/2019	131330	Kevin Patterson	Home Delivered Meals Mileage Reimbursement 4/4/19-4/26/19	55.10
Check	05/07/2019	131331	Charles Valerio	Home Delivered Meals Mileage Reimbursement 4/11/19-5/2/19	33.06
Check	05/07/2019	131332	Maribeth Westlund	Home Delivered Meals Mileage Reimbursement 2/11/19-4/30/19	111.36
Check	05/14/2019	131435	Joanne Watson	Home Delivered Meals Mileage Reimbursement 04/15/19-5/6/19	38.86
Check	05/14/2019	131436	A1 Trophies & Awards	Inv# 13826 Name Badges (8)	63.92
Check	05/14/2019	131454	Verify FIRM Systems (xhtsse)	Inv# 1294928 Background Checks April 2019	188.00
Check	05/15/2019	131461	Maureen Edelman	Home Delivered Meals Mileage Reimbursement 4/15-5/13	37.70
Check	05/15/2019	131463	Wiron Magpayo	Home Delivered Meals Mileage Reimbursement 4/5-5/10	75.98
Check	05/17/2019	131475	Bill Schmidt	Home Delivered Meals Mileage Reimbursement	180.60
Total 1104520 · Volunteer Services					806.62
1104532 · Visual Arts					
Check	05/09/2019	CC April 19	JP Morgan Chase	Craft supplies for art projects	28.00
Check	05/14/2019	131432	Krall, Marianne	Art Class Supplies	101.35
Check	05/15/2019	131464	Gerald Shorey	Wood Carving Class Supplies	84.00
Total 1104532 · Visual Arts					213.35
Total 1104PRO · Programs					6,521.42

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Type	Date	Num	Name	Memo	Amount
1104SOC · Social Services					
1104519 · Senior Assistance					
Check	05/14/2019	131433	Maks Auto Repair	Senior Assistance - Car Repairs	200.00
Total 1104519 · Senior Assistance					200.00
Total 1104SOC · Social Services					200.00
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	05/09/2019	CC April 19	JP Morgan Chase	Alternate Transportation Invoice 113344	110.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Alternate Transportation Invoice 113373	110.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Alternate Transportation Invoice 113384	110.00
Check	05/09/2019	CC April 19	JP Morgan Chase	Alternate Transportation Invoice 113410	110.00
Total 1104513 · Alternate Transportation					440.00
1104518 · Vehicle Maintenance					
Check	05/07/2019	131320	Forrest Auto Body	Inv# 3965 Bus# 141 Body Repair on Right Side Under Lift	1,277.49
Check	05/07/2019	131327	Valvoline	Inv# 14088 Oil Change	42.48
Check	05/07/2019	131327	Valvoline	Inv# 14092 Wiper Blades	45.88
Check	05/09/2019	CC April 19	JP Morgan Chase	Rapid chargers and USB cables for tablets	42.95
Check	05/17/2019	131478	Airstream Pressure Washing Inc	Inv# 1077 On Site Bus Washing (8)	200.00
Check	05/17/2019	131502	O'Reilly Auto Parts	Inv# 3421-219676 Wiper Blades/Mootr Oil	63.38
Total 1104518 · Vehicle Maintenance					1,672.18
1104550 · Telephone					
Check	05/14/2019	131455	Verizon Wireless	Acct# 742025529 Monthly Charges 3/19/19-4/18/19	329.03
Total 1104550 · Telephone					329.03
1104553 · Uniforms					
Check	05/17/2019	131479	Cintas #22	Inv# 22761001 Uniform Shirts (2)	108.24
Total 1104553 · Uniforms					108.24
Total 1104TRN · Transportation					2,549.45
Total 1104 · Senior Center - Expenditures					18,405.98
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024205 · Travel & Training					
Check	05/14/2019	131430	Dewey, Corey J	Mileage & Lunch Reimbursement 4/9-5/2	95.83
Total 2024205 · Travel & Training					95.83

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Type	Date	Num	Name	Memo	Amount
2024210 · Printing					
Check	05/14/2019	131438	Braden Interact Business Products (WS)	Inv# 560197 Copy Charges April 2019	33.34
Total 2024210 · Printing					33.34
Total 2024ADM · Administration					129.17
2024HOM · Home Relief					
2024105 · Personal Essentials					
Check	05/08/2019	5182	Walmart	Personal Essentials (7)	850.00
Total 2024105 · Personal Essentials					850.00
2024106 · Travel Expenses					
Check	05/08/2019	5181	BP Gas Station	Fuel Assistance Card (5)	250.00
Total 2024106 · Travel Expenses					250.00
Total 2024HOM · Home Relief					1,100.00
Total 2024 · Welfare Services - Expenditures					1,229.17
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034711 · Utilities					
Check	05/15/2019	131468	Com Ed 152	Acct# 0045120152 Monthly Charges 4/10-5/9	358.53
Check	05/17/2019	131482	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	121.06
Total 3034711 · Utilities					479.59
3034712 · Miscellaneous					
Check	05/17/2019	131497	Midwest Material Management	Inv# 71070 Woodchip Disposal	45.00
Check	05/17/2019	131497	Midwest Material Management	Inv# 70951 Woodchip Disposal	28.00
Total 3034712 · Miscellaneous					73.00
Total 3034ADM · Administration					552.59
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	05/17/2019	131488	Earth, Inc	Inv# 21099 Topsoil	180.00
Check	05/17/2019	131496	Martin Implement Sales, Inc	INv# A68309 Trash Grabbers/Trimmer Line	156.28
Total 3034602 · Operating Supplies & Materials					336.28

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Type	Date	Num	Name	Memo	Amount
3034610 · Street Lighting					
Check	05/17/2019	131505	Wood Dale Electrical Const., Inc.	Inv# 4593 Street Light Repair	710.00
Check	05/17/2019	131505	Wood Dale Electrical Const., Inc.	Inv# 4592 Street Light Repair	468.82
Total 3034610 · Street Lighting					1,178.82
Total 3034ROD · Road Maintenance					1,515.10
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	05/17/2019	131481	Bunge's Northwest Tire Wright Brothers	RO# 5645 Tire Mount	176.15
Check	05/17/2019	131492	Kammes Auto & Truck Repair, Inc.	Inv# 128135 Brake Adjustment	611.86
Check	05/17/2019	131492	Kammes Auto & Truck Repair, Inc.	Inv# 128002 Fuel Injectors/Wiring Harness	3,842.24
Total 3034609 · Maintenance Vehicles & Equip					4,630.25
Total 303EQM · Equipment					4,630.25
Total 3034 · Road Maintenance - Expenditures					6,697.94
5054 · Mental Health - Expenditures					
5054COM · Community Resource Center					
5054210 · Utilities					
Check	05/14/2019	131453	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Charges 4/30/19	31.22
Check	05/14/2019	131459	Groot, Inc (114943)	Inv# 3166276 Monthly Charges - May 2019	101.46
Total 5054210 · Utilities					132.68
5054250 · Building Maintenance					
Check	05/14/2019	131448	Orkin Pest Control (MHB)	Inv# 179089992 Pest Control February	57.78
Total 5054250 · Building Maintenance					57.78
5054286 · Agency Support Services					
Check	05/14/2019	131441	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 5/2/19-6/1/19	180.19
Total 5054286 · Agency Support Services					180.19
Total 5054COM · Community Resource Center					370.65
Total 5054 · Mental Health - Expenditures					370.65
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	05/14/2019	131434	Morrow Brothers Ford, Inc.	2019 Ford Transit Connect Cargo Van	31,170.00
Total 7004408 · Vehicle Purchase					31,170.00
Total 7004 · Vehicle Replcmnt - Expenditures					31,170.00
TOTAL					75,641.63

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

Other Elected Official – Assessor Smogolski

Others present included Administrator Barr, Welfare Services Director Mary Jo Imperato, Senior Services Director Tracey Colagrossi, Facilities and Maintenance Director Caleb Hanson, Emergency Services Director Bill Burke, Community & Veteran Affairs Director Tom Kuttentberg, Youth & Family Services Director John Parquette, Streamwood residents Messrs. Jim Post, John Gurrieri and his friend, and Jerome Flam, and Ms Beena Patel, Bartlett resident Mr. Mike Benoit, Village of Streamwood Trustee Mike Baumer, Attorney Mike Airdo, volunteers from the Emergency Services department, Streamwood High teachers and coaches, and parents of students of the cast of the Streamwood High Interpretation Team, and Streamwood High School civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Mr. Jim Post (125 Heather Lane, Streamwood) came forward to ask that the Board act favorably on item VIII.E regarding the Arlingdale Lake. Mr. McGuire then closed the Town Hall.
- IV. Presentations:
 - A. Veterans Honor Roll: The Board recognized SP4 John Gurrieri of Streamwood who served in the U.S. Army from 1967 to 1973, and SP4 Jerome W. Flam of Streamwood who served in the U.S. Army from 1965 to 1967, and inducted both gentlemen into the Hanover Township Veterans Honor Roll.
 - B. The Streamwood High School State Qualifying Group Interpretation Team was recognized by the Board for the adaptation of the novel “Hour of the Bees” by Lindsay Eager at the Sectional Competition in Stanford, IL. This is the first time Streamwood High made it to State!
- V. Reports
 - A. Supervisor McGuire reported that he has as proclamation recognizing National Nurses Week. He received a letter from the Hanover Park Police Department recognizing our Emergency Services for serving on Good Friday during the local Passion Procession. This past weekend the Township Community Health department held the Sprint-to-Spring 5k race; he and Trustee Moinuddin ran the race. It was great to see that several past employees came out to volunteer to support the event. To note, SB640 passed the Senate and is now headed to the House. Kudos to Director Kuttentberg for organizing the MTA Lobby Day in Springfield, attended on behalf of the Township by the Supervisor, and Trustees Martinez, Essick and Moinuddin.
 - B. Clerk Dolan Baumer reported that she served two years as president of the Township Officials of Cook County Clerks Division and now will serve as immediate past president. She also reported that she has arranged for the Secretary of State Mobile Drivers services to be on site on September 13. Dolan Baumer also noted that the 2019 Student Government Day was held last week and it was very successful.

- C. Assessor Smogolski offered no report.
- D. Trustee Liaison Committee Reports: No reports were offered.

VI. Bill Paying: Mr. Barr presented the bills for payment to Alexian Brothers from April 9, 2019 through May 6, 2019 (FY19) as follows:

a.	Town Fund	\$203.00
b.	Senior Center	136.00
c.	Mental Health Board	<u>1,147.03</u>
	Total:	<u>\$1,486.03</u>

Trustee Martinez moved and Trustee Moinuddin seconded the motion to approve payment the bills for payment to Alexian Brothers from April 9, 2019 through May 6, 2019 as presented. Roll call: Ayes: Trustees Moinuddin, Essick and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from April 9 through May 6 2019 (FY19) as follows:

a.	Town	\$42,076.17
b.	Senior Center	5,327.78
c.	Welfare Services	1,045.90
d.	Road Maintenance	11,008.42
e.	Mental Health Board	7,548.58
f.	Retirement	0
g.	Vehicle	0
h.	Capital	<u>0</u>
	Total All Funds	<u>\$67,006.85</u>

Trustee Essick moved and Trustee Martinez seconded the motion to approve payment of bills as presented for the period April 9, 2019 through May 6, 2019 (FY19). Roll call: Ayes: Trustees Essick, Moinuddin, Benoit, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

Mr. Barr presented the bills for payment to Alexian Brothers from April 9, 2019 through May 6, 2019 (FY20) as follows:

a.	Town Fund	\$240.00
b.	Senior Center	<u>79.22</u>
	Total:	<u>\$319.22</u>

Trustee Benoit moved and Trustee Martinez seconded the motion to approve payment the bills for payment to Alexian Brothers from April 9, 2019 through May 6, 2019 (FY20) as presented. Roll call: Ayes: Trustees Moinuddin, Essick and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from April 9 through May 6 2019 (FY20) as follows:

a.	Town	\$67,054.39
b.	Senior Center	58,824.58
c.	Welfare Services	13,576.73
d.	Road Maintenance	3,870.11
e.	Mental Health Board	163,205.14
f.	Retirement	10,150.06

g.	Vehicle	200.00
h.	Capital	<u>2,476.60</u>
	Total All Funds	<u>\$326,357.61</u>

Trustee Martinez moved and Trustee Essick seconded the motion to approve payment of bills as presented for the period April 9, 2019 through May 6, 2019 (FY20). Roll call: Ayes: Trustees Essick, Moinuddin, Benoit, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: Taskforce on Diversity: Supervisor McGuire announced the names of the members selected to be on the Diversity Taskforce to work with Co-Chairs Martinez and Moinuddin: David Torres, Syed Haq, Khurram Syed, Jeffrey Petr, Hi Nguyen, Ray Alvarez, Melissa Perez, and Jagan Bakkarajn. Staff will work with the Chairs to set up and publish a date for the first meeting of the force.

VIII. New Business

A. Meeting Minutes of April 9, 2019: Clerk Dolan Baumer presented the meeting minutes of April 9, 2019 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of April 9, 2019 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Martinez, Benoit and Moinuddin, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.

B. Consideration of the Izaak Walton Center Parking Lot Project: Trustee Moinuddin moved to consider the Izaak Walton Center parking lot project; motion seconded by Trustee Martinez. Director Hanson gave a presentation explaining the four options for a successful project to repair the parking lot and extend the access street to Hastings. Discussion ensued regarding the Izaak Walton Center parking lot project.

Trustee Essick moved to approve staff's recommendation of option 3: "Resurfacing existing parking lot/connector road to Hastings Street: This option includes option 1 (resurfacing the existing lot consisting of 26 parking spaces), as well as creating a connector road from the existing parking lot south and west to connect with the east end of Hastings Street. This option was included in the original master plan for the Izaak Walton Center and Reserve and would allow greater access to the facility for both emergency vehicles, Township busses, and improve the traffic flow within the existing parking lot. It also allows for overflow parking on Hastings Street, which is prohibited on Jay Street, and direct access to additional overflow parking located at Huff School on Hastings Street, at a cost of \$83,357.92." Motion seconded by Trustee Martinez, and roll call vote followed. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

C. Consideration of Purchase of a Replacement Maintenance Vehicle: Trustee Moinuddin moved to consider and approve the purchase of a replacement maintenance vehicle as proposed by staff, the 2019 Ford Transit Connect Cargo Van from the State of Illinois joint purchasing contract from Morrow Brothers Ford in the net amount of \$31,170 and additional cost of lettering (\$150-200); motion seconded by Trustee Martinez. Administrator Barr provided background information on the vehicle being replaced. A roll call vote followed. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

D. Consideration of Extension of the Village of Hanover Park TIF District: Trustee

Benoit moved to consider and approve the extension of the Village of Hanover Park TIF District as presented; motion seconded by Trustee Martinez. Administrator Barr provided background information on the TIF. A roll call vote followed. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- E. Consideration of Arlingdale Lake Treatment: Trustee Benoit moved to consider the treatment of Arlingdale Lake; motion seconded by Trustee Essick. Discussion ensued regarding the treatment of Arlingdale Lake, after a presentation by Director Kuttnerberg. Supervisor McGuire asked Attorney Airdo to explain the legal basis for which the Township is authorized to expend funds to address the Arlingdale Lake issues. First, Section 85-13 of the Township Code, 60 ILCS 1/85-13, authorizes the Township Board to expend funds for the provision of environmental protection services to Township residents. This authorization includes the power to expend funds directly to provide for environmental protection services, or to contract with any other local government, not-for-profit, or for-profit entity to provide environmental protection services. Authorized environmental protection services include, but are not limited to, pollution abatement. In this case, the treatment sought by the subject residents qualifies as an environmental protection service for pollution abatement, which the Township may provide under Section 85-13. Second, Section 105-15 of the Township Code, 60 ILCS 1/85-13, authorizes the Township Board to provide for the maintenance of any retention or detention pond on real estate in residential areas of the Township. Prior to performing any such maintenance, the Township must notify the real estate owner of the intended pond maintenance, and the owner must refuse to perform the maintenance itself, which has already happened. Upon completion, the Board may attempt to collect the costs of the pond maintenance from the owner, and may perfect a lien on the affected real estate if the owners fail to pay these costs. Attorney Airdo explained that, as a practical matter, it might be unlikely that the Township would be able to recover the costs of performing pond maintenance, given the number of liens already on the property.

Trustee Benoit moved to approve \$1,000 to be paid to the Village of Streamwood for the pollution abatement project on Arlingdale Lake; motion seconded by Trustee Essick; and motion to direct Attorney Airdo to file the lien on the property was made by Trustee Benoit and seconded by Trustee Martinez. A roll call vote followed for both motions. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Both motions carried.

- F. Consideration of Rescheduling the June 4, 2019 Board Meeting: Trustee Martinez moved to reschedule the June 4 Board Meeting to May 30, 2019; motion seconded by Trustee Essick, followed by a roll call vote. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

Further, the Supervisor asked for consensus on canceling the May 21, 2019 meeting. All Board members agreed with the canceling of the May 21, 2019 meeting; the Clerk would process the notice.

- G. Acceptance of Resignation of Trustee Benoit: Trustee Essick read the following statement as motion to accept the resignation of Trustee Benoit:

“Trustee Mary Alice Benoit has offered her resignation from the Board of Trustees. As

such, I suggest that the following language be used to make the motion to accept her resignation:

“Pursuant to section 60-20 of the Township Code, I hereby move that for sufficient cause shown, the Board accept the resignation of Trustee May Alice Benoit; that the Clerk reflect the Board’s acceptance of the resignation in the minutes of this meeting; and that said resignation be effective immediately.” Motion seconded by Trustee Martinez, followed by a roll call vote. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

Supervisor McGuire presented a plaque to Trustee Benoit and remarked on her 19 years of service noting that she was an early proponent of making sure Emergency Services was safely prepared to do its job; her salient work on the Mental Health Board’s Housing Taskforce that resulted in the new facility, Hanover Landings; her attention to detail, and remarkable efforts as a coalition builder. Ten years as a Trustee and nine years as a member of the Mental Health Board! She will be missed.

Trustee Benoit thanked her husband, Mike Benoit, for standing by her during her tenure; she remarked on the strength of the relationship between her and the Supervisor, and said that she would not be leaving the Trustee position if she did not feel that this Board was strong enough to carry on without her. She also thanked the many fine residents she met over her terms with the Township.

IX. Executive Session: No motion was made to go into Executive Session.

X. Other Business: Mr. McGuire noted that the Trustee vacancy must be filled within 60 days. He therefore recommended that Director Kuttentberg place requests on social and regular media for resumes and letters of interest to be received by May 17, and then for the Board to hold interviews on May 21.

Therefore, he asked that we reinstate the May 21 meeting, noting that interviews may be held in Executive Session. Trustee Martinez moved to reinstate the May 21 meeting; second by Trustee Moinuddin, followed by a roll call vote. Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

Supervisor McGuire addressed Director Hanson regarding the status of the bid process for Sherwood Oaks; he then directed staff to begin the bid process with the Clerk and Attorney, noting that as soon as this rainy weather abates, the paving companies will be heavily booked.

Trustee Moinuddin reminded everyone that the Township International Cultural Festival would be held at the Township Senior Center on August 4 from 11 a.m. to 5 p.m. and asked that everyone mark his or her calendar. The Supervisor thanked him for shepherding this event.

Clerk Dolan Baumer reminded everyone that the Township Celebration of Leadership would be held on Tuesday, May 21 at 5:30 p.m. here at the Senior Center.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:15 p.m. was made by Trustee Essick and seconded by Trustee Moinuddin followed by a roll call vote. Ayes: Trustees Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned. Civics class students were invited forward to have their paperwork signed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katy Dolan Baumer". The signature is written in a cursive style with a long, sweeping underline.

Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs