



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

April 9, 2019

6:30 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Hearing Regarding the Hanover Township Budget and Appropriation Ordinance
 - A. Explanation of the Hanover Township Budget and Appropriation Ordinance
 - B. Comments and Questions from the Board regarding the Ordinance
 - C. Comments and Questions from the Public regarding the Ordinance
 - D. Approve – Hanover Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2019 and Ending March 31, 2020
 - E. Adjournment to Regular Board Meeting
- VI. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
- VII. Bill Paying
- VIII. Unfinished Business
- IX. New Business
 - A. Rescheduled Meeting Minutes of March 22, 2019
 - B. Resolution Recognizing April as National Volunteer Month
 - C. Resolution to Approve the Operation of Partner Intake Sites for the LIHEAP Program
 - D. Consideration of India Independence Day Observation
 - E. Consideration of a Township International Fair

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- X. Executive Session
- XI. Other Business
- XII. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



Memorandum

Date: April 1, 2019

To: Hanover Township Board

From: James C. Barr, Township Administrator

Re: Finance Committee FY20 Budget Recommendations

Attached for the Township Board's consideration is the Finance Committee recommended budget ordinance for Fiscal Year 2020. Utilizing FY20 goals, each department submitted to the Township Administrator a budget following instructions provided by the Finance Committee and Township Administrator stipulating a target based budgeting process of 0% for non-personnel expenditures and a 4.0% salary pool for FY20. Departments were notified that additional special requests would be minimal this year due to anticipated budget constraints. Please note the attached budget and appropriation ordinance includes changes from the tentative budget and appropriation ordinance including an increase in road resurfacing expenditures from reserves based on expected recommendations from the road system assessment that has been approved. Additional changes include reallocating within the Capital Fund to allow for the full cost of carpeting the entire first floor of the Senior Center and moving the Food Pantry budget from the Welfare Services Fund to the Town Fund as in earlier years with offsetting reductions to capital fund transfers. Below are highlights of the budget recommended to the Township Board for adoption. It is anticipated that the budget will be acted upon at the April 9, 2019 Board meeting. Please feel free to contact Finance Committee Chair, Trustee Benoit, or I should you have any questions, comments, or inquires regarding the proposed Fiscal Year 2020 budget. Total combined expenditures are recommended to increase by approximately 5%.

Budget Highlights

Department of Senior Services – The Road Maintenance Fund is continuing to fund senior transportation, following the precedent of the prior Highway Commissioners, in the combined amount of \$180,000 as authorized by state statute. \$25,000 is budgeted for senior bus purchases in the vehicle fund and the remaining \$155,000 is allocated to operational costs of the senior transportation program (salaries, fuel, vehicle repair, etc.). The federal grant from Age Options

supporting the senior congregate meal program increased 18% reflecting increased numbers of meal participants over the last year. Entering the third full fiscal year of the home delivered meals program has HDM grants increasing 22% to \$91.896 due to an overall increase in the number of meals delivered. Program revenue has also greatly exceeded targets the last several years consequently Senior Programs fees are budgeted to increase 80%. On the expenditure side, Nutrition Division congregate salaries are increasing to account for an additional 25 hour per week part time staff member approved by the Township Board during the past year and offset by increases in grants from Age Options and the Mental Health Board. Food and nutrition supply costs have also increased with the number of meals served. Programming costs are increasing to realize the growth in demand the last few years fully offset by an increase in fee revenue. Total Senior Services revenue is anticipated to increase 10% with expenses growing 6.2%.

Department of Youth and Family Services – Youth and Family Services is anticipating revenue growth of 21.6% from the prior year due primarily to new Mental Health Board funding a part-time bilingual family therapist increasing to full-time. This change in staffing is also reflected in the Administration and Clinical Salary Line Item. Other changes within the department budget are relatively modest. Total department expenditures are budgeted to increase 3.61%.

Department of Welfare Services – Welfare Services is expecting a slight revenue increase totaling 0.8%. On the expense side, administration salaries are increasing due to the addition of a full-time Outreach Coordinator to ensure all segments of the community are fully accessing department and Township-wide services. This individual will also retain case management responsibilities. Within the direct assistance portion of the budget funds for General Assistance rental aid is decreasing due to continued lower demand related to low unemployment and Emergency Assistance is increasing due to more residents qualifying for this form of one-time aid. The Food Pantry portion of the budget is being moved back to the Town Fund where it was located prior to FY19. Due to the removal of the Food Pantry budget, total Welfare Services Fund expenditures are budgeted to decrease 6%.

Department of Facilities & Road Maintenance – The Facilities Division budget is decreasing moderately to reflect a change in a long tenured employee retirement. Other changes in the division budget are minimal. Overall, Facilities Division expenses are budgeted to decrease 2.5%. The Road Maintenance Division is anticipating a 2.0% decrease in revenue related to the reduction of the Road Levy. On the expense side, Community Affairs, Insurance, Printing, Office Supplies and Utility line items are being reduced. Benefit costs have increased to account for a portion of the department director. The building section of the budget is being significantly reduced by 72% to reflect the reduction in scope of changes to the Road Maintenance garage to a possible smaller addition from prior concepts. A significant increase in engineering and contract work is budgeted to allow for a comprehensive Road System Assessment by engineers to evaluate road conditions and recommend a resurfacing schedule. Based on the recommendations

significant road resurfacing is anticipated in FY20 drawing on accumulated fund reserves. Road salt expenses are also budgeted to increase based on experience over the last year. Total Road Maintenance Division expenditures are budgeted to increase 18.2%.

Mental Health Board – The Mental Health Board is decreasing the Consulting line item due to the conclusion during the prior fiscal year of the board’s community needs assessment and new three-year strategic plan. Personnel related costs are increasing with the Mental Health Board Manager position changing from a 32 hour per week to a 40 hour per week position and the new individual anticipated utilizing full health benefits. Community Resource Center expenses are down with fewer capital improvements in the new fiscal year. Service contracts are budgeted to increase 4.3% including increasing Capital Funding for agencies significantly and new funding for the Center for Enriched Living, Gigi’s Playhouse, Marklund, Shelter group homes, Senior Services Home Delivered Meals, and the bilingual therapist in Youth and Family Services. Total Mental Health Fund expenditures are budgeted to increase 4.6%.

Office of the Assessor – The Assessor’s Office budget is decreasing due to a 40 hour per week Deputy Assessor position transitioning to a 32 hour per week role with the ability to add hours during appeals and while other staff are on leave. Overall, Assessor Office expenditures are budgeted to decrease 0.5%.

Office of Community Health – The Office of Community Health is anticipating an increase in expenditures related to the planned salary increment, changes in employee health insurance enrollment, and the need to provide competitive pay for the recently refilled registered nurse position. The Crisis Care line item was eliminated with this cost being addressed through the Hanover Township Foundation community health fund and the dollars being reallocated to medical supplies. Other changes are relatively modest. Overall department expenditures are budgeted to increase 5.5%.

Department of Emergency Services – The Emergency Services Department budget is projected to increase by 17.2%. This sizable increase is due to the salary increment and primarily to the board approved new dispatching services provided by DuComm. Most of this cost is a onetime expense to be added to DuComm’s new computer system with this amount decreasing over the coming years. Other changes in volunteer appreciation expenses are offset by decreases in education and training.

Office of Community and Veterans Affairs – The Office of Community and Veterans Affairs is budgeted to increase expenditures 1.5%. The increase is primarily due to adding costs related to social media archiving which is a prudent endeavor to ensure all social media records are retained. Other changes are relatively modest and reflect experience over the last two years and staff benefit enrollments as well.

Administrative Services – The overall Town Fund/Administrative Services budget will increase by approximately 2.6%. This increase is due primarily to the designated salary increment, increases in the transfer to the vehicle fund, and support for IT software, hardware, and support. The equipment rental – town line item increased to cover the main computer lease expense. On the revenue side, Interest Income is budgeted to increase 300% with the Finance Committee and staff pursuing the most competitive rates with interest rates increasing over the last 18 months.

Vehicle Fund – The Town Fund is increasing its transfer to the Vehicle Fund to ensure long-term sustainability. In the new fiscal year, one Facilities and Maintenance van and one Senior Services bus are scheduled to be replaced.

Capital Fund – The Finance Committee is recommending several capital projects for Fiscal Year 2020 including the resurfacing of the Izaak Walton Center parking lot and the addition of a paved walking path at Lenoci Reserve. These two projects have been carried over from the last fiscal year due to construction delays related to the Fall weather with the path and final land transfer from the City of Elgin occurring this past winter with the parking lot. Additional projects include replacing carpeting throughout the entire main level of the Senior Center, conversion to energy efficient lightings in several buildings, and internal remodeling.

Hanover Township
Final Budget and Appropriation Ordinance
Ordinance #

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
 THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
 FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2019** AND ENDING **MARCH 31, 2020**.
 BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
 EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR CITIZEN
 SERVICES FUND, WELFARE SERVICES FUND, MENTAL HEALTH FUND, ROAD FUND
 RETIREMENT FUND, VEHICLE REPLACEMENT FUND AND CAPITAL PROJECTS FUND FOR THE FISCAL YEAR MENTIONED
 ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2019		2,268,640
Estimated Revenues		
3000	Property Tax	3,801,283
3100	Replacement Tax	30,000
3250	Interest Income	40,000
3300	Other Income	6,000
3350	Rent	10,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	24,000
3440	YFS - Tutoring Fees	8,000
3445	YFS - MHB Contracts	109,000
3450	Community Health Fees	15,000
3451	Community Affairs Revenue	4,200
3952	Passport Fees	150,000
Total Estimated Revenues		<u>4,201,983</u>
Total Estimated Funds Available		6,470,623
Budgeted Expenditures		
	Administrative Services	1,611,150
	Community & Veterans Affairs	288,541
	Emergency Services	161,895
	Assessor's Office	187,827
	Facilities Division	526,200
	Food Pantry	74,725
	Community Health	262,350
	Youth and Family Services	1,084,515
Total Expenditures/Appropriations		<u>4,197,203</u>
Estimated Cash on Hand March 31, 2020		2,273,420
Expenditures/Appropriations		
4301	Compensation of Officials	78,800
Town Hall Administration Expense		
4401	Postage	3,500
4404	Office Supplies	6,000
4406	Printing	6,000
4408	Salaries	370,000
4412	Travel	5,000
4414	Memberships, Subs, Pubs	12,000
4420	Pre-Employment Charges	1,000
4424	Education & Training	18,000
4429	Miscellaneous	10,000
4520	Consulting Fees	10,000
4530	Financial Administration	65,000
4531	Community Affairs	5,000
4532	Committee on Youth	3,000
4534	Passport Services	14,000
4535	Legal Notices	1,000
4560	Contingency	50,000
4591	Health Insurance	55,000
4592	Dental, Vision & Life Insurance	2,950
4593	Unemployment	2,100
4594	IMRF Expense	16,500
4595	FICA Expense	11,200
4596	Ancillary Benefits	12,600
Total Town Hall Administration Expense		<u>679,850</u>

Town Hall Expense			
4402	Telephone - Town	28,000	
4403	Utilities - Town	19,000	
4404	Internet Access - Town	4,300	
4405	Equipment Rental - Town	6,500	
Total Town Hall Expense			57,800
Legal/ Auditing			
4501	Auditing	12,500	
4502	Legal Services	142,500	
Total Legal/ Auditing			155,000
Insurance & Employee Benefits			
4411	Employee Assistance Program	1,600	
4503	General Insurance	150,000	
4507	Flex Plan & 457 Plan	4,000	
4514	Employee Recognition	5,000	
4513	Employee Wellness	8,000	
Total Ins & Employee Benefits			168,600
Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	100,000	
4540	Facility Lease	21,100	
4541	Transfer to Vehicle Fund	65,000	
4547	Transfer to Capital Fund	265,000	
Total Capital Expenditures & Transfers			471,100
Total Administrative Services			1,611,150
Community & Veterans Affairs			
Community Relations			
4608	Salaries	121,000	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	2,600	
4619	Office Supplies	1,000	
4632	Miscellaneous	1,000	
4620	Satellite Office Programs	2,000	
4621	Satellite Office Utilities	8,500	
4623	Satellite Office Phone & Internet	4,400	
4624	Travel	1,500	
4625	Communications	48,600	
4633	Social Media Archive and Distribution	4,000	
4626	Community Service Awards	2,200	
4627	Community Affairs	5,000	
4628	Historical Maker Program	2,400	
4629	Dues & Subscriptions	500	
4631	Community Festivals	7,500	
4691	Health Insurance	10,600	
4692	Dental, Vision & Life Insurance	1,200	
4693	Unemployment	600	
4694	IMRF Expense	5,300	
4695	FICA Expense	4,500	
Total Community Relations			237,850
Veterans Affairs			
4700	Salary	36,000	
4701	Veterans Honor Roll	4,000	
4703	Travel	600	
4704	Supplies	600	
4705	Training	1,200	
4706	Printing	400	
4707	Postage	400	
4791	Health Insurance	3,600	
4792	Dental, Vision, & Life Insurance	591	
4793	Unemployment	300	
4794	IMRF Expense	1,600	
4795	FICA Expense	1,400	
Total Veterans Affairs			50,691
Total Community & Veterans Affairs			288,541

Emergency Services		
4801	Salaries	44,600
4802	Equipment	23,000
4803	Uniforms	8,500
4804	Printing	1,000
4805	Postage	200
4806	Office Supplies	1,000
4807	Miscellaneous	1,000
4808	Education & Training	10,000
4809	Pre-Volunteer Screening	500
4810	Travel	2,500
4812	Volunteer Appreciation	4,000
4813	Vehicle Fuel & Maintenance	9,000
4814	Communications & Dispatch	34,000
4815	Emergency Ops Center	100
4891	Health Insurance	17,900
4892	Dental, Vision & Life Insurance	600
4893	Unemployment	290
4894	IMRF Expense	2,000
4895	FICA Expense	1,705
Total Emergency Services		<hr/>
		161,895
Assessor's Office		
4405	Office Supplies	4,410
4407	Printing	1,225
4409	Salaries	125,536
4411	Equipment	3,430
4413	Travel	2,034
4415	Dues, Subs & Publications	2,695
4419	Training	2,230
4426	Miscellaneous	1,176
4433	Professional Services	980
4491	Health Insurance	30,000
4492	Dental, Vision & Life Insurance	1,765
4493	Unemployment	862
4494	IMRF Expense	5,650
4495	FICA Expense	4,834
4525	Communications	1,000
Total Assessor's Office		<hr/>
		187,827
Facilities Division		
4200	Salaries	274,000
4202	Office Supplies	400
4205	Janitorial Supplies	10,000
4208	Housekeeping Contract	50,000
4209	Building Contracts	13,000
4210	Building Maintenance - Town	6,000
4211	Building Maintenance - Senior	8,000
4212	Building Maintenance - Astor	2,000
4213	Equipment Maintenance - Town	5,000
4214	Equipment Maintenance - Senior	14,000
4215	Equipment Maintenance - Astor	1,200
4216	Equipment Rental	1,500
4217	Education & Training	1,500
4218	Vehicle Maintenance - Town	5,500
4219	Vehicle Fuel - Town	6,000
4220	Seasonal Projects Assistance	20,000
4221	Cell Phone / Communications	1,500
4222	Trash Removal - Town	3,000
4223	Trash Removal - Senior	3,000
4224	Trash Removal - Astor	3,000
4225	Grounds/Reserve Maintenance	10,000
4226	Uniforms	2,000
4227	Miscellaneous	1,000
4228	Building Maintenance - Izaak	3,000
4229	Equipment Maintenance - Izaak	2,000
4230	Trash Removal - Izaak	1,800
4291	Health Insurance	51,100
4292	Dental, Vision & Life Insurance	2,800
4293	Unemployment	1,400
4294	IMRF Expense	12,100
4295	FICA Expense	10,400
Total Facilities Division		<hr/>
		526,200

Food Pantry			
4460	Salaries	43,800	
4461	Utilities	8,500	
4391	Health Insurance	17,850	
4392	Dental, Vision & Life Insurance	600	
4393	Unemployment	300	
4394	IMRF Expense	2,000	
4395	FICA Expense	1,675	
Total Food Pantry			74,725
Community Health			
4450	Salaries	194,000	
4451	Postage	350	
4452	Office Supplies	1,500	
4453	Printing	2,000	
4454	Travel	1,500	
4455	Dues, Subs & Publications	275	
4456	Community Affairs	3,000	
4459	Professional Services	1,200	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	300	
4465	Medical Supplies	10,150	
4466	Communications	1,000	
4491	Health Insurance	23,600	
4492	Dental, Vision & Life Insurance	1,800	
4493	Unemployment	1,150	
4494	IMRF Expense	8,700	
4495	FICA Expense	7,500	
Total Community Health			262,350
Youth and Family Services			
Administration & Clinical			
4608	Salaries	495,000	
4611	Education & Training	6,000	
4612	Consulting Fees	3,600	
4613	Answering Service	1,200	
4614	Printing	2,000	
4615	Postage	400	
4616	Books and Journals	400	
4617	Equipment Maintenance	2,500	
4618	Psychiatric backup	9,000	
4619	Office Supplies	3,000	
4620	Community Affairs	2,600	
4621	Recruitment & Pre-Employment	1,500	
4622	Miscellaneous	500	
4623	Travel	3,000	
4624	Client Mgmt Software	3,600	
4626	Equipment and Furniture	3,000	
4628	Tutoring	27,500	
4629	Dues & Subscriptions	500	
4691	Health Insurance	55,378	
4692	Dental, Vision & Life Insurance	4,707	
4693	Unemployment	3,356	
4694	IMRF Expense	21,899	
4695	FICA Expense	15,990	
Total Administration & Clinical			666,630
Outreach & Prevention			
4627	Open Gym Program	7,200	
4628	Open Gym Salaries	123,500	
4640	Salaries	196,000	
4643	Education & Training	2,000	
4644	Travel	3,000	
4645	Printing	1,100	
4647	Office Supplies	1,000	
4648	Community Affairs	1,200	
4649	Professional Services	1,200	
4650	Program Supplies	1,000	
4651	Cell Phones	3,000	
4652	Substance Abuse Prevention Program	3,200	
4655	Transportation	500	
4791	Health Insurance	42,000	
4792	Dental, Vision & Life Insurance	2,942	
4793	Unemployment	3,206	
4794	IMRF Expense	14,313	
4795	FICA Expense	11,524	
Total Outreach & Prevention			417,884
Total Youth & Family Services			1,084,515
Total Town Fund Expenses/Appropriations			4,197,203

2. SENIOR CITIZEN SERVICES FUND

Beginning Balance April 1, 2019		1,086,145
Estimated Revenues		
3000	Property Tax	1,113,995
3250	Interest Income	4,000
3300	Other Income	2,500
3325	AID Transportation Fees	30,000
3330	MHB Grant	42,000
3350	LIHEAP Fees	6,000
3425	Senior Center & Transportation Grants	40,486
3426	Congregate Nutrition Grant	62,350
3450	Transfer From Road Maintenance*	155,000
3500	Senior Programs	180,000
3501	Congregate Meal Donations	35,000
3504	Home Delivered Meals Grant	91,896
3505	Home Delivered Meals Donations	18,000
3506	Out Trip Transportation Fees	7,000
3507	Material Fees	23,000
3508	Nutrition Event Catering	3,000
3510	Home Delivered Meals MHB Funding	11,000
3509	Lending Closet	12,000
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	Total Estimated Revenue	1,837,227
	Total Estimated Funds Available	2,923,372
	Total Expenditures/ Appropriations	1,888,227
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	Estimated Cash on Hand March 31, 2020	1,035,145

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures		
Administration		
4517	Salaries	132,500
4522	Contingency	10,000
4523	Recruitment	1,800
4524	Utilities	58,000
4525	Telephone & Internet	1,200
4527	Equipment	14,000
4528	Office Supplies	9,000
4529	Postage	5,000
4530	Printing	5,000
4534	Dues, Sub & Publications	2,500
4535	Travel	1,000
4536	Education & Training	1,000
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4541	Transfer to Capital Fund	40,000
4591	Health Insurance	35,635
4592	Dental, Vision & Life Insurance	654
4593	Unemployment	575
4594	IMRF Expense	5,904
4595	FICA Expense	4,042
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	Total Administration	330,809

Programs		
4510	Satellite Programming	2,500
4514	Weekend Programming	4,000
4515	Programming	160,000
4520	Volunteer Services	16,000
4526	Senior Newsletter	13,000
4531	Computer Instruction	1,000
4532	Visual Arts	18,000
4533	Out Trip Transportation	7,000
4534	Program Salaries	225,000
4535	Program Training	1,500
4536	Program Staff Travel	1,000
4591	Health Insurance	60,076
4592	Dental, Vision, & Unemployment	2,419
4593	Unemployment	2,048
4594	IMRF Expense	9,937
4595	FICA Expense	6,817
Total Programs		<u>530,298</u>
Social Services		
4516	Social Services	1,500
4519	Senior Assistance	3,000
4560	Psychiatric Services	8,000
4561	Salaries	163,500
4562	Training	1,500
4563	Travel	1,000
4591	Health Insurance	16,000
4592	Dental, Vision, & Life Insurance	1,765
4593	Unemployment	1,378
4594	IMRF Expense	7,398
4595	FICA Expense	4,967
Total Social Services		<u>210,009</u>
Nutrition		
5550	Congregate Salaries	60,000
5551	Congregate Food	60,000
5552	Congregate Equipment	1,500
5553	Congregate Supplies	6,000
5554	Travel and Training	500
5556	Home Delivered Meals Salaries	60,500
5558	Home Delivered Meals Food	62,000
5559	Home Delivered Meals Equipment	2,000
5560	Home Delivered Meals Supplies	6,000
5561	Event Catering	1,500
5791	Health Insurance	3,600
5792	Dental, Vision & Life Insurance	588
5793	Unemployment	1,436
5794	IMRF Expense	5,261
5795	FICA Expense	3,658
Total Nutrition		<u>274,543</u>
Transportation		
4513	Alternative Transportation	5,000
4518	Vehicle Maintenance	47,000
4546	Salaries	330,000
4547	Dispatch Software	18,550
4550	Telephone	5,500
4551	Travel and Training	2,000
4552	Fuel	37,500
4553	Uniforms	1,800
4691	Health Insurance	64,373
4692	Dental, Vision & Life Insurance	4,707
4693	Unemployment	2,443
4694	IMRF Expense	13,949
4695	FICA Expense	9,746
Total Transportation		<u>542,568</u>
Total Senior Citizen Services Fund Appropriations		<u>1,888,227</u>

3. WELFARE SERVICES FUND

Beginning Balance April 1, 2019		586,242
Estimated Revenues		
3000 Property Tax	390,805	
3100 Replacement Tax	4,000	
3250 Interest Income	2,000	
3300 Other Income	18,000	
3350 CEDA - LIHEAP	5,000	
Total Estimated Revenues		<u>419,805</u>
Total Estimated Funds Available		1,006,047
Total Expenditures/ Appropriations		<u>482,140</u>
Estimated Cash on Hand March 31, 2020		523,907
Expenditures		
Home Relief		
4102 Rent	100,000	
4103 Utilities	22,000	
4105 Personal Essentials	20,000	
4106 Travel Expenses	10,000	
4110 Burial	1,500	
4107 Medical	25,000	
4116 Catastrophic Insurance Premium	3,500	
4117 Miscellaneous	100	
4119 Emergency Assistance	65,000	
Total Welfare Services Home Relief		247,100
Administration		
4201 Salaries	174,138	
4202 Office Supplies	3,250	
4204 Equipment	3,500	
4511 Phone & Internet	2,100	
4205 Travel & Training	2,000	
4206 Postage	200	
4210 Printing	1,500	
4212 Dues & Publications	500	
4213 Community Affairs	1,000	
4507 Professional Services	4,000	
4509 Volunteer Appreciation	1,750	
4510 Miscellaneous	500	
4591 Health Insurance	23,514	
4592 Dental, Vision & Life Insurance	1,766	
4593 Unemployment	862	
4594 IMRF Expense	7,800	
4595 FICA Expense	6,660	
Total Welfare Services Administration		235,040
Total Welfare Services Fund Appropriations		482,140

4. MENTAL HEALTH FUND

Beginning Balance April 1, 2019		784,827
Estimated Revenues		
3000	Property Tax	1,188,530
3100	Replacement Tax	14,000
3250	Interest Income	3,000
3300	Other Income	1,000
3350	Rental Income	12,000
3850	Tide Transportation Fee	8,000
3855	Telephone Reimbursement	7,000
3950	AID Transportation Fees	2,000
Total Estimated Revenues		<u>1,235,530</u>
Total Estimated Funds Available		2,020,357
Budgeted Expenditures		
	Service Contracts	1,339,000
	Administration	122,070
	Community Resource Center	<u>50,500</u>
Total Expenditures/Appropriations		
Mental Health Fund		<u>1,511,570</u>
Estimated Cash on Hand March 31, 2020		508,787
Expenditures		
Service Contracts		
4100	CAC CASI	20,000
4102	CAC Family Support	6,500
4103	CAC Safe from the Start	20,000
4104	CCC Domestic Violence Shelter	30,000
4105	CCC Domestic Violence Counsel	30,000
4107	Open Door Clinic	5,000
4108	AID Supportive Employment	41,000
4109	AID Case Management	6,000
4112	Clearbrook Children's Program	8,000
4113	Clearbrook Day Services	7,000
4123	Easter Seals	62,000
4128	Renz Outpatient	57,200
4129	Day One PACT	9,000
4130	Northwest CASA	8,500
4131	AID Transportation	30,000
4132	Ecker Therapy Services	88,000
4135	Ecker Center/Crisis Services	10,500
4136	HTYFS Psychiatric Back-up	9,000
4137	HTYFS Alt. to Suspension	25,000
4138	Contract Support Services	100,000
4139	HTYFS Interventionist	50,000
4142	Centro de Informacion	27,500
4146	Bridge YFS - Crisis Intervention	5,000
4148	FSA Therapy Services	37,000
4158	Summitt Center	12,000
4162	TIDE Transportation	24,000
4165	Alexian Brothers - Outpatient Psych	12,500
4166	PADS of Elgin	25,000
4167	HTSS - Senior MH	42,000
4175	WINGS Transitional Shelter	2,400
4177	Staff Development Fund	30,000
4179	Challenge Grant Fund	50,000
4180	Capital Grant Fund	125,000
4183	CCC SA Counseling	15,000
4192	Leyden FS - Detox/Rehab	40,000
4193	Boys and Girls Club	5,000
4196	Catholic Charities Caregivers Group	4,500
4200	Kenneth Young Center - SASS	13,000
4201	Journeys - Hope Center	1,500
4203	Clearbrook - Residential	7,500
4204	Eater Seals: Family Support	15,000
4205	Mental Health Housing	90,000
4206	Administer Justice - Legal Aid	8,000
4207	Girl Scouts of Northern IL - Outreach	10,000
4208	Easter Seals: Nutrition	11,000
4209	Center for Enriched Living	2,400
4210	Gigi's Playhouse	15,000
4211	HTSS Home Delivered Meals	11,000
4212	HTYFS Bilingual Therapist	25,000
4213	Marklund	20,000
4214	Shelter Group Homes	10,000
Total Service Contracts		1,339,000

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	4,000	
4005	Training	750	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	58,000	
4012	Office Supplies	1,000	
4013	Postage	9,500	
4014	Equip / Database	2,000	
4537	Community Relations	4,000	
4538	Miscellaneous	500	
4539	Dues	1,500	
4540	Special Events	1,000	
4541	Printing	13,000	
4544	Consultants	4,000	
4591	Health Insurance	8,000	
4592	Dental, Vision and Life Insurance	600	
4593	Unemployment	370	
4594	IMRF Expense	4,600	
4595	FICA Expense	3,600	
Total Administration		<hr/>	122,070
Community Resource Center			
4210	Utilities	8,000	
4213	Janitorial	5,000	
4214	Rent	10,000	
4216	Telephone Systems Maintenance	1,500	
4217	Capital Improvements	10,000	
4250	Building Maintenance	5,000	
4286	Agency Support Services	11,000	
Total Community Resource Center		<hr/>	50,500
Total Mental Health Fund Appropriations			1,511,570

5. ROAD FUND

			903,901
Beginning Balance April 1, 2019			
Estimated Revenues			
3000	Property Tax	848,200	
3100	Replacement Tax	28,000	
3250	Interest Income	5,000	
3300	Permits and Fines	1,500	
3400	Traffic Enforcement Fees	1,500	
3500	Other	1,000	
Total Estimated Revenues			885,200
Total Estimated Funds Available			1,789,101
Budgeted Expenditures			
	Road Maintenance	1,088,000	
	Equipment	106,500	
	Bridge Maintenance	5,000	
	Buildings	60,000	
	Administration/Transfers*	285,200	
Total Expenditures/Appropriations			1,544,700
Estimated Cash on Hand March 31, 2020			244,401
Expenditures			
Road Maintenance			
4600	Controlled Substance Test	500	
4601	Salaries	166,000	
4602	Operating Supplies & Materials	25,000	
4603	Gasoline	20,000	
4605	Maintenance / Supplies	2,000	
4606	Engineering	97,000	
4607	Contract Work	670,000	
4610	Street Lighting	15,000	
4614	Signs, Stripping & Tree Removal	12,500	
4616	Salt	80,000	
Total Road Maintenance			1,088,000
Equipment			
4604	Machine Rental	1,500	
4608	Equipment Purchase	75,000	
4609	Maintenance Vehicles & Equip	30,000	
Total Equipment			106,500
Bridge Maintenance			
4615	Bridge Repair and Maintenance	5,000	
Total Bridge Maintenance			5,000
Buildings			
4612	Buildings & Perm Improvement	50,000	
4613	Building Maintenance	10,000	
Total Buildings			60,000
Administration			
4700	Postage	1,000	
4701	Legal	20,000	
4702	Insurance	30,000	
4704	Telephone/Communications	3,000	
4705	Dues, Subscriptions & Publications	1,000	
4706	Travel	1,000	
4707	Printing	500	
4708	Training & Conferences	1,000	
4709	Uniforms and Safety Equipment	2,000	
4710	Community Affaris	2,500	
4711	Utilities	5,000	
4712	Miscellaneous	1,000	
4713	Recruitment	1,000	
4714	Office Supplies	1,000	
4716	Transfer to Sr Transportation*	155,000	
4717	Transfer to Vehicle Fund*	25,000	
4791	Health Insurance	17,250	
4792	Dental, Vision & Life Insurance	1,350	
4793	Unemployment	1,800	
4794	IMRF Expense	8,800	
4795	FICA Expense	6,000	
Total Administration			285,200
* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10			
Total Road Fund Appropriations			1,544,700

6. IMRF FUND

Beginning Balance April 1, 2019		121,351
Estimated Revenues		
3000 Property Tax	189,359	
3250 Interest Income	400	
Total Estimated Revenues	<u>189,759</u>	<u>189,759</u>
Total Estimated Funds Available		311,110
Budgeted Expenditures/ Appropriations		
4508 IMRF	189,759	
Total Expenditures/ Appropriations	<u>189,759</u>	<u>189,759</u>
Estimated Cash on Hand March 31, 2020		121,351

7. SOCIAL SECURITY

Beginning Balance April 1, 2019		76,463
Estimated Revenues		
3000 Property Tax	153,098	
3250 Interest Income	300	
Total Estimated Revenues	<u>153,398</u>	<u>153,398</u>
Total Estimated Funds Available		229,861
Budgeted Expenditures/ Appropriations		
4522 Social Security	153,398	
Total Expenditures/ Appropriations	<u>153,398</u>	<u>153,398</u>
Estimated Cash on Hand March 31, 2020		76,463

8. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2019		270,884
Estimated Revenues		
3250 Interest Income	900	
3440 Bus Fares & Donations	8,500	
3450 Transfer from Road Maintenance*	25,000	
3460 Transfer from Town Fund	65,000	
Total Estimated Revenues	<u>99,400</u>	<u>99,400</u>
Total Estimated Funds Available		370,284
Budgeted Expenditures		
4408 Vehicle Purchase	30,000	
4540 Senior Bus Purchase	80,000	
Total Expenditures/ Appropriations	<u>110,000</u>	<u>110,000</u>
Estimated Cash on Hand March 31, 2020		260,284

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

9. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2019		1,111,110
Estimated Revenues		
3445 Grant	1,000	
3455 From Town Fund	265,000	
3450 From Senior Fund	40,000	
Total Estimated Revenues	<u>306,000</u>	<u>306,000</u>
Total Estimated Funds Available		1,417,110
Budgeted Expenditures		
4414 Reserve Improvements	75,000	
4415 Senior Center Improvements	85,000	
4420 Izaak Walton Ctr Parking Lot	270,000	
4425 Building & Permanent Improvements	85,000	
Total Expenditures/ Appropriations	<u>515,000</u>	<u>515,000</u>
Estimated Cash on Hand March 31, 2020		902,110

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2020, BY FUND IS:

GENERAL TOWN FUND	4,197,203
SENIOR CITIZEN SERVICES FUND	1,888,227
WELFARE SERVICES FUND	482,140
MENTAL HEALTH FUND	1,511,570
ROAD FUND	1,544,700
IMRF FUND	189,759
FICA FUND	153,398
VEHICLE REPLACEMENT FUND	110,000
CAPITAL PROJECTS FUND	515,000

TOTAL APPROPRIATIONS 10,591,997

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Ten Million Five Hundred and Ninety One Thousand Nine Hundred and Ninety-Seven** (\$10,591,997) FOR THE FISCAL YEAR ENDING MARCH 31, 2020.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON APRIL 9, 2019 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
 Nays _____
 Absent _____

 Supervisor

 Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2019-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held April 9th, 2019, as the same appears in the records in my possession and custody as such clerk.

Dated this April 9th, 2019.

 Township Clerk

CERTIFICATION BY CHIEF FISCAL OFFICER

I hereby certify that I am the Chief Fiscal Officer of the Hanover Township, and that the following is an estimate of revenues, by source, expected to be received by the Hanover Township, Cook County, Illinois for the fiscal year April 1, 2019 through March 31, 2020.

Property Taxes	\$ 7,685,270
Replacement Taxes	\$ 76,000
Interest	\$ 55,600
Rent	\$ 22,000
Intra Fund Charges	\$ 4,500
Fees	\$ 564,200
Grants & Donations	\$ 370,732
Transfers From Other Funds	\$ 550,000
TOTAL	<u>\$ 9,328,302</u>

The above is certified this 9th day of April, 2019.

Brian P. McGuire
Hanover Township Supervisor

Attest: Kathleen Dolan Baumer
Hanover Township Clerk

Hanover Township

Board Audit Report
From 3/19/19 - 4/8/19

	Subtotal	Alexian Invoices	Total
Total Town Fund	36,529.83	405.00	36,934.83
Total Senior Center	33,119.75	335.32	33,455.07
Total Welfare Services	11,250.83		11,250.83
Total Road Maintenance	5,116.71		5,116.71
Total Mental Health Board	5,533.56		5,533.56
Total Retirement	-		
Total Vehicle	400.00		400.00
Total Capital	3,200.00		3,200.00
Total All Funds	95,150.68	740.32	95,891.00

The above "Subtotal" column has been approved for payment this 9th day of April.

The above "Total" column has been approved for payment this 9th day of April.

Supervisor

Town Clerk
Attest

Supervisor

Town Clerk
Attest

Trustee

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Bill	03/31/2019	19988	ProxIT Technology Solutions	Cloud Storage Service	115.00
Total 1014430 · Computer Equipment & Software					115.00
Total 101CAP · Capital Expenditures					115.00
101CHN · Community Health					
1014453 · Printing					
Check	03/19/2019	130624	Braden Interact Business Products (SS)	Inv# 546444 Copy Charges February	3.02
Check	03/26/2019	130662	Kwik Print	Inv# 64307 Envelopes	108.60
Total 1014453 · Printing					111.62
1014457 · Furniture and Computer Equip					
Bill	03/31/2019		Leaf (618-008)	Inv# 9321382 LL Copier Lease - March	65.40
Total 1014457 · Furniture and Computer Equip					65.40
1014461 · Miscellaneous					
Check	03/26/2019	130674	Brandes, Pamela	Hanover Park Fair Raffle Prize	10.82
Total 1014461 · Miscellaneous					10.82
1014465 · Medical Supplies					
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 46570299 Vaseline	9.50
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 46687372 Cholesterol Brochures	27.49
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 46702168 Needles/Adrenaline	75.29
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 47635425 Glucose Strips	93.66
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 47681502 Cholesterol Strips	123.86
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 47887047 Gloves/TB Skin Test	166.41
Check	03/19/2019	130634	McKesson Medical Surgical	Inv# 47892354 Anticoagulant Test Strips	242.98
Total 1014465 · Medical Supplies					739.19
1014466 · Communications					
Bill	03/31/2019	9826431740	Verizon Wireless (00002)	Monthly Charges	53.58
Total 1014466 · Communications					53.58
1014492 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	86.38
Total 1014492 · Dental, Vision & Life Insurance					86.38
Total 101CHN · Community Health					1,066.99
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
1014608 · Salaries					
Check	03/26/2019	130688	Madelyn Santoni	Internship Stipend March 2019	400.00
Total 1014608 · Salaries					400.00
1014617 · Equipment & Furniture					
Bill	03/31/2019	9826431740	Verizon Wireless (00002)	Monthly Charges	36.01
Total 1014617 · Equipment & Furniture					36.01
1014620 · Satellite Office Programs					
Check	03/26/2019	130655	Canteen Refreshment Services	Inv# 052560000197927 Coffee Supplies	77.58
Total 1014620 · Satellite Office Programs					77.58
1014621 · Satellite Office Utilities					
Check	03/19/2019	130636	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 1/25-2/25	403.55
Total 1014621 · Satellite Office Utilities					403.55
1014623 · Satellite Office Phone & Intrnt					
Check	04/02/2019	130821	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 3/22-4/21	139.04
Total 1014623 · Satellite Office Phone & Intrnt					139.04
1014627 · Community Affairs					
Check	04/05/2019	130858	Elgin Area Chamber of Commerce	Inv# 110214802 Member Renewal	350.00
Total 1014627 · Community Affairs					350.00
1014692 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	211.68
Total 1014692 · Dental, Vision & Life Insurance					211.68
Total 101CMA · Community Relations					1,617.86
101VET · Veteran Affairs					
1014703 · Travel Expense					
Check	03/26/2019	130692	Wollack, Cynthia	Mileage Reimbursement January 2019	22.62
Total 1014703 · Travel Expense					22.62
Total 101VET · Veteran Affairs					22.62
Total 101CVA · Community & Veteran Affairs					1,640.48
101ES · ES - Expenditures					
1014802 · Equipment					
Bill	03/31/2019		W.S. Darley & Co	Inv# 17356288 Rescue Kit Extricator	12,520.00
Bill	03/31/2019		W.S. Darley & Co	Inv# 17356289 Rescue Kit Air Hammer	3,630.00

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
			Total 1014802 · Equipment		16,150.00
Bill	03/31/2019	1917262	Ray O'herron Co., Inc.	Pants/Shirts/Caps/Shoes	421.40
			Total 1014803 · Uniforms		421.40
Check	03/26/2019	130660	K&M Printing Co.	Inv# COD-19-3526 Emergency Svc Conference Booklet (300)	875.16
			Total 1014804 · Printing		875.16
Bill	03/31/2019	3408251782	Staples	Inv# 3408251782 Black Toner Cartridge	69.89
Bill	03/31/2019		Curtis Marschinke	Binders	23.10
			Total 1014806 · Office Supplies		92.99
Check	03/22/2019	130650	The Home Depot F&M	HDMI Cable	22.97
Bill	03/31/2019		Curtis Marschinke	Holiday Party Supplies	12.96
Bill	03/31/2019		Curtis Marschinke	Holiday Party Supplies	31.72
			Total 1014807 · Miscellaneous		67.65
Bill	03/31/2019		Curtis Marschinke	Volunteer Meals for Event	46.02
			Total 1014812 · Volunteer Appreciation		46.02
Check	03/26/2019	130670	Village of Hanover Park (Fuel)	Inv# 2019-1145 January 2019 Fuel	719.09
Check	03/26/2019	130671	Village of Hanover Park (Fuel)	Inv# 2019-1147 February 2019 Fuel	383.69
Check	04/05/2019	130865	Ultra Strobe Communications, Inc	Inv# 075497 Switch Wiring	98.90
			Total 1014813 · Vehicle Fuel & Maintenance		1,201.68
Check	03/19/2019	130625	Comcast (ES 773)	Acct# 8771 10 083 0226773 Monthly Internet Charges 3/18 - 4/17	144.00
Bill	03/31/2019	9826431740	Verizon Wireless (00002)	Monthly Charges	92.96
			Total 1014814 · Communications		236.96
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	158.37
			Total 1014892 · Dental, Vision & Life Insurance		158.37
			Total 101ES · ES - Expenditures		19,250.23
			101ISE · Insurance & Employee Benefits		
			1014507 · Flex Plan & 457 Plan		

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
Check	04/05/2019	130864	TASC (AP)	Inv# 1479378 Admin Fees/Claim Card Fees	94.62
Total 1014507 · Flex Plan & 457 Plan					94.62
Total 1011SE · Insurance & Employee Benefits					94.62
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Bill	03/31/2019	3407159208	Staples	Organizers(2)/Drawer	125.82
Total 1014202 · Office Supplies					125.82
1014210 · Building Maintenance - Town					
Check	03/22/2019	130650	The Home Depot F&M	Lamp Holders/Lockdown Button Cable	92.70
Check	03/22/2019	130650	The Home Depot F&M	Drill Bit	15.97
Check	03/22/2019	130651	The Home Depot	Touch Up Paint	8.15
Check	03/22/2019	130651	The Home Depot	Mounting Bracket	34.33
Total 1014210 · Building Maintenance - Town					151.15
1014211 · Building Maintenance - Senior					
Check	03/19/2019	130623	A & P Grease Trappers, Inc	Inv# 170187 Pump Indoor Grease Trap - Senior Kitchen	350.00
Check	03/22/2019	130650	The Home Depot F&M	Emergency Light	114.12
Check	03/22/2019	130650	The Home Depot F&M	Batteries/Screws/Paint Supplies	95.92
Check	03/22/2019	130650	The Home Depot F&M	Exit Sign Battery/Fuses	24.62
Check	03/22/2019	130651	The Home Depot	Project Glue	8.95
Total 1014211 · Building Maintenance - Senior					593.61
1014212 · Building Maintenance - Astor					
Check	03/22/2019	130650	The Home Depot F&M	Ladder	69.96
Check	03/22/2019	130651	The Home Depot	Light Bulbs	5.97
Check	03/22/2019	130651	The Home Depot	Weather Strip	11.98
Total 1014212 · Building Maintenance - Astor					87.91
1014214 · Equipment Maintenance - Senior					
Check	03/22/2019	130650	The Home Depot F&M	Ballast (2)	26.94
Total 1014214 · Equipment Maintenance - Senior					26.94
1014219 · Vehicle Fuel - Town					
Check	03/26/2019	130670	Village of Hanover Park (Fuel)	Inv# 2019-1145 January 2019 Fuel	410.32
Check	03/26/2019	130671	Village of Hanover Park (Fuel)	Inv# 2019-1147 February 2019 Fuel	334.90
Total 1014219 · Vehicle Fuel - Town					745.22
1014221 · Cell Phone/Communications					
Bill	03/31/2019	1st Quarter	Caleb Hanson	Quarterly Phone Reimbursement	150.00
Bill	03/31/2019	9826431740	Verizon Wireless (00002)	Monthly Charges	53.58

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
Total 1014221 · Cell Phone/Communications					203.58
1014228 · Building Maintenance - Izaac					
Check	03/22/2019	130650	The Home Depot F&M	Gate Latch	5.98
Check	03/22/2019	130651	The Home Depot	Speaker Wire	61.60
Check	03/22/2019	130651	The Home Depot	Mouse Traps	3.74
Check	03/22/2019	130651	The Home Depot	HDMI Cable	19.98
Total 1014228 · Building Maintenance - Izaac					91.30
1014292 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	356.77
Check	04/05/2019	130862	NCPERS	Billing# 57850718 Monthly Premium April 2019	16.00
Total 1014292 · Dental, Vision & Life Insurance					372.77
Total 101MAIN · Facilities Maintenance					2,398.30
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Bill	03/31/2019	1st Quarter	James Barr	Quarterly Cell Phone Reimbursement	150.00
Check	04/02/2019	130820	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 3/16-4/15	58.82
Total 1014402 · Telephone - Town					208.82
1014403 · Utilities - Town					
Check	03/19/2019	130627	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges 2/4-3/5	780.04
Bill	03/31/2019	63818	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve	2.43
Bill	03/31/2019	51470	Village of Bartlett	Acct# 51470 Water/Sewer	45.53
Total 1014403 · Utilities - Town					828.00
1014405 · Internet Access - Town					
Check	04/05/2019	130855	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 3/23-4/22	249.85
Total 1014405 · Internet Access - Town					249.85
Total 101THE · Town Hall Expense					1,286.67
101TOE · Town Office Expense					
1014401 · Postage					
Bill	03/31/2019	8000-9090-058...	Easy Permit Postage	Postage Refil	3,540.52
Total 1014401 · Postage					3,540.52
1014404 · Office Supplies					
Bill	03/31/2019	3407159208	Staples	Sign Here Tags	16.77
Bill	03/31/2019	3407687443	Staples	Portable Heater	60.89
Bill	03/31/2019	3407687439	Staples	Pens	11.29
Total 1014404 · Office Supplies					88.95

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
1014406 · Printing					
Bill	03/31/2019	547052	Braden Interact Business Products (Town)	Copy Charges - February 2019	75.32
Bill	03/31/2019	33404265	Safeguard Business Systems	AP/Payroll Checks (2,000)	349.36
Total 1014406 · Printing					424.68
1014412 · Travel Expenses					
Bill	03/31/2019	March	Alexandrea Imperato	Mileage Reimbursement	25.01
Bill	03/31/2019		Grace Abitabile (v)	Mileage Reimbursement	7.31
Total 1014412 · Travel Expenses					32.32
1014414 · Memberships, Subs & Publication					
Check	04/05/2019	130856	Daily Herald	Acct 681793 Newspaper Service 3/15-5/9	69.00
Total 1014414 · Memberships, Subs & Publication					69.00
1014424 · Education & Training					
Bill	03/31/2019		Metropolitan Township Association	Customer Service Training (11)	385.00
Total 1014424 · Education & Training					385.00
1014429 · Miscellaneous					
Bill	03/31/2019	10-202624	Basic	ACA Filing 2019 (61)	289.75
Total 1014429 · Miscellaneous					289.75
1014531 · Community Affairs					
Bill	03/31/2019		Sweet Occasions Cake Studio	HT Annual Town Meeting Refreshments	176.25
Total 1014531 · Community Affairs					176.25
1014532 · Committee on Youth					
Check	03/26/2019	130683	Gail L Johnson	Celebration of Leadership Entertainment	200.00
Check	03/26/2019	130689	Tabletoppers Inc	Conf# 133169-1 Celebration of Leadership Linens & Tables	228.45
Total 1014532 · Committee on Youth					428.45
1014592 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	415.38
Total 1014592 · Dental, Vision & Life Insurance					415.38
Total 101TOE · Town Office Expense					5,850.30
104ASR · Assessor's Division					
1044411 · Equipment					
Check	03/26/2019	130667	The Sidwell Company	Inv# 113212 Annual Service for Cook County Atlas 2018	200.00
Total 1044411 · Equipment					200.00
1044492 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	371.63
Check	04/05/2019	130862	NCPERS	Billing# 57850718 Monthly Premium April 2019	16.00
Total 1044492 · Dental, Vision & Life Insurance					387.63
Total 104ASR · Assessor's Division					587.63
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	03/26/2019	130669	Surestaff Inc	Inv# 30118598 Part Time Temp Help	681.72
Bill	03/31/2019	30119028	Surestaff Inc	Inv# 30119028 Part Time Temp Help	343.00
Total 1094608 · Salaries					1,024.72
1094611 · Education & Training					
Check	03/19/2019	130646	Low, Karen	Clinical/Behaviorial Training Materials	106.00
Total 1094611 · Education & Training					106.00
1094612 · Consulting Fees					
Check	03/26/2019	130661	Michael Kelly	Consulting Fees - March 2019	300.00
Total 1094612 · Consulting Fees					300.00
1094617 · Equipment Maintenance					
Check	03/26/2019	130691	TTSG Leasing	Inv# 35912 Copier Overage Charges 2/13-3/12	76.53
Total 1094617 · Equipment Maintenance					76.53
1094618 · Psychiatric Backup					
Check	03/26/2019	130653	Alexian Brothers Behavioral Health Hospi	Psychiatric Backups February 2019	165.00
Check	03/26/2019	130653	Alexian Brothers Behavioral Health Hospi	Psychiatric Backups March 2019	240.00
Total 1094618 · Psychiatric Backup					405.00
1094619 · Office Supplies					
Check	03/26/2019	130666	Quill Corporation	Inv# 5824476 Coffee	64.86
Check	03/26/2019	130666	Quill Corporation	Inv# 5829963 Coffee/Coffee Supplies/Kleenex	142.07
Total 1094619 · Office Supplies					206.93
1094623 · Travel					
Check	03/19/2019	130645	Matthew Kornacki	Mileage Reimbursement Sept 2018	4.36
Check	03/19/2019	130645	Matthew Kornacki	Mileage Reimbursement Oct 2018	22.89
Check	03/19/2019	130645	Matthew Kornacki	Mileage Reimbursement Nov 2018	37.06
Check	03/19/2019	130645	Matthew Kornacki	Mileage Reimbursement Dec 2018	32.16
Check	03/19/2019	130645	Matthew Kornacki	Mileage Reimbursement Jan 2019	40.60
Check	03/19/2019	130645	Matthew Kornacki	Mileage Reimbursement Feb 2019	44.08
Check	03/26/2019	130680	Gonzalez, Nora C	Mileage Reimbursement February/March	97.44
Check	03/26/2019	130682	Johnson, Clarque	Mileage Reimbursement March 2019	9.92

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Type	Date	Num	Name	Memo	Amount
Check	03/26/2019	130685	Loera, Mayra	Mileage Reimbursement March 2019	17.40
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Apr 2018	6.54
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement May 2018	34.88
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Jun 2018	15.26
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Sep 2018	26.16
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Oct 2018	27.25
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Nov 2018	11.99
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Jan 2019	13.34
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Feb 2019	30.16
Bill	03/31/2019		Tina Houdek	Mileage Reimbursement Mar 2019	17.98
Bill	03/31/2019		Kornacki Matthew	Mileage Reimbursement March 2019	49.88
Bill	03/31/2019		Karen Low (2)	Mileage Reimbursement March 2019	11.60
Bill	03/31/2019		Parquette, John	Mileage Reimbursement Dec 2018	26.71
Bill	03/31/2019		Parquette, John	Mileage Reimbursement Jan 2019	29.00
Bill	03/31/2019		Parquette, John	Mileage Reimbursement Feb 2019	56.84
Bill	03/31/2019		Parquette, John	Mileage Reimbursement Mar 2019	74.24
Bill	03/31/2019	March 19	Clayton Berg	Mileage Reimbursement March 2019	42.92
Total 1094623 · Travel					780.66
1094626 · Equipment & Furniture					
Bill	03/31/2019		Parquette, John	Quarterly Phone Reimbursement Jan Feb Mar 2019	120.00
Total 1094626 · Equipment & Furniture					120.00
1094692 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	221.74
Check	04/05/2019	130862	NCPERS	Billing# 57850718 Monthly Premium April 2019	16.00
Total 1094692 · Dental, Vision & Life Insurance					237.74
Total 109ADM · Administration & Clinical					3,257.58
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	03/19/2019	130644	Baig, Sumara	Mileage Reimbursement February 2019	98.60
Check	03/26/2019	130676	Cohen, Michael J	Mileage Reimbursement Jan-March	32.48
Check	03/26/2019	130686	McSheffrey, Ryan K	Mileage Reimbursement March 2019	79.46
Bill	03/31/2019		Sumara Baig (V)	Mileage Reimbursement March 2019	79.46
Bill	03/31/2019		Litz, Danielle (2)	Mileage Reimbursement March 2019	18.56
Bill	03/31/2019		Spychalski, Brian (2)	Mileage Reimbursement March 2019	28.42
Bill	03/31/2019		Spychalski, Brian (2)	Mileage Reimbursement March 2019	16.24
Bill	03/31/2019		Amber Weiss	Mileage Reimbursement March 2019	66.12
Total 1094644 · Travel					419.34
1094645 · Printing					
Bill	03/31/2019	13541	A1 Trophies & Awards	Inv# 13541 Name Badge - Danielle Litz	7.99
Total 1094645 · Printing					7.99

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Type	Date	Num	Name	Memo	Amount
1094651 · Cellphones					
Bill	03/31/2019		Cohen, Michael	Quarterly Phone Reimbursement Jan-Mar 2019	120.00
Bill	03/31/2019	9826431740	Verizon Wireless (00002)	Monthly Charges	214.32
Total 1094651 · Cellphones					334.32
1094652 · Substance Abuse Prevention Prog					
Bill	03/31/2019		Next Generation	Inv# 16023 Snowball T-Shirts (100)	400.00
Total 1094652 · Substance Abuse Prevention Prog					400.00
1094792 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	225.38
Total 1094792 · Dental, Vision & Life Insurance					225.38
Total 109OUT · Outreach & Prevention					1,387.03
Total 109YFS · Youth & Family Services					4,644.61
Total 1014 · Town Fund - Expenditures					36,934.83
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	03/19/2019	130626	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 2/4-3/5	2,520.13
Check	03/19/2019	130635	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 1/24-2/24	964.09
Bill	03/31/2019	62447	Village of Bartlett	Acct# 62447 Water/Sewer	31.72
Total 1104524 · Utilities					3,515.94
1104525 · Telephone & High Speed Internet					
Bill	03/31/2019	9826431740	Verizon Wireless (00002)	Monthly Charges	118.89
Total 1104525 · Telephone & High Speed Internet					118.89
1104527 · Equipment					
Check	03/19/2019	130633	Leaf (618-007)	Inv# 9267094 Color Copier Lease - March	312.68
Bill	03/31/2019		Leaf (618-008)	Inv# 9321382 LL Copier Lease - March	65.40
Check	04/02/2019	130824	Leaf (618-003)	Inv# 9321381 Postage Machine Lease	87.00
Total 1104527 · Equipment					465.08
1104528 · Office Supplies					
Check	03/26/2019	130652	Accurate Office Supply Co	Inv# 474043 Copy Paper/Tape/Labels	302.33
Total 1104528 · Office Supplies					302.33
1104533 · Printing					
Check	03/19/2019	130624	Braden Interact Business Products (SS)	Inv# 546444 Copy Charges February	288.07
Check	04/05/2019	130861	Kwik Print	Inv# 64406 Business Cards - Murillo	42.90

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Type	Date	Num	Name	Memo	Amount
Total 1104533 · Printing					330.97
1104535 · Travel					
Check	03/19/2019	130639	Domingo, Frances	Mileage Reimbursement March 2019	17.23
Check	03/19/2019	130642	Steininger, Linda	Mileage Reimbursement - Springfield Conference Transportation	218.08
Total 1104535 · Travel					235.31
1104592 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	209.47
Total 1104592 · Dental, Vision & Life Insurance					209.47
Total 1104ADM · Administration					5,177.99
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Bill	03/31/2019	1-22002805	All Team Staffing	Part Time Temp Help	129.81
Check	04/05/2019	130854	All Team Staffing	Inv# 10-22002832 Part Time Temp Help	99.85
Total 1105550 · Congregate Salaries					229.66
1105551 · Congregate Food					
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03145538 Congregate Food	80.25
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03144693 Congregate Food	103.35
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03144881 Congregate Food	33.58
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03147611 Congregate Food	71.85
Check	03/19/2019	130631	Gordon Food Service	Inv# 192766518 Congregate Food	730.06
Check	03/19/2019	130632	Highland Baking Company	Inv# 1958765 Congregate Food	37.31
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03148298 Congregate Food	18.75
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03149340 Congregate Food	95.88
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03150477 Congregate Food	93.71
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03150984 Congregate Food	94.78
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03152325 Congregate Food	81.50
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03154037 Congregate Food	10.55
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03153509 Congregate Food	61.08
Check	03/26/2019	130658	Gordon Food Service	Inv# 192766518 Congregate Food	730.06
Check	03/26/2019	130658	Gordon Food Service	Credit# 12622847 Inv# 192766518 Congregate Food	-30.77
Check	03/26/2019	130658	Gordon Food Service	Inv# 192926579 Congregate Food	756.87
Check	03/26/2019	130658	Gordon Food Service	Inv# 934071726 Congregate Food	47.16
Check	03/26/2019	130659	Highland Baking Company	Inv# 1962143 Congregate Food	43.55
Check	03/26/2019	130659	Highland Baking Company	Inv# 1963786 Congregate Food	35.82
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03146628 Congregate Food	79.10
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03153556 Congregate Food	82.73
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03157583 Congregate Food	180.73
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03158691 Congregate Food	87.53
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03159081 Congregate Food	62.73
Bill	03/31/2019		Get Fresh Produce, Inc	Credit Inv# 03158691 Congregate Food	-9.08
Bill	03/31/2019		Gordon Food Service	Inv# 192990532 Congregate Food	417.22
Bill	03/31/2019		Gordon Food Service	Inv# 193078843 Congregate Food	805.18

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Type	Date	Num	Name	Memo	Amount
Bill	03/31/2019		Highland Baking Company	Inv# 1968090 Congregate Food	34.70
Bill	03/31/2019		Highland Baking Company	Inv# 1969527 Congregate Food	75.25
Bill	03/31/2019		Highland Baking Company	Inv# 1970427 Congregate Food	34.70
Bill	03/31/2019		Highland Baking Company	Inv# 1971479 Congregate Food	56.80
Check	04/02/2019	130822	Get Fresh Produce, Inc	Inv# 03161583 Congregate Food	78.25
Check	04/02/2019	130823	Highland Baking Company	Inv# 1973602 Congregate Food	20.79
Check	04/05/2019	130859	Highland Baking Company	Inv# 1975471 Congregate Food	26.80
Total 1105551 · Congregate Food					5,128.77
1105553 · Congregate Supplies					
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03145538 Congregate Supplies	11.20
Check	03/19/2019	130631	Gordon Food Service	Inv# 192766518 Congregate Supplies	154.68
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03149340 Congregate Supplies	16.95
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03150984 Congregate Supplies	31.78
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03153509 Congregate Supplies	11.20
Check	03/26/2019	130658	Gordon Food Service	Inv# 192766518 Congregate Supplies	154.68
Check	03/26/2019	130658	Gordon Food Service	Credit# 12622847 Inv# 192766518 Congregate Supplies	-46.17
Check	03/26/2019	130658	Gordon Food Service	Inv# 934071726 Congregate Supplies	52.36
Check	03/26/2019	130662	Kwik Print	Inv# 64166 Silent Auction Bidding Form	65.30
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03157583 Congregate Supplies	11.20
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03158691 Congregate Supplies	11.20
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03159081 Congregate Supplies	32.00
Bill	03/31/2019		Gordon Food Service	Inv# 192990532 Congregate Supplies	65.21
Bill	03/31/2019		Gordon Food Service	Credit Inv# 192598845 Congregate Supplies	-9.18
Bill	03/31/2019	2282	West Pier Laundry Streamwood	Laundered Dish Towels/Tablecloth	26.00
Total 1105553 · Congregate Supplies					588.41
1105558 · Home Delivered Meals Food					
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03145538 HDM Food	80.24
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03144693 HDM Food	103.35
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03144881 HDM Food	33.57
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03147611 HDM Food	71.85
Check	03/19/2019	130631	Gordon Food Service	Inv# 192766518 HDM Food	730.06
Check	03/19/2019	130632	Highland Baking Company	Inv# 1958765 HDM Food	37.30
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03148298 HDM Food	18.75
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03149340 HDM Food	95.87
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03150477 HDM Food	93.71
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03150984 HDM Food	94.78
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03152325 HDM Food	81.49
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03154037 HDM Food	10.55
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03153509 HDM Food	61.07
Check	03/26/2019	130658	Gordon Food Service	Inv# 192766518 HDM Food	730.06
Check	03/26/2019	130658	Gordon Food Service	Credit# 12622847 Inv# 192766518 HDM Food	-30.77
Check	03/26/2019	130658	Gordon Food Service	Inv# 192926579 HDM Food	756.87
Check	03/26/2019	130658	Gordon Food Service	Inv# 934071726 HDM Food	47.15
Check	03/26/2019	130659	Highland Baking Company	Inv# 1962143 HDM Food	43.54
Check	03/26/2019	130659	Highland Baking Company	Inv# 1963786 HDM Food	35.81

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Type	Date	Num	Name	Memo	Amount
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03146628 HDM Food	79.10
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03153556 HDM Food	82.72
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03157583 HDM Food	180.72
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03158691 HDM Food	87.52
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03159081 HDM Food	62.72
Bill	03/31/2019		Get Fresh Produce, Inc	Credit Inv# 03158691 HDM Food	-9.07
Bill	03/31/2019		Gordon Food Service	Inv# 192990532 HDM Food	417.20
Bill	03/31/2019		Gordon Food Service	Inv# 193078843 HDM Food	805.17
Bill	03/31/2019		Highland Baking Company	Inv# 1968090 HDM Food	34.70
Bill	03/31/2019		Highland Baking Company	Inv# 1969527 HDM Food	75.25
Bill	03/31/2019		Highland Baking Company	Inv# 1970427 HDM Food	34.70
Bill	03/31/2019		Highland Baking Company	Inv# 1971479 HDM Food	56.80
Check	04/02/2019	130822	Get Fresh Produce, Inc	Inv# 03161583 HDM Food	78.25
Check	04/02/2019	130823	Highland Baking Company	Inv# 1973602 HDM Food	20.79
Check	04/05/2019	130859	Highland Baking Company	Inv# 1975471 HDM Food	26.80
Total 1105558 · Home Delivered Meals Food					5,128.62
1105560 · Home Delivered Meals Supplies					
Check	03/19/2019	130630	Get Fresh Produce, Inc	Inv# 03145538 HDM Supplies	11.20
Check	03/19/2019	130631	Gordon Food Service	Inv# 192766518 HDM Supplies	154.67
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03149340 HDM Supplies	16.95
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03150984 HDM Supplies	31.77
Check	03/26/2019	130657	Get Fresh Produce, Inc	Inv# 03153509 HDM Supplies	11.20
Check	03/26/2019	130658	Gordon Food Service	Inv# 192766518 HDM Supplies	154.67
Check	03/26/2019	130658	Gordon Food Service	Credit# 12622847 Inv# 192766518 HDM Supplies	-46.17
Check	03/26/2019	130658	Gordon Food Service	Inv# 934071726 HDM Supplies	52.35
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03157583 HDM Supplies	11.20
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03158691 HDM Supplies	11.20
Bill	03/31/2019		Get Fresh Produce, Inc	Inv# 03159081 HDM Supplies	32.00
Bill	03/31/2019		Gordon Food Service	Inv# 192990532 HDM Supplies	65.21
Bill	03/31/2019		Gordon Food Service	Credit Inv# 192598845 HDM Supplies	-9.17
Bill	03/31/2019	2282	West Pier Laundry Streamwood	Laundered Dish Towels/Tablecloth	26.00
Total 1105560 · Home Delivered Meals Supplies					523.08
1105561 · Event Catering					
Check	03/19/2019	130631	Gordon Food Service	Inv# 934071533 GALA Event Catering	496.25
Total 1105561 · Event Catering					496.25
1105792 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	40.30
Total 1105792 · Dental, Vision & Life Insurance					40.30
Total 1104NUT · Nutrition					12,135.09
1104PRO · Programs					
1104515 · Programming					

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Type	Date	Num	Name	Memo	Amount
Check	03/19/2019	130638	Marti Spenk	Inv# 013 Exercise Instructor Fee - Feb/Mar	540.00
Check	03/19/2019	130648	The Seville	Inv# 14766 Holiday Luncheon (180)	3,421.80
Check	03/26/2019	130652	Accurate Office Supply Co	Inv# 474043 Coffee Supplies	184.05
Check	04/02/2019	130825	Universal Marketing, LLC	Inv# 19919 Volunteer Luncheon Favors 4/16/19	611.29
Check	04/05/2019	130863	Marti Spenk	Inv# 014 Exercise Instructor Fee	360.00
Total 1104515 · Programming					5,117.14
1104520 · Volunteer Services					
Check	03/19/2019	130640	Steve Gibson	Home Delivered Meals Mileage Reimbursement 2/6/19 - 2/27/19	42.34
Check	03/19/2019	130641	HOSC Senior Corp	Additional Guest Fee Senior Corps-RSVP Brunch	20.00
Check	03/19/2019	130643	Maribeth Westlund	Home Delivered Meals Mileage Reimbursement 1/8/19 - 2/26/19	105.56
Check	03/26/2019	130684	Lori Knaub	Home Delivered Meals Mileage Reimbursement 12/7/18 - 03/20/19	125.09
Bill	03/31/2019		Kathy Lindahl	Home Delivered Meals Mileage Reimbursement March 2019	51.62
Bill	03/31/2019		Steven Maly	Home Delivered Meals Mileage Reimbursement March 2019	45.24
Bill	03/31/2019		Joanne Rapp	Home Delivered Meals Mileage Reimbursement March 2019	27.84
Bill	03/31/2019		Phil Roth	Home Delivered Meals Mileage Reimbursement 2/26/19 - 03/22/19	45.82
Bill	03/31/2019		Charles Valerio	Home Delivered Meals Mileage Reimbursement March 2019	30.16
Bill	03/31/2019		Kevin Patterson	Home Delivered Meals Mileage Reimbursement March 2019	64.96
Total 1104520 · Volunteer Services					558.63
1104532 · Visual Arts					
Check	03/26/2019	130654	Blick Art Materials	Inv# 1266666 Art Brush Sets (34)	351.73
Check	03/26/2019	130654	Blick Art Materials	Inv# 1286764 Oils	99.85
Check	03/26/2019	130654	Blick Art Materials	Inv# 1293038 Art Supplies	44.03
Check	03/26/2019	130654	Blick Art Materials	Inv# 1298651 Foam Board/Glass & Backing	81.38
Bill	03/31/2019	1313533	Blick Art Materials	Inv# 1313533 Sharpie Markers	37.98
Bill	03/31/2019	03252019	Midwest Ceramic Art Supply	Ceramic Class Supplies (196)	1,161.65
Total 1104532 · Visual Arts					1,776.62
Total 1104PRO · Programs					7,452.39
1104SOC · Social Services					
1104516 · Social Services					
Check	03/19/2019	130647	Domingo, Frances	Memory Support Group Refreshments	10.99
Check	03/26/2019	130690	Taddeo, Christina M	Memory Support Group Cafe Supplies	27.12
Total 1104516 · Social Services					38.11
1104560 · Psychiatric Services					
Check	03/26/2019	130673	Alexian Bros. Behavioral Health Hospital	Patient Acct# 44700A15182 C-Hope Psychiatric Services	247.00
Bill	03/31/2019		Alexian Bros. Behavioral Health Hospital	Patient Acct# 44700A15182 C-Hope Psychiatric Services	88.32
Total 1104560 · Psychiatric Services					335.32
1104563 · Travel					
Check	03/26/2019	130690	Taddeo, Christina M	Mileage Reimbursement March 2019	7.66
Bill	03/31/2019		Mondragon Diana	Travel Reimbursement March 2019	9.54

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Type	Date	Num	Name	Memo	Amount
Total 1104563 · Travel					17.20
Total 1104SOC · Social Services					390.63
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	03/26/2019	130677	Complete Fleet Services Inc.	Inv# 20054 Bus# 142 Cab Headliner/Chair Lift Repair/Inspection	1,369.08
Bill	03/31/2019		Complete Fleet Services Inc.	Inv# 20361 Bus# 141IDOT Inspection/Oil Change	378.00
Bill	03/31/2019	451	Airstream Pressure Washing Inc	Inv# 451 Onsite Bus Washing (8)	200.00
Total 1104518 · Vehicle Maintenance					1,947.08
1104550 · Telephone					
Bill	03/31/2019		Verizon Wireless	Acct# 742025529 Monthly Charges (2 Months)	935.38
Total 1104550 · Telephone					935.38
1104552 · Fuel					
Check	03/26/2019	130670	Village of Hanover Park (Fuel)	Inv# 2019-1145 January 2019 Fuel	2,344.31
Check	03/26/2019	130671	Village of Hanover Park (Fuel)	Inv# 2019-1147 February 2019 Fuel	2,137.58
Total 1104552 · Fuel					4,481.89
1104553 · Uniforms					
Bill	03/31/2019	22753935	Cintas #22 (IWC)	Inv# 022753935 Transportation Division Uniforms (15)	458.63
Total 1104553 · Uniforms					458.63
1104692 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	475.99
Total 1104692 · Dental, Vision & Life Insurance					475.99
Total 1104TRN · Transportation					8,298.97
Total 1104 · Senior Center - Expenditures					33,455.07
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	03/26/2019	130668	Staples	Inv# 3407687441 Copy Paper/Ink	117.19
Bill	03/31/2019	34660	Kwik Print	Inv# 34660 Envelopes	40.10
Total 2024202 · Office Supplies					157.29
2024204 · Equipment					
Bill	03/31/2019		Comcast (898 WS)	Monthly Charges 03/25/19 - 04/24/19	173.49
Total 2024204 · Equipment					173.49
2024205 · Travel & Training					

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
Check	03/26/2019	130678	Dewey, Corey J	Mileage Reimbursement March 2019	13.99
Total 2024205 · Travel & Training					13.99
2024213 · Community Affairs					
Check	03/26/2019	130687	Operation Support Our Troops Illinois Inc	Veteran Donation (Reimbursed)	45.00
Check	04/05/2019	130860	Kiwanis Club of Streamwood	20 Year Anniversary Celebration (2)	80.00
Total 2024213 · Community Affairs					125.00
2024592 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	121.60
Total 2024592 · Dental, Vision & Life Insurance					121.60
Total 2024ADM · Administration					591.37
2024HOM · Home Relief					
2024102 · Rent					
Check	03/22/2019	5133	Arij Ali	March 2019 Rent	270.97
Check	04/01/2019	5136	Northwest Compass	April 2019 Rent	213.00
Check	04/01/2019	5138	Arij Ali	April 2019 Rent	700.00
Check	04/01/2019	5140	Michelle Breen	April 2019 Rent	460.00
Check	04/01/2019	5141	Jason Ludwig	April 2019 Rent	700.00
Check	04/01/2019	5142	Southwicke on Sutton Condo Assn.	April 2019 Rent	163.38
Check	04/01/2019	5143	Jagdambe International LLC	April 2019 Rent	700.00
Check	04/01/2019	5144	Angie Hoeltzer	April 2019 Rent	450.00
Check	04/01/2019	5149	James Susman	April 2019 Rent	650.00
Check	04/01/2019	5150	Cynthia Wheelock	April 2019 Rent	500.00
Check	04/01/2019	5152	Cook County Treasurer (Carol Stream)	Property Tax Assistance	305.31
Check	04/01/2019	5155	State Farm - Schaumburg	Home Insurance Assistance	54.83
Check	04/05/2019	5159	Country Mutual Insurance Company	Home Insurance Assistance	37.31
Total 2024102 · Rent					5,204.80
2024103 · Utilities					
Check	04/01/2019	5137	Com Ed	Utility Assistance	24.85
Check	04/01/2019	5139	Com Ed	Utility Assistance	165.00
Check	04/01/2019	5146	ABT Water Treatment	Utility Assistance	35.34
Check	04/01/2019	5147	NICOR	Utility Assistance	85.84
Check	04/01/2019	5151	Village of Streamwood	Utility Assistance	43.18
Check	04/01/2019	5153	Advanced Disposal Solid Waste Midwest LLC	Utility Assistance	60.39
Check	04/01/2019	5154	Com Ed	Utility Assistance	31.43
Check	04/01/2019	5156	Village of Streamwood	Utility Assistance	43.17
Total 2024103 · Utilities					489.20
2024105 · Personal Essentials					
Check	04/01/2019	5157	Walmart	Personal Essentials (8)	950.00

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
Total 2024105 · Personal Essentials					950.00
2024106 · Travel Expenses					
Check	04/01/2019	5145	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	04/01/2019	5148	Active Acceptance Corp	Auto Insurance Assistance	88.64
Check	04/01/2019	5155	State Farm - Schaumburg	Auto Insurance Assistance	54.86
Check	04/01/2019	5158	BP Gas Station	Fuel Assistance Card (6)	300.00
Check	04/05/2019	5159	Country Mutual Insurance Company	Auto Insurance Assistance	56.56
Total 2024106 · Travel Expenses					550.06
2024119 · Emergency Assistance					
Check	03/22/2019	5131	Optimal Network Systems, Inc	Emergency Assistance	1,000.00
Check	03/22/2019	5132	Blackhawk Apartments	Emergency Assistance	1,000.00
Check	04/01/2019	5135	Blackhawk Apartments	Emergency Assistance	752.94
Total 2024119 · Emergency Assistance					2,752.94
Total 2024HOM · Home Relief					9,947.00
202PAN · Pantry					
2024161 · Utilities					
Check	03/19/2019	130629	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 2/5 - 3/6	529.55
Total 2024161 · Utilities					529.55
2024192 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	182.91
Total 2024192 · Dental, Vision & Life Insurance					182.91
Total 202PAN · Pantry					712.46
Total 2024 · Welfare Services - Expenditures					11,250.83
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Check	03/22/2019	130651	The Home Depot	Gloves	12.88
Total 3034709 · Uniforms & Safety Equipment					12.88
3034710 · Community Affairs					
Check	03/22/2019	130651	The Home Depot	Shrink Wrap/Packing Tape	47.96
Check	03/22/2019	130651	The Home Depot	Credit	-54.94
Total 3034710 · Community Affairs					-6.98
3034711 · Utilities					
Check	03/19/2019	130628	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 2/4 - 3/5	272.47

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
Total 3034711 · Utilities					272.47
3034792 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	86.38
Total 3034792 · Dental, Vision & Life Insurance					86.38
Total 3034ADM · Administration					364.75
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	03/22/2019	130651	The Home Depot	Maintenance Shop Lights	22.02
Total 3034613 · Building Maintenance					22.02
Total 3034BLD · Buildings					22.02
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	03/22/2019	130651	The Home Depot	Pothole Mix	109.70
Check	03/22/2019	130651	The Home Depot	Pothole Mix	351.03
Check	03/22/2019	130651	The Home Depot	Pliers/Cleaning Solvent	35.80
Check	03/26/2019	130663	Menard's - Hanover Park	Inv# 9097 Plow Punch Set	19.99
Check	03/26/2019	130664	Menard's - West Chicago	Inv# 74929 Tension Pins & Tools for Plow Repairs	47.97
Total 3034602 · Operating Supplies & Materials					564.49
3034603 · Gasoline					
Check	03/26/2019	130670	Village of Hanover Park (Fuel)	Inv# 2019-1145 January 2019 Fuel	2,062.43
Check	03/26/2019	130671	Village of Hanover Park (Fuel)	Inv# 2019-1147 February 2019 Fuel	1,764.43
Total 3034603 · Gasoline					3,826.86
3034605 · Maintenance Supplies					
Check	03/22/2019	130651	The Home Depot	Circuit Breaker	9.75
Total 3034605 · Maintenance Supplies					9.75
Total 3034ROD · Road Maintenance					4,401.10
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	03/22/2019	130651	The Home Depot	Plow Parts	17.64
Check	03/26/2019	130656	Central Parts Warehouse	Inv# 516906A Plow Bolt/Nut	106.00
Check	03/26/2019	130656	Central Parts Warehouse	Inv# 517313A Spreader Knob	199.32
Check	03/26/2019	130663	Menard's - Hanover Park	Inv# 9097 Plow Tension Pin	1.47
Check	03/26/2019	130664	Menard's - West Chicago	Inv# 74929 Tension Pins & Tools for Plow Repairs	4.41
Total 3034609 · Maintenance Vehicles & Equip					328.84
Total 303EQM · Equipment					328.84

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
Total 3034 · Road Maintenance - Expenditures					5,116.71
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Bill	03/31/2019	35109	Launch Digital Marketing	Monthly Web Hosting/Maintenance March 2019	50.00
Check	04/03/2019	130831	Launch Digital Marketing	Inv# 36570 Monthly Reporting Website Hosting April 2019	50.00
Total 5054014 · Equip / Database					100.00
5054537 · Community Relations					
Check	03/26/2019	130681	Hanover Township Foundation	5K Sponsorship	500.00
Total 5054537 · Community Relations					500.00
5054592 · Dental, Vision & Life Insurance					
Check	04/05/2019	130857	Euclid Managers	Cust# 5641581 Dental & Life Premium	158.37
Total 5054592 · Dental, Vision & Life Insurance					158.37
Total 5054ADM · Administration					758.37
5054COM · Community Resource Center					
5054210 · Utilities					
Check	03/19/2019	130637	Nicor (MHB 84)	Acct# 84-67-77-1000 0 Monthly Charges 02/12 - 03/13	269.02
Check	04/03/2019	130829	Groot, Inc (114943)	Inv# 3166276 Monthly Charges - April 2019	89.00
Total 5054210 · Utilities					358.02
5054213 · Janitorial					
Check	04/03/2019	130830	JaniKing	Inv# CHC03190249 Monthly Billing - April	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Bill	03/31/2019	178034142	Orkin Pest Control (MHB)	Inv# 178034142 Pest Control March 2019	57.78
Total 5054250 · Building Maintenance					57.78
5054286 · Agency Support Services					
Check	03/26/2019	130672	Windstream	Inv# 71085415 Monthly Phone Charges - March	895.89
Total 5054286 · Agency Support Services					895.89
Total 5054COM · Community Resource Center					1,725.69
5054SVC · Service Contracts					
5054162 · Tide Transportation					
Bill	03/31/2019	3.31 Invoices	A#1 Cab Dispatch Inc	Tide Transportation March 2019	2,249.50
Total 5054162 · Tide Transportation					2,249.50

Hanover Township Board Audit Report

March 19 through April 8, 2019

Type	Date	Num	Name	Memo	Amount
5054177 · Staff Development Grant Fund					
Check	03/26/2019	130679	Global Executive Council Services	Staff Development - CPR Class	300.00
Total 5054177 · Staff Development Grant Fund					300.00
5054180 · Capital Grant Fund					
Check	03/26/2019	130675	Catholic Charities	Capital Funding - Office Furniture	500.00
Total 5054180 · Capital Grant Fund					500.00
Total 5054SVC · Service Contracts					3,049.50
Total 5054 · Mental Health - Expenditures					5,533.56
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	03/26/2019	130665	Pace	Inv# 538169 Acct# 30896 Bus Lease February	100.00
Check	03/26/2019	130665	Pace	Inv# 538179 Acct# 30896 Bus Lease February	100.00
Bill	03/31/2019	541075 / 541085	Pace	Bus Lease Vanpool March 2019 (2)	200.00
Total 7004540 · Bus Purchase					400.00
Total 7004 · Vehicle Replcmnt - Expenditures					400.00
8084 · Capital Projects - Expenditures					
8084415 · Senior Center Improvements					
Check	03/19/2019	130649	Thomas Interior Systems	Carpet Replacement Design/Specification Services	3,200.00
Total 8084415 · Senior Center Improvements					3,200.00
Total 8084 · Capital Projects - Expenditures					3,200.00
TOTAL					95,891.00



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.
- Other Elected Official – Assessor Smogolski
- Others present included Administrator Barr, Welfare Services Director Mary Jo Imperato, Senior Services Director Tracey Colagrossi, Facilities and Maintenance Director Caleb Hanson, Emergency Services Director Bill Burke, Community & Veteran Affairs Director Tom Kutenberg, Community Health Director Kristen Smith, Youth & Family Services Director John Parquette, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Attorney Mark Kimzy, Elgin Chapel Creek HOA members and residents Missus Patricia Burke, Shari Loser, Andrea Gorla, and Mr. Paul Halverson.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Chapel Creek HOA representative Mr. Paul Halverson spoke regarding the proposed new CN train line adjacent to their properties of Chapel Creek subdivision. Upon hearing no others wishing to speak, Mr. McGuire closed the Town Hall.
- IV. Presentation: There were no presentations at this meeting.
- V. Reports
- A. Supervisor McGuire reported that Director Imperato was nominated by Senator Castro to be a YWCA/Elgin Community Service Award recipient. He also reported that the Hanover Township Foundation black tie event was a success raising over \$18,000. He thanked the staff for their support of the event and the elected officials who participated.
 - B. Clerk Dolan Baumer reported that early voting is open and Election Day is April 2, 2019.
 - C. Assessor Smogolski reported that the office is working well with the new County Assessor Kaegi.
 - D. Department Reports: No additional reports were made.
- VI. Bill Paying: Mr. Barr presented the bills for payment to Alexian Brothers from March 5 through March 18, 2019 as follows:
- | | | |
|----|---------------|-------------------|
| a. | Town Fund | \$90.53 |
| b. | Senior Center | <u>1,035.06</u> |
| | Total: | <u>\$1,125.59</u> |

Trustee Moinuddin moved and Trustee Martinez seconded the motion to approve payment the bill for payment to Alexian Brothers from March 5 through March 18, 2019 as presented. Roll call: Ayes: Trustees Moinuddin, Essick and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from March 5 through March 18, 2019 as follows:

a.	Town	\$89,368.70
b.	Senior Center	48,928.48
c.	Welfare Services	9,651.38
d.	Road Maintenance	8,856.70
e.	Mental Health Board	14,908.75
f.	Retirement	0
g.	Vehicle	0
h.	Capital	<u>0</u>
	Total All Funds	<u>\$171,714.01</u>

Trustee Martinez moved and Trustee Benoit seconded the motion to approve payment of bills as presented for the period March 5 through March 18, 2019. Roll call: Ayes: Trustees Moinuddin, Benoit, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was presented.

VIII. New Business

A. Meeting Minutes of March 5, 2019: Clerk Dolan Baumer presented the meeting minutes of March 5, 2019 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of March 5, 2019 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

B. Executive Session Minutes of March 5, 2019: Clerk Dolan Baumer presented the Executive Session minutes of March 5, 2019 for review and approval. A motion was made by Trustee Martinez to approve the Executive Session minutes of March 5, 2019 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

C. Consideration of the Canadian National Railroad Track Extension: While this Board has no authority over the CN Railroad, Supervisor McGuire did ask Director Kuttentberg to do some research on the issue. Director Kuttentberg gave a presentation and brief history of the present request of the CN Railroad that is being proposed to be adjacent to Chapel Creek residents' property lines. Comments have and will be presented to the U.S. Army Corps of Engineers (ACE).

Trustee Essick moved that the Board approve that a letter be sent to the U.S. ACE stating the issues and asking for a hearing on Chapel Creek HOA's behalf. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

Motion made by Trustee Martinez and seconded by Trustee Benoit that a letter be sent to the Cook County Forest Preserve on behalf of Chapel Creek HOA, to get their opinion on the issue and to ask them to hold a meeting. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

D. Resolution to Approve a Contract for Services for the C-HOPE Program (Senior Citizen Mental Health Services): Motion made by Trustee Essick and seconded by

- Trustee Martinez to approve resolution #0322191 approving of a C-HOPE contract for services. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve a Contract for Services for the Home Delivered Meals Program: Motion made by Trustee Martinez and seconded by Trustee Benoit to approve resolution #0322192 approving of a contract for services for the Home Delivered Meals program. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried
- F. Resolution to Approve a Contract for Services for the Provision of a Clinical Interventionist (SAP): Motion made by Trustee Moinuddin and seconded by Trustee Martinez to approve resolution #0322193 approving of a contract for services for the provision of a clinical interventionist for the Substance Abuse Program (SAP). Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution to approve a Contract for Services for the Provision of the Alternative to Suspension Program: Motion made by Trustee Benoit and seconded by Trustee Martinez to approve resolution #0322194 approving of contract for services for the provision of the Alternative to Suspension Program. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- H. Resolution to Approve a Contract for Services for the Provision of a Bilingual Therapist: Motion made by Trustee Martinez and seconded by Trustee Benoit to approve resolution #0322195 approving of a contract for services for the provision of a bilingual therapist. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- I. Resolution to Approve a Contract for Services for the Provision of Psychiatric Back-up Services: Motion made by Trustee Essick and seconded by Trustee Moinuddin to approve resolution #0322196 approving of a contract for services for the provision of psychiatric back-up services. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- J. Resolution to Approve an Agreement with ProxIT Technology Solutions, Inc. for Computer and Information Technology Services: Motion made by Trustee Benoit and seconded by Trustee Martinez to approve resolution #0322197 approving of an agreement with ProxIt Technology Solutions, Inc. for computer and information technology services. Mr. Barr noted that while the hourly rate is up, the new contract is for hourly services only. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- K. Resolution to Approve a Civil Engineering Services Agreement for a Township Road Assessment: Motion made by Trustee Moinuddin and seconded by Trustee Martinez to approve resolution #0322198 approving of a civil engineering services agreement for Township roads assessment. According to staff, this assessment has not been done since Mr. Tim Schneider was Road Commissioner; this will give the Township a good idea of what roads should be next for repairs, etc. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- L Approval of the 2019 Annual Town Meeting Agenda: Motion made by Trustee Benoit and seconded by Trustee Martinez to approve the 2019 Annual Town Meeting agenda. Staff added an item to the agenda presented by Clerk Dolan Baumer, which the Board agreed could be struck, and the item for a resolution added. Roll call: Ayes: Trustees Martinez, Moinuddin, Benoit, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:46 a.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Moinuddin, Martinez, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs



RESOLUTION

April is National Volunteer Month in Hanover Township
Celebrating the year-round selfless contributions by volunteers

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, the entire community can affect positive change with any volunteer action no matter how big or small; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations like volunteer centers; and

WHEREAS, millions of volunteers working in their communities utilize their time and talent daily to make a real difference in the lives of children, adults and the elderly; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, our country's volunteer force of over 62.8 million people is a great treasure and

WHEREAS, Hanover Township is the recipient of countless volunteer hours, donated by caring and thoughtful individuals, who help in every aspect of providing services, from committee participation to visiting the homebound, to teaching young people, to assisting residents at the Township Food Pantry, through assisting first-responders, and to providing office assistance.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of April is National Volunteer Month in Hanover Township.

Dated: April 9, 2019

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Khaja Moinuddin

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*

RESOLUTION _____

**A RESOLUTION
TO APPROVE THE OPERATION OF PARTNER INTAKE SITES
FOR THE LIHEAP PROGRAM**

WHEREAS, the Community and Economic Development Association of Cook County Inc. (“CEDA”) is a community action agency for Cook County, which, through funds provided by the Department of Commerce and Economic Opportunity, provides economic development and human service programs to address the needs of low-income Cook County; and

WHEREAS, CEDA provides a variety of Energy Assistance Programs in Cook County, including, but not limited to, the Low Income Home Energy Assistance Program (“LIHEAP”), the Illinois Weatherization Assistance Program (“IHWAP”), and utility funded programs (“Fuel Funds Programs”) (collectively, “Energy Services”).

WHEREAS, CEDA is seeking proposals from local governments to act as Partner Intake Sites for its Energy Services programs to provide energy counseling, program outreach and education, and determine eligibility and perform intake services, as provided in the Request for Qualifications (“RFQ”), attached hereto and incorporated herein by this reference; and

WHEREAS, the Supervisor and Board of Trustees of Hanover Township (the “Board”) deem it advisable and appropriate for the Hanover Township Senior Services and Welfare Services Departments to submit proposals to CEDA to act as Partner Intake Sites for its Energy Services programs, in accordance with the RFQ; and

WHEREAS, pursuant to Section 4.5.5 of the RFQ, the proposals submitted by the Hanover Township Senior Services and Welfare Services Departments must contain a resolution of approval by the Board to operate as a Partner Intake Site for CEDA Energy Services programs, should the respective proposals be accepted by CEDA; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and the Board of Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: APPROVAL. The Board hereby grants approval to the Hanover Township Welfare Services Department and the Hanover Township Senior Services Department to operate as Partner Intake Sites for the CEDA Energy Services programs.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 9, 2019

APPROVED: April 9, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on April 9, 2019, and approved on April 9, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk