

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

Other Elected Official – Assessor Smogolski

Others present included Administrator Barr, Youth and Family Services Clinical Manager Tina Houdek, Emergency Services Director Bill Burke, Facilities and Roads Director Caleb Hanson, Community Health Director Kristen Smith, Welfare Services Director Mary Jo Imperato, Senior Services Director Tracey Colagrossi, Community & Government Relations Director Tom Kuttentberg, Assistant Administrator Kristin Vana, Senior Services Program Manager Jamie Zbrzezny, Attorney Mike Airdo, St. Edward High School Boys Basketball Team, Bartlett resident Mrs. McGuire and Carly McGuire, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Upon hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
 - A. Veterans Honor Roll: Mr. McGuire and the Board recognized SP4 Allen Widell of Bartlett who served in the U.S. Army from 1959 to 1962 and was awarded the Korean Defense Service Medal. His name will be affixed to the plaque in Veterans Hall, recorded in the Clerks office, and he would be invited to the VHR dinners.
 - B. St. Edward's Boys Basketball Team: The Board congratulated the Boys Basketball Team and presented them with certificates commemorating their Thanksgiving Day game success.
- V. Reports
 - A. Supervisor McGuire reported that the Welfare Services toy distribution would be held on Saturday. He thanked the staff and many volunteers for their work on this project.
 - B. Clerk Dolan Baumer offered no report.
 - C. Assessor Smogolski had nothing to add to his written report.
 - D. Department Reports: Reports were presented to the Board for their review; highlights included Director Hanson reporting that the Rolling Knolls project is almost completed, with an outstanding grading issue brought forward by a resident that he would be discussing and resolving with the County. Director Burke reported that Homeland Security has reviewed the Township plan, asking for minor revisions before signing off on it. He also noted that IDPH licensing is pending. Director Smith reported that the Sprint to Spring 5K link on the website is now live for the May 4 event. Manager Houdek reported that Winter Open Gym would be starting at four elementary schools next week. On January 3, Director Kuttentberg and Supervisor McGuire would host the new County Commissioners in a tour of the facilities. He wished everyone one a Merry Christmas on behalf of his office. Assistant Administrator Vana reported that the Employee Luncheon would be held on January 8

at noon at Moretti's. She also noted that the employee health plan was up for discussion later in this meeting. Director Colagrossi reported that staff and volunteers would be delivering about 170 meals on Saturday to cover the holiday. Administrator Barr noted that the Mental Health Board selected Ms Amanda Teachout to be MHB Manager, starting in January.

- VI. Bill Paying: Mr. Barr presented the bills for payment to Alexian Brothers from December 4, 2018 to December 18, 2018 from the Town Fund for \$444.00 and the Senior Fund for \$282.00 for a total due Alexian Brothers of \$726.00. Trustee Moinuddin moved and Trustee Martinez seconded the motion to approve payment the bill for payment to Alexian Brothers from December 4, 2018 to December 18, 2018 in the amount of \$726.00. Roll call: Ayes: Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from December 4, 2018 to December 18, 2018 as follows:

a.	Town	\$99,721.05
b.	Senior Center	87,379.75
c.	Welfare Services	16,277.23
d.	Road Maintenance	6,441.01
e.	Mental Health Board	7,861.12
f.	Retirement	0
g.	Vehicle	200.00
h.	Capital	<u>2,505.22</u>
	Total All Funds	<u>\$220,385.38</u>

Trustee Essick moved and Trustee Benoit seconded the motion to approve payment of bills as presented for the period December 4, 2018 to December 18, 2018. Roll call: Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business

- A. Meeting Minutes of December 4, 2018: Clerk Dolan Baumer presented the meeting minutes of December 4, 2018 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of December 4, 2018 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019: A motion was made by Trustee Benoit to approve ordinance #1218181 Township Tax Levy for the fiscal year beginning April 1, 2018 and ending March 31, 2019, seconded by Trustee Martinez. Trustee Benoit read the tax levy amounts into the record as follows:

General Corporate	\$3,801,283
Senior Citizens Services	\$1,113,995
General Assistance	\$390,805
Social Security	\$153,098
IMRF	\$189,359

Community Mental Health Fund	<u>\$1,188,530</u>	
Total Taxes Levied		<u>\$6,837,070</u>

Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- C. Hanover Township Roads and Bridges Tax Levy Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019: A motion was made by Trustee Benoit to approve ordinance #1218182 Township Roads and Bridges Tax Levy for the fiscal year beginning April 1, 2018 and ending March 31, 2019, seconded by Trustee Moinuddin, as follows:

Total Roads and Bridges Taxes Levied	<u>\$1,663,137</u>
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Mr. McGuire noted that combined with the 4% decrease in FY18, this levy represents a 7% decrease in two years. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- D. Resolution to Delegate Authority to Approve Change Orders on Contract for Construction and Repair of Township Roads: Trustee Essick moved that the Board approve resolution #121818 delegating authority to the Supervisor to approve change orders on contracts for construction and repair of Township roads; motion seconded by Trustee Benoit and followed by roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve a Mutual Aid Agreement with the Village of South Barrington: Trustee Martinez moved to approve resolution #1218181 a mutual aid agreement with South Barrington. Trustee Essick seconded the motion and a roll call vote was held. Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution Authorizing the Execution of Revision No. 1 to the Publishing Service Agreement with Liturgical Publications, Inc.: Trustee Martinez moved to approve resolution #1218183 authorizing the execution of revision no. 1 to the publishing service agreement with Liturgical Publications, Inc.; motion seconded by Trustee Benoit and carried by roll call vote. Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- G. Approval of Employee Health Insurance and Ancillary Benefits: Mr. Barr reviewed the memo detailing the major medical coverage and ancillary benefits and staff's recommendation is to stay with UHC in 2019 offering high deductible health plans with an HRA for the PPO plan or the small network PPO plan. Also, recommended maintaining the annual waiver amount for eligible staff that waives the option of the Township's plan to \$3,600. Finally, staff recommended maintaining dental and life coverage with MetLife and vision with VSP for the 2019 health year. Trustee Benoit moved to approve staff recommendations for the 2019 employee health insurance and ancillary benefits as presented; second by Trustee Martinez. Roll call: Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: Trustee Benoit moved that the Board go into Executive Session pursuant to section 2c1 (The appointment, employment, compensation, discipline, performance, or

dismissal of specific employees of the public body or legal counsel for the public body...), pursuant to the Illinois Open Meetings Act; Mr. McGuire then invited the students forward to have their paperwork signed before dismissing everyone from the room for the duration of the closed session. A second to go into Executive Session was made by Trustee Essick at 7:37 p.m., and carried by roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None.

The Board returned from Executive Session at 7:40 p.m. and Mr. McGuire gavelled the meeting back to order. Roll call: Present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

- X. Other Business: Due to scheduled absences of Board members, Trustee Martinez moved that the Board cancel the February 5 Board meeting, followed by a second by Trustee Benoit, and a roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:44 p.m. was made by Trustee Essick and seconded by Trustee Benoit followed by a roll call vote. Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned. The students were invited forward to have their documents signed by the Board members.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs