



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of the Town Board**  
*January 15<sup>th</sup>, 2019*  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veterans Honor Roll – SGT John R. Grant
  - B. Immanuel United Church of Christ
  - C. Communities that Care
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Assessor’s Report
  - D. Trustees’ Committee Reports
  - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Regular Meeting Minutes of December 18, 2018
  - B. Executive Session Minutes of December 18, 2018
  - C. Resolution Supporting Fair Hiring Plan for the Cook County Board of Review
  - D. Consideration of Trustees’ Committee Liaison Assignments
  - E. Consideration of Purchase of a Youth and Family Services Van
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**



**VETERANS HONOR ROLL**  
**WE ARE PROUD TO HONOR THOSE WHO**  
**HAVE SERVED US SO VALIANTLY**

NAME: John R. Grant

ADDRESS: 122 Southwicks Drive Unit A

CITY/ZIP CODE: Streamwood IL 60107

PHONE #: 847-682-6136

DATE OF BIRTH: June 20th

BRANCH OF SERVICE: Illinois National Guard

HIGHEST RANK ATTAINED: Sergeant E-5

YEARS OF SERVICE: FROM 1986 TO 1999

**MEDALS AWARDED OR OTHER CITATIONS:**

2-Army Commendation Medal, Army Achievement Medal

INJURIES: \_\_\_\_\_

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*

Supervisor

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Passports</i>	309	351	3,335	3,980
Photo fees	\$2,290	\$2,540	\$24,350	\$25,360
Fee deposits	\$8,125	\$6,280	\$84,645	\$72,160
<i>Fishing/Hunting licenses</i>	0	4	78	78
<i>Handicap Placards</i>	28	27	200	155
<i>Cook County vehicle stickers</i>	5	7	288	253
<i>Human Resources Requests</i>	114	122	1,316	1,075
<i>New Employee Orientations</i>	1	0	20	12
<i>Technology work orders</i>	21	24	394	299
<i>Resident Contacts</i>	1,629	1,592	13,189	14,118
<i>Percent of Budget Expended (75% of year)</i>	4.8%	9.7%	59%	55.5%

## Department Highlights

- The Annual Employee Appreciation Lunch was held Tuesday January 8, 2019 from 12:00 pm to 1:30 pm at Moretti's Restaurant in Bartlett. Officials, staff, and Emergency Services members were in attendance.
- Administrative Services Coordinator Callahan trained new staff on the Time and Attendance System.
- Township Administrator Barr and Assistant Township Administrator Vana participated in the interview process for the Visual Arts Instructor and the Mental Health Board Manager.
- Administrative Services Coordinator Callahan completed the Government Finance Officers Association's (GFOA) webinar "Building a Better Budget Document."
- Administrative Services hosted a total of four presentations by Steve Orlando of Candos Agency to discuss changes to the health insurance plan offerings in 2019 with eligible employees. A representative from Better Business Partners (BBP) was also present to answer employee questions related to the Health Reimbursement Arrangement (HRA) debit card distribution and use. The high deductible health plan is effective January 1, 2019.
- Township Administrator Barr and Administrative Services Coordinator Callahan held a Fleet Meeting to discuss the replacement rank of vehicles from each department and the estimated fiscal year the vehicle is to be replaced.
- Administrative Services Coordinator Callahan completed one new hire orientation with Senior Services Visual Arts Instructor on December 31st.

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# OFFICE OF THE ASSESSOR

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Administration</i>				
Office visits	445	179	2685	2415
Building permits processed	347	527	4761	4849
Change of Name	4	7	60	65
Property tax appeals	324	0	813	663
Certificate of Errors	40	31	588	773
Property location updates	0	2	5	12
Sales Recording	0	N/A	1282	N/A
New owner mailing	0	N/A	1136	N/A
<i>Exemptions</i>				
Homeowner exemptions	14	27	202	464
Senior homeowner exemptions	7	14	264	349
Senior Freeze exemptions	6	2	153	179
Disabled person & Veteran exemptions	4	0	104	133
Miscellaneous exemptions	2	0	20	31

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. December had a total of 10 visitors after 4:30pm.
- We have a total of 2777 e-mails on our contact list. We added 44 e-mails in December.
- Cook County Board of Review appeals opened November 28 and ended December 27.
- Our office co-hosted an outreach seminar December 5. 32 taxpayers attended
- Assessor Smogolski, Patty, Peggy and Cindy attended the CCTAA meeting December 14.
- Assessor Smogolski, Patty and Peggy helped with the Sponsor a Family toy drive delivery December 21

*Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF COMMUNITY HEALTH

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Appointments</i>				
ProTimes	9	9	101	161
TB skin test	9	7	75	91
Cholesterol	2	0	83	65
Pharmaceutical Assistance Programs	1	2	14	8
Miscellaneous labs	15	9	103	94
Wellness Screening (BP, diabetes, anemia)	40	26	307	393
Other	32	29	301	377
<i>Clinic Clients</i>				
Senior Center/ home visits	79	70	760	828
Astor Avenue	7	17	50	88
Elgin, Izaak Walton Center	3	1	22	36
Offsite clinics	20	8	108	109
Total clients (unduplicated)	42	39	405	459
<i>Public Education &amp; Health Promotion</i>				
Media coverage	4	4	38	33
Informational seminars/Program	4	6	39	52
Program Participants	143	79	1678	1630
<i>Primary Care Provider Support</i>	2	23	66	78

## Department Highlights

- Director Smith and Community Health Nurse Court provided 4 home visits for residents in the month of December.
- Community Health Nurse Court provided memory screenings for 2 residents in the month of December.
- Director Smith and Community Health Nurse Court provided puberty education for 76 5<sup>th</sup> grade students at Ontarioville Elementary School on December 19<sup>th</sup>.
- Director Smith and Community Health Nurse Court provided hand hygiene education for 50 4<sup>th</sup> grade students at Heritage Elementary School on December 19<sup>th</sup> and 20<sup>th</sup>.
- Director Smith attended the FUSE (Frequent Utilizers of Services Engagement) meeting at the City of Elgin on December 27<sup>th</sup> to discuss strategies for addressing and reducing the frequency that the homeless population and other area residents request services.

*Office of Community Health Mission Statement:*

*Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

# OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Website Visit (total)</i>	4,183	4,664	39,672	36,513
<i>Website Visits (unique)</i>	3,592	3,343	33,655	21,998
<i>Facebook Likes*</i>	79	40	2,882	2,151
<i>Facebook Reach</i>	45,842	N/A	380,203	N/A
<i>Twitter Followers</i>	5	18	65	223
<i>YouTube Views</i>	247	300	3,157	2,408
<i>Media Releases</i>	3	3	29	31
<i>Veteran Contacts</i>	36	40	527	411
<i>Total Veterans served</i>	36	38	491	378
<i>Total Resident Contacts (Elgin office)</i>	175	159	3,083	5,096

\*Facebook Reach: The number of people who had any posts from the township page enter their screen (mobile & desktop)

## Department Highlights

- Director Kuttentberg participated in a walk through of the Izaak Walton Center on December 3th for active shooter training with Township Administrator Barr and HTES personnel.
- Director Kuttentberg attended Mayor Kaptain's annual State of the City Address on December 6th at Elgin Community College.
- The Izaak Walton Center hosted Community and Veterans Affairs monthly veterans' lunch and movie program on December 11th for 25 veterans. Lunch provided by the Wollack family.
- Director Kuttentberg joined Trustee Martinez and Supervisor McGuire in attending Senator Castro and Representative Moeller's holiday open house on December 12th at their district office.
- Director Kuttentberg joined officials and department heads in attending the annual holiday party at the Streamwood Village Hall.
- Director Kuttentberg joined Township Administrator Barr and Director Colagrossi on December 13th in attending the annual holiday luncheon for the Bartlett Chamber of Commerce and the Bartlett Rotary Club at Villa Olivia.
- Director Kuttentberg completed FEMA's G-291 training at the DuPage County Office of Homeland Security and Emergency Management. The course outlined the communications needed for different incidents and define the roles of the Public Information Officers within the Incident Command System.

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# DEPARTMENT OF EMERGENCY SERVICES

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2018	FYTD 2017
<i>Volunteers</i>				
Total volunteers	34	27	34	27
New volunteers	0	1	8	3
<i>Hours</i>				
Volunteer Detail Hours	345.5	324.9	3594	2500.9
Volunteer Work Hours	295	180.5	1950.25	1346.5
Volunteer Training Hours	288	260	2451	1286
<i>Total Volunteer Hours</i>	928.5	765.4	7995.25	5133.15
<i>Details</i>				
Emergency Call Outs	5	2	64	23
Safety Patrols	2	3	28	26
Township Sponsored Events	4	3	30	210
Other Community Events	2	7	37	34
Miscellaneous	0	0	0	0
<i>Total Details</i>	13	15	159	97

## Department Highlights

- HTES responded to assist the Bartlett Police Department with traffic control for a significant natural gas leak. HTES provided traffic control at Stearns Road and Tallgrass Drive, Nicole Drive and Stearns Road and Newport Boulevard and Stearns Road.
- HTES responded to a general alarm to assist the Hanover Park Fire Department for an automobile accident with extrication at Irving Park Road and Barrington Road on December 8th.
- HTES duty phone received a call from a citizen indicated that she needed assistance for her husband on the floor. In obtaining further information it was determined that the call was originating from Hanover Township, PA. The HTES duty officer was able to secure information necessary to contact the appropriate police jurisdiction in Pennsylvania and have assistance sent to that location.
- On December 21st, while returning from the Township Sponsor a Family event, HTES assisted a stalled vehicle at West Bartlett Road and Route 59 until relieved by the Bartlett Police Department.
- HTES responded to a General Alarm to assist the Hanover Park Fire Department for a reported structure fire at 7377 Coventry Lane in Hanover Park.
- HTES assisted the Welfare Services department with a meal box distribution at the Astor Avenue Community Center on December 13th.
- On December 21st, HTES assisted the Welfare Services Department with the annual Sponsor a Family event at the Senior Center. In addition, HTES assisted the Welfare Services department with the annual Toy Drive at the Senior Center.
- Safety Patrols were conducted on December 7th and 14th.
- HTES assisted Streamwood Police Department and Hanover Park Police Department with traffic control for two separate annual tree lighting events on December 7th.

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# DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Administration</i>				
Vehicle service calls	2	14	112	58
Work orders	38	51	365	557
Event set-ups/tear downs	161	174	1,678	1,631
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,453	5,789	45,024	44,352.45
Town Hall	7,440	7,860	70,560	67,192
Senior Center	27,552.48	30,425.99	295,526.66	297,093.33
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	395.09	605.57	1052.91	1,248.16
Town Hall	1280.69	2,015.92	3,344.35	3,896.04
Senior Center	1,886.81	1559.23	10,882.81	10,413.32
<i>Road Maintenance</i>				
Salt Usage (Tons)	50	259	242	1,040

## Department Highlights

- Maintenance staff assisted with transporting items between Township offices for the Township Toy Drive event. In addition, Maintenance staff managed numerous set ups throughout the course of the program, and clean up after the program concluded.
- Facilities and Road Maintenance staff assisted Welfare Services with their Sponsor a Family.
- Maintenance staff hung holiday decorations throughout Township Facilities.
- Director Hanson continues to work with Cook County to resolve grading issues remaining with the Rolling Knolls resurfacing project.
- Completed road sign inventory throughout Township, including photos to establish baseline of current sign conditions.
- Conducted a special ‘brush pickup’ throughout the Township unincorporated areas due to extensive tree damage from the Thanksgiving 2018 snow storm.
- Celebrated the retirement of outgoing Director Steve Spejcher with his retirement reception on December 13th.
- Director Hanson continues to work with Motorola and DuPage County on having the new Starcom 21 radios programed in hopes for use in the 2018/2019 snow season.
- Incoming Director Hanson has assumed full duties and responsibilities as Director of Facilities and Road Maintenance.

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# OFFICE OF THE MENTAL HEALTH BOARD

Report for December 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Grant Funding</i>				
New clients	243	165	2,581	2,374
Ongoing Clients	596	746	NC	NC
Closed Cases	56	70	408	535
Prevention Programming Presentations	40	9	348	130
Number in audience	556	547	3,151	4,716
<i>TIDE</i>				
Participants	19	15	18	17
Rides	160	116	752	654
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	57	66	*238	619

## Department Highlights

- The Mental Health Board met on December 17<sup>th</sup> and awarded the following:
  - PADS of Elgin received \$25,000 in Emergency Funding to support their acquisition of the previous Wayside Center, which shares space with the emergency shelter. Wayside Center unexpectedly made the decision to close permanently on 12/24/18 and PADS of Elgin will begin to provide day services to the homeless during the hours in which the emergency shelter is closed. PADS of Elgin will utilize emergency funds to assist with the cost of a part-time Coordinator, in addition to necessary equipment to successfully run a day shelter program.
  - Renz Addiction Counseling Center received \$2,397 in Staff Development funding to assist in the cost for three Renz staff members to attend the Community Anti-Drug Coalitions of America's (CADCA) National Leadership forum conference. This will allow staff members to better serve the community with substance abuse services and programming.
- The MHB Finance Committee met on December 11<sup>th</sup> to discuss and review the FY 20 budget. The committee considered the expansion of the TIDE program, increase in capital funding applications over the last several years and the bi-annual printing and distribution of the Mental Health Resource Guide.
- The MHB Planning Committee met on December 4<sup>th</sup> to continue development of the upcoming FY 20-FY 22 three year strategic plan. The plan will be effective April 1, 2019.
- The Mental Health Board approved the appointment of new Mental Health Board Manager, Amanda Teachout, at their December meeting. Manager Teachout's first day will be January 14<sup>th</sup>.
- The next Mental Health Board meeting will take place on Tuesday, January 22, 2019. The board will determine FY 20 annual funding allocations which will be made available to the Township Supervisor and Board by the end of January 2019.

*Mental Health Board Mission Statement:*

*The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.*

# DEPARTMENT OF SENIOR SERVICES

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Programming Division</i>				
Planned programs	218	206	2,273	2,012
Participants	2,587	2,767	28,255	27,366
Participants (unduplicated)	662	739	1,681	1,767
Wait listed (unduplicated)	20	70	405	705
Art & Computer classes	41	48	535	435
Art & Computer class participants	210	321	3,007	2,965
New volunteers	7	8	53	56
Total volunteers (unduplicated)	157	142	269	263
Volunteer hours reported	1,845	1,886	19,480	21,656
Meals Served	1,072	1,157	11,445	10,656
Meals delivered by volunteers	2,595	1,640	18,794	12,116
<i>Social Services Division</i>				
Clients served (unduplicated)	185	242	1,047	1,080
Clients served (duplicated)	225	255	2,303	1,970
Energy Assistance	48	47	325	365
Prescription drugs & health insurance assistance	146	153	1,183	1,266
Social Service programs	10	6	106	91
Social Service program participants	139	133	1,330	900
Lending Closet transactions	92	84	1,047	949
<i>Transportation Division</i>				
One way rides given	1,539	1,503	14,589	15,563
Individuals served (unduplicated)	205	222	581	596
New riders	32	22	581	596
Unmet requests for rides	56	21	419	290

## Department Highlights

- Wait list was addressed as we offered a second date to the Chicago History Museum and Holiday in the City Tour.
- Approximately 160 clients attended the Holiday Party at the Seville featuring music by Denny Diamond, and 75 attended the New Year's Eve Party at the Senior Center featuring Mentalist, Jesse James.
- The Annual Open Enrollment Period for Medicare ended on December 7th. The AEP is the time during the year when Medicare beneficiaries can start, stop, or switch insurance plans.
- The annual Adopt-A-Senior Reception was held on Friday, December 14th. This year 81 seniors received care packages. The program's corporate sponsors included Fellowes Brands of Itasca, Rydin Decal of Streamwood, Village of Bartlett, Immanuel United Church of Christ and Streamwood Guns and Hoses.
- The Transportation Division replaced the existing tablets that the drivers were using due to short battery life issues. The new tablets are more durable and also have a longer battery period.
- The top three trip purposes for the month of December were dialysis, then out-trips, followed by medical.
- Director Colagrossi was part of a strategic planning meeting at the National Council on Aging offices in Washington D.C. to collaborate with senior centers with their national initiatives.

# DEPARTMENT OF WELFARE SERVICES

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>General Assistance</i>				
General Assistance clients	10	12	103	113
General Assistance appointments	21	14	205	239
Emergency Assistance appointments	18	15	189	156
Emergency Assistance approved	4	3	47	14
Crisis intake clients	158	148	1132	1,099
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	89	67	298	332
Circuit Breaker	2	0	3	7
<i>Social Services</i>				
ComEd Hardships	0*	0*	98	29
Weatherization	1	1	3	5
<i>Food Pantry</i>				
Served (Households)	1,249	1,204	6,947	6,598
New applications	44	27	295	282
Food Donations	110	80	582	483
<i>Community Center Walk-Ins</i>	185	209	1,582	2,112

\* Program Closed

## Department Highlights

- The hiring process has begun to replace the case manager position. Case Manager Carstensen has agreed to stay until February 15, 2019 to help train the selected candidate.
- Holiday Program totals are as follows: Gifts were provided for 561 families for a total of 1583 children and 600 meal boxes distributed including 112 meal boxes provided by the Bartlett Lions Club for 2018.
- More than 40 seniors participated in making ornaments and stuffing Christmas stockings that were distributed at the Toy Drive.
- Astor Avenue had a large turnout for the Holiday Party with Santa with more than 160 children coming to eat hot dogs and make crafts.
- Nicor distributed energy efficiency kits to food pantry patrons. With having a successful event they have asked to participate in other events in 2019.
- Director Imperato met with Elgin Police Department and Prairie State Legal Services to discuss expanding SOAR (SSI/SSDI Outreach Access & Recovery Program) within Hanover Township. Elgin Police Department asked for participation in an event in September to give more visibility of the services to Elgin residents.
- Employment Services provided 12 hours and completed 3 sessions with residents. Employment Services continues to host Septran and First Student Bus Companies monthly hiring events at Astor Avenue. Both of these companies have reported successful hiring of township residents for open positions. Feedback from residents utilizing this service has been positive. Specialist Karen Flaxman has a strong HR background and is able to provide quality resources to residents.

### *Welfare Services Mission Statement:*

*Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for December 2018

SERVICE PROVIDED	DECEMBER 2018	DECEMBER 2017	FYTD 2019	FYTD 2018
<i>Outreach &amp; Prevention</i>				
Open Gym participants	1,194	1,323	9,943	9,961
Open Gym participants (unduplicated)	482	511	1,087	991
Alternative to Suspension referrals	5	13	78	70
Alternative to Suspension participants	213	215	1,759	1,384
Alternative to Suspension participants (unduplicated)	118	101	181	147
<i>Clinical</i>				
Therapy clients	469	474	3,699	3,189
Therapy clients (unduplicated)	207	184	1,478	1,260
New clients (unduplicated)	4	11	66	146
Clinical hours	247	290	2,381	2,082
Group session participants	258	252	1,902	1,360
<i>Tutoring Participants</i>				
Total	88	177	1,101	1,150
Unduplicated	64	92	166	172

## Department Highlights

- Director Parquette attended the reception for Ms. Neeta Bhushan, India Consul General-Chicago on December 4th.
- Director Parquette met with Lieutenant Michael D. Smith, IPEM to discuss recruitment for the Hanover Township Emergency Services Cadet Program on December 5th.
- Director Parquette participated at School District U-46 Principal for the Day on December 7th. Director Parquette was Principal at Independence Center for Early Learning in Bartlett.
- Manager Cohen participated at School District U-46 Principal for the Day on December 7th. Manager Cohen was Principal at Laurel Hill Elementary School in Hanover Park.
- Director Parquette and Administrative Assistant Avila met with Director Hanson to discuss department needs and working relationship on December 12th.
- Director Parquette attended the Streamwood Chamber of Commerce Holiday Business After Hours on December 12th.
- Director Parquette, Manager Houdek and Manager Cohen met with Lieutenant Michael D. Smith, IPEM to discuss a continuity of operations plan for the department on December 17th.
- Director Parquette attended the Alignment Collaborative for Education's Holiday Open House on December 18th.
- Tutoring Services metrics are down this month due to staff vacation at Glendale Terrace service location.

### *Youth and Family Services Mission Statement:*

*Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.*

**Hanover Township**  
 Board Audit Report  
 From 12/18/18 - 1/14/19

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	65,499.95	3,140.00	68,639.95
Total Senior Center	39,743.36	45.60	39,788.96
Total Welfare Services	12,684.93		12,684.93
Total Road Maintenance	5,341.03		5,341.03
Total Mental Health Board	194,452.03	957.70	195,409.73
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	-		
Total All Funds	<u>317,921.30</u>	<u>4,143.30</u>	<u>322,064.60</u>

The above "Subtotal" column has been approved for payment this 15th day of January.

The above "Total" column has been approved for payment this 15th day of January.

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk  
 Attest

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk  
 Attest

\_\_\_\_\_  
 Trustee

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
<b>1014 · Town Fund - Expenditures</b>					
<b>101CAP · Capital Expenditures</b>					
<b>1014410 · Equipment Purchases</b>					
Check	01/08/2019	129564	Leaf (618-009)	Inv# 8909423 Kyocera Copier	346.90
Total 1014410 · Equipment Purchases					346.90
<b>1014430 · Computer Equipment &amp; Software</b>					
Check	01/09/2019	129618	Access 1 Source	Inv# 51461 Time and Attendance Software Monthly Fee	285.00
Check	01/11/2019	129689	ProxIT Technology Solutions	Inv# 19752 Network Labor/Cloud Backup - January	3,110.00
Check	01/11/2019	129697	Verizon Wireless	Inv# 9820558837 Bus Tablet Repalcements (9)	2,200.00
Total 1014430 · Computer Equipment & Software					5,595.00
Total 101CAP · Capital Expenditures					5,941.90
<b>101CHN · Community Health</b>					
<b>1014452 · Office Supplies</b>					
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 466535 Ink/Batteries	69.44
Total 1014452 · Office Supplies					69.44
<b>1014453 · Printing</b>					
Check	12/18/2018	129301	Braden Interact Business Products (SS)	Inv# 526772 Copy Charges November	20.34
Check	01/11/2019	129676	Braden Interact Business Products (SS)	Inv# 533251 Copy Charges December	3.29
Total 1014453 · Printing					23.63
<b>1014454 · Travel &amp; Training</b>					
Check	01/11/2019	129664	Court, Ariel K.	Mileage Reimbursement	7.41
Total 1014454 · Travel & Training					7.41
<b>1014457 · Furniture and Computer Equip</b>					
Check	12/18/2018	129303	Leaf (618-008)	Inv# 8949815 Lower Level Copier Lease Nov/Dec	126.00
Check	01/11/2019	129686	Leaf (618-008)	Inv# 9041815 Lower Level Copier Lease January	72.00
Total 1014457 · Furniture and Computer Equip					198.00
<b>1014461 · Miscellaneous</b>					
Check	01/11/2019	129688	McKesson Medical Surgical	Account Charges	7.26
Total 1014461 · Miscellaneous					7.26
<b>1014465 · Medical Supplies</b>					
Check	12/18/2018	129304	McKesson Medical Surgical	Inv# 40721549 Wipes/Gloves/BLD Safety	141.02
Check	12/18/2018	129304	McKesson Medical Surgical	Inv# 41238611 Gloves/PPD Aplisol	240.15
Check	12/18/2018	129304	McKesson Medical Surgical	Inv# 41242511 Trimo-San Tube Set	52.50
Check	01/11/2019	129688	McKesson Medical Surgical	Inv# 42298829 Cholesterol Tests/Band Aids	128.93
Total 1014465 · Medical Supplies					562.60

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
<b>1014466 · Communications</b>					
Check	01/09/2019	129636	Verizon Wireless (00002)	Inv# 9820558838 Monthly Charges	53.51
Total 1014466 · Communications					53.51
<b>1014492 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	19.08
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	86.38
Total 1014492 · Dental, Vision & Life Insurance					105.46
Total 101CHN · Community Health					1,027.31
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014614 · Printing</b>					
Check	01/08/2019	129525	Braden Interact Business (Jay St)	Inv# 528017 Copy Charges	12.48
Total 1014614 · Printing					12.48
<b>1014617 · Equipment &amp; Furniture</b>					
Check	01/08/2019	129527	Canteen Refreshment Services	Inv# 052560000160725 Filter Change - Water Filtration	80.00
Check	01/08/2019	129564	Leaf (618-009)	Inv# 8909423 Kyocera Copier	116.77
Check	01/09/2019	129625	Canteen Refreshment Services	Inv# 052560000168516 Coffee/Supplies	126.38
Check	01/09/2019	129636	Verizon Wireless (00002)	Inv# 9820558838 Monthly Charges	36.01
Total 1014617 · Equipment & Furniture					359.16
<b>1014621 · Satellite Office Utilities</b>					
Check	01/08/2019	129530	City of Elgin	Acct# 413720-6423 Water Monthly Charges 11/7-12/06	134.82
Check	01/08/2019	129535	Com Ed 010	Acct# 6997418010 Monthly Charges 11/06-12/07	406.32
Check	01/08/2019	129569	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 11/27-12/26	168.13
Total 1014621 · Satellite Office Utilities					709.27
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	01/08/2019	129520	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 11/23-12/22	264.69
Check	01/08/2019	129533	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 12/04-01/03	199.85
Check	01/08/2019	129534	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 01/03-02/03	201.85
Total 1014623 · Satellite Office Phone & Intrnt					666.39
<b>1014624 · Travel</b>					
Check	01/08/2019	129606	Smith, Celeste	Mileage Reimbursement	15.04
Total 1014624 · Travel					15.04
<b>1014625 · Communications</b>					
Check	01/11/2019	129677	Breese Journal & Publishing Company	Inv# 120917 Winter/Spring Newsletter	7,564.63
Total 1014625 · Communications					7,564.63

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
<b>1014627 · Community Affairs</b>					
Check	01/08/2019	129515	A1 Trophies & Awards	Inv# 13205 Plaque - Neeta Bhushan	65.25
Check	01/08/2019	129521	Bartlett Chamber of Commerce	Inv# 3650 Holiday Luncheon 2018 (2)	50.00
Check	01/09/2019	129624	Bartlett Chamber of Commerce	Inv# 3727 Member Dues	410.00
Check	01/11/2019	129692	Township Officials of Cook Co-Trustee Div	Winter Meeting	15.00
Total 1014627 · Community Affairs					540.25
<b>1014629 · Dues and Subscriptions</b>					
Check	01/08/2019	129558	Izaak Walton League	Member Renewal 2019 - T. Kuttnerberg	59.00
Total 1014629 · Dues and Subscriptions					59.00
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	8.48
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	168.50
Total 1014692 · Dental, Vision & Life Insurance					176.98
Total 101CMA · Community Relations					10,103.20
<b>101VET · Veteran Affairs</b>					
<b>1014703 · Travel Expense</b>					
Check	01/11/2019	129670	Wollack, Cynthia	Mileage Reimbursement November-December	155.76
Total 1014703 · Travel Expense					155.76
<b>1014792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	8.48
Total 1014792 · Dental, Vision & Life Insurance					8.48
Total 101VET · Veteran Affairs					164.24
Total 101CVA · Community & Veteran Affairs					10,267.44
<b>101ES · ES - Expenditures</b>					
<b>1014809 · Pre-Volunteer Screening</b>					
Check	01/09/2019	129638	Verify Firm Systems (XHANEM)	Inv# 1265097-IN Background Checks Oct 2018	42.00
Check	01/09/2019	129638	Verify Firm Systems (XHANEM)	Inv# 1269874 Background Checks Nov 2018	42.00
Total 1014809 · Pre-Volunteer Screening					84.00
<b>1014812 · Volunteer Appreciation</b>					
Check	01/08/2019	129515	A1 Trophies & Awards	Inv# 13300 Volunteer Awards	214.80
Total 1014812 · Volunteer Appreciation					214.80
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Check	01/08/2019	129556	Hopkins Ford	R/O# 630363/1 2014 Ford F-350 Oil Change	72.68
Check	01/08/2019	129556	Hopkins Ford	R/O# 630371/1 2013 Ford Expedition Oil Change	45.15
Check	01/08/2019	129556	Hopkins Ford	R/O# 630558/1 1993 Chevy F450 Oil Change/Wiper Blades	80.80

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December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129583	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	494.56
Check	01/11/2019	129684	Hopkins Ford	R/O# 630780 2015 Ford Rear Brake Pads/Rotors	447.59
Total 1014813 · Vehicle Fuel & Maintenance					1,140.78
<b>1014814 · Communications</b>					
Check	12/18/2018	129290	Comcast (ES 773)	Acct# 8771 10 083 0226773 Monthly Internet Charges 12/18-1/17	149.79
Check	01/09/2019	129636	Verizon Wireless (00002)	Inv# 9820558838 Monthly Charges	92.89
Total 1014814 · Communications					242.68
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	13.95
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	158.37
Total 1014892 · Dental, Vision & Life Insurance					172.32
Total 101ES · ES - Expenditures					1,854.58
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014411 · Employee Assistance Program</b>					
Check	01/09/2019	129631	Renz Addiction Counseling Center	Inv# 262 Employee Assistance Program	362.81
Total 1014411 · Employee Assistance Program					362.81
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Check	01/09/2019	129633	TASC (AP)	Inv# 1418974 Admin Fees/Claim Card Fees	94.62
Total 1014507 · Flex Plan & 457 Plan					94.62
<b>1014514 · Employee Recognition</b>					
Check	01/08/2019	129515	A1 Trophies & Awards	Inv# 13243 Plaque - Steve Spejcher	65.25
Check	01/09/2019	129622	A1 Trophies & Awards	Inv# 13308 Employee Appreciation Awards	417.75
Check	01/11/2019	129665	O'Neil, Sean P	Spejcher Retirement Lunch - Ice	5.49
Total 1014514 · Employee Recognition					488.49
Total 101ISE · Insurance & Employee Benefits					945.92
<b>101LEA · Legal &amp; Auditing</b>					
<b>1014502 · Legal Services</b>					
Check	01/11/2019	129685	Kopon Airdo, LLC	Inv# 190-0001-26781 Legal Fees - December 2018	9,688.64
Total 1014502 · Legal Services					9,688.64
Total 101LEA · Legal & Auditing					9,688.64
<b>101MAIN · Facilities Maintenance</b>					
<b>1014208 · Housekeeping Contract</b>					
Check	01/08/2019	129542	Custodius Chicago	Inv# 346 Janitorial Service - August	865.00
Check	01/08/2019	129542	Custodius Chicago	Inv# 377 Janitorial Service - November	865.00
Check	01/08/2019	129557	Imperial Service Systems, Inc	Inv# 119867 Cleaning Services - Town Hall Dec	1,069.00

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Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129557	Imperial Service Systems, Inc	Inv# 119908 Cleaning Services - Senior Center Dec	1,666.00
Check	01/08/2019	129557	Imperial Service Systems, Inc	Inv# 120660 Cleaning Services - Town Hall Jan	1,069.00
Check	01/08/2019	129557	Imperial Service Systems, Inc	Inv# 120699 Cleaning Services - Senior Center Jan	1,666.00
Total 1014208 · Housekeeping Contract					7,200.00
<b>1014209 · Building Contracts</b>					
Check	01/08/2019	129531	Climatemp Service Group, LLC	Inv# 4311218 HVAC Service Contract Dec - Feb	801.00
Check	01/08/2019	129549	Fox Valley Fire & Safety	Inv# 00224226 Elevator Monitoring December	372.00
Check	01/08/2019	129549	Fox Valley Fire & Safety	Inv# 00229415 Fire Sprinkler System	236.00
Check	01/08/2019	129559	Johnson Controls, Inc	Inv# 31644534 Quarterly Alarm/Security Monitoring YFS	289.20
Check	01/08/2019	129559	Johnson Controls, Inc	Inv# 31644098 Semi-Annual Alarm/Security Monitoring Town	384.38
Check	01/08/2019	129572	Orkin Pest Control 029 (Senior)	Inv# 173758865 Pest Control Nov	85.68
Check	01/08/2019	129573	Orkin Pest Control 579 (Astor)	Inv# 173758876 Pest Control Nov	59.49
Check	01/08/2019	129574	Orkin Pest Control 337 (Town)	Inv# 173621700 Pest Control Nov	63.63
Check	01/08/2019	129574	Orkin Pest Control 337 (Town)	Inv# 174603803 Pest Control Dec	73.63
Check	01/08/2019	129575	Orkin Pest Control (IWC)	Inv# 174603874 Pest Control Dec	68.15
Check	01/08/2019	129575	Orkin Pest Control (IWC)	Inv# 175721163 Pest Control Jan	68.15
Check	01/08/2019	129576	Orkin Pest Control 029 (Senior)	Inv# 173758865 Pest Control Nov	85.68
Check	01/08/2019	129576	Orkin Pest Control 029 (Senior)	Inv# 174603777 Pest Control Dec	85.68
Total 1014209 · Building Contracts					2,672.67
<b>1014210 · Building Maintenance - Town</b>					
Check	01/08/2019	129552	Grainger	Inv# 9011367159 Wheel Handle Control Stop Repair Kit	95.50
Check	01/08/2019	129552	Grainger	Inv# 9015968994 Tail Assembly	21.59
Check	01/08/2019	129566	Menard's- Hanover Park	Inv# 2431 Black Cap/Flash Drive/Spud Washer/Yellow Tape	27.84
Check	01/09/2019	129634	The Home Depot F&M	Carpet Dryer/Toilet Parts/Drill Bits/Keys	329.33
Total 1014210 · Building Maintenance - Town					474.26
<b>1014211 · Building Maintenance - Senior</b>					
Check	01/08/2019	129546	FlagsUSA	Inv# 72575 US Flags (3)	92.00
Check	01/08/2019	129547	Folding Partition Services	Inv# 9468 Maintenance Svc Call 11/26/18	648.00
Check	01/08/2019	129565	Lindemann Chimney Co.	Inv# 87996 Gas Insert Service	249.00
Check	01/08/2019	129565	Lindemann Chimney Co.	Inv# 87997 Remove and Replace Ember Glow Bulbs	189.00
Check	01/09/2019	129634	The Home Depot F&M	Extreme Weather Timer	14.98
Total 1014211 · Building Maintenance - Senior					1,192.98
<b>1014216 · Equipment Rental</b>					
Check	01/08/2019	129571	O'Reilly Auto Parts	Inv# 3421-207570 Capsule/Grease	26.68
Total 1014216 · Equipment Rental					26.68
<b>1014219 · Vehicle Fuel - Town</b>					
Check	01/08/2019	129583	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	410.55
Total 1014219 · Vehicle Fuel - Town					410.55
<b>1014221 · Cell Phone/Communications</b>					

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Type	Date	Num	Name	Memo	Amount
Check	01/09/2019	129636	Verizon Wireless (00002)	Inv# 9820558838 Monthly Charges	53.51
Total 1014221 · Cell Phone/Communications					53.51
<b>1014222 · Trash Removal - Town</b>					
Check	01/08/2019	129554	Groot, Inc.	Inv# 2661401 Acct# 3107-68246 Monthly Charges December	196.80
Check	01/08/2019	129554	Groot, Inc.	Inv# 2745905 Acct# 3107-68246 Monthly Charges January	196.80
Total 1014222 · Trash Removal - Town					393.60
<b>1014223 · Trash Removal - Senior</b>					
Check	01/08/2019	129554	Groot, Inc.	Inv# 2661215 Acct# 3107-61390 Monthly Charges December	252.30
Check	01/08/2019	129554	Groot, Inc.	Inv# 2745722 Acct# 3107-54379 Monthly Charges January	252.30
Total 1014223 · Trash Removal - Senior					504.60
<b>1014224 · Trash Removal - Astor</b>					
Check	01/08/2019	129554	Groot, Inc.	Inv# 2661402 Acct# 3107-69323 Monthly Charges December	338.55
Check	01/08/2019	129554	Groot, Inc.	Inv# 2745906 Acct# 3107-69323 Monthly Charges January	338.55
Total 1014224 · Trash Removal - Astor					677.10
<b>1014225 · Grounds/Reserve Maintenance</b>					
Check	01/08/2019	129523	Beverly Materials, L.L.C.	Inv# 236052 Rocks/Material	149.20
Check	01/08/2019	129523	Beverly Materials, L.L.C.	Inv# 236637 Rocks/Material	122.50
Check	01/08/2019	129546	FlagsUSA	Inv# 72699 Illinois Flag (2)	44.00
Check	01/08/2019	129584	Wood Dale Electrical Const., Inc.	Inv# 4236 Lightpole Repair	612.00
Check	01/09/2019	129634	The Home Depot F&M	Seasonal Decor	584.21
Total 1014225 · Grounds/Reserve Maintenance					1,511.91
<b>1014226 · Uniforms</b>					
Check	01/08/2019	129529	Cintas #22	Inv# 22694409 Uniform Pants (25)	677.00
Total 1014226 · Uniforms					677.00
<b>1014228 · Building Maintenance - Izaak</b>					
Check	01/08/2019	129565	Lindemann Chimney Co.	Inv# 87994 Fireplace Cleaning/Inspection	299.00
Total 1014228 · Building Maintenance - Izaak					299.00
<b>1014230 · Trash Removal - Izaak</b>					
Check	01/08/2019	129554	Groot, Inc.	Inv# 2662295 Acct# 3107-54379 Monthly Charges December	60.67
Total 1014230 · Trash Removal - Izaak					60.67
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129628	NCPERS	Billing# 57850718 Monthly Premium Jan 19	16.00
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	32.86
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	356.77

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December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 1014292 · Dental, Vision & Life Insurance					405.63
Total 101MAIN · Facilities Maintenance					16,560.16
<b>101THE · Town Hall Expense</b>					
<b>1014402 · Telephone - Town</b>					
Check	01/08/2019	129519	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 11/17-12/16	14.00
Check	01/09/2019	129617	Barr, James C	Quarterly Phone Reimbursement 4th Qtr 2018	150.00
Total 1014402 · Telephone - Town					164.00
<b>1014403 · Utilities - Town</b>					
Check	12/18/2018	129292	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges 10/30 - 11/30	702.34
Check	01/08/2019	129568	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 11/13-12/13	570.40
Check	01/11/2019	129695	Village of Bartlett	Acct# 51470 Water/Sewer - Town Hall	144.08
Check	01/11/2019	129695	Village of Bartlett	Acct# 63818 Water/Sewer - Runzel Reserve	26.68
Total 1014403 · Utilities - Town					1,443.50
<b>1014405 · Internet Access - Town</b>					
Check	01/09/2019	129621	AT&T 824	Acct 253810824 Back-up Internet 12/28-1/27	75.53
Check	01/09/2019	129626	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 12/23-1/22	249.85
Total 1014405 · Internet Access - Town					325.38
<b>1014416 · Equipment Rental - Town</b>					
Check	01/09/2019	129630	Pitney Bowes Global Financial Services	Inv# 3102495304 Postage Machine Rental 10/30-1/29	487.53
Total 1014416 · Equipment Rental - Town					487.53
Total 101THE · Town Hall Expense					2,420.41
<b>101TOE · Town Office Expense</b>					
<b>1014404 · Office Supplies</b>					
Check	01/08/2019	129579	Staples	Inv# 3398851723 White Cover Stock/Cups/Coffee Creamer	100.23
Check	01/11/2019	129662	A1 Trophies & Awards	Inv# 13304 Entrance Board Signs (8)	140.00
Check	01/11/2019	129691	Staples	Inv# 3400365983 Marker Board Cleaner/Sorter	74.45
Total 1014404 · Office Supplies					314.68
<b>1014406 · Printing</b>					
Check	01/08/2019	129524	Braden Interact Business Products (Town)	Inv# 528016 Copy Charges November	81.93
Check	01/09/2019	129632	Safeguard Business Systems	Inv# 33154635 AP/Payroll Checks (2,000)	343.22
Total 1014406 · Printing					425.15
<b>1014412 · Travel Expenses</b>					
Check	01/09/2019	129623	Imperato, Alexandra M	Mileage Reimbursement	28.59
Check	01/11/2019	129666	Callahan, Suzanna M	Mileage Reimbursement	13.84
Total 1014412 · Travel Expenses					42.43

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Type	Date	Num	Name	Memo	Amount
<b>1014424 · Education &amp; Training</b>					
Check	01/09/2019	129616	Vana, Kristin N	Tuition Reimbursement	2,000.00
Total 1014424 · Education & Training					2,000.00
<b>1014520 · Consulting</b>					
Check	01/11/2019	129696	First American Title Insurance Company	Inv# 12295-181010699 Elgin Property Title Search	185.00
Check	01/11/2019	129696	First American Title Insurance Company	Inv# 18108455 Elgin Property Title Insurance	3,062.00
Total 1014520 · Consulting					3,247.00
<b>1014530 · Financial Administration</b>					
Check	01/11/2019	129682	Governmental Accounting, Inc	Inv# 58554 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	43.63
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	524.78
Total 1014592 · Dental, Vision & Life Insurance					568.41
Total 101TOE · Town Office Expense					11,997.67
<b>104ASR · Assessor's Division</b>					
<b>1044405 · Office Supplies</b>					
Check	01/08/2019	129545	Fed Ex	Inv# 6-403-85160 Shipping Charges	37.44
Check	01/11/2019	129679	Fed Ex	Inv# 6-418-53705 Shipping Charges	41.43
Total 1044405 · Office Supplies					78.87
<b>1044413 · Travel Expense</b>					
Check	01/08/2019	129607	Smogolski, Thomas S	Mileage Reimbursement CCTA Meeting 10/26	30.18
Total 1044413 · Travel Expense					30.18
<b>1044426 · Miscellaneous</b>					
Check	01/08/2019	129607	Smogolski, Thomas S	Employee Appreciation Gifts	225.00
Check	01/08/2019	129607	Smogolski, Thomas S	Employee Apprecation Lunch	105.54
Total 1044426 · Miscellaneous					330.54
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129628	NCPERS	Billing# 57850718 Monthly Premium Jan 19	16.00
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	19.08
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	371.63
Total 1044492 · Dental, Vision & Life Insurance					406.71
Total 104ASR · Assessor's Division					846.30
<b>109YFS · Youth &amp; Family Services</b>					

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Type	Date	Num	Name	Memo	Amount
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094613 · Answering Service</b>					
Check	01/08/2019	129540	Community Crisis Center	After Hours Telephone Response	1,200.00
Total 1094613 · Answering Service					1,200.00
<b>1094614 · Printing</b>					
Check	01/04/2019	129503	TTSG Leasing	Inv# 32318 Copy Charges 10/13-11/12	71.47
Check	01/04/2019	129503	TTSG Leasing	Inv# 33177 Copy Charges 11/13-12/12	62.29
Total 1094614 · Printing					133.76
<b>1094617 · Equipment Maintenance</b>					
Check	01/08/2019	129544	De Lage Landen Financial Services	Inv# 61544855 Copier Lease 12/15-01/14	101.49
Total 1094617 · Equipment Maintenance					101.49
<b>1094618 · Psychiatric Backup</b>					
Check	01/09/2019	129620	Alexian Brothers Behavioral Health Hospi	Psychiatric Backups April - Nov	2,975.00
Check	01/11/2019	129675	Alexian Brothers Behavioral Health Hospi	Psychiatric Backups December	165.00
Total 1094618 · Psychiatric Backup					3,140.00
<b>1094619 · Office Supplies</b>					
Check	01/08/2019	129578	Quill Corporation	Inv# 3492843 Copy Paper/Kleenex/Creamer	255.39
Check	01/08/2019	129578	Quill Corporation	Credit# 397380 Office Supplies	-37.66
Check	01/08/2019	129578	Quill Corporation	Credit# 396817 Office Supplies	-17.14
Check	01/09/2019	129629	Quill Corporation	Inv# 3847772 Ink/Batteries	104.67
Total 1094619 · Office Supplies					305.26
<b>1094621 · Recruitment and Pre Employment</b>					
Check	01/09/2019	129635	Verify Firm Systems (XHANYF)	Inv# 1274539-IN Background Checks - Dec 2018	16.00
Total 1094621 · Recruitment and Pre Employment					16.00
<b>1094623 · Travel</b>					
Check	01/08/2019	129599	Loera, Mayra	Mileage Reimbursement Dec 2018	16.35
Check	01/08/2019	129600	Low, Karen	Mileage Reimbursement Dec 2018	16.35
Total 1094623 · Travel					32.70
<b>1094626 · Equipment &amp; Furniture</b>					
Check	01/08/2019	129603	Parquette, John	Quarterly Phone Reimbursement Oct - Dec	120.00
Total 1094626 · Equipment & Furniture					120.00
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129628	NCPERS	Billing# 57850718 Monthly Premium Jan 19	16.00
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	29.85
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	215.95

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 1094692 · Dental, Vision & Life Insurance					261.80
Total 109ADM · Administration & Clinical					5,311.01
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	01/08/2019	129605	School District U-46	Inv# 5110 Winter Break Open Gym	432.80
Total 1094627 · Open Gym Program.					432.80
<b>1094644 · Travel</b>					
Check	01/08/2019	129590	Cohen, Michael	Mileage Reimbursement September	59.41
Check	01/08/2019	129590	Cohen, Michael	Mileage Reimbursement October	64.31
Check	01/08/2019	129590	Cohen, Michael	Mileage Reimbursement November	5.45
Check	01/08/2019	129590	Cohen, Michael	Mileage Reimbursement December	7.09
Check	01/08/2019	129610	Teachout, Amanda A	Mileage Reimbursement Oct	64.86
Check	01/08/2019	129610	Teachout, Amanda A	Mileage Reimbursement Nov	103.01
Check	01/08/2019	129610	Teachout, Amanda A	Mileage Reimbursement Dec	40.33
Check	01/11/2019	129667	Baig, Sumara	Mileage Reimbursement December	56.14
Check	01/11/2019	129668	Amber Weiss	Mileage Reimbursement November	48.51
Check	01/11/2019	129668	Amber Weiss	Mileage Reimbursement December	56.68
Check	01/11/2019	129669	McSheffrey, Ryan K	Mileage Reimbursement December	209.29
Total 1094644 · Travel					715.08
<b>1094650 · Program Supplies</b>					
Check	01/08/2019	129587	Baig, Sumara	Gingerbread House Supplies	6.34
Total 1094650 · Program Supplies					6.34
<b>1094651 · Cellphones</b>					
Check	01/09/2019	129636	Verizon Wireless (00002)	Inv# 9820558838 Monthly Charges	214.04
Total 1094651 · Cellphones					214.04
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	38.16
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	372.19
Total 1094792 · Dental, Vision & Life Insurance					410.35
Total 109OUT · Outreach & Prevention					1,778.61
Total 109YFS · Youth & Family Services					7,089.62
Total 1014 · Town Fund - Expenditures					68,639.95
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104524 · Utilities</b>					
Check	01/08/2019	129570	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 11/26-12/25	621.30

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/11/2019	129695	Village of Bartlett	Acct# 62447 Water/Sewer - Senior Center	254.65
Total 1104524 · Utilities					875.95
<b>1104525 · Telephone &amp; High Speed Internet</b>					
Check	01/09/2019	129636	Verizon Wireless (00002)	Inv# 9820558838 Monthly Charges	118.77
Total 1104525 · Telephone & High Speed Internet					118.77
<b>1104527 · Equipment</b>					
Check	12/18/2018	129303	Leaf (618-008)	Inv# 8949815 Lower Level Copier Lease Nov/Dec	126.00
Check	01/08/2019	129562	Leaf (618-003)	Inv# 9053352 Postage Machine Lease	87.00
Check	01/08/2019	129563	Leaf (618-007)	Inv# 8987209 Color Copier Lease	343.95
Check	01/11/2019	129686	Leaf (618-008)	Inv# 9041815 Lower Level Copier Lease January	72.00
Check	01/11/2019	129697	Verizon Wireless	Inv# 9820558837 Bus Tablet Repalcements (9)	1,100.92
Total 1104527 · Equipment					1,729.87
<b>1104528 · Office Supplies</b>					
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 46429 Labels/Copy Paper/Rubberbands/Staples	225.09
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 466006 Copy Paper/Binder Clips/Markers	199.21
Total 1104528 · Office Supplies					424.30
<b>1104533 · Printing</b>					
Check	12/18/2018	129301	Braden Interact Business Products (SS)	Inv# 526772 Copy Charges November	261.32
Check	01/08/2019	129561	Kwik Print	Inv# 63713 Business Cards	42.00
Check	01/11/2019	129676	Braden Interact Business Products (SS)	Inv# 533251 Copy Charges December	238.28
Total 1104533 · Printing					541.60
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	13.95
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	209.47
Total 1104592 · Dental, Vision & Life Insurance					223.42
Total 1104ADM · Administration					3,913.91
<b>1104NUT · Nutrition</b>					
<b>1105550 · Congregate Salaries</b>					
Check	01/08/2019	129517	All Team Staffing	Inv# 10-22002364 Part Time Temp Help	119.82
Check	01/08/2019	129517	All Team Staffing	Inv# 10-22002403 Part Time Temp Help	119.82
Check	01/11/2019	129673	All Team Staffing	Inv# 10-22002461 Part Time Temp Help	239.64
Total 1105550 · Congregate Salaries					479.28
<b>1105551 · Congregate Food</b>					
Check	12/18/2018	129293	Get Fresh Produce, Inc	Inv# 03066685 Congregate Food	79.35
Check	12/18/2018	129294	Highland Baking Company	Inv# 1887924 Congregate Food	38.27
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03066711 Congregate Food	55.23

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03071181 Congregate Food	99.64
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03067903 Congregate Food	89.23
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072349 Congregate Food	70.13
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072370 Congregate Food	111.95
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03074054 Congregate Food	133.28
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03076804 Congregate Food	96.05
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03078089 Congregate Food	98.42
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03079309 Congregate Food	145.80
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03081156 Congregate Food	143.55
Check	01/08/2019	129550	Get Fresh Produce, Inc	Credit# 00396316 Inv# 03067903 Congregate Food	-15.98
Check	01/08/2019	129551	Gordon Food Service	Inv# 190934689 Congregate Food	765.49
Check	01/08/2019	129551	Gordon Food Service	Inv# 190997829 Congregate Food	317.14
Check	01/08/2019	129551	Gordon Food Service	Inv# 191171740 Congregate Food	775.38
Check	01/08/2019	129551	Gordon Food Service	Credit# 12327362 Inv# 190186995 Congregate Food	-32.34
Check	01/08/2019	129551	Gordon Food Service	Credit# 12353033 Inv# 190760195 Congregate Food	-2.34
Check	01/08/2019	129551	Gordon Food Service	Credit# 12378606 Inv# 190934689 Congregate Food	-13.45
Check	01/08/2019	129555	Highland Baking Company	Inv# 1890753 Congregate Food	34.21
Check	01/08/2019	129555	Highland Baking Company	Inv# 1893419 Congregate Food	67.46
Check	01/08/2019	129555	Highland Baking Company	Inv# 1895317 Congregate Food	51.12
Check	01/08/2019	129555	Highland Baking Company	Inv# 1895496 Congregate Food	8.20
Check	01/08/2019	129555	Highland Baking Company	Inv# 1897572 Congregate Food	30.54
Check	01/08/2019	129555	Highland Baking Company	Inv# 1898637 Congregate Food	17.81
Check	01/08/2019	129555	Highland Baking Company	Inv# 1901728 Congregate Food	63.82
Check	01/08/2019	129555	Highland Baking Company	Inv# 1902562 Congregate Food	27.64
Check	01/08/2019	129555	Highland Baking Company	Credit# 1880227-CM Congregate Food	-8.20
Check	01/11/2019	129680	Gordon Food Service	Inv# 191337460 Congregate Food	594.27
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086280 Congregate Food	72.40
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086136 Congregate Food	59.62
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3082453 Congregate Food	131.15
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3084905 Congregate Food	99.85
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3089060 Congregate Food	80.35
Check	01/11/2019	129683	Highland Baking Company	Inv# 1906435 Congregate Food	24.60
Check	01/11/2019	129683	Highland Baking Company	Inv# 1904509 Congregate Food	35.80
Check	01/11/2019	129683	Highland Baking Company	Inv# 1907970 Congregate Food	80.47
Total 1105551 · Congregate Food					4,425.91
<b>1105553 · Congregate Supplies</b>					
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03071181 Congregate Supplies	22.40
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072349 Congregate Supplies	11.20
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072370 Congregate Supplies	22.40
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03081156 Congregate Supplies	11.20
Check	01/08/2019	129551	Gordon Food Service	Inv# 934070021 Congregate Supplies	56.46
Check	01/08/2019	129551	Gordon Food Service	Inv# 190934689 Congregate Supplies	109.31
Check	01/08/2019	129551	Gordon Food Service	Inv# 191171740 Congregate Supplies	57.78
Check	01/08/2019	129585	West Pier Laundry Streamwood	Inv# 2208 Laundry Service Dish Towels/Tablecloths	21.35
Check	01/11/2019	129680	Gordon Food Service	Inv# 191337460 Congregate Supplies	46.17
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086280 Congregate Supplies	27.65
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086136 Congregate Supplies	11.20

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 30825453 Congregate Supplies	26.25
Total 1105553 · Congregate Supplies					423.37
<b>1105558 · Home Delivered Meals Food</b>					
Check	12/18/2018	129293	Get Fresh Produce, Inc	Inv# 03066685 HDM Food	79.35
Check	12/18/2018	129294	Highland Baking Company	Inv# 1887924 HDM Food	38.27
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03066711 HDM Food	55.22
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03071181 HDM Food	99.64
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03067903 HDM Food	89.22
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072349 HDM Food	70.12
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072370 HDM Food	111.95
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03074054 HDM Food	133.27
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03076804 HDM Food	96.05
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03078089 HDM Food	98.42
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03079309 HDM Food	145.80
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03081156 HDM Food	143.54
Check	01/08/2019	129550	Get Fresh Produce, Inc	Credit# 00396316 Inv# 03067903 HDM Food	-15.97
Check	01/08/2019	129551	Gordon Food Service	Inv# 190934689 HDM Food	765.48
Check	01/08/2019	129551	Gordon Food Service	Inv# 190997829 HDM Food	317.13
Check	01/08/2019	129551	Gordon Food Service	Inv# 191171740 HDM Food	775.37
Check	01/08/2019	129551	Gordon Food Service	Credit# 12327362 Inv# 190186995 HDM Food	-32.33
Check	01/08/2019	129551	Gordon Food Service	Credit# 12353033 Inv# 190760195 HDM Food	-2.34
Check	01/08/2019	129551	Gordon Food Service	Credit# 12378606 Inv# 190934689 HDM Food	-13.45
Check	01/08/2019	129555	Highland Baking Company	Inv# 1890753 HDM Food	34.22
Check	01/08/2019	129555	Highland Baking Company	Inv# 1893419 HDM Food	67.46
Check	01/08/2019	129555	Highland Baking Company	Inv# 1895317 HDM Food	51.12
Check	01/08/2019	129555	Highland Baking Company	Inv# 1895496 HDM Food	8.20
Check	01/08/2019	129555	Highland Baking Company	Inv# 1897572 HDM Food	30.54
Check	01/08/2019	129555	Highland Baking Company	Inv# 1898637 HDM Food	17.82
Check	01/08/2019	129555	Highland Baking Company	Inv# 1901728 HDM Food	63.82
Check	01/08/2019	129555	Highland Baking Company	Inv# 1902562 HDM Food	27.64
Check	01/08/2019	129555	Highland Baking Company	Credit#1880227-CM HDM Food	-8.20
Check	01/11/2019	129680	Gordon Food Service	Inv# 191337460 HDM Food	594.26
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086280 HDM Food	72.39
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086136 HDM Food	59.62
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3082453 HDM Food	131.15
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3084905 HDM Food	99.85
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3089060 HDM Food	80.35
Check	01/11/2019	129683	Highland Baking Company	Inv# 1906435 HDM Food	24.60
Check	01/11/2019	129683	Highland Baking Company	Inv# 1904509 HDM Food	35.80
Total 1105558 · Home Delivered Meals Food					4,345.38
<b>1105560 · Home Delivered Meals Supplies</b>					
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03071181 HDM Supplies	22.40
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072349 HDM Supplies	11.20
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03072370 HDM Supplies	22.40
Check	01/08/2019	129550	Get Fresh Produce, Inc	Inv# 03081156 HDM Supplies	11.20

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129551	Gordon Food Service	Inv# 934070021 HDM Supplies	56.46
Check	01/08/2019	129551	Gordon Food Service	Inv# 190934689 HDM Supplies	109.30
Check	01/08/2019	129551	Gordon Food Service	Inv# 191171740 HDM Supplies	57.77
Check	01/08/2019	129585	West Pier Laundry Streamwood	Inv# 2208 Laundry Service Dish Towels/Tablecloths	21.35
Check	01/11/2019	129680	Gordon Food Service	Inv# 191337460 HDM Supplies	46.17
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086280 HDM Supplies	27.65
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3086136 HDM Supplies	11.20
Check	01/11/2019	129681	Get Fresh Produce, Inc	Inv# 3082453 HDM Supplies	26.25
Total 1105560 · Home Delivered Meals Supplies					423.35
<b>1105792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	5.30
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	40.30
Total 1105792 · Dental, Vision & Life Insurance					45.60
Total 1104NUT · Nutrition					10,142.89
<b>1104PRO · Programs</b>					
<b>1104514 · Weekend Programming</b>					
Check	01/08/2019	129601	Marquee Movie Presentations, LLC	Inv# 1902HTS-157 Senior Presentation - Gone with the Wind 02/02/19	200.00
Total 1104514 · Weekend Programming					200.00
<b>1104515 · Programming</b>					
Check	12/18/2018	129295	Murrell, Devona	Card Making Class Supplies	142.06
Check	01/08/2019	129580	Taoist Tai Chi Society	Inv# 122018 Classes Oct - Dec 2018	275.00
Check	01/08/2019	129581	Tranquility Yoga Studio	Yoga Instruction - January	875.00
Check	01/08/2019	129581	Tranquility Yoga Studio	Yoga Instruction - February	1,100.00
Check	01/08/2019	129591	Ralph Danielsen	Inv# 1619 Senior Presentation - Southern California 2/7/19	125.00
Check	01/08/2019	129592	Drury Lane	Senior Trip - Mama Mia (25)	1,468.75
Check	01/08/2019	129594	Jim Gibbons	Senior Presentation - JFK & Lincoln 2/12/19	275.00
Check	01/11/2019	129671	Wink Productions	Valentines Party Entertainment	395.00
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 460531 Foam Cups	22.95
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 46429 Coffee/Cups/Creamer/Lids	240.05
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 464791 Coffee	71.49
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 466006 Program Refreshments	51.34
Check	01/11/2019	129687	Murrell, Devona	Card Making Class Supplies	156.51
Check	01/11/2019	129690	Marti Spenk	Inv# 00010 Exercise Class Instructor (12)	360.00
Total 1104515 · Programming					5,558.15
<b>1104520 · Volunteer Services</b>					
Check	12/18/2018	129299	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement 10/5-11/30	56.35
Check	01/08/2019	129588	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement 12/7/18-12/28/18	43.11
Check	01/08/2019	129595	Steve Gibson	Home Delivered Meals Mileage Reimbursement Nov 2018	51.23
Check	01/08/2019	129596	Robert Heyden	Home Delivered Meals Mileage Reimbursement 10/18-12/20	135.16
Check	01/08/2019	129604	Joanne Rapp	Home Delivered Meals Mileage Reimbursement Dec 2018	36.52
Check	01/08/2019	129608	Reni Stepien	Home Delivered Meals Mileage Reimbursement 11/21-12/27	78.21

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129611	James Trybus	Home Delivered Meals Mileage Reimbursement 11/7-12/26	77.39
Check	01/08/2019	129612	Charles Valerio	Home Delivered Meals Mileage Reimbursement 12/13-1/3	28.34
Check	01/08/2019	129613	Stanley Winke	Home Delivered Meals Mileage Reimbursement 10/24-12/26	109.00
Check	01/09/2019	129614	Lynne Schiller	Home Delivered Meals Mileage Reimbursement 12/11-1/8	18.44
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 46429 Gift Shop Receipt Books (20)	144.20
Check	01/11/2019	129694	Verify FIRM Systems (xhtsse)	Inv# 1274549 Background Checks (3)	48.00
Total 1104520 · Volunteer Services					825.95
<b>1104526 · Senior Newsletter</b>					
Check	01/09/2019	129615	USPS	Club 59 Newsletter Postage	2,519.75
Total 1104526 · Senior Newsletter					2,519.75
<b>1104532 · Visual Arts</b>					
Check	12/18/2018	129300	Gloria Eineke	Arts and Crafts	13.76
Check	01/08/2019	129597	Krall, Marianne	Ceramic Class Towels/Glaze	66.00
Check	01/08/2019	129597	Krall, Marianne	Mileage Reimbursement	18.09
Check	01/08/2019	129598	Denise Laurin-Donatelle	Inv# 1719 Senior Presentation - Recognizing Style 01/26/19	75.00
Total 1104532 · Visual Arts					172.85
<b>1104537 · Program Recruitment</b>					
Check	01/11/2019	129694	Verify FIRM Systems (xhtsse)	Inv# 1274549 Background Check	16.00
Total 1104537 · Program Recruitment					16.00
Total 1104PRO · Programs					9,292.70
<b>1104SOC · Social Services</b>					
<b>1104516 · Social Services</b>					
Check	01/08/2019	129561	Kwik Print	Inv# 63709 Phone Message Form	1,138.90
Check	01/08/2019	129602	Mondragon, Diana	Adopt a Senior Supplies	8.80
Check	01/08/2019	129609	Taddeo, Christina M	Adopt a Senior Program Refreshments	9.19
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 465279 Printer/Labelmaker (Reimbursed by SHIP)	174.75
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 465666 Printer/Stapler (Reimbursed by SHIP)	102.77
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 465285 Ink Cartridges (20/Envelopes/Copy Paper (Reimbursed by S...	1,987.16
Check	01/11/2019	129672	Accurate Office Supply Co	Inv# 465206 Ink (35)/Copy Paper/Folders/Supplies (Reimbursed by SHIP)	1,801.04
Check	01/11/2019	129689	ProxIT Technology Solutions	Inv# 19750 Computers (Reimbursed by SHIP) (3)	2,983.17
Total 1104516 · Social Services					8,205.78
<b>1104560 · Psychiatric Services</b>					
Check	01/08/2019	129586	Alexian Bros. Behavioral Health Hospital	C-Hope Psychiatric Services December	15.60
Check	01/09/2019	129619	Alexian Bros. Behavioral Health Hospital	C-Hope Psychiatric Services January	30.00
Total 1104560 · Psychiatric Services					45.60
<b>1104563 · Travel</b>					
Check	01/08/2019	129609	Taddeo, Christina M	Travel Reimbursement	29.00

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December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 1104563 · Travel					29.00
Total 1104SOC · Social Services					8,280.38
<b>1104TRN · Transportation</b>					
<b>1104518 · Vehicle Maintenance</b>					
Check	12/18/2018	129302	Forrest Auto Body	Inv# 3827 Bus# 137 Body Repair	1,020.08
Check	01/08/2019	129539	Complete Fleet Services Inc.	Inv# 18990 Bus# 140 Oil/Filter/Solvent/LOF/Tire/Dismount/Supplies	458.29
Check	01/08/2019	129539	Complete Fleet Services Inc.	Inv# 19231 Bus# 126 On Site Replacement of Battery (2)	615.20
Check	01/08/2019	129539	Complete Fleet Services Inc.	Inv# 19025 Bus# 126 Fuse/Lamp/Light/Circuit/Fuse	517.04
Check	01/08/2019	129539	Complete Fleet Services Inc.	Inv# 19222 Bus# Oil/Filter/Solvent/LED Light/LOF/Light	615.20
Check	01/08/2019	129548	Forrest Auto Body	Inv# 3849 Bus# 142 Body Repair	722.83
Check	01/09/2019	129634	The Home Depot F&M	Bus Safe Installation Parts	12.24
Check	01/11/2019	129674	Airstream Pressure Washing Inc	Inv# 14083 On Site Bus Washing (9)	225.00
Total 1104518 · Vehicle Maintenance					4,185.88
<b>1104550 · Telephone</b>					
Check	01/11/2019	129697	Verizon Wireless	Inv# 9820558837 Monthly Charges	472.87
Total 1104550 · Telephone					472.87
<b>1104552 · Fuel</b>					
Check	01/08/2019	129583	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	2,975.24
Total 1104552 · Fuel					2,975.24
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	49.10
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	475.99
Total 1104692 · Dental, Vision & Life Insurance					525.09
Total 1104TRN · Transportation					8,159.08
Total 1104 · Senior Center - Expenditures					39,788.96
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	01/08/2019	129579	Staples	Inv# 3398851721 Copy Paper/Interoffice Envelopes	75.28
Check	01/08/2019	129579	Staples	Inv# 3399428116 Tape/Sharpies	73.53
Check	01/08/2019	129579	Staples	Inv# 3399428118 Employees Only Sign/Pouches	51.21
Check	01/08/2019	129579	Staples	Inv# 3398283418 USB/Copy Paper	51.89
Check	01/08/2019	129579	Staples	Inv# 3398283419 Colored Paper/Pop Up Notes	69.24
Total 2024202 · Office Supplies					321.15
<b>2024204 · Equipment</b>					
Check	01/08/2019	129527	Canteen Refreshment Services	Inv# 052560000151937 Water Machine Rental 10/15-11/11	29.95
Check	01/08/2019	129527	Canteen Refreshment Services	Inv# 052560000162019 Water Machine Rental 11/12-12/09	34.95

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129527	Canteen Refreshment Services	Inv# 0525600001170860 Water Machine Rental 12/10-01/06	34.95
Check	01/08/2019	129532	Comcast (898 WS)	Acct 877110 085 0097898 Monthly Cable & Internet Charges 12/25-1/24	163.49
Check	01/08/2019	129564	Leaf (618-009)	Inv# 8909423 Kyocera Copier	125.56
Check	01/08/2019	129579	Staples	Inv# 3398283417 Front Desk Chairs (2)	499.98
Total 2024204 · Equipment					888.88
<b>2024210 · Printing</b>					
Check	01/08/2019	129526	Braden Interact Business Products (WS)	Inv# 528018 Copy Charges November	50.03
Total 2024210 · Printing					50.03
<b>2024213 · Community Affairs</b>					
Check	01/08/2019	129589	Carstensen, Margaret	Community Resource Group Refreshments	45.26
Check	01/08/2019	129589	Carstensen, Margaret	Community Holiday Party Crafts	35.91
Total 2024213 · Community Affairs					81.17
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	10.60
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	121.60
Total 2024592 · Dental, Vision & Life Insurance					132.20
Total 2024ADM · Administration					1,473.43
<b>2024HOM · Home Relief</b>					
<b>2024102 · Rent</b>					
Check	01/02/2019	5048	Southwicke on Sutton Condo Assn.	January 2019 Rent	155.36
Check	01/02/2019	5049	Country Mutual Insurance Company	Home Insurance Assistance	13.77
Check	01/02/2019	5052	Northwest Compass	January 2019 Rent	213.00
Check	01/02/2019	5053	Jason Ludwig	January 2019 Rent	700.00
Check	01/02/2019	5054	Angie Hoeltzer	January 2019 Rent	450.00
Check	01/02/2019	5059	James Susman	January 2019 Rent	650.00
Check	01/02/2019	5060	Cynthia Wheelock	January 2019 Rent	500.00
Check	01/02/2019	5061	Cook County Treasurer (Carol Stream)	Property Tax Assistance	341.37
Check	01/02/2019	5065	State Farm - Schaumburg	Home Insurance Assistance	53.83
Check	01/02/2019	5066	Michelle Breen	January 2019 Rent	460.00
Check	01/09/2019	5071	Tiffanys Place Homeowners Association	January 2019 Rent	235.00
Total 2024102 · Rent					3,772.33
<b>2024103 · Utilities</b>					
Check	01/02/2019	5050	Village of Streamwood	Utility Assistance	41.70
Check	01/02/2019	5051	Com Ed	Utility Assistance	67.91
Check	01/02/2019	5056	ABT Water Treatment	Utility Assistance	8.20
Check	01/02/2019	5058	Com Ed	Utility Assistance	16.31
Check	01/02/2019	5062	Advanced Disposal Solid Waste Midwest LLC	Utility Assistance	43.00
Check	01/02/2019	5063	Com Ed	Utility Assistance	50.00
Check	01/02/2019	5064	Village of Streamwood	Utility Assistance	56.94
Check	01/02/2019	5067	Com Ed	Utility Assistance	90.00

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/09/2019	5072	Village of Streamwood	Utility Assistance	89.80
Total 2024103 · Utilities					463.86
<b>2024105 · Personal Essentials</b>					
Check	01/02/2019	5068	Walmart	Personal Essentials (8)	1,025.00
Total 2024105 · Personal Essentials					1,025.00
<b>2024106 · Travel Expenses</b>					
Check	01/02/2019	5049	Country Mutual Insurance Company	Auto Insurance Assistance	54.82
Check	01/02/2019	5055	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	01/02/2019	5057	Active Acceptance Corp	Auto Insurance Assistance	88.64
Check	01/02/2019	5065	State Farm - Schaumburg	Auto Insurance Assistance	54.86
Check	01/02/2019	5069	BP Gas Station	Fuel Assistance Card (5)	250.00
Check	01/09/2019	5073	Geico	Auto Insurance Assistance	37.00
Total 2024106 · Travel Expenses					535.32
<b>2024119 · Emergency Assistance</b>					
Check	12/19/2018	5045	Squire Village	Emergency Assistance	1,133.05
Check	12/19/2018	5046	City of Elgin	Emergency Assistance	299.90
Check	12/19/2018	5047	Uday Morker	Emergency Assistance	1,500.00
Check	01/02/2019	5070	Wells Fargo	Emergency Assistance	2,000.00
Total 2024119 · Emergency Assistance					4,932.95
Total 2024HOM · Home Relief					10,729.46
<b>202PAN · Pantry</b>					
<b>2024161 · Utilities</b>					
Check	12/18/2018	129296	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 11/13-12/12	121.50
Check	12/18/2018	129297	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 11/13-12/12	116.92
Check	01/11/2019	129693	Village of Hanover Park	Acct# 3940-001 Water/Sewer Dec 2018	46.76
Total 2024161 · Utilities					285.18
<b>2024192 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	13.95
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	182.91
Total 2024192 · Dental, Vision & Life Insurance					196.86
Total 202PAN · Pantry					482.04
Total 2024 · Welfare Services - Expenditures					12,684.93
<b>3034 · Road Maintenance - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034705 · Dues, Subs &amp; Publications</b>					
Check	01/08/2019	129541	Continental Weather Svc	Inv# 191939 Monthly Weather Forecasting - December	150.00

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 3034705 · Dues, Subs & Publications					150.00
<b>3034710 · Community Affairs</b>					
Check	01/08/2019	129522	Battery Solutions	Inv# A338162 Battery Recycling	409.09
Total 3034710 · Community Affairs					409.09
<b>3034711 · Utilities</b>					
Check	01/08/2019	129536	Com Ed 152	Acct# 0045120152 Monthly Charges 11/6-12/7	327.41
Check	01/08/2019	129537	Com Ed 051	Acct# 5619024051 Monthly Charges 10/30-11/30	0.00
Check	01/08/2019	129538	Com Ed 051	Acct# 5619024051 Monthly Charges 11/30-01/03	58.75
Check	01/08/2019	129567	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 11/13-12/14	286.15
Check	01/09/2019	129627	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 11/30-1/3	70.96
Total 3034711 · Utilities					743.27
<b>3034714 · Office Supplies</b>					
Check	01/08/2019	129579	Staples	Inv# 3398851723 Pens	9.99
Total 3034714 · Office Supplies					9.99
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	10.60
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	86.38
Total 3034792 · Dental, Vision & Life Insurance					96.98
Total 3034ADM · Administration					1,409.33
<b>3034ROD · Road Maintenance</b>					
<b>3034603 · Gasoline</b>					
Check	01/08/2019	129583	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	1,245.11
Total 3034603 · Gasoline					1,245.11
<b>3034614 · Signs, Stripping &amp; Tree Removal</b>					
Check	01/08/2019	129518	Arbor Earth and Snow	Inv# 1206HO Remove Fallen Tree/Trim Branches	600.00
Total 3034614 · Signs, Stripping & Tree Removal					600.00
Total 3034ROD · Road Maintenance					1,845.11
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	01/08/2019	129528	Carol Stream Lawn and Power	Inv# 425453 Snow Blower Parts	103.29
Check	01/08/2019	129543	Dazzo's Auto Repair, Inc.	Inv# 1118147 Truck# 501 Tow	1,125.00
Check	01/08/2019	129560	Kammes Auto & Truck Repair, Inc.	Inv# 127064 2009 Side Mirror Bracket	225.28
Check	01/08/2019	129560	Kammes Auto & Truck Repair, Inc.	Inv# 127065 2003 Mirror Support	57.10
Check	01/08/2019	129560	Kammes Auto & Truck Repair, Inc.	Inv# 127066 2018 Mirror Brackets	340.54
Check	01/08/2019	129560	Kammes Auto & Truck Repair, Inc.	Inv# 127194 0 State Inspection	35.00
Check	01/08/2019	129571	O'Reilly Auto Parts	Inv# 3421-205238 Transmission Fluid (5 Gallons)/Capsule	151.96

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/08/2019	129582	Valvoline	Inv# 11024 Oil Change	48.42
Total 3034609 · Maintenance Vehicles & Equip					2,086.59
Total 303EQM · Equipment					2,086.59
Total 3034 · Road Maintenance - Expenditures					5,341.03
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054014 · Equip / Database</b>					
Check	01/11/2019	129660	Launch Digital Marketing	Inv# 34392 Monthly Reporting Website Hosting	50.00
Total 5054014 · Equip / Database					50.00
<b>5054538 · Miscellaneous</b>					
Check	01/11/2019	129662	A1 Trophies & Awards	Inv# 13304 Name Badge/Plate/Sign - Teachout	44.95
Total 5054538 · Miscellaneous					44.95
<b>5054541 · Printing</b>					
Check	01/04/2019	129509	Kwik Print	Inv# 63687 Business Cards - Teachout	42.00
Total 5054541 · Printing					42.00
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/09/2019	129637	Vision Service Plan	Vision Insurance Monthly Premium January 19	
Check	01/11/2019	129678	Euclid Managers	Cust# 5641581 Dental & Life Premium January 2019	43.19
Total 5054592 · Dental, Vision & Life Insurance					43.19
Total 5054ADM · Administration					180.14
<b>5054COM · Community Resource Center</b>					
<b>5054210 · Utilities</b>					
Check	12/18/2018	129298	Nicor (MHB 84)	Acct# 84-67-77-1000 Monthly Charges 11/12-12/11	290.11
Check	01/04/2019	129505	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 11/3-12/5	316.64
Check	01/04/2019	129513	Groot, Inc (114943)	Inv# 2662363 Monthly Charges - December	89.00
Check	01/11/2019	129658	Groot, Inc (114943)	Inv# 2662363 Monthly Charges - January	178.00
Total 5054210 · Utilities					873.75
<b>5054213 · Janitorial</b>					
Check	01/11/2019	129656	JaniKing	Inv# CHC01190260 Monthly Cleaning - January	414.00
Total 5054213 · Janitorial					414.00
<b>5054217 · Capital Improvements</b>					
Check	01/08/2019	129566	Menard's- Hanover Park	Inv# 827 Video Monitoring DVR Equipment	239.99
Total 5054217 · Capital Improvements					239.99

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
<b>5054286 · Agency Support Services</b>					
Check	01/04/2019	129506	Windstream	Inv# 70788220 Monthly Phone Charges - December	910.10
Check	01/04/2019	129514	Pure Health Solutions, Inc	Inv# 8953524 Water Machine Rental - December	55.00
Check	01/11/2019	129657	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 1/2-2/1	180.32
Check	01/11/2019	129661	Pure Health Solutions, Inc	Inv# 9046287 Water Machine Rental - January/February	115.50
Check	01/11/2019	129663	Windstream	Inv# 70900066 Monthly Phone Charges - January	885.58
Total 5054286 · Agency Support Services					2,146.50
Total 5054COM · Community Resource Center					3,674.24
<b>5054SVC · Service Contracts</b>					
<b>5054100 · CAC CASI</b>					
Check	01/11/2019	129648	Childrens Advocacy Ctr of Nwst Co County	CASI Jan-March	5,000.00
Total 5054100 · CAC CASI					5,000.00
<b>5054103 · CAC Safe from the Start</b>					
Check	01/11/2019	129648	Childrens Advocacy Ctr of Nwst Co County	Safe From the Start Jan-March	5,000.00
Total 5054103 · CAC Safe from the Start					5,000.00
<b>5054104 · CCC Domestic Violence Shelter</b>					
Check	01/11/2019	129650	Community Crisis Center	Domestic Violence Shelter Jan-March	7,500.00
Total 5054104 · CCC Domestic Violence Shelter					7,500.00
<b>5054105 · CCC Domestic Violence Counsel</b>					
Check	01/11/2019	129650	Community Crisis Center	Domestic Violence Counsel Jan-March	7,000.00
Total 5054105 · CCC Domestic Violence Counsel					7,000.00
<b>5054108 · Aid Supportive Employment</b>					
Check	01/11/2019	129646	Association for Individual Development	Employment/Community Integration Services Jan-March	10,250.00
Total 5054108 · Aid Supportive Employment					10,250.00
<b>5054109 · Aid Case Management</b>					
Check	01/11/2019	129646	Association for Individual Development	Home Based Support Services Jan-March	1,500.00
Total 5054109 · Aid Case Management					1,500.00
<b>5054112 · Clearbrook Children's Program</b>					
Check	01/11/2019	129649	Clearbrook	Children Services Jan-March	2,000.00
Total 5054112 · Clearbrook Children's Program					2,000.00
<b>5054113 · Clearbrook Day Services</b>					
Check	01/11/2019	129649	Clearbrook	Day Services Jan-March	1,750.00
Total 5054113 · Clearbrook Day Services					1,750.00

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
	<b>5054129 · Day One Network</b>				
Check	01/11/2019	129641	DayOne PACT	Community Access Jan-March	2,250.00
	Total 5054129 · Day One Network				2,250.00
	<b>5054130 · Northwest Casa</b>				
Check	01/04/2019	129507	Northwest CASA	Sexual Assault Intervention - November	540.75
	Total 5054130 · Northwest Casa				540.75
	<b>5054132 · Ecker Therapy Services</b>				
Check	01/11/2019	129651	Ecker Center for Mental Health.	Therapy Services Jan-March	21,750.00
	Total 5054132 · Ecker Therapy Services				21,750.00
	<b>5054135 · Ecker Center / PEP</b>				
Check	01/11/2019	129651	Ecker Center for Mental Health.	Crisis Services Jan-March	2,500.00
	Total 5054135 · Ecker Center / PEP				2,500.00
	<b>5054138 · Contract Support Services</b>				
Check	01/11/2019	129640	PADS of Elgin	Emergency Funding	25,000.00
	Total 5054138 · Contract Support Services				25,000.00
	<b>5054140 · Maryville Academy Casa Salama</b>				
Check	01/11/2019	129639	Maryville Academy	Music Therapy Program October - Jan-March	5,000.00
	Total 5054140 · Maryville Academy Casa Salama				5,000.00
	<b>5054141 · Shelter Inc Healthy Families</b>				
Check	01/11/2019	129645	Shelter, Inc	Healthy Families Jan-March	3,750.00
	Total 5054141 · Shelter Inc Healthy Families				3,750.00
	<b>5054142 · Centro De Informacion</b>				
Check	01/11/2019	129647	Centro de Informacion	Family Centered Mental Health Services Jan-March	6,825.00
	Total 5054142 · Centro De Informacion				6,825.00
	<b>5054146 · Bridge YFS Crisis Intervention</b>				
Check	01/04/2019	129510	The Bridge Youth & Family Services	Crisis Intervention November 2018	735.00
	Total 5054146 · Bridge YFS Crisis Intervention				735.00
	<b>5054148 · FSA Youth</b>				
Check	01/11/2019	129652	Family Svc Assoc of Greater Elgin Area	Youth Mental Health Services Jan-March	5,500.00
	Total 5054148 · FSA Youth				5,500.00
	<b>5054149 · FSA Adult</b>				
Check	01/11/2019	129652	Family Svc Assoc of Greater Elgin Area	Adult Mental Health Services Jan-March	3,000.00

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
			Total 5054149 · FSA Adult		3,000.00
Check	01/11/2019	129655	Summitt Center	Early Learning Center Jan-March	3,000.00
			Total 5054158 · Summitt Center		3,000.00
Check	01/04/2019	129512	A#1 Cab Dispatch Inc	Tide Transportation Services - November	2,003.00
Check	01/11/2019	129659	A#1 Cab Dispatch Inc	Tide Transportation Services - December	2,003.00
			Total 5054162 · Tide Transportation		4,006.00
Check	01/04/2019	129511	Alexian Mental Health Center	Outpatient Psychiatric Services - November 2018	957.70
			Total 5054165 · Alexian Bros - Outpatient Psych		957.70
Check	01/11/2019	129640	PADS of Elgin	Emergency Shelter Program Jan-Mach	6,250.00
			Total 5054166 · PADS of Elgin		6,250.00
Check	01/11/2019	129654	Little City Foundation	CILA Home Support Jan-March	2,000.00
			Total 5054172 · Little City In-Home Respite		2,000.00
Check	01/11/2019	129650	Community Crisis Center	Sexual Assault Counseling & Advocacy Jan-March	2,750.00
			Total 5054183 · CCC SA Counseling		2,750.00
Check	01/04/2019	129504	Leyden Family Service	Intensive Outpatient/Rehab/Detox May - Nov	44,350.00
			Total 5054192 · Leyden FS - Detox/Rehab		44,350.00
Check	01/11/2019	129643	Boys & Girls Club of Elgin	SMART Moves Jan-March	1,250.00
			Total 5054193 · Boys and Girls Club		1,250.00
Check	01/11/2019	129650	Community Crisis Center	Strategies for Safety Jan-March	1,500.00
			Total 5054194 · CCC- Strategies for Safety		1,500.00
Check	01/11/2019	129642	Catholic Charities	NW Senior Services Caregiver Support Jan-March	1,125.00
			Total 5054196 · Catholic Charities Caregivers		1,125.00

# Hanover Township Board Audit Report

December 18, 2018 through January 14, 2019

Type	Date	Num	Name	Memo	Amount
<b>5054203 · Clearbrook - Residential</b>					
Check	01/11/2019	129649	Clearbrook	Residential Services Jan-March	1,750.00
Total 5054203 · Clearbrook - Residential					1,750.00
<b>5054204 · Easter Seals Family Support</b>					
Check	01/04/2019	129508	Easter Seals DuPage & Fox Valley Region	Family Support Services - November 2018	558.90
Total 5054204 · Easter Seals Family Support					558.90
<b>5054206 · Administer Justice - Legal Aid</b>					
Check	01/11/2019	129644	Administer Justice	Legal Aid Jan-March	2,000.00
Total 5054206 · Administer Justice - Legal Aid					2,000.00
<b>5054207 · Girl Scouts of N. IL - Outreach</b>					
Check	01/11/2019	129653	Girl Scouts of Northern Illinois	Hanover Township Outreach Jan-March	2,500.00
Total 5054207 · Girl Scouts of N. IL - Outreach					2,500.00
<b>5054208 · Easter Seals Nutrition</b>					
Check	01/04/2019	129508	Easter Seals DuPage & Fox Valley Region	Nutrition Services - November 2018	707.00
Total 5054208 · Easter Seals Nutrition					707.00
Total 5054SVC · Service Contracts					191,555.35
Total 5054 · Mental Health - Expenditures					195,409.73
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004540 · Bus Purchase</b>					
Check	01/08/2019	129577	Pace	Inv# 532106 Bus Lease #128	100.00
Check	01/08/2019	129577	Pace	Inv# 532116 Bus Lease #130	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
<b>TOTAL</b>					<b>322,064.60</b>

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.  
  
Other Elected Official – Assessor Smogolski  
  
Others present included Administrator Barr, Youth and Family Services Clinical Manager Tina Houdek, Emergency Services Director Bill Burke, Facilities and Roads Director Caleb Hanson, Community Health Director Kristen Smith, Welfare Services Director Mary Jo Imperato, Senior Services Director Tracey Colagrossi, Community & Government Relations Director Tom Kuttentberg, Assistant Administrator Kristin Vana, Senior Services Program Manager Jamie Zbrzezny, Attorney Mike Airdo, St. Edward High School Boys Basketball Team, Bartlett resident Mrs. McGuire and Carly McGuire, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Upon hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
  - A. Veterans Honor Roll: Mr. McGuire and the Board recognized SP4 Allen Widell of Bartlett who served in the U.S. Army from 1959 to 1962 and was awarded the Korean Defense Service Medal. His name will be affixed to the plaque in Veterans Hall, recorded in the Clerks office, and he would be invited to the VHR dinners.
  - B. St. Edward's Boys Basketball Team: The Board congratulated the Boys Basketball Team and presented them with certificates commemorating their Thanksgiving Day game success.
- V. Reports
  - A. Supervisor McGuire reported that the Welfare Services toy distribution would be held on Saturday. He thanked the staff and many volunteers for their work on this project.
  - B. Clerk Dolan Baumer offered no report.
  - C. Assessor Smogolski had nothing to add to his written report.
  - D. Department Reports: Reports were presented to the Board for their review; highlights included Director Hanson reporting that the Rolling Knolls project is almost completed, with an outstanding grading issue brought forward by a resident that he would be discussing and resolving with the County. Director Burke reported that Homeland Security has reviewed the Township plan, asking for minor revisions before signing off on it. He also noted that IDPH licensing is pending. Director Smith reported that the Sprint to Spring 5K link on the website is now live for the May 4 event. Manager Houdek reported that Winter Open Gym would be starting at four elementary schools next week. On January 3, Director Kuttentberg and Supervisor McGuire would host the new County Commissioners in a tour of the facilities. He wished everyone one a Merry Christmas on behalf of his office. Assistant Administrator Vana reported that the Employee Luncheon would be held on January 8

at noon at Moretti's. She also noted that the employee health plan was up for discussion later in this meeting. Director Colagrossi reported that staff and volunteers would be delivering about 170 meals on Saturday to cover the holiday. Administrator Barr noted that the Mental Health Board selected Ms Amanda Teachout to be MHB Manager, starting in January.

- VI. Bill Paying: Mr. Barr presented the bills for payment to Alexian Brothers from December 4, 2018 to December 18, 2018 from the Town Fund for \$444.00 and the Senior Fund for \$282.00 for a total due Alexian Brothers of \$726.00. Trustee Moinuddin moved and Trustee Martinez seconded the motion to approve payment the bill for payment to Alexian Brothers from December 4, 2018 to December 18, 2018 in the amount of \$726.00. Roll call: Ayes: Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from December 4, 2018 to December 18, 2018 as follows:

a.	Town	\$99,721.05
b.	Senior Center	87,379.75
c.	Welfare Services	16,277.23
d.	Road Maintenance	6,441.01
e.	Mental Health Board	7,861.12
f.	Retirement	0
g.	Vehicle	200.00
h.	Capital	<u>2,505.22</u>
	Total All Funds	<u>\$220,385.38</u>

Trustee Essick moved and Trustee Benoit seconded the motion to approve payment of bills as presented for the period December 4, 2018 to December 18, 2018. Roll call: Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business

- A. Meeting Minutes of December 4, 2018: Clerk Dolan Baumer presented the meeting minutes of December 4, 2018 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of December 4, 2018 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019: A motion was made by Trustee Benoit to approve ordinance #1218181 Township Tax Levy for the fiscal year beginning April 1, 2018 and ending March 31, 2019, seconded by Trustee Martinez. Trustee Benoit read the tax levy amounts into the record as follows:

General Corporate	\$3,801,283
Senior Citizens Services	\$1,113,995
General Assistance	\$390,805
Social Security	\$153,098
IMRF	\$189,359

Community Mental Health Fund	<u>\$1,188,530</u>	
Total Taxes Levied		<u>\$6,837,070</u>

Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- C. Hanover Township Roads and Bridges Tax Levy Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019: A motion was made by Trustee Benoit to approve ordinance #1218182 Township Roads and Bridges Tax Levy for the fiscal year beginning April 1, 2018 and ending March 31, 2019, seconded by Trustee Moinuddin, as follows:

Total Roads and Bridges Taxes Levied	<u>\$1,663,137</u>
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Mr. McGuire noted that combined with the 4% decrease in FY18, this levy represents a 7% decrease in two years. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- D. Resolution to Delegate Authority to Approve Change Orders on Contract for Construction and Repair of Township Roads: Trustee Essick moved that the Board approve resolution #121818 delegating authority to the Supervisor to approve change orders on contracts for construction and repair of Township roads; motion seconded by Trustee Benoit and followed by roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve a Mutual Aid Agreement with the Village of South Barrington: Trustee Martinez moved to approve resolution #1218181 a mutual aid agreement with South Barrington. Trustee Essick seconded the motion and a roll call vote was held. Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution Authorizing the Execution of Revision No. 1 to the Publishing Service Agreement with Liturgical Publications, Inc.: Trustee Martinez moved to approve resolution #1218183 authorizing the execution of revision no. 1 to the publishing service agreement with Liturgical Publications, Inc.; motion seconded by Trustee Benoit and carried by roll call vote. Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- G. Approval of Employee Health Insurance and Ancillary Benefits: Mr. Barr reviewed the memo detailing the major medical coverage and ancillary benefits and staff's recommendation is to stay with UHC in 2019 offering high deductible health plans with an HRA for the PPO plan or the small network PPO plan. Also, recommended maintaining the annual waiver amount for eligible staff that waives the option of the Township's plan to \$3,600. Finally, staff recommended maintaining dental and life coverage with MetLife and vision with VSP for the 2019 health year. Trustee Benoit moved to approve staff recommendations for the 2019 employee health insurance and ancillary benefits as presented; second by Trustee Martinez. Roll call: Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: Trustee Benoit moved that the Board go into Executive Session pursuant to section 2c1 (The appointment, employment, compensation, discipline, performance, or

dismissal of specific employees of the public body or legal counsel for the public body...), pursuant to the Illinois Open Meetings Act; Mr. McGuire then invited the students forward to have their paperwork signed before dismissing everyone from the room for the duration of the closed session. A second to go into Executive Session was made by Trustee Essick at 7:37 p.m., and carried by roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None.

The Board returned from Executive Session at 7:40 p.m. and Mr. McGuire gavelled the meeting back to order. Roll call: Present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

- X. Other Business: Due to scheduled absences of Board members, Trustee Martinez moved that the Board cancel the February 5 Board meeting, followed by a second by Trustee Benoit, and a roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:44 p.m. was made by Trustee Essick and seconded by Trustee Benoit followed by a roll call vote. Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned. The students were invited forward to have their documents signed by the Board members.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor  
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs

# Memorandum

To: Hanover Township Board  
From: John Parquette, Director, Department of Youth and Family Services  
Re: Open Gym Program Van Replacement Proposal  
Date: January 9, 2019

## Background

Hanover Township's current Van is:

- Make/Year: 2007 Ford E-350 Van
- Condition: Mechanically sound; aesthetically poor (lower body rust)

In 2007, the township purchased two 2007 Ford E-350 Vans for Welfare Services. After several years of use, Welfare Services generously transferred over one of these vans to Youth and Family Services for use with the Open Gym Program. Currently, the van is up for replacement. The department is recommending keeping this van, fixing the lower body rust and using until feasible. The department has experienced an increased need for transportation in providing group trips and for summer programming.

## Recommendation

The department is recommending the purchase of a 2019 Ford Transit fifteen passenger van from Landmark Ford Inc., contracted with the State of Illinois Purchasing Cooperative List. Director Parquette has been working with their representative on van procurement options.

*2019 Ford Transit 15 Passenger Van, State Contract #4018492*

	Unit Price
Base Price before options.....	\$28,209.00
Safety/Maintenance Options (Backup alarm, Limited slip axel, reverse sensing, rustproof/undercoating).....	\$1,124.00
Utility Options (Medium roof, sliding side door, rear defroster, etc.).....	\$5147.00
License, Title, Plate and Delivery.....	\$450.00
Total Cost.....	\$34,930.00

## Conclusion

The Department of Youth and Family Services recommends the procurement of one 2019 Ford Transit fifteen passenger van (fourteen passengers plus the driver). This vehicle will be utilized for the following Outreach and Prevention Programs: Open Gym Program and related field trips, Substance Abuse Prevention/Youth Leadership Programs and Alternative to Suspension Programming. This vehicle will enable the department to service a greater number of Hanover Township residents participating in various Youth and Family Services outreach and prevention programs while lessening the burden of utilization of the Senior Services small bus fleet.





STATE CONTRACT WINNER

PSD# 4018492

**T350**

**2019 Transit 15 Passenger Wagon**

**9500# GVWR**

**Call Steve Decker (800) 798-9912**

**Email [steve.decker@landmarkauto.com](mailto:steve.decker@landmarkauto.com)**

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220 AMP ALTERNATOR  
 70 AMP HOUR BATTERY  
 DUAL NOTE HORN ELECTRIC  
 25 GALLON FUEL TANK MIDSHIP  
 16" STEEL WHEELS  
 235/65R16 BSW ALL SEASON TIRES  
 FULL SIZE SPARE TIRE  
 REAR BUMPER WITH INTEGRAL  
 STEP  
 60/40 HINGED PASSENGER SIDE  
 DOOR  
 SHORT-ARM DUAL POWER MIRRORS  
 INTERVAL INTERMITTENT WIPERS  
 FRONT AIR & REAR AIR CONDITIONING  
 AM/FM STEREO DIGITAL CLOCK  
 6 SPEED AUTOMATIC  
 Cruise Control

POWER WINDOWS AND LOCKS  
 REMOTE KEY LESS ENTRY  
 VINYL FRONT AND REAR FLOOR  
 COVERING  
 FRONT DOME LAMP W/MAP LIGHTS &  
 THEATER DIMMING LOW ROOF ONLY  
 REAR COMPARTMENT LIGHTING  
 TWO 12V POWER POINTS  
 DUAL FRONT BUCKET SEATS  
 STEERING -TILT & TELESCOPIC  
 COLUMN  
 Back-Up Camera Standard  
 HEADLINER CLOTH FRONT ONLY  
 CENTER CONSOLE  
 3.7L V6 FFV  
 GLOVE BOX  
 WHEELBASE 148

ORDER CUT OFF DATE ~~12-31-2018~~

TBD