



# TUTORING SERVICES PROGRAM

February 12<sup>th</sup> 2019 to April 25<sup>th</sup> 2019

## DIRECTIONS FOR APPLICATION FORM:

- All Tutoring Application Forms must be completely filled in by:  
**Parents or guardians / Please provide a copy of your child's last report card with this application**
- Please mail (or drop off) completed and signed application/ copy of your child's report card to:  
Hanover Township Youth and Family Services  
Attn: Michelle Avila, 250 South IL Route 59, Bartlett, IL 60103-1648
- For additional information call (630) 483-5799 or visit our website at: [www.hanover-township.org](http://www.hanover-township.org)

Hanover Township Youth and Family Services is pleased to offer you a tutoring program to help your child increase their academic skills and confidence. Five certified teachers will provide weekly, one-hour small group tutoring sessions on Tuesday or Thursday evenings, at 5:00, 6:00, or 7:00 PM. Students should be able to read and work independently in a small group for one hour. Tutoring will take place at Streamwood High School, 701 W. Schaumburg Road, Streamwood, IL 60107 (Sabre Center: Door 31).

## ELIGIBILITY AND REQUIREMENTS:

1. Student must live in Hanover Township (the *Cook County portion* of Bartlett, Streamwood, Hanover Park, Elgin, Schaumburg, or Hoffman Estates) and must currently be in Grades 2 through 12.  
*Out-of-Township residents, please call (630) 483-5799 for more information.*
2. **A guardian 18 years or older for 2<sup>nd</sup> through 8<sup>th</sup> grade students must remain in the building during the Tutoring Sessions.**
3. A \$45.00(\*) fee per child/per semester is due when application is completed. Please return your completed application form at your earliest convenience as tutoring session slots fill on a first come first serve basis. Please note that we do not provide refunds for Tutoring Services Program Fees.
4. All students must bring his or her own school materials and assignments to tutoring sessions or students may bring his or her own grade level workbook or Chrome Book to tutoring sessions.
5. Your child's tutoring session slot will be secured upon the completion of the tutoring application and payment of the fee.

\* Hanover Township Youth and Family Services will accept debit and credit cards. Please note that LexisNexis will charge the consumer a processing fee of 2.13% for the use of this service. LexisNexis will accept payment of such fees through the use of a valid payment method. The payment method may include without limitation, Visa, MasterCard, Discover Card, or American Express credit card, as well as most major debit cards in LexisNexis's reasonable discretion.

**OFFICIALS:** Brian P. McGuire, Supervisor ♦ Katy Dolan Baumer, Clerk ♦ Thomas S. Smogolski, Assessor  
Mary Alice Benoit, Trustee ♦ Craig Essick, Trustee ♦ Eugene N. Martinez, Trustee ♦ Khaja Moinuddin, Trustee

Phone: (630) 483-5799 • 250 South IL Route 59, Bartlett, Illinois 60103 • Fax: (630) 483-5789

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# TUTORING SERVICES APPLICATION FORM

Previous Tutoring: Yes  No  Sex: M  F

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Birthday: \_\_\_\_\_

Race: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent's Work Phone: \_\_\_\_\_

\*E-mail Address: \_\_\_\_\_

## PARENT/GUARDIAN CONSENT, AUTHORIZATION FOR RELEASE OF INFORMATION, AND AGREEMENT

I, \_\_\_\_\_ (parent/guardian name), give consent for my child to receive tutoring services from a certified teacher through Hanover Township Youth and Family Services.

### **First Choice:**

### **Second Choice:**

Although it is not guaranteed, it is our goal to provide you with your preferred time. Provide 2 choices.

**TUESDAYS**       **5:00PM**  
 **OR (chose**       **6:00PM**  
 **one)**  
 **THURSDAYS**       **7:00PM**

**TUESDAYS**       **5:00PM**  
 **OR (chose**       **6:00PM**  
 **one)**  
 **THURSDAYS**       **7:00PM**

**As a condition for my child to receive tutoring services, a guardian 18 years or older for 2<sup>nd</sup> through 8<sup>th</sup> grade students must remain in the building during the tutoring sessions.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please sign to authorize your child to be photographed/video taped for Hanover Township publications, social media and website use. By declining to sign, your child can still participate in the tutoring program. Thank you.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Please let us know what your child's tutoring needs are:**

Please provide your child's current teacher(s) name(s) and contact information. If we have any further questions regarding your child we would like to reach out to their teacher.

Please sign to give us authorization to contact your child's teacher(s) \_\_\_\_\_

Teacher's Name/Subject/Email & Phone number: \_\_\_\_\_

Specific subject area(s) in need of tutoring: \_\_\_\_\_

READING LEVEL (based on last report card):  Below Grade Level       At Grade Level       Above Average

MATH LEVEL (based on last report card):  Below Grade Level       At Grade Level       Above Average

MATH – Please check areas in need of improvement :  ADDITION     SUBTRACTION  
 MULTIPLICATION     DIVISION     PROBLEM SOLVING     WORD PROBLEMS  
 FRACTIONS             DECIMALS     ALEGBRA     GEOMETRY     TRIGNOMETRY     PRECALCULUS

Any special services/resources provided to the student by the school: \_\_\_\_\_

\*E-mail information is for Township use only (Township email list, announcements of programs, services, events, etc.) and will not be distributed or sold to outside vendors.