



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
December 18th, 2018
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SP4 Allen Widel
 - B. St. Edwards Boys Basketball Team
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of December 4, 2018
 - B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019
 - C. Hanover Township Road and Bridge Tax Levy Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019
 - D. Resolution to Delegate Authority to Approve Change Orders on Contracts for Construction and Repair of Township Roads
 - E. Resolution to Approve a Mutual Aid Agreement with the Village of South Barrington
 - F. Resolution Authorizing the Execution of Revision No. 1 to the Publishing Service Agreement with Liturgical Publications, Inc.
 - G. Approval of Employee Health Insurance and Ancillary Benefits
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Allen Widel

ADDRESS: 1221 Tamarack Dr. Bithett

CITY/ZIP CODE: 60103

PHONE #: 847 849.6883

DATE OF BIRTH: 11/4/1940

BRANCH OF SERVICE: Army

HIGHEST RANK ATTAINED: E4 (SP4)

YEARS OF SERVICE: FROM 3/30/59 **TO** 4/9/1962

MEDALS AWARDED OR OTHER CITATIONS:

Korea Defense Service Medal

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Passports</i>	325	413	3,026	3,629
Photo fees	\$2,380	\$2,700	\$22,060	\$22,820
Fee deposits	\$8,710	\$7,350	\$76,520	\$65,880
<i>Fishing/Hunting licenses</i>	3	6	78	74
<i>Handicap Placards</i>	17	12	172	128
<i>Cook County vehicle stickers</i>	3	23	283	246
<i>Human Resources Requests</i>	114	99	1,202	1,174
<i>New Employee Orientations</i>	4	0	19	12
<i>Technology work orders</i>	34	39	373	299338
<i>Resident Contacts</i>	1,429	1,700	11,597	15,818
<i>Percent of Budget Expended (67% of year)</i>	5.4%	6.3%	53.6%	50.4%

Department Highlights

- The Annual Employee Appreciation Lunch will be Tuesday January 8, 2019 from 12:00 pm to 1:30 pm at Moretti's Restaurant in Bartlett. Officials, Staff, and Emergency Services members are invited to attend.
- Assistant Township Administrator Vana and Administrative Services Coordinator Callahan completed a total of four new hire orientations.
- Assistant Township Administrator Vana continued the health insurance renewal process. A full underwriting process was conducted, as United Healthcare health insurance rates increased significantly. Staff worked closely with Candos Insurance Agency to identify additional medical coverage options to minimize the cost increase.
- Assistant Township Administrator Vana and Township Administrator Barr participated in the interview process for the Visual Arts Instructor and the Mental Health Board Manager.

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OFFICE OF THE ASSESSOR

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Administration</i>				
Office visits	169	165	2,240	2,236
Building permits processed	514	537	4,414	4,322
Change of Name	5	0	56	58
Property tax appeals	55	155	489	663
Certificate of Errors	30	34	548	742
Property location updates	1	0	5	10
Sales Recording	0	N/A	1,282	N/A
New owner mailing	0	N/A	1,136	N/A
<i>Exemptions</i>				
Homeowner exemptions	15	10	188	235
Senior homeowner exemptions	5	14	257	335
Senior Freeze exemptions	2	5	147	177
Disabled person & Veteran exemptions	8	5	100	133
Miscellaneous exemptions	2	4	18	31

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. November had a total of 9 visitors after 4:30pm.
- We have a total of 2,733 e-mails on our contact list. We added 16 e-mails in September.
- On November 2nd, the Assessor appeals results were available with a review ending date of November 5th.
- Assessor appeals were certified November 12th and published November 22nd.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne volunteered at the Veteran's dinner on November 19th.
- Cook County Board of Review appeals opened November 28th and will end December 27th.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Appointments</i>				
ProTimes	9	22	92	152
TB skin test	14	12	66	84
Cholesterol	4	4	81	65
Pharmaceutical Assistance Programs	0	1	13	6
Miscellaneous labs	11	11	88	85
Wellness Screening (BP, diabetes, anemia)	50	47	267	367
Other	53	38	269	348
<i>Clinic Clients</i>				
Senior Center/ home visits	113	117	681	758
Astor Avenue	16	9	43	71
Elgin, Izaak Walton Center	12	7	19	35
Offsite clinics	17	12	88	101
Total clients (unduplicated)	58	59	363	420
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	34	33
Informational seminars/Program	2	7	35	46
Program Participants	90	151	1,535	1,551
<i>Primary Care Provider Support</i>	20	25	64	55

Department Highlights

- Community Health Nurse Court and Director Smith provided 5 home visits for residents in the month of November.
- Community Health Nurse Court administered 22 memory screenings to residents in the month of November for National Alzheimer's Disease Awareness Month.
- Community Health Director Smith assisted 19 residents with insurance enrollment for the Affordable Care Act's open enrollment period in the month of November.
- Community Health Nurse Court attended the quarterly Northwest Municipal Nurses' Meeting at the Village of Schaumburg on November 7th.
- Community Health Nurse Court attended Understanding Aging and Longevity seminar on November 14th.
- Community Health Director Smith and Community and Government Relations Director Kuttnerberg met with Elgin Fire Chief Dave Schmidt and Elgin Police Interventionist Ada Martinez on November 20th to discuss opportunities to collaborate in serving the city's frequent 9-1-1 users in Hanover Township.
- Community Health Nurse Court and Director Smith provided puberty education for 73 5th grade students at Ridge Circle Elementary School on November 29th.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Website Visit (total)</i>	4,748	5,369	39,672	36,513
<i>Website Visits (unique)</i>	4,078	3,793	33,655	21,998
<i>Facebook Likes*</i>	60	33	2,801	2,111
<i>Facebook Reach</i>	62,058	N/A	334,361	N/A
<i>Twitter Followers</i>	4	3	60	205
<i>YouTube Views</i>	785	362	2,910	2,108
<i>Media Releases</i>	5	3	26	28
<i>Veteran Contacts</i>	48	50	455	371
<i>Total Veterans served</i>	35	49	476	340
<i>Total Resident Contacts (Elgin office)</i>	169	197	2,908	4,937

*Facebook Reach: The number of people who had any posts from the township page enter their screen (mobile & desktop)

Department Highlights

- Director Kuttenberg met with Councilwoman Martinez of the City of Elgin on November 1st to discuss community issues and collaborations.
- Director Kuttenberg joined Administrator Barr and Trustees Essick and Martinez in attending the Youth Services Referendum Information meeting on November 1st at the Izaak Walton Center.
- Specialist Wollack attended the monthly AMVETS Post 202 meeting on November 5th.
- Director Kuttenberg attend the Planning Committee meeting of the Hanover Township Mental Health Board on November 5th to discuss new strategies for the board to conduct outreach and raise awareness.
- New Communications Specialist Celeste Smith joined the Township on November 8th.
- Director Kuttenberg and Specialist Smith met Director Imperato at the Food Pantry on November 8th to capture photos of a check presentation to the foundation with Foundation President Beattie also in attendance.
- Director Kuttenberg and Specialist Wollack joined Supervisor McGuire in attending the American Legion Post 57 meeting on November 13th to promote Township programs and services for veterans.
- Director Kuttenberg completed Federal Emergency Management Agency Training IS-200.b: ICS for Single Resources and Initial Action Incidents and IS-201: Forms Used for the Development of the Incident Action Plan.
- Director Kuttenberg met Cub Scout Pack 1855 of Elgin at the Food Pantry on November 17th to accept and thank the pack for the donations.
- Director Kuttenberg and Specialist Wollack attend the Veterans' Honor Roll Dinner on November 19th at the Senior Center.
- Director Kuttenberg and Director Smith met with Elgin Fire Chief Dave Schmidt and Elgin Police Interventionist Ada Martinez on November 20th to discuss opportunities to collaborate in serving the city's frequent 9-1-1 users in Hanover Township.
- The Izaak Walton Center hosted the quarterly meeting of the Woodland Meadows East Home Owners Association on November 27th. Staff provided updates on inquiries from the October meeting as they relate to traffic control and forest preserve programs at Rolling Knolls.
- Specialist Wollack went to Hines VA Hospital on November 28th to complete her Veterans Service Officer background check.
- Director Kuttenberg joined Director Parquette and Trustee Martinez on November 30th for a tour and meeting with Elgin Boys & Girls Club CEO Cathy Russell and Board Member Franklin Ramirez.

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DEPARTMENT OF EMERGENCY SERVICES

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Volunteers</i>				
Total volunteers	34	27	34	27
New volunteers	0	1	8	3
<i>Hours</i>				
Volunteer Detail Hours	208.5	324.9	3,248.5	2,500.9
Volunteer Work Hours	195.5	180.5	1,655.25	1,346.5
Volunteer Training Hours	211	260	2,163	1,286
<i>Total Volunteer Hours</i>	615	765.4	7,393.75	5,133.15
<i>Details</i>				
Emergency Call Outs	10	2	59	23
Safety Patrols	3	3	26	26
Township Sponsored Events	2	3	26	210
Other Community Events	1	7	35	34
Miscellaneous	0	0	0	0
<i>Total Details</i>	16	15	146	97

Department Highlights

- HTES provided assistance to the Fox River Fire Protection District for a structure fire on November 7th.
- HTES responded to an Illinois Search and Rescue Council (ISARC) search in Naperville on November 24th.
- HTES conducted a snow patrol due to significant snow fall impacting the Township.
- On November 26th, HTES responded to assist the Elgin Fire Department in addressing an arching electrical wire down at 1400 Sheldon Drive. Additionally, HTES responded to assist the Cook County Sheriff's Department with another electrical wire down at Berner Road and Dale Drive.
- HTES responded to assist the Bartlett Police Department on Route 59 and Stearns road for traffic control due to snow conditions on November 26th.
- On November 27th, HTES responded to Hanover Park Fire Department for a general alarm reported structure fire at 1812 Downey Court.
- HTES assisted Welfare Services with a Thanksgiving Meal Box distribution on November 15th.
- HTES sponsored a ground search and rescue class conducted by the Illinois Search and Rescue Council on November 25th. HTES gained 7 newly trained ISAR members.
- On November 25th, HTES provided mutual aid to the Des Plaines Emergency Management Agency and the City of Chicago Police Department to assist with the wake of Officer Samuel Jimenez who died in the line of duty.
- Safety Patrols were conducted on November 16, 23, 26 and 30.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Administration</i>				
Vehicle service calls	6	8	110	44
Work orders	24	77	327	506
Event set-ups/tear downs	163	179	1,517	1,457
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,338	4,617	39,571	38,563
Town Hall	6,720	6,120	63,120	59,332
Senior Center	25,331.7	26,211	267,974.18	266,667
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	163.68	133.63	657.82	642.59
Town Hall	623.67	648.53	2,063.66	1,880.12
Senior Center	1713.42	2048.45	8,996	8,854.09
<i>Road Maintenance</i>				
Salt Usage (Tons)	121	0	192	0

Department Highlights

- Managed an early season snow storm with an accumulation of approximately 10-12 inches of snow across the township area. A total of 79.5 hours was spent on snow removal.
- Completed winterization of the Runzel Reserve irrigation system.
- Completed holiday decorations at the Senior Center.
- Completed contract obligations on resurfacing project in Rolling Knolls subdivision, continuing with unresolved grading issues with Cook County and A Lamp to finalize the project.
- Renovations have been completed in Downey Hall, with the exception of the installation of the township logo and delivery of new tables, which are anticipated to be complete by mid-January.
- Due to heavy snow damage, staff completed a cleanup of damage to IWC and created a plan for an additional brush pickup throughout the Township’s unincorporated areas.
- Continue working with Motorola and DuPage County in order to have the new Starcom21 radios programed with the anticipation to begin using the new system for the 2018/2019 snow season.
- Welcomed new Facilities and Road Maintenance Director, Caleb Hanson, on November 27th. Director Spejcher’s last day with Hanover Township will be December 14th.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for November 2018

SERVICE PROVIDED	OCTOBER 2018	OCTOBER 2017	FYTD 2019	FYTD 2018
<i>Grant Funding</i>				
New clients	275	188	2,581	2,209
Ongoing Clients	763	557	NC	NC
Closed Cases	56	67	408	465
Prevention Programming Presentations	55	1	348	121
Number in audience	581	87	3,151	4,169
<i>TIDE</i>				
Participants	19	15	18	17
Rides	153	108	752	538
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	*18	71	*238	553

*one agency not reporting

Department Highlights

- The Mental Health Board met on November 27th and hosted the second of two FY20 Funding Hearing workshops. The board heard presentations from Hanover Township Senior Services, Marklund, Center for Enriched Living, Hanover Township Youth and Family Services and Shelter, Inc.
- The MHB Planning Committee met on November 5th to continue discussions and development of the next three-year strategic plan. The next plan will cover fiscal years 2020-2022. The strategic planning process is anticipated to be completed by February 2019.
- Manager Vana met with staff from Greater Elgin Family Care Center (GEFCC) to discuss new program funding opportunities for a Medicated-Assisted Treatment program. GEFCC anticipates applying for challenge funding in March 2019.
- The Human Services Coordinating Council met on November 28th with 18 agency and community representatives present. The Vice President for Fresh Start for Kids presented on availability of programming and financial assistance for children in need of surgeries as a result of a medical diagnosis or deformity. The next meeting will take place on February 20, 2019.
- Interviews to fill the vacant Mental Health Board Manager position were conducted. A recommendation for appointment will be made to the Mental Health Board by Township Administrator Barr at the December 17th Mental Health Board meeting.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Programming Division</i>				
Planned programs	264	222	2,055	1,806
Participants	2,606	2,798	25,668	24,599
Participants (unduplicated)	651	763	1,602	1,640
Wait listed (unduplicated)	57	69	385	635
Art & Computer classes	59	51	494	387
Art & Computer class participants	367	313	2,797	2,644
New volunteers	8	12	46	48
Total volunteers (unduplicated)	148	155	255	253
Volunteer hours reported	2,128	2,266	17,635	19,770
Meals Served	1,291	1,203	10,373	9,499
Meals delivered by volunteers	2,319	1,428	16,199	10,476
<i>Social Services Division</i>				
Clients served (unduplicated)	279	317	964	984
Clients served (duplicated)	333	308	2,078	1,715
Energy Assistance	51	36	277	318
Prescription drugs & health insurance assistance	340	353	1,037	1,113
Social Service programs	14	12	96	85
Social Service program participants	255	185	1,191	767
Lending Closet transactions	126	98	955	865
<i>Transportation Division</i>				
One way rides given	1,473	1,807	13,050	14,060
Individuals served (unduplicated)	188	241	549	574
New riders	18	26	549	574
Unmet requests for rides	43	28	363	269

Department Highlights

- Popular out trips included Ten Chimneys, Hello Dolly, The Woman in Black, and Chicago History Museum.
- Social Services welcomed new Social Services Specialist, Christina Taddeo, on Tuesday, November 13th. Social Services Specialist Taddeo successfully completed LIHEAP training which enables her to assist clients with energy assistance.
- Social Services hosted the first Memory Café on Friday, November 16th at the Senior Center. A Memory Café is a safe, social gathering for an adult experiencing memory loss and their caregiver. Meals are provided by the Stars N Stripes Café through an AgeOptions funded grant.
- The CEDA Kit program came to an end in November. Social Services provided a total of 550 Energy Saving Kits to Hanover Township residents.
- A special thank you to Blue Heron Restaurant in Barrington. Blue Heron prepared and delivered over sixty hot meals on Thanksgiving Day to homebound older adults in our community.
- The use of motor coaches for day trips has enabled more people to attend programs and reduce the waitlist.
- Director Colagrossi was awarded ITASCSC Director of the Year at the TOI Conference.

DEPARTMENT OF WELFARE SERVICES

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>General Assistance</i>				
General Assistance clients	10	12	93	94
General Assistance appointments	23	15	184	197
Emergency Assistance appointments	21	5	171	147
Emergency Assistance approved	4	1	43	28
Crisis intake clients	153	191	974	1,140
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	72	100	209	219
Circuit Breaker	0	0	1	7
<i>Social Services</i>				
ComEd Hardships	0*	0*	98	48
Weatherization	0	0	2	0
<i>Food Pantry</i>				
Served (Households)	1,309	1,177	5,698	5,878
New applications	41	17	251	216
Food Donations	85	45	472	393
<i>Community Center Walk-Ins</i>	220	254	1,397	1,627

* Program Closed

Department Highlights

- Case Manager, Peggy Carstensen, has resigned effective February 2019. Peggy and her husband are growing their family and Peggy will be working closer to home doing family therapy. Peggy has been a great addition to Hanover Township, her hard work and dedication to her job will be greatly missed.
- Holiday Program registration continues, currently 498 families have registered with a total of 1,315 children.
- Sponsor A Family pick up will be Friday, December 21st beginning at 6:00 pm. The Toy Drive will be Saturday, December 22nd beginning at 9:00 am.
- Holiday Meal Box Distribution will begin on Thursday, December 13th and continue through Friday, December 21st.
- Salvation Army funds have been replenished. Welfare Services continues to take applications for Hanover Park and Streamwood.
- Employment Services continues to be busy. Employment Specialist (volunteer) Karen Flaxman is onsite Tuesdays from 9am-1pm. In November, Karen saw 12 residents and volunteered 17.5 hours for Employment Services.
- Four hiring events took place at the Astor Avenue Community Center in November one (1) for First Student, two (2) for Total Staffing and one (1) for Septran. Hiring events will be recurring monthly at the Astor Avenue Community Center.
- CEDA bi-lingual Spanish speaking staff continues office hours onsite every Wednesday from 8:30 am – 4:30 pm assisting residents with dental, auto, vision, housing as well as employment needs.
- Senator Castro's office continues to be onsite every Tuesday from 1:30 pm to 6:00 pm to assist residents with state and federal programs.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November 2018

SERVICE PROVIDED	NOVEMBER 2018	NOVEMBER 2017	FYTD 2019	FYTD 2018
<i>Outreach & Prevention</i>				
Open Gym participants	1,106	1,470	8,749	8,638
Open Gym participants (unduplicated)	452	520	1,035	947
Alternative to Suspension referrals	3	18	73	57
Alternative to Suspension participants	334	252	1,546	1,169
Alternative to Suspension participants (unduplicated)	136	107	177	147
<i>Clinical</i>				
Therapy clients	501	528	3,230	2,715
Therapy clients (unduplicated)	208	168	1,271	1,076
New clients (unduplicated)	3	7	62	135
Clinical hours	285	310	2,134	1,792
Group session participants	274	276	1,644	1,108
<i>Tutoring Participants</i>				
Total	222	244	1,013	973
Unduplicated	83	91	163	171

Department Highlights

- Interventionist Dickinson led a Red Ribbon Week at Ridge Circle Elementary School on November 5th. Red Ribbon Week is a school wide substance use refusal event.
- Director Parquette, Manger Cohen and Administrative Services Coordinator Callahan conducted second round interviews for the Program Coordinator on November 6th.
- Clarque Johnson, full time Family Therapist, started with the department on November 6th.
- Director Parquette and Manager Houdek attended the Village of Hanover Park Police Social Worker's networking meeting on November 7th.
- Director Parquette attended School District U-46's Restorative Practices Resiliency Team meeting on November 7th. Director Parquette is a member of Streamwood High School's Resiliency Team.
- Therapists Loera and Martinez attended School District U-46's Dual Language Open House at Elgin High School on November 10th. The Open House offers parents information and community resources that may benefit children who speak English and Spanish.
- Director Parquette, Manager Houdek and Interventionist Dickinson attended the Township Officials of Illinois Annual Education Conference on November 11-13, 2018. Interventionist Dickinson presented two workshops on having difficult conversations and engaging township youth in service.
- Manager Houdek was elected President of the Association of Illinois Township Committees on Youth (AITCOY) on November 12th.
- Nora Gonzalez, Therapist, was awarded the 2018 AITCOY Staff Award for her outstanding dedication and service to youth and their families on November 13th.
- Specialist Baig and Coordinator Teachout represented the department and Township at Oak Hill Elementary Schools Community Resource Fair on November 14th.
- Director Parquette joined Trustee Martinez and Director Kuttentberg on a site visit of the Boys and Girls Club of Elgin on November 30th.

Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
 Board Audit Report
 From 12/4/18 - 12/18/18

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	99,721.05	444.00	100,165.05
Total Senior Center	87,379.75	282.00	87,661.75
Total Welfare Services	16,277.23		16,277.23
Total Road Maintenance	6,441.01		6,441.01
Total Mental Health Board	7,861.12		7,861.12
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	2,505.22		2,505.22
Total All Funds	<u>220,385.38</u>	<u>726.00</u>	<u>221,111.38</u>

The above "Subtotal" column has been approved for payment this 18th day of December.

The above "Total" column has been approved for payment this 18th day of December.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

Hanover Township Board Audit Report

December 4 - 17, 2018

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013300 · Other Income					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Summer Symposium Table Linens (Reimbursed by MTA)	373.80
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Summer Symposium Table/Chair Rental (Reimbursed by MTA)	438.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Summer Symposium Flowers (Reimbursed by MTA)	124.46
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Summer Symposium Lunch (70) (Reimbursed by MTA)	708.83
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Summer Symposium Cake (Reimbursed by MTA)	43.05
Total 1013300 · Other Income					1,688.14
Total 1013 · Town Fund - Revenue					1,688.14
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	12/14/2018	129266	A1 Trophies & Awards	Inv# 13172 Non Engraved Entrance Board Signs (7)	59.50
Check	12/14/2018	129266	A1 Trophies & Awards	Inv# 13171 Name Plate - Vana	12.00
Check	12/14/2018	129266	A1 Trophies & Awards	Inv# 13202 Entrance Board Signs (7) Name Plate	144.40
Check	12/14/2018	129277	ProxiT Technology Solutions	Inv# 19738 Phone Wall Mount	30.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Surge Protectors (2)	62.54
Total 1014410 · Equipment Purchases					308.44
1014430 · Computer Equipment & Software					
Check	12/14/2018	129263	Access 1 Source	Inv# 70882 Time and Attendance Software Monthly Fee	281.50
Check	12/14/2018	129277	ProxiT Technology Solutions	Inv# 19692 Network Labor	2,720.00
Check	12/14/2018	129277	ProxiT Technology Solutions	Inv# 19700 Wireless Handset	199.00
Check	12/14/2018	129277	ProxiT Technology Solutions	Inv# 19724 Network Labor	2,042.50
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Human Resources Information Software Monthly Fee	322.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Human Resources Information Software Monthly Fee	318.50
Check	12/15/2018	CC Oct 18	JP Morgan Chase	HDMI Port Wall Plate	18.95
Check	12/15/2018	CC Sept 18	JP Morgan Chase	E-Communications Service	55.25
Check	12/15/2018	CC Sept 18	JP Morgan Chase	team-ht.com website hosting annual renewal	15.17
Total 1014430 · Computer Equipment & Software					5,972.87
Total 101CAP · Capital Expenditures					6,281.31
101CHN · Community Health					
1014453 · Printing					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Health Expo banner	77.55
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Health Expo banner	101.16
Total 1014453 · Printing					178.71
1014454 · Travel & Training					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Smith)	316.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund)	-89.00
Total 1014454 · Travel & Training					227.00

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Type	Date	Num	Name	Memo	Amount
1014456 · Community Affairs					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Health Expo Petting Zoo	275.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Health Expo Ice	13.65
Total 1014456 · Community Affairs					288.65
1014465 · Medical Supplies					
Check	12/04/2018	129100	Stericycle, Inc	Inv# 4008225480 Medical Waste Disposal	422.37
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Tanita scale paper	43.50
Check	12/15/2018	CC Oct 18	JP Morgan Chase	CPR cards	180.00
Total 1014465 · Medical Supplies					645.87
1014466 · Communications					
Check	12/14/2018	129285	Verizon Wireless (00002)	Inv# 9818637768 Monthly Charges 11/19-12/18	53.51
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Advertising for Health Expo	89.55
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Nurse job posting	89.22
Total 1014466 · Communications					232.28
1014491 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	2,879.84
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	2,121.24
Total 1014491 · Health Insurance					5,001.08
1014492 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	18.33
Total 1014492 · Dental, Vision & Life Insurance					18.33
Total 101CHN · Community Health					6,591.92
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014608 · Salaries					
Check	12/11/2018	129229	Caleb Allen	Fall 2018 Internship Stipend	500.00
Total 1014608 · Salaries					500.00
1014611 · Education & Training					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	FEMA Training Meal - Kuttenberg	14.09
Check	12/15/2018	CC Oct 18	JP Morgan Chase	FEMA Training Meal - Kuttenberg	16.08
Check	12/15/2018	CC Oct 18	JP Morgan Chase	FEMA Training Meal - Kuttenberg	25.25
Check	12/15/2018	CC Oct 18	JP Morgan Chase	FEMA Training Lodging - Kuttenberg	82.13
Check	12/15/2018	CC Oct 18	JP Morgan Chase	FEMA Training Meal - Kuttenberg	12.56
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Basset Certification Training	13.99
Total 1014611 · Education & Training					164.10
1014617 · Equipment & Furniture					

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2018	129285	Verizon Wireless (00002)	Inv# 9818637768 Monthly Charges 11/19-12/18	36.01
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Employment Interviews and new staff member (3)	35.46
Total 1014617 · Equipment & Furniture					71.47
1014619 · Office Supplies					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Lamination of Hanover Township Maps	16.75
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Office Supplies	13.52
Total 1014619 · Office Supplies					30.27
1014620 · Satellite Office Programs					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Department Lunch for departing staff member (3)	32.37
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Totes (100)	149.35
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Veterans Program Catering (24)	194.50
Total 1014620 · Satellite Office Programs					376.22
1014623 · Satellite Office Phone & Intrnt					
Check	12/11/2018	129209	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 11/22-12/21	132.32
Total 1014623 · Satellite Office Phone & Intrnt					132.32
1014627 · Community Affairs					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Information Boards (3)	254.97
Check	12/15/2018	CC Sept 18	JP Morgan Chase	End of Internship Lunch (3)	32.70
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Community Engagement Lunch Meeting (2)	34.21
Total 1014627 · Community Affairs					321.88
1014628 · Historical Marker Program					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Heritage Marker supplies	21.97
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Heritage Marker supplies	6.45
Total 1014628 · Historical Marker Program					28.42
1014691 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	-1,362.64
Total 1014691 · Health Insurance					-1,362.64
1014692 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	13.24
Total 1014692 · Dental, Vision & Life Insurance					13.24
Total 101CMA · Community Relations					275.28
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	12/11/2018	129207	A1 Trophies & Awards	Inv# 13148 Veteran Plate	4.00

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Type	Date	Num	Name	Memo	Amount
			Total 1014701 · Veterans Honor Roll		4.00
			1014705 · Training		
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Veterans Service Officer Training Lodging (5)	565.60
			Total 1014705 · Training		565.60
			1014792 · Dental, Vision & Life Insurance		
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	8.15
			Total 1014792 · Dental, Vision & Life Insurance		8.15
			Total 101VET · Veteran Affairs		577.75
			Total 101CVA · Community & Veteran Affairs		853.03
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	12/11/2018	129208	Air One Equipment, Inc.	Inv# 138565 Frames/Tags	27.80
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Radio Tags (21)	67.39
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Floor Marking Tape	37.79
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Key Chains for HTES Vehicles (8)	163.00
			Total 1014802 · Equipment		295.98
			1014803 · Uniforms		
Check	12/15/2018	CC Oct 18	JP Morgan Chase	SEAR Lapel Pins (5)	75.00
			Total 1014803 · Uniforms		75.00
			1014807 · Miscellaneous		
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Napkins/Cups	5.10
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Paper Plates/Cups	14.64
			Total 1014807 · Miscellaneous		19.74
			1014808 · Education & Training		
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Burke & Hanson)	356.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Police Chief Meeting (30)	267.90
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Search and Rescue Conference Registration (3)	196.17
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Display Booth at Conference	511.25
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel for IESMA Conference	206.25
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel for IESMA Conference (6)	1,237.50
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for Police Chief's Meeting (25)	69.79
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (4)	42.37
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (4)	60.13
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	105.73
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	152.57
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	64.10
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	68.48
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	209.47

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	174.29
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (4)	34.18
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	89.39
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food at IEMA Symposium Springfield (7)	99.83
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel Room for IEMA Symposium	237.30
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel Room for IEMA Symposium	237.30
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel Room for IEMA Symposium	283.44
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel Room for IEMA Symposium	282.44
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel Room for IEMA Symposium	267.30
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel Room for IEMA Symposium	237.30
Total 1014808 · Education & Training					5,490.48
1014809 · Pre-Volunteer Screening					
Check	12/14/2018	129261	Alexian Bros Corporate Health Services	Inv# 666729 Drug & Alcohol Screen	76.00
Check	12/14/2018	129261	Alexian Bros Corporate Health Services	Inv# 667365 Drug & Alcohol Screen	76.00
Total 1014809 · Pre-Volunteer Screening					152.00
1014812 · Volunteer Appreciation					
Check	12/14/2018	129259	Lonnie Williams	HTES Extended Event Meal	25.94
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Food Supply for HTES Station	54.71
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Refreshments for HTES Station	25.15
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Lunch following Activity (4)	69.85
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Meal for HTES Members (15)	42.48
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Meal for HTES Member (5)	44.56
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Food for HTES Members after Incident (12)	44.31
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Meal for HES Members Returning from Response (3)	23.63
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Food for HTES Members at open house Station One (7)	66.17
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Food for Officers Meeting (9)	55.14
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Refreshments for HTES Members (10)	38.10
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Meal for HTES Members During Incident (4)	33.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Refreshments	17.12
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Water for Station	18.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for HTES members (8)	53.56
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for HTES Personnel Extended Incident (8)	50.29
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for HTES Personnel (4)	10.99
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for Officers Meeting (11)	42.66
Total 1014812 · Volunteer Appreciation					715.66
1014813 · Vehicle Fuel & Maintenance					
Check	12/04/2018	129097	Bob's Auto Body, Inc	Tailgate Repair - Vehicle 9134	302.03
Check	12/11/2018	129226	Village of Hanover Park (Fuel)	Inv# 2018-0019 October 2018 Fuel	707.87
Check	12/11/2018	129227	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	812.43
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Battery for HTES Vehicle	120.90
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Bolt locks for HTES Trailers (2)	160.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	SEAR Conference fuel	44.20
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Fuel for HTES Vehicles	76.31

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Type	Date	Num	Name	Memo	Amount
Total 1014813 · Vehicle Fuel & Maintenance					2,223.74
1014814 · Communications					
Check	12/14/2018	129285	Verizon Wireless (00002)	Inv# 9818637768 Monthly Charges 11/19-12/18	92.91
Check	12/15/2018	CC Sept 18	JP Morgan Chase	ES Volunteer Local Annual Fee	600.00
Total 1014814 · Communications					692.91
1014891 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	2,057.62
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	2,057.62
Total 1014891 · Health Insurance					4,115.24
1014892 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	13.41
Total 1014892 · Dental, Vision & Life Insurance					13.41
Total 101ES · ES - Expenditures					13,794.16
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	12/14/2018	129279	RLI Surety	Bond# LSM0277404 Liquor License Permit Bond	50.00
Total 1014503 · General Insurance					50.00
1014507 · Flex Plan & 457 Plan					
Check	12/14/2018	129284	TASC (AP)	Inv# 1398424 Admin Fees/Claim Card Fees/Renewal	213.62
Total 1014507 · Flex Plan & 457 Plan					213.62
1014513 · Employee Wellness					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Employee Wellness Supplies	73.75
Total 1014513 · Employee Wellness					73.75
1014514 · Employee Recognition					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Deposit for Annual Employee Appreciation Lunch	100.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	All Staff Employee Appreciation Picnic Lunch (50)	100.05
Check	12/15/2018	CC Sept 18	JP Morgan Chase	All Staff Employee Appreciation Picnic Supplies	205.38
Check	12/15/2018	CC Sept 18	JP Morgan Chase	All Staff Employee Appreciation Awards	110.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	All Staff Employee Appreciation Food (50)	853.88
Check	12/15/2018	CC Sept 18	JP Morgan Chase	All Staff Employee Appreciation Picnic Supplies	5.34
Total 1014514 · Employee Recognition					1,374.65
Total 101ISE · Insurance & Employee Benefits					1,712.02
101LEA · Legal & Auditing					
1014502 · Legal Services					

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2018	129276	Kopon Airdo, LLC	Inv# 190-0001-26298 Legal Fees - November 2018	7,914.62
Total 1014502 · Legal Services					7,914.62
Total 101LEA · Legal & Auditing					7,914.62
101MAIN · Facilities Maintenance					
1014208 · Housekeeping Contract					
Check	12/04/2018	129107	Imperial Service Systems, Inc	Inv# 118978 Cleaning Services - Town Hall Nov	1,069.00
Check	12/04/2018	129107	Imperial Service Systems, Inc	Inv# 119019 Cleaning Services - Senior Center Nov	1,666.00
Total 1014208 · Housekeeping Contract					2,735.00
1014209 · Building Contracts					
Check	12/04/2018	129105	Environmental Aquatic Mgmt LLC	Inv# 11928 Fountain Winter Removal	600.00
Check	12/04/2018	129106	Fox Valley Fire & Safety	Inv# 00222738 Fire Pump Annual Test - Senior	820.00
Check	12/04/2018	129106	Fox Valley Fire & Safety	Inv# 00217318 Fire Extinguisher Preventative Maintenance (3)	147.75
Check	12/04/2018	129108	Johnson Controls, Inc	Inv# 31467447 Quarterly Alarm/Security Monitoring Dec 2018 - Feb 2019	255.00
Check	12/04/2018	129108	Johnson Controls, Inc	Credit Inv# 31041899 Reduction in Annual Charges Effective 9/1/18	-19.13
Check	12/04/2018	129108	Johnson Controls, Inc	Inv# 31467452 Quarterly Alarm/Security Monitoring Dec 2018 - Feb 2019	255.00
Check	12/04/2018	129108	Johnson Controls, Inc	Credit Inv# 31041900 Reduction in Annual Charges Effective 9/1/18	-19.13
Check	12/04/2018	129110	Orkin Pest Control (IWC)	Inv# 173621766 Pest Control Oct	68.15
Check	12/04/2018	129110	Orkin Pest Control (IWC)	Inv# 173758961 Pest Control Nov	68.15
Check	12/04/2018	129111	Orkin Pest Control 029 (Senior)	Inv# 173621673 Pest Control Oct	85.68
Check	12/04/2018	129112	Orkin Pest Control 579 (Astor)	Inv# 1173621684 Pest Control Oct	59.49
Total 1014209 · Building Contracts					2,320.96
1014210 · Building Maintenance - Town					
Check	12/14/2018	129282	The Home Depot	YFS Bathroom Repair	87.96
Check	12/14/2018	129282	The Home Depot	Credit	-2.22
Total 1014210 · Building Maintenance - Town					85.74
1014211 · Building Maintenance - Senior					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Audio adapter for Activity Room	13.83
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Grease trap treatment for Senior Center	79.99
Total 1014211 · Building Maintenance - Senior					93.82
1014214 · Equipment Maintenance - Senior					
Check	12/04/2018	129106	Fox Valley Fire & Safety	Inv# 00222435 Fire Sprinkler System Emergency Service Repair - Senior	778.00
Check	12/04/2018	129106	Fox Valley Fire & Safety	Inv# 00221544 Fire Sprinkler System Emergency Saturday Repair - Senior	860.00
Check	12/04/2018	129109	Midwest Electrical Service Center	Inv# F84216 Cooler Repair	358.00
Check	12/14/2018	129282	The Home Depot	Exit Sign Battery	41.38
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Bulbs for overhead fixtures	67.04
Check	12/15/2018	CC Oct 18	JP Morgan Chase	CFL can bulbs	58.02
Total 1014214 · Equipment Maintenance - Senior					2,162.44
1014217 · Education & Training					

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Nelson and Santangelo)	356.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (O'Neil)	178.00
Total 1014217 · Education & Training					534.00
1014218 · Vehicle Maintenance - Town					
Check	12/11/2018	129218	O'Reilly Auto Parts	Inv# 3421-205239 Bus Antifreeze (6 Gallons)	89.94
Check	12/14/2018	129282	The Home Depot	Wiper Blades (2 Sets)	29.94
Total 1014218 · Vehicle Maintenance - Town					119.88
1014219 · Vehicle Fuel - Town					
Check	12/11/2018	129226	Village of Hanover Park (Fuel)	Inv# 2018-0019 October 2018 Fuel	438.65
Check	12/11/2018	129227	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	544.67
Total 1014219 · Vehicle Fuel - Town					983.32
1014221 · Cell Phone/Communications					
Check	12/14/2018	129285	Verizon Wireless (00002)	Inv# 9818637768 Monthly Charges 11/19-12/18	53.51
Total 1014221 · Cell Phone/Communications					53.51
1014225 · Grounds/Reserve Maintenance					
Check	12/04/2018	129103	Beverly Materials, L.L.C.	Inv# 236637 Material for Additional Bus Parking Stop	122.50
Check	12/14/2018	129264	Arbor Earth and Snow	Inv# 1204HO Tree Removal and Replacement	900.00
Check	12/14/2018	129282	The Home Depot	Pond Winterization	244.96
Total 1014225 · Grounds/Reserve Maintenance					1,267.46
1014227 · Miscellaneous					
Check	12/14/2018	129261	Alexian Bros Corporate Health Services	Inv# 664558 Employee Physicals/Screenings	165.00
Total 1014227 · Miscellaneous					165.00
1014228 · Building Maintenance - Izaak					
Check	12/14/2018	129282	The Home Depot	Water Heater Epoxy	46.74
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Thermocouple and bulb	19.98
Total 1014228 · Building Maintenance - Izaak					66.72
1014291 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	4,851.07
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	4,851.07
Total 1014291 · Health Insurance					9,702.14
1014292 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	28.51
Total 1014292 · Dental, Vision & Life Insurance					28.51

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Type	Date	Num	Name	Memo	Amount
Total 101MAIN · Facilities Maintenance					20,318.50
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Backup Phone Line Monthly Fee	38.46
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Backup Phone Line Monthly Fee	38.18
Total 1014402 · Telephone - Town					76.64
1014403 · Utilities - Town					
Check	12/11/2018	129224	Village of Bartlett	Acct# 51470 Water/Sewer Nov - Town Hall	123.48
Check	12/11/2018	129224	Village of Bartlett	Acct# 63818 Water/Sewer Nov - Runzel Reserve	26.68
Total 1014403 · Utilities - Town					150.16
1014405 · Internet Access - Town					
Check	12/14/2018	129262	AT&T 824	Acct 253810824 Back-up Internet 11/28-12/27	75.53
Total 1014405 · Internet Access - Town					75.53
Total 101THE · Town Hall Expense					302.33
101TOE · Town Office Expense					
1014412 · Travel Expenses					
Check	12/14/2018	129252	Abitabile, Grace	Mileage Reimbursement	6.87
Check	12/14/2018	129253	Callahan, Suzanna M	Mileage Reimbursement 10/26-11/30	23.76
Total 1014412 · Travel Expenses					30.63
1014414 · Memberships, Subs & Publication					
Check	12/14/2018	129280	Bartlett Rotary Club	Inv# 57 4th Quarter Member Dues - Barr	195.00
Total 1014414 · Memberships, Subs & Publication					195.00
1014424 · Education & Training					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Barr)	316.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund)	-89.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Township Officials of Illinois Annual Conference Registration (credit)	-245.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Powers)	316.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund Powers)	-316.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	TOI Annual Conference Registration - Barr	245.00
Total 1014424 · Education & Training					227.00
1014429 · Miscellaneous					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	New Baby Congratulatory Flowers	74.91
Total 1014429 · Miscellaneous					74.91
1014530 · Financial Administration					
Check	12/14/2018	129271	Governmental Accounting, Inc	Inv# 58542 Monthly Contract Billing	5,400.00

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Type	Date	Num	Name	Memo	Amount
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Advertising for Fall Fall Food Truck Festival	84.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Totes (100)	149.34
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Village of Streamwood Principals Breakfast (40)	355.19
Total 1014531 · Community Affairs					588.53
1014534 · Passport Services					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Advertising for Passport Services	91.90
Total 1014534 · Passport Services					91.90
1014591 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	3,446.49
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	4,127.81
Total 1014591 · Health Insurance					7,574.30
1014592 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	18.33
Total 1014592 · Dental, Vision & Life Insurance					18.33
Total 101TOE · Town Office Expense					14,200.60
104ASR · Assessor's Division					
1044407 · Printing					
Check	12/11/2018	129240	Image Systems & Business Solutions	Inv# 276064 Copy Charges 10/22/18-11/15/18	47.11
Total 1044407 · Printing					47.11
1044413 · Travel Expense					
Check	12/11/2018	129230	Glascott, Patricia A	Mileage Reimbursement	9.04
Total 1044413 · Travel Expense					9.04
1044426 · Miscellaneous					
Check	12/11/2018	129230	Glascott, Patricia A	Appeal Seminar Pizzas	34.20
Total 1044426 · Miscellaneous					34.20
1044491 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	2,738.94
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	2,738.94
Total 1044491 · Health Insurance					5,477.88
1044492 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	18.33

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Type	Date	Num	Name	Memo	Amount
Total 1044492 · Dental, Vision & Life Insurance					18.33
Total 104ASR · Assessor's Division					5,586.56
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	12/04/2018	129092	Just Kabobs	Inv# 9722 Offsite Retreat Catering 9/19/18	163.50
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Refreshments for YFS staff retreat	18.32
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Bassett Training (Avila)	30.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Alcoholism and Drug Dependence Training (Parquette)	40.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Parquette & Houdek)	712.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund)	-258.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Leading from Inside Out (5)	100.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Registration for Illinois Mental Health & The Law (K. Low)	199.99
Total 1094611 · Education & Training					1,005.81
1094617 · Equipment Maintenance					
Check	12/11/2018	129212	De Lage Landen Financial Services	Inv# 61544855 Copier Payment 11/15-12/14	107.02
Total 1094617 · Equipment Maintenance					107.02
1094619 · Office Supplies					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Cork Board for Therapist's Office	39.25
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Labels	26.95
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Calculator	7.99
Total 1094619 · Office Supplies					74.19
1094620 · Community Affairs					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Glow Bracelet, Posterboard, Ballons, Tablecover for Food Truck Festival	23.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Rulers and Erasers with Logos (500 each)	580.96
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Tablecovers/Paper/Pencils	18.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Coloring Books, Bowl, Balloons, Candy for Food Truck Festival	38.00
Total 1094620 · Community Affairs					659.96
1094621 · Recruitment and Pre Employment					
Check	12/11/2018	129241	Alexian Bros Corporate Health Services	Inv# 663309 Drug & Alchohol Screen	79.00
Check	12/11/2018	129241	Alexian Bros Corporate Health Services	Inv# 666186 Drug & Alchohol Screen	48.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Job posting for Program Coordinator position	165.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Family Therapist Job post	134.18
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Job Posting for Family Therapist	82.56
Total 1094621 · Recruitment and Pre Employment					508.74
1094622 · Miscellaneous					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	KOI Pond Supplies	34.09

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Type	Date	Num	Name	Memo	Amount
Total 1094622 · Miscellaneous					34.09
1094623 · Travel					
Check	12/04/2018	129096	Clayton Berg	Mileage Reimbursement October 2018	35.43
Check	12/04/2018	129096	Clayton Berg	Mileage Reimbursement November 2018	31.61
Check	12/04/2018	129098	Gonzalez, Nora C	TOI/Misc Mileage Reimbursement Nov 2018	240.89
Check	12/04/2018	129099	Low, Karen	Mileage Reimbursement - Nov 2018	16.35
Check	12/04/2018	129102	Loera, Mayra	Mileage Reimbursement Oct 2018	7.63
Check	12/04/2018	129102	Loera, Mayra	Mileage Reimbursement Nov 2018	25.62
Check	12/14/2018	129260	Martinez, Magdelina	Mileage Reimbursement	34.77
Total 1094623 · Travel					392.30
1094626 · Equipment & Furniture					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Monthly Icloud storage (October)	0.99
Total 1094626 · Equipment & Furniture					0.99
1094628 · Tutoring					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Water, Napkins, Plates, Cookies for Tutoring Orientation	54.92
Total 1094628 · Tutoring					54.92
1094629 · Dues & Subscriptions					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Magazine Subscription	18.98
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Magazine Subscription	18.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Magazine Subscription	7.99
Total 1094629 · Dues & Subscriptions					44.97
1094691 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	3,355.55
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	3,355.55
Total 1094691 · Health Insurance					6,711.10
1094692 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	23.59
Total 1094692 · Dental, Vision & Life Insurance					23.59
Total 109ADM · Administration & Clinical					9,617.68
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Refreshments for Open Gym staff training	9.88
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Construction paper for Open Gym art projects (3 packs)	28.53
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Two large pizzas for Open Gym staff training (7)	36.37
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Field Paint for Open Gym	12.96
Total 1094627 · Open Gym Program.					87.74

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Type	Date	Num	Name	Memo	Amount
1094643 · Education & Training					
Check	12/14/2018	129254	Cebrin Goodman Teen Institute	CGTI Mid Year Conference Registration (2)	320.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Cohen)	178.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Leading from Inside Out (3)	60.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Township Officials of Illinois Annual Conference Registration (Dickinson)	190.00
Total 1094643 · Education & Training					748.00
1094644 · Travel					
Check	12/14/2018	129250	Baig, Sumara	Mileage Reimbursement November	85.02
Check	12/14/2018	129251	McSheffrey, Ryan K	TOI/Misc Mileage Reimbursement - November	276.32
Total 1094644 · Travel					361.34
1094648 · Community Affairs					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Youth Award Event Serving Dishes	34.07
Total 1094648 · Community Affairs					34.07
1094649 · Professional Services					
Check	12/14/2018	129255	RZ Disc Jockey Services Reginald Zollicof	Winter Break Open Gym Entertainment - 2 Sites	700.00
Total 1094649 · Professional Services					700.00
1094651 · Cellphones					
Check	12/14/2018	129285	Verizon Wireless (00002)	Inv# 9818637768 Monthly Charges 11/19-12/18	114.04
Total 1094651 · Cellphones					114.04
1094652 · Substance Abuse Prevention Prog					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Youth Leadership Dinner (9) (Reimbursed by Foundation)	171.91
Total 1094652 · Substance Abuse Prevention Prog					171.91
1094791 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	4,178.86
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	4,860.18
Total 1094791 · Health Insurance					9,039.04
1094792 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	48.04
Total 1094792 · Dental, Vision & Life Insurance					48.04
Total 109OUT · Outreach & Prevention					11,304.18
Total 109YFS · Youth & Family Services					20,921.86
Total 1014 · Town Fund - Expenditures					98,476.91
1104 · Senior Center - Expenditures					

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Type	Date	Num	Name	Memo	Amount
1104ADM · Administration					
1104524 · Utilities					
Check	12/11/2018	129211	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 10/30-11/30	2,547.62
Check	12/11/2018	129224	Village of Bartlett	Acct# 62447 Water/Sewer Nov - Senior Center	268.74
Total 1104524 · Utilities					2,816.36
1104525 · Telephone & High Speed Internet					
Check	12/14/2018	129285	Verizon Wireless (00002)	Inv# 9818637768 Monthly Charges 11/19-12/18	118.75
Total 1104525 · Telephone & High Speed Internet					118.75
1104527 · Equipment					
Check	12/11/2018	129217	Leaf (618-003)	Inv# 8959870 Postage Machine Lease	87.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Laptop Presenter remotes (2)	70.74
Check	12/15/2018	CC Sept 18	JP Morgan Chase	TV Monitors for Disptach Software (2)	492.18
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Mounts for Monitors (2)	188.30
Total 1104527 · Equipment					838.22
1104528 · Office Supplies					
Check	12/04/2018	129087	Accurate Office Supply Co	Inv# 462524 Folders	31.06
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Thank You cards (3 packs of 36 cards)	68.96
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Sympathy Cards (2 48-pack)	25.98
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Office Supplies	17.49
Total 1104528 · Office Supplies					143.49
1104529 · Postage					
Check	12/11/2018	129213	FP Mailing Solutions	Postage Refill Nov 2018	1,000.00
Total 1104529 · Postage					1,000.00
1104533 · Printing					
Check	12/04/2018	129094	Kwik Print	Inv# 63563 Letterhead/Envelopes	345.10
Total 1104533 · Printing					345.10
1104536 · Education & Training					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Colagrossi)	178.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Zbrzezny)	178.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund)	-89.00
Total 1104536 · Education & Training					267.00
1104538 · Community Affairs					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food Truck Festival Signage(7)	290.62
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food Truck Festival Signage (10)	609.70
Total 1104538 · Community Affairs					900.32
1104539 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Postage	28.67
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Staff recognition	29.02
Total 1104539 · Miscellaneous					57.69
1104591 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	4,115.24
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	4,115.24
Total 1104591 · Health Insurance					8,230.48
1104592 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	13.41
Total 1104592 · Dental, Vision & Life Insurance					13.41
Total 1104ADM · Administration					14,730.82
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	12/14/2018	129265	All Team Staffing	Inv# 10-22002329 Part Time Temp Help	119.82
Total 1105550 · Congregate Salaries					119.82
1105551 · Congregate Food					
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03050846 Congregate Food	138.20
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03052790 Congregate Food	77.48
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03053743 Congregate Food	5.10
Check	12/04/2018	129091	Highland Baking Company	Inv# 1875547 Congregate Food	29.16
Check	12/04/2018	129091	Highland Baking Company	Inv# 1876308 Congregate Food	25.49
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03054519 Congregate Food	5.28
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03054520 Congregate Food	10.55
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03056011 Congregate Food	89.67
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03057469 Congregate Food	91.05
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03058334 Congregate Food	51.62
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03058690 Congregate Food	106.58
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03059220 Congregate Food	54.93
Check	12/11/2018	129215	Gordon Food Service	Inv# 934069689 Congregate Food	52.11
Check	12/11/2018	129215	Gordon Food Service	Inv# 190589018 Congregate Food	799.23
Check	12/11/2018	129215	Gordon Food Service	Credit# 12302867 Inv# 190186995 Congregate Food	-27.84
Check	12/11/2018	129216	Highland Baking Company	Inv# 1879824 Congregate Food	49.15
Check	12/11/2018	129216	Highland Baking Company	Inv# 1881648 Congregate Food	14.89
Check	12/11/2018	129234	Perri {1}, Marilyn	Congregate Food	72.89
Check	12/14/2018	129272	Highland Baking Company	Inv# 1886125 Congregate Food	30.68
Check	12/14/2018	129273	Gordon Food Service	Inv# 190760195 Congregate Food	658.84
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062956 Congregate Food	81.00
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3064740 Congregate Food	53.60
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062276 Congregate Food	74.00
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062278 Congregate Food	13.00
Check	12/14/2018	129274	Get Fresh Produce, Inc	Credit 395575	-13.75

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2018	129272	Highland Baking Company	Inv# 1885050 Congregate Food	29.78
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Congregate Food	174.11
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for Café	164.29
Total 1105551 · Congregate Food					2,911.09
1105552 · Congregate Equipment					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Cards and table numbers for Café	29.81
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Café number card holders	52.93
Total 1105552 · Congregate Equipment					82.74
1105553 · Congregate Supplies					
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03050846 Congregate Supplies	11.20
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03052790 Congregate Supplies	22.70
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03058334 Congregate Supplies	11.20
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03059220 Congregate Supplies	15.05
Check	12/11/2018	129215	Gordon Food Service	Inv# 934069689 Congregate Supplies	65.04
Check	12/11/2018	129215	Gordon Food Service	Inv# 190516160 Congregate Supplies	47.29
Check	12/11/2018	129228	West Pier Laundry Streamwood	Inv# 2178 Laundry Service Dish Towels/Tablecloths	24.25
Check	12/11/2018	129234	Perri {1}, Marilyn	Congregate Supplies	16.20
Check	12/14/2018	129273	Gordon Food Service	Inv# 190760195 Congregate Supplies	60.62
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3064740 Congregate Supplies	22.40
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062276 Congregate Supplies	11.20
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Tablecloths for Café (Reimbursed by Senior Committee)	819.99
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Café supplies	68.84
Total 1105553 · Congregate Supplies					1,195.98
1105558 · Home Delivered Meals Food					
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03050846 HDM Food	138.19
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03052790 HDM Food	77.47
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03053743 HDM Food	5.10
Check	12/04/2018	129091	Highland Baking Company	Inv# 1875547 HDM Food	29.16
Check	12/04/2018	129091	Highland Baking Company	Inv# 1876308 HDM Food	25.49
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03054519 HDM Food	5.27
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03054520 HDM Food	10.55
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03056011 HDM Food	89.67
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03057469 HDM Food	91.05
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03058334 HDM Food	51.62
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03058690 HDM Food	106.57
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03059220 HDM Food	54.92
Check	12/11/2018	129215	Gordon Food Service	Inv# 934069689 HDM Food	52.10
Check	12/11/2018	129215	Gordon Food Service	Inv# 190589018 HDM Food	799.22
Check	12/11/2018	129215	Gordon Food Service	Credit# 12302867 Inv# 190186995 HDM Food	-27.83
Check	12/11/2018	129216	Highland Baking Company	Inv# 1879824 HDM Food	49.15
Check	12/11/2018	129216	Highland Baking Company	Inv# 1881648 HDM Food	14.89
Check	12/14/2018	129272	Highland Baking Company	Inv# 1886125 HDM Food	30.68
Check	12/14/2018	129273	Gordon Food Service	Inv# 190760195 HDM Food	658.83
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062956 HDM Food	81.00

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3064740 HDM Food	53.60
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062276 HDM Food	74.00
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062278 HDM Food	13.00
Check	12/14/2018	129274	Get Fresh Produce, Inc	Credit 395575	-13.75
Check	12/14/2018	129272	Highland Baking Company	Inv# 1885050 HDM Food	29.78
Check	12/14/2018	129278	Pur Foods	Inv# MM11302018 Special Dietary Meals	364.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	HDM Food	174.07
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Food for HDM	164.25
Total 1105558 · Home Delivered Meals Food					3,202.05
1105559 · Home Delivered Meals Equipment					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	HDM parking signs (6)	152.44
Total 1105559 · Home Delivered Meals Equipment					152.44
1105560 · Home Delivered Meals Supplies					
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03050846 HDM Supplies	11.20
Check	12/04/2018	129090	Get Fresh Produce, Inc	Inv# 03052790 HDM Supplies	22.70
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03058334 HDM Supplies	11.20
Check	12/11/2018	129214	Get Fresh Produce, Inc	Inv# 03059220 HDM Supplies	15.05
Check	12/11/2018	129215	Gordon Food Service	Inv# 934069689 HDM Supplies	46.05
Check	12/11/2018	129228	West Pier Laundry Streamwood	Inv# 2178 Laundry Service Dish Towels/Tablecloths	24.25
Check	12/14/2018	129273	Gordon Food Service	Inv# 190760195 HDM Supplies	60.62
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3064740 HDM Supplies	22.40
Check	12/14/2018	129274	Get Fresh Produce, Inc	Inv# 3062276 HDM Supplies	11.20
Check	12/15/2018	CC Oct 18	JP Morgan Chase	HDM Supplies	62.14
Check	12/15/2018	CC Sept 18	JP Morgan Chase	HDM supplies	2.89
Total 1105560 · Home Delivered Meals Supplies					289.70
1105561 · Event Catering					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Symposium Supplies (Reimbursed by MTA)	91.36
Total 1105561 · Event Catering					91.36
1105792 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	5.09
Total 1105792 · Dental, Vision & Life Insurance					5.09
Total 1104NUT · Nutrition					8,050.27
1104PRO · Programs					
1104515 · Programming					
Check	12/11/2018	129231	Cesar Grimaldo	Inv# 12618 French/Spanish Instruction Jan/Feb 2019	550.00
Check	12/14/2018	129256	Jesse James Miller	New Years Party Entertainment	850.00
Check	12/14/2018	129268	Denise Laurin-Donatelle	Oil Class Instruction (5 Weeks)	500.00
Check	12/14/2018	129269	Dance Alternatives, Inc.	Inv# HP122018 Line Dance Classes Dec 2018	100.00
Check	12/14/2018	129281	Marti Spenk	Inv# 00010 Exercise Class Instructor (8)	240.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Refreshments for Programming	60.07

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Festival party supplies	211.39
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Shipping fee for brochures	11.34
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Ice for coolers	9.82
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Out trip - Dancing Horses Theater (53)	2,449.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Supplies for Food Truck Festival	409.81
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Raffle tickets (refund)	-13.95
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Raffle tickets for programs	26.49
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Deposit for out trip to Apple Holler	304.40
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Program Supplies - bins	30.99
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Program Supplies - candy	58.50
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Brunch for brunch concert (15)	247.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Monthly subscription fee	14.95
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Program Supplies	31.51
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Medieval Times tickets for out trip (7)	246.11
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Medieval Times ticket for out trip (1)	33.18
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Rain ponchos for out trip (22)	22.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Rain ponchos for out trip (33)	33.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Monthly subscription fee	15.99
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Halloween party supplies	14.84
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Program Supplies for Halloween Party	49.77
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Deposit for out trip to Hello Dolly	273.30
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Deposit for out trip to The Woman in Black	200.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Deposit for out trip to Blue Man Group	200.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final Payment for coach bus trip to Delevan, WI	751.47
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final Payment for coach bus trip to Apple Holler	629.45
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final payment for bus to White Fence Farm	441.91
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final payment for bus to White Fence Farm	441.91
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Pizza for pizza and movie (35)	235.44
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final payment for bus to Royal George Theatre	524.98
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Trip escort meal for out trip to Waist Watchers	12.98
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Lunch for yoga retreat (10)	79.73
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final payment for bus to Chicago Botanic Gardens	716.85
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Additional hour for bus trip to Royal George Theatre	92.70
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Final balance for tickets to The Woman in Black (26)	339.50
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Food for evening concert (34)	232.20
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Ice for Food Truck Festival	14.73
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Refreshments and programming supplies	69.38
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Credit for returned book	-20.86
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Progammng supplies	61.58
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Refreshment for trip escort	3.50
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Staff lunch trip to Springfield (2)	12.52
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Trip escort meal zip (1)	4.61
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Staff coffee (Trip to springfield)	11.07
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alzheimers lunch presentation (10)	94.95
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Zipline Day Trip (21)	808.50
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Deposit for lodging Indiana tour	1,400.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alzheimers lunch presentation (10)	85.95
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Conference Deposit	1,500.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alzheimers lunch presentation (10)	120.13

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Dinner for Shipshewana tour (36)	829.41
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Trip escort lunches (2)	19.51
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Lodging for Shipshewana trip (36)	5,460.16
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Ice for event mixer	16.84
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Ice for cooler for Indiana trip	16.84
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Bus parking for out-trip	9.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Bus driver lunch for out-trip	12.41
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Bus driver lunch for out-trip	10.79
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Lunch Bunch to Weber Grill (36)	1,100.64
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Amazon Prime Membership Fee	119.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Program Supplies - cards	12.99
Check	12/15/2018	CC Sept 18	JP Morgan Chase	RTA Pass Film & New Camera	92.49
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Snacks for Book Club	2.54
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Monthly Membership Fee	14.95
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Supplies for Shipshewana Trip	8.77
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Membership fee for 6 months	89.94
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Supplies for Shipshewana Trip	8.85
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Snacks for Shipshewana Trip	160.45
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Program Supplies - raffle tickets	13.95
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Dinner/Show/Tour (36)	1,831.55
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Monthy Subscription Fee	15.99
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Supplies for Water Color & Wine programming	15.48
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Deposit for Coach Bus for Chicago Architectural Tour	299.10
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Deposit for Coach Bus for Dancing Horses Theater	309.60
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Deposit for Coach Bus for Chicago Botanic Garden	307.22
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Lunch (27)	424.99
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Gratuity for lunch (27)	68.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Refreshments for Book Club	24.90
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Bus deposit for White Fence Farm (44)	222.49
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Bus deposit for White Fence Farm (44)	222.49
Check	12/15/2018	CC Sept 18	JP Morgan Chase	50% deposit for theatre tickets (26)	349.50
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Lunch for yoga retreat (10)	48.90
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Pizza for pizza and movie (35)	210.17
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Lunch for out-trip escort (1)	12.60
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Final payment for Coach Bus for Chicago Architectural Tour	726.97
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Lunch for out-trip (50)	2,157.49
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Deposit for theatre tickets (48)	871.50
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Deposit for out-trip lunch	100.00
Total 1104515 · Programming					32,063.16
1104520 · Volunteer Services					
Check	12/04/2018	129101	Charles Valerio	Home Delivered Meals Mileage Reimbursement 11/15/18-11/29/18	19.08
Check	12/11/2018	129222	Verify FIRM Systems (xhtsse)	Inv# 1269887-IN Background Checks Nov 2018	238.00
Check	12/11/2018	129233	Wiron Magpayo	Mileage Reimbursement 11/2/18 - 12/7/18	49.05
Check	12/11/2018	129235	Joanne Rapp	Home Delivered Meals Mileage Reimbursement Nov 2018	29.98
Check	12/11/2018	129236	Lynne Schiller	Home Delivered Meals Mileage Reimbursement 10/9/18 - 12/4/18	42.51
Check	12/11/2018	129237	Alan Lenoci	Home Delivered Meals Mileage Reimbursement 11/8/18 - 12/6/18	54.23
Check	12/11/2018	129238	Phil Roth	Home Delivered Meals Mileage Reimbursement 11/5/18 - 12/6/18	51.23

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2018	129258	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement Oct-Nov	106.28
Total 1104520 · Volunteer Services					590.36
1104532 · Visual Arts					
Check	12/14/2018	129257	Emily Rose Davis	Gingerbread House Class Materials	188.34
Check	12/14/2018	129275	Hobby Lobby	Inv# 77769900 Craft Program Supplies	34.54
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Craft project supplies	124.73
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Art class images for projects	29.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Wreath making supplies	607.76
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Visual Arts Supplies	41.36
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Visual Arts Supplies	39.68
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Visual Arts Supplies	153.30
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Newsletter art subscription	29.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Casters and boxes for art room	40.45
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Supplies for Ceramics/Visual Arts	212.68
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Supplies for Ceramics/Visual Arts	145.15
Total 1104532 · Visual Arts					1,645.99
1104891 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	4,033.51
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	4,033.51
Total 1104891 · Health Insurance					8,067.02
Total 1104PRO · Programs					42,366.53
1104SOC · Social Services					
1104519 · Senior Assistance					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Utility Assistance (reimbursed from Foundation)	500.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Car Repairs (reimbursed from Foundation)	370.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Vehicle plate renewal for client	101.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Vehicle plate renewal fee for client	2.37
Total 1104519 · Senior Assistance					973.37
1104562 · Training					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Gomez)	89.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund)	-89.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Critical Incident Training	207.00
Total 1104562 · Training					207.00
1104564 · Recruitment					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Social Services Specialist recruitment	453.37
Check	12/15/2018	CC Sept 18	JP Morgan Chase	NPO Ad Recruitment for Social Services Specialist	75.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Social Services Staff Recruitment	250.60
Total 1104564 · Recruitment					778.97

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Type	Date	Num	Name	Memo	Amount
1104991 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	758.60
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	758.60
Total 1104991 · Health Insurance					1,517.20
Total 1104SOC · Social Services					3,476.54
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Alternate Transportation Invoice #112009	110.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Alternate Transportation Invoice #112056	110.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Alternate Transportation Invoice #112080	110.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Alternate Transportation Invocie #112123	110.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Alternate Transportation Invoice #112173	55.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alternate Transportation Inv 111867	110.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alternate Transportation Inv 111821	166.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alternate Transportation Inv 111917	110.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alternate Transportation Inv 111950	142.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Alternate Transportation Inv 111937	110.00
Total 1104513 · Alternate Transportation					1,133.00
1104518 · Vehicle Maintenance					
Check	12/04/2018	129093	Kammes Auto & Truck Repair, Inc.	Inv# 126769 Safety Lane Inspections Bus# 142 and 143	70.00
Check	12/11/2018	129239	Airstream Pressure Washing Inc	Inv# 13748 On Site Bus Washing (9)	225.00
Total 1104518 · Vehicle Maintenance					295.00
1104549 · Recruitment					
Check	12/04/2018	129089	Cintas #22	Inv# 22709503 Senior Transportation Uniforms	127.49
Check	12/14/2018	129261	Alexian Bros Corporate Health Services	Inv# 664558 Employee Physicals/Screenings (4)	282.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Part Time fill-in Bus Driver recruitment	363.87
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Transportation Staff Recruitment	250.61
Total 1104549 · Recruitment					1,023.97
1104550 · Telephone					
Check	12/11/2018	129223	Verizon Wireless	Inv# 9818637767 Monthly Charges 11/19-12/18	462.49
Total 1104550 · Telephone					462.49
1104551 · Training					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Lunch for Transportation Dept CPR Training (10)	215.87
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Hotel for IPTA conference in Champaign	291.54
Total 1104551 · Training					507.41
1104552 · Fuel					
Check	12/11/2018	129226	Village of Hanover Park (Fuel)	Inv# 2018-0019 October 2018 Fuel	2,760.23
Check	12/11/2018	129227	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	3,622.60

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Fuel for green car	23.64
Total 1104552 · Fuel					6,406.47
1104691 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	4,578.49
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	4,578.49
Total 1104691 · Health Insurance					9,156.98
1104692 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	52.27
Total 1104692 · Dental, Vision & Life Insurance					52.27
Total 1104TRN · Transportation					19,037.59
Total 1104 · Senior Center - Expenditures					87,661.75
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	12/04/2018	129095	Staples	Inv# 3395653442 Fastener Folders	91.98
Check	12/04/2018	129095	Staples	Inv# 3396796961 Copy Paper/Markers/Rubber Bands	148.31
Check	12/11/2018	129220	Sam's Club (WS 6382 9)	Office Supplies/Coffee/Cups	253.66
Total 2024202 · Office Supplies					493.95
2024204 · Equipment					
Check	12/11/2018	129207	A1 Trophies & Awards	Inv# 13122 Sign	61.74
Total 2024204 · Equipment					61.74
2024205 · Travel & Training					
Check	12/11/2018	129232	Imperato, Mary Jo	Mileage Reimbursement	16.61
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (Imperato)	316.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Staff & Volunteers Cultural Diversity Training (3)	500.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Illinois Township Management Academy (refund)	-89.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Refreshments for Cultural Diversity Training (35)	343.02
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Conference Registration - Imperato	245.00
Total 2024205 · Travel & Training					1,331.63
2024210 · Printing					
Check	12/04/2018	129088	Braden Interact Business Products (WS)	Inv# 521490 Copy Charges - October	64.16
Total 2024210 · Printing					64.16
2024213 · Community Affairs					
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Community Event Candy (to be reimbursed by Foundation)	273.28

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Type	Date	Num	Name	Memo	Amount
Total 2024213 · Community Affairs					273.28
2024510 · Miscellaneous					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Ventra Card	5.00
Total 2024510 · Miscellaneous					5.00
2024591 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	681.32
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	681.32
Total 2024591 · Health Insurance					1,362.64
2024592 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	10.18
Total 2024592 · Dental, Vision & Life Insurance					10.18
Total 2024ADM · Administration					3,602.58
2024HOM · Home Relief					
2024102 · Rent					
Check	12/04/2018	5024	Bartlett Green 5	December 2018 Rent	155.17
Check	12/04/2018	5026	Michelle Breen	December 2018 Rent	460.00
Check	12/04/2018	5029	Cook County Treasurer	Property Tax Assistance	166.44
Check	12/04/2018	5030	Country Mutual Insurance Company	Home Insurance Assistance	13.77
Check	12/04/2018	5031	Angie Hoeltzer	December 2018 Rent	450.00
Check	12/04/2018	5032	Jason Ludwig	December 2018 Rent	700.00
Check	12/04/2018	5033	Northwest Compass	December 2018 Rent	213.00
Check	12/04/2018	5034	Southwicke on Sutton Condo Assn.	December 2018 Rent	34.63
Check	12/04/2018	5035	State Farm - Bartlett	Home Insurance Assistance	23.00
Check	12/04/2018	5036	State Farm - Schaumburg	Home Insurance Assistance	52.08
Check	12/04/2018	5037	James Susman	December 2018 Rent	650.00
Check	12/04/2018	5042	Cynthia Wheelock	December 2018 Rent	500.00
Check	12/04/2018	5043	Southwicke on Sutton Condo Assn.	December 2018 Rent	120.73
Total 2024102 · Rent					3,538.82
2024103 · Utilities					
Check	12/04/2018	5020	Advanced Disposal	Utility Assistance	132.29
Check	12/04/2018	5021	ABT Water Treatment	Utility Assistance	88.64
Check	12/04/2018	5027	Com Ed	Utility Assistance	90.00
Check	12/04/2018	5028	Com Ed	Utility Assistance	82.47
Check	12/04/2018	5038	Village of Bartlett	Utility Assistance	44.90
Check	12/04/2018	5039	Village of Streamwood	Utility Assistance	41.70
Check	12/04/2018	5040	Village of Streamwood	Utility Assistance	65.00
Check	12/14/2018	5044	Com Ed	Utility Assistance	10.31
Total 2024103 · Utilities					555.31
2024105 · Personal Essentials					

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Type	Date	Num	Name	Memo	Amount
Check	12/04/2018	5041	Walmart	Personal Essentials (9)	1,250.00
Total 2024105 · Personal Essentials					1,250.00
2024106 · Travel Expenses					
Check	12/04/2018	5022	Active Acceptance Corp	Auto Insurance Assistance	88.64
Check	12/04/2018	5023	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	12/04/2018	5025	BP Gas Station	Fuel Assistance Card (6)	325.00
Check	12/04/2018	5030	Country Mutual Insurance Company	Auto Insurance Assistance	54.82
Check	12/04/2018	5035	State Farm - Bartlett	Auto Insurance Assistance	61.59
Check	12/04/2018	5036	State Farm - Schaumburg	Auto Insurance Assistance	59.19
Check	12/15/2018	CC Oct 18	JP Morgan Chase	GA Client Plate Renewal service fee	2.37
Check	12/15/2018	CC Oct 18	JP Morgan Chase	GA Client Plate Renewal	101.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	GA Client Ventra Card	105.00
Check	12/15/2018	CC Oct 18	JP Morgan Chase	GA Client Ventra Card	35.00
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Travel Assistance	140.00
Total 2024106 · Travel Expenses					1,022.61
2024119 · Emergency Assistance					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	EA Client utility assistant	324.58
Check	12/15/2018	CC Oct 18	JP Morgan Chase	EA Client utility assistant	674.48
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Emergency Utility Assistance	639.79
Total 2024119 · Emergency Assistance					1,638.85
Total 2024HOM · Home Relief					8,005.59
202PAN · Pantry					
2024161 · Utilities					
Check	12/11/2018	129225	Village of Hanover Park	Acct# 3940-001 Water/Sewer Nov 2018	46.76
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Monthly Electric Charges	493.65
Total 2024161 · Utilities					540.41
2024191 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	2,057.62
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	2,057.62
Total 2024191 · Health Insurance					4,115.24
2024192 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	13.41
Total 2024192 · Dental, Vision & Life Insurance					13.41
Total 202PAN · Pantry					4,669.06
Total 2024 · Welfare Services - Expenditures					16,277.23
3034 · Road Maintenance - Expenditures					

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Type	Date	Num	Name	Memo	Amount
3034ADM · Administration					
3034701 · Legal					
Check	12/14/2018	129276	Kopon Airdo, LLC	inv# 190-0007-26299 Legal Fees - November 2018	1,188.00
Total 3034701 · Legal					1,188.00
3034711 · Utilities					
Check	12/04/2018	129104	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 10/1/18 - 10/30/18	191.10
Check	12/11/2018	129210	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 10/30-11/30	407.08
Total 3034711 · Utilities					598.18
3034791 · Health Insurance					
Check	12/13/2018	Dec 18 Prm	United Healthcare	Inv# 530003073397 Major Medical Premiums December 2018	1,439.92
Check	12/14/2018	129287	United Healthcare	Inv# 530006501835 Major Medical Premiums January 2019	1,439.92
Total 3034791 · Health Insurance					2,879.84
3034792 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	10.18
Total 3034792 · Dental, Vision & Life Insurance					10.18
Total 3034ADM · Administration					4,676.20
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	12/14/2018	129282	The Home Depot	Orange Paint/Leveling Sand	80.66
Total 3034613 · Building Maintenance					80.66
Total 3034BLD · Buildings					80.66
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	12/14/2018	129283	Township Officials of Illinois	Member# T14009 2019 Drug Testing - 5 Drivers	450.00
Total 3034600 · Controlled Substance Testing					450.00
3034602 · Operating Supplies & Materials					
Check	12/11/2018	129221	The Home Depot	Inv# 4182873 Bridlewood Trees	239.87
Check	12/11/2018	129221	The Home Depot	Inv# 101784 Asphalt Rakes	99.32
Total 3034602 · Operating Supplies & Materials					339.19
3034603 · Gasoline					
Check	12/11/2018	129226	Village of Hanover Park (Fuel)	Inv# 2018-0019 October 2018 Fuel	462.14
Check	12/11/2018	129227	Village of Hanover Park (Fuel)	Inv# 2018-0021 November 2018 Fuel	432.82
Total 3034603 · Gasoline					894.96

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Type	Date	Num	Name	Memo	Amount
Total 3034ROD · Road Maintenance					1,684.15
Total 3034 · Road Maintenance - Expenditures					6,441.01
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	12/14/2018	129246	Launch Digital Marketing	Inv# 33651 Monthly Reporting Website Hosting	50.00
Total 5054014 · Equip / Database					50.00
5054538 · Miscellaneous					
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Totes (100)	149.35
Total 5054538 · Miscellaneous					149.35
5054592 · Dental, Vision & Life Insurance					
Check	12/14/2018	129286	Vision Service Plan	Vision Insurance Monthly Premium December 18	5.09
Total 5054592 · Dental, Vision & Life Insurance					5.09
Total 5054ADM · Administration					204.44
5054COM · Community Resource Center					
5054210 · Utilities					
Check	12/14/2018	129244	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Charges November	71.21
Check	12/14/2018	129248	Nicor (MHB 84)	Acct# 84-67-77-1000 Monthly Charges 10/11-11/12	214.45
Total 5054210 · Utilities					285.66
5054213 · Janitorial					
Check	12/14/2018	129247	JaniKing	Inv# CHC121802060 Monthly Cleaning - December	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	12/14/2018	129243	Orkin Pest Control (MHB)	Inv# 173759079 Pest Control November	57.78
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Tax Credit	-4.73
Total 5054250 · Building Maintenance					53.05
5054286 · Agency Support Services					
Check	12/14/2018	129245	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 12/2-1/1	174.07
Check	12/14/2018	129249	Windstream	Inv# 70691232 Monthly Phone Charges - November	897.28
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Resource Center Monthly Phone Charges	832.62
Total 5054286 · Agency Support Services					1,903.97
Total 5054COM · Community Resource Center					2,656.68
5054SVC · Service Contracts					
5054180 · Capital Grant Fund					

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2018	129242	Clearbrook	Capital Grant - Flooring	5,000.00
Total 5054180 · Capital Grant Fund					5,000.00
Total 5054SVC · Service Contracts					5,000.00
Total 5054 · Mental Health - Expenditures					7,861.12
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	12/11/2018	129219	Pace	Inv# 529006 Bus Lease #128	100.00
Check	12/11/2018	129219	Pace	Inv# 529016 Bus Lease #130	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	12/11/2018	129221	The Home Depot	Downey Hall Wood Glue/Safety Glasses/Outlets/Measure Tape	338.19
Check	12/14/2018	129267	D'Franco Finishes	Downey Hall Wall Paper	585.00
Check	12/14/2018	129270	Grainger	Inv# 9953374684 Downey Hall Diffuser (3)	158.64
Check	12/14/2018	129282	The Home Depot	Downey Hall Wifi Thermostat/Brackets/LED Trim/Saw Blades/Drill Bits	444.27
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Flexible trim for Downey Hall renovation	446.69
Check	12/15/2018	CC Oct 18	JP Morgan Chase	Crown molding and base trim for Downey Hall renovation	279.52
Check	12/15/2018	CC Sept 18	JP Morgan Chase	Women's bathroom décor	252.91
Total 8084425 · Building & Perm Improvements					2,505.22
Total 8084 · Capital Projects - Expenditures					2,505.22
TOTAL					221,111.38

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

Other Elected Official – Assessor Smogolski

Others present included Administrator Barr, Youth and Family Services Director John Parquette, Welfare Services Director Mary Jo Imperato, Community & Government Relations Director Tom Kuttentberg, Assistant Administrator Kristin Vana, Communications Specialist Celeste Smith, Attorney Mark Kimzey, Streamwood High School Civics class students, Messrs. Niemczyk and Bill Henderson of Streamwood, Senator Christina Castro, Mrs. Vigar Moinuddin, Consul General of India Mrs. Neeta Bhushan, and many guests from Hanover Township here to honor Mrs. Bhushan.

- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Upon hearing none, Mr. McGuire closed the Town Hall.

Mr. McGuire asked the Board if they would concur with moving item VIII.A. to Section IV. Presentations; the Board agreed.

IV. Presentation:

- A. Veterans Honor Roll: Mr. McGuire asked that the record reflect Sgt. James Monserrate of Streamwood who served in the U.S. Army from 1969-1970, for his induction into the Veterans Honor Roll. His name will be affixed to the plaque in Veterans Hall, recorded in the Clerks office, and he would be invited to the VHR dinners.
- B. Hanover Township Toy Drive Supporter: The Board thanked Temple V in absentia for their support of the 2018 Toy Drive for Christmas and will have a plaque presented to them.
- C. Hanover Township Christmas Holiday Donation: The Board thanked the Knights of Columbus Mary's Millennium Council #12801 for their generous donation of \$4,805.03 to the Township Foundation for holiday purchases. Mr. Wally Niemczyk and Mr. Bill Henderson presented the check; in thanks, the Board presented them with a plaque recognizing the donation.
- D. Recognition of Mrs. Neeta Bhushan, Consul General of India (Chicago): Trustee Moinuddin moved that the Board approve a resolution honoring Neeta Bhushan on her visit to Hanover Township. Trustee Benoit seconded the motion and it carried by unanimous roll call vote. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. In her acceptance speech, she thanked the Township for its offer to host her office at Hanover Township; she said that she could have hours here monthly to assist with passport issues.

V. Reports

- A. Supervisor McGuire noted that Trustee Essick was nominated by Director Imperato,

and selected, to attend the Illinois Birthday Celebration at Navy Pier recently.

- B. Clerk Dolan Baumer offered no report.
- C. Assessor Smogolski noted that the office is open for Appeals with the County Board of Appeals. The Outreach is scheduled for tomorrow evening here at the Township.
- D. Trustee Liaison Committee Reports: No reports were made.

- VI. Bill Paying: Mr. Barr presented the bill for payment to Alexian Brothers from November 20, 2018 to December 3, 2018 from the Senior Fund for \$68.29. Trustee Moinuddin moved and Trustee Martinez seconded the motion to approve payment the bill for payment to Alexian Brothers from November 20, 2018 to December 3, 2018 from the Senior Fund for \$68.29. Roll call: Ayes: Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from November 20, 2018 to December 3, 2018 as follows:

a.	Town	\$28,304.00
b.	Senior Center	11,103.99
c.	Welfare Services	5,144.67
d.	Road Maintenance	15,166.82
e.	Mental Health Board	42.81
f.	Retirement	0
g.	Vehicle	0
h.	Capital	<u>0</u>
	Total All Funds	<u>\$59,762.29</u>

Trustee Essick moved and Trustee Benoit seconded the motion to approve payment of bills as presented for the period November 20, 2018 to December 3, 2018. Roll call: Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: Supervisor McGuire noted that the land transfer for property at the Izaak Walton Center of two bridges and green space (about an acre) is finally in the hands of our attorney for review and final filing. He thanked Director Kuttentberg for doing his job well in shepherding this transfer over four years.

VIII. New Business

- A. Meeting Minutes of November 20, 2018: Clerk Dolan Baumer presented the meeting minutes of November 20, 2018 for review and approval. A motion was made by Trustee Martinez to approve the meeting minutes of November 20, 2018 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: No motion to go into Executive Session was made.

- X. Other Business: No other business was discussed.

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:30 p.m. was made by Trustee Benoit and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned. The students were invited forward to have

their documents signed by the Board members.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Katy Dolan Baumer".

Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs

**Hanover Township
Tax Levy Ordinance**

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2018** and ending **March 31, 2019**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the sum of **SIX MILLION EIGHT HUNDRED AND THIRTY SEVEN THOUSAND AND SEVENTY DOLLARS (\$6,837,070)** is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

<p>ADMINISTRATION</p> <hr/> <p>FACILITIES & MAINTENANCE</p> <hr/> <p>COMMUNITY & VETERANS AFFAIRS</p> <hr/> <p>YOUTH AND FAMILY SERVICES</p> <hr/> <p>GENERAL ASSISTANCE</p> <hr/> <p>IMRF</p> <hr/> <p>COMMUNITY MENTAL HEALTH</p> <hr/>	<p>ASSESSOR</p> <hr/> <p>COMMUNITY HEALTH NURSE</p> <hr/> <p>EMERGENCY SERVICES & DISASTER</p> <hr/> <p>SENIOR CITIZENS SERVICES</p> <hr/> <p>SOCIAL SECURITY</p> <hr/>
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SECTION 2: That the amounts to be levied of each object and purpose shall be as follows:

GENERAL TOWN/CORPORATE FUND:

1.1 ADMINISTRATION

Personnel	466,400	
Contractual Services	401,000	
Commodities	165,400	
Capital Outlay	323,532	
TOTAL ADMINISTRATION		1,356,332

1.2 ASSESSOR

Personnel	169,502	
Contractual Services	10,115	
Commodities	9,065	
TOTAL ASSESSOR		188,682

1.3 FACILITIES & MAINTENANCE

Personnel	366,000	
Contractual Services	155,000	
Commodities	18,900	
TOTAL FACILITIES & MAINTENANCE		539,900

1.4 COMMUNITY HEALTH NURSE

Personnel	223,150	
Contractual Services	20,175	
Commodities	5,425	
TOTAL COMMUNITY HEALTH NURSE		248,750

1.5 EMERGENCY SERVICES & DISASTER AGENCY

Personnel	66,315	
Contractual Services	68,600	
Commodities	3,200	
TOTAL EMERGENCY SERVICES & DISASTER AGENCY		138,115

1.6 COMMUNITY & VETERANS AFFAIRS

Personnel	184,571	
Contractual Services	92,500	
Commodities	7,030	
TOTAL COMMUNITY & VETERANS AFFAIRS		284,101

1.8 YOUTH AND FAMILY SERVICES

Personnel	952,191	
Contractual Services	73,112	
Commodities	16,600	
Capital Outlay	3,500	
TOTAL YOUTH AND FAMILY SERVICES		1,045,403

(REF: 60 ILCS 1/235 &1/215-5)

TOTAL GENERAL TOWN/CORPORATE FUND		3,801,283
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(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)

2. SENIOR CITIZENS SERVICES FUND**2.1 ADMINISTRATION**

Personnel	<u>108,773</u>	
Contractual Services	<u>102,721</u>	
Commodities	<u>20,356</u>	

TOTAL ADMINISTRATION 231,850

2.2 PROGRAMS

Personnel	<u>175,779</u>	
Contractual Services	<u>93,012</u>	
Commodities	<u>1,754</u>	

TOTAL PROGRAMS 270,545

2.3 SOCIAL SERVICES

Personnel	<u>123,641</u>	
Contractual Services	<u>9,082</u>	
Commodities	<u>1,441</u>	

TOTAL SOCIAL SERVICES 134,164

2.4 NUTRITION

Personnel	<u>112,610</u>	
Contractual Services	<u>36,093</u>	
Commodities	<u>1,000</u>	

TOTAL TRANSPORTATION 149,703

2.5 TRANSPORTATION

Personnel	<u>257,050</u>	
Commodities	<u>42,498</u>	
Bus Maintenance	<u>28,186</u>	

TOTAL TRANSPORTATION 327,733

TOTAL SENIOR CITIZENS SERVICES

1,113,995

(REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

3. GENERAL ASSISTANCE**3.1 HOME RELIEF**

Contractual Services	<u>153,705</u>	
Other Expenditures	<u>22,000</u>	

TOTAL HOME RELIEF 175,705

3.2 ADMINISTRATION

Personnel	<u>126,000</u>	
Commodities	<u>16,700</u>	

TOTAL ADMINISTRATION 142,700

3.3 FOOD PANTRY

Personnel	<u>64,400</u>	
Contractual Services	<u>8,000</u>	

TOTAL FOOD PANTRY 72,400

TOTAL GENERAL ASSISTANCE

390,805

(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)

4. SOCIAL SECURITY

Personnel	<u>153,098</u>	
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TOTAL SOCIAL SECURITY 153,098

(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 & 110.1)

5. IMRF

Personnel	<u>189,359</u>	
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TOTAL IMRF 189,359

(REF: IMRF TAX (40 ILCS 5/7-171)

TOTAL RETIREMENT 189,359

6. COMMUNITY MENTAL HEALTH FUND

Personnel	<u>62,770</u>	
Contractual Services	<u>1,027,860</u>	
Commodities	<u>79,900</u>	
Capital Outlay	<u>18,000</u>	

TOTAL COMMUNITY MENTAL HEALTH FUND 1,188,530

(REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4)

TAX LEVY SUMMARY

General Corporate Tax	<u>3,801,283</u>	
Senior Citizens Services Tax	<u>1,113,995</u>	
General Assistance (Public Assistance) Tax	<u>390,805</u>	
Social Security Tax	<u>153,098</u>	
Retirement (IMRF) Tax	<u>189,359</u>	
Community Mental Health Tax	<u>1,188,530</u>	
TOTAL TAXES LEVIED		<u><u>6,837,070</u></u>

SECTION 3: That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$6,837,070.00** be raised by taxation in the manner provided by law.

SECTION 4: That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect upon its adoption as provided by law.

SECTION 6: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED on this 18th day of December, 2018, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES _____

NAYS _____

ABSENT _____

Katy Dolan Baumer
Town Clerk

Brian P. McGuire
Supervisor

Hanover Township
Road and Bridge Tax Levy Ordinance

Ordinance _____

An Ordinance levying taxes for all corporate purposes for the **HANOVER TOWNSHIP ROAD AND BRIDGE, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2018** and ending **March 31, 2019**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: Hanover Township does hereby determine and declare that the sum of **ONE MILLION, SIX HUNDRED AND SIXTY-THREE THOUSAND, ONE HUNDRED AND THIRTY-SEVEN DOLLARS (\$1,663,137)** is hereby levied upon all property subject to taxation within the Hanover Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road and Bridge Fund as required by statute or voted by the people in accordance with the law, for such purposes as:
GENERAL ROAD FUND for the fiscal year beginning **April 1, 2018** and ending **March 31, 2019**.

SECTION 2: That the amounts to be levied for each object and purpose shall be as follows:

1.1 ADMINISTRATION		
Personnel	<u>30,850</u>	
Contractual Services	<u>52,000</u>	
Commodities	<u>25,000</u>	
Other Expenditures	<u>500</u>	
TOTAL ADMINISTRATION		<u>108,350</u>
1.2 MAINTENANCE		
Personnel	<u>160,000</u>	
Contractual Services	<u>354,718</u>	
Commodities	<u>103,500</u>	
Capital Outlay	<u>55,000</u>	
TOTAL MAINTENANCE		<u>673,218</u>
1.3 BUILDINGS		
Building/Building Improvements	<u>50,000</u>	
TOTAL BUILDINGS		<u>50,000</u>
1.4 MUNICIPALITIES		
Municipalities	<u>831,569</u>	
TOTAL MUNICIPALITIES		<u>831,569</u>
TOTAL GENERAL ROAD FUND		<u>1,663,137</u>
(REF: GENERAL ROAD & BRIDGE TAX. (605 ILCS 5/6-501 &6-504)		
TAX LEVY SUMMARY		
Road and Bridge Tax	<u>1,663,137</u>	
TOTAL TAXES LEVIED		<u>1,663,137</u>

SECTION 3: The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road and Bridge purposes. It is hereby directed that the aforesaid sum of **\$1,663,137.00** be raised by taxation in the manner provided by law.

SECTION 4: That the Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

SECTION 5: That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

SECTION 7: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED AND CERTIFIED this 18th day of December, 2018, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES	NAYS	ABSENT
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Katy Dolan Baumer
Clerk

Brian P. McGuire
Supervisor

RESOLUTION _____

**A RESOLUTION TO DELEGATE AUTHORITY TO APPROVE CHANGE ORDERS
ON CONTRACTS FOR CONSTRUCTION, MAINTENANCE, AND REPAIR
OF TOWNSHIP ROADS**

WHEREAS, pursuant to 605 ILCS 5/6-133, and as authorized and mandated by the electors of Hanover Township (the “Township”) at the April 4, 2017, Consolidated Election, the Hanover Township Road District was abolished by operation of law effective 11:59 p.m. on December 31, 2017; and

WHEREAS, pursuant to 605 ILCS 5/6-133, the duties and responsibilities of the Township Highway Commissioner, as provided in the Highway Code, 605 ILCS 5/1 *et seq.*, including, but not limited to, the construction, maintenance, and repair of Township roads and letting contracts therefore, subject to the limitations provided by law, vested with the Township at 12:00 a.m. on January 1, 2018; and

WHEREAS, pursuant to 720 ILCS 5/1 *et seq.*, change orders on public contracts which authorize or necessitate an increase or decrease in the cost of the contract by a total of \$10,000.00 or more or the time of completion by a total of thirty (30) days or more, require a written determination by the Supervisor and Board of Township Trustees (collectively, the “Board”) prior to approval; and

WHEREAS, pursuant to 60 ILCS 1/70-15, the Supervisor is the Chief Executive Officer of the Township, charged with carrying out the executive functions of the Township with respect to its rights, powers, duties, assets, property, liabilities, obligations, and responsibilities, including the Township’s duties and responsibilities with respect to Township roads; and

WHEREAS, the Board deems it necessary and appropriate to delegate its authority to the Supervisor to approve change orders on contracts let by the Township for the construction, maintenance, and repair of Township roads which authorize or necessitate an increase or decrease in either the cost of a public contract by no greater than \$9,999.99 or the time of completion by no more than twenty (29) days; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees (collectively, the “Board”) of Hanover Township, Cook County, Illinois (the “Township”) as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: DELEGATION OF AUTHORITY. The Supervisor of the Township is hereby authorized to approve change orders on contracts let by the Township for the construction, maintenance, and repair of Township roads which authorize or necessitate an increase or decrease in either the cost of a public contract by no greater than \$9,999.99 or the time of completion by no more than twenty (29) days; and

SECTION THREE: AUTHORIZATION TO SIGN AND ATTEST. The Supervisor and Clerk of the Township are authorized to sign and attest, respectively, the change orders approved in accordance with Section Two herein.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason,

the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 18, 2018

APPROVED: December 18, 2018

ATTEST:

Brian P. McGuire, Supervisor

Katy Dolan Baumer, Clerk s

CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on December 18, 2018, and approved on December 18, 2018, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk

MUTUAL AID AGREEMENT
BETWEEN THE VILLAGE OF SOUTH BARRINGTON POLICE DEPARTMENT AND
THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT

This Agreement (hereinafter, the "Agreement") is hereby made and entered into by and between the Village of South Barrington, Illinois (hereinafter, the "Village") and Hanover Township, Illinois (hereinafter, the "Township") (collectively, the "Parties"). In consideration of the mutual promises and covenants contained herein, the adequacy and sufficiency of which is hereby acknowledged, the Parties hereby agree, as follows:

1. Definitions. For the purpose of this Agreement, the following terms shall have the meaning set forth in this Paragraph 1.
 - a. "Department" shall mean the Village of South Barrington Police Department, or the Hanover Township Emergency Services Department, respectively.
 - b. "Department Head" shall mean the Chief of the Village of South Barrington Police Department or his/her designee(s), or the Director of Emergency Services of Hanover Township Director or his/her designee(s), respectively.
 - c. "Requesting Department;" shall mean a Department which requests assistance pursuant to this Agreement.
 - d. "Aiding Department" shall mean a Department providing equipment, personnel, and/or services to a Requesting Department pursuant to this Agreement.
 - e. "Emergency" shall mean an occurrence or condition which results in a situation of such magnitude and/or consequence, that it cannot be adequately handled by a Requesting Department, and the Requesting Department determines the necessity and advisability of requesting assistance.
 - f. "Equipment" shall mean any equipment owned by the Parties.
 - g. "Personnel" shall mean any employees or volunteers of the Parties.
2. Authority to Effect Mutual Aid. The Parties hereby authorize and direct their respective Department Heads to take necessary and proper action to render mutual assistance to, and/or request mutual assistance from, the other Department, in accordance with their respective policies and procedures, as well as all applicable Local, State, and Federal statutes, regulations, and ordinances.
3. Requests for Mutual Aid. Whenever an emergency occurs or conditions are such that the Department Head of a Requesting Department determines it advisable to request assistance pursuant to this Agreement, he or she shall notify the Aiding Department of the nature and location of the emergency, and the type and amount of equipment, personnel, and/or services to be requested from the Aiding Department.
4. Rendering Mutual Aid. If an Aiding Department is willing and able to provide assistance, its Department Head shall inform the Requesting Department about the type of available resources and the approximate arrival time of such assistance. Any assistance rendered by an Aiding

Department shall be to the extent of available personnel and equipment, as determined by its Department Head. An Aiding Department is not obligated to respond to a request for assistance pursuant to this Agreement.

5. Jurisdiction over Personnel and Equipment. The personnel of an Aiding Department that are dispatched to provide assistance to a Requesting Department pursuant to this Agreement will report to and serve under the direction and control of the Incident Commander of the Requesting Department and in accordance with the National Incident Management System. Such personnel shall remain employees and/or volunteers of the Aiding Department. An Aiding Department shall, at all times, have the right to withdraw any and all assistance upon the order of its Department Head.

6. Compensation for Aid. Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Department; provided, however, that any expenses recoverable from third-parties shall be equitably distributed among the Parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

7. Insurance. Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, workers' compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limits general liability and professional liability. No Party shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligation of this paragraph 7 may be satisfied by a Party's membership in a self-insured pool, or a self-insured plan or arrangement with an insurance provider approved by the state of Illinois. A Party may require that copies or other evidence of compliance with the provisions of this Section be provided to its Department Head. Upon request, a Party and its Department Head shall provide such evidence, as herein provided, to the other Party to this Agreement. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under paragraph 8 of this Agreement to indemnify and hold the other Party harmless from such liability.

8. Indemnification. Each Party agrees to waive all claims against the other Party for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party or its personnel. Each Party requesting assistance pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify, and defend the Party rendering assistance and its employees and/or volunteers from any and all claims, causes of action, demands, liability, damages, losses, expenses (including attorney's fees), or suits in law or in equity which are made by a third party; provided, however, that all employee benefits, wage and disability payments, pensions, workers' compensation claims, damage to or destruction of equipment or clothing, and medical expenses of the Party rendering aid or its employees and/or volunteers shall be the sole and exclusive responsibility of the Party rendering aid; and provided, further, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid.

9. Non-Liability for Failure to Render Aid. The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Department prohibit response. No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a Party, or its duly authorized agents and personnel, for failure or refusal to render aid, or for the withdrawal of aid, once provided, pursuant to the terms of this Agreement.

10. Notice of Claim or Suit. Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other Party shall provide prompt and timely notice to the Party who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

11. Notices. All notices hereunder shall be in writing and shall be served personally or by registered mail or certified mail, return receipt requested, postage prepaid, addressed as follows:

If to Hanover Township:

Director of Emergency Services
Hanover Township
250 S. Route 59
Bartlett, IL 60103

If to the Village of South Barrington:

Chief of Police
Village of South Barrington
30 S. Barrington Rd.
South Barrington, Illinois 60010

12. Governing Law. This Agreement shall be governed, interpreted, and construed in accordance with the law of the state of Illinois.

13. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

14. Execution in Counterparts. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

15. Binding Effect. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any Party hereto; provided, however, that this Agreement may not be assigned by a Party without prior written consent of the other Party.

16. Term. This Agreement shall be in effect for a term of one (1) year from the Effective Date, as provided in paragraph 12 herein, and shall automatically renew for successive one (1) year terms, unless terminated in accordance with this paragraph. Either Party may terminate its participation in this Agreement at any time by giving the other Party at least sixty (60) days advanced written notice of the specified date of termination.

17. Amendments. Any amendments to this Agreement must be in writing and executed by both Parties.

18. Severability. The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

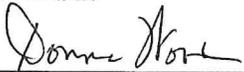
IN WITNESS WHEREOF, the Parties have approved the execution of this Agreement by their respective officers on the dates set forth below:

VILLAGE OF SOUTH BARRINGTON


Paula McMcombie, Village President

Date: November 15, 2018

ATTEST:



Donna Wood, Village Clerk

HANOVER TOWNSHIP

Brian P. McGuire, Supervisor

Date: _____

ATTEST:

Katy Dolan Baumer, Clerk

RESOLUTION _____

**A RESOLUTION AUTHORIZING THE EXECUTION
OF REVISION NO.1 TO THE PUBLISHING SERVICE AGREEMENT BETWEEN
HANOVER TOWNSHIP AND LITURGICAL PUBLICATIONS, INC.**

BE IT RESOLVED by the Supervisor and Board of Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That Revision No. 1 to the Publishing Service Agreement for the Hanover Township Senior Services Newsletter between Hanover Township and Liturgical Publications, Inc., a copy of which is appended hereto and expressly incorporated herein by this reference, will provide Hanover Township with a continued publication service for the Hanover Township Senior Services Newsletter at no cost to the Township.

SECTION TWO: That the Publishing Service Agreement for the Hanover Township Senior Services Newsletter between Hanover Township and Liturgical Publications, Inc., a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION THREE: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION FOUR: **SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: **REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 18, 2018

APPROVED: December 18, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on December 18, 2018, and approved on December 18, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



REVISION NO. 1 TO PUBLISHING SERVICE AGREEMENT

The Publishing Services Agreement (Agreement) dated 31 day of May, 2013 between Liturgical Publications Inc (Publisher) and Hanover Township Senior Services, Bartlett, IL (Customer) is revised as follows: Effective 01 day of January, 2019 Publisher will modify the terms and services as follows:

- I. **TERM:** The term of this agreement is hereby extended by one (1.0) consecutive Publication Years starting on 01 May, 2019.
- II. **SERVICES:** Publisher shall provide to Customer all benefits outlined in the Agreement, provided 50 spaces of advertising sponsorship is maintained at all times during the term of this Agreement; otherwise, Publisher reserves the right to use alternate printing procedures or production methods; modify certain terms and conditions, or terminate this Agreement.

Absent the existence of factors beyond the control of either party (including without limitation due to acts of God, natural disasters, war or the failure of Internet service providers, other vendors, or shipping carriers and without such party's fault or negligence), Publisher shall deliver the publication to Customer within 7 business days. Publications received after 2pm CST may take an additional business day.

A. Publisher shall provide the following publication(s)/services:

- 6 issues of a(n) 24 page (8.5x11) Newsletter consisting of 20 page(s) of content and 4 pages of sponsorship (Ads on the following bottom half of pages: 3, 5, 7, 13, 15, 17, 19, and 23), collate and staple. Quantity published will be 4400 copies per publication. Newsletter will consist of the following: Cover Sheet: Digital 11x17 4/4.Sheet 2: Digital 11x17 4/4.Sheet 3: Digital 11x17 4/4.Sheet 4: Digital 11x17 4/4.Sheet 5: Digital 11x17 4/4.Sheet 6: Digital 11x17 4/4.

B. Royalties:

- For the duration of this agreement Publisher will pay the Customer a profit sharing royalty in an amount equal to 30% of paid advertising revenue in excess of \$13,500 per publication year. The amount of \$13,500 will increase by 2% each subsequent publication year.

C. The following information is needed in order to ensure a successful advertising campaign:

- On-site Telephone / Workplace during the annual advertising sell week(s)
- On-site Internet Access during the annual advertising sell week(s)
- Insertion of sales campaign announcement into current newsletter prior to sales effort
- Sponsor / Vendor list / Accounts Payable list each year of this Agreement
- Dates of Center Events, Promotions, Open Houses, etc.
- Completed lead questionnaire prior to sales campaign

Publisher and Customer agree that at any date prior to the expiration of this Agreement, this Agreement may be renewed or revised on terms mutually agreeable to both parties. Any extension or revision of this Agreement must be in writing and signed by both parties. Except as herein provided, all other terms and conditions of Agreement remain in full force and effect. To the extent that the foregoing revised terms conflict with or are inconsistent with the terms contained in the Agreement, if applicable, the terms contained in this revision shall control.

Hanover Township Senior Services
240 S. Route 59
Bartlett, IL 60103-1648
(630) 483-5600

Liturgical Publications Inc
2875 South James Drive
New Berlin, WI 53151
+1 8009509952 x2610

By: _____ DATE: _____
Mr. Brian McGuire
Township Supervisor

By: _____ DATE: _____
John Braovac
Communication Consultant

Supervisor
Brian P. McGuire
Clerk
Katy Dolan Baumer
Assessor
Thomas S. Smogolski
Trustees
Mary Alice Benoit
Craig Essick
Eugene N. Martinez
Khaja Moinuddin
Administrator
James C. Barr, MPA

December 14, 2018

To: Hanover Township Board
From: James C. Barr, Township Administrator
Kristin Vana, Assistant Township Administrator *KV*
Re: Major Medical Coverage and Ancillary Benefits – January 1, 2019

In November, the Township received the renewal rates from United Healthcare (UHC). For the past eight years, the Township has provided major medical insurance through UHC. The Township's health care premiums for major medical coverage increased slightly last year and a higher increase was anticipated for the January 2019 renewal. However, the initial rate offer from UHC significantly high at a 21 percent increase over the current year's plans.

In order to review additional insurance rate options, Candos Insurance Agency conducted an employee benefit census and requested a quote for major medical coverage from BlueCross BlueShield of Illinois (BCBSIL). This process included a full underwriting, which resulted in a quote from BCBSIL reflecting a 14.5% increase. Using this rate, Candos Insurance Agency was able to request rate relief from UHC which brought the renewal rate from UHC down to a 14.5% percent increase.

Some major considerations for the major medical coverage period involved keeping plan options as similar to current offerings as possible, while maintaining a minimal impact of changes on staff and keeping premium costs as low as possible. Staff discussed the impact of a 14.5% increase and asked Candos Insurance Agency to identify possible alternatives that would assist the Township in keeping the increase to health insurance costs minimal.

Candos Insurance Agency made a recommendation for the Township to consider a High Deductible Health Plan with a Health Reimbursement Arrangement (HRA) which would assist in lowering the cost for the 2019 health year. Candos Insurance Agency requested additional rate information from UHC to reflect the costs of high deductible plans for two of the three current plan offerings PPO and small network PPO. UHC does not offer a high deductible plan for the HMO.

After a full review of the UHC rate offerings, the High Deductible Health Plan with an HRA was attractive. By offering the high deductible health plans, the 2019 renewal rate for both the PPO and small network PPO will decrease by 24.78% before the HRA contributions.

Administration also analyzed how offering an HRA would impact costs. Both plans have a \$3,000 individual deductible and a \$6,000 family deductible. Hanover Township can offer the HRA at \$2,500 to contribute to the cost of the individual deductible and \$5,000 to contribute to the cost of the family deductible. Candos Insurance Agency also provided staff with statistics related to the average use of HRA funds between 50% and 80%, which reflects a

7.71% combined employee healthcare cost decrease to a 0.34% employee healthcare cost increase.

Currently, the Township offers three plan options with a majority of employee's choosing the small network PPO. After consideration of the cost savings for both the PPO and small network PPO plans, the decision was made to recommend eliminating the HMO plan offering. Historically the HMO plan was the least expensive option for employees, however in 2019 the least expensive plan offering will be the small network PPO, high deductible health plan with the HRA. This will also eliminate the need for employees enrolled in an HMO to obtain referrals to see a specialist. Currently, there are only three employees enrolled in the HMO plan.

Finally, the Township has enjoyed a positive relationship with UHC over the past eight years. Employees have also expressed satisfaction in the current coverage and benefits, provider choice and customer service.

It is staff's recommendation to continue providing benefits through UHC in 2019. UHC's plan offerings will include high deductible health plans with an HRA for the PPO plan or the small network PPO plan. A summary analysis of the plans is attached. Additionally, staff recommend maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan to \$3,600. The Township increased the annual waiver amount last year from \$2,400 to \$3,600.

Candos Insurance Agency also received quotes from the Township current vendors for ancillary benefits – dental, vision, and life coverage. MetLife currently provides dental and life coverage and VSP provides vision coverage. MetLife provided a 0% increase to dental coverage, which is significant as dental is the largest cost among the three ancillary benefits. MetLife increased life coverage by 8%, in addition to VSP increasing the 2019 renewal rates by 4%. After consideration of the increase to vision and life coverage, it was determined that due to the lower proportion of vision and life coverage overall, the impact of the increase would not be significant when considering the 0% increase to dental coverage. It is staff recommendation to maintain dental and life coverage with MetLife and vision coverage with VSP for the 2019 health year.

Should you have any questions or concerns, please do not hesitate to contact Kristin Vana at kvana@hanover-township.org or (630) 837-0301 ext. 2124. Thank you for your time and consideration on this matter.



1/1/2019

		UnitedHealthcare®	
Carrier			
Plan	Plan BD-QB	Plan BD-QC	
Coinsurance	100/80%	100/80%	
Individual Deductible	\$3000/5000	\$3000/5000	
Family Deductible	\$6000/10,000	\$6000/10,000	
Out of Pocket Limit**	\$4000/10,000	\$4000/10,000	
Family Out of Pocket	\$8000/20,000	\$8000/20,000	
Doctor Co-Pay (OV/SV)	Ded, then 100%	Ded, then 100%	
Urgent Care Co-pay	Ded, then 100%	Ded, then 100%	
Emergency Room Co-pay	Ded, then 100%	Ded, then 100%	
Prescription Drugs	Ded, then \$10/35/60	Ded, then \$10/35/60	
Lifetime Maximum	Unlimited	Unlimited	
Network	Choice Plus	CORE	
Web Address	www.myuhc.com	www.myuhc.com	
**Includes Deductible			
Medical Rate:			
Employee Only	\$644.51	\$547.01	
Employee/Spouse	\$1,353.47	\$1,148.73	
Employee/Child	\$1,108.56	\$940.87	
Family	\$1,946.43	\$1,651.99	

Coverage highlights are provided for easy-to-follow comparative purposes only and should not be relied on as absolute. For details of coverage provisions, limitations, conditions and exclusions, please refer to the health carriers plan design or your policy.



	2018 Employee Contributions	2019 Employee Contributions No Rate Change!
Single PPO	\$151.72	\$151.72
Emp/Spouse PPO	\$485.50	\$485.50
Emp/Child PPO	\$370.20	\$370.20
Family PPO	\$764.67	\$764.67
Single CORE PPO	\$102.20	\$102.20
E/S CORE PPO	\$364.52	\$364.52
E/C CORE PPO	\$273.89	\$273.89
Family CORE PPO	\$583.90	\$583.90
Single HMO	\$94.54	N/A
E/S HMO	\$337.19	N/A
E/C HMO	\$253.36	N/A
Family HMO	\$540.14	N/A

Hanover Township

2018

Current Contribution Model with United Healthcare

PPO							Employer Contribution	
	Single	ES	EC	Family				
Premium	\$758.60	\$1,593.06	\$1,394.80	\$2,290.98	Single	3	\$1,820.64	
Hanover Twp.	\$606.88	\$1,107.56	\$1,024.60	\$1,526.31	ES	0	\$0.00	
Employee	\$151.72	\$485.50	\$370.20	\$764.67	EC	1	\$1,024.60	
					Family	0	\$0.00	
							\$2,845.24	
CORE							Employer Contribution	
	Single	ES	EC	Family				
Premium	\$681.32	\$1,430.81	\$1,171.89	\$2,057.62	Single	21	\$12,161.56	
Hanover Twp.	\$579.12	\$1,066.29	\$898.00	\$1,473.72	ES	3	\$3,198.87	
Employee	\$102.20	\$364.52	\$273.89	\$583.90	EC	2	\$1,796.00	
					Family	8	\$11,789.76	
							\$28,946.19	
HMO							Employer Contribution	
	Single	ES	EC	Family				
Premium	\$630.27	\$1,323.56	\$1,084.06	\$1,903.41	Single	3	\$1,607.19	
Hanover Twp.	\$535.73	\$986.37	\$830.70	\$1,363.27	ES	0	\$0.00	
Employee	\$94.54	\$337.19	\$253.36	\$540.14	EC	0	\$0.00	
					Family	0	\$0.00	
							\$1,607.19	

Monthly Cost to Hanover Township	\$33,398.62
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$400,783.45
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Contribution Model with United Healthcare \$3K Ded

2019

HRA PPO							Employer Contribution	
	Single	ES	EC	Family				
Premium	\$644.51	\$1,353.47	\$1,108.56	\$1,946.43	Single	3	\$1,478.37	
Hanover Twp.	\$492.79	\$867.97	\$738.36	\$1,181.76	ES	0	\$0.00	
Employee	\$151.72	\$485.50	\$370.20	\$764.67	EC	1	\$738.36	
					Family	0	\$0.00	
							\$2,216.73	
HRA CORE							Employer Contribution	
	Single	ES	EC	Family				
Premium	\$547.02	\$1,148.74	\$940.88	\$1,652.01	Single	24	\$10,675.68	
Hanover Twp.	\$444.82	\$784.22	\$666.99	\$1,068.11	ES	3	\$2,352.66	
Employee	\$102.20	\$364.52	\$273.89	\$583.90	EC	2	\$1,333.98	
					Family	8	\$8,544.88	
							\$22,907.20	

Monthly Cost to Hanover Township	\$25,123.93
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$301,487.16
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Hanover Township Premium Change	-\$99,296.29
	-24.78%



**Health Reimbursement Arrangement (HRA)
Cost/Savings Analysis for:**

Hanover Township

Mthly Premium Annual Premium

2018 Annual Premium With UHC PPO/CORE/HMO	\$33,398.62	\$400,783.44
Estimated Annual Premium Utilizing UHC HDHP \$3K deductible	\$25,123.93	\$301,487.16
Annual Savings From Plan Design Change =		\$99,296.28

Employer Funding into HRA maximum = Amount of increased deductible x number of employees on the health plan (fill in the blanks below to determine the total amount)

Number of employees on Single Health Plan		27
Total Amount of Deductible that the employer is paying for in Single plan	83%	\$2,500.00
Total		\$67,500.00

Number of employees on Family Health Plan		14
Total Amount of Deductible that the employer is paying for in Family plan	83%	\$5,000.00
Total		\$70,000.00

Administrative Costs

Annual Fee		\$300.00
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Would you like to provide the BBP debit card for participants (please enter yes or no)		yes
Annualized Monthly Administrative Fee (\$5.00 x Number of Participants x 12)		\$2,460.00

Annual Adjusted Employer Savings/(cost) Assuming 80% Utilization =	0.34% Inc.	(\$13,463.72)
Annual Adjusted Employer Savings/(cost) Assuming 70% Utilization =	0.07% Dec.	\$286.28
Annual Adjusted Employer Savings/(cost) Assuming 60% Utilization =	3.5% Dec.	\$14,036.28
Annual Adjusted Employer Savings/(cost) Assuming 50% Utilization =	6.93% Dec.	\$27,786.28
Annual Adjusted Employer Savings/(cost) Assuming 40% Utilization =	10.36% Dec.	\$41,536.28

Note: The employer retains any unused HRA dollars not utilized by the employees.

Plan Operation:

The Employer makes available to each employee a specified amount. This amount could be the entire new deductible or a portion of the new deductible. Employees are provided a debit card to pay for qualified medical and prescription expenses. Better Business Planning Administrators serves as a third-party administrator for the HRA services.



**BENEFITS
ADMINISTRATION**

Better admin Better business
COBRA, FMLA, FSA, HRA, HSA, TRANSIT