

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

May 22, 2018

The meeting was called to order by Chairman Kathy Biesiadecki at 6:00 p.m.

Roll Call: Kathy Biesiadecki, Meghan Nelson, Maureen Lue, Debra Sirchia and Trustee Mary Alice Benoit. Also present Kristin Vana, MHB Manager; James Barr, Township Administrator; Khaja Moinuddin, Hanover Township Trustee; Jerry Skogmo, Renz Center; Tim Bates, Ecker Center; Johanna White, Summit School, Inc.; Nazneen Begum, Global Executive Services Council

Approval of the Agenda: Motion to approve the agenda was made by Ms. Nelson, seconded by Ms. Lue. The motion was approved by unanimous vote.

Public Comment: None

Presentations: The board heard presentations from Renz Center, Ecker Center, Summit School, Inc., and Global Executive Services Council in regards to their mid-year funding application being considered. James Barr also introduced Trustee Khaja Moinuddin to members of the Mental Health Board. Trustee Moinuddin was appointed as the new Trustee Liaison to the Mental Health Board by Supervisor McGuire on May 15th. His first meeting as Trustee Liaison will be August 28, 2018.

Approval of Regular Meeting Minutes of April 24, 2018: Motion to approve the regular meeting minutes of the April 24, 2018 was made by Trustee Benoit, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Approval of the March 2018 Financial Statement: Motion to approve the March 2018 financial statement was made by Ms. Lue, seconded by Ms. Nelson. Discussion ensued. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Ms. Nelson Yes Trustee Benoit Yes

Ms. Lue Yes Ms. Sirchia Yes

Manager's Report: The Manager's Report was presented and reviewed. Manager shared an update regarding the completed and upcoming focus groups being conducted as the first phase of the needs assessment. The second phase will begin the development and release of an online survey to gather additional data from township residents. Manager Vana also continues to work closely with the reporting website developer to work through some small, lingering issues with reports. In addition, the Administrator shared that the disabled housing project, Hanover Landing, continues to move forward. Hanover Township continues to work closely with Up Development (UPD) as UPD applies for funds to strengthen their application to the Illinois Housing Development Authority (IHDA) next spring.

Unfinished Business: None

New Business:

Capital Funding Request: Summit School, Inc.: A motion to approve \$15,000 in capital funding to Summit School, Inc. was made by Ms. Lue, seconded by Trustee Benoit. Discussion ensued. The importance of keeping students with developmental disabilities comfortable in the classroom was noted, in addition to noting Summit School, Inc. has not applied for mid-year funding in several years. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Trustee Benoit	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes		

Capital Funding Request: Global Executive Services Council: A motion to postpone the funding request to the next meeting of the Mental Health Board on August 28, 2018 was made by Trustee Benoit, seconded by Ms. Nelson. Discussion ensued. Manager Vana will follow up with the agency to gather more information and clarify the funding request. The motion to postpone was approved by unanimous vote.

Emergency Funding Request: Renz Addiction Counseling Center: A motion to approve \$25,000 in emergency funding to Renz Addiction Counseling Center was made by Ms. Sirchia, seconded by Ms. Lue. Discussion ensued. It was noted the affiliation between Renz Center and Ecker Center would tremendously benefit both agencies long-term. The board commended both agencies for making the decision to affiliate. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Trustee Benoit	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes		

Challenge Funding Request: Global Executive Services Council: A motion to postpone the funding request to the next meeting of the Mental Health Board on August 28, 2018 was made by Trustee Benoit, seconded by Ms. Nelson. Discussion ensued. Manager Vana will follow up with the agency to gather more information and clarify the funding request. The motion to postpone was approved by unanimous vote. roll call vote. The motion was approved.

Site Visit Review: Leyden Family Service: Ms. Lue and Ms. Sirchia reviewed the site visit to Leyden Family Services that took place on May 6, 2018. Both the Program Director and CEO were informative and passionate about the detox and rehab programs. Discussion regarding the opioid crisis took place and services were reviewed. The site visit was successful, and no additional follow up is necessary.

Site Visit Review: DayOne PACT: Ms. Lue reviewed the site visit to DayOne PACT that took place on May 16, 2018 with Ms. Cruthers. The PUNS list was reviewed, the case load of 70 plus clients per case worker was noted and the agency continues to provide excellent services as quickly as possible. The site visit was successful, and no additional follow up is necessary.

Site Visit Review: Gigi's Playhouse: Ms. Biesiadecki reviewed the site visit to Gigi's Playhouse that took place on May 15, 2018. The Hugs and Mugs Café, in addition to the Playhouse, were bright, open-spaced rooms that met a variety of different needs. Individual therapy rooms are used, group activities and

classes occur and the Hugs and Mugs Café along with the Gigi University program are thriving. All services are offered at no cost to the clients. The site visit was successful, and no additional follow up is necessary.

Community Resource Center Vacancy: Manager Vana shared that Kenneth Young Center was interested in leasing the vacant office at the Resource Center and has plans to provide individual and group therapy at the office, in addition to utilizing the office for SASS workers as needed. It was noted the number of clients visiting the Resource Center has declined over the last two years and is looking for ways to increase the number of clients served. A motion to allow Kenneth Young Center to lease an office at the Hanover Township Community Resource Center beginning June 1, 2018 and ending March 31, 2019 was made by Trustee Benoit, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Election of Officers: The offices of Chair, Vice-Chair and Secretary are elected each year and no person may serve the same office for more than three consecutive terms.

Ms. Nelson nominated Ms. Biesiadecki for Chair, seconded by Ms. Lue. A motion to close nominations was made by Ms. Lue, seconded by Trustee Benoit. The motion was approved by unanimous vote. Ms. Biesiadecki agreed to serve as Chair. A motion to approve Ms. Biesiadecki as Chair was made by Ms. Nelson, seconded by Trustee Benoit. The motion was approved by unanimous vote.

Ms. Biesiadecki nominated Ms. Nelson for Vice-Chair, seconded by Ms. Lue. A motion to close nominations was made by Trustee Benoit, seconded by Ms. Lue. The motion was approved by unanimous vote. Ms. Nelson agreed to serve as Vice-Chair. A motion to approve Ms. Nelson as Vice-Chair was made by Trustee Benoit, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Ms. Lue nominated Ms. Cruthers for Secretary, seconded by Ms. Sirchia. A motion to close nominations was made by Trustee Benoit, seconded by Ms. Lue. The motion was approved by unanimous vote. Manager Vana stated Ms. Cruthers expressed she was willing to serve as Secretary. A motion to approve Ms. Cruthers as Secretary was made by Trustee Benoit, seconded by Ms. Nelson. The motion was approved by unanimous vote.

The new terms will begin July 1, 2018.

Executive Session: None

Other Business: Ms. Biesiadecki presented Ms. Lue with a plaque for her two and a half years with the Mental Health Board. Ms. Lue will be moving out of Hanover Township and her term will expire May 31, 2018. Ms. Biesiadecki also thanked Trustee Benoit for her three years with the Mental Health Board in the role of Trustee Liaison.

Adjournment: There being no other business, Ms. Lue moved to adjourn the meeting. Ms. Nelson seconded the motion. Motion was approved. Meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Maureen Lue
Secretary