



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
July 17th, 2018
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SSGT Everett L. Woodside
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of June 19, 2018
 - B. Ordinance Providing for Emergency Interim Executive Succession
 - C. Resolution Authorizing Execution of an Employment Agreement between Hanover Township and James C. Barr
 - D. Resolution Authorizing Execution of a Civil Engineering Services Agreement for the Walters-Lenoci Reserve Path Construction Project
 - E. Resolution to Adopt an Early Retirement Incentive Program for Employees in the Illinois Municipal Retirement Fund
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Passports</i>	436	521	1,295	1,683
Photo fees	\$3,090	\$2,910	\$9,410	\$9,800
Fee deposits	\$11,600	\$9,840	\$32,140	\$32,885
<i>Fishing/Hunting licenses</i>	10	15	57	50
<i>Handicap Placards</i>	20	16	66	46
<i>Cook County vehicle stickers</i>	220	184	243	187
<i>Human Resources Requests</i>	152	141	434	450
<i>New Employee Orientations</i>	2	0	9	5
<i>Technology work orders</i>	59	45	145	143
<i>Resident Contacts</i>	1,497	2,130	4,798	6,012
<i>Percent of Budget Expended (25% of year)</i>	6.6%	4.4%	16.8%	15.7%

Department Highlights

- Assistant Administrator Powers, Administrative Specialist Callahan, and Receptionist Symanska completed the Fiscal Year 2019 Annual Operating and Capital Budget for submission to the Government Finance Officers Association for the Distinguished Budget Award Program. This will be the seventh submission for the award for the Township.
- Administrative Services coordinated all staff sexual harassment prevention training on June 26th and 28th which was conducted by Karla Dobbeck of Human Resource Techniques, Inc. An additional training will be conducted on July 24th for those staff who were unable to attend the initial trainings.
- Administrative Specialist Callahan assisted Director Spejcher with a review of disposal contracts for Township buildings to identify cost savings for a new contract period.
- Administrative Services staff conducted first and second round interviews for the Receptionist position.
- Assistant Administrator Powers participated in first round interviews for the Community Health Nurse and for Youth and Family Services Family Therapist position.
- On June 29th, Call One installed a new system for phone service to the Township. The new service is provided via a digital subscriber line (DSL) circuit and should provide more stability and allow the Township to resume normal phone services.
- Assistant Administrator Powers attended a training coordinated by the Illinois Counties Risk Management Trust on June 12, which focused on Illinois tort immunity and First Amendment issues.
- The Wellness Workgroup coordinated a lunch and learn on June 13th. Jennifer Lamlough, Director of Nutrition Programs and Executive Chef for Northern Illinois Food Bank, returned to conduct a cooking demonstration on making heart healthy meals.

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OFFICE OF THE ASSESSOR

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Administration</i>				
Office visits	162	171	562	530
Building permits processed	590	565	1,563	1,424
Change of Name*	2	3	10	14
Property tax appeals	0	0	0	0
Certificate of Errors	88	144	158	299
Property location updates	0	1	2	4
Sales Recording	204	NA	388	NA
New owner mailing	16	NA	263	NA
<i>Exemptions</i>				
Homeowner exemptions	18	9	32	91
Senior homeowner exemptions	42	78	118	158
Senior Freeze exemptions	18	34	76	79
Disabled person & Veteran exemptions	10	23	27	55
Miscellaneous exemptions	3	3	7	11

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. June had a total of 2 visitors after 4:30pm.
- We have a total of 2,577 e-mails on our contact list. Seven e-mails were added in June.
- 134 taxpayers were called to remind them they did not renew their senior/freeze exemptions. The process for how to get an adjusted tax bill was also explained.
- Chief Deputy Assessor Glascott participated in the interviews for the Administrative Services Receptionist position on June 15, 18 & 19.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne attended an Illinois Property Assessment Institute continuing education class “Evaluating Real Estate Appraisals” at Northern Illinois University Rockford June 20 and 21.
- Deputy Assessor Christopher attended a Cook County Township Assessor Association meeting June 21 at the Cook County Assessor’s office in Chicago. Tyler Technologies showed members the proposed computer system for the Cook County Assessor’s office.
- Cook County Assessor’s office is no longer accepting 2013 Certificate of Errors.
- All staff attended the sexual harassment prevention training.
- Deputy Assessor Christopher attended the Employee Wellness workgroup on June 27.
- Cook County 2017 2nd installment real estate tax bills will have a due date of August 1st, 2018.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor’s Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Appointments</i>				
ProTimes	9	20	33	52
TB skin test	8	11	18	24
Cholesterol	1	1	5	6
Pharmaceutical Assistance Programs	0	0	7	1
Miscellaneous labs	11	14	35	34
Wellness Screening (BP, diabetes, anemia)	24	24	101	148
Other	23	39	75	107
<i>Clinic Clients</i>				
Senior Center/ home visits	60	80	238	250
Astor Avenue	3	7	10	17
Elgin, Izaak Walton Center	0	8	4	11
Offsite clinics	10	6	29	32
Total clients (unduplicated)	29	44	163	156
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	8	8
Informational seminars/Program	7	3	21	21
Program Participants	63	73	691	730
<i>Primary Care Provider Support</i>	4	4	17	11

Department Highlights

- Nurses provided 2 home visits for residents in the month of June.
- Director Smith conducted interviews for the Community Health Nurse position.
- On June 8, Director Smith educated residents and raised awareness of the importance of CPR for National CPR and AED Awareness Week.
- Director Smith presented on stress reduction at the Senior Services Yoga Retreat on June 18.
- The Office of Community Health partnered with IntersectENT and Dr. Plein from the Specialty Care Institute to host free sinus screenings for 32 residents on June 21.
- Director Smith provided blood pressure, diabetes and anemia screenings at the Streamwood Park District on June 25.
- Director Smith provided a CPR for the healthcare provider class on June 28.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Website Visit (total)</i>	5,802	4,925	15,109	10,721
<i>Website Visits (unique)</i>	4,110	3,595	12,323	4,461
<i>Facebook Likes</i>	80	34	136	83
<i>Facebook Reach*</i>	23,692	N/A	37,782	N/A
<i>Twitter Followers</i>	0	72	28	140
<i>YouTube Views</i>	180	213	786	859
<i>Media Releases</i>	0	5	8	12
<i>Veteran Contacts</i>	58	26	218	11
<i>Total Veterans served</i>	53	20	208	38
<i>Total Resident Contacts (Elgin office)</i>	1,182	1,480	1,711	2,124

*Facebook Reach: The number of people who had any posts from the Township page enter their screen (mobile & desktop).

Department Highlights

- The Northern Illinois Food Bank Summer Lunch program began at the Izaak Walton Center on June 7. The program averaged between 20-25 lunches per day for June 2018.
- Director Kuttenberg attended the June 2 Sikh-American cultural event at the William Tiknis Campus along with Township officials.
- Director Kuttenberg presented at the Elgin Heritage Commission on June 5 on the Heritage Marker for Civil War Generals John Wilcox and William Lynch. The Heritage Marker was approved unanimously. The Heritage Marker dedication is planned for the Fall.
- Director Kuttenberg attended a presentation on Public Information Officer crisis response to the Ferguson, Missouri police shooting on June 13 at the Chicago FBI headquarters. The presentation was sponsored by the Northeast Illinois Public Information Officers Association.
- Director Kuttenberg and Director Smith attended the Knights of Columbus 5k planning meeting on June 14 to discuss best practices and event marketing for the organization’s 5k in October which benefits the Township Food Pantry.
- The Izaak Walton Center and Reserve hosted a senior archery program on June 15 for 13 seniors to learn how to shoot with range instructors from the Izaak Walton League of America – Elgin Chapter.
- Community and Veterans Affairs staff completed sexual harassment prevention training on June 26 and 28.

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DEPARTMENT OF EMERGENCY SERVICES

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Volunteers</i>				
Total volunteers	33	30	33	30
New volunteers	0	2	0	4
<i>Hours</i>				
Volunteer Detail Hours	256.5	381.5	1,084.5	929.5
Volunteer Work Hours	166.5	201.75	781.5	577.75
Volunteer Training Hours	351	317	1,064	835
<i>Total Volunteer Hours</i>	774	900.25	2,930	2,342.25
<i>Details</i>				
Emergency Call Outs	1	8	20	17
Safety Patrols	4	4	11	10
Township Sponsored Events	2	1	3	9
Other Community Events	8	5	14	11
Miscellaneous	0	0	0	0
<i>Total Details</i>	15	18	48	47

Department Highlights:

- HTES received notification that the certification from the Cook County Department of Homeland Security and Emergency Management (CCDHS) has been extended through December 31, 2018. CCDHS conducts recertification reviews in November and December, for an effective date of January 1, which is a new process. HTES has completed the requirements for recertification and developed a revised Emergency Operations Plan. HTES remains the only emergency management agency certificated by CCDHS.
- On June 26th, HTES removed several feet of water from a crawl space at a home on Alexander Avenue in Streamwood. The resident was referred to HTES by the Streamwood Fire Department.
- HTES assisted with the Cultural Job Fair at the Senior Center on June 7th.
- HTES assisted Welfare Services with a mobile food pantry event at St. Johns on June 26th.
- On June 1st, HTES participated in the Hanover Park Touch-A-Truck event.
- HTES participated in the Village of Roselle's Annual Rose Parade on June 3rd.
- On June 8th, HTES assisted the Hanover Park Police Department with lighting for a "Movie in the Park" event.
- On June 9th, HTES assisted with traffic contract at the annual Streamwood Stride 5k/10k run.
- June 10th, HTES participated in the Village of Wayne 50th anniversary Flag Day Parade.
- HTES provided overnight security for the annual Global Arts Festival in downtown Bartlett.
- HTES assisted the Village of Bellwood Office of Emergency Management with mutual aid support for 5k run on June 30th.
- Safety patrols were conducted on June 1st, 8th, 15th, and 29th.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Administration</i>				
Vehicle service calls	11	4	65	21
Work orders	31	71	83	196
Event set-ups/tear downs	212	175	640	567
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,360	5,075	14,129	13,431
Town Hall	8,340	5,512	19,620	18,652
Senior Center	38,573	33,298	91,387	89,438
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	14.49	30.06	469.28	497.56
Town Hall	49.72	63.26	1,242.14	946.44
Senior Center	688.61	808.08	3,636.66	3,414.96
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	71	0

Department Highlights

- Rain continued to be a challenge over the last month. May and June have been the wettest months on record with 8.21 inches in May and 7.58 inches in June. Due to the rains, staff continue to mow twice a week.
- Painting and updates began to the main office of Emergency Services Station 1. A new ceramic flooring and workstation countertop will be installed as part of the updates.
- Automatic Doors Inc. has completed the installation of the automatic magnetic door locks at the Astor Avenue Community Center. The remote magnetic locking system will also be installed at the Senior Center entrances in July.
- Facilities Technician O'Neil completed the repairs to the garden pond in the Committee on Youth garden outside the Youth and Family Services side entrance.
- Operations Manager Nelson continues working on all emergency lighting and security alarm system, running system checks on a monthly basis. Manager Nelson has also coordinated the ordering and installation of the additional panic buttons at the Senior Center, Youth and Family Services and Izaak Walton Center.
- Road Maintenance Manager Santangelo successfully received four quotes for crack filling for the unincorporated road system with Black Pearl sealcoating as the lowest responsible quote. The project is anticipated to be completed mid-July.
- The bathroom vanities and sinks were replaced in two bathrooms at the Astor Avenue Community Center.
- Director Spejcher continues working with Sam Banks, Assistant to the Commissioner Department of Building and Zoning, on unincorporated township code concerns. A new field inspector for the Department of Building and Zoning has been assigned to the Hanover Township area.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for June 2018

SERVICE PROVIDED	MAY 2018	MAY 2017	FYTD 2019	FYTD 2018
<i>Grant Funding</i>				
New clients	287	156	1,389	1,099
Ongoing Clients	427	578	NC	NC
Closed Cases	70	148	122	197
Prevention Programming Presentations	85	45	139	95
Number in audience	977	1,143	1,671	3,611
<i>TIDE</i>				
Participants	16	17	16	17
Rides	139	107	260	239
<i>Resource Center</i>				
Organizations providing services	5	5	5	5
Clients served	65	76	126	160

Department Highlights

- The Mental Health Board will not meet in the months of June and July. The next scheduled meeting of the Board is August 28th at 6:00 PM in Downey Hall.
- The last two focus groups for the needs assessment will be completed on July 23 and 24. The group on July 23rd will take place at Centro de Informacion and be facilitated in Spanish. The group on July 24th will take place at the Poplar Creek Library at 6:00 PM.
- Arranged a site visit to Little City Foundation for the Hanover Township inter-departmental Wrap Group on June 7th. A tour of the facility took place and staff were informed of services and programming available.
- Manager Vana conducted a site visit to Gigi's Playhouse with Board Member Kristen Cruthers. Gigi's offers a professional development program to individuals with a Down Syndrome diagnosis, part of which is working in their Hugs and Mugs café selling coffee and gelato. Gigi's Playhouse received \$25,000 in challenge (new program) funding earlier this year.
- FY 20 annual funding applications were posted to the Hanover Township website and correspondence was sent to all agencies informing them that the annual application is available online. All agencies must submit full applications electronically by Friday, September 14th.
- Manager Vana continues to work with agencies and the website developer to resolve issues with the new reporting website as they arise.
- Manager Vana met with an agency interested in applying for new program funding to discuss the application process.
- Manager Vana is in the process of filling the vacant office at the Community Resource Center. Kenneth Young Center has expressed interest in the office and an agreement is currently being reviewed.
- Manager Vana and Facilities and Road Maintenance staff continue to walk the Community Resource Center every other week to address any maintenance needs. The oldest of 3 roof-top HVAC units will be replaced this summer.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Programming Division</i>				
Planned programs	246	227	732	648
Participants	3,343	3,175	9,830	8,950
Participants (unduplicated)	709	683	1,050	1,102
Wait listed (unduplicated)	64	78	158	277
Art & Computer classes	64	45	186	142
Art & Computer class participants	359	340	1,102	1,036
New volunteers	9	4	17	13
Total volunteers (unduplicated)	143	139	206	188
Volunteer hours reported	1,994	2,599	6,418	7,851
Meals Served	1,256	1,070	3,897	3,121
Meals delivered by volunteers	2,028	1,218	5,621	3,261
<i>Social Services Division</i>				
Clients served (unduplicated)	100	177	369	392
Clients served (duplicated)	198	149	653	448
Energy Assistance	1	3	29	25
Prescription drugs & health insurance assistance	77	111	304	285
Social Service programs	12	9	38	29
Social Service program participants	160	58	424	267
Lending Closet transactions	126	93	353	308
<i>Transportation Division</i>				
One way rides given	1,678	1,736	5,247	5,315
Individuals served (unduplicated)	248	219	387	347
New riders	70	59	387	347
Unmet requests for rides	61	19	132	90

Department Highlights:

- Twenty-six clients from the waitlist attended the Chinatown Tour as an additional motor coach was added due to the popularity of the trip.
- The Transportation division provided a shuttle on Thursday, June 7th for the Cultural Job Fair.
- Transportation Manager Steininger conducted a focus group on June 12th to promote the transportation programs and solicit client feedback.
- Senior Services received 150 energy efficiency kits from CEDA and the Energy Resources Center of University of Illinois. The kits contain 6 LED light bulbs, a power strip, a night light, and energy education brochures and are provided free to LIHEAP eligible older adults.
- Megan Conway, Social Services Manager of 6 years, accepted a position at Schaumburg Township as Director of Senior and Disability Services. Megan's last day at Hanover Township was Friday, June 29. Diana Mondragon, Social Services Specialist, will be serving as Interim Social Services Manager.
- Recruitment has begun for the Kitchen Aide Assistant for the Nutrition Services Division.
- Director Colagrossi presented at the National Council on Aging annual educational conference held in South Carolina on June 6. The topics was Reframed Aging, a workshop session and resources for state Senior Center Associations across the country.

DEPARTMENT OF WELFARE SERVICES

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>General Assistance</i>				
General Assistance clients	12	10	36	33
General Assistance appointments	23	25	77	78
Emergency Assistance appointments	18	18	55	45
Emergency Assistance approved	6	3	11	4
Crisis intake clients	109	109	309	333
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	0*	0*	62	79
Circuit Breaker	0	0	1	0
<i>Social Services</i>				
ComEd Hardships	15	11	26	11
Weatherization	0*	0*	0*	0*
<i>Food Pantry</i>				
Served (Households)	663	730	1,849	2,078
New applications	16	33	65	65
Food Donations	31	36	128	121
<i>Community Center Walk-Ins</i>	143	176	552	606

* Program Closed

Department Highlights:

- LIHEAP application period closed on May 31st.
- Two Salvation Army applications were submitted and approved in the month of June. Although Hanover Township exhausted funds again, Salvation Army has replenished funds so we are able to continue to serve the residents.
- The Multi-Cultural Job Fair took place on June 7th with 50 employers and 104 job seekers in attendance.
- Director Imperato participated in a strategic planning meeting at the Village of Streamwood on June 12.
- Director Imperato and Case Manager Carstensen attended a Cook County General Assistance Caseworkers Association meeting at Maine Township on June 13.
- Director Imperato and the Illinois Association of General Assistance Caseworkers hosted a workshop at Thornton Township on “Dealing with Difficult Clients” and “Suicidal Ideation” on June 14.
- St. John’s hosted a mobile pantry on June 26 serving 75 families.
- Welfare Services staff completed sexual harassment prevention training coordinated by the Township.
- Summer lunch began June 4 at the Astor Avenue Community Center. 455 lunches were served in the month.
- CEDA bi-lingual Spanish speaking staff continue office hours and are onsite every Wednesday from 8:30am – 4:30pm assisting residents with dental, auto, vision, housing and employment needs.
- Senator Castro’s office continue to be onsite every Tuesday from 1:30pm to 6:00pm to assist residents with state programs.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for June 2018

SERVICE PROVIDED	JUNE 2018	JUNE 2017	FYTD 2019	FYTD 2018
<i>Outreach & Prevention</i>				
Open Gym participants	1,765	1,605	4,586	4,290
Open Gym participants (unduplicated)	585	489	844	729
Alternative to Suspension referrals	0	0	2	0
Alternative to Suspension participants	106	96	664	578
Alternative to Suspension participants (unduplicated)	25	25	124	108
<i>Clinical</i>				
Therapy clients	305	263	1,282	1,130
Therapy clients (unduplicated)	128	107	480	515
New clients (unduplicated)	10	8	34	59
Clinical hours	246	181	844	806
Group session participants	42	36	353	789
<i>Tutoring Participants</i>				
Total	177	76	185	405
Unduplicated	52	33	64	120

Department Highlights:

- Summer Tutoring Services Program started on June 4, 2018, with 52 participants.
- Summer Open Gym Program started on June 4. Sites include Mondays: Parkwood Elementary School, Hanover Park; Tuesdays: Tefft Middle School, Streamwood; Wednesday and Fridays: Izaak Walton Center and Reserve; Thursdays: Sunnydale Elementary School, Streamwood.
- Summer Alternatives Programming started on June 4. Monday thru Wednesdays will offer groups determined by grade level various service learning, fundraising and prosocial learning opportunities. Fridays will offer identified participants the opportunity to advance their leadership skills through practice, knowledge advancement and service learning.
- Youth Leadership Summer Programming started on June 7. Participants will advance their leadership skills through experiential learning trips, fundraising, service learning and participation at the Cebrin Goodman Teen Institute.
- Youth Leadership Fundraiser started on June 4 at the Carol Stream Buffalo Wild Wings. Funds raised from this month long fundraiser will be used to support youth to attend the Cebrin Goodman Teen Institute at Easter Illinois University this July.
- Director Parquette attended the Alignment Collaboration for Education’s Manufacturing Round Table at Elgin Community College on June 7.
- Director Parquette participated in the Village of Streamwood’s 2019 strategic planning meeting on June 11.
- Clinical Interventionist Dickinson and youth leaders held the annual garage sale on June 22 and 23. The event raised \$750.00 to be used to attend the Cebrin Goodman Teen Institute in July.
- Recruitment to fill the full-time Family Therapist position continues with first round interviews conducted. It is anticipated that second round interviews will be conducted in early July.

Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 6/19/18 - 7/16/18

	Subtotal	Alexian Invoices	Total
Total Town Fund	93,732.36	1,066.19	94,798.55
Total Senior Center	51,828.92	255.59	52,084.51
Total Welfare Services	15,404.81		15,404.81
Total Road Maintenance	6,770.38	165.00	6,935.38
Total Mental Health Board	150,068.15	1,127.80	151,195.95
Total Retirement	4,071.03		4,071.03
Total Vehicle	200.00		200.00
Total Capital	7,018.03		7,018.03
Total All Funds	329,093.68	2,614.58	331,708.26

The above "Subtotal" column has been approved for payment this 16th day of July.

The above "Total" column has been approved for payment this 16th day of July.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Hanover Township Board Audit Report

June 19 through July 16, 2018

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	07/10/2018	127060	Fox Valley Fire & Safety	Inv# IN00174502 Security Panel Upgrade to Wireless	1,130.00
Total 1014410 · Equipment Purchases					1,130.00
1014430 · Computer Equipment & Software					
Check	07/10/2018	127092	ProxIT Technology Solutions	Inv# 19346 Server Backup Battery	979.54
Check	07/10/2018	127092	ProxIT Technology Solutions	Inv# 19361 Phone System Backup Battery	219.00
Check	07/13/2018	127108	Access 1 Source	Inv# 68830 Monthly Base Clock Connection Fee (2)	264.00
Check	07/13/2018	127149	ProxIT Technology Solutions	Inv# 19392 Computer Replacement/IT Support	1,361.67
Check	07/13/2018	127149	ProxIT Technology Solutions	Inv# 19364 Network Labor - July	2,720.00
Total 1014430 · Computer Equipment & Software					5,544.21
Total 101CAP · Capital Expenditures					6,674.21
101CHN · Community Health					
1014456 · Community Affairs					
Check	07/10/2018	127024	Clowning Around Entertainment	Inv# 35073 Food Truck Festival - Game Rental	251.50
Total 1014456 · Community Affairs					251.50
1014457 · Furniture and Computer Equip					
Check	07/13/2018	127143	Leaf (618-008)	Inv# 8506092 Lower Level Copier Lease	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014459 · Professional Services					
Check	06/26/2018	126852	Alexian Brothers Health System	Acct# 242152 Employee Annual Screenings	449.19
Total 1014459 · Professional Services					449.19
1014466 · Communications					
Check	07/10/2018	127104	Verizon Wireless (00002)	Inv# 9809313478 Monthly Charges	53.39
Total 1014466 · Communications					53.39
1014491 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	2,043.96
Total 1014491 · Health Insurance					2,043.96
1014492 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	85.62
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 1014492 · Dental, Vision & Life Insurance					95.80
Total 101CHN · Community Health					2,953.84

Hanover Township Board Audit Report

June 19 through July 16, 2018

Type	Date	Num	Name	Memo	Amount
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014608 · Salaries					
Check	07/03/2018	126988	Jordan Schmidt	Intern Stipend - June 2018	500.00
Total 1014608 · Salaries					500.00
1014617 · Equipment & Furniture					
Check	07/10/2018	127074	Leaf (618-005)	Inv# 8407490 Copier Lease - IWC June	103.30
Check	07/10/2018	127097	Sprint	Acct# 897162515 Monthly Charges 5/9-6/8 - Data	35.00
Check	07/13/2018	127128	Canteen Refreshment Services	Inv# 5256000116648 Water Machine Rental	29.95
Check	07/13/2018	127145	Leaf (618-005)	Inv# 8488465 Copier Lease - IWC July	103.00
Total 1014617 · Equipment & Furniture					271.25
1014619 · Office Supplies					
Check	06/19/2018	126758	Staples	Inv# 3379250619 Deskpad/Wall Sign Holder/Cutlery Combo	95.68
Total 1014619 · Office Supplies					95.68
1014621 · Satellite Office Utilities					
Check	06/19/2018	126757	Nicor 78	Acct# 78-11-12-9467 Monthly Charges (4)	852.12
Check	07/10/2018	127079	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 5/25-6/25	80.01
Check	07/13/2018	127126	Com Ed 010	Acct# 6997418010 Monthly Charges 5/9-6/12	438.79
Check	07/13/2018	127132	City of Elgin	Acct# 413720-6423 Water Monthly Charges 5/9-6/7	60.72
Total 1014621 · Satellite Office Utilities					1,431.64
1014623 · Satellite Office Phone & Intrnt					
Check	07/10/2018	127046	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 5/23-6/22	104.80
Check	07/13/2018	127127	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 7/4-8/5	189.85
Total 1014623 · Satellite Office Phone & Intrnt					294.65
1014624 · Travel					
Check	07/13/2018	127109	Spirou, Tara-Leuteria P	Mileage Reimbursement	80.95
Check	07/13/2018	127110	Jordan Schmidt	Mileage Reimbursement	30.74
Total 1014624 · Travel					111.69
1014626 · Community Service Award					
Check	07/13/2018	127141	Kwik Print	Inv# 62126 Community Service Awards Booklet (125)	335.70
Total 1014626 · Community Service Award					335.70
1014627 · Community Affairs					
Check	07/13/2018	127120	Bartlett Sports	Inv# 4923 Department Shirts (2)	48.00
Check	07/13/2018	127152	Signs by Tomorrow	Inv# 25033 Township Banner	116.50
Total 1014627 · Community Affairs					164.50
1014691 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	681.32
Total 1014691 · Health Insurance					681.32
1014692 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	210.55
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	8.15
Total 1014692 · Dental, Vision & Life Insurance					218.70
Total 101CMA · Community Relations					4,105.13
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	07/10/2018	127035	A1 Trophies & Awards	Inv# 12354 Veteran Plate	4.00
Check	07/10/2018	127035	A1 Trophies & Awards	Inv# 12461 Veteran Plate	4.00
Check	07/10/2018	127035	A1 Trophies & Awards	Inv# 12515 Veteran Plate	4.00
Total 1014701 · Veterans Honor Roll					12.00
1014705 · Training					
Check	07/13/2018	127138	IACVAC	Veterans Assistance Membership - Wollock	25.00
Check	07/13/2018	127138	IACVAC	Veterans Assistance Training Conference - Wollock	275.00
Total 1014705 · Training					300.00
Total 101VET · Veteran Affairs					312.00
Total 101CVA · Community & Veteran Affairs					4,417.13
101ES · ES - Expenditures					
1014802 · Equipment					
Check	06/26/2018	126867	W.S. Darley & Co	Inv# 17330079 36" Sign and Stand With Transport Bag (3)	899.00
Total 1014802 · Equipment					899.00
1014803 · Uniforms					
Check	06/26/2018	126878	Ray O'herron Co., Inc.	Inv# 1833033-IN Emergency Med Responder Patches (100)	229.00
Check	07/10/2018	127094	Ray O'herron Co., Inc.	Inv# 1834170-IN Aide Gold Cut Collar Devices	26.98
Total 1014803 · Uniforms					255.98
1014808 · Education & Training					
Check	06/19/2018	126759	College of DuPage	HTSI0005-030 Emergency Services Training 06/13/18	250.00
Check	07/10/2018	127070	Illinois Emergency Management Assoc	Inv# 4991 Associate Membership Dues - Liacone	25.00
Total 1014808 · Education & Training					275.00
1014813 · Vehicle Fuel & Maintenance					
Check	07/10/2018	127106	Village of Hanover Park (Fuel)	Inv# 2018-009 May 2018 Fuel	732.43

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Type	Date	Num	Name	Memo	Amount
Total 1014813 · Vehicle Fuel & Maintenance					732.43
1014814 · Communications					
Check	06/19/2018	126752	Comcast (ES 773)	Acct# 8771 10 083 0226773 Monthly Internet Charges 6/18-7/17	149.81
Check	07/10/2018	127058	Emergency Services Marketing Corp., Inc.	Emergency Responder Reply Yearly Subscription	305.00
Check	07/10/2018	127104	Verizon Wireless (00002)	Inv# 9809313478 Monthly Charges	92.75
Total 1014814 · Communications					547.56
1014891 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	2,057.62
Total 1014891 · Health Insurance					2,057.62
1014892 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	157.99
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014892 · Dental, Vision & Life Insurance					171.40
Total 101ES · ES - Expenditures					4,938.99
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	07/10/2018	127095	Renz Addiction Counseling Center	Employee Assistance Program 7/1/18-9/30/18	362.81
Total 1014411 · Employee Assistance Program					362.81
1014507 · Flex Plan & 457 Plan					
Check	07/10/2018	127098	TASC	Inv# 1288639 Admin Fees - August	92.34
Total 1014507 · Flex Plan & 457 Plan					92.34
1014513 · Employee Wellness					
Check	06/26/2018	126859	Alexian Brothers Health System	Acct# 242152 Patient Lab Work	356.00
Total 1014513 · Employee Wellness					356.00
Total 101ISE · Insurance & Employee Benefits					811.15
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	07/13/2018	127140	Kopon Airdo, LLC	Inv# Legal Fees - June 2018	15,551.22
Total 1014502 · Legal Services					15,551.22
Total 101LEA · Legal & Auditing					15,551.22
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	07/13/2018	127119	Bade Supply	Inv# 18777 Can Liners/Toilet Tissue/Towels/Bleach	674.82

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Type	Date	Num	Name	Memo	Amount
Check	07/13/2018	127119	Bade Supply	Inv# 18950 Can Liners/Stainless Steel Cleaner	84.76
Total 1014205 · Janitorial Supplies					759.58
1014208 · Housekeeping Contract					
Check	07/10/2018	127096	Scrubco	Inv# 8896 Monthly Cleaning - Astor June	800.00
Check	07/13/2018	127123	Custodius Chicago	Inv# 326 Janitorial Service - IWC June	865.00
Check	07/13/2018	127137	Imperial Service Systems, Inc	Inv# 115675 Cleaning Services - Town Hall July	1,069.00
Check	07/13/2018	127137	Imperial Service Systems, Inc	Inv# 115715 Cleaning Services - Senior Center July	1,666.00
Total 1014208 · Housekeeping Contract					4,400.00
1014209 · Building Contracts					
Check	06/26/2018	126873	Johnson Controls, Inc	Inv# 30688493 Semi Annual Service - Town 07/01/18 - 12/31/18	357.57
Check	06/26/2018	126873	Johnson Controls, Inc	Inv# 30688932 Quarterly Service - YFS 07/01/18 - 09/30/18	289.20
Check	07/10/2018	127086	Orkin Pest Control 579 (Astor)	Inv# 170987998 Pest Control June 18	59.49
Check	07/10/2018	127087	Orkin Pest Control 029 (Senior)	Inv# 170998303 Pest Control June 18	85.68
Check	07/10/2018	127088	Orkin Pest Control 337 (Town)	Inv# 170988082 Pest Control June 18	73.63
Total 1014209 · Building Contracts					865.57
1014210 · Building Maintenance - Town					
Check	06/26/2018	126871	Grainger	Inv# 846920015 Filter/Coupler	79.64
Check	07/10/2018	127059	Fast & Friendly Cleaning Service, Inc	Inv# M06232018 Floor Stripping and Waxing - YFS/Town Hall	1,150.00
Check	07/10/2018	127100	The Home Depot F&M	Inv# 7566588 Rubber Root Patch/LED Bulbs	71.09
Check	07/10/2018	127100	The Home Depot F&M	Inv# 9092151 Wiper Blades/Umbrella Base	102.84
Total 1014210 · Building Maintenance - Town					1,403.57
1014211 · Building Maintenance - Senior					
Check	07/10/2018	127100	The Home Depot F&M	Inv# 1104085 Exit Light Battery/Weed Killer	79.60
Total 1014211 · Building Maintenance - Senior					79.60
1014212 · Building Maintenance - Astor					
Check	06/26/2018	126879	Menard's- Hanover Park	Inv# 90877 Astor Vanities (2)	397.98
Check	06/26/2018	126879	Menard's- Hanover Park	Inv# 90911 SJ Ext Tube	2.39
Check	07/13/2018	127146	Menard's- Hanover Park	Inv# 91591 Drill Bits/Lock and Keys/Knobs	37.41
Total 1014212 · Building Maintenance - Astor					437.78
1014214 · Equipment Maintenance - Senior					
Check	07/13/2018	127133	Fox Valley Fire & Safety	Inv# 182617 Panic Button Installations (2)	419.94
Total 1014214 · Equipment Maintenance - Senior					419.94
1014215 · Equipment Maintenance - Astor					
Check	07/10/2018	127071	Kool Technologies, Inc.	Inv# 23965 Walk-In Freezer Service	417.00
Check	07/13/2018	127133	Fox Valley Fire & Safety	Inv# 183690 Overhead Door Contact Repair	329.98
Total 1014215 · Equipment Maintenance - Astor					746.98

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Type	Date	Num	Name	Memo	Amount
1014218 · Vehicle Maintenance - Town					
Check	07/10/2018	127049	Bartlett Tire	Inv# 090103 Vehicle# 123 Window Repair	478.47
Check	07/13/2018	127122	Bartlett Tire	Inv# 090302 AC Charge/Front Brakes/Rotors	888.45
Total 1014218 · Vehicle Maintenance - Town					1,366.92
1014219 · Vehicle Fuel - Town					
Check	07/10/2018	127106	Village of Hanover Park (Fuel)	Inv# 2018-009 May 2018 Fuel	921.37
Total 1014219 · Vehicle Fuel - Town					921.37
1014221 · Cell Phone/Communications					
Check	07/10/2018	127097	Sprint	Acct# 897162515 Monthly Charges 5/9-6/8	60.18
Total 1014221 · Cell Phone/Communications					60.18
1014222 · Trash Removal - Town					
Check	07/13/2018	127161	Groot, Inc.	Acct# 3107-68246 Monthly Charges June	391.61
Total 1014222 · Trash Removal - Town					391.61
1014223 · Trash Removal - Senior					
Check	07/13/2018	127161	Groot, Inc.	Acct# 3107-61390 Monthly Charges June	401.03
Total 1014223 · Trash Removal - Senior					401.03
1014224 · Trash Removal - Astor					
Check	07/13/2018	127161	Groot, Inc.	Acct# 3107-69323 Monthly Charges June	400.26
Total 1014224 · Trash Removal - Astor					400.26
1014225 · Grounds/Reserve Maintenance					
Check	06/26/2018	126875	Lafarge North America	Inv# 708898328 YFS Pond Boulders	160.16
Check	06/26/2018	126879	Menard's- Hanover Park	Inv# 90411 Pressure Filter	149.99
Check	07/10/2018	127077	Menard's	Inv# 57029 Utility Pump	59.97
Check	07/10/2018	127100	The Home Depot F&M	Inv# 6183191 Hanging Baskets/Sidewalk Lightbulbs	174.96
Check	07/10/2018	127100	The Home Depot F&M	Inv# 5183340 Flowers/Mulch/Pots	137.70
Check	07/10/2018	127100	The Home Depot F&M	Inv# 6184842 Mulch	30.00
Check	07/10/2018	127100	The Home Depot F&M	Inv# 5180482 Flowers/Planting Supplies	321.81
Check	07/13/2018	127117	Arbor Earth and Snow	Inv# 0702HO Tree Removal (2) - IWC	600.00
Total 1014225 · Grounds/Reserve Maintenance					1,634.59
1014227 · Miscellaneous					
Check	07/10/2018	127043	Alexian Bros Corporate Health Services	Inv# 655986 Employee Drug & Alcohol Screen/Lift Test	165.00
Total 1014227 · Miscellaneous					165.00
1014230 · Trash Removal - Izaak					
Check	07/13/2018	127161	Groot, Inc.	Acct# 3107-54379 Monthly Charges June	173.63

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Type	Date	Num	Name	Memo	Amount
Total 1014230 · Trash Removal - Izaac					173.63
1014291 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	4,851.07
Total 1014291 · Health Insurance					4,851.07
1014292 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	253.36
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	28.51
Total 1014292 · Dental, Vision & Life Insurance					281.87
Total 101MAIN · Facilities Maintenance					19,760.55
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	07/10/2018	127047	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 5/17-6/16	43.73
Check	07/10/2018	127048	Barr, James C	Quarterly Phone Reimbursement 2nd Qtr 2018	150.00
Check	07/13/2018	127149	ProxIT Technology Solutions	Inv# 19392 Phone Service Support	2,723.33
Total 1014402 · Telephone - Town					2,917.06
1014403 · Utilities - Town					
Check	07/10/2018	127082	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 5/18-6/14	207.75
Check	07/13/2018	127154	Village of Bartlett	Acct# 51470 Water/Sewer - Town Hall	-77.29
Check	07/13/2018	127154	Village of Bartlett	Acct# 63818 Water/Sewer - Runzel Reserve	49.21
Total 1014403 · Utilities - Town					179.67
1014405 · Internet Access - Town					
Check	07/10/2018	127055	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Internet Charges 6/23-7/22	249.85
Check	07/13/2018	127116	AT&T 824	Acct 253810824 Back-up Internet 6/28-7/27	195.56
Total 1014405 · Internet Access - Town					445.41
1014416 · Equipment Rental - Town					
Check	07/10/2018	127052	Canteen Refreshment Services	Inv# 5256000116649 Water Machine Rental	29.95
Check	07/10/2018	127073	Leaf (618-004)	Inv# 8488464 Copier Lease - Town Hall	328.00
Total 1014416 · Equipment Rental - Town					357.95
Total 101THE · Town Hall Expense					3,900.09
101TOE · Town Office Expense					
1014406 · Printing					
Check	07/10/2018	127051	Braden Interact Business Products (Town)	Inv# 493089 Copy Charges Balance Forward 06/11/18 - 06/22/18	52.32
Check	07/10/2018	127051	Braden Interact Business Products (Town)	Inv# 493089 Copy Charges 06/11/18 - 06/22/18	259.26
Total 1014406 · Printing					311.58
1014412 · Travel Expenses					

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Type	Date	Num	Name	Memo	Amount
Check	07/10/2018	127021	Callahan, Suzanna M	Mileage Reimbursement May/June	10.46
Check	07/10/2018	127026	Imperato, Alexandra M	Mileage Reimbursement June	27.15
Total 1014412 · Travel Expenses					37.61
1014414 · Memberships, Subs & Publication					
Check	07/10/2018	127069	Illinois City County Management Assoc	ILCMA Annual Membership Renewal - S Powers	174.25
Check	07/10/2018	127070	Illinois Emergency Management Assoc	Inv# 4462 Associate Membership Dues - McGuire	25.00
Check	07/10/2018	127090	Paddock Publications, Inc	Inv# T4502687 Publication Notice	28.75
Total 1014414 · Memberships, Subs & Publication					228.00
1014424 · Education & Training					
Check	07/10/2018	127068	Human Resource Techniques, Inc	Harrasment & Discrimination Staff & Supervisory Training (65)	2,325.00
Total 1014424 · Education & Training					2,325.00
1014429 · Miscellaneous					
Check	07/13/2018	127120	Bartlett Sports	Inv# 4920 Department Shirts (2)	80.00
Total 1014429 · Miscellaneous					80.00
1014520 · Consulting					
Check	07/10/2018	127083	NIU Center for Governmental Studies	Inv# CGS002745 Strategic Planning Consultation Final Payment	4,600.00
Total 1014520 · Consulting					4,600.00
1014530 · Financial Administration					
Check	07/10/2018	127064	Governmental Accounting, Inc	Inv# 58482 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014591 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	4,127.81
Total 1014591 · Health Insurance					4,127.81
1014592 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	256.87
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	31.57
Total 1014592 · Dental, Vision & Life Insurance					288.44
Total 101TOE · Town Office Expense					17,027.04
104ASR · Assessor's Division					
1044413 · Travel Expense					
Check	06/26/2018	126854	Christopher, Cindy L	Mileage Reimbursement	21.41
Check	06/26/2018	126858	Glascott, Patricia A	IPAI Conference Mileage Reimbursement	130.26
Total 1044413 · Travel Expense					151.67

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Type	Date	Num	Name	Memo	Amount
1044415 · Dues, Subs & Publications					
Check	07/13/2018	127118	Christopher, Cindy L	Notary Renewal	10.00
Total 1044415 · Dues, Subs & Publications					10.00
1044419 · Training					
Check	06/26/2018	126858	Glascott, Patricia A	Training Lunch Reimbursement (2)	55.71
Total 1044419 · Training					55.71
1044491 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	2,738.94
Total 1044491 · Health Insurance					2,738.94
1044492 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	359.08
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	18.33
Total 1044492 · Dental, Vision & Life Insurance					377.41
Total 104ASR · Assessor's Division					3,333.73
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	07/10/2018	127061	Fox Valley Christian Action	Spring All Star Staff Retreat Cabin Rental	66.25
Total 1094611 · Education & Training					66.25
1094612 · Consulting Fees					
Check	07/10/2018	127075	Michael Kelly	Consulting Fees - June 2018	300.00
Total 1094612 · Consulting Fees					300.00
1094617 · Equipment Maintenance					
Check	07/10/2018	127051	Braden Interact Business Products (Town)	Inv# 493089 Copy Charges 06/11/18 - 06/22/18	166.06
Check	07/10/2018	127101	TTSG Leasing	Inv# 59702552 Copier Lease 6/15/18 - 7/14/18	301.82
Total 1094617 · Equipment Maintenance					467.88
1094619 · Office Supplies					
Check	07/10/2018	127093	Quill Corporation	Inv# 7175515 Ink/Coffee Supplies/Office Supplies	216.95
Check	07/10/2018	127093	Quill Corporation	Inv# 7758196 Ink/Purell/Gloves/Febreze	97.71
Total 1094619 · Office Supplies					314.66
1094620 · Community Affairs					
Check	07/10/2018	127035	A1 Trophies & Awards	Inv# 12303 Student Gov't Day Plaques	194.22
Total 1094620 · Community Affairs					194.22

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Type	Date	Num	Name	Memo	Amount
1094621 · Recruitment and Pre Employment					
Check	07/10/2018	127043	Alexian Bros Corporate Health Services	Inv# 655986 Employee Drug Screen	48.00
Check	07/10/2018	127044	Alexian Bros Corporate Health Services	Inv# 656335 Drug Screen - Intern	48.00
Total 1094621 · Recruitment and Pre Employment					96.00
1094623 · Travel					
Check	07/10/2018	127029	Parquette, John J	Mileage Reimbursement - April 2018	30.52
Check	07/10/2018	127029	Parquette, John J	Mileage Reimbursement - May 2018	79.57
Check	07/10/2018	127029	Parquette, John J	Mileage Reimbursement - June 2018	26.70
Total 1094623 · Travel					136.79
1094626 · Equipment & Furniture					
Check	07/10/2018	127029	Parquette, John J	Quarterly Phone Reimbursement 2nd Qtr 2018	120.00
Check	07/10/2018	127093	Quill Corporation	Inv# 7175515 Fax Machine	155.00
Check	07/10/2018	127093	Quill Corporation	Inv# 7774258 Monitor Stand	25.00
Total 1094626 · Equipment & Furniture					300.00
1094691 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	3,304.50
Total 1094691 · Health Insurance					3,304.50
1094692 · Dental, Vision & Life Insurance					
Check	07/10/2018	127078	NCPERS	Billing# 57850718 Monthly Premium July 2018	32.00
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	256.86
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	60.25
Total 1094692 · Dental, Vision & Life Insurance					349.11
Total 109ADM · Administration & Clinical					5,529.41
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	07/10/2018	127033	School District U-46	Inv# 5040 Summer Open Gym Tuesdays Tefft Middle School	714.29
Check	07/10/2018	127033	School District U-46	Inv# 5041 Summer Open Gym Thursdays Sunnysdale Elementary	714.29
Check	07/10/2018	127033	School District U-46	Inv# 5042 Summer Open Gym Mondays Parkwood Elementary	714.29
Total 1094627 · Open Gym Program.					2,142.87
1094644 · Travel					
Check	07/10/2018	127019	Baig, Sumara	Mileage Reimbursement May 2018	87.75
Total 1094644 · Travel					87.75
1094651 · Cellphones					
Check	07/10/2018	127025	Cohen, Michael J	Quarterly Phone Reimbursement 2nd Qtr 2018	120.00
Check	07/10/2018	127104	Verizon Wireless (00002)	Inv# 9809313478 Monthly Charges	213.56

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Type	Date	Num	Name	Memo	Amount
Total 1094651 · Cellphones					333.56
1094791 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	6,846.30
Total 1094791 · Health Insurance					6,846.30
1094792 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	455.91
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	34.80
Total 1094792 · Dental, Vision & Life Insurance					490.71
Total 109OUT · Outreach & Prevention					9,901.19
Total 109YFS · Youth & Family Services					15,430.60
Total 1014 · Town Fund - Expenditures					94,798.55
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	06/26/2018	126864	Alexian Bros Corporate Health Services	Inv# 654787 Employee Drug Screen	48.00
Check	06/26/2018	126882	Verify FIRM Systems (xhtsse)	Inv# 1228236-IN Background Checks	16.00
Total 1104523 · Recruitment					64.00
1104524 · Utilities					
Check	07/10/2018	127081	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 5/23-6/24	619.49
Check	07/13/2018	127154	Village of Bartlett	Acct# 62447 Water/Sewer - Senior Center	263.03
Total 1104524 · Utilities					882.52
1104525 · Telephone & High Speed Internet					
Check	07/10/2018	127104	Verizon Wireless (00002)	Inv# 9809313478 Monthly Charges	118.55
Total 1104525 · Telephone & High Speed Internet					118.55
1104527 · Equipment					
Check	06/26/2018	126876	Leaf (618-007)	Inv# 8453291 Color Copier Lease	312.68
Check	07/13/2018	127112	Accurate Office Supply Co	Inv# 447525 BluRay Player	89.99
Check	07/13/2018	127142	Leaf (618-003)	Inv# 8506091 Postage Machine Lease	87.00
Check	07/13/2018	127143	Leaf (618-008)	Inv# 8506092 Lower Level Copier Lease	60.00
Check	07/13/2018	127160	Xavus Solutions LLC	Inv# 12171 MySeniorCenter Annual Upgrades/Maint and Support	1,800.00
Total 1104527 · Equipment					2,349.67
1104528 · Office Supplies					
Check	06/26/2018	126862	A1 Trophies & Awards	Inv# 12490 Name Badge	7.99
Check	06/26/2018	126863	Accurate Office Supply Co	Inv# 443988 Glide/Bell/Hiprofile/B-Stem	29.44
Check	06/26/2018	126863	Accurate Office Supply Co	Inv# 445362 Paper/Blades/Reciept Book/Legal Pad/Batteries/Post-Its	205.41
Check	06/26/2018	126863	Accurate Office Supply Co	Inv# 454857 Water Bottles	19.50

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	06/26/2018	126863	Accurate Office Supply Co	CREDIT# 444472 Return Inv# 443874	-29.44
Check	06/26/2018	126863	Accurate Office Supply Co	CREDIT# 443945 Return Inv# 443410	-29.44
Check	07/10/2018	127041	Accurate Office Supply Co	Inv# 447095 Binders/Pens/Folders/Labels/Paper	277.64
Total 1104528 · Office Supplies					481.10
1104529 · Postage					
Check	06/26/2018	126868	Fed Ex	Inv# 6-205-07627 Shipping Charges	23.14
Check	07/10/2018	127037	FP Mailing Solutions	Postage Refill	1,000.00
Total 1104529 · Postage					1,023.14
1104533 · Printing					
Check	06/26/2018	126874	Kwik Print	Inv# 62478 Payment Envelopes	176.50
Check	07/10/2018	127072	Kwik Print	Inv# 62497 Snapshot Annual Report (2,000)	643.80
Check	07/10/2018	127072	Kwik Print	Inv# 62545 Letterhead	117.30
Total 1104533 · Printing					937.60
1104591 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	4,115.24
Total 1104591 · Health Insurance					4,115.24
1104592 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	165.14
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	18.33
Total 1104592 · Dental, Vision & Life Insurance					183.47
Total 1104ADM · Administration					10,155.29
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	06/26/2018	126865	All Team Staffing	Inv# 10-22001384 Part Time Temp Help	688.97
Check	06/26/2018	126865	All Team Staffing	Inv# 10-22001418 Part Time Temp Help	838.74
Check	07/10/2018	127045	All Team Staffing	Inv# 10-22001451 Part Time Temp Help	698.95
Check	07/13/2018	127111	All Team Staffing	Inv# 10-22001485 Part Time Temp Help	698.95
Total 1105550 · Congregate Salaries					2,925.61
1105551 · Congregate Food					
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02894818 Congregate Food	90.48
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895334 Congregate Food	66.65
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895797 Congregate Food	77.98
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02897964 Congregate Food	86.71
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02899646 Congregate Food	110.30
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02900069 Congregate Food	62.50
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02902231 Congregate Food	124.42
Check	06/26/2018	126869	Get Fresh Produce, Inc	CREDIT MC# 2875989 Inv# 2875989	-4.01
Check	06/26/2018	126870	Gordon Food Service	Inv# 186572308 Congregate Food	595.19

Hanover Township Board Audit Report

June 19 through July 16, 2018

Type	Date	Num	Name	Memo	Amount
Check	06/26/2018	126870	Gordon Food Service	Inv# 186722807 Congregate Food	939.85
Check	06/26/2018	126870	Gordon Food Service	Inv# 934066016 Congregate Food	143.53
Check	06/26/2018	126870	Gordon Food Service	Inv# 934066108 Congregate Food	29.49
Check	06/26/2018	126870	Gordon Food Service	CREDIT# 11660059 Orig Inv# 186572308	-11.17
Check	06/26/2018	126872	Highland Baking Company	Inv# 1723703 Congregate Food	16.40
Check	06/26/2018	126872	Highland Baking Company	Inv# 1728130 Congregate Food	32.82
Check	06/26/2018	126872	Highland Baking Company	Inv# 1729281 Congregate Food	43.84
Check	06/26/2018	126872	Highland Baking Company	Inv# 1730220 Congregate Food	4.14
Check	06/26/2018	126872	Highland Baking Company	Inv# 1731324 Congregate Food	50.62
Check	06/26/2018	126872	Highland Baking Company	CREDIT# 1729625 Congregate Food	-2.76
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02903931 Congregate Food	86.55
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02904434 Congregate Food	69.00
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02907267 Congregate Food	90.03
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02908324 Congregate Food	142.42
Check	07/10/2018	127062	Get Fresh Produce, Inc	CREDIT	-7.20
Check	07/10/2018	127063	Gordon Food Service	Inv# 186871654 Congregate Food	576.48
Check	07/10/2018	127066	Highland Baking Company	Inv# 1735691 Congregate Food	14.64
Check	07/10/2018	127066	Highland Baking Company	Inv# 1736749 Congregate Food	27.38
Check	07/13/2018	127134	Gordon Food Service	Inv# 934066330 Congregate Food	99.70
Check	07/13/2018	127134	Gordon Food Service	Inv# 187012061 Congregate Food	701.03
Check	07/13/2018	127134	Gordon Food Service	Inv# 185779246 Congregate Food	544.03
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02910490 Congregate Food	142.05
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02910510 Congregate Food	53.67
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02912656 Congregate Food	103.85
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02912500 Congregate Food	27.03
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02914732 Congregate Food	87.45
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02914779 Congregate Food	60.24
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02916266 Congregate Food	142.92
Check	07/13/2018	127135	Get Fresh Produce, Inc	inv# 2838382 A Congregate Food	30.00
Check	07/13/2018	127136	Highland Baking Company	Inv# 1741437 Congregate Food	6.69
Check	07/13/2018	127136	Highland Baking Company	Inv# 1741076 Congregate Food	26.15
Check	07/13/2018	127136	Highland Baking Company	Inv# 1738813 Congregate Food	29.30
Check	07/13/2018	127136	Highland Baking Company	Inv# 1743423 Congregate Food	21.96
Check	07/13/2018	127136	Highland Baking Company	Inv# 1744232 Congregate Food	22.52
Check	07/13/2018	127136	Highland Baking Company	Inv# 1747752 Congregate Food	28.90
Check	07/13/2018	127136	Highland Baking Company	Inv# 1724733 Congregate Food	36.76
Total 1105551 · Congregate Food					5,620.53
1105553 · Congregate Supplies					
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02894818 Congregate Supplies	28.85
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895334 Congregate Supplies	16.43
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895797 Congregate Supplies	28.85
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02899646 Congregate Supplies	22.40
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02900069 Congregate Supplies	22.43
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02902231 Congregate Supplies	12.25
Check	06/26/2018	126870	Gordon Food Service	Inv# 186572308 Congregate Supplies	57.75
Check	06/26/2018	126870	Gordon Food Service	Inv# 186722807 Congregate Supplies	54.67
Check	06/26/2018	126870	Gordon Food Service	Inv# 934066016 Congregate Supplies	24.23

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Type	Date	Num	Name	Memo	Amount
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02903931 Congregate Supplies	11.20
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02904434 Congregate Supplies	11.20
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02907267 Congregate Supplies	11.20
Check	07/10/2018	127063	Gordon Food Service	Inv# 186871654 Congregate Supplies	77.46
Check	07/13/2018	127134	Gordon Food Service	Inv# 934066330 Congregate Supplies	14.29
Check	07/13/2018	127134	Gordon Food Service	Inv# 187012061 Congregate Supplies	50.15
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02910510 Congregate Supplies	11.20
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02912656 Congregate Supplies	11.20
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02914779 Congregate Supplies	14.30
Check	07/13/2018	127159	West Pier Laundry Streamwood	Inv# 1998 Laundered Dish Towels	29.58
Total 1105553 · Congregate Supplies					509.64
1105558 · Home Delivered Meals Food					
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02894818 HDM Food	90.48
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895334 HDM Food	66.65
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895797 HDM Food	77.97
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02897964 HDM Food	86.71
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02899646 HDM Food	110.30
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02900069 HDM Food	62.50
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02902231 HDM Food	124.42
Check	06/26/2018	126869	Get Fresh Produce, Inc	CREDIT MC# 2875989 Inv# 2875989	-4.00
Check	06/26/2018	126870	Gordon Food Service	Inv# 186572308 HDM Food	595.19
Check	06/26/2018	126870	Gordon Food Service	Inv# 186722807 HDM Food	939.85
Check	06/26/2018	126870	Gordon Food Service	Inv# 934066016 HDM Food	143.53
Check	06/26/2018	126870	Gordon Food Service	Inv# 934066108 HDM Food	29.48
Check	06/26/2018	126870	Gordon Food Service	CREDIT# 11660059 Orig Inv# 186572308	-11.16
Check	06/26/2018	126872	Highland Baking Company	Inv# 1723703 HDM Food	16.40
Check	06/26/2018	126872	Highland Baking Company	Inv# 1728130 HDM Food	32.82
Check	06/26/2018	126872	Highland Baking Company	Inv# 1729281 HDM Food	43.84
Check	06/26/2018	126872	Highland Baking Company	Inv# 1730220 HDM Food	4.14
Check	06/26/2018	126872	Highland Baking Company	Inv# 1731324 HDM Food	50.61
Check	06/26/2018	126872	Highland Baking Company	CREDIT# 1729625 HDM Food	-2.76
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02903931 HDM Food	86.55
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02904434 HDM Food	69.00
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02907267 HDM Food	90.02
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02908324 HDM Food	142.42
Check	07/10/2018	127062	Get Fresh Produce, Inc	CREDIT	-7.20
Check	07/10/2018	127063	Gordon Food Service	Inv# 186871654 HDM Food	576.47
Check	07/10/2018	127066	Highland Baking Company	Inv# 1735691 HDM Food	14.64
Check	07/10/2018	127066	Highland Baking Company	Inv# 1736749 HDM Food	27.38
Check	07/13/2018	127134	Gordon Food Service	Inv# 934066330 HDM Food	99.69
Check	07/13/2018	127134	Gordon Food Service	Inv# 187012061 HDM Food	701.03
Check	07/13/2018	127134	Gordon Food Service	Inv# 185779246 HDM Food	544.03
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02910490 HDM Food	142.05
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02910510 HDM Food	53.67
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02912656 HDM Food	103.85
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02912500 HDM Food	27.02
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02914732 HDM Food	87.45

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Type	Date	Num	Name	Memo	Amount
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 2914779 HDM Food	60.23
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02916266 HDM Food	142.91
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 2836511 A HDM Food	113.21
Check	07/13/2018	127136	Highland Baking Company	Inv# 1741437 HDM Food	6.69
Check	07/13/2018	127136	Highland Baking Company	Inv# 1741076 HDM Food	26.14
Check	07/13/2018	127136	Highland Baking Company	Inv# 1738813 HDM Food	29.29
Check	07/13/2018	127136	Highland Baking Company	Inv# 1743423 HDM Food	21.96
Check	07/13/2018	127136	Highland Baking Company	Inv# 1744232 HDM Food	22.52
Check	07/13/2018	127136	Highland Baking Company	Inv# 1747752 HDM Food	28.90
Check	07/13/2018	127136	Highland Baking Company	Inv# 1724733 HDM Food	36.75
Total 1105558 · Home Delivered Meals Food					5,703.64
1105560 · Home Delivered Meals Supplies					
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02894818 HDM Supplies	28.85
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895334 HDM Supplies	16.42
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02895797 HDM Supplies	28.85
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02899646 HDM Supplies	22.40
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02900069 HDM Supplies	22.42
Check	06/26/2018	126869	Get Fresh Produce, Inc	Inv# 02902231 HDM Supplies	12.25
Check	06/26/2018	126870	Gordon Food Service	Inv# 186572308 HDM Supplies	57.74
Check	06/26/2018	126870	Gordon Food Service	Inv# 186722807 HDM Supplies	54.67
Check	06/26/2018	126870	Gordon Food Service	Inv# 934066016 HDM Supplies	24.23
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02903931 HDM Supplies	11.20
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02904434 HDM Supplies	11.20
Check	07/10/2018	127062	Get Fresh Produce, Inc	Inv# 02907267 HDM Supplies	11.20
Check	07/10/2018	127063	Gordon Food Service	Inv# 186871654 HDM Supplies	77.45
Check	07/13/2018	127134	Gordon Food Service	Inv# 934066330 HDM Supplies	14.28
Check	07/13/2018	127134	Gordon Food Service	Inv# 187012061 HDM Supplies	50.14
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02910510 HDM Supplies	11.20
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 02912656 HDM Supplies	11.20
Check	07/13/2018	127135	Get Fresh Produce, Inc	Inv# 2914779 HDM Supplies	14.30
Check	07/13/2018	127159	West Pier Laundry Streamwood	Inv# 1998 Laundered Dish Towels	29.57
Total 1105560 · Home Delivered Meals Supplies					509.57
1105792 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	40.11
Total 1105792 · Dental, Vision & Life Insurance					40.11
Total 1104NUT · Nutrition					15,309.10
1104PRO · Programs					
1104515 · Programming					
Check	06/26/2018	126863	Accurate Office Supply Co	Inv# 445362 Coffee/Tea/Pepsi	218.04
Check	07/10/2018	127023	Chris Menardi, One Man Jam Entertainment	Fall Food Truck Festival Performance 9/27/18	800.00
Check	07/10/2018	127036	Crestline Entertainment, Inc.	Halloween Party - Deposit for DJ	200.00
Check	07/10/2018	127041	Accurate Office Supply Co	Inv# 447095 Programming Supplies	110.04
Check	07/13/2018	127129	Dance Alternatives, Inc.	Inv# HP062018 Line Dance Classes June 2018	200.00

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Type	Date	Num	Name	Memo	Amount
Check	07/13/2018	127147	Murrell, Devona	Card Making Class Supplies	146.93
Check	07/13/2018	127151	Marti Spenk	Inv# 0005 Exercise Class Instructor - June	720.00
Check	07/13/2018	127158	Luanne Widzisz	Yoga Retreat Fee/Craft Supplies	33.53
Total 1104515 · Programming					2,428.54
1104520 · Volunteer Services					
Check	06/19/2018	126750	James Trybus	Home Delivered Meals Mileage Reimbursement	43.60
Check	06/26/2018	126853	Dorothy Archer	Home Delivered Meals Mileage Reimbursement	58.75
Check	06/26/2018	126860	Steven Maly	Home Delivered Meals Mileage Reimbursement	10.90
Check	06/26/2018	126861	Joanne Watson	Home Delivered Meals Mileage Reimbursement	77.39
Check	06/26/2018	126882	Verify FIRM Systems (xhtsse)	Inv# 1228236-IN Background Checks	116.00
Check	07/10/2018	127018	Clinton & Jeanine Baker	Home Delivered Meals Mileage Reimbursement June	49.60
Check	07/10/2018	127020	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement June	56.52
Check	07/10/2018	127031	Dale Rankin	Home Delivered Meals Mileage Reimbursement March - June	106.82
Check	07/10/2018	127032	Bill Schmidt	Home Delivered Meals Mileage Reimbursement Nov - May	146.25
Check	07/10/2018	127038	Joanne Rapp	Home Delivered Meals Mileage Reimbursement June	49.60
Check	07/10/2018	127039	William Riccio	Home Delivered Meals Mileage Reimbursement June 15 - July 6	39.24
Check	07/10/2018	127040	Charles Valerio	Home Delivered Meals Mileage Reimbursement June 14 - July 5	32.70
Check	07/13/2018	127107	Alan Lenoci	Home Delivered Meals Mileage Reimbursement	65.24
Check	07/13/2018	127113	A1 Trophies & Awards	Inv# 12511 Senior Committee Badges (2)/NamePlates (5)	65.98
Check	07/13/2018	127156	Verify FIRM Systems (xhtsse)	Inv# 1235024-Background Checks (8)	132.00
Total 1104520 · Volunteer Services					1,050.59
1104526 · Senior Newsletter					
Check	06/26/2018	126857	Eagle Printing and Graphics	Club 59 Newsletter Postage Sep/Oct	2,519.07
Total 1104526 · Senior Newsletter					2,519.07
1104532 · Visual Arts					
Check	06/26/2018	126880	Sawchuck Industries	Kiln Repair	214.00
Check	07/10/2018	127067	Hobby Lobby	Stmnt Date 5/31/18 Arts/Crafts Supplies	36.60
Check	07/13/2018	127121	Blick Art Materials	Inv# 9624027 Acrylics/Hanging Materials	97.81
Check	07/13/2018	127121	Blick Art Materials	Inv# 9622670 Adhesive/Glue Dots	13.58
Check	07/13/2018	127121	Blick Art Materials	Inv# 9618757 Art Paints/Oils/Palettes	311.69
Check	07/13/2018	127121	Blick Art Materials	Inv# 9619296 Arches/Interactive Acrylics	239.43
Check	07/13/2018	127139	Susan Kazenas	Polymer Clay/Accent Beads	68.51
Total 1104532 · Visual Arts					981.62
1104891 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	4,033.51
Total 1104891 · Health Insurance					4,033.51
Total 1104PRO · Programs					11,013.33
1104SOC · Social Services					
1104519 · Senior Assistance					

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Type	Date	Num	Name	Memo	Amount
Check	06/26/2018	126856	Paul's Auto Mechanic	Auto Repair Assistance	161.00
Total 1104519 · Senior Assistance					161.00
1104560 · Psychiatric Services					
Check	07/10/2018	127016	Alexian Bros. Behavioral Health Hospital	C-Hope Psychiatric Services	115.43
Check	07/10/2018	127017	Alexian Bros. Behavioral Health Hospital	C-Hope Psychiatric Services	31.16
Total 1104560 · Psychiatric Services					146.59
1104563 · Travel					
Check	06/26/2018	126855	Megan Conway	Mileage Reimbursement - Travel to IDOA Conference	357.74
Total 1104563 · Travel					357.74
1104991 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	2,687.89
Total 1104991 · Health Insurance					2,687.89
Total 1104SOC · Social Services					3,353.22
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	06/19/2018	126753	Complete Fleet Services Inc.	Inv# 16102 Bus# 120 Tow/Fan/Fuse/Rewire R&R Fan/ AC Charge	929.47
Check	06/19/2018	126753	Complete Fleet Services Inc.	Inv# 16104 Bus# 140 Oil/Filter/Coolant/Air Filter/Brake Pads/Lift Lamp	933.92
Check	06/19/2018	126753	Complete Fleet Services Inc.	Inv# 16106 Bus# 141 Oil Change/Back-up Alarm Service/Door Handle	568.58
Check	07/10/2018	127015	Airstream Pressure Washing Inc	Inv# 11480 On Site Bus Washing 6/10 (7)	175.00
Check	07/13/2018	127114	Airstream Pressure Washing Inc	Inv# 11775 On Site Bus Washing 7/8 (8)	200.00
Check	07/13/2018	127124	Complete Fleet Services Inc.	Inv# 16484 Oil Change/Safety Lane Inspection/Door Lamp Maintenance	430.67
Total 1104518 · Vehicle Maintenance					3,237.64
1104549 · Recruitment					
Check	06/19/2018	126751	Alexian Bros Corporate Health Services	Inv# 653534 Employee Physical/Drug Screen	61.00
Total 1104549 · Recruitment					61.00
1104550 · Telephone					
Check	07/10/2018	127103	Verizon Wireless	Inv# 9809313477 Monthly Charges 6/19-7/18	462.33
Total 1104550 · Telephone					462.33
1104552 · Fuel					
Check	07/10/2018	127106	Village of Hanover Park (Fuel)	Inv# 2018-009 May 2018 Fuel	3,385.62
Total 1104552 · Fuel					3,385.62
1104691 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	4,578.49

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Type	Date	Num	Name	Memo	Amount
Total 1104691 · Health Insurance					4,578.49
1104692 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	472.99
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	55.50
Total 1104692 · Dental, Vision & Life Insurance					528.49
Total 1104TRN · Transportation					12,253.57
Total 1104 · Senior Center - Expenditures					52,084.51
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	07/10/2018	127052	Canteen Refreshment Services	Inv# 5256000116607 Water Machine Rental	29.95
Check	07/10/2018	127054	Comcast (898 WS)	Acct 877110 085 0097898 Monthly Cable & Internet Charges 6/25-7/24	159.26
Total 2024204 · Equipment					189.21
2024205 · Travel & Training					
Check	07/10/2018	127022	Carstensen, Margaret M	Mileage Reimbursement TOCC GA Educational Lunch 6/14/18	49.32
Check	07/10/2018	127027	Imperato, Mary Jo	Mileage Reimbursement - June	42.83
Total 2024205 · Travel & Training					92.15
2024210 · Printing					
Check	07/10/2018	127072	Kwik Print	Inv# 62341 Employment Svcs Sign/Business Cards	133.50
Check	07/10/2018	127072	Kwik Print	Inv# 62372 Business Cards	42.00
Total 2024210 · Printing					175.50
2024212 · Dues & Publications					
Check	07/10/2018	127028	Kiwanis Club of Streamwood	2018/2019 Member Dues - M Imperato	90.00
Check	07/10/2018	127028	Kiwanis Club of Streamwood	2018/2019 Member Dues - L Orozco	90.00
Check	07/10/2018	127034	Township Officials of Illinois	Member# T14092/Cook Cty Annual Membership Dues	50.00
Total 2024212 · Dues & Publications					230.00
2024507 · Professional Services					
Check	07/10/2018	127102	Verify Firm Systems (XHANGA)	Inv# 1221266-IN Background Check April 18	80.00
Check	07/10/2018	127102	Verify Firm Systems (XHANGA)	CREDIT Inv# 0080518-PP Ref: 125890	-48.00
Check	07/10/2018	127102	Verify Firm Systems (XHANGA)	Inv# 1228221-IN Background Check May 18	32.00
Total 2024507 · Professional Services					64.00
2024591 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	681.32
Total 2024591 · Health Insurance					681.32
2024592 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	109.29
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 2024592 · Dental, Vision & Life Insurance					119.47
Total 2024ADM · Administration					1,551.65
2024HOM · Home Relief					
2024102 · Rent					
Check	07/02/2018	4817	Country Mutual Insurance Company	Home Insurance Assistance	34.63
Check	07/02/2018	4820	Southwicke on Sutton Condo Assn.	July 2018 Rent	155.36
Check	07/02/2018	4821	Squire Village	July 2018 Rent	108.00
Check	07/02/2018	4822	State Farm - Schaumburg	Home Insurance Assistance	52.08
Check	07/02/2018	4825	Cook County Treasurer	Property Tax Assistance	363.73
Check	07/02/2018	4826	Tiffanys Place Homeowners Association	July 2018 Rent	230.00
Check	07/02/2018	4829	Cynthia Wheelock	July 2018 Rent	500.00
Check	07/02/2018	4830	Bartlett Green 5	July 2018 Rent	155.17
Check	07/02/2018	4831	State Farm - Bartlett	Home Insurance Assistance	24.00
Check	07/02/2018	4834	Cook County Treasurer	Property Tax Assistance	177.32
Check	07/02/2018	4835	James Susman	July 2018 Rent	650.00
Check	07/02/2018	4840	Angie Hoeltzer	July 2018 Rent	450.00
Check	07/02/2018	4842	Jason Ludwig	July 2018 Rent	700.00
Check	07/02/2018	4843	Oak Ridge Townes	July 2018 Rent	239.59
Check	07/02/2018	4846	Bayview Loan Servicing, LLC	July 2018 Rent	263.59
Check	07/02/2018	4847	Michelle Breen	July 2018 Rent	460.00
Check	07/13/2018	4853	Northwest Compass	July 2018 Rent	213.00
Total 2024102 · Rent					4,776.47
2024103 · Utilities					
Check	07/02/2018	4818	Village of Streamwood	Utility Assistance	26.00
Check	07/02/2018	4819	Com Ed	Utility Assistance	61.33
Check	07/02/2018	4821	Squire Village	Utility Assistance	41.31
Check	07/02/2018	4823	Village of Streamwood	Utility Assistance	100.00
Check	07/02/2018	4824	Com Ed	Utility Assistance	125.00
Check	07/02/2018	4827	Com Ed	Utility Assistance	65.45
Check	07/02/2018	4832	Com Ed	Utility Assistance	89.33
Check	07/02/2018	4833	Village of Bartlett	Utility Assistance	90.67
Check	07/02/2018	4837	NICOR	Utility Assistance	52.29
Check	07/02/2018	4838	Villa Garden Estates	Utility Assistance	50.00
Check	07/02/2018	4839	Com Ed	Utility Assistance	132.68
Check	07/02/2018	4844	City of Elgin	Utility Assistance	39.72
Check	07/02/2018	4845	Com Ed	Utility Assistance	107.10
Check	07/02/2018	4848	Com Ed	Utility Assistance	90.00
Check	07/06/2018	4851	Com Ed	Utility Assistance	42.93
Total 2024103 · Utilities					1,113.81
2024105 · Personal Essentials					
Check	07/02/2018	4850	Walmart	Personal Essentials (10)	1,166.80

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Type	Date	Num	Name	Memo	Amount
Check	07/06/2018	4852	Walmart	Personal Essentials	150.00
Total 2024105 · Personal Essentials					1,316.80
2024106 · Travel Expenses					
Check	07/02/2018	4817	Country Mutual Insurance Company	Auto Insurance Assistance	54.48
Check	07/02/2018	4822	State Farm - Schaumburg	Auto Insurance Assistance	59.19
Check	07/02/2018	4828	Geico	Auto Insurance Assistance	50.75
Check	07/02/2018	4831	State Farm - Bartlett	Auto Insurance Assistance	63.51
Check	07/02/2018	4836	Active Acceptance Corp	Auto Insurance Assistance	93.32
Check	07/02/2018	4841	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	07/02/2018	4849	BP Gas Station	Fuel Assistance Cards (6)	300.00
Total 2024106 · Travel Expenses					671.25
2024119 · Emergency Assistance					
Check	06/27/2018	4816	Home Solutions of IL	Emergency Assistance	1,063.00
Check	07/13/2018	4854	Village of Streamwood	Emergency Assistance	494.30
Check	07/13/2018	4855	NICOR	Emergency Assistance	672.47
Check	07/13/2018	4856	Blackhawk Apartments	Emergency Assistance	1,250.00
Total 2024119 · Emergency Assistance					3,479.77
Total 2024HOM · Home Relief					11,358.10
202PAN · Pantry					
2024161 · Utilities					
Check	06/19/2018	126754	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 5/16 - 6/13	47.39
Check	06/19/2018	126755	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 5/16 - 6/13	50.37
Check	07/10/2018	127105	Village of Hanover Park	Acct# 3940-001 Water/Sewer July 2018	51.44
Total 2024161 · Utilities					149.20
2024191 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	2,057.62
Total 2024191 · Health Insurance					2,057.62
2024192 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	274.83
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 2024192 · Dental, Vision & Life Insurance					288.24
Total 202PAN · Pantry					2,495.06
Total 2024 · Welfare Services - Expenditures					15,404.81
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034704 · Telephone					

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Type	Date	Num	Name	Memo	Amount
Check	06/26/2018	126881	Sprint (HWY)	Acct#162978503 Monthly Charges 5/17-6/16	81.44
Total 3034704 · Telephone					81.44
3034709 · Uniforms & Safety Equipment					
Check	07/13/2018	127120	Bartlett Sports	Inv# 4915 Uniform Shirts (15)	142.50
Check	07/13/2018	127148	Martin Implement Sales, Inc	Inv# A63425 Safety Glasses (3)	48.12
Total 3034709 · Uniforms & Safety Equipment					190.62
3034711 · Utilities					
Check	07/10/2018	127057	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 6/1-7/2	233.00
Check	07/10/2018	127080	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 05/18-06/14	91.87
Total 3034711 · Utilities					324.87
3034791 · Health Insurance					
Check	07/13/2018	127155	United Healthcare	Inv# 530029373328 Major Medical Premiums August 2018	1,439.92
Total 3034791 · Health Insurance					1,439.92
3034792 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	85.62
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 3034792 · Dental, Vision & Life Insurance					95.80
Total 3034ADM · Administration					2,132.65
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	06/19/2018	126751	Alexian Bros Corporate Health Services	Inv# 653534 Employee Physical/Drug Screen	165.00
Total 3034600 · Controlled Substance Testing					165.00
3034602 · Operating Supplies & Materials					
Check	07/10/2018	127076	Martin Implement Sales, Inc	Inv# A63327 Weedwacker Grease/Chainsaw Chains	207.50
Check	07/13/2018	127131	Earth, Inc	Inv# 20078 Topsoil	52.16
Check	07/13/2018	127144	Lafarge Aggregates Illinois Inc	Inv# 708978877 Boulders	168.00
Check	07/13/2018	127144	Lafarge Aggregates Illinois Inc	Inv# 708978876 Boulders	309.90
Check	07/13/2018	127144	Lafarge Aggregates Illinois Inc	Inv# 708978875 Boulders	29.90
Check	07/13/2018	127144	Lafarge Aggregates Illinois Inc	Inv# 708978874 Boulders	389.76
Total 3034602 · Operating Supplies & Materials					1,157.22
3034603 · Gasoline					
Check	07/10/2018	127106	Village of Hanover Park (Fuel)	Inv# 2018-009 May 2018 Fuel	268.45
Total 3034603 · Gasoline					268.45
3034610 · Street Lighting					
Check	07/13/2018	127125	Com Ed 051	Acct# 5619024051 Monthly Charges 6/1-7/2	31.34

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Type	Date	Num	Name	Memo	Amount
Check	07/13/2018	127157	Wood Dale Electrical Const., Inc.	Inv# 2826 Street Light Repair Bridlewood	260.00
Total 3034610 · Street Lighting					291.34
Total 3034ROD · Road Maintenance					1,882.01
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	06/26/2018	126866	Commercial Tire Services, Inc.	Inv# 2220048639 Parts/Labor F-550 #504	358.00
Check	06/26/2018	126877	Martin Implement Sales, Inc	Inv# T14075 Parts/Labor 61" Riding Mower	171.71
Check	06/26/2018	126877	Martin Implement Sales, Inc	Inv# A63285 Blade Maintenance	67.37
Check	06/26/2018	126877	Martin Implement Sales, Inc	Inv# A63327 Hedge Trimmer Grease/Chainsaw Chains/Chainsaw	207.50
Check	07/13/2018	127148	Martin Implement Sales, Inc	Inv# T14081 String Trimmer Recoil Repair	125.99
Check	07/13/2018	127148	Martin Implement Sales, Inc	Inv# T13969 Riding Mower Yoke and Spindle Repair	1,905.15
Check	07/13/2018	127150	RRA, Inc.	inv# 5892-4 Chipper Adapter	85.00
Total 3034609 · Maintenance Vehicles & Equip					2,920.72
Total 303EQM · Equipment					2,920.72
Total 3034 · Road Maintenance - Expenditures					6,935.38
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	07/06/2018	127010	Launch Digital Marketing	Inv# 30128 Monthly Web Hosting	50.00
Total 5054014 · Equip / Database					50.00
5054592 · Dental, Vision & Life Insurance					
Check	07/13/2018	127130	Euclid Managers	Cust# 5641581 Dental & Life Premium	42.81
Check	07/13/2018	127153	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 5054592 · Dental, Vision & Life Insurance					47.90
Total 5054ADM · Administration					97.90
5054COM · Community Resource Center					
5054210 · Utilities					
Check	06/19/2018	126756	Nicor (MHB 84)	Acct# 84-67-77-1000 Monthly Charges 5/16-6/12	92.90
Check	07/06/2018	127012	Groot, Inc (114943)	Inv# 1969927 Monthly Charges - July	86.01
Check	07/06/2018	127013	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-1000053 Monthly Charges 5/12-6/11	24.90
Total 5054210 · Utilities					203.81
5054213 · Janitorial					
Check	07/10/2018	127085	Opp. Franchising Inc DBA Jani-King of IL	Inv# CHC07180267 Monthly Contract Billing July 2018	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					

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Type	Date	Num	Name	Memo	Amount
Check	07/06/2018	127011	Orkin Pest Control (MHB)	Inv# 17098818 Pest Control June	57.78
Total 5054250 · Building Maintenance					57.78
5054286 · Agency Support Services					
Check	07/10/2018	127056	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Charges 7/2-8/1	163.87
Total 5054286 · Agency Support Services					163.87
Total 5054COM · Community Resource Center					839.46
5054SVC · Service Contracts					
5054100 · CAC CASI					
Check	07/06/2018	126989	Childrens Advocacy Ctr of Nwst Co County	Coordination Advocacy and Senitive Interviewing July - Sept	5,000.00
Total 5054100 · CAC CASI					5,000.00
5054102 · CAC Family Support					
Check	07/06/2018	126989	Childrens Advocacy Ctr of Nwst Co County	Family Support Services - April	1,589.98
Check	07/10/2018	127053	Childrens Advocacy Ctr of Nwst Co County	Family Support Services - May	1,668.17
Total 5054102 · CAC Family Support					3,258.15
5054103 · CAC Safe from the Start					
Check	07/06/2018	126989	Childrens Advocacy Ctr of Nwst Co County	Safe From the Start July-Sept	5,000.00
Total 5054103 · CAC Safe from the Start					5,000.00
5054104 · CCC Domestic Violence Shelter					
Check	07/06/2018	126997	Community Crisis Center	Domestic Violence Shelter July-Sept	7,500.00
Total 5054104 · CCC Domestic Violence Shelter					7,500.00
5054105 · CCC Domestic Violence Counsel					
Check	07/06/2018	126997	Community Crisis Center	Domestic Violence Counseling July-Sept	7,000.00
Total 5054105 · CCC Domestic Violence Counsel					7,000.00
5054107 · Open Door Clinic					
Check	07/06/2018	127004	Open Door Clinic	Hanover Township Outreach July-Sept	1,250.00
Total 5054107 · Open Door Clinic					1,250.00
5054108 · Aid Supportive Employment					
Check	07/06/2018	126992	Association for Individual Development	Employment/Community Integration Services July-Sept	10,250.00
Total 5054108 · Aid Supportive Employment					10,250.00
5054109 · Aid Case Management					
Check	07/06/2018	126992	Association for Individual Development	Home Based Support Services July-Spet	1,500.00
Total 5054109 · Aid Case Management					1,500.00

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Type	Date	Num	Name	Memo	Amount
5054112 · Clearbrook Children's Program					
Check	07/06/2018	126996	Clearbrook	Childrens Services July-Sept	2,000.00
Total 5054112 · Clearbrook Children's Program					2,000.00
5054113 · Clearbrook Day Services					
Check	07/06/2018	126996	Clearbrook	Day Services July-Sept	1,750.00
Total 5054113 · Clearbrook Day Services					1,750.00
5054123 · Easter Seals					
Check	07/06/2018	126990	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Services - June	11,113.75
Total 5054123 · Easter Seals					11,113.75
5054128 · RENZ Outpatient					
Check	07/06/2018	127008	Renz Addiction Counseling Center	Outpatient Services - May	7,009.87
Total 5054128 · RENZ Outpatient					7,009.87
5054129 · Day One Network					
Check	07/06/2018	126998	DayOne PACT	Community Access July-Sept	2,250.00
Total 5054129 · Day One Network					2,250.00
5054130 · Northwest Casa					
Check	07/10/2018	127084	Northwest Center Against Sexual Assault	Sexual Assault Intervention	669.50
Total 5054130 · Northwest Casa					669.50
5054132 · Ecker Therapy Services					
Check	07/06/2018	126999	Ecker Center for Mental Health	Therapy Services July-Sept	21,750.00
Total 5054132 · Ecker Therapy Services					21,750.00
5054135 · Ecker Center / PEP					
Check	07/06/2018	126999	Ecker Center for Mental Health	Crisis Services July-Sept	2,500.00
Total 5054135 · Ecker Center / PEP					2,500.00
5054140 · Maryville Academy Casa Salama					
Check	07/06/2018	127003	Maryville Academy	Music Therapy Program July-Sept	5,000.00
Total 5054140 · Maryville Academy Casa Salama					5,000.00
5054141 · Shelter Inc Healthy Families					
Check	07/06/2018	127006	Shelter, Inc	Healthy Families July-Sept	3,750.00
Total 5054141 · Shelter Inc Healthy Families					3,750.00
5054142 · Centro De Informacion					
Check	07/06/2018	126995	Centro de Informacion	Family Centered Mental Health Services July-Sept	6,825.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054142 · Centro De Informacion		6,825.00
			5054146 · Bridge YFS Crisis Intervention		
Check	07/10/2018	127099	The Bridge Youth & Family Services	Crisis Intervention May 2018	210.00
			Total 5054146 · Bridge YFS Crisis Intervention		210.00
			5054148 · FSA Youth		
Check	07/06/2018	127000	Family Svc Assoc of Greater Elgin	Youth Mental Health Services July-Sept	5,500.00
			Total 5054148 · FSA Youth		5,500.00
			5054149 · FSA Adult		
Check	07/06/2018	127000	Family Svc Assoc of Greater Elgin	Adult Mental Health Services July-Sept	3,000.00
			Total 5054149 · FSA Adult		3,000.00
			5054158 · Summitt Center		
Check	07/06/2018	127007	Summit Center	Early Learning Center July-Sept	3,000.00
			Total 5054158 · Summitt Center		3,000.00
			5054165 · Alexian Bros - Outpatient Psych		
Check	07/10/2018	127042	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services - June 2018	1,127.80
			Total 5054165 · Alexian Bros - Outpatient Psych		1,127.80
			5054166 · PADS of Elgin		
Check	07/06/2018	127005	PADS of Elgin	Emergency Shelter Program July-Sept	6,250.00
			Total 5054166 · PADS of Elgin		6,250.00
			5054172 · Little City In-Home Respite		
Check	07/06/2018	127002	Little City Foundation	CILA Home Support July-Sept	2,000.00
			Total 5054172 · Little City In-Home Respite		2,000.00
			5054183 · CCC SA Counseling		
Check	07/06/2018	126997	Community Crisis Center	Sexual Assault Counseling and Advocacy July-Sept	2,750.00
			Total 5054183 · CCC SA Counseling		2,750.00
			5054193 · Boys and Girls Club		
Check	07/06/2018	126993	Boys & Girls Club of Elgin	SMART Moves July-Sept	1,250.00
			Total 5054193 · Boys and Girls Club		1,250.00
			5054194 · CCC- Strategies for Safety		
Check	07/06/2018	126997	Community Crisis Center	Strategies for Safety July-Sept	1,500.00
			Total 5054194 · CCC- Strategies for Safety		1,500.00
			5054196 · Catholic Charities Caregivers		

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Type	Date	Num	Name	Memo	Amount
Check	07/06/2018	126994	Catholic Charities	NW Senior Services Caregiver Support July-Sept	1,125.00
Total 5054196 · Catholic Charities Caregivers					1,125.00
5054200 · Kenneth Young Center - SASS					
Check	07/06/2018	127009	Kenneth Young Center	SASS - April	4,578.60
Check	07/06/2018	127009	Kenneth Young Center	SASS - May	4,571.58
Total 5054200 · Kenneth Young Center - SASS					9,150.18
5054203 · Clearbrook - Residential					
Check	07/06/2018	126996	Clearbrook	Residential Services July-Sept	1,750.00
Total 5054203 · Clearbrook - Residential					1,750.00
5054204 · Easter Seals Family Support					
Check	07/06/2018	126990	Easter Seals DuPage & Fox Valley Region	Family Support Services - May	1,769.34
Total 5054204 · Easter Seals Family Support					1,769.34
5054206 · Administer Justice - Legal Aid					
Check	07/06/2018	126991	Administer Justice	Legal Aid July-Spet	2,000.00
Total 5054206 · Administer Justice - Legal Aid					2,000.00
5054207 · Girl Scouts of N. IL - Outreach					
Check	07/06/2018	127001	Girl Scouts of Northern Illinois	Hanover Township Outreach July-Sept	2,500.00
Total 5054207 · Girl Scouts of N. IL - Outreach					2,500.00
Total 5054SVC · Service Contracts					150,258.59
Total 5054 · Mental Health - Expenditures					151,195.95
6064 · IMRF - Expenditures					
6064508 · IMRF Expense					
Check	07/10/2018	ERI0718	IMRF	Balance ERI Payment Acknowledgement# 01272	4,071.03
Total 6064508 · IMRF Expense					4,071.03
Total 6064 · IMRF - Expenditures					4,071.03
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	07/10/2018	127089	Pace	Inv# 513154 Bus Lease #128 July	100.00
Check	07/10/2018	127089	Pace	Inv# 513164 Bus Lease #130 July	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					

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Type	Date	Num	Name	Memo	Amount
8084425 · Building & Perm Improvements					
Check	07/10/2018	127050	Before and After Landscape Design	Town Hall Retaining Wall Repair	2,500.00
Check	07/10/2018	127077	Menard's	Inv# 56673 Astor Bathroom Vanities	579.98
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017196 Astor Ave Paint	373.46
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017297 Astor Ave Paint	34.71
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017356 Astor Ave Paint	29.21
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017404 Astor Ave Paint	61.25
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017435 Astor Ave Paint	40.01
Check	07/10/2018	127091	PPG Architectural Finishes	CREDIT	-40.01
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017437 Astor Ave Paint	29.21
Check	07/10/2018	127091	PPG Architectural Finishes	Inv# 824403017474 Astor Ave Paint	29.21
Check	07/13/2018	127115	Automatic Doors, Inc.	Inv# 06-292-R Remote Automatic Locking Door Installation - Astor	3,381.00
Total 8084425 · Building & Perm Improvements					7,018.03
Total 8084 · Capital Projects - Expenditures					7,018.03
TOTAL					331,708.26

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Moinuddin, and Martinez, and Supervisor McGuire. Absent: Trustee Essick.

Other Elected Official present was Assessor Smogolski.

Others present included Administrator James Barr, Youth & Family Director John Parquette, Community & Government Relations Director Tom Kuttentberg, Emergency Services Director Bill Burke, Welfare Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Senior Services Director Tracey Colagrossi, Facilities and Road Maintenance Director Steve Spejcher, Mental Health Board Manager Kristin Vana, Assistant Administrator Suzanne Powers, and Mr. Sebastian Kuehner of Streamwood.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response and Mr. McGuire closed the Town Hall.
- IV. Presentation: The Board was invited forward to recognize and install PVT2 Sebastian Kuehner of Streamwood, who served in the U.S. Army from 1953 to 1955 and received the National Defense Service Medal, the Army of Occupation Medal (Germany), and the Good Conduct Medal, into the Veterans Honor Roll, where his name will be prominently displayed on the Honor Roll plaque in Veterans Hall, he will be invited to the biannual Veterans dinners, his name will be recorded in the Clerk's Office, and his photo posted to the website.
- V. Reports
 - A. Supervisor McGuire noted that the Bartlett 4th of July festivities on July 7 need volunteers to staff the Beer Booth from 5:30 p.m. The parade would be held on the 8th and if you are planning on marching please let Director Imperato know. Happy birthday to Director Imperato. Congratulations to Director Colagrossi for becoming a chair on the National Institute of Senior Centers Association. Hanover Township is a fireworks sponsor for the Hoffman Estates FourthFest and our Emergency Services will be supplying manpower to assist with crowd and traffic control.
 - B. Clerk Dolan Baumer attended the Artis Senior Living Memory Care center grand opening on Thursday and is happy to report that management has already been in contact with Director Colagrossi's staff.
 - C. Assessor Smogolski reported that his staff is making calls to seniors who have not applied for the senior exemptions yet this year.
 - D. Department Reports: Reports were submitted for review by the Board. Highlights included Director Spejcher noting that the new chipper is working faster and providing better than expected results for the residents. He also noted that we lost a pine tree in front of the township campus and it will be replaced this fall. Director Burke reported that members of the department have once again attended the College of DuPage Homeland Security Training and that they would be providing services for the Hoffman Estates FourthFest. Director Smith reported that they are conducting interviews to fill the outreach position. Also, sinus screenings have been going well. Director Imperato noted that the Summer Lunch program is feeding

about 30-35 children per day. U46 is putting on family programming during the lunch. Director Colagrossi offered that June 23-24, the Township would participate in the Bartlett Global Arts display. Ms Conway accepted a position with Schaumburg Township and we wish her good luck; Ms Mondragon is filling in until someone is hired. Manager Vana reported that the Mental Health Board is continuing to conduct needs assessment focus groups this summer. Assistant Administrator Powers reported that the CEO of our phone service offered the Township a credit for service since the beginning of the year due to the number of issues we have had with the service, and they would pay for the new circuit to be installed. Director Kuttnerberg reported that he is now president of the township communications group. The City of Elgin has cleared the way for the Township to establish a Heritage Marker at the cemetery. Administrator Barr reminded everyone that our next meeting is July 17.

VI. Bill Paying: Mr. Barr presented the bills from June 5, 2018 to June 18, 2018 payable to Alexian Brothers, as follows:

a.	Town	\$137.00
b.	Road Maintenance	165.00
e.	Mental Health Board	<u>1,230.64</u>
	Total All Funds	<u>\$1,532.64</u>

Trustee Martinez moved and Trustee Moinuddin seconded the motion to approve payment of the bills as presented for the period June 5, 2018 to June 18, 2018 payable to Alexian Brothers, as presented. Roll call: Ayes: Trustees Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried and the bills will be paid.

The second set of bills from June 5, 2018 to June 18, 2018 is as follows:

a.	Town	\$106,637.27
b.	Senior Center	69,688.54
c.	Welfare Services	10,776.89
d.	Road Maintenance	6,350.01
e.	Mental Health Board	60,295.06
f.	Vehicle	200.00
g.	Capital	<u>12,300.00</u>
	Total All Funds	<u>\$266,247.77</u>

Trustee Martinez moved and Trustee Benoit seconded the motion to approve payment of the bills as presented for the period June 5, 2018 to June 18, 2018. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of June 5, 2018: Clerk Dolan Baumer presented the meeting minutes of June 5, 2018 for review and approval. A motion was made by Trustee Martinez to approve the meeting minutes of June 5, 2018 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Martinez, and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

- B. Executive Session Minutes of June 5, 2018: Clerk Dolan Baumer presented the executive session minutes of June 5, 2018 for review and approval. A motion was made by Trustee Martinez to approve the executive session minutes of June 5, 2018 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Martinez, and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried
- C. Consideration of Authorization for Senior Services Nutrition Div. Staff Request: Staff is looking to add a 25-hour per week Kitchen Assistant at \$19,500 per year, salary to be partially funded by AgeOptions, a funding request from the MHB, and other fundraising events and donations. Trustee Martinez moved that the Board authorize additional staff as presented; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- D. Consideration of Authorization to Purchase Two Replacement Senior Services Transportation Div. Buses: Trustee Martinez moved that the Board authorized purchase of two replacement Senior Services Transportation Div. buses, as recommended by staff, and Trustee Benoit seconded the motion. The buses under consideration are two 14-passenger, 5-wheelchair position 2018 Glaval Universal Passenger buses with a Ford E450 chassis from national Auto Fleet Group, partner of National Joint Powers Alliance, a government-purchasing cooperative. The cost is approximately \$143,970 total for both vehicles. Roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Supervisor McGuire noted that we are part sponsor of the Arts in Bartlett at Bartlett Park.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:29 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs

**AN ORDINANCE PROVIDING FOR
EMERGENCY INTERIM EXECUTIVE SUCCESSION**

WHEREAS, Section Six of the Emergency Interim Executive Succession Act (the “Act”), 5 ILCS 275/1 *et seq.*, authorizes the Board of Trustees of Hanover Township (the “Township Board”) to enact resolutions or ordinances providing for emergency interim executive successors to the elected and appointed offices of Hanover Township (the “Township”) that are consistent with the provisions of the Act; and

WHEREAS, because of the threats of attack upon the United States of unprecedented size and destructiveness, and in order, in the event of such an attack, to assure continuity of government through legally constituted leadership, authority, and responsibility in the offices of the government of the Township, to provide for the effective operation of the Township government during an emergency, to assure the continuity of the Township government in the event of other natural or manmade disasters, and to facilitate the early resumption of functions temporarily suspended, the Township Board finds and declares that it is necessary to provide for additional officers who can exercise the powers and discharge the duties of the incumbents thereof (and their deputies, assistants or other subordinate officers authorized, pursuant to law, to exercise all of the powers and discharge the duties of such offices, hereinafter referred to as deputies) are unavailable to perform the duties and functions of such offices;

NOW, THEREFORE, BE IT ORDAINED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: RECITALS. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION TWO: DEFINITIONS. Unless otherwise clearly required by context, the definition of any terms appearing in this Ordinance which are also used in the Act shall be the same as in said Act.

SECTION THREE: SUCCESSORS FOR THE TOWNSHIP SUPERVISOR.

Except as otherwise designated in writing by the Township Supervisor, the designated emergency interim successors for the office of Township Supervisor shall be the following persons, in the order listed, who are present in the Township and available to serve as such an emergency interim successor.

(1) Township Trustees as designated as such and in successive order by the Township Supervisor at the commencement of the Township Supervisor's term of office and as may be changed from time-to-time by the Township Supervisor after the start of his or her term of office;

- (2) Township Assessor;
- (3) Township Clerk;
- (4) Township Administrator;
- (5) Assistant Township Administrator.

SECTION FOUR: FORMALITIES OF TAKING OFFICE. At the time of their designation, emergency interim successors for any Township office shall take such oath as may be required for them to exercise the powers and discharge the duties of the office to which they may succeed. Notwithstanding any other provision of law, no person, as a prerequisite to the exercise of the powers or discharge of the duties of an office to which he or she succeeds, shall be required to comply with any other provision of law relative to taking office.

SECTION FIVE: PERIOD IN WHICH AUTHORITY MAY BE EXERCISED. Officials authorized to act pursuant to this Ordinance as emergency interim successors are empowered to exercise the offices, powers, and discharge the duties of an office as herein authorized only after an attack upon the United States or during a disaster within the Township. The Township Board may at any time terminate the authority of such emergency interim successors to exercise the powers and discharge the duties of office as herein provided.

SECTION SIX: REMOVAL OF DESIGNEES. Until such time as the persons designated as emergency interim successors are authorized to exercise the powers and discharge the duties of an office in accordance with this Ordinance, such persons shall serve in their existing designated capacities at the pleasure of the designating authority and may be removed or replaced by said designating authority at any time, with or without cause.

SECTION SEVEN: SEVERABILITY. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION EIGHT: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION NINE: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 17, 2018

APPROVED: July 17, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on July 17, 2018, and approved on July 17, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

RESOLUTION _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN
HANOVER TOWNSHIP AND JAMES C. BARR**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The Employment Agreement (the “Agreement”) between Hanover Township (the “Township”) and James C. Barr (the “Mr. Barr”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 17, 2018

APPROVED: July 17, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on July 17, 2018, and approved on July 17, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement"), is made and entered into this ___ day of _____, 2018, by Hanover Township, Cook County, Illinois (the "Township") and James C. Barr ("Mr. Barr" or "Employee") (collectively, the "Parties").

WITNESSETH:

WHEREAS, the Township desires to continue to employ the services of Mr. Barr as Township Administrator of the Township; and

WHEREAS, it is the desire of the Supervisor and Board of Trustees of the Township (the "Township Board") to provide certain benefits, to establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS, Mr. Barr desires to continue to accept employment as Township Administrator of the Township pursuant to the terms and conditions set forth in this Agreement, and pursuant to the usual and customary duties carried out by the Township Administrator;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. Employment. The Township hereby agrees to employ Mr. Barr as Township Administrator of the Township. Mr. Barr agrees to act as the Township Administrator for Hanover Township and to carry out to the best of his abilities all of the duties imposed upon that office in the ordinances of the Township and the statutes of the State of Illinois, and to perform such other legally permissible and proper duties and functions as the Township Board shall from time-to-time assign. The provisions of the Township's Personnel Policy or other rules applicable to employees of the Township (the "Township Policies") are applicable to Mr. Barr, but only to the extent that they do not conflict with the terms of this Agreement. Where the Township Policies and this Agreement are in conflict, the terms of this Agreement shall control. Mr. Barr acknowledges and agrees that the Township Policies are not part of this Agreement and are modifiable by the Township Board at will during the term of this Agreement.

2. Hours of Work. Mr. Barr agrees to perform the duties and functions of the Township Administrator as a full-time, exempt employee of the Township. It is recognized and agreed that Employee must devote a great deal of time outside the normal office hours to the business of the Township.

3. Outside Activities. Employee shall not engage or participate in non-Township connected business, including, but not limited to, such matters as teaching or consulting, without the prior approval of the Township Supervisor.

4. Salary and Benefits. The Township agrees to provide Mr. Barr with salary and benefits as set for below:

a. Salary. Mr. Barr shall be provided an annual base salary as set forth in the attached Exhibit A, payable in installments at the same time as other full-time, exempt employees of the Township are paid. Mr. Barr shall receive increases to his annual base salary in the percentage amount of the annual merit pool for full-time, exempt employees and at the same time as are provided to other full-time, exempt employees.

b. Discretionary Bonus. Following the end of each fiscal year, the Township Supervisor, in consultation with the Township Board, may award Employee a discretionary bonus (the "Discretionary Bonus") based on Employee's performance and other factors deemed relevant by the Township Supervisor, in consultation with the Township Board. Such Discretionary Bonus shall be payable as determined by the Township Supervisor and only if Employee is employed by the Township as of the date such Discretionary Bonus is paid.

c. Retirement. Mr. Barr shall continue to participate in the Illinois Municipal Retirement Fund, in accordance with applicable law and Township Policies. Mr. Barr shall pay the Employee's contributions from his salary, and the Township shall contribute on Mr. Barr's behalf the employer's required payments, as required by applicable law and Township Policies.

d. Deferred Compensation. In addition to the compensation to be paid Mr. Barr under Section 4(a) and 4(b), the Township shall contribute a percentage of Mr. Barr's annual base salary, as set forth in the attached Exhibit A, to a deferred compensation plan or into other eligible investments, such as a mutual fund, certificate of deposit, bank savings, etc., as determined by the Township. The contribution to such deferred compensation plan or other eligible investments shall be payable on a semi-annual basis at the first (1st) and thirteenth (13th) pay periods of the fiscal year and only if Employee is employed by the Township as of the date such contribution is paid.

e. Insurance and Other Benefits. Except as otherwise provided herein, Mr. Barr will receive all health insurance benefits and other benefits provided to full-time, exempt employees of the Township under the Township Policies, and as those benefits may change from time-to-time.

f. Vacation and Leave. Mr. Barr shall receive twenty-five (25) vacation days each year and shall receive the same sick leave and personal days as are provided to regular full-time employees of the Township under the Township Policies, as those benefits may change from time-to-time.

g. Vehicle Allowance. The Township shall provide an automobile allowance to Employee as set forth in the attached Exhibit A, during the term of this Agreement. In exchange for this Vehicle Allowance, Employee will not be eligible for reimbursement for gasoline, maintenance, or per mile rate allowances which may be in effect from time-to-time under the Internal Revenue Service regulations. Employee shall carry property damage, liability, and comprehensive insurance for the vehicle with minimum liability coverage limits of two-hundred and fifty thousand dollars (\$250,000.00) per person and five-hundred thousand dollars (\$500,000.00) per accident. Such insurance shall be primary and noncontributory with respect to

any applicable coverage maintained by the Township.

h. Dues and Subscriptions. The Township agrees to consider and budget for and to pay for professional dues and subscriptions of Employee necessary for his continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the Township.

i. General Expenses. The Township recognizes that certain expenses of a non-personal and generally job-affiliated nature are incurred by Employee, and hereby agrees to reimburse or to pay said general expenses, up to an amount as approved by the Township Board in the annual budget, and the Township Board is hereby authorized to disburse such monies upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits.

j. Indemnification. In addition to that required under state and local law, the Township shall, to the extent permitted by law, defend, save harmless, and indemnify Employee against any tort professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Township Administrator. Any such claim, demand, or legal action shall be defended by legal counsel of the Township's choosing. The Employee shall not compromise and/or settle any such claim, demand or legal action without the written consent and the approval of the Township. The Township will, to the extent permitted by law, pay the amount of any settlement or judgment of any such claim, demand, or legal action, as it is legally required to do so.

5. Performance Evaluation. The Township Board may review and evaluate the performance of the Employee at such times and in accordance with criteria as determined by the Township Board. A satisfactory or above performance evaluation does not entitle Employee to a pay increase, promotion, bonus, or guarantee of continued employment.

6. Term and Termination. This Agreement is for an indefinite term. Notwithstanding anything to the contrary herein, this Agreement and Employee's employment with the Township may be terminated at any time by the Township, acting through the Township Board, with or without cause. This Agreement may also be terminated by Mr. Barr upon written notice to the Township Board, at least thirty (30) days before, but not more than sixty (60) days before, the effective date of said notice of termination, unless otherwise agreed to in writing by the Township Board.

7. Severance Pay. In the event Employee is terminated by the Township during such time that Employee is willing and able to perform his duties under this Agreement, the Township agrees to pay Employee as severance pay an amount equal to six (6) months of Employee's annual base salary and six (6) months of premiums for major medical insurance (collectively, the "Severance Amount"). The Severance Amount will be paid to Employee in substantially equal installments over six (6) months, in accordance with and at the same time as

the Township's regular payroll practices for other full-time, exempt employees. Employee shall also be compensated for all accrued paid leave benefits according to the Township Policies.

In the event the Township Board determines that Employee has been terminated for cause, the Township shall have no obligation to pay the Severance Amount. For purposes of this Agreement, "cause" shall mean: (i) Employee commits a felony or a crime involving dishonesty, breach of trust, or physical harm to any person; (ii) Employee willfully engages in conduct that is in bad faith or materially injurious to the Township, including, but not limited to, fraud or embezzlement; (iii) Employee engages in conduct that constitutes a threat to the health, safety, or welfare of any person; or (iv) Employee dies or becomes disabled and is no longer able to perform the essential functions of the Township Administrator with or without reasonable accommodation. Employee shall be deemed to have become disabled under this section after he has been awarded long-term disability benefits by the Township's long-term disability benefits provider for a period to exceed one (1) year.

In the event Employee voluntarily resigns from his position as Township Administrator of the Township or otherwise terminates this Agreement, the Township shall have no obligation to pay the Severance Amount.

8. Notices. Notices pursuant to this Agreement shall be in writing and shall be delivered in person or by certified mail, return receipt requested, postage prepaid, and addressed as follows:

If to the Township: Hanover Township
250 S. IL Route 59
Bartlett, IL 60103
Attn: Supervisor

with a copy to: Michael A. Airdo
Kopon Airdo, LLC
233 S. Wacker Dr., Ste. 4450
Chicago, IL 60606

If to Employee: James C. Barr
0 N 550 Wellington Court
Geneva, Illinois 60134

9. General Provisions.

a. Entire Agreement. This Agreement, including matters incorporated herein, represents the entire agreement between the Parties. There are no other covenants, warranties, representations, promises, conditions, or understandings, either oral or written, other than those contained herein.

b. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

c. Modifications. The Parties may modify this Agreement from time-to-time in writing through the execution of a separate Agreement or through the execution of a rider or other amendatory document.

d. No Waiver. The failure of the Township or Employee object to or to take affirmative action with respect to any conduct of the other that is in violation of this Agreement shall not be construed as a waiver of that violation or any future violations of the provisions of this Agreement.

e. Governing Law. The validity, interpretations, construction and performance of this Release shall be governed by the laws of the State of Illinois, without giving effect to conflict of laws principles.

f. Dispute Resolution. In the event any dispute shall arise with respect to any matter related to or arising out of this Agreement, the Parties shall use their best efforts to resolve the dispute through an informal dispute resolution process, to include, but not limited to mediation. In the event that the Parties are unable to resolve the dispute informally within thirty (30) days, both Parties agree to waive their right to a jury trial and agree that either Party may elect to have the matter resolved by binding arbitration before a neutral arbitrator to-be-agreed upon by both Parties. In the event that both Parties are unable to agree upon a third party neutral arbitrator, the matter will be submitted by the Parties to a mutually determined neutral arbitration firm. In the event the Parties are unable to mutually agree upon such a neutral arbitration firm, the matter will be submitted by the Parties to the American Arbitration Association. Each Party shall be responsible for its own costs and expenses related to the arbitration, including, but not limited to, attorneys' fees, but the costs of the arbitration shall be shared equally by both Parties. The decision of the arbitrator shall be final and not appealable and subject to enforcement as a judgment under the Illinois Code of Civil Procedure. All rules of procedure, discovery, and evidence as set forth in the rules of employment arbitration as adopted by the American Arbitration Association, at the time that arbitration is required, shall be applicable to the proceedings, except to the extent those rules conflict with the requirements of applicable Illinois law. Any arbitration pursuant to this Agreement shall take place in Cook County, Illinois. This dispute resolution provision shall survive any termination of this Agreement.

g. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

h. Counterparts. This Agreement may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

i. Severability. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this

Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, Hanover Township, Cook County, Illinois has caused this Agreement to be signed and executed in its behalf by its Supervisor, and duly attested by its Township Clerk, and James C. Barr has signed and executed this contract, both in duplicate, the day and year first above written.

HANOVER TOWNSHIP

JAMES C. BARR

Supervisor

Date: _____

Date: _____

ATTEST:

Township Clerk

EXHIBIT A

Salary, Deferred Compensation, and Benefits

Annual Base Salary: \$_____ per year, retroactive to April 1, 2018

Deferred Compensation: ____% of Annual Base Salary per year

Monthly Vehicle Allowance: \$_____ per month

RESOLUTION _____

A RESOLUTION AUTHORIZING EXECUTION OF A CIVIL ENGINEERING SERVICES AGREEMENT FOR THE WALTERS-LENOCI RESERVE PATH CONSTRUCTION PROJECT

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The Civil Engineering Services Agreement (the “Agreement”) between Hanover Township (the “Township”) and 2IM Group, LLC, for civil engineering services in connection with the construction of a paved path on the Walters-Lenoci Reserve, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 17, 2018

APPROVED: July 17, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on July 17, 2018, and approved on July 17, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

CIVIL ENGINEERING SERVICES AGREEMENT

This Agreement entered into this _____ day of June, 2018, between, 2IM Group, LLC, (hereinafter, "Design Professional"), and Hanover Township (hereinafter "Client"), agree to the following proposal, rate schedule, and general conditions for the project describe herein.

The Client and Design Professional agree as set forth below:

1. Understanding of Project. The project is located the Hanover Township Walters-Lenoci Reserve, 735 Stowell Avenue, Streamwood, IL. The project is to consist of construction of a paved walking path on the Walters-Lenoci Reserve.

Design professional will provide civil design aspects for the project, as set forth in Section 2 herein. Electricity, water, and telephone/cable locations shall be provided by others and will be shown on the Existing & Proposed Site Utility Plan. Design Professional will use a GPS to collect the topographic survey for existing conditions.

2. Scope of Services. The Scope of Services includes the following:

a. Gathering Existing Data (18 hours)

- i. Utility search includes gathering all the utility information around the site as provided by the utility owners and per the topographic survey.
- ii. Site visits.
- iii. GPS topographic survey of existing elevations, fence, trees, and other surface features.

b. Path Design (42 hours)

- i. Path layout and grading plan.
- ii. Path plan, profile, and details per Illinois Department of Transportation standards.
- iii. Design of Erosion and Sediment Control (ESC) and implementation of Best Management Practices for stormwater quality and prepare permit, if required.
- iv. 2IM will not show any vertical location of the utilities, unless provided by utility owners.
- v. 2IM will not perform any structural design for the site.
- vi. Preparation of the bid manual.
- vii. Solicitation of bids.
- viii. Address RFI's during the bidding process.
- ix. Provide bid addendums and project scope of work clarifications as needed.
- x. Preparation of bid tabulation.
- xi. Assist in reviewing the scope of work by solicited contractors.
- xii. Assist with reference checks on contractors under consideration for the project.
- xiii. Review bid results and make contractor recommendations.
- xiv. Prepare cost estimates.
- xv. Review and assist with contractor field orders, change orders, and clarifications.
- xvi. Review and comment on contractor provided closeout documents including warranties, manuals, and as-built drawings.

Hanover Township - Walters-Lenoci Reserve Path Project

xvii. The hours include a total of three submittals for approval. Any changes to site plan will require additional submittals, therefore an increase in hours will be negotiated with the client.

c. Coordination and Meetings (12 hours)

- i. Streamwood Water Department
- ii. Other meetings and coordination (Streamwood, MWRD, Client, etc.).
- iii. Attend pre-bid meeting to answer contractor questions and discuss the extent of civil engineering work required by the bid documents.
- iv. Meeting with preferred contractor to stakeout path layout, ESC plan, and landscape area.

3. Fee Proposal. Design Professional estimates compensation for services described in Section 2 herein not to exceed **\$7,830.00**, as follows:

2IM Group, LLC			
Payroll Classification	Hourly Pay Rate	Hours for Project	Fee for Project
Senior Professional	\$150.00	12	\$1,800.00
Project Engineer I	\$112.00	40	\$4,480.00
Junior Engineer I	\$76.00	18	\$1,520.00
Administration	\$65.00	2	\$130.00
TOTAL HOURS =		72	
TOTAL FEE FOR PROJECT =			\$7,830.00

Any additional design work will be charged per the Hourly Pay Rates specified above, with approval by the Client.

4. General Terms and Conditions.

a. Agreement. This Agreement constitutes the full and complete agreement between Design Professional and Client, and may be amended, added to, superseded or waived only if both parties specifically define in writing an official amendment of this Agreement.

b. Billing and Payment. Client agrees to compensate Design Professional for services completed per the fixed fee pricing set forth in Section 3 herein. All incurred fees for direct costs related to existing information retrieval, agency permits, and printing for permits will be invoiced to Client. Services and expenses will be invoiced monthly. Invoice amounts are due within thirty (30) days. In the event any amount becomes past due, Design Professional may give seven (7) days notice of intent to suspend or terminate the Agreement.

c. Changes in Scope. Except as otherwise provided herein, the Fee Proposal constitutes Design Professional's estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes to the Agreement shall be negotiated and an equitable adjustment shall be made.

d. Dispute Resolution. In the event any dispute shall arise with respect to any matter related to or arising out of this Agreement, the parties shall use their best efforts to resolve

the dispute through an informal dispute resolution process, to include, but not limited to mediation. In the event that the parties are unable to resolve the dispute informally within thirty (30) days, both parties agree to waive their right to a jury trial and agree that either party may elect to have the matter resolved by binding arbitration before a neutral arbitrator to-be-agreed upon by both parties. In the event that both parties are unable to agree upon a third party neutral arbitrator, the matter will be submitted by the parties to a mutually determined neutral arbitration firm. In the event the parties are unable to mutually agree upon such a neutral arbitration firm, the matter will be submitted by the parties to the American Arbitration Association. Each party shall be responsible for its own costs and expenses related to the arbitration, including, but not limited to, attorneys' fees, but the costs of the arbitration shall be shared equally by both parties. The decision of the arbitrator shall be final and not appealable and subject to enforcement as a judgment under the Illinois Code of Civil Procedure. All rules of procedure, discovery, and evidence as set forth in the rules adopted by the American Arbitration Association, at the time that arbitration is required, shall be applicable to the proceedings, except to the extent those rules conflict with the requirements of applicable Illinois law. Any arbitration pursuant to this Agreement shall take place in Cook County, Illinois. This dispute resolution provision shall survive any termination of this Agreement.

e. Nonconforming Work. Based upon its site observations pursuant to the terms of the Agreement, Design Professional shall bring any known nonconforming work to the attention of Client as soon as reasonably possible.

f. Right of Access. Design Professional shall have access to the job site whenever work is in preparation or in progress.

g. Standard of Care. The standard of care for all professional services performed or furnished by Design Professional under this Agreement will be the skill and care used by members of the Design Professional's profession practicing under similar circumstances at the same time and in the same locality.

h. Termination. The Agreement may be terminated by Client for cause with seven (7) days written notice to Design Professional. The project may be suspended by Client with thirty (30) days written notice. In the event of suspension, the Client shall pay all fees and expenses incurred prior to the date of notice.

i. Insurance. Design Professional agrees to procure and maintain at its own expense, Automobile Liability, Comprehensive General Liability, and Professional Liability insurances for itself and its employees as follows:

<u>Types of Insurance</u>	<u>Limits of Liability</u>
Comprehensive General Liability	\$ 1,000,000.00
Automobile Liability	\$ 500,000.00
Professional Liability (Errors and Omissions)	\$ 1,000,000.00
Workmen's Compensation	\$ 500,000.00

Hanover Township, and each of its respective officers, officials, directors, employees, volunteers, agents, and invitees (collectively, the "Additional Insured"), shall be included as an additional insured under the Comprehensive General Liability coverage and the Automobile Liability coverage for claims arising out of, or in association with, this Agreement. All such coverage shall be primary with respect to claims made, and any similar or additional coverage maintained by Client shall be excess to any coverage carried by Design Professional, including any excess coverage carried by Design Professional. Design Professional will, upon request, furnish appropriate insurance certificates to Client. Any failure on the part of Client to insist upon the receipt of a certificate of coverage and applicable endorsements is not a waiver of any rights that Client has under this paragraph. In the event that Design Professional fails to purchase or procure coverage, as required above, the parties expressly agree that Design Professional shall be in default under this Agreement and the Agreement will be terminated. Design Professional will provide not less than thirty (30) days written notice to Client prior to any cancellation of the above insurance policies.

j. Indemnification. Design Professional shall indemnify and hold harmless Hanover Township, and each of its respective officers, officials, employees, agents, and volunteers, from and against all claims, suits, liabilities, damages, losses, judgments, and expenses, including, but not limited to, legal fees (attorneys' and paralegals' fees and court costs), arising out of or related to the Design Professional's work under this Agreement, and/or any acts and/or omissions of or on behalf of the Design Professional, its employees, contractors, and/or agents and/or any person and/or entity acting on behalf of any of them, including those claims, causes of action, injuries, illnesses, damages, and/or cost of expenses based on death, bodily injury, or property damage, except to the extent caused by the negligence of a party indemnified hereunder.

k. Mutual Waiver. To the fullest extent permitted by law, Client and Design Professional waive against each other and the other's employees, officers, directors, agents, insurers, partners, and consultants any and all claims for or entitlement to special, incidental, indirect or consequential damages arising out of, resulting from, or in any way related to the project.

l. Non-Enforcement. A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

m. Assignment. A party can assign its rights or obligations only with the express written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

n. Survival. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

o. Third Parties. Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by Client or Architect to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Client and Design Professional and not for the benefit of any other party.

p. Severability. Any provision or part of the Agreement held to be void or unenforceable under the Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be deemed binding upon the Client and Design Professional, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with

Hanover Township - Walters-Lenoci Reserve Path Project

Page 5 of 5

a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

q. Governing Law. This Agreement shall be construed, governed, and enforced according to the laws of the State of Illinois.

r. Compliance with Laws. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules, and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (collectively, the "Laws") in performing services required hereunder and will indemnify and hold harmless the other party, its officials, officers, employees, agents, and volunteers for any liability, damages and/or claims arising directly or indirectly or otherwise attributable to any violation of the Law or Laws.

s. No Waiver of Immunities or Privileges. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of Hanover Township, and/or its officials, officers, employees, volunteers and/or agents.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

HANOVER TOWNSHIP

Date: _____

ATTEST:

Township Clerk

2IM GROUP, LLC



Date: July 5, 2018



Memorandum

Date: July 17, 2018

To: Hanover Township Board

From: James C. Barr, Township Administrator
Suzanne Powers, Assistant Township Administrator

Re: IMRF Early Retirement Incentive Resolution

The Illinois Municipal Retirement Fund (IMRF) offers the Early Retirement Incentive (ERI) as a permanent part of the IMRF benefit program. IMRF states it is a tool employers can use, if and when they need to, to save fringe benefits and payroll costs by providing an incentive for long-term members to retire. Without the ERI, Tier 1 members can retire at age 55. With the ERI, those members can retire at age 50 provided they have 20 years of service credit before adding the incentive. Without the ERI, Tier 1 members receive reduced benefits if they are less than age 60 with less than 35 years of service credit when they retire. Under ERI, Regular Tier 1 members age 55 to 60 can avoid the reduction by purchasing sufficient service/age to reach age 60 or 35 years.

Actuarial Analysis

IMRF conducted an actuarial analysis of the proposed ERI window of July 31, 2018 to July 31, 2019. Based on the eligibility requirements, four Hanover Township employees would be eligible to activate the ERI through July 31, 2019. IMRF automatically chooses a 10 year amortization for the ERI, however the Township can make additional payments to pay the ERI off as early as five years. The estimated additional liability created by the ERI is \$579,419. Assuming a 10-year amortization period and all four employees activating the ERI, the total liability to the Township is \$825,992. The complete IMRF Actuarial Analysis is attached to this memo.

Cost Savings

The ERI allows the Township to save fringe benefits and payroll costs by providing long-term employees an incentive to retire. If all four employee continued employment with the Township for 10 years, the total cost of salary alone is \$3,894,810. This assumes an average 2.5 percent annual merit increase across the 10 year period and does not include any other personnel costs such as FICA, IMRF, unemployment, and health insurance. If the Township were to refill the four positions, the replacement salaries and vacation accruals will be lower. Newly hired personnel salary costs are approximately 10 percent to 25 percent lower than the retiring employees. The total new hire salary costs are estimated to be \$2,922,393 across a 10 year period. The estimated savings on salary expenses is \$972,417, not factoring in additional fringe benefits of FICA, IMRF, unemployment, and health insurance. Factoring the 10-year amortization costs, the total savings to the Township is estimated to be approximately \$123,669 across the ten year period.

Recommendation

Staff is recommending the Township Board approve the proposed ERI resolution with a window of July 31, 2018 to July 31, 2019 with a 10 year amortization period. Across the life of the ERI, the projected savings on salary costs are estimated to be \$146,425 assuming all four eligible employees enrolled. Additional moderate savings on fringe benefits would also be achieved due to the lower salary costs for newly hired employees.

Should you have any questions or concerns, please do not hesitate to contact Assistant Township Administrator Suzanne Powers at spowers@hanover-township.org or (630) 837-0301 ext. 2124. Thank you for your time and consideration of this matter.

RESOLUTION _____

A RESOLUTION TO ADOPT AN EARLY RETIREMENT INCENTIVE PROGRAM FOR EMPLOYEES IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

WHEREAS, the Illinois Pension Code (the “Code”), 40 ILCS 5/7-141.1, provides that a participating employer may elect to adopt an early retirement incentive program offered by the Illinois Municipal Retirement Fund (the “IMRF”) by adopting a resolution or ordinance; and

WHEREAS, the goal of adopting an early retirement program is to realize a substantial savings in personnel costs by offering early retirement incentives to employees who have accumulated many years of service credit; and

WHEREAS, the IMRF has prepared an actuarial estimate of the cost of an early retirement incentive program for Hanover Township (the “Township”), and the additional liability created by the early retirement incentive is estimated to be \$579,419.00; and the ten (10) year amortization cost is estimated to be \$825,992.00.

WHEREAS, the Supervisor and Board of Trustees of the Township (collectively, the “Township Board”) have reviewed the cost estimate and determined that the adoption of an early retirement incentive is in the best interests of the Township

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and the Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The recitals are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: The Township Board hereby adopts the IMRF early retirement incentive program as provided in the Code. The early retirement incentive program shall take effect on July 31, 2018.

SECTION THREE: In order to help achieve a true cost savings, an employee who retires under the early retirement incentive program shall lose those incentives if he or she later accepts employment with any IMRF employer in any position; except that an employee can hold an elected position if he or she chooses to not participate in IMRF and the pension is not based on any service earned in that position during any term of office.

SECTION FOUR: In order to utilize an early retirement incentive as a budgeting tool, the Township will use its best efforts either to limit the number of employees who replace the employees who retire under the early retirement program or to limit the salaries of the employees who replace the employees who retire under the early retirement program.

SECTION FIVE: The effective date of each employee's retirement under this early retirement incentive program shall be set by the Township and shall be no earlier than the effective date of the program and no later than one year after that effective date; except that the employee may require that the retirement date set by the Township be no later than the June 30 next occurring after the effective date of the program and no earlier than the date upon which the employee qualifies for retirement.

SECTION SIX: To be eligible for the early retirement incentive provided for herein, the employee must have attained age fifty (50) and have at least twenty (20) years of creditable service by his or her retirement date; and

SECTION SEVEN: As of the date of the adoption of this Resolution, the Board is not aware of any pending dissolution of the Township.

SECTION EIGHT: The Township Clerk shall promptly file a certified copy of this resolution with the Board of Trustees of the IMRF.

SECTION NINE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION TEN: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION ELEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 17, 2018

APPROVED: July 17, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on July 17, 2018, and approved on July 17, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

Actuarial Analysis of
The Potential Effect of
IMRF's Early Retirement Incentive Program
For
05785 - HANOVER TOWNSHIP
(Regular Members)
1 Year Window Beginning
7/31/2018

IMRF Retirement Incentive 5-Year Window Program
Actuarial Analysis for
05785 - HANOVER TOWNSHIP
(Regular Members)
Summary of Valuation Results and Input Variables
Window Period: 07/31/2018 Through 07/31/2019

<u>EMPLOYEES AFFECTED BY WINDOW *</u>	
1. Presently eligible to retire with full or reduced benefits	
a. Number	2
b. Annual Payroll	\$131,504
2. Number newly eligible to retire	
a. Number	2
b. Annual Payroll	\$166,804
<u>INPUT VARIABLES</u>	
3. Employees presently eligible to retire, who	
a. Would have retired without this window	0
b. Are induced to retire during this window **	2
4. Employees newly eligible to retire who are induced to retire during window period **	2
5. Total number assumed to retire during window period: (3a) + (3b) + (4)	4
6. Total across-the-board pay increase since 12/31/2017	3.00%

* Persons covered by Elected County Official benefit provisions with this employer were not included in this study.

** Inducement to retire is consistent with the assumptions for the Reserve Transfer Program.

IMRF Retirement Incentive 5-Year Window Program
Actuarial Analysis for
05785 - HANOVER TOWNSHIP
(Regular Members)
Summary of Valuation Results
Window Period: 07/31/2018 Through 07/31/2019

<u>IMRF COSTS</u>						
	5 Years	6 Years	7 Years	8 Years	9 Years	10 Years
1. Unpaid ERI Liability Exists? (See Note Below)	No					
2. Additional Liability Created by Window	579,419					
3. Schedule of Increase in Employer Contribution to IMRF based on indicated amortization of liability increase	Amortization Years					
	5 Years	6 Years	7 Years	8 Years	9 Years	10 Years
First Year	131,831	112,390	98,535	88,171	80,134	73,727
Second Year	135,127	115,200	100,998	90,375	82,138	75,570
Third Year	138,505	118,080	103,523	92,635	84,191	77,459
Fourth Year	141,967	121,031	106,111	94,950	86,296	79,396
Fifth Year	145,516	124,057	108,764	97,324	88,453	81,381
Sixth Year		127,159	111,483	99,757	90,665	83,415
Seventh Year			114,270	102,251	92,931	85,501
Eighth Year				104,808	95,255	87,638
Ninth Year					97,636	89,829
Tenth Year						92,075
Total Estimate Cost First Year	692,946	717,916	743,684	770,272	797,700	825,992

NOTE:

An employer cannot adopt an ERI program until the cost of a previous ERI program is paid in full. A resolution adopting ERI with an effective date prior to the pay-of date is void. Call 1 800 ASK IMRF and ask to speak with Corey Lockwood, Employer Account Analyst, to request a written confirmation of the current balance.

IMRF Retirement Incentive 5-Year Window Program
Actuarial Analysis for
05785 - HANOVER TOWNSHIP
(Regular Members)
Window Period: 07/31/2018 Through 07/31/2019

Individual Member Results

Name	ID No.	New Salary	Lump Sum Wages	Total Service	ERI Cost
COHEN, MICHAEL		69,804.13	0.00	23.33	131,315.64
PARQUETTE, JOHN		97,000.25	0.00	26.08	187,660.72
SPEJCHER, STEVE		91,202.38	0.00	25.92	196,786.92
TORRANCE, CRISTAN		40,301.84	0.00	21.67	63,655.65
Total		298,308.60	0.00		579,418.92

IMRF Early Retirement Incentive Analysis

Position	Current Pay	Year 1*	Year 2	Year 3	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
Facilities & Road Maintenance Director	100,535	103,048	105,625	108,265	110,972	113,746	116,590	119,505	122,492	125,554	128,693	131,911	
Director of Youth and Family Services	96,607	99,022	101,498	104,035	106,636	109,302	112,035	114,835	117,706	120,649	123,665	126,757	
Outreach and Prevention Manager	70,201	71,956	73,755	75,599	77,489	79,426	81,412	83,447	85,533	87,671	89,863	92,110	
Bus Driver**	37,044.80	37,971	38,920	39,893	40,891	41,913	42,961	44,035	45,135	46,264	47,420	48,606	
Annual Totals	304,388	311,997	319,797	327,792	335,987	344,387	352,997	361,821	370,867	380,139	389,642	399,383	3,894,810

*Assumes a 2.5% merit increase across the 10 years

**Hourly pay = 17.81

Position	New Hire Position Pay	Year 1*	Year 2	Year 3	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
Facilities & Road Maintenance Director	75,000	76,875	78,797	80,767	82,786	84,856	86,977	89,151	91,380	93,665	96,006	98,406	
Director of Youth and Family Services	80,000	82,000	84,050	86,151	88,305	90,513	92,775	95,095	97,472	99,909	102,407	104,967	
Outreach and Prevention Manager	60,000	61,500	63,038	64,613	66,229	67,884	69,582	71,321	73,104	74,932	76,805	78,725	
Bus Driver**	33,280	34,112	34,965	35,839	36,735	37,653	38,595	39,559	40,548	41,562	42,601	43,666	
Annual Totals	248,280	254,487	260,849	267,370	274,055	280,906	287,929	295,127	302,505	310,068	317,819	325,765	2,922,393

*Assumes a 2.5% merit increase across the 10 years

**Hourly pay = 15.00

Total Salary Savings	972,417
10 Year Amortization Cost	825,992
ERI Estimated Savings	146,425