

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Moinuddin, and Martinez, and Supervisor McGuire. Absent: Trustee Essick.  
  
Other Elected Official present was Assessor Smogolski.  
  
Others present included Administrator James Barr, Youth & Family Services Director John Parquette, Facilities & Road Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Government Relations Director Tom Kuttnerberg, Welfare Services Director Mary Jo Imperato, Attorney Mark Kimzey, Village of Streamwood Trustee Mike Baumer, and Mr. Jay Orlinson representing the Immanuel United Church of Christ.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
  - A. Veterans Honor Roll: Supervisor McGuire asked that the record reflect that SP4 J.D. Rucker, Jr. of Streamwood who served in the U.S. Army from 1971 to 1975 and was inducted into the Veterans Honor Roll this evening. His name will be added to the Veterans Honor Roll plaque, he will be invited to the Veterans Honor Roll dinners, and his name will be recorded in the Clerk's office.
  - B. Mr. Jay Orlinson from Immanuel United Church of Christ in Streamwood accepted a plaque from the Board in recognition for their contributions to the holiday programs.
  - C.&D. Communities that Care were recognized for their contributions to the holiday programs, as was the Jewel-Osco Streamwood store #3268, and their plaques would be presented by Director Imperato at a later date.
- V. Reports
  - A. Supervisor McGuire reported that the Township took over the unincorporated roads on January 1, 2018 and on that day, he and Director Spejcher had an extensive tour of those roads. All streets were plowed and well-salted. Supervisor McGuire reported that the Township holiday programs were held and thanked all who either helped or donated to the effort. The Daily Herald printed a thank you letter to the Township. At the next meeting, technical changes to the EMA ordinance would be presented. The General Assistance manual has been completed and will be on the next agenda, as well, for ratification. He thanked staff for preparing the memorial service in honor of former Supervisor William "Bill" Tiknis.
  - B. Clerk Dolan Baumer reminded everyone that the Secretary of State Mobile Drivers Services would be here in the Senior Center on Friday, January 12.
  - C. Assessor Smogolski reported that his office is open for appeals until January 31. The Outreach would be held on January 17.
  - D. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health

Board celebrated the holidays with an appreciation dinner. Funding Allocations are on the docket for the next meeting.

- E. Department Reports: Reports were offered for review and comment. Highlights included Director Spejcher who thanked the Board for his new position of heading the combined facilities and road departments. He enjoyed the January 1 tour with the Supervisor. Director Burke reported a train derailment in Elgin in which the Township assisted. Director Smith reported that registration is now open for the 2018 Sprint-to-Spring 5k. Director Parquette offered that the department would be doing a fundraiser with Cici's Streamwood store on January 25; proceeds to benefit Operation Snowball. Director Imperato reported that over 1,700 children were served with the holiday programs, on par with the 2017 program. A wellness event would be held with Community Health in February and a Job Fair in March. Mr. McGuire noted that we were probably the only Township open on Christmas Eve serving our residents and thanked those who helped, including our partners and the Township Foundation. Director Colagrossi reminded the Board of the viewing of Opal Waldman in Operation Fishing Freedom tomorrow at 1:30 p.m. at the Senior Center. Manager Vana reported that the Board has visited all 31 funded agencies over the last three years; now they would start on the next set of visits. Director Kutenburg reported that a veterans survey has been completed with 129 receipts; 122 noted that they were satisfied or extra satisfied with services, and the majority would recommend our services. He would have a report on the survey for the Board.

- VI. Bill Paying: Mr. Barr presented the bill from Alexian Brothers for \$90.61 from the Town fund from December 19, 2017 to January 8, 2018 for review and approval by the Board. A motion was made by Trustee Martinez and seconded by Trustee Moinuddin to approve the bill to Alexian Brothers for \$90.61 from December 19, 2017 to January 8, 2018 as presented. Roll call: Ayes: Trustees Martinez and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bill will be paid.

Mr. Barr presented the balance of the bills from December 19, 2017 to January 8, 2018 for review and approval by the Board. A motion was made by Trustee Benoit and seconded by Trustee Martinez to approve the bills as follows.

a.	Town	\$42,713.99
b.	Senior Center	43,029.49
c.	Welfare Services	10,545.63
d.	Road and Bridge	9,463.33
e.	Mental Health Board	131,061.94
f.	Retirement	0.00
g.	Vehicle	58,611.38
h.	Capital	<u>3,738.00</u>
	Total All Funds	<u>\$299,163.76</u>

Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

- VII. Unfinished Business: None was discussed.

- VIII. New Business

- A. Meeting Minutes of December 19, 2017: Clerk Dolan Baumer presented the meeting

minutes of December 19, 2017 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of December 19, 2017 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- B. Resolution to Adopt a Policy to Prohibit Sexual Harassment: A motion was made by Trustee Martinez that the Board adopt the proposed policy to prohibit sexual harassment at Hanover Township resolution #010918, with a second by Trustee Moinuddin. Mr. Barr noted that this resolution is a reflection of the new State law requiring public bodies to pass one. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- C. Authorization to Purchase a Replacement Phone System: A motion was made by Trustee Moinuddin to authorize staff to purchase a replacement phone system, and it was seconded by Trustee Martinez. Mr. Barr reviewed the staff recommendation of a proposal from ProxIT, with a project cost, including purchase of equipment from CDW, not to exceed \$31,793, noting that this is 24% less than the second lowest quote (from Midco). The proposed system would connect all sites, except the Burgundy MHB building. We currently have a contract with ProxIT for IT services. Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Martinez, and Moinuddin. Nays: None. Motion carried.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: Administrator Barr gave an update on the Mental Health Housing initiative, noting that property on Chicago Street in Elgin has been identified; an application to Elgin for rezoning has been made, with a hearing scheduled in February. Elgin would then authorize an RFP for development, which UPDevelopment would submit, and upon receipt, would then apply to the Federal government for tax credits. Congratulations to Veterans Specialist Cyndi Wollack upon winning Rookie of the Year at this afternoon's Annual Employee Luncheon. Other winners were for Excellence in Service, Director Mary Jo Imperato and for the Trish Simon Core Values award, from Senior Services, Char Thomason.

Mr. McGuire asked that Mr. Barr assign a staff member to work with the City of Elgin regarding permanent housing for homeless with substance abuse issues.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:29 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer  
Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Y&F Services	Village of Streamwood
	Bartlett Library	Highway Commissioner		Streamwood Park District