



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
February 20, 2018
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – CPT Jordon Wolf
 - B. Knights of Columbus, Mary’s Millennium Council #12801
 - C. Rotary Club of Bartlett
 - D. Bark Avenue Daycamp
 - E. Schaumburg Jaycees
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 6, 2018
 - B. Resolution Authorizing the Execution of an Intergovernmental Agreement between Hanover Township and the City of Elgin for the Transfer of Certain Real Property
 - C. Ordinance Regarding the Transfer of Real Property from the City of Elgin to Hanover Township
 - D. Ordinance Amending the Ordinance Establishing the Hanover Township Emergency Management Agency
 - E. Authorization to Purchase Radio Equipment for the Department of Facilities and Road Maintenance
 - F. Consideration of Term Extension of the Hanover Park Village Center Tax Increment District #3

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- IX. Executive Session
- X. Other Business
- XI. Adjournment

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VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Jordan Wolf

ADDRESS: 47 Buchanan Lane

CITY/ZIP CODE: Streamwood, IL 60107

PHONE #: 847-877-7893

EMAIL ADDRESS: Jordan.J.wolf@gmail.com

DATE OF BIRTH: 04/21/73

BRANCH OF SERVICE: Army RANK AT DISCHARGE: Cpt

YEARS OF SERVICE: FROM 12/2010 TO present

MEDALS AWARDED OR OTHER CITATIONS:

See DD 214

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Passports</i>	590	676	4,570	4,311
Photo fees	\$4,370	\$2,585	\$29,730	\$15,630
Fee deposits	\$10,025	\$13,205	\$82,185	\$85,455
<i>Fishing/Hunting licenses</i>	1	0	79	78
<i>Handicap Placards</i>	25	13	180	182
<i>Cook County vehicle stickers</i>	3	1	256	248
<i>Human Resources Requests</i>	105	133	1,427	1,185
<i>New Employee Orientations</i>	1	1	13	11
<i>Technology work orders</i>	41	45	416	457
<i>Resident Contacts</i>	4,012	3,506	15,818	23,172
<i>Percent of Budget Expended</i> (83% of year)	10.8%	4.9%	66.3%	61%

Department Highlights

- The Annual Employee Appreciation Lunch was held Tuesday January 9, 2018 at Moretti's Restaurant in Bartlett. Veteran's Specialist Cyndi Wollack was awarded the Rookie of the Year Award. Welfare Services Director Mary Jo Imperato was awarded the Excellence in Service Award. Senior Services Receptionist Char Thomason was honored with the Trish Simon Core Values Award.
- Resident Services was notified that the acceptance fee, the local share for a passport acceptance agency, will increase from \$25 to \$35 effective April 2018. Staff anticipates increased visitors to Resident Services ahead of the acceptance fee change.
- Administrative Specialist Callahan performed the General Assistance and Emergency Assistance 3rd quarter audit wherein all documentation was found to proper.
- Administrative Specialist Callahan continued coordinating the move to an automated time and attendance application. After several demonstrations, Swipe Clock was chosen as the time tracking software solution. An implementation call was held in January and staff anticipates full implementation occurring in late February following staff training.
- Assistant Administrator Powers and Administrative Specialist Callahan reviewed upcoming implementation of VoIP phone system in coordination with CDW-G and ProxIT Technology Solutions.
- Assistant Administrator Powers participated in interviews for the Youth and Family Services part-time Receptionist and the Administrative Assistant positions and Senior Services Home Delivered Meals Assistant and Line Cook positions.

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OFFICE OF THE ASSESSOR

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Administration</i>				
Office visits	1,689	1,285	4,101	5,066
Building permits processed	222	231	5,071	4,952
Change of Name*	4	15	78	113
Property tax appeals	575	208	1,238	2,001
Certificate of Errors	81	72	913	838
Property location updates	2	1	14	7
<i>Exemptions</i>				
Homeowner exemptions	69	37	315	238
Senior homeowner exemptions	364	316	700	664
Senior Freeze exemptions	663	500	819	588
Disabled person & Veteran exemptions	29	0	162	177
Miscellaneous exemptions	9	32	28	57

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. January had a total of 49 visitor after 4:30pm.
- We have a total of 2,526 e-mails on our contact list. We added 17 e-mails in January.
- Senior exemption renewal forms were mailed January 8 with a due date of February 7.
- On January 11, Chief Deputy Assessor Glascott met with the Village of Bartlett IT department regarding our office receiving permits digitally.
- January 17th the office co-hosted an appeal seminar/outreach with Dan Patlak from the Cook County Board of Review. 54 taxpayers attended.
- Chief Deputy Assessor Glascott attended the Employee Wellness Workgroup meeting on January 24.
- Assessor Smogolski and Chief Deputy Assessor Glascott attended the Cook County Township Assessor Association meeting on January 26th.
- January 31st was the last day for Cook County Board of Review appeals.
- Our office had a record number of taxpayers visiting the office. We had a total of 1,689 visitors in the month of January.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Appointments</i>				
ProTimes	17	24	178	249
TB skin test	14	6	105	74
Cholesterol	2	1	67	70
Pharmaceutical Assistance Programs	3	1	11	13
Miscellaneous labs	9	8	103	89
Wellness Screening (BP, diabetes, anemia)	27	32	420	242
Other	46	35	423	399
<i>Clinic Clients</i>				
Senior Center/ home visits	104	84	932	871
Astor Avenue	9	12	97	102
Elgin, Izaak Walton Center	4	7	40	67
Offsite clinics	10	17	119	112
Total clients (unduplicated)	35	25	494	478
<i>Public Education & Health Promotion</i>				
Media coverage	5	4	38	30
Informational seminars/Program	3	2	55	64
Program Participants	143	18	1,773	1,845
<i>Primary Care Provider Support</i>				
	11	16	89	126

Department Highlights

- Community Health staff provided 8 home visits for residents in the month of January.
- Director Smith and Community Health Nurse Arriola, in addition to other staff members from the Township, toured the Willow Creek Care Center on January 3 to learn about the various services and programs offered and available to Township residents.
- Community Health Nurse Arriola hosted a health documentary viewing with post video discussion on The Truth About Sleep at the Izaak Walton Center on January 9.
- Director Smith attended the Catholic Charities Quarterly Meeting on January 17 and discussed staffing updates across community agencies and trends in complex client cases within the community.
- Director Smith, Community Health Nurse Arriola, and Community Health Assistant Daccardo met, with other staff members, as part of the Wellness Workgroup on January 24 to discuss and plan worksite and employee health activities for the calendar year.
- On January 25th Community Health Nurse Arriola attended the seminar “Communicating Bad News” at Belmont Village.
- Director Smith and Community Health Nurse Arriola provided puberty education to 69 boys and 56 girls at Ridge Circle Elementary School on January 31.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Website Visits*(total)</i>	4,583	5,658	41,096	37,804
<i>Website Visits (unique)</i>	3,994	4,034	25,992	27,187
<i>Facebook Likes</i>	24	39	2,184	1,749
<i>New Twitter Followers</i>	14	7	237	158
<i>New YouTube Views</i>	417	225	2,825	2,511
<i>Email address contacts</i>	2	24	1,000	702
<i>Media Releases</i>	4	5	35	39
<i>Veteran Contacts</i>	51	N/A	462	307
<i>Total Veterans served</i>	49	N/A	427	179
<i>Total Resident Contacts (Elgin office)</i>	166	139	5,262	4,437

Department Highlights:

- Director Kuttnerberg attended the monthly meeting of the Streamwood Community Relations Commission on January 8 at the Streamwood Police Station.
- Veterans Specialist Cyndi Wollack was recognized at the Annual Employee Luncheon on January 9 with the Rookie of the Year Award.
- Director Kuttnerberg joined Administrator Barr, Director Spejcher and Supervisor McGuire in attending the Rolling Knolls Homeowners Association meeting on January 10 at the Izaak Walton Center. The Supervisor updated the residents on the Road District transition to the Township and on the resurfacing project to occur late spring, early summer.
- Director Kuttnerberg participated on a conference call with Welfare Services and the Cook County Sheriff’s Office on January 11 to discuss collaboration on offender re-entry programs.
- Director Kuttnerberg coordinated a tour for the new legislative consultant for the Metropolitan Township Association on January 16 to learn more about Township programs and services.
- Director Kuttnerberg attended the Community Outreach Meeting on January 17 for the proposed disabled housing initiative at the Izaak Walton Center.
- Director Kuttnerberg and Emergency Services photography unit attended the January meeting of the Northeast Public Information Officers Association Meeting on January 18 at the Schaumburg Township Library. A panel of media members provided insight on how to pitch stories.
- Director Kuttnerberg, Administrator Barr and Director Spejcher attended the Chapel Creek Homeowners Association meeting on January 29 at the Moretti’s in Bartlett to provide an update on the Road District transition and answer questions from residents.
- Director Kuttnerberg attended the Mayor of Hanover Park’s State of the Village Address on January 31 at the Village Hall.

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DEPARTMENT OF EMERGENCY SERVICES

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Volunteers</i>				
Total volunteers	34	26	34	26
New volunteers	1	0	1	6
<i>Hours</i>				
Volunteer Detail Hours	207	212	3,603.5	3,584.9
Volunteer Work Hours	263	346	1,418.8	2,061.25
Volunteer Training Hours	390	212	2,507	2,058
<i>Total Volunteer Hours</i>	860	770	7,529.3	7,704.15
<i>Details</i>				
Emergency Call Outs	4	4	55	35
Safety Patrols	4	4	26	40
Township Sponsored Events	0	0	23	33
Other Community Events	0	1	36	46
Miscellaneous	0	0	0	0
<i>Total Details</i>	8	9	140	154

Department Highlights:

- On January 7th, HTES conducted a weather related patrol due to severe weather impacting the Township.
- HTES provided traffic control at Army Trail and Dunham and Route 25 and Munger Road for the Wayne Police Department.
- On January 25th, HTES responded to the Hanover Park Fire Department for a reported structure fire on Alpine Court.
- HTES responded to the Hanover Park Fire Department on January 31st for a reported structure fire on Fairhaven Drive.
- During the month of January, there was no Township or community sponsored events.
- HTES conducted safety patrols on January 5th, 12th, 19th, and 26th.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Administration</i>				
Vehicle service calls	13	13	71	96
Work orders	51	51	608	671
Event set-ups/tear downs	191	164	1,822	1,744
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,611	6,085	49,963.54	52,756
Town Hall	6,960	8,280	74,152	86,940
Senior Center	26,214.19	28,412	323,307.12	319,231
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	605.57	177.32	1,248.16	707.51
Town Hall	2,015.92	1,507.79	3,896.04	2,951.86
Senior Center	1,559.23	2,304.56	10,413.32	8,599.80
<i>Road Maintenance</i>				
Salt Usage (Tons)	260	141	260	439

Department Highlights

- Efraim Carlson & Son, General Contractors completed the punch list and completed the roof at the Astor Avenue Community Center.
- Facilities Technician Sean O’Neil completed the renovations to the Administration Services conference room.
- Facilities and Road Maintenance staff Rick Nelson, Sean O’Neil and Chris Crane started the removal and installation of new tile in Veterans Hall and the rear entrance to the Senior Center.
- Director Spejcher worked with Elk Home Restoration on the repairs and painting of Veteran’s Hall which has been completed.
- Maintenance Associate Rundquist shampooed the carpets in Veterans Hall after the painting.
- There were nine snow and/or ice events during the month of January. The department used 260 tons of road salt.
- Maintenance Associate Rundquist removed the desk, hung new shelves and installed a new security monitor for the Izaak Walton Center front office.
- Facilities Technician O’Neil removed pocket door, sealed off wall, patched holes, painted the walls and shampooed the floor of the Mental Health Board Manager office.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for January 2018

SERVICE PROVIDED	DECEMBER 2017	DECEMBER 2016	FYTD 2018	FYTD 2017
<i>Grant Funding</i>				
New clients	176	218	2,550	2,335
Ongoing Clients	790	760	NC	NC
Closed Cases	44	125	579	745
Prevention Programming Presentations	19	53	149	270
Number in audience	893	1,148	5,609	8,775
<i>TIDE</i>				
Participants	15	16	17	16
Rides	89	116	743	689
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	57	85	676	864

Department Highlights

- The Mental Health Board met on January 30, 2018 and reviewed all FY 19 annual funding requests. The board allocated \$860,000 to 29 agencies and 43 programs. A new annual service contract was awarded to Easter Seals DuPage and Fox Valley for their Nutrition Services program.
- The Mental Health Board approved a contract with Northern Illinois University, Center for Governmental Studies to complete a three-year community needs assessment this spring/summer. The assessment will include several focus groups and an online survey. The results of the needs assessment are scheduled to be reviewed in September 2018 and will serve as a tool to the board when developing the three year strategic plan to begin in FY 20.
- Manager Vana attended the North and Northwest Suburban Mental Health Housing Task Force meeting in Arlington Heights on January 22nd to discuss the Hanover Landing disabled housing initiative. The Task Force remains committed to assisting with community outreach as the project moves forward.
- Manager Vana reminded all funded agencies that have been awarded mid-year grants in FY 18 that invoices/receipts must be submitted no later than March 31, 2018 in order to receive funds.
- Manager Vana completed a site visit to Hanover Township Senior Center with Vice-Chair Meghan Nelson and Secretary Maureen Lue to discuss the C-HOPE program. Megan Conway and Tina Houdek had a successful meeting and no additional follow up was necessary.
- Manager Vana spoke with Assistant City Manager Laura Valdez-Wilson at the City of Elgin to further discuss the recent media coverage regarding homelessness in Elgin. Director Kuttenberg and Manager Vana will attend the Community Assessment & Management of People Needing Shelter (CAMPS) meeting facilitated by the Elgin Police Department to discuss potential ways Hanover Township can assist.
- Two TIDE riders have discontinued participation in the TIDE program due to alternative transportation and one new TIDE rider has been accepted into the program. Manager Vana will reach out to several inactive TIDE riders to determine their desire to continue to participate in the program.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Programming Division</i>				
Planned programs	228	191	2,240	1,953
Participants	2,824	2,509	30,190	25,777
Participants (unduplicated)	666	711	1,878	2,174
Wait listed (unduplicated)	35	83	740	753
Art & Computer classes	66	55	501	563
Art & Computer class participants	323	340	3,288	3,888
New volunteers	7	4	63	50
Total volunteers (unduplicated)	121	110	272	244
Volunteer hours reported	1,974	2,267	23,630	23,442
Meals Served	1,216	921	11,872	8,656
Meals delivered by volunteers	1,557	1,069	13,673	10,088
<i>Social Services Division</i>				
Clients served (unduplicated)	188	178	1,147	1,113
Clients served (duplicated)	255	158	2,225	2,423
Energy Assistance	32	26	397	429
Prescription drugs & health insurance assistance	106	118	1,372	1,058
Social Service programs	11	9	102	102
Social Service program participants	54	77	954	949
Lending Closet transactions	125	105	1,074	1,039
<i>Transportation Division</i>				
One way rides given	1,625	1,482	17,188	15,312
Individuals served (unduplicated)	209	218	633	660
New riders	37	29	633	660
Unmet requests for rides	25	40	315	531

Department Highlights:

- The Department received notification that Senior Services has achieved National Senior Center Accreditation from the National Council on Aging. Recognition of the achievement will be shared at the upcoming Senior Center Volunteer Luncheon in April.
- Programming staff were able to acquire additional tickets to the Broadway show Hamilton. Out trips will occur in May and June to the show. All seventy-five people on the wait list were accommodated.
- The Transportation Division is on target to meet 20,000 rides for FY18. The division has completed 17,188 rides on way rides through January.
- Manager Steininger attended the TRIP meeting in Schaumburg on Thursday, January 18. Hanover Township has increased TRIP rides in FY18, and are on target with both the number of rides as well as the budget allocations for this program.
- Midwest Transit Equipment delivered the new fourteen-passenger bus in January.
- Social Services staff and Auxiliary Reception aAdes began scheduling AARP tax aide appointments on January 13. Appointments are on Tuesdays and Thursdays from February 9 – April 10.
- Adriana Konar, Intern for the Senior Therapy program, began a new drop-in support group on Friday afternoons called “Aging with Dignity.” Every Friday through May will be a new topic related to communication strategies, issues related to grief and loss, and learning coping skills.

DEPARTMENT OF WELFARE SERVICES

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>General Assistance</i>				
General Assistance clients	11	12	117	113
General Assistance appointments	21	31	232	239
Emergency Assistance appointments	16	7	178	156
Emergency Assistance approved	2	0	33	14
Crisis intake clients	102	133	1,390	1,099
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	124	63	410	332
Circuit Breaker	2	1	9	7
<i>Social Services</i>				
ComEd Hardships	5	0*	53	29
Weatherization	0*	1	1	5
<i>Food Pantry</i>				
Served (Households)	682	1,175	7,764	6,598
New applications	24	24	267	282
Food Donations	55	91	528	483
<i>Community Center Walk-Ins</i>	310	254	2,146	2,112

* Program Closed

Department Highlights:

- Additional auxiliary staff have been trained in FY18 with additional auxiliary staff assisting with LIHEAP. Currently two auxiliary staff assist in processing LIHEAP applications. This year the department anticipates sending two additional auxiliary staff for LIHEAP training when it becomes available. LIHEAP appointments have doubled this fiscal year and the additional auxiliary staff will allow Welfare Services to process even more applications in FY19.
- Administrative Specialist Callahan performed the quarterly audit on General Assistance and Emergency Assistance files with no findings.
- CEDA has resumed office hours at Astor Avenue and is onsite every Wednesday from 8:30am – 4:30pm. The CEDA representative is Spanish speaking and provides resident assistance with dental, auto, vision, housing as well as employment.
- Director Imperato has registered for SSI/SSDI Outreach Access & Recovery (SOAR) training. The SOAR program provides eligible Illinois citizens, either at-risk or currently experiencing homelessness to access to social security disability benefits.
- Four residents visited Astor Avenue Community Center for employment support services in the month of January which was a decrease from previous months.
- Senator Castro's office continues to be onsite every Tuesday from 1:30pm to 6:00pm and assists residents in need of assistance with state programs.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for January 2018

SERVICE PROVIDED	JANUARY 2018	JANUARY 2017	FYTD 2018	FYTD 2017
<i>Outreach & Prevention</i>				
Open Gym participants	1,400	1,182	11,361	10,992
Open Gym participants (unduplicated)	522	459	1,027	1,185
Alternative to Suspension referrals	18	1	88	114
Alternative to Suspension participants	290	280	1,674	2,064
Alternative to Suspension participants (unduplicated)	119	114	165	176
<i>Clinical</i>				
Therapy clients	535	267	3,724	3,325
Therapy clients (unduplicated)	179	136	1,439	1,591
New clients (unduplicated)	9	10	155	143
Clinical hours	279	272	2,361	2,646
Group session participants	264	179	1,624	2,137
<i>Tutoring Participants</i>				
Total	0	0	1,150	1,178
Unduplicated	0	0	172	186

Department Highlights:

- Manager Cohen, Clinical Interventionist Dickinson, Director Parquette and six youth leaders from Streamwood and Bartlett High School's participated at the Cebrin Goodman Teen Institute's' Annual Mid-Year Conference in Normal, Illinois on Saturday and Sunday, January 13 and 14th. The Mid-Year Conference offers staff and youth leaders with trainings on advancing youth leadership efforts, Snowball events and networking with other Snowball chapters from across the state.
- Director Parquette and Director Kuttentberg met with Emily Latalinch from the Metropolitan Township Association on January 16th to discuss the scope and reach of the department.
- The Hanover Township Committee on Youth had three new members sworn in on January 22nd. Ian Wright and Dane Crouse, youth members from Streamwood and William Henderson, adult member from Streamwood joined the committee.
- Director Parquette attended the Alignment Collaborative for Education governing board meeting on January 24th.
- Director Parquette, Manager Houdek and Assistant Administrator Powers conducted first round interviews for the Administrative Assistant and part time Receptionist positions.
- Clinical Interventionist Dickinson and youth leaders held a fundraiser at CiCi's Pizza in Streamwood on January 25th. Two hundred and fifty dollars was raised to support the February 24th Snowball event at Tefft Middle School. CiCi's also will donate pizzas for the event.
- Youth and Family Services is recruiting to fill a full-time bilingual Family Therapist position.
- Manager Cohen conducted a professional development workshop at Parkwood Elementary School on January 25th. The workshop was offered to the Parkwood Elementary Recess Monitoring staff on how to engage youth with a positive youth development model.

Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 2/6/18 - 2/19/18

	Subtotal	Alexian Invoices	Total
Total Town Fund	70,934.01	183.71	71,117.72
Total Senior Center	28,425.87	428.62	28,854.49
Total Welfare Services	3,700.03		3,700.03
Total Road Maintenance	2,294.96	93.00	2,387.96
Total Mental Health Board	12,231.01	1,262.57	13,493.58
Total Retirement	-		
Total Vehicle	-		
Total Capital	-		
Total All Funds	117,585.88	1,967.90	119,553.78

The above "Subtotal" column has been approved for payment this 20th day of February.

The above "Total" column has been approved for payment this 20th day of February.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Hanover Township Board Audit Report

February 6 - 19, 2018

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	02/13/2018	124875	ProxiT Technology Solutions	Inv# 19085 Network Labor	308.75
Check	02/16/2018	125013	Access 1 Source	Inv# 66473 Time & Attendance Clocks Connection Fee	110.00
Total 1014430 · Computer Equipment & Software					418.75
Total 101CAP · Capital Expenditures					418.75
101CHN · Community Health					
1014457 · Furniture and Computer Equip					
Check	02/13/2018	124868	Leaf (478-001)	Inv# 8104783 LL Copier Lease	127.05
Total 1014457 · Furniture and Computer Equip					127.05
1014459 · Professional Services					
Check	02/16/2018	124972	Alexian Brothers Health System	Acct# G.9319 Patient Lab Work	183.71
Total 1014459 · Professional Services					183.71
1014491 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	2,043.96
Total 1014491 · Health Insurance					2,043.96
1014492 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	85.62
Total 1014492 · Dental, Vision & Life Insurance					85.62
Total 101CHN · Community Health					2,440.34
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	02/16/2018	125021	Braden Interact Business (Jay St)	Inv# 464584 Copy Charges	2.36
Total 1014614 · Printing					2.36
1014617 · Equipment & Furniture					
Check	02/16/2018	125027	Canteen Refreshment Services	Inv# 052560000041097 - Water Machine Rental	29.95
Check	02/16/2018	125033	Leaf (618-005)	Inv# 8076269 Copier Lease - IWC	102.00
Check	02/16/2018	125036	Sprint	Acct# 897162515 Monthly Charges 12/9-2/8 - Data	70.00
Total 1014617 · Equipment & Furniture					201.95
1014619 · Office Supplies					
Check	02/16/2018	125037	Staples	Inv# 3366812153 Frame/Batteries/Folders	55.57
Check	02/16/2018	125037	Staples	Inv# 3366812154 Folders	22.49
Check	02/16/2018	125037	Staples	Inv# 3366812155 Folders	12.20

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Type	Date	Num	Name	Memo	Amount
Check	02/16/2018	125037	Staples	Inv# 3368098804 Step Stool	18.89
	Total 1014619 · Office Supplies				109.15
1014623 · Satellite Office Phone & Intrnt					
Check	02/16/2018	125026	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	189.85
	Total 1014623 · Satellite Office Phone & Intrnt				189.85
1014624 · Travel					
Check	02/16/2018	125017	Spirou, Tara-Leuteria P	Mileage Reimbursement	23.87
	Total 1014624 · Travel				23.87
1014691 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	681.32
	Total 1014691 · Health Insurance				681.32
1014692 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	126.68
	Total 1014692 · Dental, Vision & Life Insurance				126.68
	Total 101CMA · Community Relations				1,335.18
101VET · Veteran Affairs					
1014706 · Printing					
Check	02/16/2018	125032	Kwik Print	Inv# 61516 Business Cards - Wollack	77.50
	Total 1014706 · Printing				77.50
	Total 101VET · Veteran Affairs				77.50
	Total 101CVA · Community & Veteran Affairs				1,412.68
101ES · ES - Expenditures					
1014807 · Miscellaneous					
Check	02/13/2018	124855	Village Suds Station Laundromat	Towel Cleaning	57.00
	Total 1014807 · Miscellaneous				57.00
1014808 · Education & Training					
Check	02/13/2018	124873	P4 Security Solutions LLC	Inv# 181-C29 Officer Training Sessions (3)	1,350.00
	Total 1014808 · Education & Training				1,350.00
1014812 · Volunteer Appreciation					
Check	02/16/2018	124991	Cheryl Marchinke	Volunteer Appreciation Event Supplies	31.89
Check	02/16/2018	124994	Carol Oden	Volunteer Appreciation Event Supplies	100.00
	Total 1014812 · Volunteer Appreciation				131.89

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Type	Date	Num	Name	Memo	Amount
1014813 · Vehicle Fuel & Maintenance					
Check	02/13/2018	124866	Hopkins Ford	R/O# 621982/1 Vehicle Battery	149.95
Check	02/13/2018	124876	Quick Lane Tire & Auto Center	R/O# 622026/1 Oil Change	48.40
Check	02/13/2018	124876	Quick Lane Tire & Auto Center	R/O# 622027/1 Oil Change	51.65
Total 1014813 · Vehicle Fuel & Maintenance					250.00
1014891 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	2,057.62
Total 1014891 · Health Insurance					2,057.62
1014892 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	157.99
Total 1014892 · Dental, Vision & Life Insurance					157.99
Total 101ES · ES - Expenditures					4,004.50
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	02/16/2018	125031	Kopon Airdo, LLC	Inv# 190-0001-24057 Legal Fees - January 2018	11,539.27
Total 1014502 · Legal Services					11,539.27
Total 101LEA · Legal & Auditing					11,539.27
101MAIN · Facilities Maintenance					
1014208 · Housekeeping Contract					
Check	02/13/2018	124859	Custodius Chicago	Inv# 245 Janitorial Service - IWC January	825.00
Check	02/13/2018	124867	Imperial Service Systems, Inc	Inv# 111549 Cleaning Services - Town February	1,069.00
Check	02/13/2018	124878	Scrubco	Inv# 8435 Monthly Cleaning - Astor January	800.00
Check	02/16/2018	124987	Imperial Service Systems, Inc	Inv# 111628 Cleaning Services - Community Center January (Prorated)	833.00
Check	02/16/2018	124987	Imperial Service Systems, Inc	Inv# 111629 Cleaning Services - Community Center February	1,666.00
Total 1014208 · Housekeeping Contract					5,193.00
1014209 · Building Contracts					
Check	02/13/2018	124872	Otis Elevator Company	Inv# CY30199001 Elevator Inspection	375.00
Total 1014209 · Building Contracts					375.00
1014210 · Building Maintenance - Town					
Check	02/13/2018	124874	PPG Architectural Finishes	Inv# 7284346374 Paint	118.39
Check	02/13/2018	124874	PPG Architectural Finishes	Inv# 7284391599 Paint	89.50
Check	02/16/2018	124985	Elgin Key & Lock Co., Inc.	Inv# 1800237 Staff Keys (17)	48.90
Total 1014210 · Building Maintenance - Town					256.79
1014211 · Building Maintenance - Senior					
Check	02/16/2018	124992	Menard's- Hanover Park	Inv# 79681 Door Sweep/LED Warning Triangle	22.88

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Type	Date	Num	Name	Memo	Amount
Check	02/16/2018	125019	A & P Grease Trappers, Inc	Inv# 162208 Pump Indoor Grease Trap - Senior Kitchen	125.00
Total 1014211 · Building Maintenance - Senior					147.88
1014212 · Building Maintenance - Astor					
Check	02/16/2018	124992	Menard's- Hanover Park	Inv# 75773 Video Coupler	14.98
Total 1014212 · Building Maintenance - Astor					14.98
1014214 · Equipment Maintenance - Senior					
Check	02/13/2018	124858	Cummins NPower, LLC	Inv# 711-36064 Generator Repair	556.50
Check	02/13/2018	124858	Cummins NPower, LLC	CREDIT 14390	-10.00
Total 1014214 · Equipment Maintenance - Senior					546.50
1014216 · Equipment Rental					
Check	02/13/2018	124881	Taylor Rental	Contract# 02-254164-02 Floor Stripper/Grinder Rental	96.00
Check	02/13/2018	124881	Taylor Rental	Contract# 02-254202-02 Chipping Hammer Rental	68.20
Total 1014216 · Equipment Rental					164.20
1014221 · Cell Phone/Communications					
Check	02/16/2018	125036	Sprint	Acct# 897162515 Monthly Charges 12/9-2/8	120.38
Total 1014221 · Cell Phone/Communications					120.38
1014291 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	4,851.07
Total 1014291 · Health Insurance					4,851.07
1014292 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	253.36
Total 1014292 · Dental, Vision & Life Insurance					253.36
Total 101MAIN · Facilities Maintenance					11,923.16
101PAN · Pantry					
1014161 · Utilities					
Check	02/13/2018	124883	Village of Hanover Park	Acct# 3940-001 Water/Sewer	35.34
Check	02/16/2018	125024	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 1/4-2/5	604.77
Total 1014161 · Utilities					640.11
1014191 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	2,057.62
Total 1014191 · Health Insurance					2,057.62
1014192 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	274.83
Total 1014192 · Dental, Vision & Life Insurance					274.83
Total 101PAN · Pantry					2,972.56
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	02/13/2018	124854	Call One	Acct# 1211556-1130965 Monthly Charges 2/15-3/14/18	2,085.56
Total 1014402 · Telephone - Town					2,085.56
1014403 · Utilities - Town/Senior					
Check	02/16/2018	125022	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges 1/3-2/2	728.63
Check	02/16/2018	125023	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 13-2/2	2,699.22
Check	02/16/2018	125038	Village of Bartlett	Acct# 51470 Water/Sewer - Town Hall	223.16
Check	02/16/2018	125038	Village of Bartlett	Acct# 62447 Water/Sewer - Senior	372.10
Check	02/16/2018	125038	Village of Bartlett	Acct# 63818 Water/Sewer - Runzel Reserve	43.93
Total 1014403 · Utilities - Town/Senior					4,067.04
1014405 · Internet Access - Town					
Check	02/13/2018	124849	AT&T 824	Acct 253810824 Internet 1/28/18 - 02/27/18	75.44
Total 1014405 · Internet Access - Town					75.44
Total 101THE · Town Hall Expense					6,228.04
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	02/13/2018	124850	Accurate Office Supply Co	Inv# 431637 Creamer/Tissues/Disinfectant	110.17
Check	02/16/2018	125037	Staples	Inv# 3366812040 Copy Paper (10 Cases)/Folders/Pens	544.33
Total 1014404 · Office Supplies					654.50
1014412 · Travel Expenses					
Check	02/16/2018	125015	Barr, James C	ILCMA Peoria Conference Mileage Reimbursement	148.24
Total 1014412 · Travel Expenses					148.24
1014414 · Memberships, Subs & Publication					
Check	02/16/2018	125014	Township Clerks of Illinois	Annual Dues - K. Dolan Baumer	30.00
Total 1014414 · Memberships, Subs & Publication					30.00
1014424 · Education & Training					
Check	02/16/2018	125012	Teachout, Amanda A	Tuition Reimbursement	2,500.00
Total 1014424 · Education & Training					2,500.00
1014530 · Financial Administration					

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Type	Date	Num	Name	Memo	Amount
Check	02/13/2018	124863	Governmental Accounting, Inc	Inv# 58425 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014591 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	4,050.53
Total 1014591 · Health Insurance					4,050.53
1014592 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	256.87
Total 1014592 · Dental, Vision & Life Insurance					256.87
Total 101TOE · Town Office Expense					12,668.74
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	02/13/2018	124860	Fed Ex	Inv# 6-072-69838 Tax Appeal Shipping Charges	35.88
Check	02/13/2018	124880	Staples	Inv# 3366812036 Toner/Tape	389.56
Check	02/16/2018	125028	Fed Ex	Inv# 6-080-87383 Tax Appeal Shipping Charges	72.55
Total 1044405 · Office Supplies					497.99
1044411 · Equipment					
Check	02/16/2018	124978	Image Systems & Business Solutions	Assessors Office Copier	880.00
Total 1044411 · Equipment					880.00
1044491 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	2,738.94
Total 1044491 · Health Insurance					2,738.94
1044492 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	359.08
Total 1044492 · Dental, Vision & Life Insurance					359.08
Total 104ASR · Assessor's Division					4,476.01
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	02/16/2018	125030	Job Giraffe	Inv# H 00226689 Part Time Temp Help	600.60
Check	02/16/2018	125030	Job Giraffe	Inv# H 00226752 Part Time Temp Help	777.56
Total 1094608 · Salaries					1,378.16
1094612 · Consulting Fees					
Check	02/16/2018	125034	Michael Kelly	Consulting Fees - 2.15.18	300.00

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Type	Date	Num	Name	Memo	Amount
	Total 1094612 · Consulting Fees				300.00
	1094619 · Office Supplies				
Check	02/16/2018	125035	Quill Corporation	Inv# 4580462 Copy Paper/Supplies	172.73
Check	02/16/2018	125035	Quill Corporation	Inv# 8656524 Folders/Supplies	27.56
	Total 1094619 · Office Supplies				200.29
	1094623 · Travel				
Check	02/16/2018	125016	Low, Karen	Mileage Reimbursement Nov- Jan	48.55
	Total 1094623 · Travel				48.55
	1094691 · Health Insurance				
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	5,496.23
	Total 1094691 · Health Insurance				5,496.23
	1094692 · Dental, Vision & Life Insurance				
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	171.24
	Total 1094692 · Dental, Vision & Life Insurance				171.24
	Total 109ADM · Administration & Clinical				7,594.47
	109OUT · Outreach & Prevention				
	1094644 · Travel				
Check	02/13/2018	124843	Baig, Sumara	Mileage Reimbursement December	73.30
Check	02/13/2018	124844	Cohen, Michael	Mileage Reimbursement January	44.15
Check	02/13/2018	124844	Cohen, Michael	Mileage Reimbursement December	40.13
	Total 1094644 · Travel				157.58
	1094791 · Health Insurance				
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	4,782.90
	Total 1094791 · Health Insurance				4,782.90
	1094792 · Dental, Vision & Life Insurance				
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	498.72
	Total 1094792 · Dental, Vision & Life Insurance				498.72
	Total 109OUT · Outreach & Prevention				5,439.20
	Total 109YFS · Youth & Family Services				13,033.67
	Total 1014 · Town Fund - Expenditures				71,117.72
	1104 · Senior Center - Expenditures				
	1104ADM · Administration				
	1104527 · Equipment				

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Type	Date	Num	Name	Memo	Amount
Check	02/13/2018	124868	Leaf (478-001)	Inv# 8104783 LL Copier Lease	127.05
Check	02/16/2018	124988	Leaf (618-007)	Inv# 8118777 Color Copier Lease	312.68
Total 1104527 · Equipment					439.73
1104528 · Office Supplies					
Check	02/13/2018	124850	Accurate Office Supply Co	Inv# 432427 Ink/Toner/Folders	426.20
Check	02/13/2018	124880	Staples	Inv# 3366812038 Card Stock	24.98
Check	02/16/2018	125042	Accurate Office Supply Co	Inv# 433168 Copy Paper	47.83
Check	02/16/2018	125037	Staples	Inv# 3368098712 Pens/Letter Opener	24.13
Check	02/16/2018	125037	Staples	Inv# 3368098709 Envelopes	21.09
Check	02/16/2018	125037	Staples	Inv# 3368098710 Supplies	13.19
Total 1104528 · Office Supplies					557.42
1104536 · Education & Training					
Check	02/13/2018	124848	Senior Citizen Directors	Active Adult Networking Retreat	17.00
Total 1104536 · Education & Training					17.00
1104591 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	9,525.05
Total 1104591 · Health Insurance					9,525.05
1104592 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	591.57
Total 1104592 · Dental, Vision & Life Insurance					591.57
Total 1104ADM · Administration					11,130.77
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	02/13/2018	124851	All Team Staffing	Inv# 10-22000749 Part Time Temp Help	1,877.20
Check	02/16/2018	125043	All Team Staffing	Inv# 10-22000785 Part Time Temp Help	1,108.34
Total 1105550 · Congregate Salaries					2,985.54
1105551 · Congregate Food					
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02772646 Congregate Food	78.23
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02775223 Congregate Food	161.98
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02777467 Congregate Food	126.30
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02779192 Congregate Food	24.13
Check	02/13/2018	124862	Gordon Food Service	Inv# 183534937 Congregate Food	930.19
Check	02/13/2018	124862	Gordon Food Service	Inv# 183690349 Congregate Food	620.05
Check	02/13/2018	124862	Gordon Food Service	Inv# 934062987 Congregate Food	46.34
Check	02/13/2018	124862	Gordon Food Service	CREDIT Inv# 10781584 Congregate Food	-21.85
Check	02/13/2018	124862	Gordon Food Service	CREDIT Stmt# 8437792 Congregate Food	-1,007.49
Check	02/13/2018	124864	Highland Baking Company	Inv# 1606407 Congregate Food	20.16
Check	02/13/2018	124864	Highland Baking Company	Inv# 1609575 Congregate Food	8.40

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Type	Date	Num	Name	Memo	Amount
Check	02/13/2018	124864	Highland Baking Company	Inv# 1610412 Congregate Food	44.31
Check	02/13/2018	124864	Highland Baking Company	Inv# 1607428 Congregate Food	14.55
Check	02/16/2018	124986	Highland Baking Company	Inv# 1616133 Congregate Food	15.62
Check	02/16/2018	124986	Highland Baking Company	Inv# 1613153 Congregate Food	31.75
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2781640 Congregate Food	122.68
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2783491 Congregate Food	20.50
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2783844 Congregate Food	98.98
Check	02/16/2018	125029	Get Fresh Produce, Inc	Credit 370443	-18.00
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2741181 Congregate Food	5.00
Check	02/16/2018	125029	Get Fresh Produce, Inc	Credit 2742200	-37.75
Check	02/16/2018	125029	Get Fresh Produce, Inc	Credit 371632	-24.65
Check	02/16/2018	125044	Gordon Food Service	Inv# 183844094 Congregate Food	321.72
Check	02/16/2018	125045	Highland Baking Company	Inv# 1618126 Congregate Food	14.92
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2786711 Congregate Food	18.98
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2784596 Congregate Food	18.40
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2784095 Congregate Food	18.00
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2785560 Congregate Food	43.58
Total 1105551 · Congregate Food					1,695.03
1105553 · Congregate Supplies					
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02775223 Congregate Supplies	12.63
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02779192 Congregate Supplies	91.38
Check	02/13/2018	124862	Gordon Food Service	CREDIT Inv# 10777959 Congregate Supplies	-46.96
Check	02/13/2018	124862	Gordon Food Service	CREDIT Inv# 10759208 Congregate Supplies	-23.72
Check	02/13/2018	124869	Mickey's Linen	Inv# 7051896 Congregate Supplies	20.37
Check	02/16/2018	124989	Mickey's Linen	Inv# 7052935 Congregate Supplies	21.10
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2781640 Congregate Supplies	110.70
Check	02/16/2018	125044	Gordon Food Service	Inv# 183844094 Congregate Supplies	167.87
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2784095 Congregate Supplies	22.40
Total 1105553 · Congregate Supplies					375.77
1105555 · Recruitment					
Check	02/16/2018	124979	Alexian Bros Corporate Health Services	Inv# 646716 Employee Physicals/Drug Screen	137.00
Check	02/16/2018	124996	Verify FIRM Systems (xhtsse)	Inv# 1202534 Background Checks	16.00
Total 1105555 · Recruitment					153.00
1105558 · Home Delivered Meals Food					
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02772646 HDM Food	78.22
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02775223 HDM Food	161.97
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02777467 HDM Food	126.30
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02779192 HDM Food	24.12
Check	02/13/2018	124862	Gordon Food Service	Inv# 183534937 HDM Food	930.19
Check	02/13/2018	124862	Gordon Food Service	Inv# 183690349 HDM Food	620.04
Check	02/13/2018	124862	Gordon Food Service	Inv# 934062987 HDM Food	46.34
Check	02/13/2018	124862	Gordon Food Service	CREDIT Inv# 10781584 HDM Food	-21.85
Check	02/13/2018	124862	Gordon Food Service	CREDIT Stmt# 8437792 HDM Food	-1,007.49
Check	02/13/2018	124864	Highland Baking Company	Inv# 1606407 HDM Food	20.16

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Type	Date	Num	Name	Memo	Amount
Check	02/13/2018	124864	Highland Baking Company	Inv# 1609575 HDM Food	8.40
Check	02/13/2018	124864	Highland Baking Company	Inv# 1610412 HDM Food	44.31
Check	02/13/2018	124864	Highland Baking Company	Inv# 1607428 HDM Food	14.55
Check	02/16/2018	124986	Highland Baking Company	Inv# 1616133 HDM Food	15.62
Check	02/16/2018	124986	Highland Baking Company	Inv# 1613153 HDM Food	31.75
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2781640 HDM Food	122.68
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2783491 HDM Food	20.50
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 27838944 HDM Food	98.97
Check	02/16/2018	125029	Get Fresh Produce, Inc	Credit 371558	-16.35
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2752489 HDM Food	58.90
Check	02/16/2018	125029	Get Fresh Produce, Inc	Credit 372554	-24.55
Check	02/16/2018	125044	Gordon Food Service	Inv# 183844094 HDM Food	321.71
Check	02/16/2018	125045	Highland Baking Company	Inv# 1618126 HDM Food	14.91
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2786711 HDM Food	18.97
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2784596 HDM Food	18.40
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2784095 HDM Food	18.00
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2785560 HDM Food	43.57
Total 1105558 · Home Delivered Meals Food					1,788.34
1105560 · Home Delivered Meals Supplies					
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02775223 HDM Supplies	12.62
Check	02/13/2018	124861	Get Fresh Produce, Inc	Inv# 02779192 HDM Supplies	91.37
Check	02/13/2018	124862	Gordon Food Service	CREDIT Inv# 10777959 HDM Supplies	-46.96
Check	02/13/2018	124862	Gordon Food Service	CREDIT Inv# 10759208 HDM Supplies	-23.72
Check	02/13/2018	124869	Mickey's Linen	Inv# 7051896 HDM Supplies	20.36
Check	02/16/2018	124989	Mickey's Linen	Inv# 7052935 HDM Supplies	21.10
Check	02/16/2018	125044	Gordon Food Service	Inv# 183844094 HDM Supplies	167.86
Check	02/16/2018	125029	Get Fresh Produce, Inc	Inv# 2784095 HDM Supplies	22.40
Total 1105560 · Home Delivered Meals Supplies					265.03
1105792 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	20.51
Total 1105792 · Dental, Vision & Life Insurance					20.51
Total 1104NUT · Nutrition					7,283.22
1104SOC · Social Services					
1104514 · Weekend Programming					
Check	02/16/2018	124974	Raymond Benson	Senior Presentation - James Bond	220.00
Check	02/16/2018	125040	Marquee Movie Presentations, LLC	Senior Presentation - Luck O' the Irish	200.00
Total 1104514 · Weekend Programming					420.00
1104515 · Programming					
Check	02/13/2018	124845	Colagrossi, Tracey N	Galena Trip Lunch/Snacks/Tips	70.60
Check	02/13/2018	124862	Gordon Food Service	Inv# 183534937 Programming	22.20
Check	02/16/2018	124975	Ralph Danielsen	Inv# 21318 Senior Presentation - Backroads of Switzerland	125.00

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Type	Date	Num	Name	Memo	Amount
Check	02/16/2018	124976	Susan Benjamin	Inv# 21418 Senior Presentation - Julie Andrews	250.00
Check	02/16/2018	124977	Roberta Dietzen	Senior Presentation - Gypsy Music Street	150.00
Check	02/16/2018	124984	Dance Alternatives, Inc.	Inv# HP012018 Line Dance Class - January	100.00
Check	02/16/2018	125041	Tom Pope	Senior BilliardsTournament Prizes	200.00
Check	02/16/2018	125042	Accurate Office Supply Co	Inv# 433168 Coffee/Coffee Supplies	164.30
Total 1104515 · Programming					1,082.10
1104520 · Volunteer Services					
Check	02/06/2018	124838	Clinton & Jeanine Baker	Home Delivered Meals Mileage Reimbursement	67.04
Check	02/06/2018	124839	Steve Maly	Home Delivered Meals Mileage Reimbursement	21.26
Check	02/13/2018	124846	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement	5.45
Check	02/13/2018	124847	Alan Lenoci	Home Delivered Meals Mileage Reimbursement	40.71
Check	02/16/2018	124969	Charles Valerio	Home Delivered Meals Mileage Reimbursement	7.09
Check	02/16/2018	124970	Phil Roth	Home Delivered Meals Mileage Reimbursement	45.24
Check	02/16/2018	124971	William Riccio	Home Delivered Meals Mileage Reimbursement	37.06
Check	02/16/2018	124973	Joanne Watson	Home Delivered Meals Mileage Reimbursement	74.67
Check	02/16/2018	124996	Verify FIRM Systems (xhtsse)	Inv# 1202534 Background Checks (9)	142.00
Total 1104520 · Volunteer Services					440.52
1104532 · Visual Arts					
Check	02/13/2018	124852	Baptist, Susan L	Art Supplies	12.21
Check	02/13/2018	124853	Blick Art Materials	Inv# 8944134 Art Supplies	59.15
Check	02/13/2018	124853	Blick Art Materials	Inv# 8944479 Art Supplies	26.91
Check	02/13/2018	124865	Hobby Lobby	Arts/Crafts Supplies	44.74
Check	02/16/2018	124990	Midwest Ceramic Art Supply	Ceramic Supplies	94.85
Check	02/16/2018	124990	Midwest Ceramic Art Supply	Ceramic Supplies	110.44
Total 1104532 · Visual Arts					348.30
1104560 · Psychiatric Services					
Check	02/06/2018	124837	Alexian Bros. Behavioral Health Hospital	Acct# 36809A15182 C-Hope Psychiatric Services	15.62
Total 1104560 · Psychiatric Services					15.62
Total 1104SOC · Social Services					2,306.54
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	02/06/2018	124841	Complete Fleet Services Inc.	Inv# 15464 Ford Escape#119 Tow, Battery/ABS Brakes Test	452.23
Check	02/13/2018	124857	Complete Fleet Services Inc.	Inv# 15443 Bus# 139 Oil Change/Washer Fluid/Antifreeze/Inspection	383.68
Check	02/13/2018	124882	Valvoline	Inv# 3499 Bus# 126 Windshield Wiper Replacements	28.88
Check	02/16/2018	124981	Complete Fleet Services Inc.	Inv# 15512Bus# 127 Brake Pads/Headlight Repair/Safety Inspection	1,164.96
Total 1104518 · Vehicle Maintenance					2,029.75
1104549 · Recruitment					
Check	02/16/2018	124979	Alexian Bros Corporate Health Services	Inv# 646039 Employee Physicals/Drug Screen (3)	276.00

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Type	Date	Num	Name	Memo	Amount
Total 1104549 · Recruitment					276.00
1104691 · Health Insurance					
Check	02/16/2018	125018	Steinger, Linda	Insurance Deduction Reimbursement	286.16
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	5,069.06
Total 1104691 · Health Insurance					5,355.22
1104692 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	472.99
Total 1104692 · Dental, Vision & Life Insurance					472.99
Total 1104TRN · Transportation					8,133.96
Total 1104 · Senior Center - Expenditures					28,854.49
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	02/16/2018	125037	Staples	Inv# 3366812041 Binders/Copy Paper	54.06
Total 2024202 · Office Supplies					54.06
2024204 · Equipment					
Check	02/06/2018	124842	Leaf (618-006)	Inv# 8076270 Copier Lease	138.13
Total 2024204 · Equipment					138.13
2024210 · Printing					
Check	02/06/2018	124840	Braden Interact Business Products (WS)	Inv# 463941 Copy Charges 12/28/17 - 01/27/18	290.55
Total 2024210 · Printing					290.55
2024507 · Professional Services					
Check	02/16/2018	124997	Verify Firm Systems (XHANGA)	Inv# 1202522 Background Check (3)	48.00
Total 2024507 · Professional Services					48.00
2024591 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	681.32
Total 2024591 · Health Insurance					681.32
2024592 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	109.29
Total 2024592 · Dental, Vision & Life Insurance					109.29
Total 2024ADM · Administration					1,321.35
2024EMP · Employment Services					

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Type	Date	Num	Name	Memo	Amount
2024221 · Professional Services					
Check	02/13/2018	124877	R.P.P. Enterprises	Inv# 246 Employment Support Center - January 2018	1,500.00
Total 2024221 · Professional Services					1,500.00
Total 2024EMP · Employment Services					1,500.00
2024HOM · Home Relief					
2024102 · Rent					
Check	02/16/2018	4650	Cook County Treasurer (Carol Stream)	Property Tax Assistance	299.46
Check	02/16/2018	4651	Cook County Treasurer (Carol Stream)	Property Tax Assistance	229.22
Total 2024102 · Rent					528.68
2024103 · Utilities					
Check	02/16/2018	4654	Villa Garden Estates	Utilites Assistance	27.52
Check	02/16/2018	4655	Com Ed	Utilities Assistance	98.00
Total 2024103 · Utilities					125.52
2024105 · Personal Essentials					
Check	02/16/2018	4653	Walmart	Personal Essential Items	81.16
Total 2024105 · Personal Essentials					81.16
2024106 · Travel Expenses					
Check	02/16/2018	4652	BP Gas Station	Fuel Assistance Card	50.00
Check	02/16/2018	4656	Active Acceptance Corp	Transportation Insurance Assistance	93.32
Total 2024106 · Travel Expenses					143.32
Total 2024HOM · Home Relief					878.68
Total 2024 · Welfare Services - Expenditures					3,700.03
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	02/13/2018	124879	Sprint (HWY)	Acct#162978503 Monthly Charges 12/17 - 1/16	87.88
Total 3034704 · Telephone					87.88
3034711 · Utilities					
Check	02/13/2018	124856	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 1/3-2/2	274.12
Check	02/16/2018	125025	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 1/9-2/8	24.37
Total 3034711 · Utilities					298.49
3034791 · Health Insurance					
Check	02/16/2018	125039	United Healthcare	Inv# 530037568507 Major Medical Premiums Mar 18	758.60

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Type	Date	Num	Name	Memo	Amount
Total 3034791 · Health Insurance					758.60
3034792 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	42.81
Total 3034792 · Dental, Vision & Life Insurance					42.81
Total 3034ADM · Administration					1,187.78
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	02/16/2018	125020	Alexian Bros Corporate Health Services	Inv# 645034 Employee Physicals/Drug Screen	93.00
Total 3034600 · Controlled Substance Testing					93.00
3034602 · Operating Supplies & Materials					
Check	02/16/2018	124980	Continental Weather Svc	Inv# 16596 Monthly Weather Forecasting - February	150.00
Total 3034602 · Operating Supplies & Materials					150.00
3034605 · Maintenance Supplies					
Check	02/16/2018	124995	Terrace Supply Company	Inv# 70385219 Oxygen Cylinder Rentals	125.90
Total 3034605 · Maintenance Supplies					125.90
3034610 · Street Lighting					
Check	02/16/2018	124982	Com Ed 152	Acct# 0045120152 Monthly Charges 1/10-2/9	357.14
Check	02/16/2018	124983	Com Ed 051	Acct# 5619024051 Monthly Charges 1/3 - 2/2	35.15
Total 3034610 · Street Lighting					392.29
Total 3034ROD · Road Maintenance					761.19
303EQM · Equipment					
3034604 · Machine Rental					
Check	02/16/2018	124995	Terrace Supply Company	Inv# 70385220 Acetylene Cylinder	75.46
Total 3034604 · Machine Rental					75.46
3034609 · Maintenance Vehicles & Equip					
Check	02/13/2018	124870	Newport Printing Services	Inv# 8963 Vehicle Lettering	85.00
Check	02/13/2018	124871	O'Reilly Auto Parts	Inv# 3421-165557 Starter Fluid - 10.7oz	6.98
Check	02/13/2018	124871	O'Reilly Auto Parts	Inv# 3421-166262 Transmission Fluid - 1 Gallon	67.96
Check	02/13/2018	124871	O'Reilly Auto Parts	Inv# 3421-171307 Wiper Blades	114.40
Check	02/13/2018	124882	Valvoline	Inv# 3310 F-250 Oil Change/Air Filter	69.67
Check	02/16/2018	124993	O'Reilly Auto Parts	Inv# 3421-168040 Wiper Blades	37.94
Check	02/16/2018	124993	O'Reilly Auto Parts	Inv# 3421-168045 Wiper Blades	-18.42
Total 3034609 · Maintenance Vehicles & Equip					363.53
Total 303EQM · Equipment					438.99

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Type	Date	Num	Name	Memo	Amount
Total 3034 · Road Maintenance - Expenditures					2,387.96
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054008 · Subscriptions & Publications					
Check	02/16/2018	125002	Grantmakers for Effective Organizations	2018 Membership Renewal	490.00
Total 5054008 · Subscriptions & Publications					490.00
5054012 · Office Supplies					
Check	02/16/2018	125037	Staples	Inv# 3366812040 Wastebasket	6.74
Total 5054012 · Office Supplies					6.74
5054592 · Dental, Vision & Life Insurance					
Check	02/16/2018	125046	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	42.81
Total 5054592 · Dental, Vision & Life Insurance					42.81
Total 5054ADM · Administration					539.55
5054COM · Community Resource Center					
5054210 · Utilities					
Check	02/16/2018	125000	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-1000053 Monthly Charges 12/13-1/17	0.82
Check	02/16/2018	125004	Groot, Inc (114943)	Inv# 967086 Monthly Charges 2/1-2/28	72.01
Total 5054210 · Utilities					72.83
5054286 · Agency Support Services					
Check	02/16/2018	124999	Windstream	Inv# 69747240 Monthly Phone Charges 2/8-3/7	756.27
Check	02/16/2018	125005	Pure Health Solutions, Inc	Inv# 8096765 Water Machine Rental	55.00
Check	02/16/2018	125006	Comcast (823)	Acct 8771 10 084 0485823 Monthly Charges 2/2-3/1	153.93
Total 5054286 · Agency Support Services					965.20
Total 5054COM · Community Resource Center					1,038.03
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	02/16/2018	125009	Northwest CASA	Sexual Assault Intervention - January 2018	669.50
Total 5054130 · Northwest Casa					669.50
5054162 · Tide Transportation					
Check	02/16/2018	125001	A#1 Cab Dispatch Inc	Tide Transportation Services	1,449.50
Total 5054162 · Tide Transportation					1,449.50
5054165 · Alexian Bros - Outpatient Psych					
Check	02/16/2018	125007	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services - January 2018	1,262.57

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Type	Date	Num	Name	Memo	Amount
			Total 5054165 · Alexian Bros - Outpatient Psych		1,262.57
			5054172 · Little City In-Home Respite		
Check	02/16/2018	125010	Little City Foundation	In Home Respite - January 2018	940.00
			Total 5054172 · Little City In-Home Respite		940.00
			5054177 · Staff Development Grant Fund		
Check	02/16/2018	124998	Childrens Advocacy Ctr of Nwst Co County	Staff Development Grant	3,000.00
Check	02/16/2018	125003	Family Svc Assoc of Greater Elgin	Inv# 2017-0059 Staff Development Grant	2,120.00
			Total 5054177 · Staff Development Grant Fund		5,120.00
			5054179 · Challenge Grant Fund		
Check	02/16/2018	125011	Easter Seals DuPage & Fox Valley Region	Nutrition Services- January 2018	1,391.50
			Total 5054179 · Challenge Grant Fund		1,391.50
			5054188 · Bartlett Learning Center		
Check	02/16/2018	125008	Clarewoods Academy	Counseling - January 2018	583.77
			Total 5054188 · Bartlett Learning Center		583.77
			5054204 · Easter Seals Family Support		
Check	02/16/2018	125011	Easter Seals DuPage & Fox Valley Region	Family Support Services - January 2018	499.16
			Total 5054204 · Easter Seals Family Support		499.16
			Total 5054SVC · Service Contracts		11,916.00
			Total 5054 · Mental Health - Expenditures		13,493.58
TOTAL					119,553.78

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Moinuddin and Martinez, and Supervisor McGuire. Absent: Trustee Essick

Other Elected Official present was Assessor Smogolski.

Others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Village of Streamwood Trustee Mike Baumer, Streamwood Park District Executive Director Dennis Stein, Mr. Mike Tompkins and Mr. Matt Mulvey from the Chicago Cougars, President Tom Meilinger and Ms Marion Matteson of Rydin Decal, General Manager Glen Long and Mike Paszkowski from Groot Industries, HR Manager Carl Ollerer and Dave Kendryna from Trelleborg Sealing Solutions, HR Manager Tracy Griese and Officer Vicky Anderson from the Village of Bartlett, Mrs. Lakowski from the Streamwood Guns N' Hoses, Troop #199 leader David Nelson and scout Brian Nelson, and students from the Streamwood High civics class.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. Veterans Honor Roll: Supervisor McGuire asked that the record reflect that Sgt. Edward J. Farrugia of Bartlett who served in the U.S. Marine Corps from 1967 to 1970 and was inducted into the Veterans Honor Roll this evening. His name will be added to the Veterans Honor Roll plaque, he will be invited to the Veterans Honor Roll dinners, and his name will be recorded in the Clerk's office.
 - B. Mr. Mike Tompkins and Mr. Matt Mulvey from the Chicago Cougars accepted a plaque from the Township Board in recognition of their toys contributions to the holiday programs.
 - C. HR Manager Carl Ollerer and Dave Kendryna from Trelleborg Sealing Solutions accepted a plaque from the Township Board in recognition of their contributions of toys and \$435 to the holiday programs.
 - D. General Manager Glen Long and Mike Paszkowski from Groot Industries accepted a plaque from the Township Board in recognition of their contribution of twenty bikes to the holiday programs.
 - E. HR Manager Tracy Griese and Officer Vicky Anderson from the Village of Bartlett accepted a plaque from the Township Board in recognition of their contributions to the Adopt-a-Senior program.
 - F. President Tom Meilinger and Ms Marion Matteson of Rydin Decal accepted a plaque from the Township Board in recognition of their contributions to the Adopt-a-Senior program.
 - G. Mrs. Lakowski from the Streamwood Guns N' Hoses accepted a plaque from the Township Board in recognition of their contributions to the Adopt-a-Senior program.

V. Reports

- A. Supervisor McGuire reported that he is pleased to issue a proclamation of Black History Month in Hanover Township. He reminded the Board that the Student Government Day would be held on May 1. Hanover Township would not be renewing the contract with RPP Employment Services; Welfare Services feels they can handle the events and tasks in-house. He welcomed Trustee Baumer from the Village of Streamwood and Executive Director Stein from the Park District.
- B. Clerk Dolan Baumer reported that the Secretary of State Mobile Drivers Services that were here on Friday, January 12 and we served over 60 people. The Streamwood Woman's Club is holding its Annual Floral Show and tickets are available. Also, Voter Registration would be held at the Streamwood High School on February 15.
- C. Assessor Smogolski reported his office has assisted over 1,600 visitors this appeals season; the high number is due to appeals and senior freeze applications running concurrently.
- D. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health Board has allocated \$860,000. Trustee Martinez reported that the Committee on Youth is planning the celebration of leadership for May 1.

VI. Bill Paying: Mr. Barr presented the bill from Alexian Brothers from January 9 to February 5, 2018 for review and approval by the Board, as follows:

a.	Town	\$38.30
b.	Senior Center	525.08
c.	Welfare Services	0.00
d.	Road Maintenance	314.00
e.	Mental Health Board	950.01
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	<u>0.00</u>
	Total All Funds	<u>\$1,827.39</u>

A motion was made by Trustee Moinuddin and seconded by Trustee Martinez to approve the bill to Alexian Brothers for \$1,827.39 from January 9 to February 5, 2018 as presented.

Roll call: Ayes: Trustees Martinez and Moinuddin, and Supervisor McGuire. Abstain:

Trustee Benoit. Nays: None. Motion carried and the bill will be paid.

Mr. Barr presented the balance of the bills from January 9 to February 5, 2018 for review and approval by the Board. A motion was made by Trustee Benoit and seconded by Trustee Martinez to approve the bills as follows.

a.	Town	\$134,096.96
b.	Senior Center	84,457.51
c.	Welfare Services	14,356.82
d.	Road Maintenance	24,994.66
e.	Mental Health Board	5,432.57
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>19,586.70</u>
	Total All Funds	<u>\$283,125.22</u>

Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: None was discussed.

VIII. New Business

A. Meeting Minutes of January 9, 2018: Clerk Dolan Baumer presented the meeting minutes of January 9, 2018 for review and approval. A motion was made by Trustee Martinez to approve the meeting minutes of January 9, 2018 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

B. Resolution Declaring Boy Scouts of America Day: A motion was made by Trustee Martinez that the Board adopt resolution declaring February 8, 2018 Boy Scouts of America Day in Hanover Township, with a second by Trustee Benoit. The resolution was read into the record:

“Declaring February 8, 2018 Boy Scouts of America Day in Hanover Township

Whereas, the Hanover Township Board of Trustees does hereby find as follows: Whereas, the Boy Scouts of America was founded on February 8, 1910 by W.D. Boyce and is the nation’s foremost youth program of character development and values-based leadership training; and whereas, the Boy Scouts of America is composed of more than 2.3 million youth members between the ages of 7 and 21 and nearly 1 million adult volunteers in local councils through the United States and its territories; and whereas, 28% percent of the 535 members of the 115th U.S. Congress, including 33 Eagle Scouts, have a connection to the Boy Scouts of America; and whereas, in 2016 Scouts across America recorded more than 15.4 million hours of service to their communities, at a value of more than \$363.5 million; and whereas, a total of 55,186 young men earned the rank of Eagle Scout in 2016, the program’s highest honor; and whereas, the eight Boy Scout Troops and Cub Scout Packs in Hanover Township are a resource for families, and enhance the Township’s reputation through the scouts’ dedication to civic service and community. Now, therefore, be it hereby resolved by the Hanover Township Board of Trustees, Cook County, Illinois, that February 8, 2018 is declared Boy Scouts of America Day in Hanover Township.”

Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Troop #199 leader David Nelson and scout Brian Nelson came forward to accept the resolution.

C. Tentative Budget and Appropriation Ordinance: Trustee Benoit moved to approve the Tentative Budget and Appropriation Ordinance #020618 for the year ending March, 2019 as follows:

a.	General Town Fund	\$3,973,128
b.	Senior Center/Senior Services	1,778,560
c.	Welfare Services	522,075
d.	Community Mental Health	1,444,670
e.	Road Maintenance	1,306,850
f.	IMRF	184,403
g.	FICA	148,313
g.	Vehicle Replacement	171,000
h.	Capital Projects	<u>515,000</u>
	Total Appropriations	<u>\$10,043,999</u>

and the motion was seconded by Trustee Martinez. Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Martinez, and Moinuddin. Nays: None. Motion carried.

- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Reminder: Finance Committee will be held on Monday, February 12 in Downey Hall. Mr. Barr noted that he would be out of the office through Friday at a conference and Assistant Administrator Powers would handle business in his absence. Mr. McGuire read a letter from a happy resident, Mrs. Valerie Hawthorne-Berry, who praised the township and our staff. The Facilities and Road Maintenance department is performing well through the recent snows with well-plowed and salted streets; no complaints have been received, Supervisor McGuire reported.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:21 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, Trustees

RESOLUTION _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN HANOVER TOWNSHIP AND THE CITY OF ELGIN FOR THE TRANSFER OF CERTAIN REAL PROPERTY

BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Intergovernmental Agreement between Hanover Township (the "Township") and the City of Elgin (the "City") for the transfer of certain real property in Cook County, Illinois, from the City to the Township (the "Agreement"), a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 20, 2018

APPROVED: February 20, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on February 20, 2018, and approved on February 20, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**INTERGOVERNMENTAL AGREEMENT
FOR THE TRANSFER OF CERTAIN REAL PROPERTY**

This Intergovernmental Agreement (the "Agreement") is entered into by and between the City of Elgin, a municipal corporation of the State of Illinois (hereinafter referred to as the "City"), and Hanover Township, an Illinois Township (the "Township") (collectively, the City and Township may be referred to as "Parties") for the purpose of setting forth the terms by which the City shall convey its right, title and interest in certain real property to the Township.

WITNESSETH:

WHEREAS, the City owns certain real property in Cook County, Illinois, which is more specifically described in the attached Exhibits "A" and "B" (the "Property");

WHEREAS, the territory of the City is partly within and partly without the corporate limits of the Township;

WHEREAS, the Property is located wholly within the corporate limits of the Township;

WHEREAS, portions of the Property consist of certain rights-of-way that are to be vacated by the City;

WHEREAS, the Township is the owner of certain real property abutting portions of the rights-of-way to be vacated by the City;

WHEREAS, the City and the Township have determined that it is necessary and convenient for the Township to use, occupy, and improve the Property for public recreational purposes and to better serve the mutual constituents of the City and the Township;

WHEREAS, the corporate authorities of the City have determined that the public benefits that will accrue to the City and its residents by virtue of the transfer of the Property to the Township pursuant to the terms of this Agreement constitute adequate consideration to warrant the transfer of title of the entirety of the vacated rights-of-way described herein to the Township;

WHEREAS, the City and Township are municipalities, as that term is defined by the Local Government Property Transfer Act, 50 ILCS 605/1 et seq. (the "Act");

WHEREAS, the Township, by its Supervisor and Board of Trustees, has by ordinance declared that the transfer herein contemplated is necessary and convenient for the Township to use, occupy, and improve the Property to advance the public purposes of the Township in providing recreational services to the residents of the Township;

WHEREAS, pursuant to the authority granted by Section 2 of the Act, 50 ILCS 605/2, the City has agreed pursuant to a duly authorized resolution passed by the vote of two-thirds of its Council to convey to the Township its right, title, and interest in the Property by the mutually

agreed upon terms set forth below;

WHEREAS, pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, units of local government have had conferred upon them the power to, “contract or otherwise associate among themselves ... to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance;”

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform provided that such contract shall be authorized by the governing body of each party to the contract. Such contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties;

NOW, THEREFORE, IN CONSIDERATION of the above, and of the mutual covenants and promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Township hereby agree as follows:

1. Recitals. The foregoing recitals represent the purpose and intent of this Agreement and the Parties hereto desire for the terms hereof to be interpreted and executed in a manner that is compliant with such purpose and intent.

2. Property. No later than one month after the effective date of this Agreement, the City shall convey to the Township its right, title, and interest in the Property according to the following terms:

A. The City shall convey the Property to the Township by way of a quit claim deed, without any representations, warranties, or guarantees with respect to the title thereto. Such conveyance shall also be subject to, without limitation, private, public, and utility easements, if any; the rights of adjoining property owners, if any; and the City’s reservation of an easement in favor of the City and any public utility or other company owning any public utilities or public service facilities within vacated Hastings Street, as depicted and legally described on the Plat of Easement prepared by Marchese and Sons, Inc., attached hereto as Exhibit C and incorporated herein by this reference (the “City Easement”). The City Easement shall be subject to the “City Easement (C.E.) Provisions” set forth on said Exhibit C. Said City Easement shall be recorded with the Cook County Recorder of Deeds prior to the recording of the quit claim deed conveying the Property to the Township.

B. The City shall furnish the Township at closing a duly executed ALTA Extended Coverage Statement, attached hereto as Exhibit D; provided, however, that certification (8) on Exhibit D shall be stricken prior to execution by the City.

C. The City shall furnish an executed Real Estate Transfer Declaration signed by the

Elgin, IL 60120
Facsimile: (847) 931-6027

with a copy to: City of Elgin
Attn: Corporation Counsel
150 Dexter Court
Elgin, IL 60120
Facsimile: (847) 931-5665

If to the Township: Hanover Township
Attn: Township Administrator
250 S. Illinois Route 59
Bartlett, Illinois 60103
Facsimile: (630) 837-9064

with a copy to: Kopon Airdo, LLC
Attn: Michael A. Airdo
233 South Wacker Drive, Suite 4450
Chicago, Illinois 60606
Facsimile: (312) 506-4460

- B. Governing Law; Venue. This Agreement shall be governed by the laws of the State of Illinois and all litigation arising from the Agreement shall be in the Circuit Court of Cook County, Illinois.
- C. Mutual Cooperation. The Parties to this Agreement agree to provide mutual cooperation, perform any act or execute any document necessary to cause the intent and purpose of this Agreement to be realized.
- D. Recording. This Agreement shall be recorded.
- E. Severability. In the event any provision of this Agreement is found to be invalid or unenforceable, the Parties intend for such finding not to affect the enforcement or application of the remaining provisions herein to the greatest extent permitted by law.
- F. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.
- G. Counterparts. This Agreement may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.
- H. Entire Agreement. This Agreement, including matters incorporated herein, represents the entire agreement between the Parties. There are no other

covenants, warranties, representations, promises, conditions, or understandings, either oral or written, other than those contained herein, within the Intergovernmental Agreement for the Shared use of the Property, and within the quit claim deed conveying the Property.

IN WITNESS WHEREOF, the Parties hereto have approved the execution of this Agreement by their respective officers on the dates set forth below:

CITY OF ELGIN

Mayor

Date: _____

ATTEST:

City Clerk

HANOVER TOWNSHIP

Supervisor

Date: _____

ATTEST:

Township Clerk

EXHIBIT A

**LEGAL DESCRIPTION:
VACATED HASTINGS STREET**

THAT PART OF HASTINGS STREET IN PLAYGROUND PARK ADDITION TO ELGIN, BEING A SUBDIVISION IN THE WEST HALF OF SECTION NINETEEN, TOWNSHIP FORTY-ONE NORTH, RANGE NINE, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 10, 1929 AS DOCUMENT NUMBER 10367527, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT SIXTY-SEVEN IN SAID SUBDIVISION; THENCE NORTH 89 DEGREES 05 MINUTES 01 SECONDS EAST, ON THE NORTH LINE OF SAID HASTING'S STREET, 153.41 FEET; THENCE SOUTH 32 DEGREES 11 MINUTES 49 SECONDS WEST, 78.80 FEET ON THE LINE BETWEEN SAID PLAYGROUND PARK ADDITION TO ELGIN SUBDIVISION AND ELGIN HEIGHTS ADDITION TO ELGIN, A SUBDIVISION IN SECTION NINETEEN, TOWNSHIP FORTY-ONE NORTH, RANGE NINE, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 17, 1891 AS DOCUMENT NUMBER 1537442 TO THE SOUTH LINE OF HASTINGS STREET; THENCE SOUTH 88 DEGREES 55 MINUTES 47 SECONDS WEST, ON THE SOUTH LINE OF SAID HASTING'S STREET, 111.11 FEET; THENCE NORTH 00 DEGREES 16 MINUTES 18 SECONDS WEST, 66.31 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

CONTAINING 8746 SQUARE FEET OR 0.201 ACRES, MORE OR LESS THEREIN.

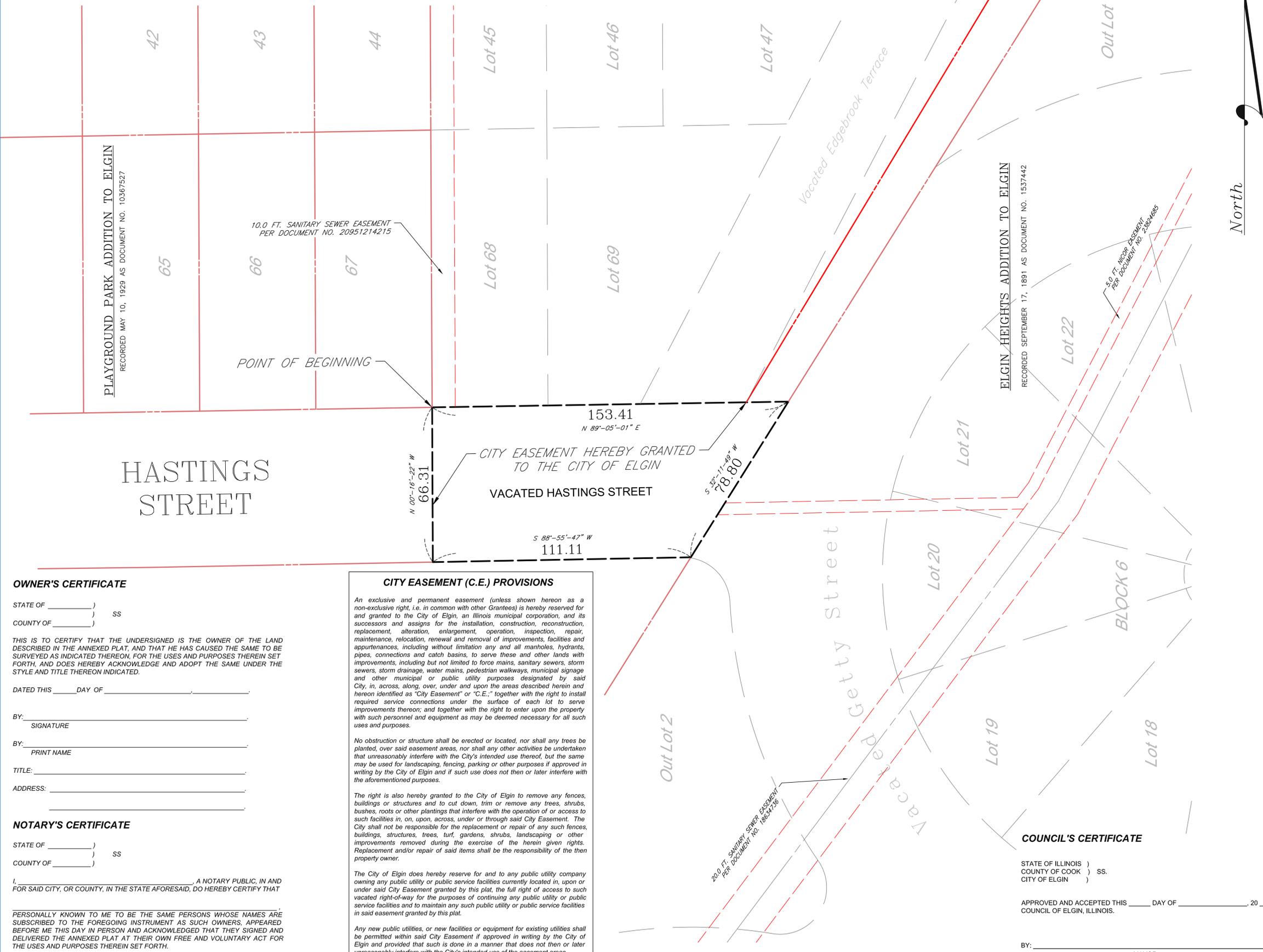
EXHIBIT B

**LEGAL DESCRIPTION
VACATED PARK, KRAMER STREET, & WILLARD AVENUE**

THAT PART OF ELGIN HEIGHTS ADDITION TO ELGIN, ILLINOIS, BEING A SUBDIVISION OF PART OF SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NO. I537442, IN COOK COUNTY, ILLINOIS DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID ELGIN HEIGHTS ADDITION; THENCE SOUTH 28 DEGREES 30 MINUTES EAST ALONG THE SOUTHWESTERLY LINE THEREOF; SAID LINE ALSO BEING THE SOUTHWESTERLY RIGHT OF WAY LINE OF WILLARD AVENUE, A DISTANCE OF 231.20 FEET TO AN ANGLE POINT; THENCE SOUTH 36 DEGREES WEST A DISTANCE OF 41.17 FEET TO THE NORTHERLY LINE OF OUT LOT 1 OF SAID ELGIN HEIGHTS ADDITION; THENCE EASTERLY ALONG SAID NORTHERLY LINE A DISTANCE OF 81.66 FEET TO THE NORTHWESTERLY RIGHT OF WAY LINE OF KIRK AVENUE; THENCE NORTHEASTERLY ALONG SAID RIGHT OF WAY LINE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF' 216.0 FEET AN ARC DISTANCE OF 306.97 FEET; THENCE NORTH 35 DEGREES 25 MINUTES 47 SECONDS EAST A DISTANCE OF 8.81 FEET TO THE SOUTHWEST CORNER OF THE INTERSECTION OF KRAMER STREET AND KIRK AVENUE; THENCE WESTERLY ALONG THE NORTHERLY RIGHT OF WAY LINE OF KRAMER STREET A DISTANCE OF 332.08 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ELGIN, COOK COUNTY, ILLINOIS.

EXHIBIT C

"PLAT OF EASEMENT VACATED HASTINGS STREET IN PLAYGROUND PARK ADDITION TO ELGIN SUBDIVISION"



CITY EASEMENT DESCRIPTION

THAT PART OF HASTINGS STREET IN PLAYGROUND PARK ADDITION TO ELGIN, BEING A SUBDIVISION IN THE WEST HALF OF SECTION NINETEEN, TOWNSHIP FORTY-ONE NORTH, RANGE NINE, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 10, 1929 AS DOCUMENT NUMBER 10367527, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT SIXTY-SEVEN IN SAID SUBDIVISION; THENCE NORTH 89 DEGREES 05 MINUTES 01 SECONDS EAST, ON THE NORTH LINE OF SAID HASTINGS STREET, 153.41 FEET; THENCE SOUTH 32 DEGREES 11 MINUTES 49 SECONDS WEST, 78.80 FEET ON THE LINE BETWEEN SAID PLAYGROUND PARK ADDITION TO ELGIN SUBDIVISION AND ELGIN HEIGHTS ADDITION TO ELGIN, A SUBDIVISION IN SECTION NINETEEN, TOWNSHIP FORTY-ONE NORTH, RANGE NINE, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 17, 1891 AS DOCUMENT NUMBER 1537442 TO THE SOUTH LINE OF HASTINGS STREET; THENCE SOUTH 88 DEGREES 55 MINUTES 47 SECONDS WEST, ON THE SOUTH LINE OF SAID HASTINGS STREET, 111.11 FEET; THENCE NORTH 00 DEGREES 16 MINUTES 18 SECONDS WEST, 66.31 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

CONTAINING 8746 SQUARE FEET OR 0.201 ACRES, MORE OR LESS

RECORDER'S CERTIFICATE

INSTRUMENT NO. _____

WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS, ON THE _____ DAY OF _____, 20____.

AT _____ O'CLOCK M.

RECORDER OF DEEDS _____

COUNTY CLERK'S CERTIFICATE

STATE OF ILLINOIS)
 COUNTY OF COOK) SS.
 CITY OF ELGIN)

I, _____, COUNTY CLERK OF COOK COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE LANE INCLUDED IN THE ANNEXED PLAT. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

GIVEN UNDER BY HAND AND SEAL AT _____, ILLINOIS, THIS _____ DAY OF _____, 20____.

COUNTY CLERK _____

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
 COUNTY OF DuPAGE) SS.

THIS IS TO CERTIFY THAT I, PAUL N. MARCHESE, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002461, HAVE SURVEYED THE FOLLOWING DESCRIBED PROPERTY: AS SHOWN BY THE ANNEXED PLAT WHICH IS A CORRECT REPRESENTATION OF SAID SURVEY. ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS THEREOF. I FURTHER CERTIFY THAT ALL REGULATIONS ENACTED BY THE CITY COUNCIL RELATIVE TO PLATS HAVE BEEN COMPLIED WITH IN PREPARATION OF THIS PLAT.

GIVEN UNDER BY HAND AND SEAL AT ROSELLE, ILLINOIS, THIS 20TH DAY OF MARCH, 2017.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002461
 My Current License Expires November 30, 2018

PAUL N. MARCHESE
 10 MONACO DRIVE
 ROSELLE, ILLINOIS, 60172
 (630) 894-5680

FILE NO. : 12-15681

OWNER'S CERTIFICATE

STATE OF _____)
 COUNTY OF _____) SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE OWNER OF THE LAND DESCRIBED IN THE ANNEXED PLAT, AND THAT HE HAS CAUSED THE SAME TO BE SURVEYED AS INDICATED THEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

DATED THIS _____ DAY OF _____,

BY: _____
 SIGNATURE

BY: _____
 PRINT NAME

TITLE: _____

ADDRESS: _____

CITY EASEMENT (C.E.) PROVISIONS

An exclusive and permanent easement (unless shown hereon as a non-exclusive right, i.e. in common with other Grantees) is hereby reserved for and granted to the City of Elgin, an Illinois municipal corporation, and its successors and assigns for the installation, construction, reconstruction, replacement, alteration, enlargement, operation, inspection, repair, maintenance, relocation, renewal and removal of improvements, facilities and appurtenances, including without limitation any and all manholes, hydrants, pipes, connections and catch basins, to serve these and other lands with improvements, including but not limited to force mains, sanitary sewers, storm sewers, storm drainage, water mains, pedestrian walkways, municipal signage and other municipal or public utility purposes designated by said City, in, across, along, over, under and upon the areas described herein and hereon identified as "City Easement" or "C.E.," together with the right to install required service connections under the surface of each lot to serve improvements thereon; and together with the right to enter upon the property with such personnel and equipment as may be deemed necessary for all such uses and purposes.

No obstruction or structure shall be erected or located, nor shall any trees be planted, over said easement areas, nor shall any other activities be undertaken that unreasonably interfere with the City's intended use thereof, but the same may be used for landscaping, fencing, parking or other purposes if approved in writing by the City of Elgin and if such use does not then or later interfere with the aforementioned purposes.

The right is also hereby granted to the City of Elgin to remove any fences, buildings or structures and to cut down, trim or remove any trees, shrubs, bushes, roots or other plantings that interfere with the operation of or access to such facilities in, on, upon, across, under or through said City Easement. The City shall not be responsible for the replacement or repair of any such fences, buildings, structures, trees, turf, gardens, shrubs, landscaping or other improvements removed during the exercise of the herein given rights. Replacement and/or repair of said items shall be the responsibility of the then property owner.

The City of Elgin does hereby reserve for and to any public utility company owning any public utility or public service facilities currently located in, upon or under said City Easement granted by this plat, the full right of access to such vacated right-of-way for the purposes of continuing any public utility or public service facilities and to maintain any such public utility or public service facilities in said easement granted by this plat.

Any new public utilities, or new facilities or equipment for existing utilities shall be permitted within said City Easement if approved in writing by the City of Elgin and provided that such is done in a manner that does not then or later unreasonably interfere with the City's intended use of the easement areas.

NOTARY'S CERTIFICATE

STATE OF _____)
 COUNTY OF _____) SS

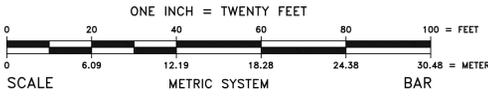
I, _____, A NOTARY PUBLIC, IN AND FOR SAID CITY, OR COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT

PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNERS, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED THE ANNEXED PLAT AT THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS DAY _____ OF _____, AT _____, ILLINOIS.

NOTARY PUBLIC _____
 MY COMMISSION EXPIRES: _____

NOTE: UNDERGROUND UTILITIES SHOWN HEREON, HAVE BEEN PLOTTED WITH THE AID OF AVAILABLE RECORDS. FOR LOCATIONS OF UNDERGROUND UTILITY MAINS, PLEASE CONTACT J.U.L.I.E. BY CALLING 811 OR 1-800-892-0123.



COUNCIL'S CERTIFICATE

STATE OF ILLINOIS)
 COUNTY OF COOK) SS.
 CITY OF ELGIN)

APPROVED AND ACCEPTED THIS _____ DAY OF _____, 20____, CITY COUNCIL OF ELGIN, ILLINOIS.

BY: _____ MAYOR

ATTEST: _____ CLERK

RESOLUTION NO.: _____

PLAT OF EASEMENT
 Prepared By
MARCHESE AND SONS, Inc.
 Design Firm No. 184-002762
 land - marine - construction surveys

10 Monaco Drive Roselle, Illinois 60172 Phone : (630) 894-5680 FAX : (630) 894-8869

EXHIBIT D



First American

First American Title Insurance Company
27775 Diehl Road
Warrenville, IL 60555

ALTA 2006 LOAN AND EXTENDED COVERAGE STATEMENT (ILLINOIS FORM)

File No.:

Date:

With respect to the land described in the above Commitment, the Signatories herein make the following statements to induce First American Title Insurance Company or its Agents to issue the subject title policy or policies, now or in the future.

STATEMENT OF SELLER(S) AND PURCHASER(S)

The seller(s) and purchaser(s) certify:

- 1) No contracts for the furnishing of any labor or material to the land or the improvements thereon have been let that have not been fully performed and satisfied;
- 2) No labor or materials have been furnished within the previous six months that has not been paid in full;
- 3) No security agreements or leases in respect to any goods or chattels that have or will become attached to the land or any improvements thereon as fixtures, have been given or are outstanding that have not been fully performed and satisfied;
- 4) There are no unrecorded leases to which the land may be subject that are for more than a three-year term or contain an option to purchase, right of renewal, right of first refusal or other unusual provisions;
- 5) There are no unrecorded contracts, deed, mortgage, lines of credit, leases or options affecting the subject property
- 6) No special assessments affect the land and no notice has been received of any proposed special assessments or common expense assessments;
- 7) No homeowners association affects the land;
- 8) The only occupants of the subject property are the Sellers or Purchasers;
- 9) No proceedings in bankruptcy or receivership or other action in any state or federal court affecting the property are pending.

The above certifications are true except for:

STATEMENT OF MORTGAGOR(S)

The mortgagor(s) (if any) certifies that the mortgage and the principal obligations it secures are good, valid and free from all defenses; that any person purchasing the mortgage and the obligations it secures, or otherwise acquiring any interest therein, may do so in reliance upon the truth of the matters herein recited. This certification is made to enable the holder or holders, from time to time, of the mortgage, and obligations to sell, pledge or otherwise dispose of the same freely at any time, and to insure the Purchasers or Pledgees thereof against any defenses thereto by the Mortgagor or the Mortgagor's heirs, personal representative or assigns.

Individuals/Beneficiaries of Trust

Seller(s)

Corporations

IN WITNESS WHEREOF, _____

_____ has caused

these presents to be signed by its _____

President and attested by its _____

Secretary under its corporate seal on the above date.

By: _____

President

Attest: _____

Secretary

Individuals/Beneficiaries of Trust

Purchaser(s)

Corporations

IN WITNESS WHEREOF, _____

_____ has caused

these presents to be signed by its _____

President and attested by its _____

Secretary under its corporate seal on the above date.

By: _____

President

Attest: _____

Secretary

LENDER'S DISBURSEMENT STATEMENT

The undersigned hereby certifies that the proceeds of the loan, secured by the mortgage insured under the loan policy to be issued pursuant to the above Commitment, were fully disbursed to or on the order of the mortgagor on _____. To the best knowledge and belief of the undersigned, the proceeds will not be used to finance future improvements or repairs on the land.

Date: _____ Signature: _____

ORDINANCE NO. _____

**AN ORDINANCE REGARDING THE TRANSFER OF REAL PROPERTY
FROM THE CITY OF ELGIN TO HANOVER TOWNSHIP**

WHEREAS, a certain "Act in relation to the transfer of real estate owned by municipalities," approved July 2, 1925, as amended (50 ILCS 605/1, *et seq.*) authorizes any "municipality," including any city and township, to transfer real estate to another municipality which has declared that it is necessary or convenient for it to use, occupy, or improve the real estate held by another municipality for any public purpose;

WHEREAS, the City of Elgin (the "City") owns certain real property in Cook County, Illinois, which is more specifically described in the attached Exhibits "A" and "B" (the "Property");

WHEREAS, portions of the Property consist of certain rights-of-way that are to be vacated by the City, and Hanover Township (the "Township") is the owner of certain real property abutting portions of the rights-of-way to be vacated by the City;

WHEREAS, the City and the Township have determined that it is convenient for the Township to use, occupy, and improve the Property for public recreational purposes and to better serve the mutual constituents of the City and the Township;

WHEREAS, the City and the Township desire that the City convey the Property, pursuant to the authority granted by Section 2 of the Act, 50 ILCS 605/2, for the Township to use, occupy, and improve the Property to advance the public purposes of the Township in providing recreational services to the residents of the Township;

NOW, THEREFORE, BE IT ORDAINED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The statements set forth in the preamble to this Ordinance are hereby found to be true and correct and hereby incorporated into this Ordinance as if set forth in full in this section one.

SECTION TWO: The Supervisor and Board of Trustees of the Township hereby find and determine that it is convenient for the Township to use, occupy, improve, maintain, and take title to the Property to advance the public purposes of the Township in providing recreational services to the residents of the Township;

SECTION THREE: In order to effectuate the transfer of the Property, the Township Supervisor and Board of Trustees hereby requests that the corporate authorities of the City take all necessary and appropriate action to transfer and convey to the Township all of its rights, title, and interest in and to the Property by way of a quit claim deed.

SECTION FOUR: The Township Supervisor and the Township Administrator are hereby authorized to undertake any and all actions on the part of the Township that are necessary and proper to execute the transaction contemplated by this Ordinance.

SECTION FIVE: The Township Supervisor is hereby authorized to execute any and all documents required to effectuate the Township's acquisition of the Property and to carry out the objectives as set forth in this Ordinance.

SECTION SIX: The Township Clerk is hereby authorized and directed to attest to and countersign any and all documents executed pursuant to Section Five of this Ordinance, as required. The Township Clerk shall forward a certified copy of this Ordinance to the City Clerk with a copy to the Corporation Counsel.

SECTION SEVEN: All prior actions of the Township's officials, employees, agents, and attorneys with respect to the subject matter of this Ordinance are hereby ratified.

SECTION EIGHT: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and, if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION NINE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION TEN: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 20, 2018

APPROVED: February 20, 2018

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance _____, enacted on February 20, 2018, and approved on February 20, 2018, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EXHIBIT A

**LEGAL DESCRIPTION:
VACATED HASTINGS STREET**

THAT PART OF HASTINGS STREET IN PLAYGROUND PARK ADDITION TO ELGIN, BEING A SUBDIVISION IN THE WEST HALF OF SECTION NINETEEN, TOWNSHIP FORTY-ONE NORTH, RANGE NINE, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 10, 1929 AS DOCUMENT NUMBER 10367527, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT SIXTY-SEVEN IN SAID SUBDIVISION; THENCE NORTH 89 DEGREES 05 MINUTES 01 SECONDS EAST, ON THE NORTH LINE OF SAID HASTING'S STREET, 153.41 FEET; THENCE SOUTH 32 DEGREES 11 MINUTES 49 SECONDS WEST, 78.80 FEET ON THE LINE BETWEEN SAID PLAYGROUND PARK ADDITION TO ELGIN SUBDIVISION AND ELGIN HEIGHTS ADDITION TO ELGIN, A SUBDIVISION IN SECTION NINETEEN, TOWNSHIP FORTY-ONE NORTH, RANGE NINE, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 17, 1891 AS DOCUMENT NUMBER 1537442 TO THE SOUTH LINE OF HASTINGS STREET; THENCE SOUTH 88 DEGREES 55 MINUTES 47 SECONDS WEST, ON THE SOUTH LINE OF SAID HASTING'S STREET, 111.11 FEET; THENCE NORTH 00 DEGREES 16 MINUTES 18 SECONDS WEST, 66.31 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

CONTAINING 8746 SQUARE FEET OR 0.201 ACRES, MORE OR LESS THEREIN.

EXHIBIT B

**LEGAL DESCRIPTION
VACATED PARK, KRAMER STREET, & WILLARD AVENUE**

THAT PART OF ELGIN HEIGHTS ADDITION TO ELGIN, ILLINOIS, BEING A SUBDIVISION OF PART OF SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NO. I537442, IN COOK COUNTY, ILLINOIS DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID ELGIN HEIGHTS ADDITION; THENCE SOUTH 28 DEGREES 30 MINUTES EAST ALONG THE SOUTHWESTERLY LINE THEREOF; SAID LINE ALSO BEING THE SOUTHWESTERLY RIGHT OF WAY LINE OF WILLARD AVENUE, A DISTANCE OF 231.20 FEET TO AN ANGLE POINT; THENCE SOUTH 36 DEGREES WEST A DISTANCE OF 41.17 FEET TO THE NORTHERLY LINE OF OUT LOT 1 OF SAID ELGIN HEIGHTS ADDITION; THENCE EASTERLY ALONG SAID NORTHERLY LINE A DISTANCE OF 81.66 FEET TO THE NORTHWESTERLY RIGHT OF WAY LINE OF KIRK AVENUE; THENCE NORTHEASTERLY ALONG SAID RIGHT OF WAY LINE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF' 216.0 FEET AN ARC DISTANCE OF 306.97 FEET; THENCE NORTH 35 DEGREES 25 MINUTES 47 SECONDS EAST A DISTANCE OF 8.81 FEET TO THE SOUTHWEST CORNER OF THE INTERSECTION OF KRAMER STREET AND KIRK AVENUE; THENCE WESTERLY ALONG THE NORTHERLY RIGHT OF WAY LINE OF KRAMER STREET A DISTANCE OF 332.08 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ELGIN, COOK COUNTY, ILLINOIS.



Memorandum

Date: February 13, 2018

To: James Barr, Administrator

From: Steve Spejcher, Director of Facilities and Road Maintenance

Re: Request to Purchase Radio System

Since the consolidation of the Road District on January 1, 2018 it has become increasing difficult for our snow plow drivers to communicate with one another while out servicing the roads. Currently, drivers are utilizing cell phones to communicate. When using cell phones, our drivers are required to pull over to a safe location to communicate. This is not time efficient and increases the amount of time the drivers are out on the roads.

While researching radio systems, I was able to connect with Chicago Communication, who has worked with the Hanover Township Emergency Services department in the past. After discussing our needs, I would like to suggest the purchase of 8 Starcom APX 4000 7/800 MHX Model 2 portable radios. Hanover Township will own the radios and will be able to utilize the Starcom license agreement rather than obtaining our own license. The Federal Communications Commission (FCC) requires the owner of the system to hold a license, however does not require users to obtain licensure. Hanover Township will be a user of the system which is licensed by Motorola. By using Starcom, this will allow us the capability to communicate with our Emergency Services department via their existing radios. In addition, we may also have the ability to communicate with other Public Works departments who use the Starcom system by programming our radios to their frequency. We are currently in the process of determining which agencies currently utilize the Starcom system. The radio system will transmit through the entire State of Illinois.

It is also important to note, Chicago Communications went out for bid this year with the Illinois State Purchasing Program. For your reference, the state contract number is DIT7016660 and the state contract is attached. The cost for 8 radios, a base station with an 8 unit charging system and 8 extra batteries is \$38,618.45. In addition, the monthly fee for air time is \$34 per month for each radio, totaling \$272 per month for all 8 radios.

Thank you for your consideration. Please contact me with any questions or concerns.



Quote Number: QU0000426260

Effective: 04 JAN 2018

Effective To: 05 MAR 2018

Bill-To:

HANOVER TOWNSHIP EMERGENCY
MANAGEMENT AGENCY
250 S RTE 59
BARTLETT, IL 60103
United States

Ultimate Destination:

HANOVER TOWNSHIP EMERGENCY
MANAGEMENT AGENCY
250 S RTE 59
BARTLETT, IL 60103
United States

Attention:

Name: Steve Spejcher
Phone: 630-483-5678

Sales Contact:

Name: Karl Morath
Email: kmorath@chicomm.com
Phone: 6308323311

Contract Number: 24302 - Starcom21, IL DIT7016660

Freight terms: FOB Destination

Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	8	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORTABLE	\$1,963.00	\$1,432.99	\$11,463.92
1a	8	QA04865AA	ADD: TWO KNOB CONFIGURATION	-	-	-
1b	8	QA02750AB	ALT: IMPRES LI-ION 2800MAH (PMNN4448)	\$100.00	\$73.00	\$584.00
1c	8	Q887AT	ADD: 5 YEAR SERVICE FROM THE START LITE	\$162.00	\$162.00	\$1,296.00
1d	8	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SIN	\$1,570.00	\$1,146.10	\$9,168.80
1e	8	G996AZ	ADD: PROGRAMMING OVER P25 (OTAP)	\$100.00	\$73.00	\$584.00
1f	8	QA00580AF	ADD: TDMA OPERATION	\$450.00	\$328.50	\$2,628.00
1g	8	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	\$5.00	\$3.65	\$29.20
1h	8	QA01833AD	EXTREME NOISE REDUCTION	\$25.00	\$18.25	\$146.00
2	8	PMNN4448AR	BATTERY PACK,BATT IMPRES LIION IP67 2800T	\$127.00	\$92.71	\$741.68
3	2	PMPN4174A	CHGR DESKTOP SINGLE UNIT IMPRES, US/NA	\$69.25	\$50.55	\$101.10
4	2	WPLN4212B	ACCESSORY,ACCESSORY,CHARGER,I MPRES MUC - US/NA PLUG	\$495.00	\$361.35	\$722.70
5	8	PMMN4099A	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES WINDPORTING RSM, IP55	\$132.00	\$96.36	\$770.88
6	8	RLN5313B	RECEIVE NLY SURV KIT (BLACK) /NOISE	\$55.62	\$40.60	\$324.80
7	1	L30URS9PW1AN	APX CONSOLETTTE 7/800	\$4,554.00	\$3,415.50	\$3,415.50
7a	1	W382AM	ADD: CONTROL STATION DESK GCAI MIC	\$169.00	\$123.37	\$123.37
7b	1	L999AB	ADD: FULL FP W/05/KEYPAD/CLOCK/VU	\$789.00	\$591.75	\$591.75
7c	1	GA00244AA	ADD: 7/800MHZ PRIMARY BAND	-	-	-
7d	1	GA00318AB	ADD: 5 YEAR SERVICE FROM THE START LITE	\$319.00	\$319.00	\$319.00
7e	1	G843AH	ADD: AES ENCRYPTION APX	\$475.00	\$346.75	\$346.75
7f	1	W969BG	ADD: MULTIPLE KEY ENCRYPTION OPERATION	\$330.00	\$240.90	\$240.90
7g	1	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	\$515.00	\$375.95	\$375.95
7h	1	CA01598AB	ADD: AC LINE CORD US	-	-	-
7i	1	G51AT	ENH: SMARTZONE OPERATION APX	\$1,500.00	\$1,095.00	\$1,095.00
7j	1	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	\$5.00	\$3.65	\$3.65
7k	1	G361AH	ADD: P25 TRUNKING SOFTWARE	\$300.00	\$219.00	\$219.00
7l	1	G996AS	ENH: OVER THE AIR PROVISIONING	\$100.00	\$73.00	\$73.00

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
7m	1	GA00580AA	ADD: TDMA OPERATION	\$450.00	\$328.50	\$328.50
8	2925	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$1.00	\$2,925.00

Total Quote in USD

\$38,618.45

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)