

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:01 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

Other Elected Officials present were Assessor Smogolski and Road Commissioner Schneider.

Others present included Administrator James Barr, Youth & Family Services Director John Parquette, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Government Relations Director Tom Kuttentberg, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Administrative Specialist Suzy Callahan, Attorney Mike Airdo, Streamwood High School Civics class students, Streamwood residents Mr. Richard and Mrs. Carol Frykman, and residents of the Rolling Knolls Estates subdivision neighborhood association.

- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations:

- A. Veterans Honor Roll: Supervisor McGuire invited the Board forward to recognize ETN3 Richard Frykman who served in the U.S. Navy from 1961 to 1971 receiving the Republic of Vietnam Campaign medal in 1960 and the Vietnam Service medal. His name will be added to the Veterans Honor Roll plaque, he will be invited to the Veterans Honor Roll dinners, and his name will be recorded in the Clerk's office.
- B. Streamwood Woman's Club Immediate Past President Vida Luzadder was invited forward to receive thanks from the Board for the Club's contributions to the Food Pantry.
- C. The Streamwood Junior Division, 2017 Little League All Star Team, was invited forward to receive certificates and accolades from the Board for their successes this year.

V. Reports

- A. Supervisor McGuire congratulated Commissioner Schneider on his coaching of a team of soon-to-be golf pros. He also noted that he and Commissioner Schneider, Clerk Dolan Baumer, and Village of Streamwood Trustee Mike Baumer, were guests of Trustee Moinuddin for a tour of the Metropolitan Water Reclamation District.
- B. Clerk Dolan Baumer offered no report.
- C. Highway Commissioner Schneider offered no report.
- D. Assessor Smogolski offered no report.
- E. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health Board Annual Grant Allocation process has begun.

- F. Department Reports: Department reports were offered for review and comment. Highlights included Director Imperato noting that 165 families have registered to date for the Christmas giving program in Welfare Services.

Senior Services Director Colagrossi noted that the Café is consistently serving 55 meals per day, with effort by super volunteers. She also noted that the Paint-A-Thon would be held on October 25.

Mental Health Board Manager Vana also reiterated that the grant process is starting, and that an audit of funded agencies has taken place. Supervisor McGuire asked Director Vana to provide the Board with a list of currently funded agencies to ensure that we are working with them to the fullest extent to serve our residents.

Administration's newest employee, Suzy Callahan, was introduced by Assistant Administrator Powers. She also reported that the Township has for the sixth consecutive year received the Distinguished Budget Award.

Community & Government Relations Director Kuttentberg announced that the Township Communication Group would hold its first meeting. In addition, a videographer would be onsite to the various facilities to make a video of Hanover Township.

Director Smith reported that the office of Community Health has booked the National Kidney Foundation mobile and that there is an upcoming blood drive.

Director Parquette reported that the Youth Violence Symposium would be held on October 19 at Veterans Hall.

Director Spejcher reported that the Facilities & Maintenance Department has been monitoring the Community Center at Astor Avenue during the roofing project and is happy to report that the facility has had no leaks in the past week when we experienced heavy rainfall.

- VI. Bill Paying: Mr. Barr presented the bills from September 18, 2017 to October 16, 2017 for review and approval by the Board, noting the following from Alexian Brothers:

a.	Town	\$508.90
b.	Mental Health Board	<u>798.16</u>
	Total All Funds	<u>\$1,307.06</u>

A motion was made by Trustee Moinuddin and seconded by Trustee Martinez to approve the bills as presented. Roll call: Ayes: Trustees Martinez, Moinuddin and Essick, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the Alexian Brothers bills will be paid.

The second group of bills for payment from September 18, 2017 to October 16, 2017 for review and approval by the Board:

a.	Town	\$124,528.10
b.	Senior Center	65,121.23
c.	Welfare Services	18,653.94
d.	Road and Bridge	7,421.95
e.	Mental Health Board	140,389.47
f.	Retirement	0.00

g. Vehicle	200.00
h. Capital	<u>1,090.00</u>
Total All Funds	<u>\$357,404.69</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve the bills as presented. Roll call: Ayes: Trustees Benoit, Martinez, Moinuddin and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: Director Barr noted that he has scheduled a Finance Committee meeting for Monday, November 6 at 5:30 p.m.

VIII. New Business

A. Meeting Minutes of September 19, 2017: Clerk Dolan Baumer presented the meeting minutes of September 19, 2017 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of September 19, 2017 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

B. Workshop Meeting Minutes of October 7, 2017: Clerk Dolan Baumer presented the workshop meeting minutes of October 7, 2017 for review and approval. A motion was made by Trustee Moinuddin and seconded by Trustee Benoit to approve the minutes as presented. Ayes: Trustees Benoit, Martinez, Essick and Moinuddin. Abstain: Supervisor McGuire. Nays: None. Motion carried.

C. Setting of the Estimate of Levy for Hanover Township for FY2018: A motion was made by Trustee Moinuddin moved that the Board determines the estimate of taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2017 and ending March 31, 2018 as follows:

Corporate Fund	\$3,688,080
IMRF Fund	184,203
Social Security Fund	148,163
Mental Health fund	1,141,262
General assistance Fund	388,430
Senior Citizens Fund	1,085,200
Debt & Public Building Commission	<u>0</u>
Estimate Total Taxes to be levied for said fiscal year:	<u>\$6,635,338</u>

Attorney Airdo reread the dollar amounts to be levied for clarity. Trustee Martinez seconded the motion. Discussion ensued and Director Barr noted that some savings would be realized. Roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

D. Setting of the Estimate of Levy for Hanover Township Road District for FY2018: A motion was made by Trustee Essick moved that the Board determines the estimate of taxes to be levied for Hanover Township Road District for the fiscal year beginning April 1, 2017 and ending March 31, 2018 as follows:

Corporate & Special Purposes	\$1,670,274
Debt & Public Building Commission	<u>0</u>
Estimate Total Taxes to be levied for said fiscal year:	<u>\$1,670,274</u>

- Trustee Benoit seconded the motion. Discussion ensued. Roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution approving a Change Order for the Astor Avenue Community Center Roof Renovation project: A motion was made by Trustee Benoit to approve the Change Order to the Astor Avenue Community Center Roof Renovation project #101717; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Motion carried.
- F. Consideration of the 2018 Township Holiday Schedule: A motion was made by Trustee Moinuddin to approve the 2018 Township Holiday schedule as presented; the motion was seconded by Trustee Martinez. Roll call: Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Motion carried.
- G. Resolution declaring World Polio Day in Hanover Township: A motion was made by Trustee Essick to approve declare October 24 as World Polio Day in Hanover Township; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire. Motion carried.
- H. Disabled Housing Initiative Update: Administrator Barr discussed the memorandum detailing the Mental Health Housing Initiative update, ending with a request that the Board concur with staff's findings and recommendation to proceed. The Board concurred and the staff would move forward to continue communicating and coordinating with the Elgin Housing Authority and the Cook County Housing Authority to verify jurisdiction and to work with UPDevelopment to secure a project site and to apply for IHDA funding.
- I. Unincorporated Road Maintenance Transition update: Administrator Barr reviewed the steps the Township is following to consolidate the Highway Department with the Facilities and Maintenance Department effective January 1, 2018. The first item would be to direct Attorney Airdo to draft a resolution detailing that the referendum passed, and what the repercussions would be/are with regard to consolidating the two entities and moving forward to best serve our unincorporated residents. The new department would be called Facilities and Road Maintenance Department, led by Director Spejcher. Staff needs to be develop job descriptions that need to be posted and interviewed for through the open selection process the Township employs. Current Road District employees can apply for the new positions with the Township. Concurrence from the Board was reached to direct the Attorney to prepare the resolution. Further, concurrence was reach by the Board to direct staff to begin the employment process.
- J. Facilities Use Policy Development update: Attorney Airdo reported that he is preparing a new policy and would make a presentation in November.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Supervisor McGuire appointed Trustees Benoit, Essick, Moinuddin, and Martinez to serve as Welfare Services Deputies effective October 17, 2017.
- XII. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:01 p.m. was made by Trustee Martinez and seconded by Trustee Moinuddin

followed by a roll call vote. Ayes: Trustees Benoit, Martinez, Essick and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned. High School students were invited forward to get their paperwork signed by the Board members.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District