



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Town Board
February 6th, 2017
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – LCPL Robert E. Cobarrubias
 - B. Lord of Life Lutheran Church, Endowment Committee
 - C. Trelleborg
 - D. Jewel-Osco, Bartlett Store #3348
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of January 17, 2017
 - B. Fiscal Year 2017 - 2018 Hanover Township Tentative Budget Ordinance
 - C. Fiscal Year 2017 - 2018 Hanover Township Road District Tentative Budget Ordinance
 - D. Resolution Approving Contract for Architectural Services for the Astor Avenue Community Center Roof Replacement Project
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

(400 Top)

NAME: Robert Eleno Cobarrubias

ADDRESS: 1035 Oakland Dr.

CITY/ZIP CODE: Streamwood, IL 60107

PHONE #: 630-837-4946

EMAIL ADDRESS: _____

DATE OF BIRTH: 10/26/1957

BRANCH OF SERVICE: USMC RANK AT DISCHARGE: LCPL
E-3

YEARS OF SERVICE: FROM 1977 TO 1980

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McDevil

Supervisor

Hanover Township

Board Audit Report

From 1/18/17 - 2/6/17

	Subtotal	Alexian Invoices	Total
Total Town Fund	74,072.99	1,033.00	75,105.99
Total Senior Center	37,884.26	245.13	38,129.39
Total Welfare Services	9,512.18		9,512.18
Total Road and Bridge	3,919.14		3,919.14
Total Mental Health Board	11,969.49		11,969.49
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	5,371.52		5,371.52
Total All Funds	142,929.58	1,278.13	144,207.71

The above "Subtotal" column has been approved for payment this 6th day of February.

The above "Total" column has been approved for payment this 6th day of February.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	YFS Sonos screen system speakers (8)	799.84
Check	01/18/2017	CC Dec ...	JP Morgan Chase	GHS Compliance Poster Kit (7), SDS binders (7), eye wash stations (7)	168.63
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Tax Exempt Refund	-43.31
Check	01/18/2017	CC Dec ...	JP Morgan Chase	GHS Compliance Poster Kit (7), SDS binders (7), eye wash stations (7)	224.00
Check	02/03/2017	119472	Leaf (618-004)	Inv# 7118429 Copier Lease - Town Hall	328.00
Check	02/03/2017	119539	Staples	Inv# 3327933295 Printer	309.68
Total 1014410 · Equipment Purchases					1,786.84
1014430 · Computer Equipment & Software					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HRIS Monthly fee	199.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Email marketing	90.00
Check	02/03/2017	119535	ProxIT Technology Solutions	Inv# 1673 Computer/Hard Drive/Acronis Backup Server Equipment	2,047.06
Check	02/03/2017	119535	ProxIT Technology Solutions	Inv# 1674 Network Labor	2,040.00
Total 1014430 · Computer Equipment & Software					4,376.06
Total 101CAP · Capital Expenditures					6,162.90
101CHN · Community Health					
1014452 · Office Supplies					
Check	02/03/2017	119539	Staples	Credit Inv 3291717894	-62.45
Total 1014452 · Office Supplies					-62.45
1014455 · Dues, Subs & Publications					
Check	02/03/2017	119441	Focus on Healthy Aging	Magazine Subscription	28.00
Total 1014455 · Dues, Subs & Publications					28.00
1014465 · Medical Supplies					
Check	02/03/2017	119529	McKesson Medical Surgical	Inv# 87810897 Benadryl	5.74
Check	02/03/2017	119529	McKesson Medical Surgical	Inv# 87064229 Lipid Test Kit/Capillary Tubes/Plungers	305.01
Check	02/03/2017	119529	McKesson Medical Surgical	Inv# 87870132 Lipid/Glucose Test Kits	240.09
Total 1014465 · Medical Supplies					550.84
1014466 · Communications					
Check	01/24/2017	119352	Sprint	Acct# 897162515 Monthly Charges	57.38
Total 1014466 · Communications					57.38
1014491 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	1,928.25
Total 1014491 · Health Insurance					1,928.25

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014492 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	85.62
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	15.27
Total 1014492 · Dental, Vision & Life Insurance					100.89
Total 101CHN · Community Health					2,602.91
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Space heater/kitchen utensils	60.53
Check	01/24/2017	119352	Sprint	Acct# 897162515 Monthly Charges	35.00
Check	02/03/2017	119450	Ace Coffee Bar	Inv# 2940-497149 Equipment Rental	89.85
Check	02/03/2017	119471	Leaf (618-005)	Inv# 7041922 Copier Lease January - IWC	103.00
Check	02/03/2017	119471	Leaf (618-005)	Inv# 7041922 Copier Lease February - IWC	103.00
Total 1014617 · Equipment & Furniture					391.38
1014620 · Satellite Office Programs					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Department recognition dinner	94.12
Check	02/03/2017	119450	Ace Coffee Bar	Inv# 2940-499483 Coffee/Creamer/Cups/Filters	290.40
Total 1014620 · Satellite Office Programs					384.52
1014621 · Satellite Office Utilities					
Check	02/03/2017	119457	Com Ed 010	Acct# 6997418010 Monthly Charges	391.52
Check	02/03/2017	119461	Comcast (503 Cable)	Acct# 8771 20 032 0798503 Monthly Charges	2.10
Check	02/03/2017	119462	City of Elgin	Acct# 413720-6423 Monthly Charges	28.58
Total 1014621 · Satellite Office Utilities					422.20
1014623 · Satellite Office Phone & Intrnt					
Check	01/24/2017	119357	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement Jan - Feb	100.00
Check	02/03/2017	119510	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	101.27
Total 1014623 · Satellite Office Phone & Intrnt					201.27
1014625 · Communications					
Check	02/03/2017	119499	Easy Permit Postage	Acct# 8000-9090-0585-2392 Newsletter Postage Refill	8,449.59
Total 1014625 · Communications					8,449.59
1014628 · Historical Marker Program					
Check	02/03/2017	119467	The Finer Line, Inc	Inv# 59540 Bartlett Elementary Heritage Marker	740.76
Total 1014628 · Historical Marker Program					740.76

Hanover Township
Board Audit Report
 January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014691 - Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1014691 - Health Insurance					2,583.89
1014692 - Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	126.68
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	8.15
Total 1014692 - Dental, Vision & Life Insurance					134.83
Total 101CMA - Community Relations					13,308.44
101VET - Veteran Affairs					
1014701 - Veterans Honor Roll					
Check	01/24/2017	119336	A1 Trophies & Awards, Inc	Inv# 10397 Veteran Plate	4.00
Check	02/03/2017	119509	A1 Trophies & Awards, Inc	Inv# 10465 Veteran Plate	4.00
Total 1014701 - Veterans Honor Roll					8.00
Total 101VET - Veteran Affairs					8.00
Total 101CVA - Community & Veteran Affairs					13,316.44
101ES - ES - Expenditures					
1014802 - Equipment					
Check	02/03/2017	119468	Ralph Helm, Inc	Inv# 274908 Fouled Spark Plug Repair	58.75
Total 1014802 - Equipment					58.75
1014803 - Uniforms					
Check	02/03/2017	119455	Bartlett Sports	Inv# 4449 Staff Caps (12)	180.00
Check	02/03/2017	119465	Fireground Supply, Inc.	Inv# 16747 Black Mourning Bands (30)	30.00
Total 1014803 - Uniforms					210.00
1014804 - Printing					
Check	02/03/2017	119480	K&M Printing Co.	Inv# 17-7801 ES Conference Brochure (300)	1,116.53
Total 1014804 - Printing					1,116.53
1014806 - Office Supplies					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	copy paper, folders, pens, staples	102.91
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Office supplies	10.65
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Certificate display frames	52.80
Total 1014806 - Office Supplies					166.36

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014808 · Education & Training					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Agency Partner First Line Supervisor Meeting Dinner	375.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	NEMRT training lunch (6)	95.21
Total 1014808 · Education & Training					470.21
1014812 · Volunteer Appreciation					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Meeting Refreshments	59.01
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Ice	5.85
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Lunch meeting (2)	35.38
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Volunteer Call Out Dinner	48.94
Check	02/03/2017	119448	A1 Trophies & Awards, Inc	Inv# 10428 Volunteer Appreciation Awards	374.85
Total 1014812 · Volunteer Appreciation					524.03
1014813 · Vehicle Fuel & Maintenance					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Vehicle maintenance supplies	154.01
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Generator Battery	75.02
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Repair to lock on vehicle #9134	69.50
Check	01/24/2017	119338	Auto Truck Group	Inv# 1440352 Check Switch Panel/Battery	361.37
Check	01/24/2017	119344	Global Emergency Products	Inv# AGJ11268 Truck Generator Repairs/Cab Wiring/Flood Light Repair	6,170.91
Total 1014813 · Vehicle Fuel & Maintenance					6,830.81
1014814 · Communications					
Check	01/24/2017	119341	Comcast (ES)	Acct# 8771 10 083 0226773 Internet Monthly Charges	142.62
Check	01/24/2017	119352	Sprint	Acct# 897162515 Monthly Charges	33.86
Total 1014814 · Communications					176.48
1014891 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014891 · Health Insurance					1,941.14
1014892 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	157.99
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014892 · Dental, Vision & Life Insurance					171.40
Total 101ES · ES - Expenditures					11,665.71
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	02/03/2017	119482	TASC	Inv# 963507 Flexible Health Savings Acct Admin Fees	91.96
Total 1014507 · Flex Plan & 457 Plan					91.96
Total 101ISE · Insurance & Employee Benefits					91.96

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
101MAIN - Facilities Maintenance					
1014202 - Office Supplies					
Check	02/03/2017	119539	Staples	Inv# 3326682795 Ink	32.99
Total 1014202 - Office Supplies					32.99
1014206 - Janitorial Supplies - Senior					
Check	02/03/2017	119514	Bade Paper Products, Inc	Inv# 20414-01 Toilet Paper	88.00
Check	02/03/2017	119541	The Home Depot F&M	Toilet Paper	33.94
Total 1014206 - Janitorial Supplies - Senior					121.94
1014207 - Janitorial Supplies - Astor					
Check	02/03/2017	119520	Grainger	Inv# 9340039503 Platform Dolly	220.35
Total 1014207 - Janitorial Supplies - Astor					220.35
1014208 - Housekeeping Contract					
Check	02/03/2017	119536	Perfect Cleaning Service, Inc.	Inv# 43411 Monthly Cleaning - Senior	1,210.00
Total 1014208 - Housekeeping Contract					1,210.00
1014209 - Building Contracts					
Check	02/03/2017	119513	Alarm Specialties and Protection	Inv# 29196 Security & Fire with Alarmnet Radio Transmitter	165.00
Check	02/03/2017	119518	Fox Valley Fire & Safety	Inv# 58416 Security Monitoring - Astor	78.00
Check	02/03/2017	119518	Fox Valley Fire & Safety	Inv# 57941 Security Monitoring - Town	78.00
Check	02/03/2017	119530	Orkin Pest Control (Town)	Inv# 152193916 Pest Control	66.48
Check	02/03/2017	119531	Orkin Pest Control (Astor)	Inv# 152193904 Pest Control	54.87
Check	02/03/2017	119532	Orkin Pest Control (Senior)	Inv# 152193893 Pest Control	74.49
Total 1014209 - Building Contracts					516.84
1014210 - Building Maintenance - Town					
Check	02/03/2017	119527	Menard's	Inv# 19006 Lamp Holders/LED Bulbs	31.53
Check	02/03/2017	119541	The Home Depot F&M	Exit Sign Battery/LED Lights/Drain Opener	175.47
Total 1014210 - Building Maintenance - Town					207.00
1014211 - Building Maintenance - Senior					
Check	02/03/2017	119512	American Backflow Prevention, Inc.	Inv# 51268 EPA Test	280.00
Check	02/03/2017	119515	Beverly Materials, L.L.C.	Inv# 216273 Senior Shed Stones	23.70
Check	02/03/2017	119519	FlagsUSA	Inv# 66102 US Flags (3) / Service Flag	128.00
Check	02/03/2017	119526	Midwest Electrical Service Center	Inv# F02700 Preventive Maintenance Agreement	120.00
Check	02/03/2017	119541	The Home Depot F&M	Gift Shop Keys/Light Bulbs	18.05
Check	02/03/2017	119541	The Home Depot F&M	Batteries/Rodent Control/Carpet Cleaner	108.91
Check	02/03/2017	119541	The Home Depot F&M	Light Bulbs/LED's	48.85
Total 1014211 - Building Maintenance - Senior					727.51

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014212 · Building Maintenance - Astor					
Check	02/03/2017	119541	The Home Depot F&M	Light Bulbs	136.97
Total 1014212 · Building Maintenance - Astor					136.97
1014213 · Equipment Maintenance - Town					
Check	02/03/2017	119541	The Home Depot F&M	Credit	-29.97
Total 1014213 · Equipment Maintenance - Town					-29.97
1014214 · Equipment Maintenance - Senior					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Handicap push button	139.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Door hinge pins	35.61
Total 1014214 · Equipment Maintenance - Senior					174.61
1014218 · Vehicle Maintenance - Town					
Check	02/03/2017	119511	Advanced Transmission Speicalists	Inv# 14160 Transmission Repair	564.45
Check	02/03/2017	119534	Oil Masters	Inv# 186760 Oil Change	40.24
Check	02/03/2017	119534	Oil Masters	Inv# 185319 Oil Change	37.49
Total 1014218 · Vehicle Maintenance - Town					642.18
1014221 · Cell Phone/Communications					
Check	01/24/2017	119352	Sprint	Acct# 897162515 Monthly Charges	59.32
Total 1014221 · Cell Phone/Communications					59.32
1014225 · Grounds/Reserve Maintenance					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Ice melt	434.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	36" snowplow shovel (2)	121.45
Check	02/03/2017	119537	Sam's Club (Town 0487 6)	Ice Melt	434.00
Total 1014225 · Grounds/Reserve Maintenance					989.45
1014226 · Uniforms					
Check	02/03/2017	119541	The Home Depot F&M	Hat/Fleece	19.76
Total 1014226 · Uniforms					19.76
1014291 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	4,503.54
Total 1014291 · Health Insurance					4,503.54

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014292 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	354.87
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	28.51
Total 1014292 · Dental, Vision & Life Insurance					383.38
Total 101MAIN · Facilities Maintenance					9,915.87
101PAN · Pantry					
1014161 · Utilities					
Check	01/18/2017	119239	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	710.99
Total 1014161 · Utilities					710.99
1014191 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014191 · Health Insurance					1,941.14
1014192 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	173.32
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014192 · Dental, Vision & Life Insurance					186.73
Total 101PAN · Pantry					2,838.86
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	02/03/2017	119451	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	364.23
Check	02/03/2017	119452	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	219.20
Check	02/03/2017	119453	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	102.10
Total 1014402 · Telephone - Town					685.53
1014403 · Utilities - Town					
Check	01/18/2017	119237	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	892.71
Total 1014403 · Utilities - Town					892.71
1014405 · Internet Access - Town					
Check	02/03/2017	119458	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Internet Charges	259.35
Check	02/03/2017	119459	Comcast (Town 207)	Acct# 8771 10 083 0234207 Monthly Cable Charges	16.82
Total 1014405 · Internet Access - Town					276.17

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014416 · Equipment Rental - Town					
Check	02/03/2017	119450	Ace Coffee Bar	Inv# 2940-497427 Equipment Rental	89.85
Total 1014416 · Equipment Rental - Town					89.85
Total 101THE · Town Hall Expense					1,944.26
101TOE · Town Office Expense					
1014401 · Postage					
Check	02/03/2017	119464	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Refill	30.39
Total 1014401 · Postage					30.39
1014404 · Office Supplies					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	GHS Compliance Poster Kit (7), SDS binders (7), eye wash stations (7)	201.00
Check	01/24/2017	119353	Staples	Inv# 3326682793 Binders	80.67
Check	02/03/2017	119506	Dolan Baumer, Kathleen M	Date Stamp	32.99
Check	02/03/2017	119539	Staples	Inv# 3326682795 Folders/Ink	50.86
Check	02/03/2017	119539	Staples	Inv# 3327293704 Chairmat/Batteries/Hi Liters/Folders	71.42
Total 1014404 · Office Supplies					436.94
1014406 · Printing					
Check	02/03/2017	119469	Interact Business Products, LLC (Town)	Inv# 394681 Copy Charges	154.94
Total 1014406 · Printing					154.94
1014412 · Travel Expenses					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	ILCMA Winter Conference Registration - Barr	237.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI Conference Dinner (2)	25.70
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI Conference Accommodations and Dinner - Barr	236.66
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI Conference Accommodations - Essick	319.20
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI Conference Accommodations - Ochoa	319.20
Check	01/20/2017	119332	McGuire, Brian P	TOI Mileage Reimbursement	222.48
Check	02/03/2017	119504	Imperato, Alexandra M	Mileage Reimbursement	35.54
Check	02/03/2017	119506	Dolan Baumer, Kathleen M	Mileage/Meals Reimbursement	75.46
Total 1014412 · Travel Expenses					1,471.24
1014414 · Memberships, Subs & Publication					
Check	02/03/2017	119463	Daily Herald	Acct 681793 Newspaper Service	61.00
Check	02/03/2017	119533	National Notary Association	Notary Renewal - K. Dolan Baumer	140.00
Total 1014414 · Memberships, Subs & Publication					201.00
1014424 · Education & Training					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Trustee Orientation Refreshments	35.05
Total 1014424 · Education & Training					35.05

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1014429 · Miscellaneous					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Bereavement Flowers	85.71
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Get Well Arrangement	68.90
Check	01/24/2017	119349	P.F. Pettibone & Co	Inv# 171487 Township Badge	132.35
Total 1014429 · Miscellaneous					286.96
1014531 · Community Affairs					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Metrotownships email account - To be reimbursed	48.96
Total 1014531 · Community Affairs					48.96
1014591 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	3,821.23
Total 1014591 · Health Insurance					3,821.23
1014592 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	4.19
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	31.57
Total 1014592 · Dental, Vision & Life Insurance					35.76
Total 101TOE · Town Office Expense					6,522.47
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	01/24/2017	119343	Fed Ex	Inv# 5-671-36530 Appeals Shipping to Cook County Assesor	72.43
Check	01/24/2017	119353	Staples	Inv# 3326682794 Staples/Stapler/Envelopes	68.70
Check	02/03/2017	119517	Fed Ex	Inv# 5-686-06622 Appeals Shipping to Cook County Assesor	37.42
Total 1044405 · Office Supplies					178.55
1044407 · Printing					
Check	01/24/2017	119353	Staples	Inv# 3326682794 Toner (3)	638.27
Total 1044407 · Printing					638.27
1044413 · Travel Expense					
Check	02/03/2017	119443	Smogolski, Thomas S	CCTAA Meeting Mileage	30.32
Total 1044413 · Travel Expense					30.32
1044415 · Dues, Subs & Publications					
Check	02/03/2017	119460	Cook County Township Assessors' Assoc	Annual Dues	300.00
Total 1044415 · Dues, Subs & Publications					300.00

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1044491 - Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1044491 - Health Insurance					2,583.89
1044492 - Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	359.08
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	18.33
Total 1044492 - Dental, Vision & Life Insurance					377.41
Total 104ASR - Assessor's Division					4,108.44
109YFS - Youth & Family Services					
109ADM - Administration & Clinical					
1094611 - Education & Training					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	AITCOY TOI dinner - Parquette	43.81
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI dinner - J Parquette	16.56
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI lunch - Parquette	24.07
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI conference accommodations- Parquette	212.80
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Self-Injury/Anxiety Prevention Workshop - Houdek	10.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Self Injury & Anxiety workshop - Campuzano	10.00
Total 1094611 - Education & Training					317.24
1094612 - Consulting Fees					
Check	01/24/2017	119346	Michael Kelly	Consultation Services	300.00
Total 1094612 - Consulting Fees					300.00
1094614 - Printing					
Check	02/03/2017	119523	Kwik Print	Inv# 58993 Business Cards	41.30
Total 1094614 - Printing					41.30
1094618 - Psychiatric Backup					
Check	02/03/2017	119454	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	940.00
Total 1094618 - Psychiatric Backup					940.00
1094619 - Office Supplies					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	2017 Appointment Book - J Parquette	10.99
Check	01/18/2017	CC Dec ...	JP Morgan Chase	2017 Appointment Book (CREDIT)	-10.99
Check	01/18/2017	CC Dec ...	JP Morgan Chase	2017 Appointment Book - J Parquette	5.49
Check	01/18/2017	119236	Campuzano-Leon, Maria	2017 Appointment Book	22.91
Check	01/18/2017	119244	Quill Corporation	Inv# 3043411 Tissues/Lipton Tea/Sweeteners	149.70
Check	01/18/2017	119244	Quill Corporation	Inv# 3043411 Return Tissues	-15.00
Total 1094619 - Office Supplies					163.10

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Type	Date	Num	Name	Memo	Amount
1094621 · Recruitment and Pre Employment					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Open Gym assistant position posting	70.32
Check	01/18/2017	CC Dec ...	JP Morgan Chase	New Hire Employment Verification - Indeed - A	29.95
Check	01/18/2017	CC Dec ...	JP Morgan Chase	New Hire Employment Verification - Indeed - A	29.95
Check	01/18/2017	CC Dec ...	JP Morgan Chase	New Hire Employment Verification - Indeed - B	20.00
Check	01/18/2017	119242	Indeed, Inc.	Inv# 7089753 Advertisement: Open Gym Assistant	51.61
Check	01/18/2017	119246	Verify (XHANYF)	Inv# 1112498 Background Checks	16.00
Check	01/24/2017	119337	Alexian Bros Corporate Health Services	Inv# 617568 Employee Physical/Drug Screen	93.00
Total 1094621 · Recruitment and Pre Employment					310.83
1094622 · Miscellaneous					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Stainless steel cleaner/towels	10.20
Total 1094622 · Miscellaneous					10.20
1094623 · Travel					
Check	01/18/2017	119236	Campuzano-Leon, Maria	Mileage Reimbursement - September	11.88
Check	01/18/2017	119236	Campuzano-Leon, Maria	Mileage Reimbursement - November	11.88
Check	01/18/2017	119243	Low, Karen	Mileage Reimbursement	16.20
Check	01/24/2017	119347	Campuzano-Leon, Maria	Mileage Reimbursement - October	6.48
Check	01/24/2017	119347	Campuzano-Leon, Maria	Mileage Reimbursement - December	71.82
Total 1094623 · Travel					118.26
1094626 · Equipment & Furniture					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDMI to VGA adapter cables (2)	65.85
Check	01/18/2017	119233	Parquette, John J	Quarterly Phone Reimbursement	120.00
Total 1094626 · Equipment & Furniture					185.85
1094628 · Tutoring					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Rulers (500) and erasers (250) with logo	496.31
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Tutoring program refreshments	33.63
Total 1094628 · Tutoring					529.94
1094629 · Dues & Subscriptions					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Parents magazine subscription	7.99
Total 1094629 · Dues & Subscriptions					7.99
1094691 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	7,126.24
Total 1094691 · Health Insurance					7,126.24

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Type	Date	Num	Name	Memo	Amount
1094692 - Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	414.85
Check	02/03/2017	119477	NCPERS	Billing# 57850217 Monthly Premium	16.00
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	47.18
Total 1094692 - Dental, Vision & Life Insurance					478.03
Total 109ADM - Administration & Clinical					10,528.98
109OUT - Outreach & Prevention					
1094627 - Open Gym Program.					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	2 pack of Kidz Bop CD's (4)	50.94
Check	01/18/2017	CC Dec ...	JP Morgan Chase	STEM Activities supplies- freezer bags, tape, corn starch	169.14
Check	01/18/2017	CC Dec ...	JP Morgan Chase	STEM Activities for open gym- corn starch, marshmallows, conditioner	44.40
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Open Gym Tablet and case (2)	239.96
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Ginger bread house activity (4)	104.95
Check	02/03/2017	119529	McKesson Medical Surgical	Inv# 87870132 Ice Packs/Bandages/Gloves	37.82
Total 1094627 - Open Gym Program.					647.21
1094644 - Travel					
Check	01/18/2017	119232	Cohen, Michael J	Mileage Reimbursement	38.34
Check	01/24/2017	119351	McSheffrey, Ryan K	Mileage Reimbursement - Dec	76.68
Check	02/03/2017	119497	Baig, Sumara	Mileage Reimbursement Nov-Dec	114.48
Check	02/03/2017	119498	Cohen, Michael J	Mileage Reimbursement	25.15
Total 1094644 - Travel					254.65
1094651 - Cellphones					
Check	01/18/2017	119232	Cohen, Michael J	Quarterly Phone Reimbursement	120.00
Check	01/24/2017	119352	Sprint	Acct# 897162515 Monthly Charges	105.45
Total 1094651 - Cellphones					225.45
1094791 - Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	3,869.39
Total 1094791 - Health Insurance					3,869.39
1094792 - Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	375.69
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	34.80
Total 1094792 - Dental, Vision & Life Insurance					410.49
Total 109OUT - Outreach & Prevention					5,407.19
Total 109YFS - Youth & Family Services					15,936.17
Total 1014 - Town Fund - Expenditures					75,105.99

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Type	Date	Num	Name	Memo	Amount
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Program Manager Position Posting - Indeed	126.28
Check	01/18/2017	119234	Alexian Bros Corporate Health Services	Inv# 617098 Employee Physical/Drug Screen	137.00
Check	01/18/2017	119245	Verify (XHTSSE)	Inv# 1112509 Background Checks	16.00
Total 1104523 · Recruitment					279.28
1104524 · Utilities					
Check	02/03/2017	119476	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	822.26
Total 1104524 · Utilities					822.26
1104525 · Telephone & High Speed Internet					
Check	01/24/2017	119352	Sprint	Acct# 897162515 Monthly Charges	196.68
Total 1104525 · Telephone & High Speed Internet					196.68
1104527 · Equipment					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Receptionist Telephone headset	17.24
Check	02/03/2017	119470	Leaf (568-001)	Inv# 7106375 Reception Copier Lease	41.80
Check	02/03/2017	119473	Leaf (618-003)	Inv# 7128359 Postage Machine Lease	87.00
Check	02/03/2017	119474	Leaf (618-002)	Inv# 7118428 Library Copier Lease	35.32
Total 1104527 · Equipment					181.36
1104528 · Office Supplies					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Office Chair Back Cushion	24.95
Check	01/24/2017	119350	Quill Corporation	Inv# 3341828 Keyboard Tray/Ink Cartridges	177.26
Check	01/24/2017	119350	Quill Corporation	Inv# 3341828 Keyboard Tray/Ink Cartridges	99.34
Check	01/24/2017	119350	Quill Corporation	Inv# 3370019 Safety Pins	5.32
Total 1104528 · Office Supplies					306.87
1104529 · Postage					
Check	02/03/2017	119466	FP Mailing Solutions	CIN# 106000576475 Postage Refill	500.00
Total 1104529 · Postage					500.00
1104534 · Dues, Subs & Publications					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Survey Monkey Annual Subscription	311.07
Total 1104534 · Dues, Subs & Publications					311.07
1104535 · Travel					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI conference accommodations-Conway	212.80
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI conference accommodations-Cologrossi	319.20
Check	02/03/2017	119446	Petteys, Jamie A	Meeting Travel Reimbursement	24.74
Total 1104535 · Travel					556.74

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Type	Date	Num	Name	Memo	Amount
1104536 · Education & Training					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Lunch for Dealing with Difficult Clients training- MHB grant	465.68
Total 1104536 · Education & Training					465.68
1104539 · Miscellaneous					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Outtrip Driver Lunch	7.21
Check	02/03/2017	119537	Sam's Club (Town 0487 6)	Account Charges	8.72
Total 1104539 · Miscellaneous					15.93
1104591 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	8,278.78
Total 1104591 · Health Insurance					8,278.78
1104592 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	476.39
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	44.81
Total 1104592 · Dental, Vision & Life Insurance					521.20
Total 1104ADM · Administration					12,435.85
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	01/24/2017	119335	All Team Staffing	Inv# 60-471554 Part Time Temp Help	239.64
Check	02/03/2017	119449	All Team Staffing	Inv# 60-471588 Part Time Temp Help	489.27
Total 1105550 · Congregate Salaries					728.91
1105551 · Congregate Food					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café baked goods	31.24
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café food	50.13
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café food	29.34
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café baked goods	92.65
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café food	1.19
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café baked goods	31.24
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café food	484.72
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café baked goods	30.86
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café food	25.67
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café baked goods	49.64
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café food	73.76
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2426265 Congrgate Food	10.00
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2426782 Congrgate Food	25.90
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2426928 Congrgate Food	5.86
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2427488 Congregate Food	20.74
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2425832 Congregate Food	28.47
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2408880 Congrgate Food	10.37
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2428052 Congrgate Food	30.88
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2427489 Congrgate Food	22.50

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Type	Date	Num	Name	Memo	Amount
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2430578 Congregate Food	5.04
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2430674 Congregate Food	226.51
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2432656 Congregate Food	8.13
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2430677 Congregate Food	15.41
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2431822 Congregate Food	53.39
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv. #2262191/D2224470 Credit	-121.55
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2437063 Congregate Food	36.50
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2432819 Congregate Food	32.35
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2434132 Congregate Food	16.11
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2436105 Congregate Food	224.02
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2442338 Congregate Food	103.68
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2443376 Congregate Food	5.72
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2442944 Congregate Food	23.42
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2439428 Congregate Food	14.00
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2440547 Congregate Food	24.36
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2439369 Congregate Food	115.56
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2438136 Congregate Food	71.32
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2438144 Congregate Food	2.55
Check	02/03/2017	119522	Gordon Food Service	Inv# 934053862 Congregate Food	189.12
Check	02/03/2017	119522	Gordon Food Service	Inv# 175559382 Congregate Food	629.49
Total 1105551 · Congregate Food					2,730.29
1105552 · Congregate Equipment					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café equipment	22.49
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café equipment- return	-22.49
Total 1105552 · Congregate Equipment					0.00
1105553 · Congregate Supplies					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Café supplies	1.06
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Tower garden supplies	15.37
Check	02/03/2017	119475	Mickey's Linen	Inv# 135072 Congregate Supplies	22.76
Check	02/03/2017	119475	Mickey's Linen	Inv# 136955 Congregate Supplies	22.13
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2434027 Congregate Supplies	15.39
Check	02/03/2017	119522	Gordon Food Service	Inv# 175559382 Congregate Supplies	27.87
Total 1105553 · Congregate Supplies					104.58
1105554 · Training					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Restaurant Owner Certificate Course refund	-97.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Staff Training Refreshments	12.06
Total 1105554 · Training					-84.94

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Type	Date	Num	Name	Memo	Amount
1105558 · Home Delivered Meals Food					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM baked goods	31.24
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM food	50.13
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM food	29.33
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM baked goods	92.65
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM food	1.19
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM baked goods	31.24
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM food	484.72
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM baked goods	30.85
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM food	25.67
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM baked goods	49.65
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM food	73.76
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2426265 HDM Food	10.00
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2426782 HDM Food	25.89
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2426928 HDM Food	5.86
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2427488 HDM Food	20.74
Check	01/18/2017	119241	Get Fresh Produce, Inc	Inv# 2425832 HDM Food	28.47
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2408880 HDM Food	10.37
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2428052 HDM Food	30.87
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2427489 HDM Food	22.49
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2430578 HDM Food	5.04
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2430674 HDM Food	226.51
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2432656 HDM Food	8.12
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2430677 HDM Food	15.40
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv# 2431822 HDM Food	53.38
Check	01/24/2017	119345	Get Fresh Produce, Inc	Inv. #2262191/D2224470 Credit	-121.54
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2437063 HDM Food	36.50
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2432819 HDM Food	32.35
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2434132 HDM Food	16.10
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2436105 HDM Food	224.02
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2442338 HDM Food	103.67
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2443376 HDM Food	5.72
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2442944 HDM Food	23.43
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2439428 HDM Food	14.00
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2440547 HDM Food	24.36
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2439369 HDM Food	115.56
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2438136 HDM Food	71.32
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2438144 HDM Food	2.55
Check	02/03/2017	119522	Gordon Food Service	Inv# 934053862 HDM Food	189.12
Check	02/03/2017	119522	Gordon Food Service	Inv# 175559382 HDM Food	629.49
Total 1105558 · Home Delivered Meals Food					2,730.22

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Type	Date	Num	Name	Memo	Amount
1105560 · Home Delivered Meals Supplies					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Bags for HDM	6.42
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM supplies	1.06
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Tower garden supplies	15.38
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM supplies	7.03
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM supplies	7.02
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM equipment	22.49
Check	01/18/2017	CC Dec ...	JP Morgan Chase	HDM equipment- return	-22.49
Check	02/03/2017	119475	Mickey's Linen	Inv# 135072 HDM Supplies	22.77
Check	02/03/2017	119475	Mickey's Linen	Inv# 136955 HDM Supplies	22.12
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2434027 HDM Supplies	15.38
Check	02/03/2017	119521	Get Fresh Produce, Inc	Inv# 2438136 HDM Supplies	34.50
Check	02/03/2017	119522	Gordon Food Service	Inv# 175559382 HDM Supplies	27.87
Total 1105560 · Home Delivered Meals Supplies					159.55
1105791 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	1,105.55
Total 1105791 · Health Insurance					1,105.55
1105792 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	42.81
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 1105792 · Dental, Vision & Life Insurance					47.90
Total 1104NUT · Nutrition					7,522.06
1104SOC · Programs & Services					
1104514 · Weekend Programming					
Check	02/03/2017	119501	Sara Drower	Inv# 13017 Senior Presentation - California Here We Come	100.00
Total 1104514 · Weekend Programming					100.00

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Type	Date	Num	Name	Memo	Amount
1104515 · Programming					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Puppet Show- light bulbs, tape, extension cord	65.57
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Programming supplies	13.25
Check	01/18/2017	CC Dec ...	JP Morgan Chase	New Years at Noon party décor	313.46
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Breakfast with Santa decorations	67.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Book club materials	14.95
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Senior outing- Opera: Carmen (20)	734.50
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Book Club materials	9.95
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Yoga retreat refreshments	15.65
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Senior movie fee	15.99
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Senior outing- Murder Mystery (27)	1,350.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Royal George Theatre tickets- Late Night Catechism (27)	540.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Craft show refreshments	55.13
Check	01/18/2017	CC Dec ...	JP Morgan Chase	A Fireside Christmas ticket deposit (37)	955.15
Check	01/18/2017	CC Dec ...	JP Morgan Chase	The Nutcracker tickets (26)	616.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Senior lunch outing (25)	534.24
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Balance remaining for A Fireside Christmas (37)	143.38
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Pizza and a movie	195.44
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Balance remaining for The Nutcracker (26)	77.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Transportation to Fireside Theatre Outing (37)	875.00
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Balance for Holiday Party Performance	1,600.00
Check	01/24/2017	119333	Marcotte Music, LLC	St Patricks Day Entertainment	800.00
Check	02/03/2017	119502	Robert Lindsey	Inv# Hanover1 Senior Presentation - FDR Fireside Chat	300.00
Check	02/03/2017	119503	Rich Lindberg	Inv# 13117 Senior Presentation - Valentines Day Massacre	135.00
Check	02/03/2017	119522	Gordon Food Service	Inv# 175559382 Program Supplies	161.24
Check	02/03/2017	119540	Taoist Tai Chi Society	Inv# 12917 Tai Chi Class Instruction (9)	225.00
Total 1104515 · Programming					9,812.90
1104516 · Social Services					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Caregiver Month supplies	138.13
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Memory support group refreshments	17.36
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Refreshments for Memory Support Group Lunch Program	76.07
Total 1104516 · Social Services					231.56
1104519 · Senior Assistance					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Utility assistance for resident	160.72
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Utility assistance for resident	84.43
Total 1104519 · Senior Assistance					245.15

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Type	Date	Num	Name	Memo	Amount
1104520 · Volunteer Services					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Volunteer Appreciation Photo Frames (10)	74.27
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Senior Committee appreciation lunch	211.70
Check	02/03/2017	119442	Susan Kazenas	Home Delivered Meals Mileage Reimbursement - Jan	16.05
Check	02/03/2017	119442	Susan Kazenas	Home Delivered Meals Mileage Reimbursement - Dec	22.90
Check	02/03/2017	119444	Jeannine Havlik	Home Delivered Meals Mileage Reimbursement Dec- Jan	133.77
Check	02/03/2017	119445	Rita Mullaney	Home Delivered Meals Mileage Reimbursement - Jan	72.44
Check	02/03/2017	119500	Stanley Winke	Home Delivered Meals Mileage Reimbursement Dec - Jan	142.71
Total 1104520 · Volunteer Services					673.84
1104532 · Visual Arts					
Check	01/18/2017	119235	Blick Art Materials	Inv# 7154421 Art Supplies	236.73
Check	01/24/2017	119340	Blick Art Materials	Inv# 7168043 Art Supplies	236.38
Check	02/03/2017	119525	Midwest Ceramic Art Supply	Ceramic Art Supplies	827.40
Total 1104532 · Visual Arts					1,300.51
1104560 · Psychiatric Services					
Check	02/03/2017	119447	Alexian Brothers Center for Mental Health	Inv# 33 C-Hope Psychiatry Balance Due	47.13
Total 1104560 · Psychiatric Services					47.13
Total 1104SOC · Programs & Services					12,411.09
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Bus Hand sanitizer (24)	25.82
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Bus Ice scrapers (3)	49.47
Check	01/18/2017	CC Dec ...	JP Morgan Chase	I-pass replenishment for buses	40.00
Check	02/03/2017	119456	Complete Fleet Services Inc.	Inv# 13342 Bus 116 Lift Pump Motor Replacement	447.87
Check	02/03/2017	119508	Air Stream Pressure	Inv# 6371 On Site Bus Washing	175.00
Check	02/03/2017	119529	McKesson Medical Surgical	Inv# 88002224 Bus Germicide Wipes	74.45
Total 1104518 · Vehicle Maintenance					812.61
1104549 · Recruitment					
Check	01/18/2017	119234	Alexian Bros Corporate Health Services	Inv# 617568 Employee Physical/Drug Screen	61.00
Total 1104549 · Recruitment					61.00
1104550 · Telephone					
Check	02/03/2017	119485	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	410.20
Total 1104550 · Telephone					410.20
1104691 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	3,946.51
Total 1104691 · Health Insurance					3,946.51

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
1104692 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	469.48
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	60.59
Total 1104692 · Dental, Vision & Life Insurance					530.07
Total 1104TRN · Transportation					5,760.39
Total 1104 · Senior Center - Expenditures					38,129.39
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	02/03/2017	119539	Staples	Inv# 3327293703 Toners (2)/Ink	274.95
Total 2024202 · Office Supplies					274.95
2024204 · Equipment					
Check	01/24/2017	119334	Ace Coffee Bar	Inv# 2940-497425 Equipment Rental	89.85
Check	02/03/2017	119524	Leaf (618-006)	Inv# 7118431 Copier Lease	151.94
Total 2024204 · Equipment					241.79
2024205 · Travel & Training					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI SW division presenter dinner (3)- To be reimbursed	110.69
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI Conference Accomodations- Imperato	212.80
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI Conference Division Presenter Accomodations- To be reimbursed	106.40
Check	01/18/2017	CC Dec ...	JP Morgan Chase	TOI SW division breakfast (30)- To be reimbursed	590.78
Check	02/03/2017	119505	Imperato, Mary Jo	Mileage Reimbursement	65.41
Check	02/03/2017	119507	Carstensen, Margaret M	Mileage Reimbursement	30.55
Total 2024205 · Travel & Training					1,116.63
2024509 · Volunteer Appreciation					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Volunteer holiday lunch (17)	186.96
Total 2024509 · Volunteer Appreciation					186.96
2024510 · Miscellaneous					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Employee lunch supplies	83.52
Total 2024510 · Miscellaneous					83.52
2024591 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	-642.75
Total 2024591 · Health Insurance					-642.75

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
2024592 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	110.16
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 2024592 · Dental, Vision & Life Insurance					120.34
Total 2024ADM · Administration					1,381.44
2024HOM · Home Relief					
2024102 · Rent					
Check	01/27/2017	4224	Southwicke on Sutton Condo Assn.	January 2017 Rent	160.00
Check	02/01/2017	4227	Chase Mortgage	February 2017 Rent	650.00
Check	02/01/2017	4228	Jason Ludwig	February 2017 Rent	650.00
Check	02/01/2017	4229	Brittany Wilk	February 2017 Rent	650.00
Check	02/01/2017	4230	James Susman	February 2017 Rent	650.00
Check	02/01/2017	4231	Cynthia Wheelock	February 2017 Rent	500.00
Check	02/01/2017	4232	Angie Hoeltzer	February 2017 Rent	400.00
Check	02/01/2017	4233	Deomatie Ramasami	February 2017 Rent	602.18
Check	02/01/2017	4234	Southwicke on Sutton Condo Assn.	February 2017 Rent	170.64
Check	02/01/2017	4237	Country Mutual Insurance Company	Home Insurance Assistance	32.09
Check	02/01/2017	4238	Cook County Treasurer (Carol Stream)	Property Tax	127.54
Check	02/01/2017	4239	John Banbury	February 2017 Rent	50.00
Check	02/01/2017	4241	State Farm Insurance	Home Insurance	50.00
Check	02/01/2017	4244	Bartlett Green 5	February 2017 Rent	150.21
Check	02/01/2017	4245	Cook County Treasurer (Carol Stream)	Property Tax	362.76
Check	02/03/2017	4250	Allen Back	February 2017 Rent	400.00
Total 2024102 · Rent					5,605.42
2024103 · Utilities					
Check	02/01/2017	4235	Com Ed	Utilities Assistance Acct 0707059087	189.16
Check	02/01/2017	4236	Village of Streamwood	Utility Assistance Acct 146-0322-00-02	32.55
Check	02/01/2017	4242	Village of Bartlett	Utility Assistance Acct 51869	29.74
Check	02/01/2017	4243	Com Ed	Utilities Assistance Acct 7490495001	32.29
Check	02/01/2017	4247	Com Ed	Utilities Assistance Acct 7667510015	74.45
Check	02/03/2017	4251	Com Ed	Utilities Assistance Acct 7338667018	114.28
Check	02/03/2017	4252	City of Elgin	Utility Assistance Acct# 347235-2920	58.00
Check	02/03/2017	4253	NICOR	Utility Assistance Acct 40-52-82-1896 5	177.72
Total 2024103 · Utilities					708.19
2024105 · Personal Essentials					
Check	02/01/2017	4226	Walmart	Personal Essential Items (4)	600.00
Check	02/03/2017	4249	Walmart	Personal Essential Items	127.81
Check	02/03/2017	4249	Walmart	Personal Essential Items - Prorated	23.21
Total 2024105 · Personal Essentials					751.02

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
2024106 · Travel Expenses					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Home relief- car insurance	87.21
Check	02/01/2017	4225	BP Gas Station	Fuel Assistance Cards (4)	225.00
Check	02/01/2017	4237	Country Mutual Insurance Company	Auto Insurance Assistance	48.02
Check	02/01/2017	4240	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	02/03/2017	4248	United Auto Insurance	Insurance Assistance	122.19
Total 2024106 · Travel Expenses					532.42
2024119 · Emergency Assistance					
Check	02/01/2017	4246	Village of Streamwood	Utility Assistance Acct 214-0026-00-07	533.69
Total 2024119 · Emergency Assistance					533.69
Total 2024HOM · Home Relief					8,130.74
Total 2024 · Welfare Services - Expenditures					9,512.18
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	02/03/2017	119538	Sprint (HWY)	Acct#162978503 Monthly Charges	281.78
Total 3034704 · Telephone					281.78
3034706 · Travel Expense					
Check	01/24/2017	119339	Business Card - Bank of America	IPASS Replenishment	80.00
Total 3034706 · Travel Expense					80.00
3034710 · Community Affairs					
Check	02/03/2017	119516	Battery Solutions	Inv# A120995 Battery Recycling	375.12
Total 3034710 · Community Affairs					375.12
3034711 · Utilities					
Check	01/18/2017	119238	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	240.83
Check	01/24/2017	119348	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	369.20
Total 3034711 · Utilities					610.03
3034712 · Miscellaneous					
Check	01/24/2017	119339	Business Card - Bank of America	Staff Lunch (4)	56.38
Total 3034712 · Miscellaneous					56.38
3034714 · Office Supplies					
Check	01/24/2017	119353	Staples	Inv# 3326682793 Staples	6.99
Total 3034714 · Office Supplies					6.99

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
3034791 · Health Insurance					
Check	01/24/2017	119356	United Healthcare	Cust# 530960 Policy Coverage	1,310.25
Total 3034791 · Health Insurance					1,310.25
3034792 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	91.02
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 3034792 · Dental, Vision & Life Insurance					101.20
Total 3034ADM · Administration					2,821.75
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	01/24/2017	119354	Terrace Supply Company	Inv# 971802 Oxygen Cylinder Rental	10.85
Check	02/03/2017	119440	Santangelo, Samuel A	Deicer Equipment Fittings	9.17
Check	02/03/2017	119528	Menard's- Hanover Park	Inv# 49805 Cordless Phone/Jack Converter	65.29
Total 3034602 · Operating Supplies & Materials					85.31
3034610 · Street Lighting					
Check	01/18/2017	119240	Com Ed 152	Acct# 0045120152 Monthly Charges	333.17
Check	01/24/2017	119342	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	21.41
Total 3034610 · Street Lighting					354.58
Total 3034ROD · Road Maintenance					439.89
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	02/03/2017	119478	Preventative Maintenance Systems, Inc	Inv# 7805 Vehicle Transmission Repair	657.50
Total 3034609 · Maintenance Vehicles & Equip					657.50
Total 303EQM · Equipment					657.50
Total 3034 · Road & Bridge - Expenditures					3,919.14
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	02/03/2017	119489	Links Technology Solutions, Inc	Inv# 32566 Quarterly Website Support	125.00
Total 5054014 · Equip / Database					125.00
5054538 · Miscellaneous					
Check	02/03/2017	119488	Vana, Kristin N	MHB Meeting Supplies	9.41
Check	02/03/2017	119496	Bartlett Sports	Inv# 4354 Township Shirts (2)	48.00
Total 5054538 · Miscellaneous					57.41

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
5054592 · Dental, Vision & Life Insurance					
Check	01/24/2017	119355	Euclid Managers	Cust# 5641581 Dental & Life Premium	48.21
Check	02/03/2017	119484	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 5054592 · Dental, Vision & Life Insurance					53.30
Total 5054ADM · Administration					235.71
5054COM · Community Resource Center					
5054210 · Utilities					
Check	02/03/2017	119490	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	358.02
Check	02/03/2017	119493	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	60.75
Total 5054210 · Utilities					418.77
5054250 · Building Maintenance					
Check	02/03/2017	119491	Tyco Integrated Security LLC	Inv# 27884490 Quarterly Alarm Billing	273.00
Total 5054250 · Building Maintenance					273.00
5054286 · Agency Support Services					
Check	02/03/2017	119494	PAETEC	Acct# 639097797001 Monthly Charges (2 Months)	762.20
Check	02/03/2017	119495	Hinckley Springs (MHB)	Acct 16681552567400 Monthly Charges	51.43
Total 5054286 · Agency Support Services					813.63
Total 5054COM · Community Resource Center					1,505.40
5054SVC · Service Contracts					
5054128 · RENZ Outpatient					
Check	02/03/2017	119492	Renz Addiction Counseling Center	Outpatient Treatment	5,059.13
Total 5054128 · RENZ Outpatient					5,059.13
5054179 · Challenge Grant Fund					
Check	02/03/2017	119486	Easter Seals DuPage & Fox Valley Reg...	Challenge Nutrition Services - Dec	718.75
Check	02/03/2017	119486	Easter Seals DuPage & Fox Valley Reg...	Nutrition Services - Nov	250.00
Total 5054179 · Challenge Grant Fund					968.75
5054180 · Capital Grant Fund					
Check	02/03/2017	119487	PADS of Elgin	Capital Grant - Telephone System	4,200.50
Total 5054180 · Capital Grant Fund					4,200.50
Total 5054SVC · Service Contracts					10,228.38
Total 5054 · Mental Health - Expenditures					11,969.49

Hanover Township Board Audit Report

January 18 through February 6, 2017

Type	Date	Num	Name	Memo	Amount
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	02/03/2017	119479	Pace	Bus Lease (2)	200.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	IWC Trailer Rental for Multi Purpose Field	856.23
Check	01/18/2017	CC Dec ...	JP Morgan Chase	IWC Trailer Rental for Multi Purpose Field	427.29
Check	02/03/2017	119481	Spire Corporation	Inv# 1103E Storm Damage Electric Reconnection	938.00
Total 8084420 · Izaak Walton Ctr Improvements					2,221.52
8084425 · Building & Perm Improvements					
Check	01/18/2017	CC Dec ...	JP Morgan Chase	Credit YFS Kitchen Renovation Appliance Credit	-150.00
Check	02/03/2017	119483	W-T Civil Engineering, LLC	Inv# CE16151-1 Updated IWC&R Westside Topo Survey	3,300.00
Total 8084425 · Building & Perm Improvements					3,150.00
Total 8084 · Capital Projects - Expenditures					5,371.52
TOTAL					144,207.71

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Caramelli, Moinuddin, and Essick, and Supervisor McGuire.

Other Elected Official(s) present was Assessor Smogolski.

Others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Assistant Administrator Suzanne Powers, Program Manager Jamie Petteys, Management Analyst Sam Hughes, Attorney Mike Airdo, and Streamwood High School Civics class students.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations:

A. Veterans Honor Roll: The Supervisor asked that the record reflect that CS2 Robert J. Hartig of Hanover Park was recognized by the Board and placed on the Veterans Honor Roll. He served from 1959 to 1969 in the U.S. Navy. His name will be listed on the Veterans Honor Roll plaque, in the Clerk's office in the Veterans Honor Roll ledger, and will be invited to the bi-annual Honor Roll Dinners.

B. The Supervisor recognized and thanked the Streamwood Jewel-Osco store #3268 for their gracious contributions to our Holiday programs. In addition, Claire's was thanked for the company's contributions to the community through our Township holiday programs. Goodtime Music of Streamwood was also recognized for their contributions to the holiday programming at Hanover Township, as was Communities that Care for their continued support of the Township and holiday programs.

V. Reports

A. Supervisor McGuire reported that the Township hosted the Annual Auxiliary Recognition Dinner, also attended by Clerk Dolan Baumer and Assessor Smogolski. Many volunteers were recognized for their service at the Astor Avenue location and in the Food Pantry, including Volunteer of the Year, Rookie of the Year, and five to ten year service honorees. He noted that their service saves the Township thousands of dollars each year. He also noted that Trustee Benoit called to excuse herself from this evening's meeting. Finally, he invited Director Colagrossi to introduce the new Program Manager, Jamie Petteys, for the Senior Center.

B. Clerk Dolan Baumer reported that the April 2017 ballot has been certified. In addition, she reported that there have been a flurry of FOIA requests for property information and one for employee salary information. Lastly, the time to start filing the Statement of Economic Interest, for elected officials, department heads, specific department personnel, and Board appointees, is February 1, 2017.

- C. Highway Commissioner Ochoa was not present.
- D. Assessor Smogolski offered no report.
- E. Treasurer: A motion was made by Trustee Essick and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Moinuddin, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Department Reports: Department reports were submitted for the Board's review; highlights included an update from Director Burke who reported that they received their first call to help the Hanover Park Fire and Police Departments, coincidentally, on the first day of their agreement to serve. Personnel and six pieces of equipment were called to help. Mr. McGuire offered Director Burke congratulations in widening the area they serve.

VI. Bill Paying: Mr. Barr presented the bills, from January 4 through January 17, 2017, as follows for review and approval by the Board:

a.	Town	\$32,347.32
b.	Senior Center	20,412.40
c.	Welfare Services	1,290.61
d.	Road and Bridge	2,969.67
e.	Mental Health Board	148,459.40
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>3,350.00</u>
	Total All Funds	<u>\$209,029.40</u>

A motion was made by Trustee Moinuddin to approve the bills from January 4 through January 17, 2017, as presented; Trustee Essick seconded the motion. Roll call vote: Trustees Caramelli, Moinuddin, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Meeting Minutes of January 3, 2017: Clerk Dolan Baumer presented the meeting minutes of January 3, 2017 for review and approval. A motion was made by Trustee Caramelli to approve the meeting minutes of January 3, 2017 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Caramelli, Moinuddin, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Consideration of Personal Policy Updates: Administrator Barr presented personal policy updates for consideration pertaining to two Illinois employment law updates, namely the Child Bereavement Leave Act, and the updates to the Illinois Employee Sick Leave Act. A motion was made by Trustee Essick to approve the proposed personnel policy updates as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Caramelli, Moinuddin, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- C. Consideration of Izaak Walton Center Neighborhood Childhood Food Insecurity

Recommendations: Pursuant to the Board's direction, consideration of the IWC Neighborhood Childhood Food Insecurity recommendation was put forth and was proposed by staff. A motion was made by Trustee Moinuddin to accept the recommendation as proposed and institute the changes; Trustee Caramelli seconded the motion. Discussion ensued. Mr. McGuire asked staff to enter a discussion with our new Congressman to see why we cannot collect data that would better help us serve our constituents on a public program. He asked staff to invite various education institutions, including Judson, ECC, Harper, UIC, NIU, and the University of Kentucky Childhood Poverty program, for assistance in surveying efforts in the neighborhood. In the area to be surveyed of approximately 300 homes, there are 1,000 residents. Roll call: Ayes: Trustees Caramelli, Moinuddin, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: Motion to go into Executive Session was made.
- X. Other Business: Mr. McGuire reminded the Board of the 3rd Annual Foundation Gala on March 18. He will be asking members to serve on the committee. The theme will be St. Patrick. Mr. Barr reminded the Board of the January 26 8:30 a.m. Finance Committee meeting – all are welcome.
- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:28 p.m. was made by Trustee Essick and seconded by Trustee Moinuddin followed by a roll call vote. Ayes: Trustees Benoit, Essick, Caramelli and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District

**Hanover Township
Tentative Budget and Appropriation Ordinance
Ordinance #**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2017** AND ENDING **MARCH 31, 2018**.
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR
CENTER FUND, GENERAL ASSISTANCE FUND, COMMUNITY MENTAL HEALTH FUND,
RETIREMENT FUND AND VEHICLE REPLACEMENT FUND FOR THE FISCAL YEAR MENTIONED
ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2017		1,968,488
Estimated Revenues		
3000 Property Tax	3,601,756	
3100 Replacement Tax	30,000	
3250 Interest Income	10,000	
3300 Other Income	6,000	
3350 Rent	10,000	
3420 MHB/Office Charges	4,500	
3430 YFS - Therapy Fees	25,000	
3440 YFS - Tutoring Fees	7,000	
3445 YFS - MHB Grants	84,000	
3450 Community Health Fees	13,000	
3451 Community Affairs Revenue	3,500	
3952 Passport Fees	100,000	
Total Estimated Revenues		3,894,756
 Total Estimated Funds Available		 5,863,244
 Budgeted Expenditures		
Administration	1,448,927	
Food Pantry	69,950	
Community & Veterans Affairs	260,623	
Emergency Services	134,420	
Assessor's Office	180,308	
Facilities & Maintenance	511,600	
Community Health	241,325	
Youth and Family Services	1,077,367	
Total Expenditures/Appropriations		3,924,520
Estimated Cash on Hand March 31, 2018		1,938,723

Expenditures/Appropriations			
4301	Compensation of Officials		98,802
	Town Hall Administration Expense		
	4401	Postage	3,000
	4404	Office Supplies	6,000
	4406	Printing	5,000
	4408	Salaries	347,000
	4412	Travel	5,000
	4414	Memberships, Subs, Pubs	12,000
	4420	Pre-Employment Charges	600
	4424	Education & Training	18,000
	4429	Miscellaneous	10,000
	4520	Consulting Fees	10,000
	4530	Financial Administration	65,000
	4531	Community Affairs	5,000
	4532	Committee on Youth	3,000
	4534	Passport Services	8,000
	4535	Legal Notices	1,000
	4560	Contingency	50,000
	4591	Health Insurance	40,000
	4592	Dental, Vision & Life Insurance	3,125
	4593	Unemployment	3,000
	4594	IMRF Expense	18,000
	4595	FICA Expense	11,000
	Total Town Hall Administration Expense		623,725
	Town Hall Expense		
	4402	Telephone - Town & Senior Ctr	32,500
	4403	Utilities - Town & Senior Ctr	77,000
	4404	Internet Access - Town	3,400
	4405	Equipment Rental - Town	2,600
	Total Town Hall Expense		115,500
	Legal/ Auditing		
	4501	Auditing	11,300
	4502	Legal Services	135,000
	Total Legal/ Auditing		146,300
	Insurance & Employee Benefits		
	4411	Employee Assistance Program	1,600
	4503	General Insurance	150,000
	4507	Flex Plan & 457 Plan	4,000
	4514	Employee Recognition	5,000
	4513	Employee Wellness	8,000
	Total Ins & Employee Benefits		168,600

Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	75,000	
4540	Facility Lease	21,000	
4541	Transfer to Vehicle Fund	30,000	
4547	Transfer to Capital Fund	150,000	
Total Capital Expenditures & Transfers			<u>296,000</u>
Total Administration			1,448,927
Pantry			
4460	Salaries	41,000	
4461	Utilities	8,000	
4391	Health Insurance	16,700	
4392	Dental, Vision & Life Insurance	600	
4393	Unemployment	400	
4394	IMRF Expense	2,000	
4395	FICA Expense	1,250	
Total Pantry			<u>69,950</u>
Community & Veterans Affairs			
Community Relations			
4608	Salaries	106,744	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	2,300	
4619	Office Supplies	900	
4620	Satellite Office Programs	1,500	
4621	Satellite Office Utilities	8,500	
4623	Satellite Office Phone & Internet	4,300	
4624	Travel	1,100	
4625	Communications	48,000	
4626	Community Service Awards	2,000	
4627	Community Affairs	5,000	
4628	Historical Maker Program	2,400	
4629	Dues & Subscriptions	700	
4631	Community Festivals	11,000	
4691	Health Insurance	23,240	
4692	Dental, Vision & Life Insurance	1,177	
4693	Unemployment	738	
4694	IMRF Expense	5,182	
4695	FICA Expense	3,226	
Total Community Relations			<u>231,456</u>
Veterans Affairs			
4700	Salary	20,775	
4701	Veterans Honor Roll	4,000	
4703	Travel	250	
4704	Supplies	300	
4705	Training	1,000	
4706	Printing	400	
4707	Postage	430	
4793	Unemployment	369	
4794	IMRF Expense	1,009	
4795	FICA Expense	635	
Total Veterans Affairs			<u>29,167</u>
Total Community & Veterans Affairs			<u>260,623</u>

Emergency Services			
4801	Salaries	41,700	
4802	Equipment	22,000	
4803	Uniforms	8,000	
4804	Printing	1,000	
4805	Postage	200	
4806	Office Supplies	1,000	
4807	Miscellaneous	1,000	
4808	Education & Training	10,000	
4809	Pre-Volunteer Screening	500	
4810	Travel	2,500	
4812	Volunteer Appreciation	3,500	
4813	Vehicle Fuel & Maintenance	8,000	
4814	Communications	10,000	
4815	Emergency Ops Center	4,000	
4891	Health Insurance	16,700	
4892	Dental, Vision & Life Insurance	600	
4893	Unemployment	370	
4894	IMRF Expense	2,050	
4895	FICA Expense	1,300	
Total Emergency Services			134,420
Assessor's Office			
4405	Office Supplies	4,410	
4407	Printing	1,225	
4409	Salaries	123,000	
4411	Equipment	3,430	
4413	Travel	2,034	
4415	Dues, Subs & Publications	2,695	
4419	Training	2,230	
4426	Miscellaneous	1,176	
4433	Professional Services	980	
4491	Health Insurance	25,640	
4492	Dental, Vision & Life Insurance	1,756	
4493	Unemployment	1,106	
4494	IMRF Expense	5,906	
4495	FICA Expense	3,720	
4525	Communications	1,000	
Total Assessor's Office			180,308

Facilities & Maintenance

4200	Salaries	278,000
4202	Office Supplies	400
4205	Janitorial Supplies	10,000
4208	Housekeeping Contract	47,500
4209	Building Contracts	13,000
4210	Building Maintenance - Town	7,000
4211	Building Maintenance - Senior	8,000
4212	Building Maintenance - Astor	2,000
4213	Equipment Maintenance - Town	6,000
4214	Equipment Maintenance - Senior	14,000
4215	Equipment Maintenance - Astor	1,200
4216	Equipment Rental	1,500
4217	Education & Training	1,000
4218	Vehicle Maintenance - Town	5,500
4219	Vehicle Fuel - Town	6,000
4220	Seasonal Projects Assistance	9,000
4221	Cell Phone / Communications	1,500
4222	Trash Removal - Town	2,600
4223	Trash Removal - Senior	2,600
4224	Trash Removal - Astor	2,500
4225	Grounds/Reserve Maintenance	10,000
4226	Uniforms	1,500
4227	Miscellaneous	1,000
4228	Building Maintenance - Izaak	3,000
4229	Equipment Maintenance - Izaak	3,000
4230	Trash Removal - Izaak	1,800
4291	Health Insurance	45,000
4292	Dental, Vision & Life Insurance	2,950
4293	Unemployment	1,950
4294	IMRF Expense	13,500
4295	FICA Expense	8,600

Total Facilities & Maintenance

511,600

Community Health

4450	Salaries	178,000
4451	Postage	600
4452	Office Supplies	2,000
4453	Printing	2,000
4454	Travel	1,200
4455	Dues, Subs & Publications	275
4456	Community Affairs	3,325
4457	Furniture & Computer Equip	2,500
4459	Professional Services	1,000
4461	Miscellaneous	1,000
4462	License/Professional Insurance	300
4465	Medical Supplies	8,000
4466	Communications	1,400
4467	Crisis Care	2,000
4491	Health Insurance	20,300
4492	Dental, Vision & Life Insurance	1,800
4493	Unemployment	1,475
4494	IMRF Expense	8,700
4495	FICA Expense	5,450

Total Community Health

241,325

Youth and Family Services

Administration & Clinical

4608	Salaries	497,000
4611	Education & Training	6,000
4612	Consulting Fees	3,600
4613	Answering Service	1,200
4614	Printing	2,000
4615	Postage	400
4616	Books and Journals	400
4617	Equipment Maintenance	2,500
4618	Psychiatric backup	9,000
4619	Office Supplies	3,000
4620	Community Affairs	2,100
4621	Recruitment & Pre-Employment	1,500
4622	Miscellaneous	500
4623	Travel	3,500
4624	CIS Maintenance	3,600
4626	Equipment and Furniture	3,500
4628	Tutoring	24,000
4629	Dues & Subscriptions	500
4691	Health Insurance	63,073
4692	Dental, Vision & Life Insurance	4,707
4693	Unemployment	4,000
4694	IMRF Expense	23,963
4695	FICA Expense	16,200

Total Administration & Clinical

16,200

676,243

Outreach & Prevention

4627	Open Gym Program	6,200
4628	Open Gym Salaries	118,100
4640	Salaries	188,400
4643	Education & Training	2,000
4644	Travel	3,000
4645	Printing	1,100
4646	Postage	200
4647	Office Supplies	1,000
4648	Community Affairs	1,000
4649	Professional Services	1,200
4650	Program Supplies	2,000
4651	Cell Phones	1,500
4652	Substance Abuse Prevention Program	2,200
4655	Transportation	1,000
4791	Health Insurance	40,137
4792	Dental, Vision & Life Insurance	2,593
4793	Unemployment	3,977
4794	IMRF Expense	13,795
4795	FICA Expense	11,722

Total Outreach & Prevention

11,722

401,124

Total Youth & Family Services

1,077,367

Total Town Fund Expenses/Appropriations

3,924,520

2. SENIOR CENTER/SENIORCITIZEN SERVICES FUND

Beginning Balance April 1, 2017		1,213,488
Estimated Revenues		
3000	Property Tax	1,060,186
3250	Interest Income	2,000
3300	Other Income	2,500
3325	Aid Transportation Fees	29,000
3330	MHB Grant	40,000
3350	LIHEAP Fees	6,000
3425	Senior Center & Transportation Grants	27,121
3426	Congregate Nutrition Grant	44,812
3450	Transfer From Road & Bridge Fund*	125,000
3500	Senior Programs	96,000
3501	Congregate Meal Donations	32,500
3504	Home Delivered Meals Grant	47,856
3505	Home Delivered Meals Donations	17,000
3507	Material Fees	22,000
3508	Nutrition Event Catering	4,000
3509	Lending Closet	10,000
		<hr/>
Total Estimated Revenue		1,565,975
Total Estimated Funds Available		2,779,463
Total Expenditures/Appropriations		1,599,600
		<hr/>
Estimated Cash on Hand March 31, 2018		1,179,863

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures		
Administration		
4517	Salaries	482,000
4522	Contingency	15,000
4523	Recruitment	1,000
4525	Telephone & Internet	2,750
4527	Equipment	10,000
4528	Office Supplies	9,000
4529	Postage	4,000
4530	Printing	4,000
4534	Dues, Sub & Publications	2,800
4535	Travel	2,000
4536	Education & Training	3,500
4538	Community Affairs	1,000
4539	Miscellaneous	1,000
4541	Transfer to Capital Fund	40,000
4591	Health Insurance	92,500
4592	Dental, Vision & Life Insurance	4,900
4593	Unemployment	4,900
4594	IMRF Expense	23,000
4595	FICA Expense	12,500
		<hr/>
Total Administration		715,850

Programs & Services			
4514	Satellite Programming	1,500	
4510	Weekend Programming	1,500	
4515	Programming	96,000	
4516	Social Services	1,500	
4519	Senior Assistance	3,000	
4520	Volunteer Services	14,000	
4526	Club 59 Newsletter	12,000	
4531	Computer Instruction	2,000	
4532	Visual Arts	16,000	
4560	Pyschiatric Services	10,000	
Total Programs & Services			157,500
Nutrition			
5550	Congregate Salaries	57,500	
5551	Congregate Food	45,000	
5552	Congregate Equipment	2,000	
5553	Congregate Supplies	5,000	
5554	Training	500	
5555	Recruitment	500	
5556	Home Delivered Meals Salaries	34,500	
5558	Home Delivered Meals Food	45,000	
5559	Home Delivered Meals Equipment	500	
5560	Home Delivered Meals Supplies	5,000	
5561	Event Catering	2,500	
5791	Health Insurance	10,200	
5792	Dental, Vision & Life Insurance	600	
5793	Unemployment	1,500	
5794	IMRF Expense	4,400	
5795	FICA Expense	2,750	
Total Nutrition			217,450
Transportation			
4513	Alternative Transportation	2,000	
4518	Vehicle Maintenance	45,000	
4546	Salaries	309,000	
4547	Dispatch Software	18,550	
4549	Recruitment	1,000	
4550	Telephone	6,400	
4551	Training	2,000	
4552	Fuel	40,000	
4553	Uniforms	1,800	
4691	Health Insurance	51,400	
4692	Dental, Vision & Life Insurance	4,750	
4693	Unemployment	3,150	
4694	IMRF Expense	14,500	
4695	FICA Expense	9,250	
Total Transportation			508,800
Total Senior Center Fund / Senior Citizen Services Fund Appropriations			1,599,600

3. WELFARE SERVICES

Beginning Balance April 1, 2017		474,067
Estimated Revenues		
3000 Property Tax	395,000	
3100 Replacement Tax	4,000	
3250 Interest Income	1,000	
3300 Other Income	15,000	
3350 CEDA - LIHEAP	5,000	
Total Estimated Revenues		<u>420,000</u>
Total Estimated Funds Available		894,067
Total Expenditures/Appropriations		<u>458,650</u>
Estimated Cash on Hand March 31, 2018		435,417
Expenditures		
Home Relief		
4102 Rent	134,000	
4103 Utilities	22,000	
4105 Personal Essentials	20,000	
4106 Travel Expenses	10,000	
4110 Burial	1,500	
4107 Medical	25,000	
4116 Catastrophic Insurance Premium	3,500	
4117 Miscellaneous	100	
4119 Emergency Assistance	50,000	
Total Welfare Services Home Relief		<u>266,100</u>
Employment Services		
4221 Professional Services	18,000	
Total Welfare Services Employment Services		18,000
Administration		
4201 Salaries	132,000	
4202 Office Supplies	3,250	
4204 Equipment	3,500	
4205 Travel & Training	3,000	
4206 Postage	200	
4210 Printing	1,500	
4212 Dues & Publications	500	
4213 Community Affairs	1,000	
4507 Professional Services	1,500	
4509 Volunteer Appreciation	1,750	
4510 Miscellaneous	500	
4591 Health Insurance	13,200	
4592 Dental, Vision & Life Insurance	1,200	
4593 Unemployment	750	
4594 IMRF Expense	6,500	
4595 FICA Expense	4,200	
Total Welfare Services Administration		<u>174,550</u>
Total WS Budgeted Expenditures/Appropriations		458,650

4. MENTAL HEALTH FUND

Beginning Balance April 1, 2017		912,129
Estimated Revenues		
3000 Property Tax	1,100,345	
3100 Replacement Tax	12,000	
3250 Interest Income	2,000	
3300 Other Income	1,000	
3350 Rental Income	12,000	
3850 Tide Transportation Fee	4,500	
3855 Telephone Reimbursement	6,000	
3950 AID Transportation Fees	1,500	
Total Estimated Revenues	<u>1,139,345</u>	1,139,345
Total Estimated Funds Available		2,051,474
Budgeted Expenditures		
Service Contracts	1,234,000	
Administration	103,095	
Community Resource Center	61,000	
Total Expenditures/Appropriations	<u>1,398,095</u>	1,398,095
Community Mental Health (708) Fund		<u>653,379</u>
Estimated Cash on Hand March 31, 2018		653,379
Expenditures		
Service Contracts		
4100 Service Contracts	1,234,000	
Total Service Contracts		1,234,000
Administration		
4001 Hanover Township Services	4,500	
4002 Legal	4,000	
4005 Training	750	
4006 Travel	1,000	
4008 Subscriptions & Publications	150	
4009 Salaries	50,000	
4012 Office Supplies	1,000	
4013 Postage	9,000	
4014 Equip / Database	2,000	
4537 Community Relations	1,000	
4538 Miscellaneous	500	
4539 Dues	2,000	
4540 Special Events	1,000	
4541 Printing	10,000	
4544 Consultants	4,000	
4591 Health Insurance	2,400	
4592 Dental, Vision and Life Insurance	600	
4593 Unemployment	370	
4594 IMRF Expense	5,000	
4595 FICA Expense	3,825	
Total Administration	<u>103,095</u>	103,095
Community Resource Center		
4210 Utilities	8,000	
4213 Janitorial	5,500	
4214 Rent	10,000	
4216 Telephone Systems Maintenance	1,500	
4217 Capital Improvements	20,000	
4250 Building Maintenance	6,000	
4286 Agency Support Services	10,000	
Total Community Resource Center	<u>61,000</u>	61,000
Total Expenditures/Appropriations		1,398,095
Community Mental Health (708) Fund		<u>1,398,095</u>

5. IMRF FUND

Beginning Balance April 1, 2017		124,859
Estimated Revenues		
3000 Property Tax	182,895	
3250 Interest Income	100	
Total Estimated Revenues	<u>182,995</u>	<u>182,995</u>
Total Estimated Funds Available		307,854
Budgeted Expenditures/Appropriations		
4508 IMRF	182,995	
Total Expenditures/Appropriations	<u>182,995</u>	<u>182,995</u>
Estimated Cash on Hand March 31, 2018		124,859

6. SOCIAL SECURITY

Beginning Balance April 1, 2017		80,380
Estimated Revenues		
3000 Property Tax	146,316	
3250 Interest Income	100	
Total Estimated Revenues	<u>146,416</u>	<u>146,416</u>
Total Estimated Funds Available		226,796
Budgeted Expenditures/Appropriations		
4522 Social Security	146,416	
Total Expenditures/Appropriations	<u>146,416</u>	<u>146,416</u>
Estimated Cash on Hand March 31, 2018		80,380

7. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2017		265,501
Estimated Revenues		
3250 Interest Income	500	
3440 Bus Fares & Donations	8,500	
3450 Transfer from Road & Bridge - Senior Trans.*	25,000	
3460 Transfer from Town Fund	30,000	
Total Estimated Revenues	<u>64,000</u>	<u>64,000</u>
Total Estimated Funds Available		329,501
Budgeted Expenditures		
4408 Vehicle Purchase	40,000	
4540 Senior Bus Purchase	70,000	
Total Expenditures/Appropriations	<u>110,000</u>	<u>110,000</u>
Estimated Cash on Hand March 31, 2018		219,501

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

8. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2017		1,040,998
Estimated Revenues		
3445 Grant	1,000	
3455 From Town Fund	150,000	
3450 From Senior Fund	40,000	
Total Estimated Revenues	<u>191,000</u>	<u>191,000</u>
Total Estimated Funds Available		1,231,998
Budgeted Expenditures		
4414 Astor Ave Roof Replacement	120,000	
4415 Senior Center Improvements	40,000	
4420 Izaak Walton Ctr Parking Lot	275,000	
4425 Building & Permanent Improvements	80,000	
Total Expenditures/Appropriations	<u>515,000</u>	<u>515,000</u>
Estimated Cash on Hand March 31, 2018		716,998

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2018, BY FUND IS:

GENERAL TOWN FUND	3,924,520
SENIOR CENTER/SENIOR CITIZEN SERVICES FUND	1,599,600
WELFARE SERVICES FUND	458,650
COMMUNITY MENTAL HEALTH FUND	1,398,095
IMRF FUND	182,995
FICA FUND	146,416
VEHICLE REPLACEMENT FUND	110,000
CAPITAL PROJECTS FUND	515,000

TOTAL APPROPRIATIONS 8,335,276

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Eight Million Three Hundred and Thirty Five Thousand Two Hundred and Seventy-Six (\$8,335,276)** FOR THE FISCAL YEAR ENDING MARCH 31, 2018.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON FEBRUARY 7TH, 2017 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____

Nays _____

Absent _____

Supervisor

Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2017-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held February 7, 2017, as the same appears in the records in my possession and custody as such clerk.

Dated this February 7th, 2017.

Township Clerk

**Hanover Township Road District
Tentative Budget and Appropriation Ordinance
Ordinance #**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR THE TOWNSHIP
OF HANOVER ROAD DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING
APRIL 1, 2017 AND ENDING MARCH 31, 2018

BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS.
AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES IS HEREBY ADOPTED FOR THE GENERAL ROAD FUND FOR THE FISCAL YEAR
MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. General Road Fund

Beginning Balance on April 1, 2017 882,973

Estimated Revenues

Property Tax	905,966
Replacement Tax	26,000
Interest Income	5,000
Permits and Fines	1,500
Traffic Enforcement Fees	1,500
Other	1,000

Total Estimated Revenues 940,966

Total Estimated Funds Available 1,823,939

Budgeted Expenditures

Road Maintenance	983,000
Equipment	101,500
Bridge Maintenance	1,000
Buildings	370,000
Administration/Transfers*	286,050

Total Expenditures/Appropriations 1,741,550

Estimated Cash on Hand March 31, 2018 82,389

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures

Road Maintenance

4600	Controlled Substance Test	500
4601	Salaries	165,000
4602	Operating Supplies & Materials	35,000
4603	Gasoline	20,000
4605	Maintenance / Supplies	2,500
4606	Engineering	25,000
4607	Contract Work	650,000
4610	Street Lighting	20,000
4614	Signs, Stripping & Tree Removal	15,000
4616	Salt	50,000

Total Road Maintenance 983,000

Equipment

4604	Machine Rental	1,500
4608	Equipment Purchase	50,000
4609	Maintenance Vehicles & Equip	50,000

Total Equipment 101,500

Bridge Maintenance

4615	Bridge Repair and Maintenance	1,000
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Total Bridge Maintenance 1,000

Buildings

4612	Buildings & Perm Improvement	365,000
4613	Building Maintenance	5,000

Total Buildings 370,000

Administration

4700	Postage	1,500
4701	Legal	20,000
4702	Insurance	32,000
4703	Accounting	2,500
4704	Telephone	3,500
4705	Dues, Subscriptions & Publications	1,000
4706	Travel Expense	1,500

4707	Printing	1,000	
4708	Training & Conferences	1,000	
4709	Uniforms and Safety Equipment	1,500	
4710	Community Affaris	10,000	
4711	Utilities	6,500	
4712	Miscellaneous	2,000	
4713	Service Charges	200	
4714	Office Supplies	2,500	
4716	Transfer to Sr Transportation*	125,000	
4717	Transfer to Vehicle Fund*	25,000	
4791	Health Insurance	15,500	
4792	Dental, Vision & Life Insurance	1,250	
4793	Unemployment	600	
4794	IMRF Expense	18,000	
4795	FICA Expense	14,000	
Total Administration			286,050

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total General Road Fund Expenditures/Appropriations 1,741,550

SECTION 2: THAT THE AMOUNT APPROPRIATED FOR ROAD DISTRICT PURPOSES FOR THE
FOR THE FISCAL YEAR ENDING MARCH 31, 2018

General Road Fund			
	Road Maintenance	983,000	
	Equipment	101,500	
	Bridge Maintenance	1,000	
	Buildings	370,000	
	Administration & Transfers	286,050	
Total General Road Fund			1,741,550
Total Expenditures/Appropriations			1,741,550

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED, AND IN PARTICULAR AMOUNTS STATED, FOR THE FUND NAMED IN SECTION 1, CONSTITUTING TOTAL APPROPRIATIONS IN THE AMOUNT OF:
One Million Seven Hundred Forty One Thousand Five Hundred and Fifty Dollars
\$1,741,550 FOR THE FISCAL YEAR ENDING MARCH 31, 2018

SECTION 4: THAT IF ANY SECTION, SUBDIVISION OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID OR BE UNCONSTITUTIONAL, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THE ROAD DISTRICT, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS OF ITS ADOPTION.

Adopted on February 7th at Hanover Township, Cook County, Illinois, by the Hanover Township Board of Trustees by Roll Call Vote:

Ayes _____

Nays _____

Absent _____

SUPERVISOR

TOWNSHIP CLERK

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2017-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held February 7, 2017, as the same appears in the records in my possession and custody as such clerk.

Dated this February 7th, 2017.

Township Clerk

RESOLUTION _____

A RESOLUTION APPROVING THE AGREEMENT BETWEEN HANOVER TOWNSHIP AND CORPORATE DESIGN + DEVELOPMENT GROUP, LLC

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the contract for architectural services with respect to the Hanover Township Astor Avenue Community Center & Food Pantry for reroofing work, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 6, 2017

APPROVED: February 6, 2017

Brian P. McGuire, Township Supervisor

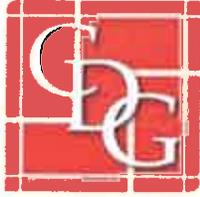
ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on February 6, 2017, and approved on February 6, 2017, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



**CORPORATE
DESIGN + DEVELOPMENT
GROUP, LLC**

2675 Pratum Avenue
Hoffman Estates, IL 60192
224.293.6960 Office
224.293.6966 Fax

Contract for Architectural Services

This Agreement entered into this 3RD day of ~~January~~ ^{FEBRUARY}, 2017, between, Corporate Design + Development Group, LLC (hereinafter "Design Professional:"), and Hanover Township (hereinafter "Client"), agree to the following Proposal and General Terms and Conditions for the project describe herein.

UNDERSTANDING OF PROJECT

The project is located at Hanover Township Astor Ave. Community Center & Food Pantry, 7431 Astor Ave. Hanover Park, IL. The project is to consist of: 1) reroofing the one story Community Center/Offices and the two story Food storage areas, 2) removing the existing mansard roof on the Community Center/Offices and replace with metal awnings.

SCOPE OF SERVICES

The Scope of Services includes the following Tasks :

TASK 102E - SITE ANALYSIS - FIELD MEASUREMENT

This Task will include measuring and photographing the existing easily attainable conditions.

TASK 1048 -SCHEMATIC DESIGN -EXTERIOR ELEVATIONS

This Task will provide preliminary exterior elevations. Two elevations per structure will be provided.

TASK 115A - CONSTRUCTION DOCUMENTS - ARCHITECTURAL

This Task will provide Architectural drawings and specifications to permit the proposed re-roofing and awning work.

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TASK 117 - PERMITTING

This Task includes applying for permits and one round of responses to permit review comments. It is anticipated that permits from the Building will be required. Permit fees are excluded from this agreement.

TASK 118 - BIDDING AND NEGOTIATING

This Task will consist of compiling the construction documents, sending them out to the bidders, and receiving & reviewing the bids.

TASK 119 - CONSTRUCTION PHASE

This Task will consist of:

- Receiving General Contractor RFI's and providing clarification based on the Construction Documents,
- Review of shop drawings, manuals and other submittals as necessary, for general conformance with the design intent of the Construction Plans and Specifications,
- (3) site visits to the Site with a representative from the Contractor to observe the Contractor's Work to determine, in general, if the Work when completed, will be in general conformance with the Specifications and Construction Plans. Such visits and observations by Architect are not intended to be exhaustive or to extend to every aspect of Contractor's Work in progress or to involve detailed observations of Contractor's Work in progress beyond the responsibilities specifically assigned to Architect in this Agreement and the Contract Documents, but rather are to be limited to spot observations and similar visual methods of general observation of the Work. Based on information obtained during such visits and observations, Architect will prepare a written Construction Observation Report on the progress of the Work and any non-conforming Work observed, and make any necessary plan interpretations.

FEE PROPOSAL

We propose to provide the Scope of Services defined above on a fixed fee basis as indicated below.

TASK 102E - SITE ANALYSIS – FIELD MEASUREMENTS	\$1200.00
TASK 104B - SCHEMATIC DESIGN - EXT. ELEVATIONS	\$ 800.00
TASK 11 5A - CONST. DOCS. - ARCHITECTURAL	\$3500.00
TASK 117 - PERMITTING	\$ 800.00
TASK 118 - BIDDING & NEGOTIATING	\$ 800.00
TASK 119 - CONSTRUCTION PHASE	\$2400.00
<hr/> Total	<hr/> \$9500.00

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This estimate is based upon our experience with similar projects. Reimbursable expenses, i.e.: requested reproductions , blueprints, and delivery charges etc. will be invoiced at cost plus 5% carrying cost. This Agreement will be established in accordance with the attached general conditions. Billing will occur monthly and is based on percentage of work completed. Payments are due within thirty-(30) days of invoice date in accordance with the attached General Conditions. This proposal is typically valid if signed within thirty-(30) days of issue date.

CORPORATE DESIGN + DEVELOPMENT GROUP, LLC 2016 RATE SCHEDULE

PRINCIPAL	\$150.00 / HR
PRESIDENT	\$140.00 / HR
VICE PRESIDENT	\$130.00 / HR
SR. PROJECT ARCHITECT	\$120.00 / HR
SR. PROJECT MANAGER	\$120.00 / HR
PROJECT ARCHITECT	\$100.00 / HR
PROJECT MANAGER	\$ 90.00 / HR
PROJECT DESIGNER	\$ 80.00 / HR
ARCHITECTURAL INTERN III	\$ 80.00 / HR
ARCHITECTURAL INTERN II	\$ 75.00 / HR
ARCHITECTURAL INTERN I	\$ 70.00 / HR
ARCHITECTURAL SURVEYOR	\$ 60.00 / HR
CAD TECHNICIAN II	\$ 70.00 / HR
CAD TECHNICIAN I	\$ 60.00 / HR
ADMINISTRATIVE ASSISTANT	\$ 65.00 / HR

[Signature Page Follows]

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AGREEMENT

The Client and Design Professional have read, understand, and agree with the terms of this contract, as well as the General Terms and Conditions included therein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

Corporate Design + Development Group, LLC

Accepted this 3RD day of FEBRUARY, 2017

By: 

Printed Name KRISTINA KALISCHEFSKI

Hanover Township

Accepted this _____ day of _____, 2017

By: _____

Printed Name _____

GENERAL TERMS AND CONDITIONS

CONTRACT: These General Terms and Conditions and the accompanying Proposal constitute the full and complete Agreement between Corporate Design + Development Group, LLC., (hereinafter referred to as "Design Professional") and Hanover Township (hereinafter referred to as "Client"), and may be amended, added to, superseded, or waived only if both parties specifically define in writing an official amendment of this agreement.

BILLING AND PAYMENT :The Client agrees to compensate the Design Professional for services completed per the fix fee pricing given above. Reimbursable expenses shall be billed at cost plus 5%. Services and expenses will be invoiced monthly. Invoice amounts are due within 30 days. Interest of 1-1/2 percent per month compounded daily applies to all invoices outstanding after thirty days. In the event any amount becomes past due, the design professional may give 7 days' notice of intent to suspend or terminate the contract.

DELAYS: The Design Professional will not be liable for delays due to force majeure or for any delays caused by others or by circumstances outside the control of Design Professional.

CHANGES IN SCOPE: Unless the accompanying Proposal provides otherwise, the proposed fees constitute the Design Professional's estimate to perform the services required to complete the Project. However all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated and an equitable adjustment shall be made.

DISPUTE RESOLUTION: Any dispute under this contract shall be subject to binding arbitration. Arbitration shall be initiated by a written demand served by any party hereto to the other party. Arbitration shall take place at such forum and with an arbitrator acceptable to both parties hereto. The decision of the arbitrator shall be final and binding on the parties. The arbitrator shall award reasonable costs and expenses, including attorney's fees, to the prevailing party.

ENVIRONMENTAL: The Design Professional assumes no responsibility for the detection or removal of any hazardous substances found at the job site.

JOBSITE SAFETY: The Design Professional is not responsible for job site safety or for construction means, methods, techniques or sequences. Job site safety and construction means, methods, techniques or sequences are the responsibility of the Contractor.

OWNER PROVIDED INFORMATION: The Design Professional shall have the right to rely on the accuracy of any information provided by the Client. The Design Professional will not review this information for accuracy.

OWNERSHIP OF INSTRUMENTS OF SERVICE: All documents, including drawings, plats, and other data prepared or furnished by Design Professional pursuant to this

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Agreement are Instruments of Service with respect to the Project. The Design Professional retains all intellectual property rights including common law, statutory, and other reserved rights in the instruments of service, including copyrights. The Design Professional grants Client a license to use Instruments of Service for the sole purpose of constructing the Project provided Client shall comply with all obligations required by this Agreement, including prompt payment of all sums when due. Any termination of this Agreement prior to completion of the services shall terminate this license. The Owner agrees to limit use of the instruments of service to this site-specific project only.

PERMITS AND APPROVALS: It is the responsibility of the Owner to obtain all necessary permits and approvals. The Design Professional will assist the Owner as mutually agreed in writing.

NONCONFORMING WORK: Based upon its site observations pursuant to the terms of the Agreement, the Design Professional shall bring any known nonconforming work to the attention of the Client as soon as reasonably possible.

RIGHT OF ACCESS: The Design Professional shall have access to the job site whenever work is in preparation or in progress.

STOP WORK AUTHORITY: The Design Professional has no stop work authority.

STANDARD OF CARE: The standard of care for all professional services performed or furnished by Design Professional under this Agreement will be the skill and care used by members of the Design Professional's profession practicing under similar circumstances at the same time and in the same locality. Design Professional makes no warranties, express or implied, under this Agreement or otherwise, in connection with Design Professional's services.

TERMINATION: The contract may be terminated by either party for convenience with 14 days written notice, or for cause with 7 days written notice by either party. The project may be suspended by the client with 30 days written notice. In the event of suspension or cancellation for convenience, the Client shall pay all fees and expenses incurred prior to the date of notice.

INSURANCE: Architect agrees to procure and maintain at its own expense, Automobile Liability, Comprehensive General Liability, and Professional Liability insurances for itself and its employees as follows:

<u>Types of Insurance</u>	<u>Limits of Liability</u>
Comprehensive General Liability	\$ 1,000,000
Automobile Liability	\$ 500,000
Professional Liability	\$ 1,000,000

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THIRD PARTIES: Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by Client or Design Professional to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Client and Design Professional and not for the benefit of any other party.

SEVERABILITY: Any provision or part of the Agreement held to be void or unenforceable under the Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be deemed binding upon the Client and Design Professional, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

STATUTE OF LIMITATIONS: To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.

GOVERNING LAW: This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

COMPLIANCE WITH LAWS: Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (collectively, the "Laws") in performing services required hereunder and will indemnify and hold harmless the other Party, its officials, officers, employees, agents, and volunteers for any liability, damages and/or claims arising directly or indirectly or otherwise attributable to any violation of the Law or Laws.

NO WAIVER OF IMMUNITIES AND/OR PRIVILEGES BY THE TOWNSHIP: Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township, and/or its officials, officers, employees, volunteers and/or agents.