

HANOVER TOWNSHIP MENTAL HEALTH BOARD
MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING
October 25, 2016

The meeting was called to order by Ms. Best at 5:31 p.m.

Roll Call: Kathy Biesiadecki, Linda Best, Meghan Nelson, Maureen Lue. Also present, MHB Manager, Kristin Vana. Mary Jane Garvey (5:39 p.m.)

Approval of Planning Committee Meeting Minutes of September 1, 2016: Motion to approve the meeting minutes for September 1, 2016 was made by Ms. Biesiadecki, seconded by Ms. Nelson. The motion was approved by unanimous vote.

FY 2018 Funding Distribution Recommendation: Discussion ensued regarding the funding breakdown between mental health, substance abuse and developmental disability funded agencies in FY 17 and the possibility of shifting funds in FY 2018 to agencies serving the most Hanover Township residents with direct mental health, substance abuse and developmental disability services and programming. The committee will meet again next month and finalize a funding recommendation for the Mental Health Board.

Review of Northwest Compass Legacy Corps FY 18 Annual Grant Application: The committee reviewed and discussed the FY 18 application for the Legacy Corps program. It was noted the application also included Veteran and Military Services programming. As the application currently reads, there are two different program requests in one annual application. The committee will recommend to the Mental Health Board that Northwest Compass resubmit two separate applications, one for Legacy Corps and one for Veteran and Military Services.

Mental Health Board Reporting Website: Manager Vana explained that the current Mental Health Board reporting website has not been updated since 2008. Research has been conducted to determine the different options available to update the website by contacting different website providers. It was also suggested Manager Vana reach out to other 708 boards to determine what (if any) reporting tools they use for grantee reporting, in addition to United Way. Manager Vana has spoken with Vision and LINKS regarding this update and will also contact another website provider Hanover Township's IT currently works with. Manager Vana will report back to the committee at the next meeting.

Other Business: Manager Vana discussed the board's goal to provide a new funding opportunity to access and manage bilingual interns and presented a survey to send to current Mental Health Board funded agencies regarding their use of interns at the undergraduate and graduate levels.

The Hispanic Needs Assessment was also reviewed. The next step in the board's research is to conduct a meeting with the Bilingual Liaisons in School District U-46. Ms. Lue will contact the liaisons and work with Manager Vana to schedule a meeting to discuss the gaps in services and needs in the community the bilingual liaisons see most frequently. This will be a late afternoon meeting, after school, most likely in the winter months. Questions will be provided ahead of time to allow for details answers.

Adjournment: There being no other business, Ms. Nelson moved to adjourn the meeting. Ms. Biesiadecki seconded the motion. Motion was approved. Meeting adjourned at 6:27 p.m.

Respectfully Submitted,

Kristin Vana
Mental Health Board Manager