

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

September 21, 2016

The meeting was called to order by Chairman Kathy Biesiadecki at 5:32 p.m.

Roll Call: Kathy Biesiadecki, Meghan Nelson, Maureen Lue, Trustee Mary Alice Benoit, Mary Jane Garvey, Debra Sirchia, Linda Best (5:37 p.m.), Also present Kristin Vana, MHB Manager; Jaime Garcia, Centro de Informacion; Mary Jean Adkins, Little Angels Center for Exceptional Care.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Lue, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Public Comment: None

Presentation: The board heard a presentation from Mary Jean Adkins of Little Angels Center for Exceptional Care regarding a capital grant request exceeding \$10,000.

Workshop: Jaime Garcia, Executive Director for Centro de Informacion, discussed potential outreach to the Hispanic population his agency serves. The Mental Health Board is currently in the process of completing a three year goal to assess the needs and gaps in services to the Township's increasing Spanish speaking residents. Mr. Garcia discussed the general demographic Centro de Informacion serves, the need for mental health, substance abuse and developmental disability services and what is culturally acceptable in terms of seeking treatment. In conclusion, Mr. Garcia recommends local agencies retain bilingual and bicultural staff in order to best serve the Hispanic population.

Approval of the Minutes:

Motion to approve the regular meeting minutes of the August 23, 2016 was made by Ms. Best, seconded by Ms. Garvey. Discussion ensued. The motion was approved.

Motion to approve the executive session meeting minutes of the August 23, 2016 was made by Ms. Lue, seconded by Ms. Nelson. Discussion ensued. The motion was approved.

Approval of the Financials: Ms. Biesiadecki tabled the approval of August 2016 financials. August 2016 financials were not available at the time of the meeting and will be reviewed at the next meeting in October.

Manager's Report: The Manager's Report was presented and reviewed. Manager shared that FY 2018 annual grant applications were due September 16th. The board received applications from 33 agencies for 46 programs. Three new annual grant applications were submitted. Grant Hearings will take place in October and November for agencies requesting a large increase in annual funds or agencies requesting funds for a new program. Manager is also researching options available to

update the current Mental Health Board agency reporting website. The Planning Committee will meet October 13th to review the current website and make recommendations for changes. Manager also shared the Human Services Coordinating Council met on August 31st with 20 attendees. Many agencies reported having received FY 16 funds from the State. FY 17 disbursement of funds is still unclear.

Unfinished Business: None

New Business:

Staff Development Grant Request: NAMI Schaumburg: NAMI Schaumburg requests \$1,500 in staff development funds for training and materials to expand their current volunteer group in order to provide more meetings and classes. A motion to approve \$1,500 in staff development funding was made by Ms. Sirchia, seconded by Ms. Nelson. Discussion ensued. It was noted that while the intention was to provide more meetings, a meeting location within Hanover Township had not been established. Ms. Biesiadecki called for a roll call vote. The motion was denied.

Ms. Biesiadecki	No	Ms. Nelson	No	Ms. Garvey	No	Ms. Lue	No
Trustee Benoit	No	Ms. Sirchia	No	Ms. Best	No		

Staff Development Grant Request: Hanover Township Collaborative Learning: The Hanover Township Collaborative Learning group requests \$3,000 in staff development funds for 30 staff members to attend an on-site training on mental health professional development. A motion to approve \$3,000 in staff development funding was made by Ms. Best, seconded by Ms. Garvey. Discussion ensued. It was noted the cost savings to have the presented on site versus sending all staff members to an off-site conference for the training. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Garvey	Yes	Ms. Lue	Yes
Trustee Benoit	Yes	Ms. Sirchia	Yes	Ms. Best	Yes		

Capital Grant Request: Little Angels: Little Angels requests \$22,716 in capital funds for electronic medical record installation which is needed as a result of the merger between Little Angels and Marklund. A motion to approve \$16,000 in capital funding was made by Ms. Lue, seconded by Ms. Nelson. Discussion ensued. It was noted that Little Angels is located within Hanover Township and serves 57 residents. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Garvey	Yes	Ms. Lue	Yes
Trustee Benoit	Yes	Ms. Sirchia	Yes	Ms. Best	Yes		

Site Visit Review: Boys and Girls Club of Elgin: Ms. Lue, Trustee Benoit and Manager Vana completed a site visit to Boys and Girls Club of Elgin on August 30, 2016. Discussion ensued regarding the schools that are located within Hanover Township, in addition to clarifying Hanover Township boundary lines. Boys and Girls Club stated they are looking into expanding their

programs to more U-46 schools in Streamwood and Hanover Park. No follow up to this visit was recommended.

Site Visit Review: Maryville Academy: Ms. Biesiadecki, Ms. Garvey and Manager Vana completed a site visit to Maryville Academy on September 19, 2016. Maryville closed a majority of their residential programs this summer, however two homes on the Bartlett campus remain operational. Casa Salama houses up to 9 girls and Casa Imani houses up to 9 girls with their newborn children. The Music Therapy program funded by the Mental Health Board receives no additional funding from other grants, however Maryville has completed several additional grant applications for additional funding from other foundations. The Music Therapy program also encourages the girls to interact in the community and visits local hospitals and nursing homes. Maryville is currently in the beginning phases of revitalizing their services after they discontinued a majority of their residential services. No additional follow up was recommended.

Planning Committee Meeting Review: The Planning Committee met on September 1, 2016 to discuss the funding distribution in FY 17. The committee will meet again in October and will have FY 18 funding recommendations for the full board to consider at the annual grant allocations in January. The committee also continues to move forward with the Hispanic Needs Assessment. Jaime Garcia presented to the board this evening and the next step will be to reach out to Bilingual Liaisons in U-46 for their input on the best ways to reach out and assess the needs of this particular population. Lastly, the next Planning Committee meeting will take place October 13th and the committee will review the Mental Health Board reporting website and make recommendations for changes/updates.

Executive Session: None

Other Business: Manager Vana reminded the board that Grant Hearings will take place at the next meeting in October. Manager will also reach out to board members to determine the best day to meet in November, as the typical fourth Tuesday of the month meeting falls the week of Thanksgiving.

Adjournment: There being no other business, Trustee Benoit moved to adjourn the meeting. Ms. Lue seconded the motion. Motion was approved. Meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Maureen Lue
Mental Health Board Secretary