



899 Jay Street, Elgin, Illinois 60120

Regular Meeting of Town Board
August 2nd, 2016
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SSG Paul M. Pompa
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of July 19, 2016
 - B. Executive Session Minutes of July 19, 2016
 - C. Resolution Approving the Mutual Aid Agreement with the Fox River & Countryside Fire/Rescue District
 - D. Resolution Setting Compensation of the Township Officials
- IX. Executive Session
- X. Workshop: Mental Health Housing Task Force Recommendation
- XI. Other Business
- XII. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

1999



VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: PAUL M. POMPA

ADDRESS: 248 STONEHURST DR.

CITY/ZIP CODE: ELGIN 60120

PHONE #: 1-847-338-2819

EMAIL ADDRESS: PPOMPA 7575 @ GMAIL.COM

DATE OF BIRTH: 1-25-47

BRANCH OF SERVICE: U.S. ARMY RANK AT DISCHARGE: SSG. E-6

YEARS OF SERVICE: FROM 1966 TO 1970

MEDALS AWARDED OR OTHER CITATIONS:
GOOD CONDUCT MEDAL - (WEAPONS - EXPERT RIFLE
HAND GUN 45. (DRIVING 1GT-MCD. VEHICLE)

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,
Brian P. McGuire
Supervisor

Hanover Township
Board Audit Report
From 7/20/16 - 8/2/16

	<u>Subtotal</u>	<u>West Side Tractor</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	65,203.90		1,274.30	66,478.20
Total Senior Center	36,593.15		1,445.38	38,038.53
Total Welfare Services	12,724.95			12,724.95
Total Road and Bridge	11,062.52	547.42		11,609.94
Total Mental Health Board	8,084.46		6,900.00	14,984.46
Total Retirement	-			
Total Vehicle	-			
Total Capital	5,124.50			5,124.50
	-			
Total All Funds	138,793.48	547.42	9,619.68	148,960.58

The above "Subtotal" column has been approved for payment this 2nd day of August 2016.

The above "West Side Tractor" column has been approved for payment this 2nd day of August

The above "Alexian Invoices" column has been approved for payment this 2nd day of August

Supervisor

Town Clerk

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	07/29/2016	116787	Leaf (618-004)	Inv# 6672253 Copier Lease	328.00
Total 1014410 - Equipment Purchases					328.00
1014430 - Computer Equipment & Software					
Check	07/29/2016	116794	ProxIT Technology Solutions	Inv# 1399 Network Labor	2,040.00
Check	07/29/2016	116794	ProxIT Technology Solutions	Inv# 1394 Computer Replacement	573.99
Total 1014430 - Computer Equipment & Software					2,613.99
Total 101CAP - Capital Expenditures					2,941.99
101CHN - Community Health					
1014459 - Professional Services					
Check	07/22/2016	116713	Alexian Brothers Health System	Acct# G.9319 Patient Lab Assistance	6.30
Total 1014459 - Professional Services					6.30
1014466 - Communications					
Check	07/26/2016	116759	Sprint	Acct# 897162515 Monthly Charges	57.50
Total 1014466 - Communications					57.50
1014491 - Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	1,928.25
Total 1014491 - Health Insurance					1,928.25
1014492 - Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	11.85
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	265.08
Total 1014492 - Dental, Vision & Life Insurance					276.93
Total 101CHN - Community Health					2,268.98
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014617 - Equipment & Furniture					
Check	07/26/2016	116759	Sprint	Acct# 897162515 Monthly Charges	35.00
Total 1014617 - Equipment & Furniture					35.00
1014620 - Satellite Office Programs					
Check	07/22/2016	116709	Ace Coffee Bar	Inv# 2940-469714 Coffee Supplies	89.85
Total 1014620 - Satellite Office Programs					89.85
1014621 - Satellite Office Utilities					

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Check	07/22/2016	116720	Com Ed 010	Acct# 6997418010 Monthly Charges	588.83
Total 1014621 · Satellite Office Utilities					588.83
1014691 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1014691 · Health Insurance					2,583.89
1014692 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	7.90
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	266.96
Total 1014692 · Dental, Vision & Life Insurance					274.86
Total 101CMA · Community Relations					3,572.43
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	07/29/2016	116774	A1 Trophies & Awards, Inc	Inv# 19061 Veteran Plate	8.00
Total 1014701 · Veterans Honor Roll					8.00
Total 101VET · Veteran Affairs					8.00
Total 101CVA · Community & Veteran Affairs					3,580.43
101ES · ES - Expenditures					
1014802 · Equipment					
Check	07/22/2016	116736	Interstate Billing Service, Inc	Inv# 3003024004 Wheel Chocks	54.99
Total 1014802 · Equipment					54.99
1014812 · Volunteer Appreciation					
Check	07/22/2016	116710	A1 Trophies & Awards, Inc	Inv# 19047 Plaque	45.00
Total 1014812 · Volunteer Appreciation					45.00
1014814 · Communications					
Check	07/22/2016	116721	Comcast (ES)	Acct# 8771 10 083 0226773 Internet Monthly Charges	140.60
Check	07/26/2016	116759	Sprint	Acct# 897162515 Monthly Charges	40.35
Total 1014814 · Communications					180.95
1014891 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014891 · Health Insurance					1,941.14
1014892 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	3.95

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	340.76
Total 1014892 · Dental, Vision & Life Insurance					344.71
Total 101ES · ES - Expenditures					2,566.79
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	07/26/2016	116758	Renz Addiction Counseling Center	Inv# 5443 Employee Assistance Program July-Sept	362.81
Total 1014411 · Employee Assistance Program					362.81
1014507 · Flex Plan & 457 Plan					
Check	07/26/2016	116760	TASC	Inv# 828567 Admin Fees	82.93
Total 1014507 · Flex Plan & 457 Plan					82.93
Total 101ISE · Insurance & Employee Benefits					445.74
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies - Town					
Check	07/22/2016	116717	Bade Paper Products, Inc	Inv# 202241 Toilet Tissue/Roll Towels/Can Liners/Soaps	665.02
Total 1014205 · Janitorial Supplies - Town					665.02
1014206 · Janitorial Supplies - Senior					
Check	07/22/2016	116717	Bade Paper Products, Inc	Inv# 201867-01 Toilet Seat Cover (2)	159.18
Check	07/29/2016	116775	Bade Paper Products, Inc	Inv# 201867-00 Roll Towels/Toilet Tissue/Can Liners/Toilet Seat Cover	347.02
Total 1014206 · Janitorial Supplies - Senior					506.20
1014208 · Housekeeping Contract					
Check	07/22/2016	116727	Imperial Service Systems, Inc	Inv# 96056 Cleaning Services - Town Hall	1,069.00
Check	07/22/2016	116734	Perfect Cleaning Service, Inc.	Inv# 42493 Monthly Cleaning - Senior	1,210.00
Check	07/22/2016	116738	Scrubco	Inv# 6861 Monthly Cleaning - Astor	800.00
Total 1014208 · Housekeeping Contract					3,079.00
1014209 · Building Contracts					
Check	07/22/2016	116740	Tyco Integrated Security LLC	Inv# 26868408 Wireless Fire Alarm Insallation - Senior	200.00
Check	07/29/2016	116782	Fox Valley Fire & Safety	Inv# 17018 Security Monitoring - Astor	78.00
Check	07/29/2016	116782	Fox Valley Fire & Safety	Inv# 16536 Security Monitoring - Town	78.00
Check	07/29/2016	116782	Fox Valley Fire & Safety	Inv# 16063 Fire Extinguisher Service - Astor	76.00
Check	07/29/2016	116799	Tyco Integrated Security LLC	Inv# 26868854 Wireless Fire Alarm - Town Hall	255.00
Check	07/29/2016	116799	Tyco Integrated Security LLC	Inv# 26868853 Wireless Fire Alarm - Astor	200.00
Check	07/29/2016	116802	Alarm Specialties and Protection	Inv# 28595 Wireless Security Monitoring Installation	825.00
Check	07/29/2016	116802	Alarm Specialties and Protection	Inv# 28260 IWC Security/Fire Monitoring	165.00
Total 1014209 · Building Contracts					1,877.00
1014210 · Building Maintenance - Town					
Check	07/22/2016	116724	FlagsUSA	Inv# 64688 Support Our Troops/Recycle Event Banners	240.00

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Check	07/22/2016	116741	The Home Depot F&M	Wall Repair Materials	42.23
Total 1014210 · Building Maintenance - Town					282.23
1014211 · Building Maintenance - Senior					
Check	07/22/2016	116725	Grainger	Inv# 9158521055 Light Bulb	10.81
Check	07/22/2016	116741	The Home Depot F&M	Paint Supplies/Wasp Spray	37.70
Check	07/22/2016	116743	World Security & Control, Inc	Inv# 27558 Smoke Detector Replacement	210.00
Total 1014211 · Building Maintenance - Senior					258.51
1014214 · Equipment Maintenance - Senior					
Check	07/22/2016	116722	Climatetemp Service Group, LLC	Inv# S06607 Hot Water Heater Repair - Circulation Pump	1,217.25
Check	07/29/2016	116779	Climatetemp Service Group, LLC	Inv# S06669 Ethernet Wire Service/Building Automation Repair	339.51
Check	07/29/2016	116789	Menard's	Inv# 4850 Ethernet Switch	29.97
Check	07/29/2016	116789	Menard's	Inv# 4240 5E Cable	24.87
Total 1014214 · Equipment Maintenance - Senior					1,611.60
1014218 · Vehicle Maintenance - Town					
Check	07/22/2016	116714	Body Werks of Streamwood, Inc.	Job# 3666 Food Pantry Vehicle Roof Repair	848.80
Check	07/22/2016	116715	Bartlett Tire	Inv# 82985 Water Pump Replacement	419.29
Check	07/22/2016	116733	Preventative Maintenance Systems, Inc	Inv# 12847 Starter Replacement	220.00
Check	07/29/2016	116793	Newport Printing Services	Inv# 8036 Food Pantry Vehicle Panel Sign	50.00
Total 1014218 · Vehicle Maintenance - Town					1,538.09
1014221 · Cell Phone/Communications					
Check	07/26/2016	116759	Sprint	Acct# 897162515 Monthly Charges	59.40
Total 1014221 · Cell Phone/Communications					59.40
1014227 · Miscellaneous					
Check	07/22/2016	116711	Alexian Bros Corporate Health Services	Inv# 600490 Summer Help Physicals (2)	93.00
Total 1014227 · Miscellaneous					93.00
1014228 · Building Maintenance - Izaac					
Check	07/22/2016	116741	The Home Depot F&M	Bug Spray/Entrance Plants/Mulch/Toilet Seats/Lockset/Water Hose Reel	260.36
Check	07/22/2016	116741	The Home Depot F&M	Credit	-15.94
Total 1014228 · Building Maintenance - Izaac					244.42
1014291 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	4,058.03
Total 1014291 · Health Insurance					4,058.03
1014292 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	19.75
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	701.18

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Total 1014292 · Dental, Vision & Life Insurance					720.93
Total 101MAIN · Facilities Maintenance					14,993.43
101PAN · Pantry					
1014191 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014191 · Health Insurance					1,941.14
1014192 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	3.95
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	371.42
Total 1014192 · Dental, Vision & Life Insurance					375.37
Total 101PAN · Pantry					2,316.51
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	07/26/2016	116748	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	239.44
Check	07/26/2016	116749	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	194.54
Check	07/26/2016	116750	Call One	Acct# 1211556-1130965 Monthly Charges	3,379.20
Total 1014402 · Telephone - Town					3,813.18
1014403 · Utilities - Town					
Check	07/29/2016	116792	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	160.13
Total 1014403 · Utilities - Town					160.13
1014405 · Internet Access - Town					
Check	07/29/2016	116777	Comcast (Town 207)	Acct# 8771 10 083 0234207 Monthly Cable Charges	16.89
Check	07/29/2016	116778	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Internet Charges	259.35
Total 1014405 · Internet Access - Town					276.24
1014416 · Equipment Rental - Town					
Check	07/26/2016	116746	Ace Coffee Bar	Inv# 2940-469712 Quarterly Rental	89.85
Total 1014416 · Equipment Rental - Town					89.85
Total 101THE · Town Hall Expense					4,339.40
101TOE · Town Office Expense					
1014406 · Printing					
Check	07/29/2016	116786	Interact Business Products, LLC (Town)	Inv# 121925 Copy Charges	119.31
Total 1014406 · Printing					119.31
1014424 · Education & Training					
Check	07/29/2016	116776	McVey, Suzanne E	Mental Health First Aid Training Supplies Reimbursement	79.29

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Check	07/29/2016	116785	Linden Oaks	Inv# 01611 Mental Health First Aid Class (21)	840.00
Total 1014424 · Education & Training					919.29
1014591 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	3,821.23
Total 1014591 · Health Insurance					3,821.23
1014592 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	19.75
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	636.20
Total 1014592 · Dental, Vision & Life Insurance					655.95
Total 101TOE · Town Office Expense					5,515.78
104ASR · Assessor's Division					
1044491 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1044491 · Health Insurance					2,583.89
1044492 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	10.47
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	760.32
Total 1044492 · Dental, Vision & Life Insurance					770.79
Total 104ASR · Assessor's Division					3,354.68
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	07/22/2016	116729	Erika Ledezma	Sign Language Tri Lingual Interpreter Services June	200.00
Total 1094608 · Salaries					200.00
1094612 · Consulting Fees					
Check	07/22/2016	116730	Michael Kelly	Consultation Services May	300.00
Check	07/22/2016	116730	Michael Kelly	Consultation Services July	300.00
Total 1094612 · Consulting Fees					600.00
1094618 · Psychiatric Backup					
Check	07/20/2016	116361	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits Oct 15 - Mar 16	1,175.00
Total 1094618 · Psychiatric Backup					1,175.00
1094619 · Office Supplies					
Check	07/22/2016	116735	Quill Corporation	Inv# 7052379 Coffee Organizer	16.99

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Total 1094619 · Office Supplies					16.99
1094620 · Community Affairs					
Check	07/22/2016	116710	A1 Trophies & Awards, Inc	Inv#19037 AITCOY Olympic Medals (To be Reimbursed)	170.70
Total 1094620 · Community Affairs					170.70
1094622 · Miscellaneous					
Check	07/29/2016	116796	Sam's Club (YFS 0748 1)	Member Fee (2)	110.00
Total 1094622 · Miscellaneous					110.00
1094623 · Travel					
Check	07/22/2016	116700	Low, Karen	Mileage Reimbursement	27.00
Check	07/22/2016	116701	Concepcion, Sara	Mileage Reimbursement April-May	98.28
Check	07/29/2016	116768	Houdek, Tina M	Mileage Reimbursement April/May/July	54.00
Total 1094623 · Travel					179.28
1094626 · Equipment & Furniture					
Check	07/26/2016	116745	Parquette, John J	Quarterly Cell Phone Reimbursement	120.00
Total 1094626 · Equipment & Furniture					120.00
1094691 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	7,174.40
Total 1094691 · Health Insurance					7,174.40
1094692 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	31.60
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	967.82
Check	07/29/2016	116790	NCPERS	Billing# 57850715 Monthly Premium	16.00
Total 1094692 · Dental, Vision & Life Insurance					1,015.42
Total 109ADM · Administration & Clinical					10,761.79
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	07/29/2016	116795	Quill Corporation	Inv# 7528253 Finger Paint	23.99
Check	07/29/2016	116796	Sam's Club (YFS 0748 1)	Snacks/Ice Cream Supplies	191.38
Check	07/29/2016	116796	Sam's Club (YFS 0748 1)	Township Olympic Supplies	129.50
Total 1094627 · Open Gym Program.					344.87
1094644 · Travel					
Check	07/22/2016	116702	McSheffrey, Ryan K	Mileage Reimbursement	68.04
Total 1094644 · Travel					68.04
1094647 · Office Supplies					

**Hanover Township
Board Audit Report
July 20 through August 2, 2016**

Type	Date	Num	Name	Memo	Amount
Check	07/22/2016	116735	Quill Corporation	Inv# 7068408 Super Glue/School Glue	29.46
Check	07/22/2016	116735	Quill Corporation	Inv# 7115579 Self Adhesive File Fastener	13.77
Check	07/22/2016	116735	Quill Corporation	Inv# 6992515 Tea/Coffee and Supplies	78.72
Total 1094647 · Office Supplies					121.95
1094651 · Cellphones					
Check	07/22/2016	116708	Cohen, Michael J	Quarterly Cell Phone Reimbursement	120.00
Check	07/26/2016	116759	Sprint	Acct# 897162515 Monthly Charges	117.48
Total 1094651 · Cellphones					237.48
1094791 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	4,391.41
Total 1094791 · Health Insurance					4,391.41
1094792 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	23.70
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	702.32
Total 1094792 · Dental, Vision & Life Insurance					726.02
Total 109OUT · Outreach & Prevention					5,889.77
Total 109YFS · Youth & Family Services					16,651.56
Total 1014 · Town Fund - Expenditures					58,975.29
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104525 · Telephone & High Speed Internet					
Check	07/26/2016	116759	Sprint	Acct# 897162515 Monthly Charges	196.88
Total 1104525 · Telephone & High Speed Internet					196.88
1104527 · Equipment					
Check	07/26/2016	116755	Leaf (568-001)	Inv# 6659947 Reception Copier Lease	38.00
Check	07/29/2016	116788	Leaf (618-002)	Inv# 6672252 Library Copier Lease	35.32
Check	07/29/2016	116794	ProxIT Technology Solutions	Inv# 1394 Computer Replacement	287.00
Check	07/29/2016	116798	Staples	Inv# 3308707170 Underdesk Keyboard Drawer	34.99
Total 1104527 · Equipment					395.31
1104528 · Office Supplies					
Check	07/26/2016	116757	Quill Corporation	Inv# 7543706 Color Pocket Folders (25 Boxes)	283.72
Total 1104528 · Office Supplies					283.72
1104533 · Printing					
Check	07/22/2016	116728	Kwik Print	Inv# 57753 Business Cards (2)	118.50

3:23 PM

07/29/16

Accrual Basis

Hanover Township
Board Audit Report
 July 20 through August 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	07/26/2016	116754	Kwik Print	Inv# 57797 Business Cards (2)	81.00
Total 1104533 · Printing					199.50
1104535 · Travel					
Check	07/22/2016	116706	Seul, Amy L	Mileage Reimbursement	30.28
Total 1104535 · Travel					30.28
1104591 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	8,278.78
Total 1104591 · Health Insurance					8,278.78
1104592 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	39.50
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	886.78
Total 1104592 · Dental, Vision & Life Insurance					926.28
Total 1104ADM · Administration					10,310.75
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	07/29/2016	116773	All Team Staffing	Inv# 60-470591 Part Time Line Cook Temp Help	129.81
Total 1105550 · Congregate Salaries					129.81
1105551 · Congregate Food					
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2270322 Congregate Food	20.04
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2269674 Congregate Food	133.75
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2270880 Congregate Food	119.91
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2266818 Congregate Food	207.10
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2267211 Congregate Food	0.55
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2266272 Congregate Food	3.12
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2263873 Congregate Food	4.25
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2265024 Congregate Food	21.37
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2263059 Congregate Food	8.50
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2263058 Congregate Food	62.90
Check	07/29/2016	116783	Get Fresh Produce, Inc	Inv# 2273146 Congregate Food	78.36
Check	07/29/2016	116784	Gordon Food Service	Inv# 171574957 Congregate Food	385.21
Check	07/29/2016	116784	Gordon Food Service	Inv# 934049875 Congregate Food	54.19
Check	07/29/2016	116784	Gordon Food Service	Inv# 934049829 Congregate Food	64.22
Check	07/29/2016	116784	Gordon Food Service	Inv# 171712003 Congregate Food	374.87
Check	07/29/2016	116784	Gordon Food Service	Credit 7759233	-3.19
Total 1105551 · Congregate Food					1,535.15
1105553 · Congregate Supplies					
Check	07/22/2016	116731	Mickey's Linen	Inv# 118843 Congregate Supplies	20.00
Check	07/26/2016	116756	Mickey's Linen	Inv# 119452 Congregate Supplies	20.00

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Type	Date	Num	Name	Memo	Amount
Check	07/29/2016	116784	Gordon Food Service	Inv# 171574957 Congregate Supplies	117.43
Check	07/29/2016	116784	Gordon Food Service	Inv# 171712003 Congregate Supplies	54.98
Check	07/29/2016	116798	Staples	Inv# 33087071369 Kitchen Markers	31.90
Total 1105553 · Congregate Supplies					244.31
1105555 · Recruitment					
Check	07/26/2016	116747	Alexian Bros Corporate Health Services	Inv# 602130 Employee Physical	89.00
Total 1105555 · Recruitment					89.00
1105558 · Home Delivered Meals Food					
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2270332 HDM Food	20.04
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2269674 HDM Food	133.74
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2270880 HDM Food	119.92
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2266818 HDM Food	207.11
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2267211 HDM Food	0.55
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2266272 HDM Food	3.13
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2263873 HDM Food	4.25
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2265024 HDM Food	21.38
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2263059 HDM Food	8.50
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2263058 HDM Food	62.91
Check	07/29/2016	116783	Get Fresh Produce, Inc	Inv# 2273146 HDM Food	78.36
Check	07/29/2016	116784	Gordon Food Service	Inv# 171574957 HDM Food	385.20
Check	07/29/2016	116784	Gordon Food Service	Inv# 934049875 HDM Food	54.20
Check	07/29/2016	116784	Gordon Food Service	Inv# 934049829 HDM Food	64.22
Check	07/29/2016	116784	Gordon Food Service	Inv# 171712003 HDM Food	374.87
Check	07/29/2016	116784	Gordon Food Service	Credit 7759233	-3.18
Total 1105558 · Home Delivered Meals Food					1,535.20
1105560 · Home Delivered Meals Supplies					
Check	07/22/2016	116731	Mickey's Linen	Inv# 118843 HDM Supplies	20.00
Check	07/26/2016	116753	Get Fresh Produce, Inc	Inv# 2269674 HDM Supplies	37.50
Check	07/26/2016	116756	Mickey's Linen	Inv# 119452 HDM Supplies	20.00
Check	07/29/2016	116784	Gordon Food Service	Inv# 171574957 HDM Supplies	117.43
Total 1105560 · Home Delivered Meals Supplies					194.93
1105791 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	1,022.69
Total 1105791 · Health Insurance					1,022.69
1105792 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	3.95
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	96.90
Total 1105792 · Dental, Vision & Life Insurance					100.85

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Type	Date	Num	Name	Memo	Amount
Total 1104NUT · Nutrition					4,851.94
1104SOC · Programs & Services					
1104514 · Weekend Programming					
Check	07/29/2016	116772	Joyce Haworth	"Candy Bombers" Presentation	150.00
Total 1104514 · Weekend Programming					150.00
1104515 · Programming					
Check	07/22/2016	116742	Taoist Tai Chi Society	Inv# 71516 Tai Chi Class Fee April-June	325.00
Check	07/26/2016	116744	Starlight Tours	Rhythm Casino Trip 6/23 (36)	1,116.00
Check	07/29/2016	116780	Dance Alternatives, Inc.	Inv# HP072016 Line Dance Class	150.00
Total 1104515 · Programming					1,591.00
1104520 · Volunteer Services					
Check	07/22/2016	116703	Jeannine Havlik	Home Delivered Meals Mileage Reimbursement	160.92
Check	07/22/2016	116704	Joanne Watson	Home Delivered Meals Mileage Reimbursement	48.60
Check	07/22/2016	116705	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement	37.80
Check	07/29/2016	116769	Anita Kopinski	Home Delivered Meals Mileage Reimbursement	75.06
Check	07/29/2016	116770	Phil Roth	Home Delivered Meals Mileage Reimbursement	25.38
Check	07/29/2016	116771	William Riccio	Home Delivered Meals Mileage Reimbursement	20.52
Total 1104520 · Volunteer Services					368.28
1104532 · Visual Arts					
Check	07/22/2016	116707	Susan Kazenas	Bead Class Supplies	45.89
Check	07/22/2016	116716	Blick Art Materials	Inv# 6315532 Art Supplies	71.22
Check	07/22/2016	116726	Hobby Lobby	Arts/Crafts Supplies	8.26
Check	07/29/2016	116798	Staples	Inv# 3308707169 Art Project Straws/Envelopes	17.09
Check	07/29/2016	116801	Jenny Vogt	Inv# 72616 Watercolor Class	320.00
Total 1104532 · Visual Arts					462.46
1104560 · Psychiatric Services					
Check	07/20/2016	116323	Alexian Brothers Center for Mental Health	Inv# 27 Outpatient Psychiatric Services	1,178.38
Total 1104560 · Psychiatric Services					1,178.38
Total 1104SOC · Programs & Services					3,750.12
1104TRN · Transportation					
1104549 · Recruitment					
Check	07/26/2016	116747	Alexian Bros Corporate Health Services	Inv# 601534 Employee Physical	89.00
Check	07/26/2016	116747	Alexian Bros Corporate Health Services	Inv# 601590 Employee Physical	89.00
Total 1104549 · Recruitment					178.00
1104550 · Telephone					
Check	07/29/2016	116800	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	410.61

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Type	Date	Num	Name	Memo	Amount
Total 1104550 · Telephone					410.61
1104691 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	5,617.69
Total 1104691 · Health Insurance					5,617.69
1104692 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	30.22
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	902.12
Total 1104692 · Dental, Vision & Life Insurance					932.34
Total 1104TRN · Transportation					7,138.64
Total 1104 · Senior Center - Expenditures					26,051.45
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	07/29/2016	116798	Staples	Inv# 3306553265 Ink/Post Its	75.97
Check	07/29/2016	116798	Staples	Inv# 3308144990 Copy Paper/Corrective Ink	112.76
Total 2024202 · Office Supplies					188.73
2024204 · Equipment					
Check	07/26/2016	116746	Ace Coffee Bar	Inv# 2940-469710 Quarterly Rental	89.85
Check	07/26/2016	116751	Comcast (WS)	Acct 8771 10 085 0097898 Monthly Charges	130.01
Total 2024204 · Equipment					219.86
2024591 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	1,285.50
Total 2024591 · Health Insurance					1,285.50
2024592 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	7.90
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	225.80
Total 2024592 · Dental, Vision & Life Insurance					233.70
Total 2024ADM · Administration					1,927.79
2024HOM · Home Relief					
2024102 · Rent					
Check	08/01/2016	4006	Chase Mortgage	August 2016 Rent	550.00
Check	08/01/2016	4009	John Banbury	August 2016 Rent	50.00
Check	08/01/2016	4011	Jason Ludwig	August 2016 Rent	650.00
Check	08/01/2016	4012	Angie Hoeltzer	August 2016 Rent	400.00
Check	08/01/2016	4013	William Kallas	August 2016 Rent	500.00
Check	08/01/2016	4017	Brittany Wilk	August 2016 Rent	650.00

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Type	Date	Num	Name	Memo	Amount
Check	08/01/2016	4018	James Susman	August 2016 Rent	650.00
Check	08/01/2016	4019	Spring Lakes Estates	August 2016 Rent	495.54
Check	08/01/2016	4020	Orchard Hill Apartments	August 2016 Rent	650.00
Check	08/01/2016	4021	Towne Place West Condo Assoc	August 2016 Rent	262.44
Check	08/01/2016	4025	Geico	Home Ins Policy# CND0079001	49.08
Check	08/01/2016	4027	Country Mutual Insurance Company	Home Insurance Assistance Acct 3893787	32.16
Check	08/01/2016	4029	Cook County Treasurer	Property Tax 06-28-203-062-1097	269.96
Check	08/01/2016	4031	Southwicke on Sutton Condo Assn.	Homeowners Association Dues	151.83
Total 2024102 · Rent					5,361.01
2024103 · Utilities					
Check	08/01/2016	4007	NICOR	Utility Assistance Acct 40-52-82-1896 5	22.63
Check	08/01/2016	4008	Com Ed	Utilities Assistance Acct 7338667018	141.43
Check	08/01/2016	4010	City of Elgin	Utilities Assistance Acct# 347235-2920	63.17
Check	08/01/2016	4014	Advanced Disposal Solid Waste Midwe...	Utilities Assistance Acct T0009595	58.05
Check	08/01/2016	4015	NICOR	Utility Assistance Acct 77-74-55-2451 0	23.56
Check	08/01/2016	4016	Village of Streamwood	Utilities Assistance Acct 261-0055-00-01	25.98
Check	08/01/2016	4022	Village of Schaumburg	Utility Assistance 120248-59325	13.43
Check	08/01/2016	4023	NICOR	Utility Assistance	20.00
Check	08/01/2016	4024	Com Ed	Utilities Assistance Acct 3912412011	65.00
Check	08/01/2016	4028	Village of Streamwood	Utilities Assistance Acct 146-0322-00-02	4.92
Check	08/01/2016	4030	Com Ed	Utilities Assistance Acct 3893787	105.10
Total 2024103 · Utilities					543.27
2024105 · Personal Essentials					
Check	08/01/2016	4032	Walmart	Personal Essential Items (5)	634.79
Check	08/01/2016	4036	Walmart	Personal Essential Items (1)	75.81
Total 2024105 · Personal Essentials					710.60
2024106 · Travel Expenses					
Check	08/01/2016	4005	Allstate Fire & Casualty Insurance	Auto Insurance Policy# 912298128	50.00
Check	08/01/2016	4026	BP Gas Station	Fuel Assistance Cards (1)	50.00
Check	08/01/2016	4027	Country Mutual Insurance Company	Auto Insurance Assistance Acct 3641234	61.03
Total 2024106 · Travel Expenses					161.03
2024119 · Emergency Assistance					
Check	07/22/2016	4002	Com Ed	EA Utility Assistance Acct 8164264026	246.15
Check	07/22/2016	4003	NICOR	EA Utility Assistance Acct 14-93-83-5971 9	422.54
Check	07/22/2016	4004	NICOR	EA Utility Assistance Acct 36-78-29-5385 9	702.76
Check	08/01/2016	4033	Sarban Argarwalla	Emergency Assistance	470.00
Check	08/01/2016	4034	Village of Streamwood	Emergency Assistance Acct 120-0002-00-04	323.37
Check	08/01/2016	4035	Mariusz Janus	Emergency Assistance	1,500.00
Total 2024119 · Emergency Assistance					3,664.82
Total 2024HOM · Home Relief					10,440.73

**Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 2024 · Welfare Services - Expenditures					12,368.52
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	07/26/2016	116761	Tressler LLP	Inv# 373885 Legal Fees	722.85
Total 3034701 · Legal					722.85
3034709 · Uniforms & Safety Equipment					
Check	07/29/2016	116797	Steve's Printing Service, LLC	Inv# 2015362 Staff Uniform Shirts (15)	272.43
Check	07/29/2016	116797	Steve's Printing Service, LLC	Tax Exempt	-20.76
Total 3034709 · Uniforms & Safety Equipment					251.67
3034710 · Community Affairs					
Check	07/29/2016	116793	Newport Printing Services	Inv# 8036 Recycling Event Banners (7)	955.00
Total 3034710 · Community Affairs					955.00
3034711 · Utilities					
Check	07/29/2016	116791	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	78.60
Total 3034711 · Utilities					78.60
3034791 · Health Insurance					
Check	07/26/2016	116762	United Healthcare	Cust# 530960 Policy Coverage	1,310.25
Total 3034791 · Health Insurance					1,310.25
3034792 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	11.85
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	176.72
Total 3034792 · Dental, Vision & Life Insurance					188.57
3034793 · Unemployment					
Check	07/20/2016	116699	Illinois Dept of Employment Security	2nd Qtr 2016	43.82
Total 3034793 · Unemployment					43.82
Total 3034ADM · Administration					3,550.76
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	07/22/2016	116723	Earth, Inc	Inv# 16039 Topsoil	540.00
Check	07/22/2016	116723	Earth, Inc	Inv# 15942 Topsoil	87.50
Check	07/22/2016	116725	Grainger	Inv# 9162526413 Solenoid Valve	315.50
Check	07/22/2016	116739	Terrace Supply Company	Inv# 965817 Oxygen Cylinder Rental	10.50
Total 3034602 · Operating Supplies & Materials					953.50

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Type	Date	Num	Name	Memo	Amount
3034607 · Contract Work					
Check	07/22/2016	116732	PR Grading Corp.	Inv# 13070 Sewer Repair	5,900.00
Total 3034607 · Contract Work					5,900.00
3034610 · Street Lighting					
Check	07/22/2016	116718	Com Ed 152	Acct# 0045120152 Monthly Charges	638.37
Check	07/22/2016	116719	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	19.89
Total 3034610 · Street Lighting					658.26
Total 3034ROD · Road Maintenance					7,511.76
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	07/21/2016	116521	West Side Tractor Sales	Inv# V85529 Hydraulic Repair to Equipment	547.42
Total 3034609 · Maintenance Vehicles & Equip					547.42
Total 303EQM · Equipment					547.42
Total 3034 · Road & Bridge - Expenditures					11,609.94
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054592 · Dental, Vision & Life Insurance					
Check	07/26/2016	116752	Dearborn National	Monthly Life Insurance Premium	3.95
Check	07/29/2016	116781	Euclid Managers	Cust# 5641581 Dental & Vision Premium July/August	88.36
Total 5054592 · Dental, Vision & Life Insurance					92.31
Total 5054ADM · Administration					92.31
5054COM · Community Resource Center					
5054210 · Utilities					
Check	07/29/2016	116763	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	411.68
Total 5054210 · Utilities					411.68
5054250 · Building Maintenance					
Check	07/29/2016	116765	Tyco Integrated Security LLC	Inv# 26835369 Quarterly Security Billing	273.00
Total 5054250 · Building Maintenance					273.00
5054286 · Agency Support Services					
Check	07/29/2016	116764	PAETEC	Acct# 639097797001 Monthly Charges	737.55
Total 5054286 · Agency Support Services					737.55
Total 5054COM · Community Resource Center					1,422.23
5054SVC · Service Contracts					

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Type	Date	Num	Name	Memo	Amount
5054128 · RENZ Outpatient					
Check	07/29/2016	116766	Renz Addiction Counseling Center	Outpatient Treatment	6,569.92
Total 5054128 · RENZ Outpatient					6,569.92
5054165 · Alexian Bros - Outpatient Psych					
Check	07/20/2016	116547	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services	3,220.00
Check	07/29/2016	116767	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services	3,680.00
Total 5054165 · Alexian Bros - Outpatient Psych					6,900.00
Total 5054SVC · Service Contracts					13,469.92
Total 5054 · Mental Health - Expenditures					14,984.46
8084 · Capital Projects - Expenditures					
8084414 · Town & Senior Parking Lots					
Check	07/22/2016	116737	Soil and Materials Consultants, Inc	Inv# 40713 Parking Lot Concrete Field Testing	2,103.75
Total 8084414 · Town & Senior Parking Lots					2,103.75
8084425 · Building & Perm Improvements					
Check	07/29/2016	116782	Fox Valley Fire & Safety	Inv# 15826 Town Hall Fire Panel Replacement	2,140.00
Total 8084425 · Building & Perm Improvements					2,140.00
Total 8084 · Capital Projects - Expenditures					4,243.75
TOTAL					128,233.41

Hanover Township
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Type	Date	Num	Name	Memo	Amount
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Gene...	07/21/2016	PS Stmnt		HD Security System, Cameras and Storage (IWC)	369.00
Gene...	07/21/2016	PS Stmnt		Camcorder, Tripod, Microphone, Data Card, and Carrier Bag	2,388.84
Total 1014410 - Equipment Purchases					2,757.84
1014425 - Building Improvements					
Gene...	07/21/2016	PS Stmnt		Landscape Mulch - Astor	378.00
Total 1014425 - Building Improvements					378.00
1014430 - Computer Equipment & Software					
Gene...	07/21/2016	PS Stmnt		Monthly HRIS Website Fee	199.00
Total 1014430 - Computer Equipment & Software					199.00
Total 101CAP - Capital Expenditures					3,334.84
101CHN - Community Health					
1014454 - Travel & Training					
Gene...	07/21/2016	PS Stmnt		Workplace Wellness Symposium (2)	50.00
Total 1014454 - Travel & Training					50.00
1014466 - Communications					
Gene...	07/21/2016	PS Stmnt		Health Expo Website Domain 2 year renewal	27.90
Gene...	07/21/2016	PS Stmnt		Health Expo Website Hosting Renewal	49.00
Total 1014466 - Communications					76.90
1014467 - Crisis Care					
Gene...	07/21/2016	PS Stmnt		Crisis Care: Medication Assistance	312.78
Total 1014467 - Crisis Care					312.78
Total 101CHN - Community Health					439.68
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014619 - Office Supplies					
Gene...	07/21/2016	PS Stmnt		Jay Street Photo printing	17.28
Total 1014619 - Office Supplies					17.28
1014620 - Satellite Office Programs					
Gene...	07/21/2016	PS Stmnt		IWC Landscaping Project Lunch (2)	17.95
Total 1014620 - Satellite Office Programs					17.95

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 July 21, 2016

Type	Date	Num	Name	Memo	Amount
Total 101CMA · Community Relations					35.23
Total 101CVA · Community & Veteran Affairs					35.23
101ES · ES - Expenditures					
1014806 · Office Supplies					
Gene...	07/21/2016	PS Stmnt		Laserjet Printer, AA Batteries	79.98
Total 1014806 · Office Supplies					79.98
1014808 · Education & Training					
Gene...	07/21/2016	PS Stmnt		Training Refreshments	70.40
Gene...	07/21/2016	PS Stmnt		Volunteer Training Dinner	25.87
Gene...	07/21/2016	PS Stmnt		Volunteer Training Dinner	29.94
Total 1014808 · Education & Training					126.21
1014812 · Volunteer Appreciation					
Gene...	07/21/2016	PS Stmnt		Volunteer Refreshments	25.29
Gene...	07/21/2016	PS Stmnt		Volunteer Refreshments	78.83
Gene...	07/21/2016	PS Stmnt		Officer Meeting Lunch	34.27
Total 1014812 · Volunteer Appreciation					138.39
1014813 · Vehicle Fuel & Maintenance					
Gene...	07/21/2016	PS Stmnt		Vehicle Car Wash	10.00
Gene...	07/21/2016	PS Stmnt		Vehicle Car Wash	10.00
Total 1014813 · Vehicle Fuel & Maintenance					20.00
Total 101ES · ES - Expenditures					364.58
101MAIN · Facilities Maintenance					
1014214 · Equipment Maintenance - Senior					
Gene...	07/21/2016	PS Stmnt		Time Clock Ribbon (4)	14.72
Total 1014214 · Equipment Maintenance - Senior					14.72
Total 101MAIN · Facilities Maintenance					14.72
101TOE · Town Office Expense					
1014429 · Miscellaneous					
Gene...	07/21/2016	PS Stmnt		New Baby Arrangement	80.60
Gene...	07/21/2016	PS Stmnt		Orientation Lunch (3)	37.29
Total 1014429 · Miscellaneous					117.89
1014531 · Community Affairs					
Gene...	07/21/2016	PS Stmnt		Elgin Hispanic Network Community Event	697.25
Total 1014531 · Community Affairs					697.25

Hanover Township
Board Audit Report - Purchasing Supplement
July 21, 2016

Type	Date	Num	Name	Memo	Amount
1014532 - Committee on Youth					
Gene...	07/21/2016	PS Stmnt		Ice, Lemons, Coffee Supplies Leadership Event	13.55
Gene...	07/21/2016	PS Stmnt		Art Project Outing Shelter Rental Fee	14.00
Gene...	07/21/2016	PS Stmnt		Pitcher, Storage Container	19.49
Gene...	07/21/2016	PS Stmnt		Celebration of Leadership Event Refreshments	106.64
Gene...	07/21/2016	PS Stmnt		Celebration of Leadership Vases (6)	31.80
Gene...	07/21/2016	PS Stmnt		Celebration of Leadership Flowers	172.85
Gene...	07/21/2016	PS Stmnt		Celebration of Leadership Flowers, Refreshments, and Napkins	17.12
Gene...	07/21/2016	PS Stmnt		Celebration of Leadership Linen & Round tables rental	506.40
Gene...	07/21/2016	PS Stmnt		Celebration of Leadership volunteer dinner	174.90
Total 1014532 - Committee on Youth					1,056.75
Total 101TOE - Town Office Expense					1,871.89
109YFS - Youth & Family Services					
109ADM - Administration & Clinical					
1094611 - Education & Training					
Gene...	07/21/2016	PS Stmnt		Offsite Staff Retreat Supplies	14.00
Gene...	07/21/2016	PS Stmnt		Offsite Staff Retreat Refreshments	25.84
Gene...	07/21/2016	PS Stmnt		NCMHCE/LCCP Test Prep - M Campuzano	269.00
Gene...	07/21/2016	PS Stmnt		NCMHCE/LCCP Test Prep - N Belmonte	269.00
Gene...	07/21/2016	PS Stmnt		Communication - M Beahan	199.00
Gene...	07/21/2016	PS Stmnt		Retreat Seminar	107.04
Gene...	07/21/2016	PS Stmnt		Staff offsite Retreat Dinner	106.54
Gene...	07/21/2016	PS Stmnt		CREDIT	-7.64
Gene...	07/21/2016	PS Stmnt		Staff offsite Retreat Lunch	158.50
Total 1094611 - Education & Training					1,141.28
1094616 - Books & Journals					
Gene...	07/21/2016	PS Stmnt		Therapeutic Adventure Library Book	20.92
Total 1094616 - Books & Journals					20.92
1094622 - Miscellaneous					
Gene...	07/21/2016	PS Stmnt		Kitchen Renovation Measurements	49.00
Total 1094622 - Miscellaneous					49.00
1094626 - Equipment & Furniture					
Gene...	07/21/2016	PS Stmnt		Camera Accessories	6.48
Gene...	07/21/2016	PS Stmnt		Surge Protector	32.30
Gene...	07/21/2016	PS Stmnt		Picture Hanging Kit	57.16
Total 1094626 - Equipment & Furniture					95.94
Total 109ADM - Administration & Clinical					1,307.14
109OUT - Outreach & Prevention					
1094627 - Open Gym Program.					

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Type	Date	Num	Name	Memo	Amount
Gene...	07/21/2016	PS Stmnt		Open Gym Summer Program Snacks	12.58
Gene...	07/21/2016	PS Stmnt		Bug Spray	10.48
Gene...	07/21/2016	PS Stmnt		Summer Open Gym Bird Feeder project supplies	21.72
Gene...	07/21/2016	PS Stmnt		Summer Open Gym Bird Feeder project supplies	9.15
Gene...	07/21/2016	PS Stmnt		Rocks & Minerals of Wisconsin - Outdoor Ed Book	18.38
Total 1094627 · Open Gym Program.					72.31
1094650 · Program Supplies					
Gene...	07/21/2016	PS Stmnt		T-Shirts for Tye Dye (6)	21.14
Gene...	07/21/2016	PS Stmnt		Tye Dye Supplies	33.36
Gene...	07/21/2016	PS Stmnt		Tye Dye Supplies	8.02
Total 1094650 · Program Supplies					62.52
Total 109OUT · Outreach & Prevention					134.83
Total 109YFS · Youth & Family Services					1,441.97
Total 1014 · Town Fund - Expenditures					7,502.91
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104534 · Dues, Subs & Publications					
Gene...	07/21/2016	PS Stmnt		Renew ITASCSC Website (to be reimbused)	89.85
Total 1104534 · Dues, Subs & Publications					89.85
1104535 · Travel					
Gene...	07/21/2016	PS Stmnt		Age Options Training Parking	20.00
Gene...	07/21/2016	PS Stmnt		TOI Regional Meeting Dinner	47.69
Gene...	07/21/2016	PS Stmnt		TOI Regional Meeting Accomodations - Colagrossi	123.87
Gene...	07/21/2016	PS Stmnt		TOI Regional Meeting Accomodations - Colagrossi	96.87
Gene...	07/21/2016	PS Stmnt		AISC/ITASCSC Membership Meeting Breakfast	19.88
Gene...	07/21/2016	PS Stmnt		AISC Award Presentation Accomodations	67.79
Gene...	07/21/2016	PS Stmnt		Township Vehicle Gas	22.42
Gene...	07/21/2016	PS Stmnt		Township Ford Escape Fuel/Car Wash	32.41
Total 1104535 · Travel					430.93
1104536 · Education & Training					
Gene...	07/21/2016	PS Stmnt		Evolving Trends in Mental Health Practice Workshop - Conway	30.00
Total 1104536 · Education & Training					30.00
1104538 · Community Affairs					
Gene...	07/21/2016	PS Stmnt		ITASCSC Meeting Lunch (15)	212.33
Total 1104538 · Community Affairs					212.33
1104539 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Gene...	07/21/2016	PS Stmnt		Out-trip Driver Lunch	8.45
Gene...	07/21/2016	PS Stmnt		Out-trip Driver Lunch	16.35
Total 1104539 · Miscellaneous					24.80
Total 1104ADM · Administration					787.91
1104NUT · Nutrition					
1105551 · Congregate Food					
Gene...	07/21/2016	PS Stmnt		Café Baked Goods	73.29
Gene...	07/21/2016	PS Stmnt		Cafe food	15.78
Gene...	07/21/2016	PS Stmnt		Cafe food	8.12
Gene...	07/21/2016	PS Stmnt		Café Baked Goods	58.18
Gene...	07/21/2016	PS Stmnt		Cafe Food	14.29
Gene...	07/21/2016	PS Stmnt		Café Baked Goods	50.17
Gene...	07/21/2016	PS Stmnt		Café Baked Goods	31.24
Gene...	07/21/2016	PS Stmnt		Hamburger & Hot Dog Buns	52.76
Total 1105551 · Congregate Food					303.83
1105553 · Congregate Supplies					
Gene...	07/21/2016	PS Stmnt		Café Supplies	3.20
Total 1105553 · Congregate Supplies					3.20
1105554 · Training					
Gene...	07/21/2016	PS Stmnt		NRA International Food Service Marketplace Parking	23.00
Total 1105554 · Training					23.00
1105555 · Recruitment					
Gene...	07/21/2016	PS Stmnt		Line Cook Position Posting	45.00
Total 1105555 · Recruitment					45.00
1105558 · Home Delivered Meals Food					
Gene...	07/21/2016	PS Stmnt		HDM Baked Goods	73.29
Gene...	07/21/2016	PS Stmnt		HDM food	15.79
Gene...	07/21/2016	PS Stmnt		HDM food	8.12
Gene...	07/21/2016	PS Stmnt		HDM Baked Goods	58.19
Gene...	07/21/2016	PS Stmnt		HDM Food	14.29
Gene...	07/21/2016	PS Stmnt		HDM Baked Goods	50.17
Gene...	07/21/2016	PS Stmnt		HDM Baked Goods	31.24
Total 1105558 · Home Delivered Meals Food					251.09
1105561 · Event Catering					
Gene...	07/21/2016	PS Stmnt		YFS Leadership Event Catering	11.17
Total 1105561 · Event Catering					11.17

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Type	Date	Num	Name	Memo	Amount
Total 1104NUT · Nutrition					637.29
1104SOC · Programs & Services					
1104515 · Programming					
Gene...	07/21/2016	PS Stmnt		Fashion Show Lunch Items	35.45
Gene...	07/21/2016	PS Stmnt		Candy For Program	39.25
Gene...	07/21/2016	PS Stmnt		Bus Parking for out-trip	13.00
Gene...	07/21/2016	PS Stmnt		Bus Parking for out-trip	13.00
Gene...	07/21/2016	PS Stmnt		Disposable Cups	21.02
Gene...	07/21/2016	PS Stmnt		Holocaust Museum Trip Fee	135.00
Gene...	07/21/2016	PS Stmnt		Pinochle Cards (12)	20.19
Gene...	07/21/2016	PS Stmnt		Senior Trip Tote Bags (27)	183.12
Gene...	07/21/2016	PS Stmnt		Louisville trip Derby Pie Tarts (17)	80.33
Gene...	07/21/2016	PS Stmnt		Decorations for Memorial Day & 4th of July	80.53
Gene...	07/21/2016	PS Stmnt		Monthly Subscription	14.95
Gene...	07/21/2016	PS Stmnt		Louisville Trip Refreshments	168.57
Gene...	07/21/2016	PS Stmnt		Monthly Subscription	15.99
Gene...	07/21/2016	PS Stmnt		Best Friends Day Event Candy Prizes	32.74
Gene...	07/21/2016	PS Stmnt		Best Friend's Day Event Prizes	45.00
Gene...	07/21/2016	PS Stmnt		Best Friend's Day Event Prizes	13.95
Gene...	07/21/2016	PS Stmnt		Candy for Trip Bag	29.94
Gene...	07/21/2016	PS Stmnt		Art Institute Trip Tickets (26)	624.00
Gene...	07/21/2016	PS Stmnt		Senior Trip Lunch (22)	233.70
Gene...	07/21/2016	PS Stmnt		Senior Trip Lunch (21)	689.60
Gene...	07/21/2016	PS Stmnt		Pizza and a Movie	60.57
Gene...	07/21/2016	PS Stmnt		Pizza and a Movie	182.57
Gene...	07/21/2016	PS Stmnt		Art Institute Trip Lunch Vouchers (26)	312.00
Gene...	07/21/2016	PS Stmnt		Pizza and a Movie	59.23
Gene...	07/21/2016	PS Stmnt		Mothers Day Fashion Show Event Refreshments	20.60
Gene...	07/21/2016	PS Stmnt		Puppet Show Event Flowers	39.57
Gene...	07/21/2016	PS Stmnt		Senior Outing Cooler and Refreshments	29.63
Gene...	07/21/2016	PS Stmnt		Louisville Trip Group Tour (17)	414.46
Gene...	07/21/2016	PS Stmnt		Louisville Mint Julep Tour (17)	90.10
Gene...	07/21/2016	PS Stmnt		Louisville Whitehall Tour (17)	90.00
Gene...	07/21/2016	PS Stmnt		Louisville Senior Trip Accomodations (17)	5,519.00
Gene...	07/21/2016	PS Stmnt		Louisville Trip Escort Lunch	13.37
Gene...	07/21/2016	PS Stmnt		Louisville Trip Escort Lunch	25.47
Gene...	07/21/2016	PS Stmnt		Louisville Trip Lunch (17)	248.00
Gene...	07/21/2016	PS Stmnt		Louisville Trip Escort Dinner	7.48
Gene...	07/21/2016	PS Stmnt		YFS Leadership Event Ice	10.20
Total 1104515 · Programming					9,611.58
1104532 · Visual Arts					
Gene...	07/21/2016	PS Stmnt		Supplies for Senior Art Project	39.20
Gene...	07/21/2016	PS Stmnt		Ceramic Class Clay	40.00
Gene...	07/21/2016	PS Stmnt		Senior Art Project Craft Supplies	50.48
Gene...	07/21/2016	PS Stmnt		Got Art Project Wood Pallets (20)	50.73

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Type	Date	Num	Name	Memo	Amount
Total 1104532 · Visual Arts					180.41
Total 1104SOC · Programs & Services					9,791.99
1104TRN · Transportation					
1104550 · Telephone					
Gene...	07/21/2016	PS Stmnt		Driver Tablet Protective Cases (8)	769.89
Total 1104550 · Telephone					769.89
Total 1104TRN · Transportation					769.89
Total 1104 · Senior Center - Expenditures					11,987.08
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024205 · Travel & Training					
Gene...	07/21/2016	PS Stmnt		Lunch Meeting with Palatine Township	39.56
Gene...	07/21/2016	PS Stmnt		TOI Regional Meeting Dinner	47.68
Gene...	07/21/2016	PS Stmnt		TOI Regional Meeting Accomodations - Imperato	123.87
Total 2024205 · Travel & Training					211.11
2024213 · Community Affairs / Misc					
Gene...	07/21/2016	PS Stmnt	JP Morgan Chase	Community Resource Group Refreshments	21.04
Gene...	07/21/2016	PS Stmnt		Community Resource Group Refreshments	16.46
Total 2024213 · Community Affairs / Misc					37.50
2024507 · Professional Services					
Gene...	07/21/2016	PS Stmnt		TOI - GA Website (To Be Reimbursed)	107.82
Total 2024507 · Professional Services					107.82
Total 2024ADM · Administration					356.43
Total 2024 · Welfare Services - Expenditures					356.43
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Gene...	07/21/2016	PS Stmnt		YFS Kitchen Remodel Tile	880.75
Total 8084425 · Building & Perm Improvements					880.75
Total 8084 · Capital Projects - Expenditures					880.75
TOTAL					20,727.17



I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:30 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit and Krick, , and Supervisor McGuire. Trustees Caramelli, and Essick were absent.

Other Elected Official present was Assessor Smogolski.

Others present included Community and Veterans Affairs Tom Kuttensburg, Welfare Services Director Mary Jo Imperato, Facilities & Maintenance Director Steve Spejcher, Senior Services Director Tracey Colagrossi, Emergency Services Department Director Bill Burke, Community Health Director Kristin Smith, Assistant Administrator Suzanne Powers, Management Analyst Sam Hughes, Management Intern Izabela Szymanska, Attorney Mike Airdo, Village of Streamwood Trustee Mike Baumer, and Mr. Martin Sterrett of Streamwood.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

A. Supervisor McGuire invited forward SSGT Martin Sterrett who served in the US. Navy and in the US. Air Force from 1965 to 1975; the Board thanked him for his service to our country. Mr. McGuire asked that the record also reflect that on this day, AB Alvaro Gomez Jr. who served in the U.S. Air Force from 1992 to 1993, was inducted into the Veterans Honor Roll along with SSGT Sterrett.

B. Mr. Brian Seiver was not present this evening.

IV. Reports

A. Supervisor McGuire offered thanks to the staff for the good job on the recent Homeland Security Roundtable, presented by Congressman Louis Barletta of Pennsylvania, who chairs the Subcommittee on Economic Development, Public Buildings and Emergency Management of the House Transportation and Infrastructure Committee. In addition, he read a letter from the Wayne Police Department wherein they thanked our Emergency Services volunteers for their service during extended road closure of Army Trail Road, which became impassable due to a downed tree. Our volunteers kept the road closed while the Wayne police were able to attend to other business. They reportedly handled the event in a professional manner.

B. Clerk Dolan Baumer offered no report.

C. Highway Commissioner Ochoa offered no report.

D. Assessor Smogolski offered no report.

E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Krick to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit and Krick, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.

F. Trustee Committee Liaison Reports: No reports were offered this evening.

G. Department Reports: Department Directors submitted reports for review and consideration.

VI. Bill Paying: Acting Administrator Powers offered the bills, from June 21 through July 19, 2016, as follows for review and approval by the Board:

a.	Town	\$154,343.97
b.	Senior Center	73,937.09
c.	Welfare Services	13,195.84
d.	Road and Bridge	33,272.54
e.	Mental Health Board	171,845.88
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>15,196.20</u>
	Total All Funds	<u>\$461,991.52</u>

A motion was made by Trustee Benoit to approve the bills from May 18 through June 21, 2016, for FY17, as presented; Trustee Krick seconded the motion. Roll call vote: Trustees Benoit and Krick, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of June 21, 2016: Clerk Dolan Baumer presented the meeting minutes of June 21, 2016 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of June 21, 2016 as presented, with a second by Trustee Krick. Roll call vote: Trustees Benoit and Krick, and Supervisor McGuire. Nays: None. Motion carried.

B. Authorization for the Department of Senior Services to purchase a Replacement Bus: Director Colagrossi reviewed the proposed recommendation of the trade in of two vehicles and purchase of a new one for Senior Services Transportation. A motion was made by Trustee Benoit to authorize the purchase of a new bus in Senior Services consistent with staff recommendation to trade in busses 109 and 115 (value \$5,700.00) and purchase the 2017 Ford StarCraft E40 with capacity for 14 passengers or five wheelchairs through the Illinois State Bid List at a cost of \$54,217.00; the motion was seconded by Trustee Krick. Roll call vote: Trustees Benoit and Krick, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: A motion to go into Executive Session was made by Trustee Benoit pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) of the Illinois Open Meetings Act. Trustee Krick seconded the motion and a roll call vote was held: Ayes: Trustees Benoit and Krick, and Supervisor McGuire; nays: non. Motion carried and the Board adjourned into closed session at 7:16 p.m.

The Board returned from Executive Session at 7:24; present were Trustees Benoit and Krick and Supervisor McGuire who called the meeting back to order.

- X. Other Business: Reminder that the August 2nd Board Meeting would be held at the Izaak Walton Center to concur with National Night Out. Mr. McGuire declared that today is Trustee Howard Krick Day in Hanover Township celebrating his birthday.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:31 p.m. was made by Trustee Benoit and it was seconded by Trustee Krick. Ayes: Trustees Benoit and Krick, and Supervisor McGuire; nays: non. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Y&F Services	Village of Streamwood
	Bartlett Library	Highway Commissioner		Streamwood Park District

RESOLUTION _____

**A RESOLUTION APPROVING THE MUTUAL AID AGREEMENT BETWEEN
HANOVER TOWNSHIP AND THE FOX RIVER & COUNTRYSIDE FIRE/RESCUE
DISTRICT**

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any matter not prohibited by law or ordinance; and,

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS220/1 et seq., provides that any power or powers, privileges or authority exercised, or which may be exercised, by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, recognize that certain natural and man-made occurrences may result in emergencies or disasters that exceed the resources, personnel, and/or equipment of Hanover Township; and

WHEREAS, the Supervisor and the Board of Trustees of Hanover Township, Cook County, Illinois, have determined that it is in the best interests of Hanover Township and its residents to enter into an intergovernmental agreement to secure to each the benefits of mutual aid in the protection of life and property from an emergency or disaster, and to provide for

assistance, training, and other necessary functions to further the response and recovery from said emergency or disaster. The principal objective of this Mutual Aid Agreement is the response to and recovery from any emergency or disaster and the return of the communities party to this Agreement to normal functioning as quickly as possible.

NOW THEREFORE BE IT RESOLVED by the Supervisor and the Board of Trustees of Hanover Township (the “Board”), Cook County, Illinois, as follows:

SECTION ONE: That the Mutual Aid Agreement with the Fox River & Countryside Fire/Rescue District for mutual aid in the event of natural or man-made disasters or emergencies, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, to this Agreement on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: August 2, 2016

APPROVED: August 2, 2016

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on August 2, 2016, and approved on August 2, 2016, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**MUTUAL AID AGREEMENT
BETWEEN HANOVER TOWNSHIP AND
FOX RIVER & COUNTRYSIDE FIRE/RESCUE DISTRICT**

This Agreement, made and entered into the date set forth next to the signature of the respective parties, by and between the units of local government subscribed hereto (hereafter “Jurisdiction(s)”), that have approved this Agreement and adopted the same in manner as provided by law, and are hereafter listed at the end of this Agreement.

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the “Intergovernmental Cooperation Act”, 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority, exercised, or which may be exercised, by a unit of local government, may be exercised and enjoyed jointly with any other unit of local government; and

WHEREAS, Section 5 of the Intergovernmental Cooperation Act, ILCS 220/5, provides that one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the contract is authorized, by law, to perform, provided such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, the Illinois Emergency Management Act (20 ILCS 3305/13 as amended) authorizes the Emergency Management Coordinator of a political subdivision to develop mutual aid agreements between political subdivisions and taxing districts for reciprocal disaster response and recovery assistance; and

WHEREAS, the Jurisdictions signing this Agreement hereto, have determined that it is in their best interests to enter into this Agreement and to secure to each the benefits of mutual aid in emergency management operations, and for the coordination and support of emergency response efforts and recovery, and for the protection of life and property from an emergency and/or disaster, or special event; and

WHEREAS, in order to effectuate the benefits of mutual aid in emergency management operations, the Jurisdiction(s) party to this Agreement have determined that it is in their best interests to enter into this Agreement and to secure to each the benefits of mutual aid in emergency management operations, and for the coordination and support of emergency response efforts and recovery, and for the protection of life and property from an emergency and/or disaster.

NOW THEREFORE, in consideration of the foregoing recitals, the Jurisdictions participating in this Local Emergency Management Mutual Aid Agreement, and the Covenants contained herein, the adequacy and sufficiency of which is hereby acknowledged by the Jurisdiction(s), **THE JURISDICTIONS HERETO AGREE AS FOLLOWS:**

SECTION ONE

Purpose

The purpose of this Agreement is to provide disaster response assistance to the Jurisdictions party to this Agreement during disasters and special events when a Stricken Jurisdiction's resources are insufficient to meet the disaster response needs of the Stricken Jurisdiction. As such, it is recognized and acknowledged that in certain situations, such as, but not limited to emergencies and disasters, the use of a Jurisdiction's personnel and equipment to perform functions outside of the territorial limits of the Jurisdiction is desirable and necessary to

preserve and protect the health, safety, and welfare of the public. It is further expressly acknowledged that in certain situations, such as the aforementioned, the use of an Aiding Jurisdictions' personnel and equipment to perform functions within the territorial limits of a Stricken Jurisdiction is desirable and necessary to preserve and protect the health, safety, and welfare of the public. Finally, it is acknowledged that coordination of mutual aid through the Jurisdictions party to this Agreement is desirable for the effective and efficient provision of mutual aid and disaster response.

SECTION TWO

Definitions

For the purpose of this Agreement, the following terms as used in this Agreement shall be defined as follows:

- A. "Local Government": the Agency of each Jurisdiction party to this Agreement, trained to respond to a wide range of emergencies, and non-emergency events, to either assist primary emergency responders, or operate independently in times of natural and man- made disasters.
- B. "Emergency Plan": A definite and prearranged plan, amended from time to time, or as needed, whereby response and assistance provided to a Stricken Jurisdiction by Aiding Jurisdiction(s), is provided in accordance with the system established by this Agreement in order to effectuate the purpose of this Agreement.
- C. "Jurisdiction": A unit of local government including but not limited to a city, village, or fire protection district having a fire department recognized by the State of Illinois, or an intergovernmental agency, and the units of which the

intratergovernmental agency is compromised, which is a party to this Agreement, and has been appropriately authorized by the Jurisdiction to enter into such agreement, and to comply with the rules and regulations of this Agreement;

- D. "Stricken Jurisdiction": A Jurisdiction which requests aid in the event of an emergency;
- E. "Aiding Jurisdiction": A Jurisdiction furnishing equipment, personnel, and/or services to a Stricken Jurisdiction;
- F. "Emergency": An occurrence or condition in a Jurisdiction which results in a situation of such magnitude and/or consequence, that it cannot be adequately handled by the Stricken Jurisdiction, and the Stricken Jurisdiction determines the necessity and advisability of requesting aid.
- G. "Disaster": Disaster shall have the same meaning as defined under the Illinois Emergency Management Agency Act, as set forth in 20 ILCS 3305/4.
- H. "Equipment" and "Personnel": Any equipment owned by, or personnel employed by, the local Jurisdiction. This refers to the Jurisdiction as a whole, rather than within any single department or agency.
- I. "Training": The regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of EMAs. This will include all required National Incident Management System (NIMS) Training the level the personnel is to perform. The nature and time for such training is established by local Jurisdictions.
- J. "Chief, Director and/or EMA Coordinator": The Agency Head of a Jurisdiction.

SECTION THREE

Authority and Action to Effect Mutual Aid

A. The Jurisdiction(s) hereby authorize and direct the respective Chief, Director, and/or Coordinator, or their designee, to take necessary and proper action to render and/or request mutual aid from the other Jurisdictions, in accordance with the policies and procedures established and maintained by the Jurisdiction. Jurisdiction(s) party to this Agreement are not obligated to respond to a request for assistance. After an Aiding Jurisdiction receives a request for assistance, the Chief, Director, and/or Coordinator, or their designee, of the Aiding Jurisdiction evaluates whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. If an Aiding Jurisdiction is willing and able to provide assistance, the Aiding Jurisdiction, through its Chief, Director, and/or Coordinator, or their designee, shall inform the Stricken Jurisdiction about the type of available resources and the approximate arrival time of such assistance. The aid rendered by the Aiding Jurisdiction shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Aiding Jurisdiction. The judgment of the Chief, Director, and/or Coordinators, or their designee, of the Aiding Jurisdiction shall be final as to the personnel and equipment, if any, available to render aid.

B. Whenever an emergency occurs and conditions are such that the Chief, Director, and/or Coordinator, or his designee, of the Stricken Jurisdiction determines it advisable to request aid pursuant to this Agreement, he shall notify the Aiding Jurisdiction(s) of the nature and location of the emergency, and the type and amount of equipment and personnel and/or services to be requested from the Aiding Jurisdiction. Upon a determination by the Chief, Director, and/or Coordinator, or their designee, of the Aiding Jurisdiction, that assistance can be

provided to a Stricken Jurisdiction, the Aiding Jurisdiction shall dispatch, as soon as reasonably possible, the requested equipment, personnel and/or services, to the extent available, to the location of the emergency reported by the Stricken Jurisdiction in accordance with the procedures of this Agreement. Notice shall be provided to the Stricken Jurisdiction as soon as possible if any or all of the requested equipment, personnel, or services, cannot be provided.

C. In the event of an Emergency, requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment, and supplies shall be prepared in writing as soon as practicable. Requests for assistance shall be directed to the Chief, Director, and/or Coordinator, or their designee, of the participating Jurisdiction(s).

D. Jurisdictions shall identify a Director and/or EMA Coordinator, or their designee, and provide contact information, including 24-hour access. Such contact information shall be updated annually, or when changes occur, and provided to the other Jurisdiction(s) party to this Agreement.

SECTION FOUR

Jurisdiction Over Personnel and Equipment

A. Personnel of the Aiding Jurisdiction dispatched to the Stricken Jurisdiction, will be under the supervision of the Aiding Jurisdiction. Further, the personnel of the Aiding Jurisdiction come under the direction and control of the Stricken Jurisdiction. The Official of the Stricken Jurisdiction shall coordinate response activities with the designated supervisors of the Aiding Jurisdiction. However, personnel dispatched to aid a Stricken Jurisdiction, pursuant to this Agreement, shall remain employees and/or volunteer of the Aiding Jurisdiction.

B. Aiding Jurisdiction shall, at all times, have the right to withdraw any and all aid upon the order of its Chief, Director, and/or Coordinator or their designee; provided, however,

that the party withdrawing such aid shall notify the Chief, Director, and/or Coordinator or their designee, of the Stricken Jurisdiction of the withdrawal of such aid and the extent of such withdrawal.

SECTION FIVE

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the Stricken Jurisdiction; however, any expenses recoverable from third-parties shall be equitably distributed among responding parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

SECTION SIX

Insurance

Each party hereto shall procure and maintain, at its sole and exclusive expense, insurance coverage including: comprehensive liability, personal injury, property damage, worker's compensation, and if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limits general liability and professional liability. No party hereto shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligation of this Section may be satisfied by a party's membership in a self-insured pool, or a self-insured plan or arrangement with an insurance provider approved by the state of the Jurisdiction(s). A Jurisdiction may require that copies or other evidence of compliance with the provisions of this Section be provided to the Chief, Director, and/or Coordinator. Upon request, Jurisdiction(s) and Chief, Director, and/or Coordinator shall provide such evidence, as herein provided, to the other Jurisdictions party to this Agreement.

SECTION SEVEN

Indemnification

Each party to this Agreement agrees to waive all claims against all other parties hereto for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a party hereto or its personnel.

Each Jurisdiction requesting or providing aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify, and defend the Jurisdiction rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third-party. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement. Provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the Jurisdiction rendering aid shall be the sole and exclusive responsibility of the respective party for its employees provided, however, that such claims made by a third-party are not the result of gross negligence or willful misconduct on the part of the party rendering aid.

SECTION EIGHT

Non-Liability for Failure to Render Aid

The rendering of assistance under the terms of this Agreement shall not be mandatory if local conditions of the Aiding Jurisdiction prohibit response. It is the responsibility of the Aiding Jurisdiction to immediately notify the Stricken Jurisdiction of the Aiding Jurisdiction's inability to respond; however, failure to immediately notify the Stricken Jurisdiction of such inability to

respond shall not constitute evidence of non-compliance with the terms of this Section, and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied by a Jurisdiction hereto, or its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid, once provided, pursuant to the terms of this Agreement.

SECTION NINE

Term

This Agreement shall be in effect for a term of two years from the date of signature hereof, and shall automatically renew for successive one year terms unless terminated in accordance with this Section.

Any party hereto may terminate its participation in this Agreement at any time, provided that the party wishing to terminate this Agreement shall give written notice to all Jurisdictions party to this Agreement specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation, with the written notice provided herein shall be given by personal delivery, registered mail, or certified mail.

SECTION TEN

Effectiveness

This Agreement shall be in full force and effective upon approval by the parties hereto in the manner provided by law and upon proper execution hereof.

SECTION ELEVEN

Binding Effect

This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any party hereto. Provided, however, that this Agreement may not be assigned by a Jurisdiction without prior written consent of the parties hereto; and this Agreement shall not be assigned by a Jurisdiction's Chief, Director and/or Coordinator, or Elected Official, without prior written consent of the parties hereto.

SECTION TWELVE

Validity

The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

SECTION THIRTEEN

Notices

A. All notices hereunder shall be in writing and shall be served personally, by registered mail or certified mail to the parties at such addresses as may be designated from time to time on mailing lists maintained by the local Jurisdictions or to other such addresses as shall be agreed upon.

B. A Jurisdiction who becomes aware of a claim or suit that in anyway, directly or indirectly, contingently or otherwise, affects or might affect other Jurisdictions party to this Agreement, shall provide prompt and timely notice to the Jurisdictions who may be affected by

the suit or claim. Each Jurisdiction reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

SECTION FOURTEEN

Governing Law

This Agreement shall be governed, interpreted, and construed in accordance with the law of the State of Illinois.

SECTION FIFTEEN

Execution in Counterparts

This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

SECTION SIXTEEN

Rules and Procedures

Rules, procedures, and by-laws of this Agreement shall be established by Jurisdictions as deemed necessary from time to time, for the purpose of administrative functions, the exchange of information, and the common welfare of the Jurisdictions party to this Agreement.

SECTION SEVENTEEN

Amendments

This Agreement may only be amended by written consent of all the Jurisdictions party hereto. This shall not preclude the amendment of rules, procedures, and bylaws governing the Agreement as established by the local Jurisdictions pursuant to this Agreement.

SECTION EIGHTEEN

Disputes

The validity, construction, and interpretation of this Agreement shall be governed by the laws of the State of Illinois. If any controversy or claim arises out of, or relates to, the execution

of this Agreement, including, but not limited to, alleged breach of the Agreement, or the termination or validity thereof, the disputing Jurisdiction(s) shall first attempt to resolve the dispute by negotiation. The disputing jurisdictions, if necessary, shall then attempt to resolve the dispute by mediation. Following mediation, if necessary, the disputing Jurisdictions shall settle the dispute by binding arbitration, in accordance with the Rules of the American Arbitration Association. Any court of competent jurisdiction may enter the judgment rendered by the arbitrators as final judgment, which is binding on the parties.

NOW THEREFORE, The undersigned Jurisdiction hereby has adopted, and subscribes to, and approves this Mutual Aid Agreement, to which this signature page will be attached, and agrees to be party thereto, and be bound by the terms thereof.

(Signature Page Follows)

This Signatory certifies that this Local Emergency Management Mutual Aid Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law. A copy of which document is attached hereto.

Political Entity

Political Entity

Principal Executive Officer

Principal Executive Officer

Date

Date

ATTEST:

ATTEST:

Title

Title

Date

Date



Date: May 3, 2016

To: Hanover Township Board and Officials

From: Hanover Township Mental Health Housing Task Force

Re: Mental Health Housing Task Force Update

The Hanover Township Mental Health Housing Task Force was established in January 2015 as an advisory board to study the need for housing for those in Hanover Township with mental illnesses. In the first year the Mental Health Housing Task Force has researched the need for mental health housing and the types of mental health housing developments that currently exist in nearby communities surrounding Hanover Township.

Background

A community analysis conducted in 2015 by the University of Illinois, College of Medicine at Rockford: Health Systems Research for the Hanover Township Mental Health Board analyzed hospitalizations, disorder prevalence and general Township population data. The analysis found that in 2014, 788 residents living in 60107 (Streamwood) and 60120 (Elgin) were hospitalized with mental health or substance abuse diagnoses, a rate of 85.8 cases per 10,000 population. Most commonly, the reason was psychoses, a generalized mental health category including severe depression and anxiety. Based on national prevalence rates, estimates would suggest that 14,082 Hanover Township residents suffer from depression, 3,037 have serious mental illness, and 2,314 have co-occurring substance use disorder and mental illness diagnoses.

Several of the agencies supported by the Township Mental Health Board have expressed the need for permanent supportive housing that is both affordable and provides services such as case management, medication management, transportation and access to treatment. Ecker Center for Mental Health and Alexian Brothers Center for Mental Health report frequently seeing clients who would benefit from affordable, permanent supportive housing; however both agencies report long wait lists for permanent supportive housing programs.

Public Action to Deliver Shelter (PADS) of Elgin explained that a large number of their clients suffer from mental illness or developmental disabilities and that this population has a tendency to remain homeless for longer periods of time, have less contact with family and encounter more barriers to employment.

Site Visits

The Hanover Township Mental Health Housing Task Force explored the different options available for supportive housing arrangements in the community. The Task Force visited a Community Integrated Living Arrangement (CILA), Transitional Living Program (TLP) and Permanent Supportive Housing. A CILA is a 24 hour supervised housing arrangement and is often permanent. A TLP offers a transitional living option while an individual receives treatment and moves toward independent living. Permanent Supportive Housing does not offer 24 hour supervision, however typically offers supervision during

common business hours. Supervision for all housing types can include case management, medication management, transportation to therapies and treatments, etc. For all housing described below, residents pay the rent required or 30% of their income, whichever is lower. A majority of the individuals living in these housing arrangements receive income from Social Security Disability Insurance (SSDI) and are unable to obtain employment due to their disability. For those that do work, they typically receive very little in wages and may receive a supplemental income from Supplemental Security Income (SSI).

Alexian Brothers Residential Facilities: The first facility visited was a Community Integrated Living Arrangement (CILA) home located in Arlington Heights. This CILA is a four unit building that houses eight people, two people per two bedroom apartment. There is no maximum stay and most clients are residents until they require more critical care. Based on the resident's income, rent paid is \$200-\$500 each month. Alexian Brothers Center for Mental Health receives State of Illinois funding that covers the remaining cost of rent per resident. Staff is on site 24 hours a day, 7 days a week. The second facility visited was a Transitional Living Program (TLP) that houses 32 people in 16, two bedroom apartments. The maximum stay is two years and the average stay is 13 months. Rent per unit is \$940 each month, up to \$470 per person which is based on their monthly income. Staff are on site from 8:00 AM - 4:30 PM Monday through Friday. A nurse also visits the facility to offer psychotropic medication groups and assist residents with medication compliance. Residents must participate actively in treatment in order to remain in the TLP. All residents have a mental health diagnosis. Currently, Alexian receives state funding for 18 beds through Medicaid. The other 14 beds are donor driven and reserved for those who cannot pay and are not eligible for Medicaid. Alexian Brothers Center for Mental Health completes intakes and determines what housing facility is most appropriate for the individual.

Myer's Place in Mount Prospect: The building was developed by UP Development, an affordable housing development company based in Chicago and currently working across the Midwest. The North and Northwest Suburban Task Force on Supportive Housing for Individuals with Mental Illness was also a large part of the development team of Myer's Place. The North and Northwest Suburban Task Force acted as a catalyst, and aided in the collaboration of the developer, the municipality and the surrounding community. Myer's Place opened in June 2013 and has 39 units for permanent supportive housing. The development offers fully furnished studio and one bedroom apartments. Rent is approximately \$850 per month for a one bedroom apartment and less for a studio. Rent is subsidized, so residents pay only one-third of their monthly income and the remainder is paid through a Housing Authority of Cook County voucher. This is permanent supportive housing with no maximum stay. The apartment building is disability neutral and requires a tenant have a diagnosed disability, which does not have to be a mental illness. Although it can vary from building to building, at Myer's Place approximately two-thirds of the residents have a mental illness and one-third have a physical disability. Myer's Place is overseen by a property management company, Urban Property Advisors. Kenneth Young Center (KYC) is the on-site, service provider and leases the retail space on the first floor of the building. KYC has social workers and counselors who provide mental health treatment for those interested and willing to participate. Myer's Place does not require residents seek treatment, however the proximity of Kenneth Young Center on-site offices encourages residents to utilize services offered.

Ecker Center Residential Facilities: The first facility visited was a permanent supportive housing apartment building that has five, two bedroom units and houses 10 residents. The Fox Valley Mental Health Foundation (FVMHF) purchased the building in 2010 and is the landlord. The Fox Valley Mental Health Foundation is a 501(c)3 organization that provides people with mental illness with stable housing and currently owns four apartment buildings in Elgin. Ecker Center for Mental Health is the on-site service provider for all properties. In the apartment building visited, Ecker Center for Mental Health has three case managers assigned to the five unit building, one full time and two part-time. Residents live independently with support from staff, including medication management and case management services.

Currently, every resident receives income from Social Security Disability Insurance (SSDI) and they are responsible for paying a monthly rent that equates to one-third of their monthly income. None of the residents have enough income to cover the full cost of the apartment, so the remainder of the rent is covered by Ecker Center through residential grants from the Department of Housing and Urban Development (HUD) and State of Illinois funding.

The Housing Task Force also visited Ecker Center's group home in Elgin, a duplex that houses eight residents in four bedrooms. This is a permanent housing facility, with no maximum stay. The home is staffed 24 hours a day, 7 days per week. Case managers assist with meal planning and medication management among other daily living skills. Residents all receive their income through Social Security Disability Insurance and are responsible for paying a monthly rent that equates to one-third of their monthly income. Residents typically receive mental health treatment off-site at Ecker Center. Due to the financial constraints Ecker Center has experienced since the State of Illinois budget impasse began ten months ago, Ecker Center will close this group home on May 8, 2016. Ecker Center currently owns one other group home in Elgin, which they also may be forced to close in order to continue providing direct mental health, outpatient services at their main office in Elgin.

North and Northwest Suburban Supportive Housing for Individuals with Mental Illness Task Force: The North and Northwest Suburban Task Force is an all-volunteer, non-profit organization that consists of area residents and representatives from four area chapters of the National Alliance on Mental Illness (NAMI), mental health professionals, community leaders and other concerned individuals with family members in need of mental health housing. The organization was created in 2004 to address the lack of housing for individuals with mental illness in the north and northwest suburbs. The North and Northwest Suburban Task Force's mission is to help create and oversee the operation of apartment buildings, each containing 20 to 60 units of affordable, permanent supportive housing. Currently the North and Northwest Suburban Task Force has worked closely with area human service providers and UP Development on several mental health housing projects including Myer's Place in Mount Prospect, Spruce Village in Palatine and Phil Haven in Wheeling. These permanent supportive housing facilities all offer on-site mental health services including case management, psychiatry, counseling, and other supportive services.

The North and Northwest Task Force Co-President, Hugh Brady, met with the Hanover Township Mental Health Housing Task Force in February 2016 to share his knowledge and the history of his task force. The North and Northwest Task Force has offered to partner with the Hanover Township Mental Health Housing Task Force to assist with community outreach, education and any other assistance needed in the process of developing mental health housing in Hanover Township.

UP Development: The Housing Task Force met with UP Development (UPD) in February 2016 to discuss their three most recent housing developments in the northwest suburbs located in Palatine, Wheeling and Mount Prospect; in addition to discussing how UP Development could partner with Hanover Township. UPD would be responsible for applying for federal tax credits competitively awarded through the State of Illinois to support the cost of new construction, in addition to coordinating with the Housing Authority of Cook County to become an eligible, low income, residential property for their housing voucher program. A non-profit agency would be on-site to offer human services, which would be coordinated between Hanover Township, UP Development and the agency provider. In order to proceed with UPD and the Housing Authority of Cook County, housing would need to be offered as disability neutral, however when a service provider is a mental health agency, residency tends to skew more towards those who are seeking housing and mental health services. Most UPD developments in the northwest suburbs are two-thirds mental health disabilities and one-third physical disabilities. Residents living in these facilities are typically receiving Social Security Disability Insurance and would be required to pay no more than 30% of their income for monthly rent. The Housing Authority of Cook County voucher would pay the

remainder through funds received by the federal Department of Housing and Urban Development (HUD). In Hanover Township, UP Development suggests a 40 unit development, near public transportation, medical facility, grocery store, etc. in order to successfully compete for federal tax credits.

Analysis: The Mental Health Housing Task Force explored different types of housing and chose to further investigate permanent supportive housing, rather than Transitional Living Arrangements (TLP) and Community Integrated Living Arrangements (CILA), also referred to as a group home. TLP housing offers temporary placement, however the Mental Health Housing Task Force is interested in pursuing permanent housing, as the need for long term supportive housing is the greatest. Although CILA housing is permanent, the lack of funds through the State of Illinois, in addition to the application process would be both time and cost prohibitive. The Mental Health Housing Task Force researched permanent supportive housing facilities in both small (6-8 units) apartment housing and large (30+ units), apartment housing. The Mental Health Housing Task Force was originally interested in pursuing a smaller, permanent supportive housing facility with six to eight units due to expected cost. After further research into acquiring, renovating and maintaining an apartment building, it was determined the best way to move forward would be for the Township to partner with a developer more experienced with smaller, permanent supportive housing. The Mental Health Housing Task Force has not been able to identify an interested party to take on the role as developer on a smaller housing project. Both the Fox Valley Mental Health Foundation and Alexian Brothers Center for Mental Health own small, permanent supportive housing facilities, however both have stated they are unable to commit to any projects in the near future. Hanover Township could take on this task, however the Township has limited experience with federal tax credits, construction and operations of public housing.

Initially, the Mental Health Housing Task Force did not think a large scale, permanent supportive housing project was feasible due to the large probable cost of a newly constructed building. However, after meeting with UP Development it was determined that a partnership with their firm could provide the community with a brand new 40+ unit facility with little to no financial obligation. Hanover Township would be responsible for engaging the community to support the project, however UP Development would be responsible for securing funding and working with the Cook County Housing Authority to secure voucher status and a property management company to oversee the building day to day. Currently, there is not a large scale, mental health housing development within Hanover Township, nor in immediate proximity to the Township that would directly benefit our residents.

Recommendation

Ecker Center for Mental Health, Alexian Brothers Center for Mental Health, Kenneth Young Center and other mental health non-profit agencies in the area all report there is significant need for permanent supportive housing for clients. Based on the site visits and community analysis regarding the need for additional supportive housing for those with mental illness, the Mental Health Housing Task Force is recommending Hanover Township pursue a partnership with UP Development on a large scale permanent supportive housing project. Smaller, permanent supportive housing is typically funded through the state and state funding is currently unreliable, however federal funding opportunities have a greater probability of success. While the building would be disability neutral and open to all Cook County disabled residents, the Mental Health Housing Task Force is confident many residents interested in housing would come from Hanover Township. Due to the Township's proximity to DuPage and Kane counties (where residents would not be eligible), in addition to the existing mental health housing in the northwest suburbs, Hanover Township and very close Cook County suburbs remain a specific area without any significant mental health housing facilities. The Township may also consider owning or master leasing a certain number of apartments within the facility designated for Township residents which would increase financial responsibility for the Township. Previous housing projects by UP Development showed that a

majority of those placed in the apartments came from locations near the development, rather than traveling from all over the suburban Cook County area to move to the new development. This would suggest that a larger permanent housing unit coordinated by UP Development would have a direct benefit to the Hanover Township community and immediate surrounding areas.

In order to pursue a partnership with UP Development, the next four steps are as follows:

- 1) Discuss and enter into a Memorandum of Understanding (MOU) with UP Development.
- 2) Communicate the Township's support of a mental health disability housing facility with municipalities in order to solicit local support and potential locations.
- 3) Determine the best agency service provider, in cooperation with UP Development and funding available to assist the project.
- 4) Determine the Township's interest and ability to master lease or own a number of units within the building.

The Township may not be responsible for any financial obligations related to the project or its development other than agency service funding, which could be supported by applying for a challenge grant or annual grant through the Hanover Township Mental Health Board. Hanover Township would not be responsible for operations and management of the project or its development, unless retaining ownership of a certain number of units. Ideally, the Mental Health Housing Task Force and Township would partner with UP Development to identify human service agencies that would coordinate the supportive services in the project, engage municipalities of the Township to secure site specific support, and work with community leaders.

Conclusion: According to the United States Council on Homelessness, permanent supportive housing links decent, safe, affordable, community-based housing with flexible voluntary support services designed to help the individual stay housed and live a more productive life in the community. Residents of supportive housing programs can access, at their option, services designed to build independent living skills, assistance with integrating into the community, and connections to community-based health care, treatment, and employment services. Assisting UP Development with identifying a social service agency and establishing community support would provide a larger number of affordable permanent housing solutions for the Township and provide non-time-limited affordable housing with wrap-around services for those who are in need in our community. In the best interest of Hanover Township and its residents, the Hanover Township Mental Health Housing Task Force recommends the development of newly constructed permanent supportive housing facility with 40 or more units.