



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Town Board
May 17th, 2016
7:30 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 - 1. SP4 Kent P. DeBruycker
 - 2. SP4 Barry M. Cornwell
 - B. Balance Family Chiropractic
 - C. St. John Catholic Church, Religious Education Program
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of May 3, 2015
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: KENT P. DE BRUYCKER

ADDRESS: 692 LITTLETON TRAIL

CITY/ZIP CODE: ELGIN 60120

PHONE #: 847-452-5368

EMAIL ADDRESS: kdebroycker@yahoo.com

DATE OF BIRTH: 12/09/1946

BRANCH OF SERVICE: Army RANK AT DISCHARGE: SP4

YEARS OF SERVICE: FROM 11/27/67 TO 7/5/69

MEDALS AWARDED OR OTHER CITATIONS:
NATIONAL DEFENSE SERVICE MEDAL, VIETNAM CAMPAIGN MEDAL,

BRONZE STAR MEDAL, VIETNAM SERVICE MEDAL

INJURIES: NONE

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



**HANOVER
TOWNSHIP**

OK

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: BARRY CORNWELL

ADDRESS: 259 ROSARA COURT

CITY/ZIP CODE: BARTLETT, IL 60103

PHONE #: 630-213-2783

EMAIL ADDRESS: BARRYM12@yahoo.com

DATE OF BIRTH: 02/12/1946

BRANCH OF SERVICE: Army **RANK AT DISCHARGE:** E4

YEARS OF SERVICE: FROM 6/19/70 TO 1/14/72

MEDALS AWARDED OR OTHER CITATIONS:
NATIONAL DEFENSE SERVICE MEDAL

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Passports</i>	404	412	404	412
Photo fees	\$1,285	\$1,455	\$1,285	\$1,455
Fee deposits	\$7,950	\$9,015	\$7,950	\$9,015
<i>Fishing/Hunting licenses</i>	27	13	27	13
<i>Handicap Placards</i>	19	14	19	14
<i>Cook County vehicle stickers</i>	0	0	0	0
<i>Human Resources Requests</i>	139	176	139	176
<i>New Employee Orientations</i>	1	2	1	2
<i>Technology work orders</i>	31	28	31	28
<i>Resident Contacts</i>	1,793	2,042	1,793	2,042
<i>Percent of Budget Expended</i> (8% of year)	5.1%	5.8%	5.1%	5.8%
<i>Grant application submissions</i>	0	1	0	1

Department Highlights

- The Illinois Counties Risk Management Trust (ICRMT) contracted with CBIZ Valuation Group, LLC to conduct appraisal site visits to update insurable property values on April 6. Operations Manager Nelson coordinated the visit.
- Administrative Services coordinated a Basic Microsoft Excel Training for staff interested in utilizing the program more effectively. Twelve staff attended the training which was led by Senior Services Computer Instructor Dan Kupowski. We anticipate a follow up training to occur over the summer.
- Management Analyst Hughes attended a meeting of the Evolution Strategic Planning Workgroup and continues to coordinate data collection from departments for the Evolution and Scope Strategic Planning Workgroups.
- The Environmental Sustainability Workgroup hosted a lunch and learn on April 20th. Tom Schau, Master Gardener from the University of Illinois Extension led the program on “How to Create and Maintain Your Home Garden.”
- Management Analyst Hughes performed the fourth quarter audit on the general assistance program with no findings.
- Administrative Services continues to coordinate with NJS on the formation of the case management software for Senior Services and the Office of Community Health. NJS will be submitting additional wireframes for review and finalization before creating the database.
- Management Analyst Hughes met with Mental Health Board Manager Vana throughout the month to train on Mental Health Board administrative duties. The Assistant Administrator and Management Analyst will oversee the activities of the Mental Health Board while the Manager is on leave.

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OFFICE OF THE ASSESSOR

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Administration</i>				
Office visits	177	216	177	216
Building permits processed	471	378	471	378
Sales recording	35	71	35	71
Change of Name*	4	8	4	8
Property tax appeals	0	0	0	0
Certificate of Errors	38	49	38	49
Property location updates	1	0	1	0
New owner mailings	0	58	0	58
<i>Exemptions</i>				
Homeowner exemptions	6	17	6	17
Senior homeowner exemptions	31	44	31	44
Senior Freeze exemptions	19	40	19	40
Disabled person & Veteran exemptions	5	3	5	3
Miscellaneous exemptions	2	2	2	2
<i>Foreclosures</i>	9	26	9	26

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. April had a total of 2 visitors after 4:30pm.
- We have a total of 1,744 e-mails on our contact list. We added 5 e-mails in April.
- Foreclosures April 2016 26%. Foreclosures April 2015 37%.
- Chief Deputy Assessor Glascott attended the Basic Microsoft Excel training on April 7.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne attended the Cook County Township Assessor's Association meeting on April 8.
- Assessor's Office staff attended the Employee Wellness Workgroup salad bar lunch on April 13.
- Assessor's Office staff attended the ESW Lunch n Learn April 20.
- Administrative Assistant Christopher attended a Department of Revenue class, "Intro to Commercial Assessment Practice" on April 26-28 in Springfield.
- Chief Deputy Assessor Glascott attended an Appeal Seminar sponsored by State Representative Christine Winger on April 27.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Website Visits*(total)</i>	3,930	8,825	3,930	8,825
<i>Website Visits (unique)</i>	2,786	N/A	2,786	N/A
<i>Facebook Likes</i>	17	10	1,471	750
<i>Twitter Followers</i>	11	N/A	11	N/A
<i>YouTube Views</i>	238	N/A	238	N/A
<i>Email address contacts</i>	N/A	N/A	N/A	N/A
<i>Media Releases</i>	1	6	1	6
<i>Veteran Contacts</i>	31	5	31	5
<i>Total Veterans served</i>	19	63	19	63
<i>Total Resident Contacts (Elgin office)</i>	195	138	195	138

*With the new website, CVA will now be using Google Analytics for tracking website metrics. For unknown reasons, the total number of visits does not match the trends of website visits from our former website provider Weblinx.

Department Highlights

- CVA staff attended the Elgin meeting for the Northern Illinois Food Bank summer lunch program on Tuesday, April 5. The Izaak Walton Center will be a site again for the program.
- CVA staff joined Administrator Barr in Springfield on Tuesday, April 7 for a meeting with Representative Moeller's office and staff from Illinois Department of Natural Resources and Illinois Environmental Protection Agency to discuss potential funding opportunities for the Izaak Walton Reserve project. Federal funding in 2017 and low interest loans from the state were the only options presented. Staff to follow up.
- CVA staff and Administrator Barr met with Representative Winger in Springfield on Tuesday, April 7 to discuss legislation related to Townships.
- CVA and Facilities and Maintenance staff met with a landscape designer that specializes in native plantings on Tuesday, April 12 to discuss landscaping options for the IWC entrance.
- CVA staff attended the Supervisor's Community Service Awards dinner on Thursday, April 14 at the Senior Center.
- CVA staff joined the Office of Community Health and Emergency Services staff for a logistics meeting on Thursday, April 21 with the City of Elgin for the May 7 Sprint to Spring 5k.
- CVA staff participated in Student Government Day on Wednesday, April 27.

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OFFICE OF COMMUNITY HEALTH

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Appointments</i>				
ProTimes	21	24	21	24
TB skin test	4	6	4	6
Cholesterol	1	1	1	1
Pharmaceutical Assistance Programs	0	1	0	1
Miscellaneous labs	7	9	7	9
Wellness Screening (BP, diabetes, anemia)	15	19	15	19
Other	33	28	33	28
<i>Clinic Clients</i>				
Senior Center/ home visits	69	60	69	60
Astor Avenue	11	10	11	10
Elgin, Izaak Walton Center	1	3	1	3
Offsite clinics	11	16	11	16
Total clients (unduplicated)	66	72	66	72
<i>Public Education & Health Promotion</i>				
Media coverage	5	4	5	4
Informational seminars/Program	8	6	8	6
Program Participants	128	86	128	86
<i>Primary Care Provider Support</i>	10	6	10	6

Department Highlights

- Provided 10 home visits for residents in the month of April.
- Community Health Nurse relaunched walking groups this month at the Izaak Walton Center and Astor Avenue with an average of 10 participants each group.
- Community Health Receptionist attended the Kids at Hope Community Resource Fair in Hanover Park on April 16.
- Director Smith attended the Human Services Coordinating Council on April 20 and discussed the status of the state budget in relation to programs and services with our partnering agencies.
- April 20, Community Health Nurse presented on Hands Only CPR to residents at the Senior Center.
- Director Smith met with the City of Elgin to discuss planning and logistics for the Sprint 2 Spring 5k event at the Izaak Walton Center.
- Community Health Nurse attended the Bartlett Baby Fair at the Bartlett Public Library on April 23.
- Dr. Gabrenya, an optometrist in Bartlett, gave an informational seminar on cataracts, macular degeneration and overall eye health to residents.
- Community Health Assistant, Community Health Nurse and Director participated in Student Government Day with Streamwood High School students on April 27.
- April 28, NIU nurse intern and Director presented on Healthy Eating on a Budget at the Astor Avenue Community Center.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

DEPARTMENT OF EMERGENCY SERVICES

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Volunteers</i>				
Total volunteers	28	30	28	30
New volunteers	2	3	2	3
<i>Hours</i>				
Volunteer Detail Hours	281.5	184	281.5	184
Volunteer Work Hours	226	175	226	175
Volunteer Training Hours	230	185	230	185
<i>Total Volunteer Hours</i>	<i>737.5</i>	<i>544</i>	<i>737.5</i>	<i>544</i>
<i>Details</i>				
Emergency Call Outs	3	1	3	1
Safety Patrols	5	4	5	4
Township Sponsored Events	2	1	2	1
Other Community Events	2	0	2	0
Miscellaneous	0	0	0	0
<i>Total Details</i>	<i>12</i>	<i>6</i>	<i>12</i>	<i>6</i>

Department Highlights:

- Began collaborative effort with Fox River Fire Protection District (FRFPD) by providing UTV 9140 to assist FRFPD personnel in providing first aid services at summer events at the Leroy Oaks Forest Preserve.
- On April 3, coordinated search and rescue efforts with the Cook County Sheriff's Police Department for a lost person in the area of Berner Road/Shoe Factory Road/Route 59. Multiple agencies conducted all-day search. HTES provided search managers, search personnel, UTV and coordinated the efforts of non-trained searchers canvassing the area neighborhoods.
- On April 3, requested by Hoffman Estates Police Department to assist with traffic control at Algonquin Road and Freeman Road for a significant automobile accident. Incident was actually in the South Barrington Police Department jurisdiction. HTES relieved police personnel from both Hoffman Estates and South Barrington at: Foster Drive and Algonquin, Barrington Road and Algonquin Road and Freeman Road and Algonquin Road.
- On April 25, HTES personnel provided weather spotting and damage assessment due to severe weather affecting Hanover Township.
- HTES completed safety patrols on April 1st, 8th, 15th, 22nd, and 29th,
- HTES personnel assisted Welfare Services with a mobile food pantry at St. Ansgar Church in Hanover Park on April 1st.
- On April 3, HTES personnel conducted an open house at station 1 in conjunction with the Bartlett Police Department open house and Bartlett Kiwanis Club pancake breakfast.
- HTES personnel assisted the Fox River Fire Protection District with first aid services at a 5k event at the LeRoy Oaks Forest Preserve. HTES provided the UTV 9140 and two personnel.
- On April 23, HTES personnel participated in the 3rd Annual VolunteerPalooza at the Centre in Elgin with the Elgin Volunteer Coordinators Network.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Administration</i>				
Vehicle service calls	5	18	5	18
Work orders	65	46	65	46
Event set-ups/tear downs	187	207	187	207
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,043	3,472	4,043	3,472
Town Hall	5,760	7,440	5,760	7,440
Senior Center	23,588.74	31,770	23,588.74	31,770
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	123.28	89.52	123.28	89.52
Town Hall	660.96	456.87	660.96	456.87
Senior Center	1,491.99	1,693.70	1,491.99	1,693.70

Department Highlights

- Facilities and Maintenance assisted with the set ups and tear down of the Hanover Township Spring Fling Gala at the Senior Center.
- Facilities and Maintenance coordinate the setup of the Annual 5K run at Isaak Walton Reserve.
- The parking lot resurfacing project began on May 1st. It is currently estimated to be completed by mid-June.
- Work has been completed at the Izaak Walton Reserve Education Center. Inspections and approvals were completed by the City of Elgin
- Work continues on the renovations for Youth & Family Services department.
- Completed spring clean-up in Runzel Reserve and turned on water to the reserve water features and drinking fountain.

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HIGHWAY DEPARTMENT

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Spring Season</i>				
Tree plantings complete				
Township mulch complete				
Grass cutting started				
<i>Winter Season</i>				
Snow Removal/Salt	10	0	581	838

Department Highlights

- Tree plantings complete
- Township cleanup ongoing
- Township mulch complete
- Shoulder restoration to begin soon
- Brush pickup along with grass cutting started

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OFFICE OF THE MENTAL HEALTH BOARD

Report for April 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Grant Funding</i>				
New clients	106	102	3,025	3919
Ongoing Clients	951	639	NC	NC
Closed Cases	175	59	807	1,895
Prevention Programming Presentations	42	50	353	351
Number in audience	2,480	2,187	16,004	17,988
<i>TIDE</i>				
Participants	12	9	12	8
Rides	98	97	1128	812
<i>Resource Center</i>				
Organizations providing services	6	5	6	5
Clients served	*97	*49	1,034	*998

Department Highlights

- The Mental Health Board met on May 10, 2016 and addressed the following:
 - Children’s Advocacy Center received \$25,000 in emergency funding to support the Safe From the Start Program which has not received any funding from the state since July 1, 2015. This program provides unique trauma treatment to children ages 0-5 years and their caregivers who have witnessed or been a victim of domestic violence.
 - Shelter, Inc. received \$20,000 in emergency funding to support the Healthy Families program at St. Alexius, which has not received any funding from the state since July 1, 2015. This program screens all new mothers who are at risk for domestic violence and provides education and support to new families.
 - Easter Seals of DuPage and Fox Valley received an \$11,000 challenge grant to support a new Nutrition Therapy program that will address the high-level of nutritional risk that children with developmental challenges experiences. The program will be implemented at their Elgin office.
 - The Mental Health Board elected the following new officers which will take effect July 1st. Kathy Biesidecki, Chair; Meghan Nelson, Vice-Chair; Maureen Lue, Secretary.
- A site visit was completed to Alexian Brothers Center for Mental Health. Alexian currently has an 8 month long psychiatry wait list and continues to receive support funds from the Alexian Brothers Foundation to continue to provide services at full capacity due to the lack of state funds received in FY 16.
- Human Services Coordinating Council met on 4/20/16 with 23 attendees, including Supervisor McGuire. Many agencies have made cuts to services, increased client fees and implemented hiring freezes in order to sustain services during the continued state budget impasse. Agencies will begin making additional cuts should no budget be approved by July 1, 2016.
- Manager attended Roosevelt University Schaumburg Advisory Council as a community leader to address declining enrollment at the Schaumburg campus.
- Manger Vana will begin maternity leave 5/12/16. For any Mental Health Board needs, please contact Suzanne Powers or Sam Hughes. Manager Vana will return mid-August.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Programming Division</i>				
Planned programs	209	230	209	230
Participants	2,643	2,043	2,643	2,043
Participants (unduplicated)	796	624	796	624
Wait listed (unduplicated)	141	54	141	54
Art & Computer classes	47	64	47	64
Art & Computer class participants	419	380	419	380
New volunteers	4	8	4	8
Total volunteers (unduplicated)	146	140	146	140
Volunteer hours reported	2,309	1,743	2,309	1,743
Meals Served	920	1,076	920	1,076
Meals delivered by volunteers	1,034	1,032	1,034	1,032
<i>Social Services Division</i>				
Clients served (unduplicated)	163	221	163	221
Clients served (duplicated)	214	354	214	354
Energy Assistance	8	5	8	5
Prescription drugs & health insurance assistance	62	66	62	66
Social Service programs	9	11	9	11
Social Service program participants	57	77	57	77
Lending Closet transactions	102	71	102	71
<i>Transportation Division</i>				
One way rides given	1,601	1,624	1,601	1,624
Individuals served (unduplicated)	224	249	224	249
New riders	224	0	224	0
Unmet requests for rides	40	19	40	19

Department Highlights:

- The Annual Volunteer Luncheon was held at The Seville for 178 volunteers!
- Program Specialist, Sarah Adelphia, escorted 16 seniors to New Orleans through Collette Travel Company from April 11-15th.
- Transportation Manager Linda Steininger and Dispatcher Char Kampfranz attended the Rural Transit Assistance Center conference in Springfield. They were able to participate in panel discussions, attend training sessions and receive updates on grants and timely topics.
- The overall transportation numbers were lower than April 2015 numbers, because there was only 3 out-trips scheduled for April.
- Social Services joined the Hoarding Task Force coordinated by Catholic Charities Northwest and Kenneth Young Center.
- Social Services Specialists Jennifer Busche, Amy Seul, and Diana Mondragon attended the Make Medicare Works Coalition Summit Meeting in Chicago.
- Social Services Manager presented an overview of Medicare to the Pulmonary Fibrosis Support Group on 4/30/16.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>General Assistance</i>				
General Assistance clients	16	27	16	27
General Assistance appointments	37	68	37	68
Emergency Assistance appointments	10	16	10	16
Emergency Assistance approved	0	2	0	2
Crisis intake clients	116	117	116	117
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	27	0*	27	0*
Circuit Breaker	0	0	0	0
<i>Social Services</i>				
ComEd Hardships	5	4	5	4
Weatherization	0	0	0	0
<i>Food Pantry</i>				
Served (Households)	767	641	767	641
New applications	28	18	28	18
Food Donations	43	52	43	52
<i>Community Center Walk-Ins</i>	259	143	259	143

*No funds available

Department Highlights:

- The Supervisor Community Service Award banquet were held on April 14th with 135 guests attending.
- A mobile pantry sponsored by the Kiwanis Club of Streamwood was held at St. Ansgar on April 26th with 130 families present.
- April's Community Resource Group topic "Healthy Eating on a Budget" was presented by the Office of Community Health with 10 participants.
- 1,288 After School Snacks were given in April. This number continues to increasing monthly.
- Staff and Auxiliary staff are scheduled to attend Summer Lunch Program Training in May.
- Welfare Services participated in Student Government Day activities.
- LIHEAP enrollment continues at this time. We are expecting the program to end the last week of May. In April we scheduled 48 appointments and completed 27 applications. With the warm weather residents have begun to receive shut off notices and we are receiving an increase in the number of appointments for May.
- Welfare Services had 259 walk-in residents requesting services with 20 being Spanish speaking.
- A CEDA representative is on site every Thursday to assist residents with services. The CEDA representative is Spanish speaking as well and their hours are 8:30-4:30.
- Mobile pantry will be held May 24th sponsored by St. Johns in Streamwood beginning at 10:00am.

Welfare Services Mission Statement:

HanoverTownship Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for April 2016

SERVICE PROVIDED	APRIL 2016	APRIL 2015	FYTD 2017	FYTD 2016
<i>Outreach & Prevention</i>				
Open Gym participants	1,280	1,553	1,280	1,553
Open Gym participants (unduplicated)	429	467	429	467
Alternative to Suspension referrals	0	1	0	1
Alternative to Suspension participants	273	299	273	299
Alternative to Suspension participants (unduplicated)	107	88	107	88
<i>Clinical</i>				
Therapy clients	384	271	384	271
Therapy clients (unduplicated)	176	114	176	114
New clients (unduplicated)	22	7	22	7
Clinical hours	277	217	277	217
Group session participants	200	234	200	234
<i>Tutoring Participants</i>				
Total	246	319	246	319
Unduplicated	84	98	84	113

Department Highlights:

- Our Clinical Interventionist provided substance abuse prevention group work to 606 youth and provided drug prevention education in Tefft Middle School's health classes to 115 youth.
- April metrics for Open Gym participants are down this month due to schools having year end field trips and celebrations.
- Ryan McSheffrey and participants from her Streamwood High School Anti-bullying group took a field trip to Oakhill Elementary School to showcase their work and present to 4-6th graders on ways to prevent bullying and how to respond to it on April 29, 2016.
- John Parquette, LCSW, has been selected to participate on School District U-46's Alternative Middle/High School Planning Committee. The purpose of the committee's work is to create and develop a new Gifford Street High School that is trauma informed and restorative in nature.
- Ryan McSheffrey took 3 teens to Operation Snowball, a weekend long youth leadership retreat focused on youth substance abuse prevention. Operation Snowball took place in Lake Dalton, WI.
- The Department represented the Township at the Village of Hanover Park's Second Annual Kids At Hope Community Resource Fair on April 16 and the Laurel Hill Elementary School's Community Resource Fair on April 26.
- The Department represented the Township at School District U-46's Community Resource Panel Discussion for the Hispanic and African American Parent Institutes on April 16, 2016.
- John Parquette, LCSW, attended and presented at Loyola University's Inter-Professional Practice with At-Risk Youth Annual Conference on April 29, 2016. The conference showcased the first year of the grant's accomplishments as well as participating student's work.
- John Parquette, LCSW, co-facilitated an off-site retreat for the School District U-46's Community Alliance Parent/Family Engagement Workgroup at the Hanover Township Izaak Walton Center and Reserve on April 19, 2016.

Youth & Family Services Mission Statement:

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
 Board Audit Report - FY 16
 From 5/4/16 - 5/17/16

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	355.17		355.17
Total Senior Center	-		
Total Welfare Services	199.99		199.99
Total Road and Bridge	12,273.42		12,273.42
Total Mental Health Board	-		
Total Retirement	-		
Total Vehicle	-		
Total Capital	-		
Total All Funds	<u>12,828.58</u>	<u>-</u>	<u>12,828.58</u>

The above "Subtotal" column has been approved for payment this 17th day of May 2016.

The above "Total" column has been approved for payment this 17th day of May 2016.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

Hanover Township
Board Audit Report - FY 16
May 4 - May 17, 2016

Type	Date	Num	Name	Memo	Amount
3033 - Road & Bridge - Revenue					
3033100 - Replacement Tax					
Bill	03/28/2016		Village of Bartlett (Repl Taxes)	Replacement Tax Allocation - Mar	672.30
Bill	03/28/2016		Village of Streamwood (Repl Tax)	Replacement Tax Allocation - Mar	751.89
Bill	03/28/2016		Village of Hanover Park (Repl Tax)	Replacement Tax Allocation - Mar	497.20
Bill	03/28/2016		Village of Hoffman Estates (Repl Taxes)	Replacement Tax Allocation - Mar	96.44
Bill	03/28/2016		City of Elgin (Repl Taxes)	Replacement Tax Allocation - Mar	355.59
Total 3033100 - Replacement Tax					2,373.42
Total 3033 - Road & Bridge - Revenue					2,373.42
1014 - Town Fund - Expenditures					
101ES - ES - Expenditures					
1014802 - Equipment					
Bill	03/28/2016	109713	Air One Equipment, Inc.	Tags (30) Engraved Pass (11)	189.25
Total 1014802 - Equipment					189.25
Total 101ES - ES - Expenditures					189.25
101MAIN - Facilities Maintenance					
1014210 - Building Maintenance - Town					
Bill	03/28/2016	Acct x...	The Home Depot F&M	Channel Lock	18.64
Bill	03/28/2016	Acct x...	The Home Depot F&M	Light Bulbs	31.55
Bill	03/28/2016	Acct x...	The Home Depot F&M	YFS Renovations	19.91
Bill	03/28/2016	Acct x...	The Home Depot F&M	Batteries/Glue/Tape	95.82
Total 1014210 - Building Maintenance - Town					165.92
Total 101MAIN - Facilities Maintenance					165.92
Total 1014 - Town Fund - Expenditures					355.17
2024 - Welfare Services - Expenditures					
2024ADM - Administration					
2024204 - Equipment					
Bill	03/28/2016	3296...	Staples	Printer	199.99
Total 2024204 - Equipment					199.99
Total 2024ADM - Administration					199.99
Total 2024 - Welfare Services - Expenditures					199.99
3034 - Road & Bridge - Expenditures					
3034BLD - Buildings					
3034612 - Building & Perm Improvements					
Bill	03/28/2016	154794	Weatherguard Roofing Co.	Highway Garage Roof	9,900.00

Hanover Township
Board Audit Report - FY 16
May 4 - May 17, 2016

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
			Total 3034612 · Building & Perm Improvements		9,900.00
			Total 3034BLD · Buildings		9,900.00
			Total 3034 · Road & Bridge - Expenditures		9,900.00
TOTAL					12,828.58

Hanover Township
 Board Audit Report - FY 17
 From 5/4/16 - 5/17/16

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	49,306.05	55.80	49,361.85
Total Senior Center	17,324.65		17,324.65
Total Welfare Services	136.37		136.37
Total Road and Bridge	2,609.79		2,609.79
Total Mental Health Board	48,103.05	3,680.00	51,783.05
Total Retirement	400.00		400.00
Total Vehicle	-		
Total Capital	210.68		210.68
Total All Funds	<u>118,090.59</u>	<u>3,735.80</u>	<u>121,826.39</u>

The above "Subtotal" column has been approved for payment this 17th day of May 2016.

The above "Total" column has been approved for payment this 17th day of May 2016.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

**Hanover Township
Board Audit Report
May 4 - 17, 2016**

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	05/10/2016	115601	Charlene Thompson	Marriott Theatre Refund	69.00
Check	05/10/2016	115602	Stanley Wojchiechowski	Blue Chip Casino Refund	36.00
Total 1103500 - Senior Programs					105.00
1103509 - Lending Closet					
Check	05/10/2016	115607	Jayesh Ghandi	Lending Closet Refund	55.00
Total 1103509 - Lending Closet					55.00
Total 1103 - Senior Center - Revenue					160.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014430 - Computer Equipment & Software					
Check	05/06/2016	115574	Barracuda, Inc.	Quote# 194564 Annual Backup Server/Unlimited Cloud Storage	2,499.00
Check	05/06/2016	115590	ProxIT Technology Solutions	Inv# 1298 Network Labor	843.75
Total 1014430 - Computer Equipment & Software					3,342.75
Total 101CAP - Capital Expenditures					3,342.75
101CHN - Community Health					
1014453 - Printing					
Check	05/13/2016	115741	Interact Business Products, LLC (SS)	Inv# 119791 Copy Charges	290.83
Check	05/13/2016	115744	Leaf (478-001)	Inv# 6482875 Lower Level Copier Lease	115.50
Total 1014453 - Printing					406.33
1014459 - Professional Services					
Check	05/10/2016	115599	Alexian Brothers Health System	Acct# G.9319 Patient Lab Assistance	55.80
Total 1014459 - Professional Services					55.80
1014461 - Miscellaneous					
Check	05/10/2016	115600	Breese Journal & Publishing Company	Inv# 101177 OCH Brochures	137.50
Total 1014461 - Miscellaneous					137.50
Total 101CHN - Community Health					599.63
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014614 - Printing					
Check	05/06/2016	115578	Kwik Print	Inv# 57259 Business Cards	30.20
Check	05/06/2016	115581	Interact Business Products, LLC (IWC)	Inv# 119372 Copy Charges	16.10
Total 1014614 - Printing					46.30
1014617 - Equipment & Furniture					

Hanover Township
Board Audit Report
 May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
Check	05/06/2016	115583	Leaf (618-005)	Inv# 6459345 Copier Lease	103.00
Check	05/13/2016	115752	Staples	Inv# 3299725921 Coat Rack	44.09
Total 1014617 · Equipment & Furniture					147.09
1014619 · Office Supplies					
Check	05/13/2016	115752	Staples	Inv# 3299134579 Ink	33.99
Total 1014619 · Office Supplies					33.99
1014621 · Satellite Office Utilities					
Check	05/06/2016	115575	City of Elgin	Acct# 413720-6423 Monthly Charges	17.87
Check	05/06/2016	115576	Com Ed 010	Acct# 6997418010 Monthly Charges	280.69
Check	05/06/2016	115577	Comcast (503 Cable)	Acct# 8771 20 032 0798503 Monthly Charges	2.12
Total 1014621 · Satellite Office Utilities					300.68
1014623 · Satellite Office Phone & Intrnt					
Check	05/06/2016	115569	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	119.43
Check	05/13/2016	115736	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	169.85
Check	05/13/2016	115761	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement	50.00
Total 1014623 · Satellite Office Phone & Intrnt					339.28
1014624 · Travel					
Check	05/13/2016	115731	Monegato, Holly N	Mileage Reimbursement	34.72
Check	05/13/2016	115761	Kuttenberg, Thomas W	Mileage Reimbursement - MTA Legislative Meeting	222.48
Total 1014624 · Travel					257.20
1014629 · Dues and Subscriptions					
Check	05/06/2016	115588	Daily Herald	Acct 681793 Newspaper Service	61.00
Total 1014629 · Dues and Subscriptions					61.00
Total 101CMA · Community Relations					1,185.54
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	05/06/2016	115571	A1 Trophies & Awards, Inc	Inv# 18685 Veterans Plates	20.00
Total 1014701 · Veterans Honor Roll					20.00
1014706 · Printing					
Check	05/06/2016	115578	Kwik Print	Inv# 57259 Business Cards	30.20
Total 1014706 · Printing					30.20
Total 101VET · Veteran Affairs					50.20
Total 101CVA · Community & Veteran Affairs					1,235.74

**Hanover Township
Board Audit Report
May 4 - 17, 2016**

Type	Date	Num	Name	Memo	Amount
101ES - ES - Expenditures					
1014802 - Equipment					
Check	05/06/2016	115570	Air One Equipment, Inc.	Inv# 112634 Protective Helmet with Visor	247.56
Total 1014802 - Equipment					247.56
1014804 - Printing					
Check	05/10/2016	115615	Kwik Print	Inv# 57312 Business Cards (2)	81.00
Total 1014804 - Printing					81.00
1014809 - Pre-Volunteer Screening					
Check	05/13/2016	115757	Verify (XHANEM)	Inv# 1051488 Background Checks (4)	74.00
Total 1014809 - Pre-Volunteer Screening					74.00
1014814 - Communications					
Check	05/13/2016	115738	Dupage Public Safety Communications	Inv# 15761 Annual Contract Fee for Dispatch Services	4,378.00
Total 1014814 - Communications					4,378.00
Total 101ES - ES - Expenditures					4,780.56
101ISE - Insurance & Employee Benefits					
1014503 - General Insurance					
Check	05/06/2016	115568	The Daniel and Henry Co.	Inv# 574197 Supervisor Bond Renewal	8,430.00
Total 1014503 - General Insurance					8,430.00
Total 101ISE - Insurance & Employee Benefits					8,430.00
101LEA - Legal & Auditing					
1014502 - Legal Services					
Check	05/13/2016	115762	Kopon Airdo, LLC	Inv# 190-0005-18760 Legal Fees	1,300.00
Check	05/13/2016	115762	Kopon Airdo, LLC	Inv# 190-0002-18758 Legal Fees	526.43
Check	05/13/2016	115762	Kopon Airdo, LLC	Inv# 190-0001-18714 Legal Fees	15,434.32
Check	05/13/2016	115762	Kopon Airdo, LLC	Inv# 190-0003-18759 Legal Fees	649.30
Total 1014502 - Legal Services					17,910.05
Total 101LEA - Legal & Auditing					17,910.05
101MAIN - Facilities Maintenance					
1014202 - Office Supplies					
Check	05/13/2016	115752	Staples	Inv# 3300296050 Toner	164.99
Total 1014202 - Office Supplies					164.99
1014208 - Housekeeping Contract					
Check	05/13/2016	115742	Imperial Service Systems, Inc	Inv# 94393 Cleaning Services - Town Hall	1,069.00

Hanover Township Board Audit Report May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
Total 1014208 · Housekeeping Contract					1,069.00
1014209 · Building Contracts					
Check	05/06/2016	115586	Orkin Pest Control (Town)	Inv# 108133373 Pest Control	65.50
Check	05/06/2016	115587	Orkin Pest Control (IWC)	Inv# 108383761 Pest Control	62.15
Check	05/13/2016	115747	Orkin Pest Control (Senior)	Inv# 108133374 Pest Control	73.03
Check	05/13/2016	115748	Orkin Pest Control (Astor)	Inv# 108383635 Pest Control	53.79
Total 1014209 · Building Contracts					254.47
1014210 · Building Maintenance - Town					
Check	05/06/2016	115561	The Home Depot F&M	Batteries/Carpet Cleaner	35.91
Total 1014210 · Building Maintenance - Town					35.91
1014211 · Building Maintenance - Senior					
Check	05/06/2016	115561	The Home Depot F&M	Senior Blacktop Patch	89.21
Check	05/13/2016	115739	Elgin Key & Lock Co., Inc.	Inv# 94047 Key Duplicates (20)	73.99
Total 1014211 · Building Maintenance - Senior					163.20
1014212 · Building Maintenance - Astor					
Check	05/13/2016	115753	Taylor Rental	Contract# 02-249094-02 Floor Stripper	72.60
Total 1014212 · Building Maintenance - Astor					72.60
1014214 · Equipment Maintenance - Senior					
Check	05/06/2016	115572	A & P Grease Trappers, Inc	Pump Indoor Grease Trap	125.00
Total 1014214 · Equipment Maintenance - Senior					125.00
1014218 · Vehicle Maintenance - Town					
Check	05/13/2016	115734	Bartlett Tire	Inv# 82104 Brakes/Rotors/Calipers/Tie Rods	1,073.23
Check	05/13/2016	115749	Preventative Maintenance Systems, Inc	Inv# 12761 Starter/Battery	425.00
Total 1014218 · Vehicle Maintenance - Town					1,498.23
1014222 · Trash Removal - Town					
Check	05/06/2016	115591	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	241.29
Total 1014222 · Trash Removal - Town					241.29
1014223 · Trash Removal - Senior					
Check	05/06/2016	115591	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	247.28
Total 1014223 · Trash Removal - Senior					247.28
1014224 · Trash Removal - Astor					
Check	05/06/2016	115591	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	209.61
Total 1014224 · Trash Removal - Astor					209.61

**Hanover Township
Board Audit Report
May 4 - 17, 2016**

Type	Date	Num	Name	Memo	Amount
1014225 · Grounds/Reserve Maintenance					
Check	05/06/2016	115561	The Home Depot F&M	IWC Grass Seed	27.98
Check	05/13/2016	115751	Sam's Club (Town 0487 6)	Mulch	86.80
Total 1014225 · Grounds/Reserve Maintenance					114.78
1014228 · Building Maintenance - Izaak					
Check	05/06/2016	115561	The Home Depot F&M	IWC Blacktop Patch	94.35
Total 1014228 · Building Maintenance - Izaak					94.35
1014230 · Trash Removal - Izaak					
Check	05/06/2016	115591	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	122.35
Total 1014230 · Trash Removal - Izaak					122.35
Total 101MAIN · Facilities Maintenance					4,413.06
101PAN · Pantry					
1014161 · Utilities					
Check	05/10/2016	115617	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	29.81
Check	05/10/2016	115618	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	57.66
Total 1014161 · Utilities					87.47
Total 101PAN · Pantry					87.47
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	05/13/2016	115756	Village of Bartlett	Acct# 51470 Water/Sewer	194.59
Total 1014403 · Utilities - Town					194.59
Total 101THE · Town Hall Expense					194.59
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	05/13/2016	115751	Sam's Club (Town 0487 6)	Cups/Kleenex/Coffee Supplies/Creamer	105.13
Total 1014404 · Office Supplies					105.13
1014406 · Printing					
Check	05/06/2016	115592	Signs by Tomorrow	Inv# 22565 Parking Lot Signage	138.44
Total 1014406 · Printing					138.44
1014408 · Salaries					
Check	05/06/2016	115582	Job Giraffe	Inv# 218843 Part Time Office Temp Help	418.88
Total 1014408 · Salaries					418.88
1014414 · Memberships, Subs & Publication					

**Hanover Township
Board Audit Report
May 4 - 17, 2016**

Type	Date	Num	Name	Memo	Amount
Check	05/06/2016	115595	Township Officials of Cook County	Annual Member Dues	1,500.00
Total 1014414 · Memberships, Subs & Publication					1,500.00
1014429 · Miscellaneous					
Check	05/06/2016	115596	T&C Gardens - EL	Bereavement Flowers	110.99
Check	05/13/2016	115731	Monegato, Holly N	Board Award Photo Processing	7.01
Total 1014429 · Miscellaneous					118.00
1014530 · Financial Administration					
Check	05/06/2016	115580	Governmental Accounting, Inc	Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014531 · Community Affairs					
Check	05/13/2016	115754	TOCC	TOCC Spring Dinner - Clerk	15.00
Check	05/13/2016	115755	Township Officials of Cook Co-Trustee ...	TOCC Trustee Annual Meeting	15.00
Total 1014531 · Community Affairs					30.00
Total 101TOE · Town Office Expense					7,339.05
104ASR · Assessor's Division					
1044411 · Equipment					
Check	05/10/2016	115611	Computer Bits, Inc.	Inv#24817 VPN/Software Connectivity	430.00
Total 1044411 · Equipment					430.00
1044413 · Travel Expense					
Check	05/06/2016	115563	Christopher, Cindy L	Mileage Reimbursement	247.54
Total 1044413 · Travel Expense					247.54
1044419 · Training					
Check	05/06/2016	115563	Christopher, Cindy L	Assessment Seminar Meal Reimbursement (5)	36.89
Total 1044419 · Training					36.89
Total 104ASR · Assessor's Division					714.43
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094623 · Travel					
Check	05/13/2016	115732	Belmonte, Natalie A	Mileage Reimbursement	74.52
Total 1094623 · Travel					74.52
1094624 · Intern Stipends					
Check	05/13/2016	115733	Becky Tomazin	Intern Stipend	240.00

Hanover Township
Board Audit Report
 May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
Total 1094624 · Intern Stipends					240.00
Total 109ADM · Administration & Clinical					314.52
Total 109YFS · Youth & Family Services					314.52
Total 1014 · Town Fund - Expenditures					49,361.85
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	05/13/2016	115737	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,738.71
Check	05/13/2016	115756	Village of Bartlett	Acct# 62447 Water/Sewer	144.68
Check	05/13/2016	115756	Village of Bartlett	Acct# 63818 Runzel Reserve Water Service	15.90
Total 1104524 · Utilities					2,899.29
1104527 · Equipment					
Check	05/06/2016	115584	Leaf (618-003)	Inv# 6470084 Postage Machine Lease	87.00
Check	05/13/2016	115744	Leaf (478-001)	Inv# 6482875 Lower Level Copier Lease	115.50
Check	05/13/2016	115745	Leaf (618-001)	Inv# 6490817 Senior Main Copy Machine Lease	421.20
Total 1104527 · Equipment					623.70
1104528 · Office Supplies					
Check	05/06/2016	115589	Quill Corporation	Inv# 5357771 Round Ring View Binders (15)	53.85
Check	05/06/2016	115589	Quill Corporation	Inv# 5286239 Ink/Folders	131.53
Check	05/06/2016	115589	Quill Corporation	Inv# 5286669 Ink	68.49
Check	05/10/2016	115614	Interact Business Products, LLC (SS)	Inv# 119995 Printer Staple Cartridge	51.67
Check	05/10/2016	115614	Interact Business Products, LLC (SS)	Inv# 119997 Postage Ink/Envelope Sealing Liquid	281.67
Check	05/10/2016	115620	Quill Corporation	Inv# 5399593 Post It Dispenser	10.69
Check	05/10/2016	115620	Quill Corporation	Inv# 5465257 Desk Tray	36.99
Check	05/13/2016	115752	Staples	Inv# 3300296052 Card Stock/Colored Paper	153.43
Check	05/13/2016	115752	Staples	Inv# 3301447518 Credit	-39.98
Total 1104528 · Office Supplies					748.34
1104533 · Printing					
Check	05/10/2016	115615	Kwik Print	Inv# 57318 Business Cards (5)	268.90
Check	05/10/2016	115615	Kwik Print	Inv# 57300 Business Cards	40.50
Check	05/13/2016	115741	Interact Business Products, LLC (SS)	Inv# 119791 Copy Charges	70.18
Total 1104533 · Printing					379.58
1104539 · Miscellaneous					
Check	05/13/2016	115751	Sam's Club (Town 0487 6)	Account Charges	8.65
Total 1104539 · Miscellaneous					8.65
Total 1104ADM · Administration					4,659.56

Hanover Township
Board Audit Report
 May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
1104NUT - Nutrition					
1105551 - Food					
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2191464 Nutrition Food	29.50
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2192783 Nutrition Food	57.60
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2196269 Nutrition Food	174.72
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2194601 Nutrition Food	117.91
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2190618 Nutrition Food	46.34
Check	05/10/2016	115612	Gordon Food Service	Inv# 169972797 Nutrition Food	414.84
Check	05/10/2016	115613	Get Fresh Produce, Inc	Inv# 2200243 Nutrition Food	148.84
Check	05/10/2016	115613	Get Fresh Produce, Inc	Inv# 2198805 Nutrition Food	52.94
Check	05/13/2016	115740	Get Fresh Produce, Inc	Inv# 2203705 Nutrition Food	110.96
Total 1105551 - Food					1,153.65
1105553 - Supplies					
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2196269 Nutrition Supplies	32.95
Check	05/06/2016	115585	Mickey's Linen	Inv# 112019 Nutrition Supplies	31.84
Check	05/10/2016	115612	Gordon Food Service	Inv# 169972797 Nutrition Supplies	79.77
Check	05/10/2016	115616	Mickey's Linen	Inv# 112635 Nutrition Supplies	31.84
Total 1105553 - Supplies					176.40
1105558 - Home Delivered Meals Food					
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2191464 HDM Food	29.50
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2192783 HDM Food	57.60
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2194601 HDM Food	117.90
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2190618 HDM Food	46.34
Check	05/10/2016	115612	Gordon Food Service	Inv# 169972797 HDM Food	414.85
Check	05/10/2016	115613	Get Fresh Produce, Inc	Inv# 2200243 HDM Food	148.84
Check	05/10/2016	115613	Get Fresh Produce, Inc	Inv# 2198805HDM Food	52.93
Check	05/13/2016	115740	Get Fresh Produce, Inc	Inv# 2203705 HDM Food	110.97
Total 1105558 - Home Delivered Meals Food					978.93
1105560 - Home Delivered Meals Supplies					
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2196269 HDM Supplies	174.72
Check	05/06/2016	115585	Mickey's Linen	Inv# 112019 HDM Supplies	31.84
Check	05/10/2016	115612	Gordon Food Service	Inv# 169972797 HDM Supplies	79.77
Check	05/10/2016	115612	Gordon Food Service	Credit 7461599	-118.72
Check	05/10/2016	115613	Get Fresh Produce, Inc	Inv# 2198142 HDM Supplies	12.50
Check	05/10/2016	115613	Get Fresh Produce, Inc	Inv# 2197695 HDM Supplies	25.00
Check	05/10/2016	115616	Mickey's Linen	Inv# 112635 HDM Supplies	31.84
Check	05/13/2016	115740	Get Fresh Produce, Inc	Inv# 2203705 HDM Supplies	70.59
Total 1105560 - Home Delivered Meals Supplies					307.54
1105561 - Event Catering					
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2191464 GALA Supplies	408.59
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2188986 GALA Supplies	54.56

Hanover Township
Board Audit Report
May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2192783 GALA Supplies	40.90
Total 1105561 · Event Catering					504.05
Total 1104NUT · Nutrition					3,120.57
1104SOC · Programs & Services					
1104510 · Satellite Programming					
Check	05/06/2016	115565	Motion Picture Licensing Corporation	Inv# 504020245 IWC Movie Showing Permit	307.05
Total 1104510 · Satellite Programming					307.05
1104515 · Programming					
Check	05/06/2016	115565	Motion Picture Licensing Corporation	Inv# 504020245 Senior Movie Showing Permit	307.04
Check	05/06/2016	115566	Dance Alternatives, Inc.	Inv# HP042016 Line Class Dance	200.00
Check	05/06/2016	115579	Get Fresh Produce, Inc	Inv# 2191464 Program Supplies	5.85
Check	05/10/2016	115603	The Fireside Theatre	Order# 556414 Rockin' Show Tickets Balance Due (26)	1,688.00
Check	05/10/2016	115604	Ralph Burin	Inv# 5816 Senior Center Antiquities Presentation	150.00
Check	05/10/2016	115605	Jeanine Boyle	Inv# 5716 Louisville Step On Guide Tour	50.00
Check	05/10/2016	115609	Broadway in Chicago	Cont# 149053 Newsies Show Tickets (21)	1,774.50
Check	05/10/2016	115612	Gordon Food Service	Inv# 169972797 Program Supplies	205.33
Check	05/13/2016	115751	Sam's Club (Town 0487 6)	Coffee/Tea Cups/Creamer/Towels	465.92
Check	05/13/2016	115751	Sam's Club (Town 0487 6)	Coffee/Tea Cups/Creamer/Towels	384.51
Total 1104515 · Programming					5,231.15
1104520 · Volunteer Services					
Check	05/06/2016	115564	Dale Rankin	Home Delivered Meals Mileage Reimbursement	113.40
Check	05/06/2016	115567	Charles Coleman	Home Delivered Meals Mileage Reimbursement	40.50
Check	05/10/2016	115606	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement	25.92
Check	05/10/2016	115608	Ageoptions	Annual Volunteer Luncheon	30.00
Check	05/13/2016	115758	Verify (XHTSSE)	Inv# 1051500 Background Checks (5)	90.00
Total 1104520 · Volunteer Services					299.82
1104526 · Club 59					
Check	05/06/2016	115598	Eagle Printing and Graphics	Club 59 Newsletter Postage	2,022.46
Total 1104526 · Club 59					2,022.46
1104532 · Visual Arts					
Check	05/06/2016	115573	Blick Art Materials	Inv# 5989973 Art Supplies	97.77
Check	05/06/2016	115573	Blick Art Materials	Inv# 5988314 Art Supplies	123.20
Check	05/06/2016	115573	Blick Art Materials	Inv# 6005217 Art Supplies	184.56
Check	05/06/2016	115573	Blick Art Materials	Inv# 6015374 Art Supplies	361.61
Check	05/10/2016	115610	Blick Art Materials	Inv# 6022299 Art Supplies	13.40
Check	05/13/2016	115746	Midwest Ceramic Art Supply	Inv# 22407 Ceramic Art Supplies	283.89
Total 1104532 · Visual Arts					1,064.43

Hanover Township Board Audit Report May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
Total 1104SOC · Programs & Services					8,924.91
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	05/06/2016	115593	Suburban Tire Auto Care Centers	Inv# 179257 Headlight/Installation Bus 127	30.00
Total 1104518 · Vehicle Maintenance					30.00
1104550 · Telephone					
Check	05/06/2016	115597	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	429.61
Total 1104550 · Telephone					429.61
Total 1104TRN · Transportation					459.61
Total 1104 · Senior Center - Expenditures					17,164.65
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	05/13/2016	115752	Staples	Inv# 3299134429 USB/Chairmat	136.37
Total 2024202 · Office Supplies					136.37
Total 2024ADM · Administration					136.37
Total 2024 · Welfare Services - Expenditures					136.37
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	05/13/2016	115762	Kopon Airdo, LLC	Inv# 190-0002-18758 Legal Fees	526.42
Total 3034701 · Legal					526.42
3034704 · Telephone					
Check	05/06/2016	115594	Sprint (HWY)	Acct#162978503 Monthly Charges	268.36
Total 3034704 · Telephone					268.36
Total 3034ADM · Administration					794.78
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	05/10/2016	115621	Road Safe Traffic Systems	Inv# 44093 Round Piping	489.80
Total 3034602 · Operating Supplies & Materials					489.80
3034610 · Street Lighting					
Check	05/13/2016	115735	Com Ed 051	Acct# 5619024051 Monthly Charges	31.93

Hanover Township
Board Audit Report
 May 4 - 17, 2016

Type	Date	Num	Name	Memo	Amount
Total 3034610 · Street Lighting					31.93
Total 3034ROD · Road Maintenance					521.73
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	05/10/2016	115619	Preventative Maintenance Systems, Inc	Inv# 12762 Left Front Tire Hub/Bearing Repair	1,293.28
Total 3034609 · Maintenance Vehicles & Equip					1,293.28
Total 303EQM · Equipment					1,293.28
Total 3034 · Road & Bridge - Expenditures					2,609.79
5054 · Mental Health - Expenditures					
5054COM · Community Resource Center					
5054210 · Utilities					
Check	05/13/2016	115725	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	55.83
Check	05/13/2016	115726	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	23.91
Total 5054210 · Utilities					79.74
5054213 · Janitorial					
Check	05/13/2016	115727	JaniKing	Inv# 05160521 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	05/13/2016	115722	Orkin Pest Control (MHB)	Inv# 108383636 Pest Control	53.79
Total 5054250 · Building Maintenance					53.79
5054286 · Agency Support Services					
Check	05/13/2016	115723	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	151.40
Check	05/13/2016	115724	Hinckley Springs (MHB)	Acct 16681552567400 Monthly Charges	66.62
Total 5054286 · Agency Support Services					218.02
Total 5054COM · Community Resource Center					765.55
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	05/13/2016	115720	Northwest CASA	Counseling	1,055.75
Total 5054130 · Northwest Casa					1,055.75
5054138 · Contract Support Services					
Check	05/13/2016	115729	Shelter, Inc	Emergency Funding - Healthy Families Program	20,000.00
Check	05/13/2016	115730	Childrens Advocacy Ctr of Nwst Co Cou...	Emergency Funding - Safe From the Start	25,000.00
Total 5054138 · Contract Support Services					45,000.00

3:12 PM

05/13/16

Accrual Basis

**Hanover Township
Board Audit Report
May 4 - 17, 2016**

Type	Date	Num	Name	Memo	Amount
5054162 · Tide Transportation					
Check	05/13/2016	115728	A#1 Cab Dispatch Inc	Tide Transportation Services	1,001.75
Total 5054162 · Tide Transportation					1,001.75
5054165 · Alexian Bros - Outpatient Psych					
Check	05/13/2016	115719	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services	3,680.00
Total 5054165 · Alexian Bros - Outpatient Psych					3,680.00
5054172 · Coutryside In-Home Respite					
Check	05/13/2016	115721	Coutryside Association	In Home Respite	280.00
Total 5054172 · Coutryside In-Home Respite					280.00
Total 5054SVC · Service Contracts					51,017.50
Total 5054 · Mental Health - Expenditures					51,783.05
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	05/13/2016	115763	Pace	Bus Lease (2 Months)	400.00
Total 7004540 · Bus Purchase					400.00
Total 7004 · Vehicle Replcmnt - Expenditures					400.00
8084 · Capital Projects - Expenditures					
8084414 · Town & Senior Parking Lots					
Check	05/06/2016	115592	Signs by Tomorrow	Inv# 22561 Parking Lot Displacement Directives	210.68
Total 8084414 · Town & Senior Parking Lots					210.68
Total 8084 · Capital Projects - Expenditures					210.68
TOTAL					121,826.39

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Caramelli, Krick, and Essick, and Supervisor McGuire.
Other Elected Officials present were Assessor Smogolski and Commissioner Ochoa.
Others present included Administrator James Barr, Community and Veterans Affairs Tom Kuttenburg, Welfare Services Director Mary Jo Imperato, Youth and Family Services Director John Parquette, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Mental Health Board Manager Kristen Vana, Assistant Administrator Suzanne Powers, Management Analyst Sam Hughes, Attorney Mike Airdo, members of the Emergency Services Department, Mr. Caleb Hanson and his friends and family, Executive Director of the Township Officials of Illinois Mr. Bryan Smith, Mr. Gary Ten Hoven, representatives from the Hanover Park Police Department, and students from Streamwood High's Civics class.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. The Supervisor asked that the minutes reflect that Sgt. Leonard Weaver from Streamwood who served in the U.S. Air Force, U.S. Army PFC Arthur Amberg, and SP4 Muzio Ficarella of Bartlett who served in the U.S. Army, were inducted into the Veterans Honor Roll this evening. These men will be honored with their name on the Veterans Honor Roll plaque, in the Clerk's office in the Veterans Honor Roll ledger, and at the bi-annual Honor Roll Dinners.
 - B. Clerk Dolan Baumer administered the oath of office to Mr. Caleb Hanson for the position of Deputy Director of Emergency Services. Director Burke congratulated him and Hanson's son pinned his badge on his uniform. The Board congratulated him.
 - C. The Cook County Department of Homeland Security & Emergency Management representative was ill and did not make this meeting; the presentation would be rescheduled.
 - D. The Board recognized the Hanover Park Police Department for their offering residents with parking tickets the ability to pay the ticket in exchange for a food donation; they then gave that food collection to the Hanover Township Food Pantry. Mr. McGuire presented a plaque to the representatives from the Police Department.
 - E. Bryan Smith, Executive Director of the Township Officials of Illinois, gave a brief presentation on the state of the organization and its goals for protecting townships and working with the other subgroups throughout the state. He said that this year, the theme for the Conference is "Neighbors Serving Neighbors" and he can see that that is evident here in Hanover Township. "Your association has continued to take the lead in educational programming," he said. ED Smith then thanked Clerk Dolan Baumer for her service on the governing Board, as President of the Clerks Division and as Conference Chairman. He reported that he testified at the Governor's

consolidation taskforce and that two bills are currently in play as a result of that taskforce. They are more permissive in nature giving residents more say in the actions. He distributed the newly revised pamphlet, "Local Government Efficiency & Size: Counting Tax Revenues, not Size," which is a beneficial aid to our arguments. The Lunch n' Learn series is very popular (it is a video conference learning session at noon) and the Professional Development series is also taking off, with a Quick Books session on July 8. Mike Clemmens wrote a report entitled "Transparency in Government," noting that local government currently has 571 statutory reporting requirements in Illinois; we do not need more. The Board then asked questions about the specific bills coming forward (SB388 and 389) that are now in the House; and the Non-home Rule Tax Freeze and Smith thinks it may pass. Supervisor McGuire thanked him for his time.

Supervisor McGuire then asked for a motion to adjourn for a short 10 minute break to congratulate newly promoted Deputy Director Hanson; the motion was made by Trustee Essick and seconded by Trustee Caramelli; a roll call vote followed: Ayes: Trustees Benoit, Essick, Caramelli, and Krick and Supervisor McGuire; then the Board adjourned at 7:26 p.m. for a short break.

The Board reconvened and Supervisor McGuire called the Board to order at 7:36 p.m. Present were Supervisor McGuire and Trustees Benoit, Essick, Caramelli, and Krick.

V. Reports

- A. Supervisor McGuire thanked all who contributed, volunteered, and attended the Hanover Township Foundation black tie event; this second event hosted 160 people and while the finances are still being sorted out, he feels the receipts are well over the previous year. That money goes to support the Food Pantry, as well as other programming and departments here at the Township.
- B. Clerk Dolan Baumer presented a certificate of election to Mr. Gary Ten Hoven for his service at the Annual Town Meeting as Sergeant at Arms. She also reminded the Board that the Assessors are putting on the first education session specifically aimed at northern Cook townships pertaining to the Tri-Annual Assessment process on May 12 in Elk Grove Township offices.
- C. Highway Commissioner Ochoa offered no report.
- D. Assessor Smogolski offered no report.
- E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Trustee Committee Liaison Reports: Trustee Benoit reported that two grants have been awarded from the FY17 budget thus far, and that the Board welcomed a new member. Trustee Caramelli reported that 14 senior volunteers visited all of the Township locations to become familiar with our services and all locations.

VI. Bill Paying: Administrator Barr offered the bills in two sets, the first from April 20 through May 3, 2016, for FY16 bills, detailed as follows.

a.	Town	\$20,885.13
b.	Senior Center	23,403.81
c.	Welfare Services	988.51
d.	Road and Bridge	597.74
e.	Mental Health Board	956.88
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>722.40</u>
	Total All Funds	<u>\$47,754.47</u>

A motion was made by Trustee Caramelli to approve the bills for April 20 through May 3, 2016, for FY16 bills, as presented; Trustee Essick seconded the motion. Roll call vote: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

The second set of bills, payable to Alexian Brothers, is from Senior Services for \$1,131.24 incurred April 20, 2016 through May 3, 2016 in FY17. A motion was made by Trustee Essick and seconded by Trustee Krick to pay the Alexian Brothers bills for \$1,131.24. Roll call vote: Trustees Essick, Krick, and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

Mr. Barr presented the second set of bills, from April 20 through May 3, 2016, for FY17 bills, as follows for review and approval by the Board:

a.	Town	\$63,024.32
b.	Senior Center	44,312.59
c.	Welfare Services	10,885.57
d.	Road and Bridge	2,365.92
e.	Mental Health Board	38,224.93
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	<u>450.00</u>
	Total All Funds	<u>\$159,263.33</u>

A motion was made by Trustee Caramelli to approve the bills from April 20 through May 3, 2016, for FY17, as presented; Trustee Krick seconded the motion. Roll call vote: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

Administrator Barr noted that the Auditors would be here in two weeks to conduct the FY16 audit.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of April 19, 2016: Clerk Dolan Baumer presented the meeting minutes of April 19, 2016 for review and approval. A motion was made by Trustee Essick to approve the rescheduled meeting minutes of April 19, 2016 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Essick, Krick, and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

B. Mental Health Housing Task Force Update: Trustee Benoit presented an extensive

report on the results of the first year of the Mental Health Housing Taskforce. This first year, the taskforce concentrated on visiting sites and determining potential builders and options. A company, UP Development, was identified as a viable option as a builder; they have home sites in Palatine and Des Plaines which the taskforce visited. After her presentation, Mr. McGuire asked Mr. Barr to set up a workshop on this so that the Board may have more of an indepth understanding of the findings and be able to make an education motion regarding the request for entering into an MOU with UP Development. He thanked Trustee Benoit and the taskforce for their work.

- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Mr. Barr reported that the Parking Lot Construction is underway for the next 4-6 weeks, and that the originally requested 22 additional parking spaces have been allowed; it was due to a miscommunication at the onset of requests that the Bartlett Village prevented it without additional requirements. Additionally, a change order would be forthcoming saving us money due to a way of recycling the paving materials. Mr. McGuire noted that Director Burke reported that the long-awaited Light Truck would be arriving tomorrow, then would be decaled and ready for service.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:07 p.m. was made by Trustee Caramelli and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Y&F Services	Village of Streamwood
	Bartlett Library	Highway Commissioner		Streamwood Park District