

**HANOVER TOWNSHIP MENTAL HEALTH BOARD**

**MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING**

**February 18, 2016**

The meeting was called to order by Kim Lemke at 5:45 p.m.

**Roll Call:** Kim Lemke, Linda Best, Meghan Nelson. Township Administrator, James Barr; MHB Manager, Kristin Vana and MHB Vice-Chair, Kathy Biesiadecki was also present.

**Approval of Planning Committee Meeting Minutes of January 12, 2016:** Motion to approve the meeting minutes for January 12, 2016 was made by Ms. Best, seconded by Ms. Lemke. The motion was approved by unanimous vote.

**Mental Health Board Emergency Contingency Planning:** Administrator Barr reviewed the MHB By-Laws with the committee. Discussion ensued regarding the different options the Mental Health Board has to provide services should funded agencies begin to close their doors due to the state budget impasse. The committee will also review FY 2017 funding distribution to determine how MHB funds are allocated between direct services, intervention/prevention programming, in the areas of mental health, substance abuse and developmental disabilities.

**Three Year Strategic Plan Development:** Manager Vana presented a rough draft of the MHB Three Year Strategic Plan for FY 2017-2019. The committee requested further information from Health Systems Research regarding the definition of "psychoses" which was the most prominent diagnosis for hospitalizations in Hanover Township. Manager Vana will seek more information. The final plan will be reviewed at the next Planning Committee Meeting in March.

**Executive Session:** None

**Other Business:** Ms. Best suggested agencies requesting special funds over \$10,000 should be asked to present to the MHB regarding their funding request. This will allow some questions to be answered prior to the board reviewing and approving funds. Discussion ensued. The Planning Committee unanimously agreed to ask any agencies requesting over \$10,000 in special funds to attend monthly MHB meetings.

The next Planning Committee Meeting was scheduled for Thursday, March 10, 2016 at 6:00 PM at the Hanover Township Senior Center.

**Adjournment:** There being no other business, Ms. Best moved to adjourn the meeting. Ms. Nelson seconded the motion. Motion was approved. Meeting adjourned at 7:10 p.m.

Respectfully Submitted

Kristin Vana

Mental Health Board Manager