

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit and Essick, and Supervisor McGuire. Trustee Caramelli arrived late at 7:09 p.m. Absent: Trustee Krick.

Other Elected Official present was Assessor Smogolski.

Others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Operation Manager Rick Nelson, Assistant Administrator Suzanne Powers, Management Analyst Sam Hughes, Attorney Mike Airdo, Trustee and Mrs. Michael Gaeta and Mayor McLeod from the Village of Hoffman Estates, scouts, leaders and parents of Boy Scout Troop 399, representatives from the Palatine Army Recruiting Center, Nick - representing Mariano's of Hoffman Estates, and Mr. Jim Hood from Cook County Commissioner Schneider's office, Mr. Tom McCabe from SpaceCo, and Streamwood High School Civics class students.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

A. Veterans Honor Roll: The Supervisor invited the Board forward to honor deceased CPL Alan Carlson for his service in the U.S. Army. His name will be posted to the plaque in Veterans Hall and added to the list in the Clerk's office.

B. For their contributions to the Hanover Township Food Pantry during the Holiday food drive, the Supervisor and Board thanked and presented plaques of appreciation to Trustee Michael Gaeta and Mayor McLeod from the Village of Hoffman Estates. In partnership with the Village of Hoffman Estates and the Chicago Mustangs, a food collection was held at Mariano's with the Boy Scouts from Troop 399 and the Palatine Army Recruiting Center. Township Trustees Caramelli and Essick were also there in support. Mayor McLeod said a few words expressing his pleasure in helping this cause, saying we all serve the same people.

C. Boy Scout Troop 399 scouts, leaders and parents were recognized with a plaque of appreciation for efforts in the food drive to fill the Township food pantry during the Holidays.

D. Representatives from the Palatine Army Recruiting Center were recognized with a plaque of appreciation for their efforts in food drives for the Holidays.

E. Nick, from Mariano's of Hoffman Estates, was recognized with a plaque of appreciation for Mariano's hosting of the food drive for the Holidays.

F-G. Representatives of Casey Automotive and the Chicago Mustangs were not present, and the Supervisor asked that Director Imperato make the presentations of plaques recognizing their contributions to the food pantry at a later date.

H. Mr. Jim Hood from Cook County Commissioner Tim Schneider's office presented a resolution of the Board of Commissioners Cook County to the Township Board celebrating Hanover Township's 165<sup>th</sup> Birthday, as it was organized in 1850 and today serves over 99,000 people from Bartlett, Elgin, Hanover Park, Hoffman

Estates, Schaumburg, and Streamwood, and unincorporated Cook County Elgin, and that the Board congratulated Hanover Township's Supervisor, Trustees, Elected Officials, staff, and the "great citizens of Hanover Township for their continuing celebrations of 165 years as a township." Timothy O. Schneider, Commissioner, 15th District and Toni Preckwinkle, President of the Board of Commissioners signed the resolution.

V. Reports

- A. Supervisor McGuire reported that Director of Community & Veterans Affairs Thomas Kuttenberg had an appendectomy and was out of commission for a few days; we wish him speedy recovery. The Emergency Services would be holding its annual Training Conference next month. The second annual Hanover Township Foundation black-tie affair would be held on April 30.
- B. Clerk Dolan Baumer reported that the Statement of Economic Interest list has been filed and please complete the form, online is easiest, when you receive the instructional email from the County. She thanked Assistant Administrator Powers for her assistance in preparing the list.
- C. Highway Commissioner Ochoa was not present.
- D. Assessor Smogolski reported that his office is closed for the Board of Review, serving a record 1,522 residents with senior exemptions and Board of Review requests. The tri-annual reassessments would occur this year.
- E. Treasurer: A motion was made by Trustee Essick and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health Board held the allocations session, and that the budget would be addressed during the next meeting. Lutheran Social Services program funding has been suspended and is closing down. The affordable housing developer identified by the Mental Health Housing Taskforce will make a presentation in mid-February to the taskforce.

VI. Bill Paying: Administrator Barr offered the bills in two sets, the first due Alexian Brothers, from January 6, 2016 to February 2, 2016, for \$924.10 from the Senior Center fund.

A motion was made by Trustee Caramelli to approve the bills for Alexian Brothers from January 6, 2016 to February 2, 2016, for \$924.10 from the Senior Center fund; Trustee Essick seconded the motion. Trustees Essick and Caramelli, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.

Mr. Barr presented the second set of bills, from January 6, 2016 to February 2, 2016 as follows for review and approval by the Board:

a.	Town	\$123,709.57
b.	Senior Center	53,450.00
c.	Welfare Services	15,882.13
d.	Road and Bridge	83,515.49

e.	Mental Health Board	155,611.85
f.	Retirement	0.00
g.	Vehicle	3,475.00
h.	Capital	<u>3,656.83</u>
	Total All Funds	<u>\$439,300.87</u>

A motion was made by Trustee Essick to approve the bills from January 6, 2016 to February 2, 2016 as presented; Trustee Benoit seconded the motion. Trustees Benoit, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Meeting Minutes of January 5, 2016: Clerk Dolan Baumer presented the meeting minutes of January 5, 2016 for review and approval. A motion was made by Trustee Caramelli to approve the regular meeting minutes of January 5, 2016 as presented, with a second by Trustee Benoit Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of January 5, 2016: Clerk Dolan Baumer presented the executive session minutes of January 5, 2016 for review and approval. A motion was made by Trustee Benoit to approve the executive session minutes of January 5, 2016 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Adopt the Annual 1,000 Hour Standard for Illinois Municipal Retirement Fund Participation: Administrator Barr briefed the Board on the implications of setting the standard at 1,000 hours for staff and Board members. A motion was made by Trustee Caramelli to approve resolution #020216 adopting the annual 1,000 hour standard for IMRF participation by Hanover Township; the motion was seconded by Trustee Essick and followed by a roll call vote: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and resolution #020216 is adopted.
- D. Appointments to the Hanover Township Mental Health Board: The Supervisor asked that the Board concur with his reappointment of Ms Kathy Biesiadecki and Ms Kim Lemke, and appointment of Ms Mary Jane Garvey to complete the term of Ms Julia Thomas through May 31, 2019 and Ms. Marueen Lue to complete the term of Ms Kim Baffa through May 31, 2018 to the Hanover Township Mental Health Board. A motion was made by Trustee Benoit to concur with the Supervisor's reappointment of Ms Katy Biesiadecki and Ms Kim Lemke, and appointments as noted to the Hanover Township Mental Health Board; the motion was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Clerk would please administer the appropriate oaths.
- E. Authorization for Replacement Chairs for the Senior Center: Mr. Barr offered a recap of the written proposal for the Board. The Senior Citizens Services Committee offered to allocate \$10,000 toward the purchase of 154 chairs from the Haworth company, and asked that the Township share the cost of the remaining \$27,413.25, utilizing funds from the capital fund/Senior Center improvement line items for FY16. A motion was made by Trustee Essick to authorize the expenditure for the purchase of replacement

chairs for the Senior Center; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

- F. Update on the Town Hall and Senior Center Parking Lot Project: Administrator Barr introduced Mr. Tom McCabe of SpaceCo who presented on update on the postponed town hall and senior center parking lot project. Due to complications with zone variations and storm water requirements, an alternate plan was developed increasing the number of parking places to 13, half of the original plans. This would allow the project to proceed rather easily, and will not necessitate the moving of the light standard. The Board members concurred unanimously with the change, and gave staff direction to proceed with the modified plan as presented.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Trustee Essick thanked the Township and Board for the flowers and condolences sent on the passing of his mother in law. He expressed special thanks to Emergency Services for doing a walk by during the wake. Mr. Barr noted that the Due Process Hearing for Mr. Buczkowski would be held on March 8 at 3:30 p.m., and proposed a rescheduled Board meeting to follow. A motion to move the March 1 Board Meeting to be held on March 8 at 5:30 p.m. was made by Trustee Essick and seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Motion carried and the Clerk would post the notices. Mr. Barr noted he would be out of the office through Friday and that Ms Powers would be acting administrator. He also noted that the Finance Committee approved a budget to present to the Board on February 16 for tentative approval and possible passage on March 22. He then relayed the story of the accident earlier in the day that happened in front of the Town Hall building; possible injuries to the driver; thank you to Director Smith and other staff who responded very quickly.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:34 p.m. was made by Trustee Caramelli and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Motion carried and the meeting was adjourned. The Supervisor reminded the students that they could come forward to get signatures on their report papers.

Respectfully submitted,

  
Katy Dolan Baumer  
Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District