



250 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of Town Board
December 18, 2012 7:00 PM**

A G E N D A

- I. Call to Order – Roll Call
- I. Presentation of the Colors – Cub Scout Troop #198
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veteran’s Honor Roll – PFC James P. Cecille
 - B. Committee on Youth Anti-Bullying Video Winners
 - C. Insight Promotions, LLC
 - D. Tempo V – John DeBello
 - E. Emergency Services Search & Rescue Unit
 - F. Interview with Mental Health Board Candidate
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
 - G. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Workshop Minutes of November 16, 2012
 - B. Special Meeting Minutes of November 20, 2012
 - C. Regular Meeting Minutes of November 20, 2012
 - D. Executive Session Minutes of November 20, 2012
 - E. Workshop Minutes of December 1, 2012
 - F. Consideration of Mental Health Board Candidate Lemke
 - G. Resolution Approving of Donation and Use Agreements with the Izaak Walton League of America Elgin Chapter
 - H. Resolution Approving of Depository Agreements with Barrington Bank & Trust Company
 - I. Approval of Settlement Agreement
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: JAMES P. CECILLE

ADDRESS: 511 Ridge Circle

CITY/ZIP CODE: 60107 - STREAMWOOD

PHONE #: 630-837-3366

DATE OF BIRTH: APRIL 15TH, 1943

BRANCH OF SERVICE: U.S. ARMY

HIGHEST RANK ATTAINED: PFC

YEARS OF SERVICE: FROM 1962 TO 1964

MEDALS AWARDED OR OTHER CITATIONS:
SHARP-SHOOTERS BADGE - M-14 Rifle

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

From: [James Barr](#)
To: [Katy Dolan Baumer](#)
Cc: [Katie Delaney](#); [Hope Duval](#)
Subject: MHB Candidate Info - Board Packets
Date: Friday, December 14, 2012 12:16:09 PM

FYI. Below is the submission and resume of the MHB candidate. Thank you.

James C. Barr
Township Administrator

-----Original Message-----

From: dr.kimberlylemke@yahoo.com [<mailto:dr.kimberlylemke@yahoo.com>]
Sent: Tuesday, November 06, 2012 10:55 AM
To: Info
Subject: Committee

The following was submitted to your site, please login to FORMWerx to see it and other responses.

board committee: Mental Health Board
first name: Kimberly
email: dr.kimberlylemke@yahoo.com
last name: Lemke
phone: 847-903-7916



comments: I am a licensed clinical psychologist with expertise working with children, adolescents and adults. I graduated from the Illinois School of Professional Psychology/Argosy University, Chicago Campus in 2004 where I received a doctorate and masters degree in clinical psychology. I have received extensive training in outpatient facilities, hospitals and as a clinical director in therapeutic day schools. I also worked as a professor at North Central College in the Psychology Department. I am passionate and dedicated to helping my patients gain insight and feel empowered to make healthy changes. I am experienced in individual, family, and group therapy with all ages. I often utilize play therapy for my work with younger children and a combination of cognitive-behavioral and interpersonal therapy for adolescents and adults. I believe therapy to be a process, and I respect each of my patients for making the choice to begin taking steps towards their own personal goals.

I have expertise with a wide range of diagnoses. My specialties include but are not limited to; mood disorders (i.e. Depression, Anxiety, Bipolar), adjustment issues, parent training and enuresis/encopresis. I also provide workshops, trainings and seminars for individuals, schools and corporate clients as well.

I also have extensive experience with issues associated with school bullying and workplace bullying. I have consulted with schools utilizing the violence intervention program I created called Watch O.U.T for Bullying. In addition, I have presented at a conference regarding workplace bullying and effective solutions.

I have included my resume below. Thank you in advance for your consideration and I look forward to having the opportunity to serve on the mental health board and advocate for the needs of the community.

Sincerely,

Dr. Kimberly A Lemke

RESUME

Kimberly Ann Lemke, Psy.D.

EDUCATION

1999 to 2004 ILLINOIS SCHOOL OF PROFESSIONAL PSYCHOLOGY (APA Accredited)
Argosy University
Chicago, Illinois
Doctorate in Clinical Psychology (Psy.D.)
Child and Adolescent Psychology Minor
GPA- 3.87/4.0

1999 to 2003 ILLINOIS SCHOOL OF PROFESSIONAL PSYCHOLOGY (APA Accredited)
Argosy University
Chicago, Illinois
Masters in Clinical Psychology

1995 to 1999 UNIVERSITY OF ILLINOIS
Champaign, Illinois
Bachelor of Science in Psychology
Academic Performance: Psychology GPA 3.98 (4.0 scale)
Academic Honors:
Dean's List - 1997, 1998
Who's Who Among American College Students

PROFESSIONAL PRACTICE

June 2009 to Present DR. KIMBERLY A. LEMKE, P.C.
Naperville, Illinois

Owner/ Licensed Clinical Psychologist - A licensed child, adolescent and adult clinical psychologist. Has expertise with a wide range of diagnoses and clinical populations ranging from very young children to adults. Provide individual, family and group therapy as well as workshops, trainings and seminars for individuals as well as corporate clients. Conduct parenting workshops on a broad range of issues. Consultant for the president/owner of Voice Of Silence on developing programs and therapy for juvenile offenders in Pakistan. Consult with Central Dupage Hospital's post-partum group and other support groups. Areas of specialties include but are not limited too: Parenting Skills and Trainings, Mood Disorders (Depression, Post-Partum Depression, Bipolar, etc.), Anxiety Disorders, Enuresis and Encopresis (Bedwetting and daytime wetting or accidents), Eating Disorders, Infertility issues, Relationship Issues/Adjustment Disorders, Bullying, ADHD, Behavioral/Oppositional Issues, Trauma and PTSD, Impulse Control Disorders & OCD.

March 2006 to Nov. 2009 BARNES & KLATT, P.C.
Arlington Heights, Illinois

Licensed Clinical Psychologist - Conduct individual, group, family and couple counseling for a variety of age ranges with varying diagnostic impressions. Also conduct school observations to assist school and parents in understanding disruptive behavior and student-environment fit. Provided parenting workshops both in office and through local park districts.

TEACHING EXPERIENCES

Mar. 2010 NORTH CENTRAL COLLEGE
to Jun 2010 Naperville, Illinois

Professor - Taught introduction to psychology class. Created lesson plans, exams and utilized creative exercises to engage the classroom. Involved the class in various forms of learning. As schedule allows, will return to teach additional classes at the college.

CLINICAL TRAINING EXPERIENCES

Aug. 2004 THE MENTA GROUP (APA Accredited)
to Oct. 2005 Aurora, Illinois

Clinical Director : Post-doctorate year ended Aug. 2005 - Given the opportunity to be clinical director in a brand new private therapeutic day school in Zion. Sole Administrator in the building and responsible for setting up a financially efficient school programmatically and structurally to best meet the emotional needs of the clients. In charge of my own caseload of students including individual, group and integrated therapy. Responsible for hiring, discipline and termination of clinical, educational and other administrative staff within the program. Advanced trainer of masters, doctoral, and post-doctoral psychology interns throughout the organization. Actively served as data manager, which included training staff, setting up systems for data entry, ensuring that data is entered into the system and using the data to evaluate both staff and student performance. In charge of clinical compliance related to creating clinical plans to use with challenging clients, IEP's, generating and tracking related service logs and schedules, creating and or checking the appropriateness of the functional assessments and behavioral plans implemented. Led clinical meetings and review pertinent data related to client progress. Conducted many WIAT screeners and assessments of clients. Acted as intake manager and coordinated with districts, clients and parents the entry into the program. Actively involved in truancy prevention and monitoring student credits, report cards and curriculum adherence. Distributed medication to the clients at school and constantly communicated with outside therapists and psychiatrists. Reviewed all physical management (restraint) forms to ensure that the correct procedures are being utilized and to identify clients that might need an increase in therapeutic services.

Aug. 2003 THE MENTA GROUP (APA Accredited)
to Aug. 2004 Aurora, Illinois

Pre-doctoral Intern - Used application of therapeutic concepts in assisting clients in making positive behavior choices in individual, group or classroom settings. Acted as an organizational administrator in order to insure that the programs utilized in the therapeutic day schools were successful not only therapeutically, but financially as well. Responsible for overseeing the daily work of program staff and intervening as appropriate in various situations. Supervised and trained, masters, doctoral, and post-doctoral psychology interns on mental health issues, clinical cases and the business aspects of the organization. Served as a consultant and case manager for the caseload assigned. Acted as a liaison to special education coordinators from school districts, residential facilities, psychiatrists, parents, detention centers, probation officers and state agencies. Responsible for program development and reviewing outcome data on projects pertaining to program efficacy.

Provided monthly consultation to three Center of Family Services programs based on ongoing difficult cases of wards of the states in group homes and those in crisis care.

Aug. 2002 PROVENA ST. THERESE HOSPITAL
to Aug. 2003 Waukegan, Illinois

Advanced Therapy Extern - Collaborated with multi-disciplinary staff for both outpatient and inpatient adult and child/adolescent populations. Trained in the assessment of patients in the medical center emergency room and provided diagnostic assessments and consultations with psychiatrists and ER physicians. On call at least one shift per week for Provena St. Therese's ER, Victory Memorial Hospital's ER and community school locations. Conducted individual and family therapy with children, adolescents and adults on the inpatient and psychological intensive care unit. Held a steady caseload of outpatient clients as well as those in the partial hospitalization program for children, adolescents and adults. Led

various groups for all ages and populations. Responsible for discharge planning and follow up care for patients. Active involvement with insurance companies and precertification of patients for services. Involved in weekly didactic learning experiences at this APA accredited internship site.

August 2001 CONNECTION'S DAY SCHOOL
to July 2002 Waukegan, Illinois

Predoctoral Psychotherapeutic Practicum Student - Conducted individual, group and family therapy with the enrolled children and adolescents. Facilitated consultation with various school systems, institutions and other professionals involved in the child's life. Dedicated involvement in the area of increasing the communication between the teachers, therapists, principal and other administrative members of our team. Wrote and presented therapeutic and social history reports for staffings, which were a vital component for the child's future placement. Responsible for weekly individual and group case notes. Skilled at milieu management and providing effective interventions. Became involved in prevention programs focused on creating a healthy and successful environment for children.

Sept. 2000 NORTH SHORE WELLNESS CENTER
to Sept. 2001 Northbrook, Illinois

Practicum Doctorate Student - Provided psychological testing for many children and adolescents. Skilled at administering and interpreting a wide array of intellectual, projective, objective and neuropsychological tests. Wrote psychological evaluations for patients that included history, test results, diagnoses and recommendations for treatment. Responsible for conducting diagnostic interviews with children, adolescents and their families. Became a part of a treatment team for the child or adolescent. Discussed working on future software development for patient interviews.

PROFESSIONAL CLINICAL EXPERIENCE

August 2002 SHARED VISION, INC.
to 2003 Cicero West School in Chicago, Illinois

Program Developer: Watch O.U.T for Bullying - Developed bullying and teasing program implemented in grades K-8 at a Chicago Public School. Train teachers, administration and other doctoral students on the issue of bullying and the purpose of the program. Responsible for running program in a classroom as well as supervising other doctoral students on their own implementation of the program. Gather feedback from school personnel and therapeutic staff on program effectiveness and adapt changes as necessary to the groups.

August 2002 HIGHLAND PARK HOSPITAL
to 2004 Highland Park, Illinois

Mental Health Counselor: Eating Disorder Unit - Conduct a goals group focused on ways to maintain healthy eating behaviors. Monitor patients' vital signs and daily weights for signs of medical difficulties. Lead various groups related to issues such as control, anger, relationships and depression. Perform individual therapy with assigned patients to deeper explore emotional distress. Responsible for charting on individual patients and consulting with the patient's nurse, psychologist and psychiatrist on his/her progress in the program.

June 1999 HIGHLAND PARK HOSPITAL
to 2004 Highland Park, Illinois

Adolescent Outpatient Program - Assisted in the structural development of the program. Facilitate groups with adolescents including discussion of goals, art therapy, life skills, substance abuse education, leisure education and family relationships. Responsible for working with the families to ensure proper follow-up care. Utilize a team approach between staff to monitor patient's treatment plan. Skilled in bridging education with therapy.

Mental Health Counselor: Inpatient Care (Adult and Adolescent) - Responsible for identifying and

assessing growth and developmental needs associated with a child, adolescent, adult or geriatric patient. Skilled in detecting signs of neglect and abuse of a child or adolescent. Responsibilities include collecting appropriate patient data on hospital admission, leading groups and evaluating mental/behavioral status. Additional duties encompass documenting on-going assessments and observations in progress notes, communicating changes effectively and identifying existing and potential acting-out behavior.

Adult Outpatient Program - Responsible for conducting group and individual therapy with the goal of developing facilitation skills and coping strategies. Experienced in tailoring groups towards the needs of the patients including the use of art therapy. Important tasks include involving the patient, family, or significant others in establishing and implementing an appropriate master treatment plan. Also trained in non-violent crisis intervention to effectively establish and maintain therapeutic relationships.

January 1998 RESEARCH LAB WITH DR. RENEE BAILLARGEON
to May 1999 Champaign, Illinois

Main Experimenter - Responsibilities include setting up and coordinating the conduct of experiments involved in assessing infant and child cognitions. Also in charge of establishing effective communication between the Main Experimenter and four other lab assistants. The data collected in the lab contributed to work being published on the developmental stages of children and infants.

PROFESSIONAL WORKSHOP PRESENTATIONS GIVEN/WRITTEN

June 5, 2007 "WORKPLACE BULLYING: EFFECTIVE SOLUTIONS"
Northern Illinois Employee Assistance Professionals Association Conference

Jan. 19, 2008 "PARENTING SOLUTIONS"
to Feb. 23, 2008 Barnes & Klatt, P.C. February 23,

Feb. 25, 2009 "STRATEGIES TO CHANGE YOUR CHILD'S BEHAVIOR"
Barrington Park District

Mar. 11, 2009 "STRATEGIES TO CHANGE YOUR CHILD'S BEHAVIOR"
Rolling Meadows Park District

Mar. 28, 2009 "TIMEOUTS: DO'S AND DON'TS"
Barnes & Klatt, P.C.

Apr. 4, 2009 "HELPING YOUR CHILD SUCCEED IN SCHOOL: ENDING THE HOMEOWRK BATTLE"
Barnes & Klatt, P.C.

Apr. 18, 2009 "ESTABLISHING MORNING, EVENING AND OTHER ROUTINES TO HELP KEEP YOUR SANITY"
Barnes & Klatt, P.C.

Apr. 25, 2009 "CAN'T WE ALL JUST GET ALONG: DEALING WITH SIBLING RIVALRY AND CONFLICT"
Barnes & Klatt, P.C.

Mar. 9, 2011 "COMMUNICATING AND IDENTIFYING YOUR NEEDS IN YOUR RELATIONSHIP"
Central Dupage Hospital post-partum support group

Dec. 2, 2011 "PARENTING QUESTIONS, POST-PARTUM DEPRESSION AND UNDERSTANDING YOUR CHILD'S FEELINGS" -
Gymboree Play & Music Center

PROFESSIONAL VOLUNTEER ACTIVITIES

December 2011 GYMBOREE PLAY AND MUSIC CENTERS
South Barrington, Illinois

Guest Speaker - Will provide information to parents and children on a wide range of emotional and behavioral issues affecting children and their families. Personalize the lecture to the need of the groups as indicated by the center. Topics to be discussed include parenting strategies, identifying and better understanding your child's feelings, post-partum depression, communication in the home, etc.

Summer 2000 WONSTEP: A THERAPEUTIC WILDERNESS EXPERIENCE
Baraboo, Wisconsin

Program Counselor - Responsible for the emotional and behavioral assessment of adolescents. Worked on increasing self-esteem, communication skills and self-awareness in a wilderness setting. Used physical exercise, outdoor living and education to help develop healthy behaviors and attitudes. Integrated the skills of the adolescent through various wilderness experiences including rock climbing, biking and back packing. Worked with the teens and parents to help choose the optimum follow up environment for them.

August 1997 A WOMAN'S FUND
to January 1998 Champaign, Illinois

Raised awareness for women's issues about physical, sexual and emotional abuse. Educated children about abuse issues by developing presentations to be introduced into school systems. Providing shelter and counseling for women and children was also a vital component of the organization.

January 1997 CARLE HOSPITAL
to May 1997 Champaign, Illinois

Provided assistance to children, adults and geriatric patients during times of need. Responsibilities included providing support and education about issues that the patient's and their families were faced with.

RESEARCH ACTIVITIES

Have developed a school based violence prevention/intervention program focused on decreasing bullying and teasing for my Clinical Research Project. The program uses a systemic method of conceptualizing victimization and recognizes the importance of teacher/student relationships in a child's healthy and successful development. This program was accepted by Shared Vision, Inc., as a pilot study in a Chicago public school.

Developed T.H.I.N.K. Bully Proof as a training protocol for an organization's employees and management. It allows companies to gain the understanding of the prevalence and costs of workplace bullying. The T.H.I.N.K. training module focuses on bully-proofing a workplace and giving all involved a common language to help create a more positive and safe work environment.

INTERESTS

Advocating for the mental health needs in various communities and increasing resources for children and parents on the importance and understanding of rules at home from a child's perspective. Parenting training; enuresis and encopresis issues. Utilizing my clinical skills in crisis and non-crisis situations with clients; training and supervision of others regarding mental health issues, diagnoses and clinical strategies; finding innovative and positive solutions to challenges; school-based prevention programs for children and adolescents and finding the missing link to school violence; opening the lines of communication between children/adolescents and their families; developing unique ways of educating others on mental illness issues; expanding the T.H.I.N.K. Bully Proof protocol for use in multiple companies.

SKILLS

Excellent team player and leader. Have a passion for working with children and adolescents. A great

deal of parenting training experience. Consultant for various organizations on mental health issues affecting children and adults. Flexible and able to remain positive and make effective decisions even under extreme amounts of stress and in crisis situations. Have administrative and supervisory experience. Experienced in individual, family, group and art therapy with all ages and populations in various settings. Understand the necessary components involved in successful program development. Able to communicate with others in Spanish; trained in non-violent crises intervention.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Human Resources Requests</i>	136	N/C	1,069	N/C
<i>New Employee Orientations</i>	0	N/C	7	N/C
<i>Technology work orders</i>	20	18	191	210
<i>Resident Contacts</i>	1,572	1,907	13,620	15,596
<i>Percent of Budget Expended</i> (67% of year)	6.3%	4.6%	48.5%	41.8%
<i>Grant application submissions</i>	2	1	8	6

Department Highlights

- The annual employee appreciation lunch is scheduled for Tuesday, January 8 at noon at Moretti's in Bartlett. All elected officials are invited to attend.
- Attended the TOI conference in Springfield November 11-14. Administrator Barr assisted Senior Services staff with a presentation on the Senior Center accreditation process.
- During the TOI conference, attended the Illinois Association of Township Administrators (IATA) meeting.
- Second round interviews with the four finalist candidates for the Director of Community Health position were conducted on November 14. Kristen Smith was appointed to the position at the November 20 Board meeting. Her first day at the Township was Monday, December 10.
- The Strategic planning retreat was held on Friday, November 16 in the Senior Center Activity Room.
- A Lunch 'n Learn was held on November 29. The presenter was Tecya Anderson with the Illinois Municipal Retirement Fund (IMRF) who discussed all things IMRF and met with employees individually after the presentation.
- Runzel Reserve update: The Runzel Reserve lowest qualified bidder, Martam Construction, was awarded the contract on June 19. The permit was approved the week of October 29 and construction began on November 5. The goal for work completion before winter is site clearing, soil grading, completing the survey layout, installation of the water supply system, and to begin installation for the park bridges, electrical work, and dry stream bed.
- Environmental Sustainability Workgroup update: At the November ESW meeting the working group selected two short term goals that are targeted to be completed prior to the end of the current fiscal year, and two longer term goals that shall be implemented during FY 2014. The goals selected were as follows: **Short-term Goals:** Conducting a Lunch and Learn on ways individuals can reduce their carbon footprints; Development and distribution of an ESW best practices manual. **Long-term Goals:** Work with Administration to create a page that could be embedded within the Township website that provides a listing of all current local recycling sources; Create an annual target for carbon reduction by the Township. The next meeting date was set for December 13th at 9am. At the next meeting the group will refine the goals and discuss specific objectives for obtaining them

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OFFICE OF THE ASSESSOR

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Administration</i>				
Office visits	126	255	1952	5523
Building permits processed	426	790	3223	3703
Sales recording	207	122	989	1124
Change of Name*	1	6	61	633
Property tax appeals	-	-	395	1208
Certificate of Errors	20	88	477	984
Property location updates	338	-	346	357
New owner mailings	115	140	597	934
Long time occupants*	2	3	20	153
<i>Exemptions</i>				
Home owner exemptions	-	-	13	138
Senior home owner exemptions	-	-	120	564
Senior freeze exemptions*	1	5	214	923
Miscellaneous exemptions	7	21	94	318
<i>Foreclosures</i>	85	51	412	463

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. – November had a total of 1 Visitor after 4:30pm.
- For Thursday's at the Community Relations Office - October we had a total of 9 visitors.
- We added 35 new e-mail contacts to our list, bringing it close to 900 address's
- We will be opening for Board of Review Appeals sometime at the end of December beginning of January
- Senior exemption's are due to go out the end of December

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF THE CLERK



Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Passports</i>	124	131	1240	1133
Photo Fees	\$385	\$445	\$4,440	\$3,320
Total Passport Fees & Photo Fees	\$2,921	\$3,045	\$35,368	\$28,950
<i>Cook County Vehicle Stickers</i>	7	0	207	188
<i>Fishing/Hunting Licenses</i>	4	4	125	131
Fishing/Hunting Agent Fees	\$2	\$3.50	\$48.75	\$94.25
<i>Handicap Placards</i>	19	23	149	207
<i>Voter Registration</i>	2	3	374	26
<i>FOIA Request</i>	1	4	10	23
<i>Telephone Inquiries</i>	90	136	750	1,725
<i>Election Judge Requests</i>	11	-	11	-
<i>Early Voting Applications Distributed</i>	0	-	112	-

Department Highlights

Community Outreach:

- A successful Mini-Passport day was held, with 27 passports issued to residents; \$450 was raised and two carloads of comestibles were brought in for the Hanover Township Food Pantry.
- Recently the I Cash Event was held with a representative from the Illinois State Treasurer's Office who found money for five residents.
- The Clerk represented the Township at the Senior Citizens Craft Show and Bake Sale, the Streamwood Veterans Day Memorial, and the Village of Hanover Park Tree Lighting Ceremony.
- Mrs. Duval attended the Village of Bartlett Tree Lighting Ceremony.

Clerk Duties:

The Township hosted the Receiving and Repair Stations for the Presidential Election 2012, as well as two precincts.

FOIA Request:

FOIA request was received from Carpenters Local 1185 requesting payroll information on the Township Senior Center Lower Level Build-Out of 2011. We responded in the appropriate amount of time.

Professional Development:

The Clerk attended the Township Officials of Illinois Conference held in Springfield, and attended the Hanover Township Strategic Planning Workshop. She was elected to the TOI Board during the Conference.

Passports:

The Clerk's office was visited by the US Department of State for a compliance visit and was given a successful inspection report. Best practices were summarized as follows:

- The facility is well organized and acceptance agents can easily access the required applications, forms, and reference materials.
- The acceptance agents are knowledgeable and experienced in the acceptance process.
- The facility is running a program where they are accepting donations of non-perishable items and paper goods for their food pantry, and those that donate can also get their passport photo for free.

Office of the Clerk Mission Statement:

The Clerk's office is continuously striving to provide fast, courteous service to Township residents, Board members, other departments and citizens through the most modern and cost effective methods available; and to maintain the township records in a systematic, orderly, logically organized and accessible manner.

OFFICE OF THE CLERK



Report for November, 2012

Records Disposal:

The 2012 Certificate of Disposal has been received by the Illinois State Archives in Springfield.

Cook County Motor Vehicle License Sticker Sales:

Sticker sales are ongoing; residents are now charged a late penalty for all existing vehicles but slowing down dramatically.

Upcoming Events:

- Breakfast With The Board – December 1 at 8:30 a.m.
- Board Meeting – December 18 at 7:00 p.m. in Downey Hall
- Secretary of State Mobile Facility – January 17 from 10 a.m.-2 p.m.

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OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Website Visits</i>	6,684	5,020	51,839	40,671
<i>Facebook Likes</i>	5	3	584	547
<i>Media Releases</i>	3	5	45	41
<i>Veteran Contacts</i>	7	N/C	63	N/C
<i>Total Veterans served</i>	5	N/C	37	N/C
<i>Total Resident Contacts (Elgin office)</i>	171	N/A	1,356	N/A

Department Highlights

- Attended Ponds of Sarasota Homeowners meeting on November 8 with Trustee Krick
- Attended Township Officials of Illinois conference in Springfield from November 11-13
- Attended B.A.P.S. New Year celebration on November 14 with Supervisor McGuire
- Attended Streamwood Chamber Holiday Dinner and Annual Meeting on November 14
- Attended Woodland Meadows West Homeowners meeting on November 14 with Supervisor McGuire at the Community Relations Office
- Attended and participated in Izaak Walton League meeting on November 15
- Met with Craig Willert of Rep. Fred Crespo's office to discuss community relations on November 16
- Attended Liberty School in Bartlett on November 16 with Supervisor McGuire to talk about Food Pantry and food collection
- Attended and participated in Township Strategic Planning Retreat on November 16
- Attended Blackhawk Residents Association meeting on November 27 with Supervisor McGuire to discuss Hanover Township Toy Drive and Sponsor-A-Family program
- Participated in a meeting with Supervisor McGuire and Rep. Keith Farnham on November 30 to discuss Township and state issues
- Veterans Advocate delivered flyers and other information regarding homeless veterans to municipal first responders

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DEPARTMENT OF EMERGENCY SERVICES

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Volunteers</i>				
Total volunteers	31	26	31	26
New volunteers	3	0	13	15
Volunteer hours	238	133.5	2,202.5	1,500.5
<i>Training</i>				
Total hours	124	116	1,000.5	1,500.5
<i>Details</i>				
Township events	1	2	18	18
Municipal Event Assistance	0	1	28	19
Emergency call outs	6	1	41	32
Safety Patrols	5	1	17	24
Miscellaneous	0	1	3	15

Department Highlights:

- Emergency call outs in Streamwood were five of the total of six during the month. A fire assist and four others to the police department rounded out the month.
- The total number of emergency calls for the year stand at 48.
- Several of the calls involved assisting Streamwood PD in their search for a missing person. The new UTV was used extensively. Both the UTV and our other equipment made it onto news broadcasts and into newspapers.
- The Thanksgiving Mealbox Township event marked the third year in a row DES assisted the event. The flow and function of the event I think reflected this.
- We hosted an IEMA regional training event. Attendees and the IEMA instructors liked our facilities and we plan to offer more of their courses here.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Administration</i>				
Vehicle service calls	26	14	309	181
Work orders	49	43	567	571
Event set-ups/tear downs	145	119	1263	1297
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	2,524	2,321	27,390	32,241
Town Hall	9,660	7,380	73,620	115,620
Senior Center	33,347	33,365	336,999	386,624
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	398.10	320.48	1,004.77	1,039.83
Town Hall	550.52	377.10	1,373.70	1,817.70
Senior Center	2622.85	1854.64	13,260.71	12,860.39

Department Highlights

- Continue working on Runzel Reserve project. Moving along nicely with the good weather.
- Started sanding and painting walls in YFS. Will start removing old carpeting and installing new floors in the coming weeks.
- Changing out old fixtures at the Astor Avenue Community Center from T12 to T8 light bulbs which are more energy efficient.
- Put up Christmas decorations around township buildings.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

HIGHWAY DEPARTMENT

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2011	FYTD 2012
<i>Winter Season</i>				
Snow (inches)				
Salt (tons)				
Overtime hours				
<i>Fall Season</i>				
Branch pick-up (truckloads)	3	8	87	59

Department Highlights

- Finished monthly brush pick up service for the season
- Continue Tree Trimming and removal
- Finished Grass cutting for the year
- Crack Fill in Cheviot/Bellingham complete

Hanover Township Mission Statement:

Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

OFFICE OF THE MENTAL HEALTH BOARD

Report for November, 2012

SERVICE PROVIDED	OCTOBER 2012	OCTOBER 2011	FYTD 2013	FYTD 2012
<i>Grant Funding</i>				
Ongoing clients	546	311	546	311
New clients	265	229	2608	2873
Prevention Programming Presentations	26	37	117	131
Number in audience	1891	1722	5035	7603
<i>TIDE</i>				
Participants	7	9	8	12
Rides	127	126	774	706
<i>Resource Center</i>				
Organizations providing services	5	7	5	7
Clients served	28	14	345	413

Department Highlights

- The Mental Health Board November meeting was cancelled. The MHB met Dec. 11 and had its final presentation of the community needs assessment performed by Health Systems Research.
- Grant allocations will occur in January
- Attended Cook County Behavioral Health Authority meeting in Oak Park which was sponsored by the Association for Community Mental Health Authorities of Illinois.
- Met with Family Service Association new Clinical Director for introductions with Township departments and to establish referral procedures as well as discuss client waiting times.
- Worked with Alexian Brothers to establish better reporting procedures for the C-Hope program. To date, they had not carried over clients, which were being left off the monthly service reports. Staff has been retrained and they are working on updating monthly reports.
- Final focus group meeting was held on November 1 to discuss concerns of parents with developmentally disabled children. Seven parents attended but provided great feedback on future concerns.
- Worked with two new TIDE riders on applications for program and beginning ridership
- Worked with Township departments to establish resources for a concerned resident looking for services and transportation options for a neighbor.
- The front desk receptionist at the Community Resource Center will be on leave for an undetermined amount of time. This position has been employed through Renz Addiction Counseling Center. We are working with them to establish how we will move forward with the position. At the direction of the MHB, we will review agency needs from that position and determine how to move forward in the future.

Mental Health Board Mission Statement:

The mission of the Hanover Township Mental Health Board is to advocate for increasing the availability and quality of mental health services through the development of a comprehensive and coordinated system of effective and efficient program delivery, accessible to all residents of Hanover Township

OFFICE OF COMMUNITY HEALTH

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Appointments</i>				
ProTimes	30	32	226	176
TB skin test	6	13	81	89
Cholesterol	5	1	144	113
Pharmaceutical Assistance Programs	5	11	47	129
Miscellaneous labs	45	9	135	120
Other	54	63	389	559
Total (unduplicated)	141	129	934	1221
<i>Clinic Clients</i>				
Victory Centre of Bartlett	15	8	109	116
Glendale Terrace	6	3	62	99
Community Relations Office -Elgin	13	19	85	19
Clare Oaks (Diabetes Support Group)	5	3	37	36
Astor Avenue	19	24	160	118
Total (unduplicated)	58	57	461	307
<i>Public Education & Health Promotion</i>				
Media coverage	3	6	26	42
Informational seminars	1	2	15	30
<i>Primary Care Provider Support</i>	43	37	157	325
<i>Phone Triage</i>	731	787	5352	5335
<i>Embracelet Program</i>	9	10	61	148

Department Highlights

- On November 1st, OCH held a Prostate Cancer Screening Clinic where 29 men were screened including 17 individuals that participated in DRE's offered by sponsoring physician group on-site.
- On November 7th, OCH attended the VNA Healthcare's ribbon cutting ceremony at their newest clinic location at 801 Villa Street, Elgin, IL.
- The monthly KidCare children immunization clinic saw 23 individuals and distributed 73 immunizations total this month.
- On November 9th, OCH's new program 'Ask a Pharmacist' kicked off with Bartlett CVS Pharmacist Bhavini Patel in the LL Conference room from 10am-12pm. This monthly program offers free one-on-one consultation to review an individuals medications, look for potential interactions, and managing medications in a safe manner.
- On Nov. 10th the bi-annual Colonoscopy Challenge took place at St. Alexius Medical Center performed by Advanced Gastroenterology with donated staff, time, and space at St. Alexius. This was the fourth colonoscopy challenge since the start of the program in March 2011. 17 colonoscopies to screen for colon cancer were completed for free to qualifying individuals. The next Colonoscopy Challenge will occur in March 2013, TBD.
- Bloodborne pathogen training was provided to Hanover Township staff on November 20th and November 26th.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

DEPARTMENT OF SENIOR SERVICES

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Programming Division</i>				
Planned programs	150	115	1322	937
Participants	1386	1478	14092	12125
Participants (unduplicated)	692	N/A	5407	N/A
Wait listed (unduplicated)	50	45	533	706
Art & Computer classes	45	49	352	396
Art & Computer class participants	357	331	3183	3462
New volunteers	1	2	61	45
Total volunteers (unduplicated)	132	106	1079	456
Volunteer hours reported	1591.09	1355	12826.09	12634
Meals delivered by volunteers	429	1093	7328	8886
<i>Social Services Division</i>				
Clients served (unduplicated)	92	90	966	803
Energy Assistance	46	46	487	295
Prescription drugs & health insurance assistance	206	135	1179	1624
Public Aid	12	15	130	160
Social Service programs	14	10	75	80
Social Service program participants	127	103	747	996
Lending Closet transactions	57	34	428	468
<i>Transportation Division</i>				
One way rides given	1662	1317	14268	12163
Individuals served (unduplicated)	214	228	1795	1686
New riders	7	22	138	135
Unmet requests for rides	21	11	202	107

Department Highlights

- Bazaar in Bartlett was held in conjunction with the Victory Centre of Bartlett's craft show to increase attendance. Raffles raised nearly \$700 for the Adopt-A-Senior Program; A Bake Sale raised \$1,137 for the Senior Committee.
- Programs: Instagrams, Gimp, LesMisérables, Intaglio Printmaking, Early TV & Pop Singers, evening exercise weight training class, Roth IRAs, Bankruptcy and Debt Issues.
- Volunteers from CRUSH Youth Ministry of St. John the Evangelist assisted fifteen residents with small repair and yard projects on Nov. 3 for "Make a Difference Day."
- On Thanksgiving Day, volunteers from the Blue Heron Café in Barrington provided home cooked turkey dinners to fifteen homebound clients.
- Social Services facilitated "Medicare Part C and D Open Enrollment Computer Class" to teach fifteen residents to navigate the Medicare Prescription Drug Plan Finder online.
- Social Service training: Medicare, Part D & Medicaid Changes, hospice services, language and cultural barriers, hoarding and elder abuse.
- Transportation staff along with nine drivers from Schaumburg Township attended a three hour Passenger Assistance Training Class presented at the Senior Center by R.T.A.C. Transportation service was coordinated for YFS' After School Programs and was made available to area veterans to attend a Pot Luck Dinner at VFW Post 5151 in Streamwood.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>General Assistance</i>				
General Assistance clients	23	17	167	127
General Assistance appointments	54	41	417	345
Emergency Assistance appointments	47	16	251	132
Emergency Assistance approved	4	7	38	47
Crisis intake clients	395	380	2106	614
Access to Care	6	Closed	63	12
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	123	137	596	347
Circuit Breaker	0	0	2	9
<i>Social Services</i>				
ComEd Hardships	5	7	83	18
Weatherization	3	3	6	29
<i>Food Pantry</i>				
Served (Households)	1385	1057	7152	6290
New applications	170	133	976	828
Food Donations	72	75	459	449
<i>Community Center Walk-Ins</i>	494	447	3234	3084

Department Highlights

- Astor Avenue had a strong turn out to the meal box giveaway. 320 meal boxes were distributed on November 20th and an additional 175 were distributed on November 21st.
- Community Resource Groups are going well. In November Kristin Cumbo hosted a seminar on “How to Cope With Holiday Stress”, thirteen residents were in attendance.
- Veteran Honor Roll Dinners and Auxiliary Staff dinners were held at the Bartlett Fire Barn with a strong attendance.
- Supervisor Community service Award applications for 2013 were mailed.
- Astor Avenue Community Center benefitted from the Kiwanis of Streamwood Coat Drive. Residents came daily in search of a coat for winter.
- Through our new relationship with Jewel Food Stores and the Northern Illinois Food Bank 319 boxes of food/8375 pounds of food were donated at no charge .
- 585 Christmas Applications have been accepted for a total of 1563 Children. Applications for the Toy Drive will continue to be accepted through December 21st. We have boxes at 30 locations for toy donations.
- Astor Avenue is experiencing a strong increase in the number of calls. More than 1755 calls were received in the month of November.
- CEDA continues to offer Emergency Relief services at Astor Avenue the first and third Thursday of each month. Beginning in January CEDA will be coming weekly to Astor Avenue to help our residents.
- To meet the growing needs of the community and the increase in the number of residents in need Auxiliary Staff booked 649 appointments in November.
- We look forward to our meal box giveaway on December 20th beginning at 8am at St. John the Evangelist Church on Park Blvd. in Streamwood.
- I would like to take this opportunity to wish the Hanover Township Board Elected Officials a safe and Happy Holiday Season.

Welfare Services Mission Statement:

Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November, 2012

SERVICE PROVIDED	NOVEMBER 2012	NOVEMBER 2011	FYTD 2013	FYTD 2012
<i>Outreach & Prevention</i>				
Open Gym participants	1371	841	7328	5584
Open Gym participants (unduplicated)	518	257	979	1136
Alternative to Suspension referrals	2	44	67	215
Alternative to Suspension participants (unduplicated)	57	29	94	53
<i>Clinical</i>				
Therapy clients (total attended)	216	280	2680	1806
Therapy clients (unduplicated)	100	115	439	231
Total families	50	60	482	440
New families	4	3	44	43
Clinical hours	226	187	1842	1631
Group session participants	556	279	3288	1308
<i>Tutoring Participants</i>				
Total	130	193	820	683
Unduplicated	63	72	161	161

Department Highlights:

- Susan Alborell and Deanna Aister attended trainings on Tier III implementation of PBIS and wrap around processes conducted by the Illinois PBIS.
- Youth and Family Services has submitted a \$5,000.00 grant application to the Elgin Kiwanis. If awarded, a bilingual, certified primary education teacher will be hired to teach and tutor at the Lords Park Elementary School Open Gym Program site.
- Group interviews were conducted for the full time Clinical Interventionist on 12/11/12, which is funded by the Hanover Township Mental Health Board.
- Tor Evans, LPC conducted a Teen University workshop on Thursday, December 6, 2012 at Elgin High School. The workshop was on stress management.
- Jared Robl, LSW, conducted a Teen University workshop on Wednesday, December 5, 2012 at Elgin High School. The workshop was on healthy relationships.
- Discussions are taking place between Loyola University's Graduate School of Social Work and the Department for a possible joint venture to launch a research based clinic at Hanover Township.
- John Parquette, LCSW, attended and participated at the Hanover Township Strategic Planning Retreat on Friday, November 16, 2012.
- Youth and Family Services will be joining Welfare Services' Holiday Party on December 20, 2012.

Youth & Family Services Mission Statement:

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
 Board Audit Report
 From 11/21/12 to 12/18/12

	Subtotal	Alexian Invoices	Total
Total Town Fund	98,851.31	170.65	99,021.96
Total Senior Center	37,389.13		37,389.13
Total Welfare Services	17,694.16		17,694.16
Total Road and Bridge	18,707.66		18,707.66
Total Mental Health Board	30,885.23	2,632.33	33,517.56
Total Retirement	0.00		
Total Vehicle	652.80		652.80
Total Capital	13,118.95		13,118.95
Total All Funds	<u>217,299.24</u>	<u>2,802.98</u>	<u>220,102.22</u>

The above "Subtotal" column has been approved for payment this 18th day of December 2012.

The above "Total" column has been approved for payment this 18th day of December 2012.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

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12/14/12

Accrual Basis

**Hanover Township
Board Audit Report
November 21 through December 18, 2012**

Type	Date	Num	Name	Memo	Amount
10L - Town Liabilities					
1012200 - Vehicle Stickers					
Check	11/30/2012	96850	Cook County Dept of Revenue	Vehicle Stickers	10.00
Total 1012200 - Vehicle Stickers					10.00
Total 10L - Town Liabilities					10.00
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	12/11/2012	97007	Dee Bass	Holiday in the City Refund	45.00
Check	12/11/2012	97015	Angela Headley	Holiday Party Refund	32.00
Check	12/11/2012	97023	Pat Skorburg	Holiday Party Refund	32.00
Check	12/14/2012	97157	Rafaela Perez	Holiday Party Refund	32.00
Total 1103500 - Senior Programs					141.00
1103509 - Lending Closet					
Check	12/7/2012	96926	Ted Wasielewski	Lending Closet Refund	30.00
Check	12/7/2012	96927	John Conroy	Lending Closet Refund	40.00
Check	12/7/2012	96970	Lewis Lacy	Lending Closet Refund	30.00
Check	12/14/2012	97154	Karen Franciere	Lending Closet Refund	35.00
Check	12/14/2012	97156	Susan Meister	Lending Closet Refund	35.00
Total 1103509 - Lending Closet					170.00
Total 1103 - Senior Center - Revenue					311.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	11/22/2012	CC N...	JP Morgan Chase	Food Pantry Refrigerator	2,160.00
Check	12/7/2012	96986	Wells Fargo Financial Leasing 002	Acct# 001-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					2,488.00
1014430 - Computer Equipment & Software					
Check	11/22/2012	CC N...	JP Morgan Chase	Monthly Server Backup	150.00
Check	11/30/2012	96878	Current Technologies Corporation	Inv# 709297 Network Labor	2,755.00
Check	11/30/2012	96882	Dell Marketing L.P.	Inv# xj17rd541 Network Charges	9.00
Check	11/30/2012	96882	Dell Marketing L.P.	Inv# xj1dt2pd6 Network Charges	10.00
Check	11/30/2012	96882	Dell Marketing L.P.	Purchase ID 2004046964839 Open Gym Laptop	417.36
Check	12/7/2012	96960	Dell Marketing L.P.	Inv# xj19w61f9 Computer K. Varsalona	410.20
Check	12/11/2012	97009	Current Technologies Corporation	Inv# 709355 Network Labor	878.75
Check	12/14/2012	97162	Weblinx, Inc.	Inv# 16954 Mobile Website Design Deposit	1,306.50
Total 1014430 - Computer Equipment & Software					5,936.81
Total 101CAP - Capital Expenditures					8,424.81
101CHN - Community Health					
1014452 - Office Supplies					
Check	12/4/2012	96836	Staples	Inv# 3185616621 Sign Holder /Hooks/White Out/Tape	152.28
Check	12/4/2012	96836	Staples	Inv# 3181654562 Binders (4) / Sharpie Markers / 2 Hole Punch	112.64
Check	12/4/2012	96836	Staples	Inv# 3181654564 Tape Dispenser / Dividers/ Folders	100.39

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12/14/12

Accrual Basis

Hanover Township
Board Audit Report
 November 21 through December 18, 2012

Type	Date	Num	Name	Memo	Amount
Total 1014452 · Office Supplies					365.31
1014453 · Printing					
Check	11/30/2012	96889	Kwik Print	Inv# 48404 Postcards (250)	90.50
Check	12/7/2012	96969	Kwik Print	Inv# 48478 Business Cards K. Smith	38.00
Check	12/11/2012	97017	Kwik Print	Inv# 48558 Business Cards (2 Sets)	76.00
Total 1014453 · Printing					204.50
1014454 · Travel					
Check	12/7/2012	96938	A Plus Healthcare Training	Inv# 251 CNA Training K. Hoch	540.00
Total 1014454 · Travel					540.00
1014456 · Community Affairs					
Check	11/22/2012	CC N...	JP Morgan Chase	Health Documentary Licensing Fee	121.00
Check	11/30/2012	96867	Bartlett Chamber of Commerce	Inv# 690 Health Expo E Blast	29.01
Total 1014456 · Community Affairs					150.01
1014461 · Miscellaneous					
Check	11/30/2012	96860	Alexian Brothers Health System	Patient# G.9319 Lab Work	73.30
Check	12/11/2012	97001	Alexian Brothers Health System	Patient# G.9319 Lab Work	97.35
Total 1014461 · Miscellaneous					170.65
1014467 · Crisis Care					
Check	11/30/2012	96842	The Medicine Stop	Medication Assistance Crisis Care	94.81
Check	11/30/2012	96842	The Medicine Stop	Medication Assistance Crisis Care	246.05
Check	12/11/2012	97002	Right Source	Crisis Care Assistance	164.20
Total 1014467 · Crisis Care					505.06
Total 101CHN · Community Health					1,935.53
101COM · Community Center Ops					
1014361 · Utilities					
Check	12/11/2012	97018	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges November	94.64
Check	12/11/2012	97019	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges November	74.19
Check	12/14/2012	97150	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	248.72
Total 1014361 · Utilities					417.55
Total 101COM · Community Center Ops					417.55
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	11/22/2012	CC N...	JP Morgan Chase	TOI Conference Meal (2)	47.64
Check	12/7/2012	96925	Kuttenberg, Thomas W	TOI Mileage Reimbursement	195.80
Total 1014611 · Education & Training					243.44
1014614 · Printing					
Check	11/30/2012	96889	Kwik Print	Inv# 48502 Stationary / Business Cards	237.70
Check	12/4/2012	96836	Staples	Inv# 3185983253 Copy Paper	46.78
Total 1014614 · Printing					284.48

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Accrual Basis

Hanover Township
Board Audit Report
November 21 through December 18, 2012

Type	Date	Num	Name	Memo	Amount
1014617 - Equipment & Furniture					
Check	12/4/2012	96919	Wells Fargo Financial Leasing 001	Acct# 001-0090075-002 Copier Machine Rental	62.50
Total 1014617 - Equipment & Furniture					62.50
1014619 - Office Supplies					
Check	12/4/2012	96836	Staples	Inv# 3185983253 Cord Detangler/Envelope Sealer	45.07
Check	12/4/2012	96836	Staples	Summary Inv# 8023205725 Copy Paper / Latex Gloves	53.47
Total 1014619 - Office Supplies					98.54
1014620 - Satellite Office Programs					
Check	12/7/2012	96951	Ace Coffee Bar	Inv# 2940:264335 Coffee Supplies	33.95
Total 1014620 - Satellite Office Programs					33.95
1014621 - Satellite Office Utilities					
Check	11/30/2012	96873	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges (Split Cost)	45.61
Check	12/4/2012	96897	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	26.37
Total 1014621 - Satellite Office Utilities					71.98
1014622 - Satellite Office Lease					
Check	12/7/2012	96936	Renz Center	CRO Rent January 2013	872.50
Total 1014622 - Satellite Office Lease					872.50
1014623 - Satellite Office Phone & Intrnt					
Check	12/7/2012	96959	Comcast (CRO)	Acct# 8771 20 032 0660935 Monthly Internet Charges	43.45
Total 1014623 - Satellite Office Phone & Intrnt					43.45
1014624 - Travel					
Check	11/30/2012	96840	Kuttenberg, Thomas W	Mileage Reimbursement October 2012	86.97
Check	12/7/2012	96925	Kuttenberg, Thomas W	Mileage Reimbursement November 2012	47.73
Total 1014624 - Travel					134.70
Total 101CMA - Community Relations					1,845.54
Total 101CVA - Community & Veteran Affairs					1,845.54
101ES - ES - Expenditures					
1014802 - Equipment					
Check	11/22/2012	CC N...	JP Morgan Chase	Bottled Water (10 Cases)	33.88
Check	11/30/2012	96875	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	86.90
Check	11/30/2012	96880	Carol Stream Lawn and Power	Inv# 311568 Snow Blower Repair	31.80
Check	12/4/2012	96910	Safety Lane Inspections	Inv# 99563 Safety Inspection	33.48
Check	12/14/2012	97155	Ralph Helm, Inc	Inv# 43433 Snowblower Spark Plug	20.20
Total 1014802 - Equipment					206.26
1014803 - Uniforms					
Check	11/22/2012	CC N...	JP Morgan Chase	Volunteer Service Ribbon	18.22
Check	12/7/2012	96973	Ray O'herron Co., Inc.	Inv# 63103 ES Uniform	247.60
Check	12/11/2012	97020	Ray O'herron Co., Inc.	Inv# 63499 Nameplates	28.85
Check	12/11/2012	97020	Ray O'herron Co., Inc.	Inv# 63500 Uniform	178.70
Total 1014803 - Uniforms					473.37

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Accrual Basis

Hanover Township Board Audit Report November 21 through December 18, 2012

Type	Date	Num	Name	Memo	Amount
1014807 - Miscellaneous					
Check	11/22/2012	CC N...	JP Morgan Chase	Bereavement Flowers - (2)	168.37
Total 1014807 - Miscellaneous					168.37
1014808 - Education / Training					
Check	11/22/2012	CC N...	JP Morgan Chase	Lunch Meeting	23.50
Total 1014808 - Education / Training					23.50
1014809 - Pre-Volunteer Screening					
Check	12/11/2012	97026	Verify (XHANEM)	Inv# 740708 Background Check (3)	60.00
Total 1014809 - Pre-Volunteer Screening					60.00
1014812 - Volunteer Appreciation					
Check	11/22/2012	CC N...	JP Morgan Chase	Get Well Flowers - S. Beattie	48.91
Total 1014812 - Volunteer Appreciation					48.91
1014813 - Vehicle Fuel & Maintenance					
Check	12/7/2012	96985	Village of Hanover Park (Fuel)	Inv# 35271 November 2012 Fuel	360.27
Total 1014813 - Vehicle Fuel & Maintenance					360.27
1014814 - Communications					
Check	12/11/2012	97006	Palmer, Daniel D	Cell Phone Reimbursement	100.00
Total 1014814 - Communications					100.00
Total 101ES - ES - Expenditures					1,440.68
101ISE - Insurance & Employee Benefits					
1014503 - General Insurance					
Check	12/7/2012	96953	RLI Surety	Bond# LSM0277404 Liquor License & Permit Bond	50.00
Total 1014503 - General Insurance					50.00
1014504 - Dental, Vision & Life Insurance					
Check	11/30/2012	96885	Euclid Managers	Cust# 5641581A Dental/Life Ins Premium Deposit	9.67
Check	11/30/2012	96885	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium Balance Due	3,413.05
Check	12/4/2012	96915	Vision Service Plan	Acct#30 033722 0001 November Vision Insurance Monthly Premium	495.33
Check	12/4/2012	96915	Vision Service Plan	Acct#30 033722 0001 December Vision Insurance Monthly Premium	468.86
Total 1014504 - Dental, Vision & Life Insurance					4,386.91
1014505 - Health Insurance					
Check	12/4/2012	96917	United Healthcare	Cust# 530960 Policy Coverage	34,712.06
Total 1014505 - Health Insurance					34,712.06
1014507 - Flex Plan					
Check	12/4/2012	96912	TASC	Inv# 3200148276 Admin Fees	74.80
Check	12/4/2012	96912	TASC	Inv# 3200157036 Admin Fees	95.80
Total 1014507 - Flex Plan					170.60
Total 101ISE - Insurance & Employee Benefits					39,319.57
101LEA - Legal & Auditing					
1014501 - Auditing					

Hanover Township
Board Audit Report
 November 21 through December 18, 2012

Type	Date	Num	Name	Memo	Amount
Check	12/4/2012	96909	Sikich LLP	Inv# 151015 Billing - Audit FY 12	2,475.00
Total 1014501 - Auditing					2,475.00
Total 101LEA - Legal & Auditing					2,475.00
101MAIN - Facilities Maintenance					
1014202 - Office Supplies					
Check	11/30/2012	96872	Cartridge World	Inv# 3105 Ink Cartridge (4)	85.96
Total 1014202 - Office Supplies					85.96
1014206 - Janitorial Supplies - Senior					
Check	11/30/2012	96870	Bade Paper Products, Inc	Inv# 186969 Toilet Tissue/Roll Towels	195.18
Check	12/7/2012	96954	Bade Paper Products, Inc	Inv# 187052 Roll Towels/Soap/Disinfecting Wipes	208.50
Total 1014206 - Janitorial Supplies - Senior					403.68
1014208 - Housekeeping Contract					
Check	12/4/2012	96901	Perfect Cleaning Service, Inc.	Inv# 35396 Janitorial Service November 2012	2,880.00
Total 1014208 - Housekeeping Contract					2,880.00
1014209 - Building Contracts					
Check	11/22/2012	CC N...	JP Morgan Chase	Pest Control Deposit	50.00
Check	11/22/2012	CC N...	JP Morgan Chase	Pest Control Monthly Charge	50.00
Check	11/30/2012	96864	ADT Security Services Inc	Inv# 83915758 Quarterly Security Billing	81.00
Check	12/7/2012	96963	Fox Valley Fire & Safety	Inv# 730518 Elevator Monitoring	372.00
Total 1014209 - Building Contracts					553.00
1014210 - Building Maintenance - Town					
Check	12/4/2012	96914	The Home Depot F&M	Screws/Tape/Replacement Trippers/Paint Supplies/Splitter/Cable	225.04
Check	12/4/2012	96914	The Home Depot F&M	Paint / Paint Supplies	312.39
Check	12/7/2012	96964	Grainger	Inv# 9977684746 Ballast Kit and Coil	145.13
Total 1014210 - Building Maintenance - Town					682.56
1014211 - Building Maintenance - Senior					
Check	11/22/2012	CC N...	JP Morgan Chase	Computer Interface Module	178.00
Check	11/30/2012	96869	Beverage Town	Inv# 712172 Coffee Machine Repair	376.63
Check	11/30/2012	96869	Beverage Town	Tax Exempt	-8.13
Check	11/30/2012	96884	Elgin Key & Lock Co., Inc.	Inv# 80377 Key Duplicates	43.80
Check	12/4/2012	96911	The Home Depot	Light Bulbs	49.13
Check	12/4/2012	96914	The Home Depot F&M	Motion Light/Coax Cable	60.94
Check	12/7/2012	96956	Beverage Town	Inv# 712299 Coffee Machine Repair	184.00
Check	12/11/2012	97012	Elgin Key & Lock Co., Inc.	Inv# 80859 Key Duplicates	12.50
Check	12/14/2012	97147	A & P Grease Trappers, Inc	Pump Indoor Grease Trap 10.24.12	125.00
Total 1014211 - Building Maintenance - Senior					1,021.87
1014212 - Building Maintenance - Astor					
Check	12/4/2012	96911	The Home Depot	Misc Supplies	9.97
Total 1014212 - Building Maintenance - Astor					9.97
1014213 - Equipment Maintenance - Town					
Check	12/4/2012	96914	The Home Depot F&M	Light Bulbs	99.94
Check	12/7/2012	96962	Elgin Key & Lock Co., Inc.	Inv# 80802 Key Duplicates	22.00

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Type	Date	Num	Name	Memo	Amount
Check	12/7/2012	96967	Interact Business Products, LLC	Inv# 77976 Copy Charges	63.35
Check	12/11/2012	97013	Grainger	Inv# 9010983063 Lamp Holder	7.67
Total 1014213 · Equipment Maintenance - Town					192.96
1014214 · Equipment Maintenance - Senior					
Check	12/4/2012	96906	Stericycle, Inc	Inv# 4003746183 Waste Disposal Record Fee	218.02
Total 1014214 · Equipment Maintenance - Senior					218.02
1014215 · Equipment Maintenance - Astor					
Check	12/4/2012	96914	The Home Depot F&M	Paint Supplies	18.23
Total 1014215 · Equipment Maintenance - Astor					18.23
1014216 · Equipment Rental					
Check	12/4/2012	96892	Menard's	Inv# 6905 Guard Rail Set	244.97
Total 1014216 · Equipment Rental					244.97
1014217 · Education & Training					
Check	11/30/2012	96849	Grzesiak, Dennis B	CDL Renewal - D. Grzesiak	60.00
Total 1014217 · Education & Training					60.00
1014218 · Vehicle Maintenance - Town					
Check	12/7/2012	96955	Bob's Auto Body, Inc	YFS Van Repair	1,842.67
Total 1014218 · Vehicle Maintenance - Town					1,842.67
1014219 · Vehicle Fuel - Town					
Check	12/7/2012	96985	Village of Hanover Park (Fuel)	Inv# 35271 November 2012 Fuel	772.99
Total 1014219 · Vehicle Fuel - Town					772.99
1014222 · Trash Removal - Town					
Check	12/7/2012	96950	Allied Waste Services	Acct# 3-0551-6013270 Monthly Charges	149.69
Total 1014222 · Trash Removal - Town					149.69
1014223 · Trash Removal - Senior					
Check	12/7/2012	96950	Allied Waste Services	Acct# 3-0551-6000579 Monthly Charges	143.02
Total 1014223 · Trash Removal - Senior					143.02
1014224 · Trash Removal - Astor					
Check	12/7/2012	96950	Allied Waste Services	Acct# 3-0551-6013274 Monthly Charges	128.91
Total 1014224 · Trash Removal - Astor					128.91
1014225 · Grounds Maintenance					
Check	12/11/2012	97011	Earth, Inc	Inv# 103144 Topsoil	14.00
Check	12/11/2012	97011	Earth, Inc	Inv# 105308 Topsoil	62.50
Total 1014225 · Grounds Maintenance					76.50
Total 101MAIN · Facilities Maintenance					9,485.00
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	11/30/2012	96856	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	98.05
Check	11/30/2012	96857	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	102.23

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Type	Date	Num	Name	Memo	Amount
Check	11/30/2012	96858	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	59.13
Check	11/30/2012	96877	Call One	Acct# 1010-8140-0000 Monthly Charges	2,115.82
Total 1014402 · Telephone - Town					2,375.23
1014403 · Utilities - Town					
Check	12/4/2012	96895	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	320.47
Check	12/7/2012	96983	Village of Bartlett	Acct# 51470 Water/Sewer	191.89
Check	12/14/2012	97152	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	655.56
Total 1014403 · Utilities - Town					1,167.92
1014405 · Internet Access - Town					
Check	12/7/2012	96958	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	131.90
Total 1014405 · Internet Access - Town					131.90
1014416 · Equipment Rental - Town					
Check	11/30/2012	96863	Ace Coffee Bar	Inv# 101750 Equipment Rental	29.95
Check	12/14/2012	97158	Pitney Bowes Global Financial Services	Acct# 9574435 Postage Machine Rental	233.86
Total 1014416 · Equipment Rental - Town					263.81
Total 101THE · Town Hall Expense					3,938.86
101TOE · Town Office Expense					
1014401 · Postage					
Check	12/4/2012	96899	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Refill	1,182.75
Check	12/7/2012	96999	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Refill	1,173.38
Total 1014401 · Postage					2,356.13
1014404 · Office Supplies					
Check	12/14/2012	97146	Ace Coffee Bar	Inv# 2940:266199 Coffee Supplies	104.85
Total 1014404 · Office Supplies					104.85
1014412 · Travel Expenses					
Check	11/22/2012	CC N...	JP Morgan Chase	TOI Conference Meal (17)	858.56
Check	11/22/2012	CC N...	JP Morgan Chase	TOI Conference Meal	26.66
Check	11/22/2012	CC N...	JP Morgan Chase	TOI Conference Meal (15)	929.00
Check	11/30/2012	96843	Barr, James C	TOI Mileage Reimbursement	203.13
Total 1014412 · Travel Expenses					2,017.35
1014414 · Memberships, Subs & Publication					
Check	12/4/2012	96894	National Association of Parliamentarians	Annual Dues - J. Barr	95.00
Check	12/7/2012	96957	Bartlett Rotary Club	Inv# 446 Member Dues	88.00
Check	12/7/2012	96965	Hoffman Estates Chamber of Commerce	Member Dues	125.00
Check	12/14/2012	97149	Bartlett Chamber of Commerce	Inv# 827 Member Dues	99.50
Check	12/14/2012	97159	Schaumburg Business Association	Member Dues - T. Kuttentberg	185.00
Total 1014414 · Memberships, Subs & Publication					592.50
1014420 · Pre-Employment Charges					
Check	12/11/2012	97025	Verify (XHANOV)	Inv# 740710 Background Check	16.00
Total 1014420 · Pre-Employment Charges					16.00
1014429 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Check	11/22/2012	CC N...	JP Morgan Chase	Township Email Marketing	37.19
Check	11/22/2012	CC N...	JP Morgan Chase	GFOA Budget Award Fee	370.00
Check	11/22/2012	CC N...	JP Morgan Chase	Employee Appreciation Lunch Deposit (70)	250.00
Check	11/22/2012	CC N...	JP Morgan Chase	Township Pens (1000)	445.00
Check	11/22/2012	CC N...	JP Morgan Chase	Bottled Water (48)	8.12
Total 1014429 · Miscellaneous					1,110.31
1014530 - Financial Administration					
Check	12/11/2012	97014	Governmental Accounting, Inc	Inv# 5447 Monthly Contract Billing	4,930.00
Total 1014530 · Financial Administration					4,930.00
1014531 - Community Affairs					
Check	11/22/2012	CC N...	JP Morgan Chase	Veterans Honor Roll Dinner (130)	1,247.42
Check	11/22/2012	CC N...	JP Morgan Chase	Veterans Honor Roll Dinner	182.74
Check	11/22/2012	CC N...	JP Morgan Chase	Veterans Honor Roll Dinner (110)	1,030.78
Check	11/30/2012	96859	A1 Trophies & Awards, Inc	Inv# 13144 Award Plaque	50.00
Check	11/30/2012	96859	A1 Trophies & Awards, Inc	Inv# 13110 Veterans Plate	8.00
Check	11/30/2012	96865	Bartlett Volunteer Fire Dept., Inc.	Veteran Honor Roll Dinner Space Rental	525.00
Check	11/30/2012	96881	Dee's Catering Servce, Inc.	Inv# 15377 Breakfast with Board November	303.25
Check	12/11/2012	97010	Dee's Catering Servce, Inc.	Inv# 15422 Breakfast with Board December	377.50
Total 1014531 · Community Affairs					3,724.69
1014532 - Committee on Youth					
Check	12/5/2012	96923	Weston Maggio	Anti-Bullying Video Competition winner	300.00
Check	12/12/2012	97125	Kendra L. Luft	Runner Up Award for Anti-bullying Video Competition	100.00
Check	12/12/2012	97126	Tracy Spade	Runner Up Award for Anti-Bullying Video Competition	100.00
Total 1014532 · Committee on Youth					500.00
1014560 - Emergency Contingency Fund					
Check	12/4/2012	96908	Stahl Cowen Crowley Addis LLC	Client# 3513-003M Legal Fees	870.00
Check	12/4/2012	96908	Stahl Cowen Crowley Addis LLC	Client# 3513-002M Legal Fees	7,214.00
Total 1014560 · Emergency Contingency Fund					8,084.00
Total 101TOE · Town Office Expense					23,435.83
104ASR - Assessor's Division					
1044405 - Office Supplies					
Check	12/14/2012	97160	Staples	Inv# 3186683587 Toner/Pens	182.98
Total 1044405 · Office Supplies					182.98
1044413 - Travel Expense					
Check	11/30/2012	96844	Imperato, Mary Jo	Mileage Reimbursement	15.40
Total 1044413 · Travel Expense					15.40
Total 104ASR · Assessor's Division					198.38
107CLK - Clerk's Department					
1074202 - Office Supplies					
Check	12/4/2012	96836	Staples	Credit for Inv# 3185983187	-78.77
Check	12/4/2012	96836	Staples	Inv# 3181352862 Stapler/Receipt Book	57.36
Check	12/14/2012	97160	Staples	Inv# 3186683593 Toner Cartridges (3)	386.87

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Type	Date	Num	Name	Memo	Amount
Total 1074202 · Office Supplies					365.46
1074204 · Travel Expense & Seminars					
Check	12/11/2012	97000	Dolan Baumer, Kathleen M	Mileage Reimbursement	85.53
Total 1074204 · Travel Expense & Seminars					85.53
Total 107CLK · Clerk's Department					450.99
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	11/22/2012	CC N...	JP Morgan Chase	TOI AITCOY Dinner (Reimbursed)	120.96
Check	11/22/2012	CC N...	JP Morgan Chase	TOI Conference Meal	28.28
Check	11/22/2012	CC N...	JP Morgan Chase	NASW Review - J. Robl	145.00
Check	11/30/2012	96852	Parquette, John	TOI Lunch	17.53
Total 1094611 · Education & Training					311.77
1094612 · Consulting Fees					
Check	12/7/2012	96968	Michael Kelly LCSW	Consulting Fees	300.00
Total 1094612 · Consulting Fees					300.00
1094614 · Printing					
Check	12/7/2012	96969	Kwik Print	Inv# 48530 Envelopes	79.70
Total 1094614 · Printing					79.70
1094615 · Postage					
Check	11/22/2012	CC N...	JP Morgan Chase	Dreyfus Grant Application Postage	18.95
Total 1094615 · Postage					18.95
1094616 · Books & Journals					
Check	11/22/2012	CC N...	JP Morgan Chase	Well Being Textbook	50.95
Total 1094616 · Books & Journals					50.95
1094620 · Community Affairs					
Check	12/4/2012	96904	Sam's Club (YFS 0748 1)	New Leaders in Education Supplies	46.90
Check	12/7/2012	96924	Concepcion, Sara	NLE Reception Corsages	23.97
Check	12/7/2012	96949	A1 Trophies & Awards, Inc	Inv# 13096 TOI Conference Recognition Awards (Reimbursed)	128.00
Total 1094620 · Community Affairs					198.87
1094621 · Recruitment and Pre Employment					
Check	11/22/2012	CC N...	JP Morgan Chase	Clinical Interventionist Job Ad (3)	519.00
Total 1094621 · Recruitment and Pre Employment					519.00
1094622 · Miscellaneous					
Check	11/22/2012	CC N...	JP Morgan Chase	Open Gym Hose	5.98
Total 1094622 · Miscellaneous					5.98
1094623 · Travel					
Check	11/30/2012	96851	Evans {1}, Tor	Mileage Reimbursement	24.42
Check	12/7/2012	96924	Concepcion, Sara	Mileage Reimbursement	23.31
Check	12/7/2012	96929	Robl, Jared R	Mileage Reimbursement	47.18

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Type	Date	Num	Name	Memo	Amount
Check	12/7/2012	96930	Aister, Deanna J	Mileage Reimbursement	44.40
Check	12/7/2012	96931	Low, Karen	Mileage Reimbursement	22.20
Check	12/7/2012	96932	Bailey, Lisa E	Mileage Reimbursement	36.08
Check	12/11/2012	97003	Parquette, John J	Mileage Reimbursement April - Nov 2012	519.48
Total 1094623 - Travel					717.07
1094626 - Equipment & Furniture					
Check	11/22/2012	CC N...	JP Morgan Chase	Tile Samples	16.64
Check	11/30/2012	96882	Dell Marketing L.P.	Purchase ID 2004046964839 Open Gym Laptop	208.69
Total 1094626 - Equipment & Furniture					225.33
1094629 - Dues & Subscriptions					
Check	12/4/2012	96902	Parents Magazine	Magazine Subscription	10.00
Total 1094629 - Dues & Subscriptions					10.00
Total 109ADM - Administration & Clinical					2,437.62
109OUT - Outreach & Prevention					
1094627 - Open Gym Program.					
Check	11/22/2012	CC N...	JP Morgan Chase	Open Gym Walkie Talkies	137.19
Check	11/30/2012	96871	Bartlett Sports	Inv# 2973 Open Gym Staff Shirts (17)	187.00
Check	11/30/2012	96871	Bartlett Sports	Inv# 2966 Open Gym Staff Shirts (17)	176.00
Total 1094627 - Open Gym Program.					500.19
1094644 - Travel					
Check	12/7/2012	96937	Teachout, Amanda A	Mileage Reimbursement	149.30
Total 1094644 - Travel					149.30
1094647 - Office Supplies					
Check	12/4/2012	96898	Quill Corporation	Inv# 7301258 Self Inking Stamp	48.58
Total 1094647 - Office Supplies					48.58
1094650 - Program Supplies					
Check	11/22/2012	CC N...	JP Morgan Chase	Open Gym Deep Woods Spray	7.40
Check	12/4/2012	96904	Sam's Club (YFS 0748 1)	Construction Paper	34.32
Check	12/4/2012	96904	Sam's Club (YFS 0748 1)	Credit	-4.59
Check	12/4/2012	96904	Sam's Club (YFS 0748 1)	Credit	-3.60
Total 1094650 - Program Supplies					33.53
Total 109OUT - Outreach & Prevention					731.60
Total 109YFS - Youth & Family Services					3,169.22
Total 1014 - Town Fund - Expenditures					96,536.96
1104 - Senior Center - Expenditures					
1104ADM - Administration					
1104523 - Recruitment					
Check	11/22/2012	CC N...	JP Morgan Chase	Volunteer Coordinator Job Ad (3)	614.00
Total 1104523 - Recruitment					614.00

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Type	Date	Num	Name	Memo	Amount
1104524 - Utilities					
Check	11/30/2012	96874	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges October	2,477.89
Check	12/7/2012	96975	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	1,334.30
Check	12/7/2012	96983	Village of Bartlett	Acct# 62447 Water/Sewer	382.25
Check	12/14/2012	97153	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges November	2,391.75
Total 1104524 - Utilities					6,586.19
1104527 - Equipment Purch/Rental/Repair					
Check	11/30/2012	96886	Health Concepts, LLC	Inv# 64615 Water Machine Rental	210.00
Check	12/4/2012	96836	Staples	Inv# 3182028287 TV Stand	147.49
Check	12/4/2012	96900	Pitney Bowes	Acct# 6871669 Postage Machine Rental	130.57
Check	12/4/2012	96920	Wells Fargo Financial Leasing 001	Acct# 001-0090075-001 Copier Machine Rental	351.00
Check	12/7/2012	96960	Dell Marketing L.P.	Inv# xj19w61f9 Computer K. Varsalona	205.10
Check	12/7/2012	96960	Dell Marketing L.P.	Inv# xj1jrk1x1 Charges	3.00
Check	12/14/2012	97160	Staples	Inv# 3185983186 Library Printer	258.80
Total 1104527 - Equipment Purch/Rental/Repair					1,305.96
1104528 - Office Supplies					
Check	11/30/2012	96855	Barbara Kurth Schuldt	IPAD Cover / Calendar	18.70
Check	12/4/2012	96836	Staples	Inv# 3185616625 Binders / Message Book / Gloss Paper	167.83
Check	12/14/2012	97160	Staples	Inv# 3186683590 Calendar Refil	10.70
Check	12/14/2012	97160	Staples	Inv# 3186683589 Card File/Coffee Filters	80.86
Check	12/14/2012	97160	Staples	Inv# 3186683588 Coin Envelopes (6)	108.66
Check	12/14/2012	97160	Staples	Inv# 3186683586 Copy Paper/Colored Paper	654.58
Check	12/14/2012	97160	Staples	Inv# 3186683591 Planner	13.95
Total 1104528 - Office Supplies					1,055.28
1104533 - Printing					
Check	12/7/2012	96967	Interact Business Products, LLC	Inv# 78094 Copy Charges	220.89
Total 1104533 - Printing					220.89
1104534 - Dues & Subscriptions					
Check	12/7/2012	96974	NCOA	MemberID 0020522 Member Dues	145.00
Total 1104534 - Dues & Subscriptions					145.00
1104535 - Travel					
Check	11/30/2012	96855	Barbara Kurth Schuldt	Training Travel Reimbursement	46.81
Check	12/11/2012	97004	Varsalona, Kathleen R	Mileage Reimbursement	27.75
Check	12/11/2012	97005	Krall, Marianne	Mileage Reimbursement	16.37
Total 1104535 - Travel					90.93
1104536 - Education & Training					
Check	11/30/2012	96855	Barbara Kurth Schuldt	SHIP Training Lunch	39.13
Total 1104536 - Education & Training					39.13
1104537 - Consultants					
Check	12/7/2012	96948	Active Seniors Options	Inv# 80868 Consulting Services	660.10
Total 1104537 - Consultants					660.10
1104538 - Community Affairs					
Check	11/22/2012	CC N...	JP Morgan Chase	Strategic Planning Supplies	146.36

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Type	Date	Num	Name	Memo	Amount
Total 1104538 · Community Affairs					146.36
1104539 · Miscellaneous					
Check	11/30/2012	96855	Barbara Kurth Schuldt	Employee Appreciation	4.27
Total 1104539 · Miscellaneous					4.27
1104542 · Senior Satellite Service					
Check	11/30/2012	96873	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges (Split Cost)	45.61
Check	12/4/2012	96897	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	26.36
Check	12/4/2012	96919	Wells Fargo Financial Leasing 001	Acct# 001-0090075-002 Copier Machine Rental	62.50
Check	12/7/2012	96936	Renz Center	CRO Rent January 2013	1,308.50
Check	12/7/2012	96959	Comcast (CRO)	Acct# 8771 20 032 0660935 Monthly Internet Charges	43.45
Total 1104542 · Senior Satellite Service					1,486.42
Total 1104ADM · Administration					12,354.53
1104HLT · Senior Health					
1104556 · Printing					
Check	12/7/2012	96967	Interact Business Products, LLC	Inv# 78094 Copy Charges	220.88
Total 1104556 · Printing					220.88
Total 1104HLT · Senior Health					220.88
1104SOC · Social Services					
1104515 · Programming					
Check	11/22/2012	CC N...	JP Morgan Chase	Yoga Socks (6 pair)	90.00
Check	11/22/2012	CC N...	JP Morgan Chase	Murder Mystery Program	225.00
Check	11/22/2012	CC N...	JP Morgan Chase	Craft Show Banner (Victory Center Reimbursed Half)	166.96
Check	11/22/2012	CC N...	JP Morgan Chase	Book Club Supplies	21.47
Check	11/22/2012	CC N...	JP Morgan Chase	Exercise Club Resistance Bands	302.34
Check	11/22/2012	CC N...	JP Morgan Chase	Halloween Candy	19.69
Check	11/22/2012	CC N...	JP Morgan Chase	Holiday Tree (Reimbursed by Senior Committee)	1,299.77
Check	11/22/2012	CC N...	JP Morgan Chase	Program Event Movie	11.97
Check	11/22/2012	CC N...	JP Morgan Chase	Movie Subscription	11.99
Check	11/22/2012	CC N...	JP Morgan Chase	Holiday Tree Shipping (Reimbursed by Senior Committee)	181.55
Check	11/22/2012	CC N...	JP Morgan Chase	Craft Show Concession Stand Supplies	183.13
Check	11/22/2012	CC N...	JP Morgan Chase	Yoga Socks (6 pair)	90.00
Check	11/22/2012	CC N...	JP Morgan Chase	2013 Planner	60.53
Check	11/22/2012	CC N...	JP Morgan Chase	Craft Show Film and Candy	36.46
Check	11/22/2012	CC N...	JP Morgan Chase	Holiday Party Centerpieces (30)	233.75
Check	11/22/2012	CC N...	JP Morgan Chase	Holiday tree Credit	-259.95
Check	11/22/2012	CC N...	JP Morgan Chase	Program Supplies	-18.49
Check	11/22/2012	CC N...	JP Morgan Chase	Book Club Books (6)	22.76
Check	11/22/2012	CC N...	JP Morgan Chase	Support Group Luncheon (8)	110.39
Check	11/22/2012	CC N...	JP Morgan Chase	Group Outing (26)	359.95
Check	11/22/2012	CC N...	JP Morgan Chase	Murder Mystery Program (40)	510.00
Check	11/22/2012	CC N...	JP Morgan Chase	Senior Committee Focus Group Refreshments	151.00
Check	11/22/2012	CC N...	JP Morgan Chase	Lunch Bunch Trip	31.25
Check	11/22/2012	CC N...	JP Morgan Chase	January Movie Event	11.64
Check	11/22/2012	CC N...	JP Morgan Chase	The Odd Couple Tickets (32)	544.00
Check	11/22/2012	CC N...	JP Morgan Chase	Valentines Day Event Deposit	250.00

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Type	Date	Num	Name	Memo	Amount
Check	11/22/2012	CC N...	JP Morgan Chase	Broadway in Chicago (42)	3,055.50
Check	11/22/2012	CC N...	JP Morgan Chase	Lunch Outing Deposit	100.00
Check	11/30/2012	96848	Connie Allen	Floral Class Supplies	209.41
Check	11/30/2012	96855	Barbara Kurth Schuldt	Open House/Program/Health Expo Supplies	206.69
Check	12/4/2012	96891	Let Me Arrange It! Inc.	Transportation Fee to Les Miserables (56) 11.21.12	790.00
Check	12/4/2012	96907	Starlight Tours	Casino Trip (50) 11.15.12	1,500.00
Check	12/4/2012	96907	Starlight Tours	Casino Trip (50) 12.4.12	1,500.00
Check	12/4/2012	96918	University of Illinois Extension	Holiday Floral Arrangement Cost Recovery	75.00
Check	12/4/2012	96921	Whole Foods Market	Inv# 11042012 Cooking Class Nov 2012	150.00
Check	12/7/2012	96946	Jason Lesniewicz	Tour Guide Fee	75.00
Check	12/7/2012	96947	Bob Kalal	Music Workshop Performance	175.00
Check	12/7/2012	96978	Streamwood Park District	Exercise Class Instructor November 2012	375.00
Check	12/7/2012	96981	Sam's Club (Snr 0052 8)	Book Club / Program Supplies	110.66
Check	12/11/2012	97017	Kwik Print	Inv# 47987 Poster (2)	144.00
Check	12/11/2012	97022	Sam's Club (Old Acct)	Coffee/Kitchen Supplies	567.58
Check	12/14/2012	97160	Staples	Inv# 3186683591 Coffee Supplies	79.92
Check	12/14/2012	97160	Staples	Inv# 3186683592 Coffee Supplies	57.60
Total 1104515 · Programming					13,818.52
1104519 · Senior Assistance					
Check	11/30/2012	96853	State Farm Insurance	Coverage Assistance	200.00
Check	12/11/2012	97024	TMC Management Co	Rent Assistance	200.00
Total 1104519 · Senior Assistance					400.00
1104520 · Volunteer Services					
Check	11/22/2012	CC N...	JP Morgan Chase	Volunteer Program Supplies/Refreshments	15.31
Check	11/22/2012	CC N...	JP Morgan Chase	Volunteer Coordinator Job Ad	70.00
Check	11/22/2012	CC N...	JP Morgan Chase	Volunteer Express Stipend Cards	125.88
Check	11/30/2012	96846	Anita Kopinski	Volunteer Express Mileage Reimbursement	14.43
Check	11/30/2012	96847	Richard Bayer	Home Delivered Meals Mileage Reimbursement	46.62
Check	11/30/2012	96854	Beth Cooper	Home Delivered Meals Mileage Reimbursement	26.80
Check	12/4/2012	96916	Verify (XHTSSE)	Inv# 0734405 Background Checks	32.00
Check	12/7/2012	96928	Clark Krumpus	Home Delivered Meals Mileage Reimbursement	40.10
Check	12/7/2012	96939	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	25.53
Check	12/7/2012	96940	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	26.64
Check	12/7/2012	96941	William Riccio	Home Delivered Meals Mileage Reimbursement	53.95
Check	12/7/2012	96942	Dave Rankin	Home Delivered Meals Mileage Reimbursement	124.88
Check	12/7/2012	96943	Charles Coleman	Home Delivered Meals Mileage Reimbursement	133.20
Check	12/7/2012	96944	Tom Kuenker	Home Delivered Meals Mileage Reimbursement	44.40
Check	12/7/2012	96945	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	32.19
Total 1104520 · Volunteer Services					811.93
1104526 · Club 59					
Check	12/11/2012	97021	Plum Grove Printers	Inv# 267066 Club 59 Newsletter (10,800)	1,676.06
Total 1104526 · Club 59					1,676.06
1104530 · Nutrition					
Check	11/22/2012	CC N...	JP Morgan Chase	Supper Club Refreshments	8.26
Check	11/22/2012	CC N...	JP Morgan Chase	Supper Club (35)	300.68
Check	11/30/2012	96876	Cuisine America	Inv# 1939 Supper Club 59 (65)	713.75

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Type	Date	Num	Name	Memo	Amount
Total 1104530 · Nutrition					1,022.69
1104531 · Computer Instruction					
Check	11/30/2012	96855	Barbara Kurth Schuldt	IPAD Instructor Book Support (IPAD Donation)	16.16
Total 1104531 · Computer Instruction					16.16
1104532 · Visual Arts					
Check	11/22/2012	CC N...	JP Morgan Chase	Art Supplies	140.91
Check	11/30/2012	96845	Krall, Marianne	Shadowbox Frames	80.90
Check	11/30/2012	96855	Barbara Kurth Schuldt	Art Supplies	122.23
Check	11/30/2012	96862	The Artist's Magazine	Professional Magazine Subscription	23.96
Check	11/30/2012	96866	Blick Art Materials	Inv# 1200491 Art Supplies	286.68
Check	11/30/2012	96866	Blick Art Materials	Tax Exempt Inv# 1200491	-22.46
Check	12/7/2012	96961	DigiGraphics	Inv# 38013 Holiday Card Shipping	13.87
Check	12/7/2012	96972	Midwest Ceramic Art Supply	Ceramic Supplies	195.28
Check	12/11/2012	97005	Krall, Marianne	Clay Tools	65.82
Check	12/14/2012	97145	Carol Westman	Quilting Supplies	73.31
Check	12/14/2012	97148	Blick Art Materials	Inv# 1278327 Art Supplies	150.75
Total 1104532 · Visual Arts					1,131.25
Total 1104SOC · Social Services					18,876.61
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	12/7/2012	96971	Mitchell 1	Acct# 979637 On Line Technical Support	69.71
Check	12/7/2012	96980	Safety Lane Inspections	Inv# 9589 Safety Inspection	33.48
Total 1104518 · Vehicle Maintenance					103.19
1104552 · Fuel					
Check	12/7/2012	96985	Village of Hanover Park (Fuel)	Inv# 35271 November 2012 Fuel	5,522.92
Total 1104552 · Fuel					5,522.92
Total 1104TRN · Transportation					5,626.11
Total 1104 · Senior Center - Expenditures					37,078.13
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	11/22/2012	CC N...	JP Morgan Chase	Open House Beverages	17.67
Check	12/4/2012	96836	Staples	Inv# 3184422415 Ink Cartridges/Sealtape	106.52
Total 2024202 · Office Supplies					124.19
2024204 · Equipment Purchase & Rental					
Check	11/30/2012	96863	Ace Coffee Bar	Inv# 101748 Equipment Rental	29.95
Check	11/30/2012	96871	Bartlett Sports	Inv# 2972 Department Shirts (5)	105.00
Check	11/30/2012	96879	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	92.90
Check	12/7/2012	96987	Wells Fargo Financial Leasing 003	Acct# 001-0090075-003 Copy Machine Rental	358.00
Total 2024204 · Equipment Purchase & Rental					585.85
2024205 · Travel & Training					

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Type	Date	Num	Name	Memo	Amount
Check	11/22/2012	CC N...	JP Morgan Chase	TOI Conference Meal	21.14
Check	11/30/2012	96838	Orozco, Laura A	Mileage Reimbursement	11.30
Check	11/30/2012	96839	Bonilla, Lissete C	Mileage Reimbursement	6.80
Check	11/30/2012	96844	Imperato, Mary Jo	Mileage Reimbursement	15.41
Total 2024205 · Travel & Training					54.65
2024210 · Printing					
Check	11/30/2012	96889	Kwik Print	Inv# 48270Business Cards (7 Sets)	266.00
Total 2024210 · Printing					266.00
2024213 · Community Affairs / Misc					
Check	11/22/2012	CC N...	JP Morgan Chase	Veterans Honor Roll Dinner (15)	586.30
Check	11/22/2012	CC N...	JP Morgan Chase	Open House Cake	49.99
Check	11/22/2012	CC N...	JP Morgan Chase	Open House Flowers	68.51
Check	11/22/2012	CC N...	JP Morgan Chase	Open House Refreshments	536.96
Check	11/22/2012	CC N...	JP Morgan Chase	Open House Decorations	66.27
Check	11/22/2012	CC N...	JP Morgan Chase	Auxillary Staff Dinner Supplies	36.39
Total 2024213 · Community Affairs / Misc					1,344.42
Total 2024ADM · Administration					2,375.11
2024HOM · Home Relief					
2024102 · Rent					
Check	11/30/2012	1948	Todd Stennett	December 2012 Rent	650.00
Check	11/30/2012	1948	Todd Stennett	November 2012 Rent	108.33
Check	11/30/2012	1949	Spring Lakes Estates	December 2012 Rent	400.00
Check	11/30/2012	1950	Sheng Guo	December 2012 Rent	403.64
Check	11/30/2012	1951	929 Jefferson, LLC	December 2012 Rent	650.00
Check	11/30/2012	1952	Juan Diaz	December 2012 Rent	650.00
Check	11/30/2012	1953	Spring Lakes Estates	December 2012 Rent	30.00
Check	11/30/2012	1957	Grant and Linda Muscavitch	December 2012 Rent	650.00
Check	11/30/2012	1958	Forest Ridge Homeowners Association	December 2012 Rent	169.00
Check	11/30/2012	1960	Ralph Kanehl Sr.	December 2012 Rent	400.00
Check	11/30/2012	1961	Shannon Court Apartments	December 2012 Rent	650.00
Check	11/30/2012	1962	Ronald Kuhn	December 2012 Rent	500.00
Check	11/30/2012	1967	Harinarayan Subbarao	December 2012 Rent	515.52
Check	11/30/2012	1969	Michael Pisto	December 2012 Rent	373.00
Check	11/30/2012	1971	William Flaman	December 2012 Rent	107.00
Check	11/30/2012	1975	Guadalupe Sanchez	December 2012 Rent	500.00
Check	11/30/2012	1976	Adam Zeliuz	December 2012 Rent	500.00
Check	11/30/2012	1977	Theodore Urzendowski	December 2012 Rent	500.00
Check	11/30/2012	1978	Bartlett Green V Condo Assoc.	December 2012 Rent	146.83
Check	11/30/2012	1982	CarolAnn Sansone	December 2012 Rent	250.00
Check	11/30/2012	1984	Towne Place West CA	December 2012 Rent	178.39
Check	11/30/2012	1986	Brookside Condominium Association	December 2012 Rent	525.00
Check	11/30/2012	1990	Michael Cantinella	November 2012 Rent	43.33
Check	11/30/2012	1990	Michael Cantinella	December 2012 Rent	522.26
Total 2024102 · Rent					9,422.30
2024103 · Utilities					
Check	11/30/2012	1954	Com Ed 042 (GA)	Utilities Assistance Acct# 8414153038	105.60

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Type	Date	Num	Name	Memo	Amount
Check	11/30/2012	1955	Spring Lakes Estates	Utilities Assistance	13.88
Check	11/30/2012	1956	NICOR (GA)	Utilities Assistance Acct#42-79-05-6865	41.86
Check	11/30/2012	1959	Com Ed 042 (GA)	Utilities Assistance Acct# 2091015059	154.95
Check	11/30/2012	1963	Com Ed 042 (GA)	Utilities Assistance Acct# 7744326017	110.71
Check	11/30/2012	1964	Village of Streamwood	Utilities Assistance 22700180001	38.89
Check	11/30/2012	1965	Com Ed 042 (GA)	Utilities Assistance Acct# 7490621010	0.00
Check	11/30/2012	1966	NICOR (GA)	Utilities Assistance Acct#0544228686	0.00
Check	11/30/2012	1968	Com Ed 042 (GA)	Utilities Assistance Acct# 7490543057	107.00
Check	11/30/2012	1970	NICOR (GA)	Utilities Assistance Acct#2897107798	20.00
Check	11/30/2012	1972	NICOR (GA)	Utilities Assistance Acct#7933835263	61.00
Check	11/30/2012	1973	Com Ed 042 (GA)	Utilities Assistance Acct# 7574291050	222.24
Check	11/30/2012	1979	Village of Bartlett	Utilities Assistance Acct# 51869	64.62
Check	11/30/2012	1980	Com Ed 042 (GA)	Utilities Assistance Acct# 7490495001	120.42
Check	11/30/2012	1983	Village of Bartlett	Utilities Assistance Acct# 522269	71.70
Check	11/30/2012	1985	NICOR (GA)	Utilities Assistance Acct#4630771000	5.00
Check	11/30/2012	1989	Village of Streamwood	Utilities Assistance Acct# 14402640001	75.41
Check	11/30/2012	1991	Village of Streamwood	Utilities Assistance	127.74
Total 2024103 · Utilities					1,341.02
2024105 · Clothing					
Check	11/30/2012	1988	Walmart	Personal Essentials Gift Cards (15 Clients)	2,060.00
Total 2024105 · Clothing					2,060.00
2024106 · Travel Expenses					
Check	11/30/2012	1981	Travelers Personal Insurance	Car Insurance #989 635 806 101 1	64.67
Check	11/30/2012	1987	BP Gas Station	Fuel Assistance Gas Cards (30)	750.00
Total 2024106 · Travel Expenses					814.67
2024119 · Emergency Assistance					
Check	11/27/2012	1946	Village of Bartlett	Utilities Assistance Acct# 63157	304.29
Check	11/27/2012	1947	Bartlett Lake Apartments	Eviction Notice	690.00
Check	11/30/2012	1974	Village of Bartlett	Utilities Assistance Acct# 51593	86.77
Check	11/30/2012	1992	Behrendt LLC	Eviction Notice	600.00
Total 2024119 · Emergency Assistance					1,681.06
Total 2024HOM · Home Relief					15,319.05
Total 2024 · Welfare Services - Expenditures					17,694.16
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034506 · Unemployment Compensation					
Check	11/30/2012	96887	Illinois Dept of Employment Security	Acct#: 0807487-2 Unemployment 2nd Qtr 2012	52.64
Total 3034506 · Unemployment Compensation					52.64
3034702 · Insurance					
Check	12/4/2012	96917	United Healthcare	Cust# 530960 Policy Coverage	552.65
Total 3034702 · Insurance					552.65
3034703 · Accounting					
Check	12/4/2012	96909	Sikich LLP	Inv# 151015 Billing - Audit FY 12	2,475.00

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Type	Date	Num	Name	Memo	Amount
Total 3034703 - Accounting					2,475.00
3034704 - Telephone					
Check	12/4/2012	96905	Sprint (HWY)	Acct# 162978503 Monthly Charges	278.16
Total 3034704 - Telephone					278.16
3034705 - Dues, Subs & Publications					
Check	12/7/2012	96965	Hoffman Estates Chamber of Commerce	Member Dues	125.00
Check	12/14/2012	97149	Bartlett Chamber of Commerce	Inv# 827 Member Dues	99.50
Check	12/14/2012	97159	Schaumburg Business Association	Member Dues - C. Ochoa	185.00
Total 3034705 - Dues, Subs & Publications					409.50
3034706 - Travel Expense					
Check	11/30/2012	96837	Ochoa, P. Craig	Mileage Reimbursement/Staff Meeting Supplies	322.36
Total 3034706 - Travel Expense					322.36
3034709 - Uniforms & Safety Equipment					
Check	12/7/2012	96977	Steve's Printing Service, LLC	Inv# 1335 Uniform Hats	162.10
Check	12/7/2012	96977	Steve's Printing Service, LLC	Tax Exempt	-11.07
Total 3034709 - Uniforms & Safety Equipment					151.03
3034711 - Utilities					
Check	12/4/2012	96896	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	199.59
Check	12/14/2012	97151	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	168.65
Total 3034711 - Utilities					368.24
Total 3034ADM - Administration					4,609.58
3034ROD - Road Maintenance					
3034600 - Controlled Substance Testing					
Check	12/7/2012	96982	Township Officials of Illinois	Member# T14031 Drug and Alcohol Testing	850.00
Total 3034600 - Controlled Substance Testing					850.00
3034602 - Operating Supplies & Materials					
Check	11/30/2012	96868	Bernie Ask	Inv# 712 Anti Icing System Repair	1,882.73
Check	12/4/2012	96890	Lafarge Aggregates Illinois Inc	Inv# 25951508 Limestone	14.70
Check	12/4/2012	96892	Menard's	Inv# 7613 Lumber	135.20
Check	12/4/2012	96911	The Home Depot	Twine/Caps/Gauges/Root Cement/Gloves/Rebar/Blacktop Patch	234.04
Check	12/4/2012	96913	Telvent DTN	Acct# 0372657 Weather Information Provider	2,364.00
Check	12/7/2012	96971	Mitchell 1	Acct# 979637 On Line Technical Support	69.71
Check	12/7/2012	96988	WM. Horn Structural Steel Co.	Inv# 94686C Structural Steel	285.00
Total 3034602 - Operating Supplies & Materials					4,985.38
3034603 - Gasoline					
Check	12/7/2012	96984	Village of Bartlett - Fuel	Inv# 2803 October 2012 Fuel	526.36
Check	12/7/2012	96985	Village of Hanover Park (Fuel)	Inv# 35271 November 2012 Fuel	843.64
Total 3034603 - Gasoline					1,370.00
3034607 - Contract Work					
Check	11/30/2012	96861	American Concrete Raising, Inc.	Job# 915 Slabjack Walks	1,550.00
Check	12/7/2012	96966	Dave Heine Excavating	Inv# 8215 Replace Curbs	4,990.00

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Type	Date	Num	Name	Memo	Amount
Total 3034607 · Contract Work					6,540.00
3034610 · Street Lighting					
Check	11/30/2012	96883	Dependable Building Services	Inv# 444694 Street Light Repair	223.90
Check	12/11/2012	97008	Com Ed 051	Acct# 5619024051 Monthly Charges	31.88
Total 3034610 · Street Lighting					255.78
3034616 · Salt					
Check	11/30/2012	96888	ISL	Inv# 17600 5 Drums Potassium Acetate	2,420.00
Total 3034616 · Salt					2,420.00
Total 3034ROD · Road Maintenance					16,421.16
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	12/4/2012	96893	Martin Implement Sales, Inc	Inv# A22829 Filters/Gasket/Reed	36.42
Check	12/7/2012	96952	Acme Truck Brake & Supply Co.	Inv# 12231002102 Foot Valve Assembly	115.50
Total 3034609 · Maintenance Vehicles & Equip					151.92
Total 303EQM · Equipment					151.92
Total 3034 · Road & Bridge - Expenditures					21,182.66
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054006 · Personal Expense Reimbursement					
Check	11/30/2012	96841	Powers, Suzanne E	Mileage Reimbursement	127.65
Total 5054006 · Personal Expense Reimbursement					127.65
5054010 · Employee Insurance					
Check	12/4/2012	96917	United Healthcare	Cust# 530960 Policy Coverage	482.68
Total 5054010 · Employee Insurance					482.68
5054014 · Equip / Database					
Check	11/22/2012	CC N...	JP Morgan Chase	Resource Center Desk Chair	124.99
Total 5054014 · Equip / Database					124.99
5054537 · Community Relations					
Check	11/22/2012	CC N...	JP Morgan Chase	Focus Group Refreshments	263.59
Total 5054537 · Community Relations					263.59
Total 5054ADM · Administration					998.91
5054COM · Community Resource Center					
5054210 · Utilities					
Check	12/14/2012	97133	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	262.58
Check	12/14/2012	97134	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	193.43
Check	12/14/2012	97136	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	20.31
Total 5054210 · Utilities					476.32
5054213 · Janitorial					

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Type	Date	Num	Name	Memo	Amount
Check	12/14/2012	97132	JaniKing	Inv# 12120559 Monthly Contract Billing	414.00
Total 5054213 · Janitorial					414.00
5054216 - Telephone Systems Maintenance					
Check	12/14/2012	97139	All Information Services	Inv# 22154 Phone Line Consultation	125.00
Check	12/14/2012	97139	All Information Services	Inv# 22190 Phone Programming	562.50
Total 5054216 · Telephone Systems Maintenance					687.50
5054250 - Building Maintenance					
Check	12/14/2012	97131	Orkin Pest Control	Acct# D-11467778 Pest Control	50.00
Check	12/14/2012	97135	ADT Security Services Inc	Inv# 84282647 Security Billing	273.00
Check	12/14/2012	97135	ADT Security Services Inc	INv# 84211719 Fire System Installation	125.00
Total 5054250 · Building Maintenance					448.00
5054286 - Agency Support Services					
Check	12/14/2012	97137	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	40.36
Total 5054286 · Agency Support Services					40.36
Total 5054COM · Community Resource Center					2,066.18
5054SVC - Service Contracts					
5054103 - CAC Safe from the Start					
Check	12/14/2012	97144	Childrens Advocacy Ctr of Nwst Co Cou...	Safe From the Start	3,500.00
Total 5054103 · CAC Safe from the Start					3,500.00
5054107 - Open Door Clinic					
Check	12/14/2012	97138	Open Door Clinic	AIDS/Mental Health Outreach	1,250.00
Total 5054107 · Open Door Clinic					1,250.00
5054130 - Northwest Casa					
Check	12/14/2012	97129	Northwest CASA	Counseling Services	712.75
Total 5054130 · Northwest Casa					712.75
5054132 - Ecker Therapy Services					
Check	12/14/2012	97143	Ecker Center for Mental Health	Outpatient Therapy	16,750.00
Total 5054132 · Ecker Therapy Services					16,750.00
5054135 - Ecker Center / PEP					
Check	12/14/2012	97143	Ecker Center for Mental Health	PEP	875.00
Total 5054135 · Ecker Center / PEP					875.00
5054156 - Epilepsy Foundation					
Check	12/14/2012	97141	Epilepsy Foundation	Staff Development Grant	750.00
Total 5054156 · Epilepsy Foundation					750.00
5054162 - Tide Project					
Check	12/14/2012	97127	A#1 Cab Dispatch Inc	TIDE Invoices	1,231.50
Total 5054162 · Tide Project					1,231.50
5054165 - Alexian Bros - Outpatient Psych					
Check	12/14/2012	97130	Alexian Mental Health Center	Outpatient Psychiatric Services	2,632.33

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Type	Date	Num	Name	Memo	Amount
Total 5054165 · Alexian Bros - Outpatient Psych					2,632.33
5054177 · Staff Development Grant Fund					
Check	12/14/2012	97142	Greater Elgin Family Care Center	Staff Development Grant	720.00
Total 5054177 · Staff Development Grant Fund					720.00
5054180 · Capital Grant Fund					
Check	12/14/2012	97128	Renz Addiction Counseling Center	Capital Grant	1,001.00
Total 5054180 · Capital Grant Fund					1,001.00
5054188 · Bartlett Learning Center					
Check	12/14/2012	97140	Clarewoods Academy	Counseling	1,029.89
Total 5054188 · Bartlett Learning Center					1,029.89
Total 5054SVC · Service Contracts					30,452.47
Total 5054 · Mental Health - Expenditures					33,517.56
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	12/7/2012	96979	Signs by Tomorrow	Inv# 18108 YFS Van Decals	552.80
Total 7004408 · Vehicle Purchase					552.80
7004540 · Bus Purchase					
Check	12/7/2012	96976	Pace	Acct# 30896 December Lease	100.00
Total 7004540 · Bus Purchase					100.00
Total 7004 · Vehicle Replcmnt - Expenditures					652.80
8084 · Capital Projects - Expenditures					
8084414 · Senior Park					
Check	12/4/2012	96835	Village of Bartlett	Runzel Reserve Water Meter	347.06
Check	12/4/2012	96922	W-T Mechanical/Electrical Engineering	Inv# CE 12272-3 Runzel Reserve Engineering	383.89
Check	12/11/2012	97016	Hitchcock Design Group	Inv# 14913 Runzel Reserve Design Charges	300.00
Check	12/14/2012	97161	W-T Mechanical/Electrical Engineering	Inv# CE-12272-4 Runzel Reserve	810.00
Total 8084414 · Senior Park					1,840.95
8084425 · Building & Perm Improvements					
Check	12/7/2012	96933	JMK Construction	Astor Avenue Renovations	2,431.80
Check	12/7/2012	96934	Trim Concepts, Inc.	Astor Avenue Renovations	8.40
Check	12/7/2012	96935	Marvin Design Gallery	Astor Avenue Renovations	8,837.80
Total 8084425 · Building & Perm Improvements					11,278.00
Total 8084 · Capital Projects - Expenditures					13,118.95
TOTAL					220,102.22



- I. Call to Order: Supervisor McGuire called the meeting to order at 1:00 p.m..
- II. Present were Supervisor Brian McGuire, and Trustees Sandra Westlund-Deenihan, Mary Alice Benoit, Howard Krick, and Bill Burke. Also present were Commissioner Craig Ochoa, Assessor Thomas Smogolski, Administrator James Barr, Community & Veterans Affairs Manager Thomas Smogolski, Management Analyst Thomas Warfield, Youth & Family Services Director John Parquette, Facilities & Maintenance Director Steve Speicher, Emergency Services Director Dan Palmer, Welfare Services Director Mary Jo Imperato, Mental Health Board Coordinator Suzanne Powers, Assistant Administrator Katie Delaney, Senior Services Director Barb Kurth-Schultz, Highway Foreman Sam Santangelo, Deputy Assessor Peggy Deyne, Community Health Nurse Stacy Arriola. Dr. Jerry Gabris and Dr. Kimberly Nelson were the day's facilitators.
- III. Supervisor McGuire welcomed everyone and introduced Drs. Gabris and Nelson.
- IV. A review of the SWOT analysis ensued.
- V. The group analyzed strategic issues. The group split into two groups to sort and rank the various identified issues; then each group presented the reasons for their selections and the reason for selecting them as strategic issues. Some issues were labeled as tactical rather than strategic.
- VI. The department heads then presented their FY13 accomplishments to date, and top strategic priorities for FY14 service goals.
- VII. Staff was excused at this point. The Board then prioritized the department goals based on the strategic goals identified by the SWOT analysis and the analysis result of the group discussions.
- VIII. The Board broke for dinner; then resumed at 6:30 p.m. The Board made final selections of department service goals and approved the.
- IX. The group adjourned by unanimous consent at 7:15 p.m.

A complete review of the goals selected and prioritization details will be provided by Dr. Gabris at a later date.



Minutes of a Special Meeting of the
Hanover Township Board
Held at 250 S. Route 59, Bartlett, IL 60103
Tuesday, November 20, 2012 ****DRAFT****

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 6:48 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Westlund-Deenihan, and Supervisor McGuire.
Elected and appointed officials present: Highway Commissioner P. Craig Ochoa.
Staff and others present included Administrator James Barr, Assistant Administrator Katie Delaney, Office of Community Health Interim Director Stacy Arriola, Mental Health Board Coordinator Suzanne Powers, Welfare Services Director Mary Jo Imperato, Emergency Services Director Dan Palmer, and Ms Biesiadecki.
- II. Supervisor McGuire welcomed everyone and introduced Ms Kathy Biesiadecki, and asked that she provide a brief introduction of herself for the Board. Ms Biesiadecki expressed an interest in joining the Mental Health Board as a member
- III. Executive Session: No motion was made to go into Executive Session.
- IV. Other Business: No other business was discussed.
- V. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 6:55 p.m. Motion to adjourn was made by Trustee Benoit seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustees Benoit, Burke and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Meeting adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood Bartlett Library
Highway Commissioner Y&F Services Streamwood Park District



Minutes of a Regular Meeting of the

Hanover Township Board

Held at 250 S. Route 59, Bartlett, IL 60103

Tuesday, November 20, 2012 ****DRAFT****

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:04 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

Elected and appointed officials present: Highway Commissioner P. Craig Ochoa. Staff and others present included Administrator James Barr, Assistant Administrator Katie Delaney, Emergency Services Director Dan Palmer, Facilities & Maintenance Director Steve Spejcher, Manager of Community Relations Thomas Kuttentberg, Interim Community Health Director Stacy Arriola, Senior Services Director Barb Kurth-Schuldt, Welfare Services Director Mary Jo Imperato, Youth & Family Services Director John Parquette, Mrs. Hope Duval, and Attorney Larry Mraz. Present were the Executive Director of Support Services Ms Pat Horne, a sheriff's deputy, and Mr. Jason Hughes, representatives from Sheriff Tom Dart's office, Ms Biesiadecki, and a photographer from the Examiner publication.
- II. Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. Supervisor McGuire asked that the record reflect that Navy Damage Controlman Ronald J. Falet, who served from 1967 to 1973, has been inducted into the Veterans Honor Roll on this date in recognition of his service to our country.
 - B. Supervisor McGuire asked that the Executive Director of Support Services Ms Pat Horne, a sheriff's deputy, and Mr. Jason Hughes all come forward for the Board to recognize Sheriff Tom Dart's office for service to Hanover Township through the Alphanumeric Dispatching services provided to the Township Emergency Services department.
 - C. The Supervisor congratulated the Township on being named "Township of the Year" by ITASCSC; we were so honored during the recent Township Officials of Illinois Conference.
- VI. Reports:
 - A. *Supervisor's Report:* Supervisor McGuire reported that today was the food basket and Illinois Food Bank distribution in Welfare Services; he thanked all of the volunteer groups who supported the endeavor, including St. John, the Key club, Kiwanis, Emergency Services, and the auxiliary staff.
 - B. *Clerk's Report:* Clerk Dolan Baumer reported that our mini Passport Day in Hanover Township was a success bringing in two cartloads of comestibles and raising \$450 for four hours. The recent I Cash program found money for five residents.
 - C. *Assessor's Report:* None

- D. *Highway Commissioner's Report:* Commissioner Ochoa reported that he once again entered into an agreement with Elgin Public Works for the storage of salt for the next three years; he also reported that the deicing system on Douglas Road has been repaired.
- E. *Treasurer's Report:* A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- F. *Trustee Committee Liaison Reports:*
- a. Environmental Sustainability: Trustee Westlund-Deenihan reported that during the last meeting the group selected short and long-term goals, including creating a binder of the "Did You Know?" publications; future lunch and learn events, such as the upcoming carbon footprint learning event; a website listing of all recycling sources in our area; a target of the carbon reduction at the township; and a travel mug with the new logo.
 - b. Senior Citizen Services: Trustee Krick noted that the Christmas Wish List is going along; several seniors are volunteering at the Kiwanis Texas Hold 'em event.
 - c. Youth: Trustee Benoit reported that a meeting would be held on Monday, November 26 with the intent of reviewing and selecting the winning Anti-bullying Contest video. The New Leaders reception will be held on December 4. The previous Principal of the Year award is being changed to Educator of the Year and will be presented in the springtime along with the Youth Leadership awards.
- G. *Department Reports:* Departments of Administrative Services, Assessor's Office, Community Health, Community & Veterans Affairs, Emergency Services, Facilities and Maintenance, Highway Department, Mental Health Board, Senior Services, Welfare Services, Youth and Family Services, and the Clerk offered reports for the Board's review and consideration.

Emergency Services: Director Palmer noted that the township hosted the Illinois Management Training courses and he received good feedback about their experience.

Community Health: Interim Director Arriola offered thanks to Neurology Ltd. of Elgin for sponsoring the PSAs that were recently done; they found five people that needed further study.

VII. Bill Paying

Mr. Barr offered the bills in two requests for approval, with bills for payment to Alexian Brothers for \$28,557.97; a motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to pay the Alexian invoices of \$28,557.97. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Mr. Barr asked that the Board approve the bills from October 17 through November 20, 2012 as presented.

a. Town Fund	\$128,694.49
b. Senior Center Fund	28,769.15
c. Welfare Services Fund	20,343.49
d. Road and Bridge Fund	215,807.03
e. Mental Health Fund	26,340.51

f. Retirement Fund	0.00
g. Vehicle Fund	2,977.09
h. Capital Fund	<u>1,224.89</u>
Total All Funds:	<u>\$424,156.65</u>

A motion was made by Trustee Westlund-Deenihan to approve the bill as presented for October 17 through November 20, 2012; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

VIII. Unfinished Business: None was discussed.

IX. New Business:

- A. Approval Workshop Minutes of November 3, 2012: Clerk Dolan Baumer submitted the Workshop meeting minutes of November 3, 2012 (Breakfast with the Board) for review and approval by the Board. A motion was made by Trustee Burke to approve the Workshop meeting minutes of November 3, 2012 (Breakfast with the Board) with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- B. Approval of the Regular Meeting Minutes of October 16, 2012: Clerk Dolan Baumer submitted the Regular Meeting Minutes of October 16, 2012 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan and seconded by Trustee Burke to approve the Regular Meeting Minutes of October 16, 2012. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Benoit. Nays: None. Motion carried.
- C. Approval of the Executive Session Meeting Minutes of October 16, 2012: Clerk Dolan Baumer submitted the Executive Session Meeting Minutes of October 16, 2012 for review and approval by the Board. A motion was made by Trustee Burke and seconded by Trustee Krick to approve the Executive Session Meeting Minutes of October 16, 2012. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Benoit. Nays: None. Motion carried.
- D. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2012 and ending March 31, 2013: A motion was made by Trustee Burke to approve the Hanover Township Tax Levy Ordinance #112012T for the fiscal year beginning April 1, 2012 and ending March 31, 2013. Trustee Benoit seconded the motion. Mr McGuire noted that the levy is a 0% increase, holding it level for the second year in a row. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- E. Hanover Township Single Township Road District Tax Levy Ordinance for the Fiscal Year beginning April 1, 2012 and ending March 31, 2013: A motion was made by Trustee Westlund-Deenihan to approve the Hanover Township Single Township Road District Tax Levy Ordinance #112012RD for the fiscal year beginning April 1, 2012 and ending March 31, 2013. Trustee Krick seconded the motion. The Supervisor noted that the Road District is following the example of the township and not increasing the levy this year. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- F. Consideration of the 2013 Township Board Meeting Dates: A motion was made by Trustee Burke to approve the proposed 2013 Township Board Meeting Dates. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-

Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

- G. Consideration of the 2013 Township Holiday Schedule: A motion was made by Trustee Burke to approve the proposed 2013 Township Holiday Schedule. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- H. Consideration of an Amendment to the 2012 Township Holiday Schedule: A motion was made by Trustee Benoit to approve the amended 2012 Township Holiday Schedule. Trustee Burke seconded the motion. Mr. Barr explained that our original approved schedule had the township open on December 24 and closed on December 26; after Clerk Dolan Baumer did a survey that showed that the majority of governmental institutions in Hanover Township are closed on December 24 and open on December 26, he decided to bring it to the Board to ask for same at the Township. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- I. Consideration and Approval of IMRF Benefit Leave Protection: A motion was made by Trustee Westlund-Deenihan to approve IMRF Benefit Leave Protection. Trustee Benoit seconded the motion. Discussion ensued. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- J. Appointment to the Mental Health Board: Mr. McGuire offered the name Ms Biesiadecki to fill an open seat on the Hanover Township Mental Health Board. A motion was made by Trustee Burke to approve the appointment of Ms Biersiadecki to the Mental Health Board. Minutes of a Regular Meeting of the Hanover Township Board Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- K. Consideration and Appointment of the Community Health Director: A motion was made by Trustee Burke to appoint Ms Kristen Smith to the position of Hanover Township Community Health Director. Trustee Westlund-Deenihan seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire thanked the staff who participated in the extensive interview process for Ms Smith.
- L. Consideration and Approval of the Financial Policies Ordinance: A motion was made by Trustee Benoit to approve the Financial Policies Ordinance #112012 as presented and as previously brought before the Finance Committee for their approval. Trustee Krick seconded the motion. Discussion ensued. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- M. Consideration and Approval of the Anti-Harassment Policy Ordinance: A motion was made by Trustee Westlund-Deenihan to approve the Anti-Harassment Policy Ordinance #1120122. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- N. Approval of the FY2012 Hanover Township Audit: Trustee Burke made a motion, with a second by Trustee Benoit, to approve the FY2012 Hanover Township Audit as presented. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- O. Approval of Legal Agreement: This item was moved to the December meeting.

P. Approval of the TRIP Program Transit Service Agreement and accompanying Resolution: A motion was made by Trustee Benoit to approve the 2013 TRIP Transit grant and Service agreement and TRIP Grand and Service Agreement resolution #1120121 as presented. Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

X. Executive Session: A motion was made at 7:32 p.m. by Trustee Westlund-Deenihan and seconded by Trustee Burke to go into Executive Session pursuant to §2c11 (Litigation when an action against, affecting or on behalf of the township has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is possible or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting). Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

The Board returned and the regular session of the meeting continued at 8:09 p.m. Present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

XI. Other Business: Mr. McGuire provided an update of the latest meeting he and Mr. Mraz had with the Izaak Walton League. The IWL Board agreed to make the land transfer to the Township; the agreement binding it will be very specific so that the League still has access to it and that it specifies that certain groups will also have access. There was one codicil that arranges to have the liabilities paid. The League will take the agreements to their national board in Washington D.C. in January and we are looking at starting work on the property in the early spring.

Mr. Barr distributed a memo proposing the Hanover Township Employment Services Division as a pilot program. He outlined the program, its purpose, justified the need by recently collected data on employment trends in the Township, and provided a budget and implementation timeline. Phase I of the program will be implemented January 1, 2013. The initial funding will come from the settlement money related to a case that involved employee theft from that department. Continued funding will be earmarked from grant resources, program fees, and local revenues.

XII. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 8:28 p.m. Motion to adjourn was made by Trustee Benoit seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke and Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Meeting adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Hanover Township

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District



Minutes of a workshop of the
Hanover Township Board
“Breakfast with the Board”
Saturday, December 1, 2012 **DRAFT**

- I. Call to Order: Supervisor McGuire called the meeting to order at 8:40 a.m.
- II. Present were Supervisor McGuire, and Trustees Benoit and Krick. Also present were Commissioner Ochoa, Assessor Tom Smogolski, Collector Frank Liquori, and Village of Streamwood Trustee Mike Baumer fifteen residents.
- III. Supervisor McGuire announced upcoming events throughout the Township. Note that the next Breakfast with the Board will be held on Saturday, February 2, 2013. He wished everyone a wonderful Holiday and Happy New Year.
- IV. Supervisor McGuire solicited questions from the residents. Discussion ensued.
- V. No motion was made to go into Executive Session.
- VI. No other business was discussed.
- VII. The workshop adjourned at 8:45 a.m. and everyone enjoyed breakfast.

RESOLUTION _____

**A RESOLUTION APPROVING
OF DONATION AND USE AGREEMENTS (ELEVEN ACRE
WOODED/UNIMPROVED PARCEL AND THREE ACRE IMPROVED PARCEL)
BETWEEN HANOVER TOWNSHIP AND THE IZAAK WALTON LEAGUE OF
AMERICA ELGIN CHAPTER F/K/A THE ELGIN IZAAK WALTON HOME**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The Donation and Use Agreement (Eleven Acre Wooded/Unimproved Parcel) dated December 4, 2012 between Hanover Township (the "Township") and the Izaak Walton League of America Elgin Chapter f/k/a The Elgin Izaak Walton Home ("IWLA"), a copy of which is appended hereto and expressly incorporated herein by this reference ("Unimproved Parcel Donation Agreement"), is hereby approved.

SECTION TWO: The Donation and Use Agreement (Three Acre Improved Parcel) dated December 4, 2012 between the Township and the IWLA, a copy of which is attached hereto and incorporated herein (the "Improved Parcel Donation Agreement") is hereby approved. The Unimproved Parcel Donation Agreement and the Improved Parcel Donation Agreement are collectively referred to herein as the "Donation Agreements". The improved and unimproved parcels referenced in the Donation Agreements are collectively referred to herein as the "Parcels".

SECTION THREE: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Donation Agreements on behalf of the Township.

SECTION FOUR: The Township Administrator, or his designee, and the Township attorney are authorized to perform such acts and to sign such documents as necessary for the Township to acquire title to the Parcels in accordance with the terms of the Donation Agreements, including but not limited to the Township's due diligence provided for under the Donation Agreements, including but not limited to, environmental site assessments, water sampling and lab testing, plats of survey and related survey work, title commitments and owners title insurance policies, inspections, tests, investigations of the Parcels, execution of ALTA statements and other documents necessary for the Township to obtain title to the Parcels subject only to the Permitted Exceptions with extended coverage over the general exceptions as provided in the Donation Agreements, and to sign and file such complaints, applications, affidavits and petitions and to perform such acts as necessary for the Township to obtain real estate tax exemptions for the Parcels.

SECTION FIVE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SIX: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 18, 2012

APPROVED: December 18, 2012

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on December 18, 2012, and approved on December 18, 2012, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EXHIBIT "A"

PARCEL 1

LOTS 9 THROUGH 32, BOTH INCLUSIVE, AND LOT 33 EXCEPT THE EAST 20 FEET THEREOF INCLUDING HALF OF VACATED HOUSTON AVENUE LYING WESTERLY AND NORTHERLY OF LOTS 20 THROUGH 30, BOTH INCLUSIVE, AND INCLUDING ALL THAT PART OF THE VACATED PUBLIC WAY LYING BETWEEN LOTS 14 THROUGH 30, BOTH INCLUSIVE, EXCEPTING THEREFROM THAT PART TAKEN FOR PUBLIC HIGHWAY KNOWN AS F. A. ROUTE 6, ALL IN ELGIN HEIGHTS ADDITION TO ELGIN, A SUBDIVISION IN SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 17, 1891 AS DOCUMENT NO. 1537442, ALL IN COOK COUNTY, ILLINOIS.

PIN: 06-19-314-022
06-19-314-025
06-19-314-027

PARCEL 2

OUTLOT 3 AND OUTLOT 2, INCLUDING HALF OF VACATED HOUSTON AVENUE LYING EASTERLY, SOUTHERLY AND NORTHERLY OF SAID OUTLOTS AND INCLUDING HALF OF VACATED GETTY STREET LYING EASTERLY AND NORTHERLY OF SAID OUTLOT 2, ALL IN ELGIN HEIGHTS ADDITION TO ELGIN, A SUBDIVISION IN SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 17, 1891 AS DOCUMENT NO. 1537442, ALL IN COOK COUNTY, ILLINOIS.

PIN: 06-19-313-006
06-19-313-007

PARCEL 3

LOTS 14 THROUGH 26, BOTH INCLUSIVE, INCLUDING HALF OF VACATED HOUSTON AVENUE LYING WESTERLY AND SOUTHERLY OF LOTS 17, 18 AND 19 AND INCLUDING HALF OF VACATED GETTY STREET LYING WESTERLY, NORTHERLY AND SOUTHERLY OF LOTS 17 THROUGH 26, BOTH INCLUSIVE AND INCLUDING ALL THAT PART OF THE VACATED PUBLIC WAY LYING BETWEEN LOTS 14 THROUGH 26, ALL IN ELGIN HEIGHTS ADDITION TO ELGIN, A SUBDIVISION IN SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 17, 1891 AS DOCUMENT NO. 1537442, ALL IN COOK COUNTY, ILLINOIS.

PIN: 06-19-309-022

EXHIBIT "B"

PARCEL 4

LOTS 45, 46, 47, 68, 69 AND OUTLOT 1 INCLUDING HALF OF VACATED EDGEBROOK ROAD LYING EASTERLY OF LOTS 47 AND 69, AND INCLUDING HALF OF VACATED GETTY STREET LYING SOUTHERLY AND EASTERLY OF OUTLOT 1 ALSO INCLUDING HALF OF VACATED JAY STREET LYING SOUTHERLY OF LOTS 22, 23 AND 24, ALL IN PLAYGROUND PARK ADDITION TO ELGIN, A SUBDIVISION IN THE WEST HALF OF SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 10, 1929 AS DOCUMENT NO. 10367527, ALL IN COOK COUNTY, ILLINOIS.

PIN: 06-19-308-009

06-19-308-010

06-19-308-011

06-19-308-013

06-19-308-022

06-19-308-023

PARCEL 5

LOTS 22, 23, 24 AND LOT A INCLUDING HALF OF VACATED JAY STREET LYING SOUTHERLY OF LOTS 22, 23 AND 24, INCLUDING ALL OF VACATED EDGEBROOK ROAD LYING EASTERLY OF 24 ALSO INCLUDING HALF OF EDGEBROOK ROAD LYING WESTERLY OF LOT A, ALL IN PLAYGROUND PARK ADDITION TO ELGIN, A SUBDIVISION IN THE WEST HALF OF SECTION 19, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 10, 1929 AS DOCUMENT NO. 10367527, ALL IN COOK COUNTY, ILLINOIS.

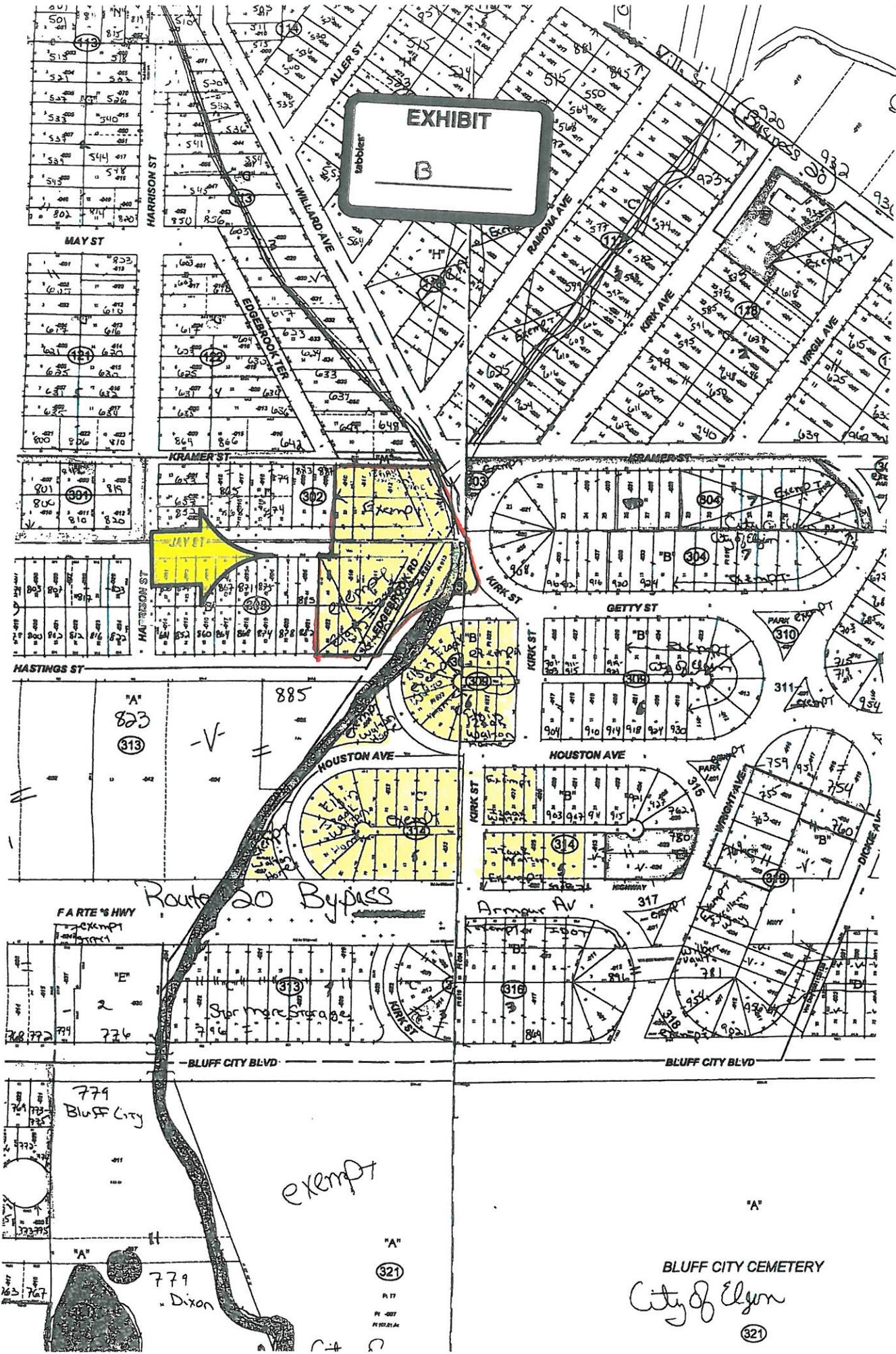
PIN: 06-19-302-010

06-19-302-011

06-19-302-012

06-19-302-014

EXHIBIT
B



JAY ST

885
823
313

Route 20 Bypass

FARTE SHWY

Surplus Storage

BLUFF CITY BLVD

779 Bluff City

exempt

779 Dixon

321

BLUFF CITY CEMETERY

City of Elyon

321

RESOLUTION _____

A RESOLUTION APPROVING OF A CONTINUING DEPOSIT SECURITY AGREEMENT BETWEEN HANOVER TOWNSHIP AND BARRINGTON BANK & TRUST COMPANY, NA AND A PLEDGE DEPOSITORY AGREEMENT AMONG HANOVER TOWNSHIP, BARRINGTON BANK & TRUST COMPANY, NA AND BANK OF AMERICA, N.A.

BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Continuing Deposit Security Agreement dated December 18, 2012 between Hanover Township (the "Township") and Barrington Bank & Trust Company, NA, and the Pledge Depository Agreement dated December 18, 2012 among Hanover Township, Barrington Bank & Trust Company, NA and Bank of America, NA, copies of which are attached hereto (collectively, the "Agreements") are hereby approved.

SECTION TWO: The Hanover Township Supervisor is hereby authorized to sign the Agreements on behalf of the Township and to perform all acts necessary to carry out the terms of the Agreements.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith, including, but not limited to, Resolution 0619122, are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED December 18, 2012

APPROVED December 18, 2012

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____ enacted on December 18, 2012, and approved on December 18, 2012, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk