



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of Town Board**

*July 1<sup>st</sup>, 2014*

**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation
  - A. Veterans Honor Roll – HM2 Frank Beeman
  - B. Opal Waldman, Senior Citizens Services Committee
  - C. Larry Zisman, Senior Citizens Services Committee
  - D. Gloria Cotton, Senior Citizens Services Committee
  - E. Sarah Cimino, Streamwood High School Student
  - F. Hannah McGlone, Streamwood High School Student
  - G. Alex Rader, Streamwood High School Student
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Regular Meeting Minutes of June 3, 2014
  - B. Resolution Approving of the Izaak Walton Site Restoration/Soil Remediation Project Agreement
  - C. Resolution Authorizing Membership in National Purchasing Partners (NPP) for Purchases Through NPP’s Cooperative Purchasing Program
  - D. Resolution Regarding the Consideration of Closed Session Minutes
  - E. Consideration of Fiscal Year 2015 Township Vehicle Purchases

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

- IX. Executive Session
- X. Workshop – Office of Community Health
- XI. Other Business
- XII. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**



yes  
Twp  
LM

**VETERANS HONOR ROLL**  
**WE ARE PROUD TO HONOR THOSE WHO**  
**HAVE SERVED US SO VALIANTLY**

NAME: Frank Beeman

ADDRESS: 121 Hedberg Ave

CITY/ZIP CODE: Streamwood IL 60107

PHONE #: 630 373-7343

DATE OF BIRTH: 9-2-1948

BRANCH OF SERVICE: Navy HM2 Hospital Corpsman

HIGHEST RANK ATTAINED: E-6

YEARS OF SERVICE: FROM Feb 1967 TO May 1971

MEDALS AWARDED OR OTHER CITATIONS:

\_\_\_\_\_

\_\_\_\_\_

INJURIES: \_\_\_\_\_

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

**Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.**

**A historical file will be made regarding your time serving your country and will be available for future generations.**

Thank you,

*Brian P. McGuire*

Supervisor

**Hanover Township**  
 Board Audit Report  
 From 6/4/14 to 7/1/14

	Subtotal	Alexian Invoices	Total
Total Town Fund	100,958.76	749.25	101,708.01
Total Senior Center	50,478.76	1,980.00	52,458.76
Total Welfare Services	18,458.35		18,458.35
Total Road and Bridge	7,510.10		7,510.10
Total Mental Health Board	49,265.49		49,265.49
Total Retirement	0.00		
Total Vehicle	111,317.00		111,317.00
Total Capital	8,817.51		8,817.51
Total All Funds	<u>346,805.97</u>	<u>2,729.25</u>	<u>349,535.22</u>

The above "Subtotal" column has been approved for payment this 1st day of July 2014.

The above "Total" column has been approved for payment this 1st day of July 2014.

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Trustee

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06/27/14

Accrual Basis

**Hanover Township**  
**Board Audit Report**  
 June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
<b>10L - Town Liabilities</b>					
<b>1012200 - Vehicle Stickers</b>					
Check	06/10/2014	105210	Cook County Collector	Vehicle Stickers	160.00
Check	06/20/2014	105420	Cook County Collector	Vehicle Stickers	160.00
Check	06/27/2014	105584	Cook County Collector	Vehicle Stickers	80.00
Check	06/27/2014	105619	Cook County Collector	Vehicle Stickers	220.00
Total 1012200 - Vehicle Stickers					620.00
Total 10L - Town Liabilities					620.00
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	06/10/2014	105230	Lois Cornwell	Motown Refund	85.00
Check	06/20/2014	105431	Carol Grady	Four Winds Casino Refund	36.00
Check	06/24/2014	105477	Frances Garcia	Casino Refund	36.00
Check	06/24/2014	105478	Eva Gustafson	Casino Show Refund	36.00
Total 1103500 - Senior Programs					193.00
<b>1103509 - Lending Closet</b>					
Check	06/20/2014	105439	Patricia Marte	Lending Closet Refund	15.00
Check	06/20/2014	105440	Sharon Melcher	Lending Closet Refund	65.00
Total 1103509 - Lending Closet					80.00
Total 1103 - Senior Center - Revenue					273.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014410 - Equipment Purchases</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Metro Township Website (Reimbursed)	149.00
Check	06/27/2014	105618	Wells Fargo Financial Leasing 002	Acct# 603-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					477.00
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	06/13/2014	105383	Constituent Outreach Consultants LLC.	Inv# 524 Mobile Phone Application Fee Jan-Dec 2014	2,200.00
Check	06/13/2014	105385	Current Technologies Corporation	Inv# 711425 Network Labor	1,662.50
Check	06/17/2014	CC May ...	JP Morgan Chase	Constant Contact Monthly Subscription	58.44
Check	06/17/2014	CC May ...	JP Morgan Chase	Bamboo HR Monthly Subscription	199.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Barracuda Monthly Cloud Backups	150.00
Check	06/27/2014	105593	Current Technologies Corporation	Inv# 711483 Network Labor	1,401.25
Total 1014430 - Computer Equipment & Software					5,671.19
Total 101CAP - Capital Expenditures					6,148.19
<b>101CHN - Community Health</b>					
<b>1014452 - Office Supplies</b>					
Check	06/27/2014	105612	Staples	Inv# 3233531373 Binders/Copy Paper/Heavy Duty 3 Hole Punch	105.89
Check	06/27/2014	105612	Staples	Inv# 3232046243 Label Maker/Label Tape/Batteries/Copy Paper	136.34

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Accrual Basis

# Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014452 · Office Supplies					242.23
<b>1014453 · Printing</b>					
Check	06/24/2014	105479	Interact Business Products, LLC	Inv# 96162 Copy Charges	47.89
Total 1014453 · Printing					47.89
<b>1014454 · Travel &amp; Training</b>					
Check	06/10/2014	105211	Hoch, Keely P	Mileage Reimbursement	11.32
Total 1014454 · Travel & Training					11.32
<b>1014456 · Community Affairs</b>					
Check	06/10/2014	105258	Sam's Club (Snr 0052 8)	Refresments	44.87
Check	06/17/2014	CC May ...	JP Morgan Chase	Educational Alzheimerers Video	17.42
Total 1014456 · Community Affairs					62.29
<b>1014459 · Professional Services</b>					
Check	06/10/2014	105208	Alexian Brothers Health System	Patient# G.9319 Lab Work	19.25
Total 1014459 · Professional Services					19.25
<b>1014462 · License/Professional Insurance</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Illinois Professional License Renewal - K. Smith	61.50
Total 1014462 · License/Professional Insurance					61.50
<b>1014465 · Medical Supplies</b>					
Check	06/13/2014	105399	PSS World Medical, Inc.	Inv# 98620933 Hand Sanitizer/ Antibiotic Ointment	98.19
Check	06/13/2014	105399	PSS World Medical, Inc.	Inv# 98621125 Bandages/Screening Supplies	216.57
Total 1014465 · Medical Supplies					314.76
<b>1014466 · Communications</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Sprint to Spring Facebook Ads	69.89
Check	06/17/2014	CC May ...	JP Morgan Chase	Sprint to Spring Banner	39.72
Check	06/17/2014	CC May ...	JP Morgan Chase	Sprint to Spring Advertising	197.50
Total 1014466 · Communications					307.11
<b>1014491 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,235.20
Total 1014491 · Health Insurance					1,235.20
<b>1014492 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	11.85
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	112.23
Total 1014492 · Dental, Vision & Life Insurance					124.08
Total 101CHN · Community Health					2,425.63
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014611 · Education &amp; Training</b>					

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Accrual Basis

## Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Check	06/17/2014	CC May ...	JP Morgan Chase	TOI Topics Day Lodging - T. Kuttenberg	189.28
Check	06/20/2014	105417	Bartlett Chamber of Commerce	Inv# 1634 Breakfast with the Village T. Kuttenberg	25.00
Total 1014611 · Education & Training					214.28
<b>1014617 · Equipment</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Yard Sign Stakes	7.60
Check	06/20/2014	105451	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	125.00
Total 1014617 · Equipment					132.60
<b>1014619 · Office Supplies</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Markers	4.32
Total 1014619 · Office Supplies					4.32
<b>1014620 · Satellite Office Programs</b>					
Check	06/10/2014	105224	Ace Coffee Bar	Inv# 2940-351700 Coffee Supplies	69.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Spring Decorations	71.43
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC Open House Supplies	33.22
Check	06/17/2014	CC May ...	JP Morgan Chase	Open House Setup Lunch (10)	93.30
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC Open House Ice	22.41
Total 1014620 · Satellite Office Programs					289.36
<b>1014621 · Satellite Office Utilities</b>					
Check	06/20/2014	105418	City of Elgin	Acct# 413720-6423 Monthly Charges	17.03
Check	06/27/2014	105597	Com Ed 010	Acct# 6997418010 Monthly Charges	334.53
Check	06/27/2014	105610	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	24.20
Total 1014621 · Satellite Office Utilities					375.76
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	06/10/2014	105225	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	116.25
Check	06/20/2014	105419	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Internet Charges	169.35
Check	06/27/2014	105590	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement	50.00
Total 1014623 · Satellite Office Phone & Intrnt					335.60
<b>1014625 · Communications</b>					
Check	06/13/2014	105373	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	8,225.16
Check	06/20/2014	105416	Breese Journal & Publishing Company	Inv# 86699 Hanover Happenings	7,873.59
Total 1014625 · Communications					16,098.75
<b>1014631 · Community Festivals</b>					
Check	06/27/2014	105622	Village of Hoffman Estates	Northwest 4th Fest Sponsor	10,000.00
Total 1014631 · Community Festivals					10,000.00
<b>1014691 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,883.43
Total 1014691 · Health Insurance					1,883.43
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	7.90

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
 June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	115.88
Total 1014692 · Dental, Vision & Life Insurance					123.78
Total 101CMA · Community Relations					29,457.88
Total 101CVA · Community & Veteran Affairs					29,457.88
<b>101ES - ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Handheld Weather Meter	33.64
Check	06/27/2014	105595	Cintas F75/F94	Inv# F75000580222 Fire Extinguisher Maintenance	200.46
Check	06/27/2014	105601	Fireground Supply, Inc.	Inv# 12528 Radio Holders/Straps (5)	366.75
Check	06/27/2014	105614	The Home Depot	Sealant/Fittings/Tape	53.34
Total 1014802 · Equipment					654.19
<b>1014803 · Uniforms</b>					
Check	06/13/2014	105376	Bartlett Sports	Inv# 3470 ES Shirts (63)	1,059.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Unifrom Dress Shoes	35.16
Check	06/27/2014	105592	Bartlett Sports	Inv# 3484 ES Shirt	30.00
Check	06/27/2014	105609	Ray O'herron Co., Inc.	Inv# 1435428 ES Uniform Parts	79.60
Total 1014803 · Uniforms					1,203.76
<b>1014806 · Office Supplies</b>					
Check	06/13/2014	105375	A1 Trophies & Awards, Inc	Inv# 15651 Nametags (36)	39.60
Check	06/27/2014	105612	Staples	Inv# 3232046240 Toner	66.99
Total 1014806 · Office Supplies					106.59
<b>1014810 · Travel</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	IESMA Conference Lodging	258.72
Total 1014810 · Travel					258.72
<b>1014812 · Volunteer Appreciation</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Staff Training Lunch	28.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Swearing in Ceremony Refreshments	136.96
Total 1014812 · Volunteer Appreciation					164.96
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Vehicle Gasoline	40.00
Total 1014813 · Vehicle Fuel & Maintenance					40.00
<b>1014814 · Communications</b>					
Check	06/27/2014	105581	Emergency Services Marketing Corp., I...	Emergency Responder Reply Yearly Subscription	350.00
Check	06/27/2014	105596	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	109.35
Total 1014814 · Communications					459.35
<b>1014815 · Emergency Ops Center</b>					
Check	06/10/2014	105240	Kappa Map Group, LLC	Inv# 267292 Laminated Township Map	217.49

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Accrual Basis

# Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014815 · Emergency Ops Center					217.49
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	3.95
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Total 1014892 · Dental, Vision & Life Insurance					41.36
Total 101ES · ES - Expenditures					3,146.42
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014504 · Dental, Vision &amp; Life Insurance</b>					
Check	06/20/2014	105442	NCPERS	Unit# 5785 Policy Coverage	5.76
Total 1014504 · Dental, Vision & Life Insurance					5.76
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Check	06/13/2014	105384	CPI Qualified Plan Consultants, Inc.	Inv# 138804-178045 457 Plan Fees	712.50
Check	06/27/2014	105615	TASC	Inv# 324609 Admin Fees	78.00
Total 1014507 · Flex Plan & 457 Plan					790.50
<b>1014513 · Employee Wellness</b>					
Check	06/20/2014	105423	CADR+	Inv# 11325 Consult a Doctor	56.00
Total 1014513 · Employee Wellness					56.00
Total 101ISE · Insurance & Employee Benefits					852.26
<b>101LEA · Legal &amp; Auditing</b>					
<b>1014502 · Legal Services</b>					
Check	06/20/2014	105436	Kopon Airdo, LLC	Inv# 190-0001-13921 Legal Fees	13,882.22
Total 1014502 · Legal Services					13,882.22
Total 101LEA · Legal & Auditing					13,882.22
<b>101MAIN · Facilities Maintenance</b>					
<b>1014202 · Office Supplies</b>					
Check	06/27/2014	105612	Staples	Inv# 3234023418 Toner	159.99
Total 1014202 · Office Supplies					159.99
<b>1014208 · Housekeeping Contract</b>					
Check	06/10/2014	105255	Scrubco	Inv# 4844 Cleaning Services April (Astor)	800.00
Check	06/10/2014	105255	Scrubco	Inv# 4844 Office Cleaning May (Astor)	800.00
Total 1014208 · Housekeeping Contract					1,600.00
<b>1014209 · Building Contracts</b>					
Check	06/10/2014	105237	JaniKing	Inv# 06140289 Contract Billing	325.00
Check	06/10/2014	105248	Orkin Pest Control (Astor)	Inv# 93425025 Pest Control	53.00
Check	06/10/2014	105249	Orkin Pest Control (Senior)	Inv# 93425020 Pest Control	68.90
Check	06/10/2014	105250	Orkin Pest Control (IWC)	Inv# 93426122 Pest Control	55.00
Check	06/10/2014	105251	Orkin Pest Control (Town)	Inv# 93425015 Pest Control	63.60

**Hanover Township**  
**Board Audit Report**  
 June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014209 · Building Contracts					565.50
<b>1014210 · Building Maintenance - Town</b>					
Check	06/10/2014	105222	Alexian Bros Corporate Health Services	Inv# 527429 Employee Physical/Screening	87.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Administration Entrance Floor Mat	153.97
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC Security Camera Hard Drive	111.99
Total 1014210 · Building Maintenance - Town					352.96
<b>1014211 · Building Maintenance - Senior</b>					
Check	06/10/2014	105243	Menard's	Inv# 43982 Toilet Repair Kit/5 Gallon Gas Can/	316.42
Check	06/13/2014	105386	Dependable Building Services	Inv# 47911 Parking Lot Light Bulb Replacement/High Voltage Socket Replacem...	1,447.35
Total 1014211 · Building Maintenance - Senior					1,763.77
<b>1014212 · Building Maintenance - Astor</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Fan Motor Replacement	72.24
Total 1014212 · Building Maintenance - Astor					72.24
<b>1014213 · Equipment Maintenance - Town</b>					
Check	06/10/2014	105238	Interact Business Products, LLC	Inv# 96276 Copy Charges	119.38
Check	06/10/2014	105238	Interact Business Products, LLC	Inv# 92794 Copy Charges	158.78
Check	06/17/2014	CC May ...	JP Morgan Chase	Lawnmower Fuel	75.34
Total 1014213 · Equipment Maintenance - Town					353.50
<b>1014214 · Equipment Maintenance - Senior</b>					
Check	06/10/2014	105244	Midwest Electrical Service Center	Inv# 80043 Dishwasher Repair	110.00
Check	06/10/2014	105244	Midwest Electrical Service Center	Inv# 80199 Appliance Repair	88.00
Check	06/13/2014	105391	Grainger	Inv#9454717472 Monitor Connector/Panic Button Batteries	35.73
Total 1014214 · Equipment Maintenance - Senior					233.73
<b>1014218 · Vehicle Maintenance - Town</b>					
Check	06/10/2014	105252	NAPA Auto Parts	Powersteering Fluid	15.13
Check	06/10/2014	105254	River Rand Auto	Inv# 23 Wiring/Adapter	113.00
Total 1014218 · Vehicle Maintenance - Town					128.13
<b>1014222 · Trash Removal - Town</b>					
Check	06/10/2014	105226	Allied Waste Services	Acct# 3-0551-6013270 Monthly Charges	179.61
Total 1014222 · Trash Removal - Town					179.61
<b>1014223 · Trash Removal - Senior</b>					
Check	06/10/2014	105226	Allied Waste Services	Acct# 3-0551-6000579 Monthly Charges	171.37
Total 1014223 · Trash Removal - Senior					171.37
<b>1014224 · Trash Removal - Astor</b>					
Check	06/10/2014	105226	Allied Waste Services	Acct# 3-0551-6013274 Monthly Charges	153.48
Total 1014224 · Trash Removal - Astor					153.48
<b>1014225 · Grounds/Reserve Maintenance</b>					
Check	06/13/2014	105379	Carol Stream Lawn and Power	Inv# 339576 Line Trimmer	35.02

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Accrual Basis

# Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Check	06/13/2014	105379	Carol Stream Lawn and Power	Inv# 338645 Mower	344.09
Check	06/17/2014	CC May ...	JP Morgan Chase	Lacy Park Garbage Cans	376.43
Total 1014225 · Grounds/Reserve Maintenance					755.54
<b>1014226 · Uniforms</b>					
Check	06/10/2014	105227	Bartlett Sports	Inv# 3473 Maintenance Uniforms (32)	376.00
Total 1014226 · Uniforms					376.00
<b>1014227 · Miscellaneous</b>					
Check	06/13/2014	105408	Verify (XHANOV)	Inv# 880133 Background Check	48.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Craigslist- Mechanic Position Posting	25.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Daily Herald Mechanic Position Posting	479.00
Total 1014227 · Miscellaneous					552.00
<b>1014230 · Trash Removal - Izaak</b>					
Check	06/10/2014	105226	Allied Waste Services	Acct# 3-0551-0097167 Monthly Charges	44.66
Total 1014230 · Trash Removal - Izaak					44.66
<b>1014291 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,919.64
Total 1014291 · Health Insurance					1,919.64
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	19.75
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	267.56
Total 1014292 · Dental, Vision & Life Insurance					287.31
Total 101MAIN · Facilities Maintenance					9,669.43
<b>101PAN · Pantry</b>					
<b>1014161 · Utilities</b>					
Check	06/10/2014	105246	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges May	56.90
Check	06/10/2014	105247	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges May	86.38
Check	06/20/2014	105424	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges May	450.54
Total 1014161 · Utilities					593.82
<b>1014191 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,807.96
Total 1014191 · Health Insurance					1,807.96
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	3.95
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	205.33
Total 1014192 · Dental, Vision & Life Insurance					209.28
Total 101PAN · Pantry					2,611.06
<b>101THE · Town Hall Expense</b>					

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Accrual Basis

## Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
<b>1014402 · Telephone - Town</b>					
Check	06/20/2014	105422	Call One	Acct# 1010-8140-0000 Monthly Charges	2,495.10
Check	06/27/2014	105587	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.40
Check	06/27/2014	105588	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	123.19
Check	06/27/2014	105589	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	149.06
Total 1014402 · Telephone - Town					2,810.75
<b>1014403 · Utilities - Town</b>					
Check	06/10/2014	105261	Village of Bartlett	Acct# 51470 Water/Sewer	157.22
Check	06/13/2014	105381	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	345.83
Check	06/27/2014	105607	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	224.58
Total 1014403 · Utilities - Town					727.63
<b>1014405 · Internet Access - Town</b>					
Check	06/27/2014	105594	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	144.35
Total 1014405 · Internet Access - Town					144.35
Total 101THE · Town Hall Expense					3,682.73
<b>101TOE · Town Office Expense</b>					
<b>1014401 · Postage</b>					
Check	06/27/2014	105599	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	2,743.20
Total 1014401 · Postage					2,743.20
<b>1014404 · Office Supplies</b>					
Check	06/10/2014	105259	Sam's Club (Town 0487 6)	Coffee Supplies	86.44
Check	06/13/2014	105403	Pitney Bowes Inc	Acct# 1503-1661-87-7 Ink Cartridges	169.58
Check	06/17/2014	CC May ...	JP Morgan Chase	Cardstock	27.13
Check	06/20/2014	105414	Dolan Baumer, Kathleen M	Toner Cartridge	157.24
Check	06/27/2014	105612	Staples	Inv# 3234023418 Nonskid Paper/Hanging Folders	58.07
Check	06/27/2014	105612	Staples	Inv# 3232046238 Pencils/Post Its/ Chairmat/Copy Paper	275.40
Check	06/27/2014	105612	Staples	Inv# 3232046240 Toner	66.99
Check	06/27/2014	105612	Staples	Inv# 3232046242 Toner (5)	518.95
Check	06/27/2014	105612	Staples	Inv# 3228967807 Ink Cartridge	75.79
Total 1014404 · Office Supplies					1,435.59
<b>1014408 · Salaries</b>					
Check	06/13/2014	105394	Job Giraffe	Inv# 00206519 Part Time Office Temp Help	95.20
Check	06/20/2014	105435	Job Giraffe	Inv# 00206620 Part Time Office Temp Help	76.16
Check	06/20/2014	105435	Job Giraffe	Inv# 00206772 Part Time Office Temp Help	261.80
Total 1014408 · Salaries					433.16
<b>1014412 · Travel Expenses</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	TOI Topics Day Group Dinner	245.75
Check	06/17/2014	CC May ...	JP Morgan Chase	TOI Topics Day Lodging - J. Barr	189.28
Check	06/17/2014	CC May ...	JP Morgan Chase	TOI Topics Day Lodging - B. McGuire	128.80
Check	06/20/2014	105414	Dolan Baumer, Kathleen M	Transportation Reimbursement	27.50
Check	06/20/2014	105415	Fischer, Joan L	Mileage Reimbursement	16.22

**Hanover Township**  
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Type	Date	Num	Name	Memo	Amount
Total 1014412 · Travel Expenses					607.55
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	06/13/2014	105402	Paddock Publications, Inc	Inv# T4375128 Bid Notice	135.70
Check	06/20/2014	105443	Paddock Publications, Inc	Inv# T4375674 Bid Notice	167.90
Check	06/27/2014	105611	Paddock Publications, Inc	Inv# T4376864 Prevailing Wage Notice	32.20
Check	06/27/2014	105611	Paddock Publications, Inc	Inv# T 4376865 Prevailing Wage Notice	35.65
Total 1014414 · Memberships, Subs & Publication					371.45
<b>1014424 · Education &amp; Training</b>					
Check	06/13/2014	105406	Township Officials of Illinois	Township Education District Registration - K. Dolan Baumer	50.00
Check	06/17/2014	CC May ...	JP Morgan Chase	TOI Topics Day - S. Caramelli	189.28
Total 1014424 · Education & Training					239.28
<b>1014429 · Miscellaneous</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	MHB Manager Orientation Lunch	60.78
Check	06/17/2014	CC May ...	JP Morgan Chase	Get Well Flowers - B. Tiknis	70.83
Total 1014429 · Miscellaneous					131.61
<b>1014530 · Financial Administration</b>					
Check	06/20/2014	105430	Governmental Accounting, Inc	Inv# 5677 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
<b>1014531 · Community Affairs</b>					
Check	06/13/2014	105404	Signs by Tomorrow	Inv# 20085 Stand Up Trustee Banner	99.40
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC Community Open House Refreshments	123.26
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC OCmmunity Open House Refreshments	12.68
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC Open House Raffle Gift Card	52.17
Check	06/17/2014	CC May ...	JP Morgan Chase	IWC Open House Tablecloths	43.38
Check	06/17/2014	CC May ...	JP Morgan Chase	Bungee Cords	9.79
Check	06/20/2014	105417	Bartlett Chamber of Commerce	Inv# 1634 Breakfast with the Village - Trustee Benoit	25.00
Total 1014531 · Community Affairs					365.68
<b>1014532 · Committee on Youth</b>					
Check	06/10/2014	105257	Sam's Club (YFS 0748 1)	Principal of the Year Reception Snacks/Supplies	154.63
Total 1014532 · Committee on Youth					154.63
<b>1014591 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	2,425.56
Total 1014591 · Health Insurance					2,425.56
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	23.70
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	119.53
Total 1014592 · Dental, Vision & Life Insurance					143.23
Total 101TOE · Town Office Expense					14,079.54

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## Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
<b>104ASR · Assessor's Division</b>					
<b>1044405 · Office Supplies</b>					
Check	06/27/2014	105612	Staples	Inv# 3232046239 Toners	468.03
Total 1044405 · Office Supplies					468.03
<b>1044491 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,406.17
Total 1044491 · Health Insurance					1,406.17
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	7.90
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	207.18
Total 1044492 · Dental, Vision & Life Insurance					215.08
Total 104ASR · Assessor's Division					2,089.28
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094612 · Consulting Fees</b>					
Check	06/10/2014	105242	Michael Kelly LCSW	Consultation Services - May	300.00
Check	06/27/2014	105606	Michael Kelly LCSW	Consultation Services - June	300.00
Total 1094612 · Consulting Fees					600.00
<b>1094614 · Printing</b>					
Check	06/10/2014	105253	Quill Corporation	Inv# 3079007 Ink Cartridges (6)	417.84
Check	06/13/2014	105404	Signs by Tomorrow	Inv# 20085 Stand Up Tutoring Banner	99.40
Check	06/27/2014	105605	Kwik Print	Inv# 52678 Business Cards	38.60
Check	06/27/2014	105605	Kwik Print	Inv# 52710 Business Cards	38.60
Total 1094614 · Printing					594.44
<b>1094618 · Psychiatric Backup</b>					
Check	06/10/2014	105223	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	595.00
Total 1094618 · Psychiatric Backup					595.00
<b>1094619 · Office Supplies</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Bathroom Soaps	33.71
Total 1094619 · Office Supplies					33.71
<b>1094620 · Community Affairs</b>					
Check	06/10/2014	105257	Sam's Club (YFS 0748 1)	Student Government Day Breakfast Supplies	87.51
Check	06/17/2014	CC May ...	JP Morgan Chase	Event Equipment	114.40
Total 1094620 · Community Affairs					201.91
<b>1094621 · Recruitment and Pre Employment</b>					
Check	06/10/2014	105222	Alexian Bros Corporate Health Services	Inv# 527429 Employee Physical/Screening	48.00
Check	06/10/2014	105260	Verify (XHANYF)	Inv# 880134 Background Check	16.00
Total 1094621 · Recruitment and Pre Employment					64.00

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Type	Date	Num	Name	Memo	Amount
<b>1094623 · Travel</b>					
Check	06/10/2014	105207	Santiago, Rocio	Mileage Reimbursement	51.98
Check	06/10/2014	105212	Low, Karen	Mileage Reimbursement	92.66
Check	06/10/2014	105213	Robl, Jared R	Mileage Reimbursement	23.17
Check	06/10/2014	105214	Beahan, Mary J	Mileage Reimbursement	3.96
Check	06/10/2014	105215	Aister, Deanna J	Mileage Reimbursement	39.55
Total 1094623 · Travel					211.32
<b>1094626 · Equipment &amp; Furniture</b>					
Check	06/10/2014	105253	Quill Corporation	Inv# 3079007 Printers (6)	509.94
Total 1094626 · Equipment & Furniture					509.94
<b>1094628 · Tutoring</b>					
Check	06/10/2014	105257	Sam's Club (YFS 0748 1)	Tutoring Supplies	71.41
Total 1094628 · Tutoring					71.41
<b>1094691 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	5,971.62
Total 1094691 · Health Insurance					5,971.62
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	39.50
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	242.80
Total 1094692 · Dental, Vision & Life Insurance					282.30
Total 109ADM · Administration & Clinical					9,135.65
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	06/10/2014	105219	Bartlett Sports	Inv# 3464 Open Gym Tee-Shirts (3)	33.00
Check	06/13/2014	105404	Signs by Tomorrow	Inv# 20085 Stand Up Open Gym Banner	99.40
Total 1094627 · Open Gym Program.					132.40
<b>1094644 · Travel</b>					
Check	06/10/2014	105206	Teachout, Amanda A	Mileage Reimbursement	149.16
Check	06/10/2014	105221	Chacon, Alejandra E	Mileage Reimbursement	122.61
Check	06/20/2014	105412	Cohen, Michael J	Mileage Reimbursement	28.26
Total 1094644 · Travel					300.03
<b>1094645 · Printing</b>					
Check	06/10/2014	105253	Quill Corporation	Inv# 3180241 Ink	510.43
Total 1094645 · Printing					510.43
<b>1094650 · Program Supplies</b>					
Check	06/10/2014	105220	Cohen, Michael J	Open Gym Supplies -Backpacks/DiscGolf	259.16
Total 1094650 · Program Supplies					259.16
<b>1094651 · Cellphones</b>					

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Accrual Basis

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Type	Date	Num	Name	Memo	Amount
Check	06/27/2014	105585	Cohen, Michael J	Quarterly Cell Phone Reimbursement	120.00
Total 1094651 · Cellphones					120.00
<b>1094791 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	2,267.97
Total 1094791 · Health Insurance					2,267.97
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	11.85
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	305.88
Total 1094792 · Dental, Vision & Life Insurance					317.73
Total 109OUT · Outreach & Prevention					3,907.72
Total 109YFS · Youth & Family Services					13,043.37
Total 1014 · Town Fund - Expenditures					101,088.01
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104523 · Recruitment</b>					
Check	06/13/2014	105407	Verify (XHTSSE)	Inv# 880149 Background Check	16.00
Check	06/13/2014	105408	Verify (XHANOV)	Inv# 880133 Background Check	16.00
Check	06/17/2014	CC May ...	JP Morgan Chase	NPO - Social Services Specialist Position Posting	60.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Craigslist - Senior Therapist Posititon Posting	25.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Indeed - Senior Therapist Position Posting	186.95
Total 1104523 · Recruitment					303.95
<b>1104524 · Utilities</b>					
Check	06/10/2014	105245	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	760.01
Check	06/10/2014	105261	Village of Bartlett	Acct# 62447 Water/Sewer Senior Center	217.11
Check	06/10/2014	105261	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve	50.56
Check	06/13/2014	105380	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	4,072.64
Total 1104524 · Utilities					5,100.32
<b>1104527 · Equipment</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Laser Printer	216.42
Check	06/20/2014	105437	Leaf	Inv# 5069454 Copier Lease	351.00
Check	06/20/2014	105444	Pitney Bowes	Acct# 6871669 Postage Machine Rental	132.82
Total 1104527 · Equipment					700.24
<b>1104528 · Office Supplies</b>					
Check	06/13/2014	105375	A1 Trophies & Awards, Inc	Inv# 15598 Name Badge (3)	23.85
Check	06/17/2014	CC May ...	JP Morgan Chase	Laser Printer Ink Cartridge	159.72
Check	06/27/2014	105612	Staples	Inv# 3234023417 Ink	59.95
Check	06/27/2014	105612	Staples	Inv# 3234023420 Supplies	4.49
Check	06/27/2014	105612	Staples	Inv# 3234023419 Ink/Labels/Batteries/Receipt Book/Card Stock	234.02
Check	06/27/2014	105612	Staples	Inv# 3233531371 Hole Punch/Copy Paper/Binder Clips	354.64

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Accrual Basis

**Hanover Township  
Board Audit Report  
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Type	Date	Num	Name	Memo	Amount
Total 1104528 · Office Supplies					836.67
<b>1104529 · Postage</b>					
Check	06/10/2014	105232	Fed Ex	Inv#2-668-09099 Shipping Charges	22.45
Total 1104529 · Postage					22.45
<b>1104533 · Printing</b>					
Check	06/10/2014	105241	Kwik Print	Inv# 52512 Envelopes/Business Cards (3 Sets)	304.80
Check	06/24/2014	105479	Interact Business Products, LLC	Inv# 96162 Copy Charges	17.84
Total 1104533 · Printing					322.64
<b>1104535 · Travel</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	CEDA Meeting Parking	16.00
Check	06/24/2014	105474	Kurth-Schuldt, Barbara J	Mileage Reimbursement	69.91
Total 1104535 · Travel					85.91
<b>1104536 · Education &amp; Training</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	National Restaruant Association Credit	-60.00
Total 1104536 · Education & Training					-60.00
<b>1104539 · Miscellaneous</b>					
Check	06/10/2014	105259	Sam's Club (Town 0487 6)	Account Charges	15.77
Check	06/24/2014	105474	Kurth-Schuldt, Barbara J	Ageopetions Meeting Supplies	17.99
Total 1104539 · Miscellaneous					33.76
<b>1104591 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	10,546.97
Total 1104591 · Health Insurance					10,546.97
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	40.50
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	467.15
Total 1104592 · Dental, Vision & Life Insurance					507.65
Total 1104ADM · Administration					18,400.56
<b>1104NUT · Nutrition</b>					
<b>1105551 · Food</b>					
Check	06/10/2014	105235	Gordon Food Service	Inv# 157022467 Nutrition Program	994.28
Check	06/10/2014	105236	Get Fresh Produce, Inc	Inv# 1609585 Nutrition Program	109.58
Check	06/10/2014	105236	Get Fresh Produce, Inc	Inv# 1612436 Nutrition Program	130.45
Check	06/10/2014	105236	Get Fresh Produce, Inc	Inv# 1614445 Nutrition Program	135.90
Check	06/10/2014	105236	Get Fresh Produce, Inc	Inv# 1617729 Nutrition Program	36.50
Check	06/10/2014	105236	Get Fresh Produce, Inc	Inv# 1617426 Nutrition Program	266.39
Check	06/13/2014	105389	Get Fresh Produce, Inc	Inv# 1620127 Nutrition Program Supplies	239.21
Check	06/13/2014	105389	Get Fresh Produce, Inc	Inv# 1618055 Nutrition Program Supplies	61.64
Check	06/13/2014	105390	Gordon Food Service	Inv# 760077640 Nutrition Program Supplies	42.32
Check	06/13/2014	105393	Highland Baking Company	Inv# 674503 Nutrition Program Supplies	10.47

**Hanover Township**  
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Type	Date	Num	Name	Memo	Amount
Check	06/13/2014	105393	Highland Baking Company	Inv# 675836 Nutrition Program Supplies	33.04
Check	06/17/2014	CC May ...	JP Morgan Chase	Food Supply	19.88
Check	06/17/2014	CC May ...	JP Morgan Chase	Food Supply	9.75
Check	06/17/2014	CC May ...	JP Morgan Chase	Nutrition Program Food	27.48
Check	06/17/2014	CC May ...	JP Morgan Chase	Nutrition Program Food	41.62
Check	06/17/2014	CC May ...	JP Morgan Chase	Nutrition Program Food	56.46
Check	06/17/2014	CC May ...	JP Morgan Chase	Food Supplies	43.29
Check	06/17/2014	CC May ...	JP Morgan Chase	Food Supplies	21.71
Check	06/20/2014	105432	Gordon Food Service	Inv# 157122258 Nutrition Program	181.10
Check	06/20/2014	105432	Gordon Food Service	Inv# 157221814 Nutrition Program	496.20
Check	06/20/2014	105433	Get Fresh Produce, Inc	Inv# 1624603 Nutrition Program	204.50
Check	06/20/2014	105433	Get Fresh Produce, Inc	Inv# 1624028 Nutrition Program	41.83
Check	06/20/2014	105433	Get Fresh Produce, Inc	Inv# 1627384 Nutrition Program	290.71
Check	06/20/2014	105433	Get Fresh Produce, Inc	Inv# 1623614 Nutrition Program	153.94
Check	06/20/2014	105433	Get Fresh Produce, Inc	Inv# 1627704 Nutrition Program	34.00
Check	06/20/2014	105434	Highland Baking Company	Inv# 677841 Nutrition Program	43.63
Check	06/20/2014	105434	Highland Baking Company	Inv# 680663 Nutrition Program	38.40
Check	06/20/2014	105434	Highland Baking Company	Inv# 683242 Nutrition Program	13.38
Check	06/27/2014	105602	Gordon Food Service	Inv# 157319516 Nutrition Program	46.18
Check	06/27/2014	105602	Gordon Food Service	Inv# 157320001 Nutrition Program	584.92
Check	06/27/2014	105603	Get Fresh Produce, Inc	Inv# 1633497 Nutrition Program	287.34
Check	06/27/2014	105603	Get Fresh Produce, Inc	Inv# 1633530 Nutrition Program	14.65
Check	06/27/2014	105603	Get Fresh Produce, Inc	Inv# 1629861 Nutrition Program	186.17
Check	06/27/2014	105604	Highland Baking Company	Inv# 685224 Nutrition Program	34.38
Total 1105551 · Food					4,931.30
<b>1105552 · Equipment</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Kitchen Timers/Thermometers	48.99
Check	06/17/2014	CC May ...	JP Morgan Chase	Kitchen Timers (2)	44.95
Check	06/17/2014	CC May ...	JP Morgan Chase	Kraft Paper Roll	99.90
Check	06/17/2014	CC May ...	JP Morgan Chase	Kitchen Screen Door	59.66
Total 1105552 · Equipment					253.50
<b>1105553 · Supplies</b>					
Check	06/10/2014	105259	Sam's Club (Town 0487 6)	Foam Cups	26.94
Check	06/17/2014	CC May ...	JP Morgan Chase	Kitchen Supplies	10.38
Check	06/17/2014	CC May ...	JP Morgan Chase	Cafe Signage	108.85
Check	06/17/2014	CC May ...	JP Morgan Chase	Kitchen Knife Sharpening Service	260.00
Check	06/20/2014	105432	Gordon Food Service	Inv# 157122258 Nutrition Program Tabletop/Containers	263.20
Check	06/20/2014	105432	Gordon Food Service	Inv# 157221814 Nutrition Program Tabletop/Containers	78.60
Check	06/20/2014	105438	Mickey's Linen	Inv# 50685 Linens	72.64
Check	06/20/2014	105438	Mickey's Linen	Inv# 51307 Linens	75.67
Check	06/24/2014	105482	Mickey's Linen	Inv# 52626 Linens	35.01
Check	06/27/2014	105602	Gordon Food Service	Inv# 157320001 Nutrition Program Supplies	169.46
Total 1105553 · Supplies					1,100.75
<b>1105554 · Training</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Food Safety Training	75.00

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Type	Date	Num	Name	Memo	Amount
Total 1105554 · Training					75.00
<b>1105791 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	965.93
Total 1105791 · Health Insurance					965.93
<b>1105792 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	3.95
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Total 1105792 · Dental, Vision & Life Insurance					41.36
Total 1104NUT · Nutrition					7,367.84
<b>1104SOC · Social Services</b>					
<b>1104514 · Weekend Programming</b>					
Check	06/13/2014	105370	Rich Lindberg	Inv# 060714 Senior Presentation	125.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Weekend Book Club Supplies	14.95
Check	06/17/2014	CC May ...	JP Morgan Chase	Weekend Program Refreshments	21.14
Check	06/24/2014	105481	John Muhlenfeld	Senior Entertainment Performance Fee 7.15.14	125.00
Check	06/27/2014	105616	Tango Argentina Club	French Language Class Inructor July-August	300.00
Total 1104514 · Weekend Programming					586.09
<b>1104515 · Programming</b>					
Check	06/10/2014	105258	Sam's Club (Snr 0052 8)	Trip Snacks/Supplies	208.15
Check	06/10/2014	105258	Sam's Club (Snr 0052 8)	Credit on Account	-1.44
Check	06/10/2014	105258	Sam's Club (Snr 0052 8)	Inv# 001603 Tax Exempt	-7.82
Check	06/10/2014	105259	Sam's Club (Town 0487 6)	Coffee Supplies	481.59
Check	06/13/2014	105372	Evans, Bethsheba J	Senior Trip Lunch	10.21
Check	06/13/2014	105387	Grace DuMelle	Inv# 061014 Senior Presentation	125.00
Check	06/13/2014	105396	Marquee Movie Presentations, LLC	Senior Musical Presentation Fee	175.00
Check	06/13/2014	105405	Tranquility Yoga Studio	Yoga Class Instruction July - August (50 Classes)	1,942.50
Check	06/17/2014	CC May ...	JP Morgan Chase	Credit	-27.90
Check	06/17/2014	CC May ...	JP Morgan Chase	Vending Machine Supplies	53.30
Check	06/17/2014	CC May ...	JP Morgan Chase	Driver Senior Trip Lunch	9.48
Check	06/17/2014	CC May ...	JP Morgan Chase	Swedish Museum Trip (30)	93.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Bingo Supplies (Reimbursed)	113.90
Check	06/17/2014	CC May ...	JP Morgan Chase	Indiana Party Trip Supplies	10.93
Check	06/17/2014	CC May ...	JP Morgan Chase	Party Supplies	13.98
Check	06/17/2014	CC May ...	JP Morgan Chase	Monthly Subscription	15.99
Check	06/17/2014	CC May ...	JP Morgan Chase	Credit	-10.93
Check	06/17/2014	CC May ...	JP Morgan Chase	HDMI Computer Adapter	21.93
Check	06/17/2014	CC May ...	JP Morgan Chase	Senior Outing Lunch (14)	350.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Annual PDF Program	25.37
Check	06/17/2014	CC May ...	JP Morgan Chase	Senior Trip Supplies	4.36
Check	06/17/2014	CC May ...	JP Morgan Chase	Blue Gate Restaurant Senior Trip (30)	925.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Tre Kronor Senior Trip (33)	626.22
Check	06/17/2014	CC May ...	JP Morgan Chase	Marriott Theatre Senior Trip (32)	930.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Pizza and a Movie Programming	193.20
Check	06/17/2014	CC May ...	JP Morgan Chase	Rock Bottom Brewery Senior Lunch (33)	539.42

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Type	Date	Num	Name	Memo	Amount
Check	06/17/2014	CC May ...	JP Morgan Chase	Volo Museum Entertainment (25)	273.75
Check	06/17/2014	CC May ...	JP Morgan Chase	Indiana Bus Transportation (3 Day)	3,400.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Lake Geneva Cruise Line Trip Deposit (31)	100.00
Check	06/17/2014	CC May ...	JP Morgan Chase	Senior Trip Refreshments	19.24
Check	06/17/2014	CC May ...	JP Morgan Chase	Senior Trip Ice	4.07
Check	06/20/2014	105446	Studio Energia	Exercise Class Fee July- August	225.00
Check	06/27/2014	105616	Tango Argentina Club	Spanish/Latin Class July-August	620.00
Total 1104515 · Programming					11,462.50
<b>1104516 · Social Services</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Alzheimers Program Supplies	10.53
Check	06/17/2014	CC May ...	JP Morgan Chase	Volunteer Training Lunch	48.84
Total 1104516 · Social Services					59.37
<b>1104520 · Volunteer Services</b>					
Check	06/10/2014	105217	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	26.88
Check	06/10/2014	105218	Phil Roth	Home Delivered Meals Mileage Reimbursement	33.60
Check	06/13/2014	105375	A1 Trophies & Awards, Inc	Inv# 15598 Name Badge (2)	15.90
Check	06/17/2014	CC May ...	JP Morgan Chase	Volunteer Luncheon Cotton Candy Machine Rental	45.00
Check	06/24/2014	105470	Beth Cooper	Home Delivered Meals Mileage Reimbursement	18.48
Check	06/24/2014	105471	Charles Coleman	Home Delivered Meals Mileage Reimbursement	25.20
Check	06/24/2014	105474	Kurth-Schuldt, Barbara J	Senior Committee Meeting Supplies	14.98
Check	06/27/2014	105582	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	53.76
Check	06/27/2014	105583	William Riccio	Home Delivered Meals Mileage Reimbursement	49.56
Check	06/27/2014	105612	Staples	Inv# 3233531371 Purchase Order Book	112.78
Total 1104520 · Volunteer Services					396.14
<b>1104526 · Club 59</b>					
Check	06/13/2014	105410	United States Postal Service	Ref# 26804 Club 59 Postage	1,646.97
Total 1104526 · Club 59					1,646.97
<b>1104531 · Computer Instruction</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Book - Ebay for Seniors	19.76
Total 1104531 · Computer Instruction					19.76
<b>1104532 · Visual Arts</b>					
Check	06/10/2014	105228	Blick Art Materials	Inv# 3074638 Art Materials	292.93
Check	06/10/2014	105228	Blick Art Materials	Inv# 3060435 Art Materials	841.93
Check	06/10/2014	105228	Blick Art Materials	Inv# 3060435 Tax Exempt	-65.95
Check	06/13/2014	105371	Bonnie Willemssen	Craft Supplies	131.87
Check	06/13/2014	105392	Hobby Lobby	Program Supplies	40.72
Check	06/13/2014	105397	Midwest Ceramic Art Supply	Ceramic Supplies	168.41
Check	06/17/2014	CC May ...	JP Morgan Chase	Arts and Crafts Supplies/Paint	268.07
Check	06/17/2014	CC May ...	JP Morgan Chase	Wood Carving Art Supplies	438.40
Check	06/17/2014	CC May ...	JP Morgan Chase	Art Supplies	50.94
Check	06/17/2014	CC May ...	JP Morgan Chase	Art Class Supplies	163.15
Check	06/20/2014	105421	Chicago Kiln Service	Inv# 4859 Kiln Workshop	450.00
Check	06/20/2014	105450	Jenny Vogt	Inv# 061114 Art Classes (2)	300.00
Check	06/27/2014	105586	Carol Westman	Craft Supplies	48.89

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Type	Date	Num	Name	Memo	Amount
Check	06/27/2014	105591	Blick Art Materials	Inv# 3147384 Art Materials	229.82
Total 1104532 · Visual Arts					3,359.18
<b>1104560 · Psychiatric Services</b>					
Check	06/13/2014	105374	Alexian Brothers Center for Mental Health	Inv# 2 Psychiatry Visits	924.00
Check	06/13/2014	105374	Alexian Brothers Center for Mental Health	Inv# 1 Psychiatry Visits	1,056.00
Total 1104560 · Psychiatric Services					1,980.00
Total 1104SOC · Social Services					19,510.01
<b>1104TRN · Transportation</b>					
<b>1104512 · Volunteer Express</b>					
Check	06/10/2014	105216	Jeannine Havlik	Volunteer Express Mileage Reimbursement	13.94
Check	06/24/2014	105472	Sue Mattioli	Volunteer Express Mileage Reimbursement	33.60
Check	06/24/2014	105473	Nancy Pudlo	Volunteer Express Mileage Reimbursement	6.44
Total 1104512 · Volunteer Express					53.98
<b>1104518 · Vehicle Maintenance</b>					
Check	06/10/2014	105233	Friendly Ford, Inc	Inv# 180933 Vehicle Repair	106.07
Check	06/10/2014	105239	Kammes Auto & Truck Repair, Inc.	Inv# 284644 State Test	30.00
Check	06/10/2014	105252	NAPA Auto Parts	Starter Fluid/Oil	48.29
Check	06/13/2014	105395	Kammes Auto & Truck Repair, Inc.	Inv# 115234 Blower Mower Replaced	236.02
Check	06/13/2014	105400	Pomp's Tire Service	Inv# 640017985 Tire Replacement (4)	600.68
Check	06/13/2014	105400	Pomp's Tire Service	Inv# 640017538 Tire Replacement	175.03
Check	06/13/2014	105400	Pomp's Tire Service	Account Charges	34.89
Check	06/17/2014	CC May ...	JP Morgan Chase	Replacement Rods/Tablet Mounting Bracket	38.83
Check	06/17/2014	CC May ...	JP Morgan Chase	Lift Belt Replacement (2)	198.50
Check	06/17/2014	CC May ...	JP Morgan Chase	Bus Tire Replacement	179.99
Check	06/20/2014	105441	Mitchell 1	Acct# 979637 Online Technical Support	71.09
Check	06/24/2014	105475	Kampfranz, Charlotte O	Bus Supplies	17.05
Total 1104518 · Vehicle Maintenance					1,736.44
<b>1104550 · Telephone/Bus Tablets</b>					
Check	06/10/2014	105262	Verizon Wireless	Acct# 742025529 Monthly Charges	606.68
Total 1104550 · Telephone/Bus Tablets					606.68
<b>1104553 · Uniforms</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Credit	-0.14
Total 1104553 · Uniforms					-0.14
<b>1104691 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	4,129.89
Total 1104691 · Health Insurance					4,129.89
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	26.27
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	354.23

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Type	Date	Num	Name	Memo	Amount
Total 1104692 · Dental, Vision & Life Insurance					380.50
Total 1104TRN · Transportation					6,907.35
Total 1104 · Senior Center - Expenditures					52,185.76
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	06/27/2014	105612	Staples	Inv# 3233531372 6 Section Folders	52.76
Check	06/27/2014	105612	Staples	Inv# 3232046241 Copy Paper/Stapler	87.97
Check	06/27/2014	105612	Staples	Inv# 3229489287 Copy Paper/Ink	446.34
Check	06/27/2014	105613	Sam's Club (WS 6382 9)	Inks/Coffee Supplies	360.80
Total 2024202 · Office Supplies					947.87
<b>2024204 · Equipment</b>					
Check	06/10/2014	105229	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	106.39
Check	06/24/2014	105476	Bartlett Sports	Inv# 3471 Welfare Apparell (10)	167.00
Check	06/24/2014	105483	Wells Fargo Financial Leasing 003	Acct# 0090075-003 Copy Machine Rental	150.00
Total 2024204 · Equipment					423.39
<b>2024205 · Travel &amp; Training</b>					
Check	06/10/2014	105209	Orozco, Laura A	Mileage Reimbursement	8.12
Check	06/17/2014	CC May ...	JP Morgan Chase	Auxiliary Staff Training Refreshments	39.98
Check	06/17/2014	CC May ...	JP Morgan Chase	Wheeling Township Lunch Meeting	72.99
Check	06/20/2014	105413	Shirley Schrade	Mileage Reimbursement	69.97
Total 2024205 · Travel & Training					191.06
<b>2024206 · Postage</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	CEDA Weatehrization Application Postage	29.71
Total 2024206 · Postage					29.71
<b>2024212 · Dues &amp; Publications</b>					
Check	06/24/2014	105480	Kiwanis Club of Streamwood	Member Dues - MJ Imperato	90.00
Check	06/24/2014	105480	Kiwanis Club of Streamwood	Member Dues - L Orozco	90.00
Total 2024212 · Dues & Publications					180.00
<b>2024213 · Community Affairs / Misc</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Annual Community Day Luncheon Tickets (2)	70.00
Total 2024213 · Community Affairs / Misc					70.00
<b>2024507 · Professional Services</b>					
Check	06/17/2014	CC May ...	JP Morgan Chase	Notary Seal - L. Orozco	18.90
Total 2024507 · Professional Services					18.90
<b>2024591 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,919.64

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Type	Date	Num	Name	Memo	Amount
Total 2024591 · Health Insurance					1,919.64
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	15.80
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	61.95
Total 2024592 · Dental, Vision & Life Insurance					77.75
Total 2024ADM · Administration					3,858.32
<b>2024EMP · Employment Services</b>					
<b>2024216 · Office Supplies</b>					
Check	06/27/2014	105612	Staples	Inv# 3229489287 Ink	18.39
Total 2024216 · Office Supplies					18.39
<b>2024291 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,235.20
Total 2024291 · Health Insurance					1,235.20
<b>2024292 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	7.90
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	81.27
Total 2024292 · Dental, Vision & Life Insurance					89.17
Total 2024EMP · Employment Services					1,342.76
<b>2024HOM · Home Relief</b>					
<b>2024102 · Rent</b>					
Check	06/27/2014	2905	Spring Lakes Estates	July 2014 Rent	400.00
Check	06/27/2014	2907	Prominent Property Management, Inc	July 2014 Rent	620.00
Check	06/27/2014	2908	Son Hui Anderson	July 2014 Rent	500.00
Check	06/27/2014	2911	Jason Ludwig	July 2014 Rent	650.00
Check	06/27/2014	2912	Wells Fargo	July2014 Rent	650.00
Check	06/27/2014	2917	Cook County Treasurer	PIN 17-110-007-000	122.42
Check	06/27/2014	2918	William Kallas	July 2014 Rent	500.00
Check	06/27/2014	2919	Ralph Kanehl Sr.	July 2014 Rent	400.00
Check	06/27/2014	2920	Bartlett Lake Apartments	July 2014 Rent	650.00
Check	06/27/2014	2921	Dale Panganiban	Junly 2014 Rent	550.00
Check	06/27/2014	2925	Woodland Meadows HOA	July 2014 Rent	165.00
Check	06/27/2014	2926	Paul Krella	July 2014 Rent	650.00
Check	06/27/2014	2929	Bartlett Green V Condo Assoc.	July 2014 Rent	150.21
Check	06/27/2014	2931	Cook County Treasurer	PIN 06-305-051-1045	166.06
Check	06/27/2014	2932	CarolAnn Sansone	July 2014 Rent	450.00
Check	06/27/2014	2934	Cynthia Wheelock	July 2014 Rent	500.00
Check	06/27/2014	2936	Gwen Shafala	July 2014 Rent	650.00
Check	06/27/2014	2937	Diane and Leo Walker	July 2014 Rent	650.00
Check	06/27/2014	2938	Prominent Property Management, Inc	July 2014 Rent	650.00
Check	06/27/2014	2939	Harvey Pool	July 2014 Rent	280.00
Total 2024102 · Rent					9,353.69

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Type	Date	Num	Name	Memo	Amount
<b>2024103 - Utilities</b>					
Check	06/10/2014	2897	NICOR	Utilities Assistance Acct 41-67-87-1000 2	113.12
Check	06/10/2014	2898	Advanced Disposal - Batavia T0	Utilities Assistance Acct# T0181765	88.76
Check	06/10/2014	2899	Village of Streamwood	Utilities Assistance Acct#190-0046-00-01	78.33
Check	06/10/2014	2900	Com Ed	Utilities Assistance Acct#7664724026	38.43
Check	06/27/2014	2906	Com Ed	Utilities Assistance Acct#6999642103	20.00
Check	06/27/2014	2909	NICOR	Utilities Assistance Acct 28-47-25-8896	22.00
Check	06/27/2014	2910	Village of Streamwood	Utilities Assistance Acct#254-0073-00-01	57.18
Check	06/27/2014	2913	Com Ed	Utilities Assistance Acct#7923239031	80.00
Check	06/27/2014	2914	City of Elgin	Water Acct 395565-28355	30.58
Check	06/27/2014	2915	NICOR	Utilities Assistance Acct 97-66-45-4071 9	100.00
Check	06/27/2014	2922	Com Ed	Utilities Assistance Acct#0558128028	22.00
Check	06/27/2014	2923	AT&T	Utilities Assistance Acct# 847 695-4931 96 4	40.81
Check	06/27/2014	2924	City of Elgin	Water Acct 207260-33538	38.61
Check	06/27/2014	2928	Village of Bartlett	Utilities Assistance 51869	32.04
Check	06/27/2014	2930	NICOR	Utilities Assistance Acct	7.00
Check	06/27/2014	2933	Village of Bartlett	Utilities Assistance	26.77
Check	06/27/2014	2935	Advanced Disposal - Batavia T0	Utilities Assistance Acct# T0181765	5.95
Total 2024103 - Utilities					801.58
<b>2024105 - Clothing</b>					
Check	06/10/2014	2902	Walmart	Personal Essentials Card	150.00
Check	06/27/2014	2941	Walmart	Personal Essentials Cards (13)	1,760.00
Total 2024105 - Clothing					1,910.00
<b>2024106 - Travel Expenses</b>					
Check	06/10/2014	2901	BP Gas Station	Fuel Assistance Gas Card	100.00
Check	06/27/2014	2916	Progressive	Car Ins Policy 901715698	25.00
Check	06/27/2014	2927	State Farm Insurance	Insurance Acct# 1271137701	67.00
Check	06/27/2014	2940	BP Gas Station	Fuel Assistance Gas Cards (6)	500.00
Total 2024106 - Travel Expenses					692.00
<b>2024119 - Emergency Assistance</b>					
Check	06/24/2014	2904	Squire Village	Emergency Assistance	500.00
Total 2024119 - Emergency Assistance					500.00
Total 2024HOM - Home Relief					13,257.27
Total 2024 - Welfare Services - Expenditures					18,458.35
<b>3034 - Road &amp; Bridge - Expenditures</b>					
<b>3034ADM - Administration</b>					
<b>3034701 - Legal</b>					
Check	06/20/2014	105449	Tressler LLP	Inv# 342484 Legal Fees	1,665.00
Total 3034701 - Legal					1,665.00
<b>3034702 - Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	1,368.88

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Type	Date	Num	Name	Memo	Amount
Total 3034702 · Insurance					1,368.88
<b>3034709 · Uniforms &amp; Safety Equipment</b>					
Check	06/20/2014	105447	Steve's Printing Service, LLC	Inv# 2014011 Staff Shirts (15)	241.87
Total 3034709 · Uniforms & Safety Equipment					241.87
<b>3034710 · Community Affairs</b>					
Check	06/20/2014	105417	Bartlett Chamber of Commerce	Inv# 1634 Breakfast with the Village C. Ochoa	25.00
Total 3034710 · Community Affairs					25.00
<b>3034711 · Utilities</b>					
Check	06/13/2014	105382	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	228.53
Check	06/27/2014	105608	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	174.21
Total 3034711 · Utilities					402.74
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105598	Dearborn National	Monthly Life Insurance Premium	11.85
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	112.23
Total 3034792 · Dental, Vision & Life Insurance					124.08
Total 3034ADM · Administration					3,827.57
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	06/10/2014	105256	Safety Lane Inspections	Inv# 11610 Safety Inspection	33.48
Check	06/13/2014	105377	Black Diamond Plumbing & Mechanical,...	Inv# 336694 Pond Hydro Jetting	1,595.00
Check	06/20/2014	105429	Earth, Inc	Inv# 110244 Topsoil	300.00
Check	06/20/2014	105441	Mitchell 1	Acct# 979637 Online Technical Support	71.10
Check	06/20/2014	105445	Road Safe Traffic Systems	Inv# 21582 Street Signs (2)	39.57
Check	06/20/2014	105448	Terrace Supply Company	Inv# 00939180 Cylinder Rental	10.23
Check	06/27/2014	105614	The Home Depot	Bricks/Gloves/Cleaning Supplies	246.69
Total 3034602 · Operating Supplies & Materials					2,296.07
<b>3034603 · Gasoline</b>					
Check	06/13/2014	105409	Village of Bartlett - Fuel	Inv# 2974 April Fuel	293.53
Total 3034603 · Gasoline					293.53
<b>3034610 · Street Lighting</b>					
Check	06/10/2014	105231	Com Ed 051	Acct# 5619024051 Monthly Charges	28.38
Check	06/20/2014	105426	Com Ed 152	Acct# 0045120152 Monthly Charges	286.39
Check	06/20/2014	105427	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	17.67
Total 3034610 · Street Lighting					332.44
Total 3034ROD · Road Maintenance					2,922.04
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	06/13/2014	105398	Martin Implement Sales, Inc	Inv# A34106 3lb Line	33.29

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Type	Date	Num	Name	Memo	Amount
Check	06/13/2014	105398	Martin Implement Sales, Inc	Inv# T07146 Pulley/Belt Repair on Mower	615.80
Check	06/20/2014	105428	Carquest Auto Parts Stores	Wiper Motor	111.40
Total 3034609 · Maintenance Vehicles & Equip					760.49
Total 303EQM · Equipment					760.49
Total 3034 · Road & Bridge - Expenditures					7,510.10
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054012 · Office Supplies</b>					
Check	06/27/2014	105612	Staples	Inv# 3232046238 Toner	66.99
Total 5054012 · Office Supplies					66.99
<b>5054538 · Miscellaneous</b>					
Check	06/24/2014	105454	A1 Trophies & Awards, Inc	Inv# 15602 Board Appreciation Plaques	245.25
Total 5054538 · Miscellaneous					245.25
<b>5054591 · Health Insurance</b>					
Check	06/27/2014	105617	United Healthcare	Cust# 530960 Policy Coverage	684.44
Total 5054591 · Health Insurance					684.44
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	06/27/2014	105600	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Total 5054592 · Dental, Vision & Life Insurance					37.41
Total 5054ADM · Administration					1,034.09
<b>5054COM · Community Resource Center</b>					
<b>5054210 · Utilities</b>					
Check	06/24/2014	105453	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	22.07
Check	06/24/2014	105455	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges April	151.50
Check	06/24/2014	105455	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges May	142.85
Check	06/24/2014	105456	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges April	255.34
Check	06/24/2014	105456	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges May	362.50
Total 5054210 · Utilities					934.26
<b>5054213 · Janitorial</b>					
Check	06/24/2014	105458	JaniKing	Inv# 006140495 Contract Billing	414.00
Total 5054213 · Janitorial					414.00
<b>5054250 · Building Maintenance</b>					
Check	06/24/2014	105457	Orkin Pest Control (MHB)	Inv# 93425030 Pest Control	53.00
Check	06/24/2014	105459	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	43.25
Total 5054250 · Building Maintenance					96.25
<b>5054286 · Agency Support Services</b>					
Check	06/24/2014	105452	PAETEC	Acct# 9097797 Monthly Charges April	568.09

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Type	Date	Num	Name	Memo	Amount
Check	06/24/2014	105452	PAETEC	Acct# 1173538 Monthly Charges April	91.26
Check	06/24/2014	105452	PAETEC	Acct# 1173538 Monthly Charges May	93.15
Check	06/24/2014	105452	PAETEC	Acct# 9097797 Monthly Charges May	568.59
Check	06/24/2014	105460	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	71.39
Total 5054286 · Agency Support Services					1,392.48
Total 5054COM · Community Resource Center					2,836.99
<b>5054SVC · Service Contracts</b>					
<b>5054102 · CAC Family Support</b>					
Check	06/24/2014	105463	Childrens Advocacy Ctr of Nwst Co Cou...	Family Support	977.03
Total 5054102 · CAC Family Support					977.03
<b>5054123 · Easter Seals</b>					
Check	06/24/2014	105466	Easter Seals DuPage & Fox Valley Regi...	Medical Rehabilitative Services	12,093.75
Total 5054123 · Easter Seals					12,093.75
<b>5054128 · RENZ Outpatient</b>					
Check	06/24/2014	105465	Renz Addiction Counseling Center	Outpatient Treatment April	8,341.09
Check	06/24/2014	105465	Renz Addiction Counseling Center	Outpatient Treatment May	4,789.25
Total 5054128 · RENZ Outpatient					13,130.34
<b>5054130 · Northwest Casa</b>					
Check	06/24/2014	105468	Northwest CASA	Counseling Services	489.25
Total 5054130 · Northwest Casa					489.25
<b>5054148 · FSA Youth</b>					
Check	06/24/2014	105469	Family Svc Assoc of Greater Elgin	Child and Adolescent Services	4,966.10
Total 5054148 · FSA Youth					4,966.10
<b>5054149 · FSA Adult</b>					
Check	06/24/2014	105469	Family Svc Assoc of Greater Elgin	Adult Mental Health Services	2,594.44
Total 5054149 · FSA Adult					2,594.44
<b>5054162 · Tide Transportation</b>					
Check	06/24/2014	105461	A#1 Cab Dispatch Inc	April Transportation Invoices	813.00
Check	06/24/2014	105461	A#1 Cab Dispatch Inc	May Transportation Invoices	372.00
Total 5054162 · Tide Transportation					1,185.00
<b>5054192 · Leyden FS - Detox/Rehab</b>					
Check	06/24/2014	105462	Leyden Family Service	Rehab	6,250.00
Check	06/24/2014	105462	Leyden Family Service	Rehab	250.00
Check	06/24/2014	105462	Leyden Family Service	Detox	1,350.00
Total 5054192 · Leyden FS - Detox/Rehab					7,850.00
<b>5054199 · GEFCC - Adult Psych</b>					
Check	06/24/2014	105464	Greater Elgin Family Care Center	Adult Psychiatric Services April	400.00
Check	06/24/2014	105464	Greater Elgin Family Care Center	Adult Psychiatric Services May	240.00

2:51 PM

06/27/14

Accrual Basis

# Hanover Township Board Audit Report June 4 through July 1, 2014

Type	Date	Num	Name	Memo	Amount
Total 5054199 · GEFCC - Adult Psych					640.00
<b>5054201 · Journeys Hope Center</b>					
Check	06/24/2014	105467	Journey from PADS to HOPE	Hope Counseling Center	1,468.50
Total 5054201 · Journeys Hope Center					1,468.50
Total 5054SVC · Service Contracts					45,394.41
Total 5054 · Mental Health - Expenditures					49,265.49
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004408 · Vehicle Purchase</b>					
Check	06/27/2014	105620	Morrow Brothers Ford, Inc.	2014 Ford F150 Supercrew Pickup	29,245.00
Check	06/27/2014	105620	Morrow Brothers Ford, Inc.	2015 AWD Utility Interceptor	26,215.00
Total 7004408 · Vehicle Purchase					55,460.00
<b>7004540 · Bus Purchase</b>					
Check	06/13/2014	105401	Pace	Bus Lease (2)	207.00
Check	06/27/2014	105621	Midwest Transit Equipment, Inc.	Medium Duty Paratransit Vehicle	55,650.00
Total 7004540 · Bus Purchase					55,857.00
Total 7004 · Vehicle Replcmnt - Expenditures					111,317.00
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084415 · Senior Center Energy &amp; Solar</b>					
Check	06/13/2014	105388	dbHMS	Inv# 76136 Senior Center Retro Commissioning Services	1,415.00
Total 8084415 · Senior Center Energy & Solar					1,415.00
<b>8084425 · Building &amp; Perm Improvements</b>					
Check	06/10/2014	105234	Gold Seal Cabinets & Countertops	Inv# 34505 Admin Desk Countertop & Port Room / Installation	7,173.00
Check	06/27/2014	105614	The Home Depot	Admin Lobby Trim/Conduit/Housing/Screws	229.51
Total 8084425 · Building & Perm Improvements					7,402.51
Total 8084 · Capital Projects - Expenditures					8,817.51
<b>TOTAL</b>					<b>349,535.22</b>



- I. Call to Order/Roll Call  
Supervisor McGuire called the meeting to order at 7:01 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire.  
  
Other Elected Official present were Highway Commissioner Ochoa and Assessor Smogolski.  
  
Others present included Administrator James Barr, Assistant Administrator Suzanne Powers, Management Analyst Amy Kaufholz, Attorney Mike Airdo, residents and family of Ms Gabriella Juarez, and Village of Streamwood Trustee, Mike Baumer.
- II. The Supervisor invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall  
Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations: Supervisor McGuire invited the Board members forward to join him in recognizing Ms Gabriella Juarez, a junior at Streamwood High School who came in 9<sup>th</sup> place for the 1 mile race and 7<sup>th</sup> place in the 2 mile race. This makes her an “All State Medal Winner!”
- V. Reports
  - A. Supervisor: Mr. McGuire asked Ms Powers to introduce the new staff member. She introduced Management Analyst Amy Kaufholz to the Board. Mr. McGuire then announced that the Hanover Happenings newsletter for this season is out to the residents, and then announced that Mr. and Mrs. Kuttentburg had a new baby, Charles. The Board offered congratulations.
  - B. Clerk: Ms Dolan Baumer reported that she has been appointed to fill the vacancy left by Evanston Township on the Township Officials of Cook County Board. She also reported that the Prevailing Wage Ordinances no longer have to be filed with the Secretary of State’s Office.
  - C. Highway Commissioner: Commissioner Ochoa reported that the Chapel Creek Repavement project bids have gone out.
  - D. Assessor: Assessor Smogolski offered no report.
  - E. Treasurer: A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer’s Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Krick, Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer’s report was adopted.
  - F. Trustee Liaison Committee Highlights: Trustee Caramelli reported that Clerk Dolan Baumer administered the Oath of Office to three new members of the Mental Health Board; they said goodbye to two other members during the last meeting.

V. Bill Paying

Administrator Barr offered bills for approval for May 21, 2014 through June 3, 2014 for Alexian Brothers, as follows:

a. Town Fund	<u>\$995.00</u>
Total All Funds:	<u>\$995.00</u>

A motion was made by Trustee Burke to approve the bills as presented for May 21, 2014 through June 3, 2014 for Alexian Brothers; Trustee Krick seconded the motion. Roll call: Ayes: Trustees Burke, Krick, and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr offered bills for approval for May 21, 2014 through June 3, 2014, as follows:

a. Town Fund	\$115,022.39
b. Senior Center	24,566.69
c. Welfare Services	21,212.05
d. Road and Bridge	5,179.63
e. Mental Health Board	534.57
f. Capital	<u>3,013.60</u>
Total All Funds:	<u>\$169,528.93</u>

A motion was made by Trustee Caramelli to approve the bills as presented for May 21, 2014 through June 3, 2014 as presented; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

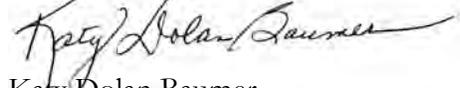
VI. Unfinished Business: No unfinished business was discussed.

VII. New Business

- A. Regular Meeting Minutes of May 20, 2014: Clerk Dolan Baumer presented the regular meeting minutes of May 20, 2014 for review and approval. A motion was made by Trustee Burke to approve the meeting minutes of May 20, 2014, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Burke, Caramelli, Krick, and Benoit, and Supervisor McGuire. Motion carried.
- B. Ordinance Ascertainning Prevailing Wages in Hanover Township: Trustee Burke made a motion to approve ordinance #060314PW ascertaining prevailing wages in Hanover Township; Trustee Caramelli seconded the motion to concur with the appointments. Roll call: Ayes: Trustees Burke, Caramelli, Krick, Benoit, and Supervisor McGuire. Motion carried.
- C. Ordinance Ascertainning Prevailing Wages in Hanover Township Road District: Trustee Burke made a motion to approve ordinance #060314PWRD ascertaining prevailing wages in the Hanover Township Road District; Trustee Krick seconded the motion to concur with the appointments. Roll call: Ayes: Trustees Burke, Caramelli, Krick, Benoit, and Supervisor McGuire. Motion carried
- D. Consideration of Township Board Meeting on June 17, 2014: A motion was made by Trustee Benoit to cancel the June 17, 2014 Board meeting; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried.

- VIII. Executive Session: No motion to go into closed session was made.
- IX. Other Business: Mr. Barr announced that we would have Workshops after the Board meetings starting in July for the purpose of department review. Clerk Dolan Baumer reported that we have had five companies pick up packets for the IWL remediation project.
- X. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:19 o'clock p.m. Motion to adjourn was made by Trustee Benoit and it was seconded by Trustee Krick. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Motion carried.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor            Administrator            Attorney            Gail Borden Library  
(4) Trustees            Senior Services            Auditor            Poplar Creek Public Library  
Assessor            Welfare Services            Y&F Services            Village of Streamwood  
Bartlett Library            Highway Commissioner            Streamwood Park District

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING OF THE IZAAK WALTON SITE RESTORATION/SOIL  
REMEDICATION PROJECT AGREEMENT**

---

**BE IT RESOLVED** by the Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the following total bid for the Hanover Township Izaak Walton Site Restoration/Soil Remediation Project for the base bid work and Alternate (load, transport, and dispose soil) as more fully described in the below mentioned Agreement and the bid proposal attached hereto as Exhibit A and incorporated herein (the "Project Work"), is hereby approved, and a contract is hereby awarded to the following contractor as the lowest responsible and responsive bidder meeting specifications:

R.W. Collins Company (the "Contractor") for the Project Work for the unit prices listed on their attached Bid Proposal.

**SECTION TWO:** That the Izaak Walton Site Restoration/Soil Remediation Project Agreement dated July 1, 2014, between Hanover Township (the "Township") and the Contractor for the Project Work, for the unit prices listed on the bid proposal, a copy of which is appended hereto as Exhibit B and expressly incorporated herein by this reference (the "Agreement"), is hereby approved.

**SECTION THREE:** The Supervisor and Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 1, 2014

APPROVED: July 1, 2014

\_\_\_\_\_  
Brian P. McGuire, Supervisor

ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on July 1, 2014, and approved on July 1, 2014, as the same appears from the official records of the Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

# A310™ – 2010 Bid Bond

**CONTRACTOR:**  
(Name, legal status and address)

RW Collins Company  
7225 W. 66th Street  
Chicago, IL 60638

**SURETY:**  
Berkley Insurance Company  
475 Steamboat Road  
Greenwich, CT 06830

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**  
(Name, legal status and address)

Hanover Township  
250 S. Route 59  
Bartlett, IL 60103

**BOND AMOUNT:** \$ 10% Ten Percent of Amount Bid

**PROJECT:**  
(Name, location or address, and Project number, if any)

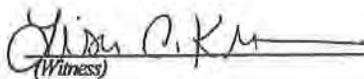
Site Restoration / Soil Remediation Services at former Izaak Walton League Property

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 12th day of June, 2014

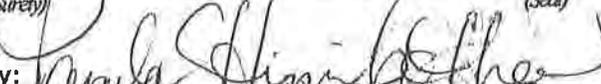
  
(Witness)

RW Collins Company  
(Principal) \_\_\_\_\_ (Seal)

By:   
(Title) \_\_\_\_\_

See Attached Jurat  
(Witness) \_\_\_\_\_

Berkley Insurance Company  
(Surety) \_\_\_\_\_ (Seal)

By:   
(Title) Pamela S. Higginbotham Attorney-in-Fact





STATE OF ILLINOIS  
COUNTY OF COOK

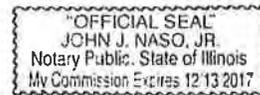
I, **John J. Naso Jr.**, a Notary Public in and for the state and county aforesaid, do hereby certify that **Pamela S. Higginbotham** of Orland Park, Illinois who is personally known to me, appeared before me this day and acknowledged that she signed, sealed and delivered the foregoing instrument as her free and voluntary act as Attorney-in-Fact of the **Berkley Insurance Company**, and as the free and voluntary act of the **Berkley Insurance Company**, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 12th day of June, A.D. 2014.

My commission expires December 13, 2017  
NOTARIAL JURAT



Notary Public





In submitting the bid, the undersigned agrees;

1. To enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement with Hanover Township and to perform the work as drawn and specified for the stated amounts regardless of quantity discrepancies. No additional payments will be made due to quantity discrepancies.
2. To hold the bid open for 60 days after bid opening.
3. To enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement with Hanover Township within 10 days of the Notice of Award.
4. To furnish a Performance and Payment Bond in the amount of 110% of the amount of the contract sum in accordance with Paragraph 16 of the Instructions to Bidders.
5. To furnish evidence of insurance in accordance with Paragraph 26 of the Instructions to bidders, including but not limited to furnishing certificates of insurance and additional insured endorsements prior to commencing the Project Work.
6. To forfeit the Bid Security to Hanover Township as payment of damages due to delay if the undersigned fails to enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement as required.
7. To begin the work no later than the date specified in the Contract Documents and to substantially complete the work no later than the date specified in the Contract Documents.

ACKNOWLEDGED AND AGREED TO:

By:

*R. W. Collins, Pres.*  
Authorized Signature/Title

Company:

R.W. Collins Company

Subscribed and sworn to before me this

11th day of June, 2014

*Patricia A. Coyle*

Notary Public



TAX COMPLIANCE AFFIDAVIT

The undersigned, being the duly appointed official of R.W. Collins Company  
(Name of Company) ("Bidder") duly sworn and under oath hereby certifies that Bidder is not delinquent in payment of any taxes to the Illinois Department of Revenue, and/or the Internal Revenue Service.

*R.W. Collins*  
Signature

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ann H. Collins appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of RW Collins Co (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of RW Collins Co (Company).

Dated: June 11, 2014

*Patricia A. Coyle*  
Notary Public



**CERTIFICATION THAT BIDDER  
IS NOT BARRED FROM PUBLIC CONTRACTING DUE TO  
BID-RIGGING OR BID-ROTATING CONVICTIONS**

The undersigned hereby certifies that R.W. Collins Company (Name of Company) ("Bidder") is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid-rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned further certifies that no officers or employees of the Bidder's firm have been so convicted and that Bidder is not the successor company or a new company created by the officers or owners of one so convicted. The undersigned certifies that any such conviction occurring after the date of this certification will be reported to the Hanover Township Road District, immediately in writing, if it occurs during the bidding process or otherwise prior to entering into the Contract therewith.

Dated: 6/11, 2014

R.W. Collins Company  
(Print Name of Bidder/Company)  
[Signature]  
(Signature of Authorized Officer)  
Ann H. Collins  
(Printed Name of Signatory)  
PRESIDENT  
(Title of Signatory)

STATE OF ILLINOIS     )  
                                  ) SS.  
COUNTY OF COOK     )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ann H. Collins appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of RW Collins Co (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of RW Collins Co, (Company).

Dated: June 11, 2014

[Signature]  
Notary Public



**CERTIFICATION THAT BIDDER HAS ADOPTED  
AND MAINTAINS A WRITTEN SEXUAL HARASSMENT POLICY  
AND REGARDING SUBSTANCE ABUSE PREVENTION PROGRAM**

The undersigned hereby certifies that R.W. Collins Company (Name of Company) ("Bidder") has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including at least the following:

- a statement on the illegality of sexual harassment;
- the definition of sexual harassment under Illinois law;
- a description of sexual harassment, utilizing examples;
- an internal complaint process, including penalties;
- the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
- directions on how to contact the Department and the Commission; and,
- protection against retaliation as provided by Section 6-101 of the Act.

The undersigned further certifies that such policy shall remain in full force and effect throughout the term of the Contract. The undersigned further certifies that it has or will have in place prior to commencement of the Project Work, a written substance abuse prevention program which meets or exceeds the requirements set forth in the Substance Abuse Prevention on Public Works Projects Acts (PA 95-0635) (the "Act") to the extent required under said Act.

R.W. Collins Company  
(Print Name of Bidder/Company)

*R.W. Collins*  
(Signature of Authorized Officer)

Ann H. Collins  
(Printed Name of Signatory)

PRESIDENT  
(Title of Signatory)

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF COOK         )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ann H. Collins appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of RW COLLINS CO. (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of RW COLLINS CO. (Company).

Dated: June 11, 2014

*Patricia A. Coyle*  
Notary Public





**RW COLLINS CO.**

## PROJECT REFERENCES

Integrity Environmental Services, Inc.

1240 Iroquois Drive, Naperville, IL

Mark Ravanesi – 630-718-9133

Completion of over thirty (30) UST removal and non-hazardous contaminated soil remediation projects in Illinois since 1996, including at least five (5) UST removal and soil remediation projects at Lake County Forest Preserve sites over the last 10 years.

Environmental Solutions, Inc.

1502 W. Jackson Blvd., Chicago, IL

Jack Hughes – 312-375-7110

Completion of over twenty-five (25) UST removal and non-hazardous contaminated soil projects throughout Chicago since 1998, including removal of 8 USTs remediation of 1500 tons of petroleum impacted soil at a Chicago, IL service station in 2013.

Resource Consulting, Inc.

P.O. Box 123, Geneva, IL

Dan Horvath – 630-232-9820

Completion of UST removal and non-hazardous contaminated soil project in Wilmette, IL including removal of 4 USTs remediation of 1060 tons of petroleum impacted soil

Mostardi Platt Environmental, Inc.

888 Industrial Drive, Elmhurst, IL

Russ Chadwick – 630-993-2113

Completion of over twenty-five (25) UST removal projects in Illinois since 1996, including at least two UST removal projects at a Lake County Forest Preserve sites in the last 5 years.



**IZAAK WALTON SITE RESTORATION/SOIL REMEDIATION PROJECT**  
**AGREEMENT**

This Izaak Walton Site Restoration/Soil Remediation Agreement (the "Agreement") is entered this 1<sup>st</sup> day of July, 2014, between Hanover Township, an Illinois Township located in Cook County, Illinois, (the "Township" or "Owner") and R.W. Collins Company (the "Contractor") (collectively, the "Parties").

IN CONSIDERATION of the covenants and conditions herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

**1. Project Work.**

A. Project Work shall mean the Izaak Walton Site Restoration/Soil Remediation Project Base Bid Work, and the Alternate Work, if any, as defined below.

B. The "Project Site" shall mean the Izaak Walton League Property, located south of Kramer Street and north of the Route 20 Bypass, between Kirk Street and the east end of Jay Street, in Elgin, Illinois.

C. "Contract Documents" shall mean: (1) Instructions to Bidders; (2) General and Special Conditions; (3) Attachments and Drawings prepared by Deigan & Associates, LLC; (4) The Attached Bid Proposal Form and Payment Schedule (base bid work and alternate); Attached Tax Compliance Affidavit; (5) Attached Certification regarding Bid Rigging; (6) Attached Certification regarding Adoption of a Sexual Harassment Policy and Substance Abuse Prevention Program; (7) This Izaak Walton Site Restoration/Soil Remediation Project Agreement; and (8) the Performance and Payment Bond as described herein.

D. "Architect" or "Owners Representative" shall mean Deigan & Associates, LLC, Environmental Consultants, 162 East Cook Avenue, Libertyville, Illinois, 60046.

E. Base Bid Work shall mean final clearing and grubbing, access improvement, slope re-grading, removal and off-site disposal of slag/foundry residuals and placement of a three foot thick clean soil barrier layer over the area of fill soil on the property complying with IEPA standards, and in strict compliance with the Contract Documents.

**2. Alternate Work.**

A. Alternate work shall mean the loading, transport, and disposal of soil removed from the Project Site to Advanced Disposal Facility, located at 8290 Illinois 251, Davis Junction, Illinois, 61020.

B. Within fourteen (14) days of contractor mobilization at the Project Site, and after preliminary soil testing, the Owner and Architect shall determine whether the Alternate Work is necessary.

C. In the event that the Owner and Architect determine that the Alternate Work is necessary, written Notice to Proceed with the Alternate Work will be provided to the Contractor.



3. **Completion Date:** The Successful Bidder shall commence the Project Work no later than 30 days (following receipt of Notice to Proceed (NTP) and shall complete the Project Work in strict compliance with the Contract Documents on or before 90 days after NTP, weather permitting. Time is of the essence of the Contract. Once started, work shall continue without extended interruption.

4. **Payment Terms.**

A. All payments under this Agreement shall be based on the unit prices set forth in the attached Bid Proposal Form and Payment Schedule submitted by Contractor (including the unit prices for the Alternate Work, in the event that Owner and Architect determine that the Alternate work is necessary) (the "Contractor's Bid Proposal") and based on actual quantities supplied and installed/constructed by Contractor in accordance with the terms and conditions of the contract documents, as determined and certified by the Owner's Representative.

B. Neither Owner nor Architect guarantees the accuracy of the estimated units for completion of the Project Work. In no event shall Contractor be entitled to any additional compensation for lost profits and/or revenues due to estimated units exceeding actual units.

C. Contractor shall provide monthly invoices to the Township throughout the Project Work. It shall be a condition precedent to the Township's obligation to make a monthly progress payments that the Contractor shall have submitted to the Architect, the following documentation, which shall hereinafter collectively be referred to as the "Contractor's Progress Payment Documents":

(1) An itemized Application of Payment for operations completed in accordance with the schedule of values, supported by such data to substantiate the Contractor's right to payment as the Owner and the Owner's Representative may require, such as copies of requisitions from material suppliers, and reflecting a 10% retainage until after final acceptance has been made by the Owner. Payment shall be further reduced by such additional amounts that the Owner's Representative determines for non-conforming work and unsettled claims.

(2) A general Contractor's Sworn Statement in form customarily used by Chicago Title and Trust Company.

(3) Current Partial Waivers of Lien from the Contractor and from all subcontractors of every tier and all of the material suppliers that supplied labor and/or material in connection with the Project covering such period.

(4) All of the Contractor's Progress Payment Documents shall be sworn to and notarized.

(5) Such additional documentation and/or information requested by the Owner and/or Owner's Representative relative to said payment.

D. Following completion of the Project Work, Contractor shall furnish the Owner the following documents: final lien waivers from (i) Contractor; (ii) all subcontractors of every tier that furnished labor and/or materials for the Project Work; and (iii) all suppliers that furnished materials in connection with the Project Work; all of which shall be signed and notarized and such additional documentation and/or information requested by the Owner relative to said

payment.

E. It shall be a condition precedent to any payment required by the Owner hereunder, that the Owner and the Owner's Representative have determined that the Project Work being invoiced is free from any defects and has been completed in strict accordance with the terms and conditions herein. The Owner shall deduct from the final payment hereunder, amounts as determined for incomplete Work, including but not limited to punch list work, and any required Restoration Work, and for any unsettled claims.

F. Payments shall be further contingent upon the consent of the surety issuing the performance and payment bonds, and/or other bond hereunder to said payment. Any amounts required to be withheld from said payment by the surety shall be withheld without any liability to Owner.

G. In the event the Contractor, Owner's Representative, and/or Owner is in receipt of any claim(s) for lien and/or other notice of any claim in connection with the Project, the amount claimed shall be held out from payment for a period of at least 120 days to determine whether said claimant files a lawsuit to foreclose or otherwise adjudicate its lien claim. In the event a lawsuit is in fact filed within the statutory period, the Owner, in its sole discretion, may elect to (a) file an interpleader action and/or intervene in the lawsuit and deposit the amount in question with the Clerk of the Court or (b) continue to hold said disputed sum until the lawsuit has been full adjudicated or settled, or (c) elect to pay said disputed sum to the Contractor after having first received such additional indemnification agreement(s) and surety bond(s) as are acceptable to the Owner. In the event the lien claimant fails to file a lawsuit within the applicable statutory period, the Contractor shall either furnish a release or final waiver from said lien claimant or furnish the Owner with an indemnification agreement and an additional mechanic's lien bond in form approved by the Owner issued by a surety company acceptable to the Owner.

H. It shall also be a condition precedent to any payment hereunder that Contractor must complete and submit certified payrolls to Owner covering all payouts in strict compliance with the Prevailing Wage Act (820 ILCS 130/01, et seq.) (the "Certified Payrolls"). Owner will not process or release any payments prior to receiving the Certified Payrolls relative to each applicable pay application.

I. Notwithstanding the foregoing, in no event shall the Township's acceptance of the Project Work Contractor's Payment Request Documentation and/or any Certification and/or the Township's payments to Contractor be deemed a waiver, express or implied, of any warranties and/or guaranties required under the Contract Documents.

**5. Material and Equipment Inspection and Responsibility.** Materials and Equipment, the style, make or quality of which is specifically designated, shall be as specified. Should any substitution of material or item of equipment or apparatus be made, the Township's written approval must be obtained prior to installation which the Township may withhold in its sole and absolute discretion.

**6. Non-Discrimination.** Contractor shall not discriminate against any worker, employee or applicant for employment because of religion, race, sex, sexual orientation, color, national origin, marital status, ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from the military service, nor otherwise commit an unfair employment practice,

7. **Compliance with Law.** All goods, equipment, materials, and all labor furnished by Contractor and subcontractors of every tier shall comply with all applicable federal, state and local laws, regulations, rules, ordinances, statutes and codes relative thereto including, but not limited to, all safety related regulations as required by the Federal Occupational Safety and Health Act (OSHA), the Americans with Disabilities Act of 1990 as amended, Illinois Department of Labor (IDOL), United States Department of Labor (USDOL), the Human Rights Commission, the Illinois Department of Human Rights, EEOC, Environmental Laws (defined below), and all applicable Cook County, Illinois Building Codes (collectively, the "Laws"). To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless Hanover Township and Deigan & Associates, and their respective officials, officers, employees, volunteers, directors, agents, invitees from loss or damage, including but not limited to, attorney's fees, and other costs of defense by reason of actual or alleged violations of any of the Laws. In the event of any conflict and/or inconsistencies between any of the Laws, the most stringent Laws shall be controlling and applicable to the Project Work. This obligation shall survive the expiration and/or termination of this Agreement.

8. **Indemnification.** To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless Hanover Township, Deigan & Associates, and their respective officials, officers, employees, agents, and invitees, (collectively, the "Indemnified Parties"), against all injuries, deaths, damage to property, loss, damages, claims, suits, liens, lien rights, liabilities, judgments, costs and expenses which may in any way be related to, or arise directly or indirectly from the Project Work, Repair Work and/or Warranty Work provided hereunder, and/or any acts and/or omissions of or on behalf of the Contractor, its employees, contractors, subcontractors of any tier, suppliers, and/or agents and/or any person and/or entity acting on behalf of any of them ("Contractor's Agents"); except to the extent caused by the negligence of a party indemnified hereunder. In which case, Contractor shall at its own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the Indemnified Parties or any of them, in any such action, Contractor agrees that any bond or insurance protection required herein, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Indemnified Parties as herein provided. Contractor shall similarly protect, indemnify and hold and save harmless the Indemnified Parties against and from any and all claims, costs, causes, actions and expenses including but not limited to attorney's fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of, any provision of the Agreement. This obligation shall survive the expiration and/or termination of the Agreement.

9. **Binding Obligation and Non-Assignability.** Contractor shall not assign the whole or any part of this Agreement without the written consent of the Township. All subcontractors shall be approved by the Township. Any such assignment by Contractor without the Township's written approval shall be null and void.

10. **Taxes.** The Township is a Tax Exempt Organization and is not subject to sales, consumer, use, and other similar taxes required by law. This exemption does not, however, apply to tools, machinery, equipment or other property leased by the Contractor, or to suppliers and materials which, even though they are consumed are not incorporated into the completed Project Work. The Contractor shall be responsible for and pay any and all applicable taxes, including sales and use taxes, on such leased tools, machinery, equipment or other property and upon such unincorporated supplies and materials. Notwithstanding the forgoing, it shall be

Contractor's responsibility to determine and pay all applicable taxes attributable to the Project Work. All such taxes are included in the bid amount submitted by Contractor.

**11. Investigations by Contractor.** Contractor has made such investigations as it deems necessary to perform the Project Work, including but not limited to, Project Site inspections, and represents and warrants that the Specifications, Plans, Drawings and other Contract Documents as defined in the General Conditions are adequate and the required result can be produced thereunder. No plea of ignorance of conditions that exist or of conditions or difficulties that may be encountered in the execution of the Project Work under this Agreement as a result of failure to make the necessary investigations will be accepted as an excuse for any failure or omission on the part of Contractor to fulfill in every detail all of the requirements of this Agreement, or will be accepted as a basis for any claims whatsoever, for extra compensation.

**12. Insurance.** Contractor shall procure and maintain for the duration of the Project Work, Repair Work and Warranty Work, insurance of the types and in amounts of not less than the coverages listed below. The cost of such insurance is included in the Contract Sum.

A. Commercial General and Umbrella Liability Insurance.

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 each occurrence. If the CGL contains a general aggregate limit, it shall be in an amount not less than \$2,000,000 or its shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence from CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from: liability arising out of the Project Work, including activities performed by or on behalf of Contractor; premises owned, leased, or used by Contractor; operations; administration of the work; independent contractors; subcontractors; vendors and suppliers; products-completed operations; personal injury and advertising injury; and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety.

Hanover Township, and Deigan & Associates, LLC, and each of their respective officers, officials, directors, employees, volunteers, agents, and invitees (collectively, the "Additional Insured") shall be included as an insured under the CGL, Commercial Umbrella Liability Coverage, and Business Auto Liability Coverage, using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.

These insurance coverages shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Additional Insured, or any of them, and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them.

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse or underground property damage.

B. Continuing Completed Operations Liability Insurance.

Contractor shall maintain commercial general liability (CGL) coverage with a limit of not less than \$1,000,000 each occurrence for at least one year following substantial completion of the Project Work.

Continuing CGL insurance shall be written on ISO occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at a minimum, cover liability arising from products-completed operations and liability assumed under an insured contract.

C. Business Auto Liability Insurance.

Contractor shall maintain business auto liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of "Any Auto" including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Workers Compensation and Employees Liability Insurance.

Contractor shall maintain workers compensation as required by statute and employers liability insurance. The employers liability limits shall not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

If Hanover Township and Deigan & Associates, LLC, have not been included as an insured under the Commercial General Liability, Excess Umbrella Liability Insurance and/or Business Auto Liability coverages required in the Contract, then the Contractor waives all rights against Hanover Township and Deigan & Associates, and each of their respective officers, officials, directors, employees, volunteers, agents, and invitees for recovery of damages arising out of or incident to the Project Work.

E. Excess Umbrella Liability Insurance Coverage.

Contractor shall maintain Excess/Umbrella Liability Insurance coverage of not less than \$2,000,000 per occurrence and \$2,000,000 aggregate.

F. General Insurance Provisions.

i. Evidence of Insurance.

Prior to beginning work, Contractor shall furnish the Owner with a certificate(s) of insurance and applicable policy endorsement(s), including but not limited to all additional insured endorsements required herein, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to Hanover Township prior to the cancellation or material change of any insurance referred to therein. Written notice to Hanover Township shall be by certified mail, return receipt requested.

Failure of Hanover Township to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Hanover Township to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Hanover Township shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor of any tier from entering the Project Site(s) until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Hanover Township.

Failure to maintain the required insurance may result in termination of this Contract at the option of the Hanover Township.

With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Hanover Township whenever requested.

Contractor shall provide certified copies of all insurance policies required above within 10 days of Hanover Township's written request for said copies.

ii. Acceptability of Insurers

Insurance shall be provided by insurance companies licensed to do business in the State of Illinois with a policy holder rating of not less than A and a financial rating of not less than VII in the latest edition of Best Insurance Guide.

iii. Cross-Liability Coverage.

If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

iv. Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to Hanover Township. At the option of Hanover Township, Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the additional

Insured or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration and defense expenses.

v. Hanover Township Shall Not Waive Any Rights of Subrogation.

Hanover Township shall not, in any manner, be deemed or intended to have waived any right of subrogation which either they, and/or any of them, and/or their respective insurance carrier and/or risk pool provider, risk management agency, and/or insurance company providing excess coverage on behalf of the any of them may have against the Contractor, for any property injury, death, or other damage caused by Contractor, and/or any of its subcontractors of any tier, and/or otherwise arising out of the Project Work.

vi. Failure to Comply With Insurance Reporting Provisions

All insurance required of the Contractor shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Additional Insured, or any of them.

vii. All Insurance Obtained Shall Apply Separately to Each Insured.

All insurance required of the Contractor shall provide that the insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

viii. Insurance Requirements Cannot be Waived.

Under no circumstances shall Hanover Township, and/or any of the other Additional Insured be deemed to have waived any of the insurance requirements of this Contract by any action or omission, including, but not limited to:

- a. allowing any work to commence by the Contractor before receipt of Certificates of Insurance;
- b. failing to review any Certificates of Insurance received;
- c. failing to advise the Contractor that any Certificate of Insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner; and/or
- d. issuing any payment without receipt of a sworn certification from the Contractor stating that all the required insurance is in force.

The Contractor agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by Hanover Township, and/or any of the other Additional Insured.

ix. Liability of Contractor is not Limited by Purchase Of Insurance.

Nothing herein contained in the insurance requirements of the Contract

Documents is to be construed as limiting the liability of the Contractor, and/or their respective insurance carriers. Hanover Township and the other Additional Insureds do not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured, or any of them, the Contractor, or any subcontractor's interest or liabilities, but are merely minimums. Any obligation of the Contractor to purchase insurance shall not, in any way, limit their obligations to the Additional Insured in the event that the Additional Insured, or any of them should suffer an injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by either the Subcontractor's and/or Contractor's insurance.

x. Notice of Personal Injury or Property Damage.

Contractor shall notify Hanover Township, and Deigan & Associates, in writing, of any actual or possible claim for personal injury or property damage relating to the work, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of same.

xi. Subcontractors.

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of not less than the types and amounts specified above. When requested by Hanover Township, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

**13. Bonds and/or Letter of Credit.** Prior to commencement of the Project Work, Contractor must submit to Hanover Township: (a) performance and payment bond, in the amount of 110% of the total bid amount, including Alternate, (calculated as set forth on the attached Bid Proposal Form and Payment Schedule submitted by Contractor), made payable to Hanover Township, in a form acceptable to Hanover Township, co-signed by a surety company authorized by the Illinois Department of Insurance to sell and issue sureties in the State of Illinois ("Performance and Payment Bonds") or (b) an irrevocable letter of credit in the amount of 110% of the total bid amount, including Alternate, (calculated as set forth on the attached Bid Proposal Form and Payment Schedule submitted by Contractor), guarantying Contractors obligations under the Contract Documents issued by a financial institution worth at least \$40,000,000 in assets and a capital to asset ratio of not less than 6% in form acceptable to Hanover Township ("Letter of Credit"), which said Bonds and/or Letter of Credit shall be conditioned upon proper and faithful performance by the Contractor of the work specified in strict accordance with the Contract Documents and payment of all debts incurred by the Contractor in the execution of the Project Work, including those for labor and materials furnished, including but not limited to compliance with the Illinois Prevailing Wage Act. The cost of said Performance and Payment Bonds and/or Letter of Credit Bond is included in the Contract Sum

**14. Illinois Prevailing Wage Act**

A. All laborers and mechanics employed by Contractor and by any subcontractor(s) on Project Work, Repair Work, Restoration Work and Warranty Work shall be paid wages (hourly cash wages plus fringe benefits) at rates not less than those required under the Illinois Prevailing Wage Act (820 ILCS 130/01 et seq. ) (the "Act") (hereinafter "Prevailing

Wages”). Contractor and all subcontractor(s) shall comply with all regulations issued pursuant to the Acts and other applicable federal, state, and local laws and regulations pertaining to labor standards with the most stringent laws and regulations controlling. A copy of the prevailing wages for Cook County for the month of June, 2014, is attached hereto.

B. The Contractor shall notify immediately in writing all of its subcontractors, of all changes in the schedule of Prevailing Wages. Contractor shall include in each of its subcontracts a written stipulation that not less than the Prevailing Wages shall be paid to all laborers, workers, and mechanics performing work under the Contract and shall require each of its sub-subcontractors of every tier to include said stipulation regarding payment of Prevailing Wages. Any increase in costs to the Contractor due to changes in the Prevailing Wages or labor law during the term of any contract and/or sub-contract of any tier shall be at the expense of the Contractor and not at the expense of the Township. Any change orders shall be computed using the Prevailing Wages applicable at the time the change order work is scheduled to be performed. The Contractor shall be solely responsible to maintain accurate records as required by applicable federal and state law (with the most stringent requirements controlling), and shall be solely liable for paying the difference between Prevailing Wages and any wages actually received by laborers, workmen and/or mechanics engaged in the work and for ensuring strict compliance with the requirements of the above mentioned Acts, including but not limited to providing certified payrolls to the Township in accordance with said applicable law (i.e., the most stringent requirements).

**15. Default.** In the event of default hereunder, the non-defaulting party shall be entitled to all remedies available at law and/or equity, including reasonable attorneys’ fees, subject to the limitations set forth in paragraph 18.

**16. Notice.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed served (a) when delivered by Federal Express or similar overnight courier service to that party’s address set forth below during the hours of 9:00 a.m. and 5:00 p.m. local time Monday through Friday, excluding federal holidays; (b) when mailed to any other person designated by that party in writing herein to receive such notice, via certified mail, return receipt requested, postage prepaid; or (c) via fax. Fax notice shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 A.M. to 5:00 P.M. Chicago time). In the event fax notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission. Notice shall be given to the following:

If to Contractor:  
R.W. Collins Company  
7225 W. 66<sup>th</sup> Street  
Chicago, IL 60638  
Attention: Ann H. Collins

If to Architect:  
Diegan & Associates, LCC  
162 East Cook Avenue  
Libertyville, IL 60048  
Attention: Gary Deigan

If to the Township:  
Hanover Township  
250 S. Route 59  
Bartlett, Illinois 60103  
Attention: James Barr, Township Administrator

With a copy to:  
Kopon Airdo, LLC  
233 S. Wacker Drive, Suite 4450  
Chicago, IL 60606  
Attention: Michael A. Airdo  
Fax: 312-506-4460

Either party hereto may change the place of notice to it by sending written notice to the other party.

**17. Limitation on the Township's Liability.** The Contractor agrees to waive any right which it may have to punitive, consequential, special, indirect, incidental, and/or exemplary damages against the Township, the Architect, and other Indemnified Parties and agrees not to make any claim or demand for such damages against the Township, the Architect, and/or other Indemnified Parties.

**18. Hazardous Substances.** Contractor shall not cause Hazardous Substances to be brought upon or used in or about the Project Site, and/or any other property owned, leased, controlled or under the jurisdiction of Hanover Township ("Owner's Property") by Contractor, its employees, subcontractors of any tier, suppliers and anyone for whose acts and/or omissions for whom Contractor may be liable (collectively "Contractor's Agents"). If the presence of Hazardous Substances brought upon or used in or about any of the Owner's Property by or on behalf of Contractor or Contractor's Agents in violation of this paragraph, results in contamination of the said Property, Contractor shall pay for all actual costs of clean up and shall indemnify, hold harmless and defend the Indemnified Parties (described above) and against any and all claims, demands, expenses (including reasonable attorneys' fees), costs, fines, penalties and other liabilities of any and every kind and nature, including, but not limited to, costs and expenses incurred in connection with any clean-up, remediation, removal or restoration work required by any federal, state or local governmental authority because of the presence of any such Hazardous Substances on or about said Property.

For purposes hereof, Hazardous Substances shall include, but not be limited to, substances defined as "hazardous substances," "toxic substances" in the federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended; the federal Hazardous Materials Transportation Act, as amended; and the federal Resource Conservation and Recovery Act, as amended ("RCRA"); those substances defined as "hazardous substances," "materials," or "wastes" under any Federal law or the law of the State of Illinois; and as such substances are defined in any regulations adopted and publications promulgated pursuant to said laws (collectively, "Environmental Laws"). If Contractor's activities or the activities of any of Contractor's Agents violate or create a risk of violation of any Environmental Laws, Contractor shall cause such activities to cease immediately upon notice from Hanover Township or Deigan & Associates, LLC. Contractor shall immediately notify Hanover Township and Deigan & Associates, LLC, both by telephone and in writing of any spill or unauthorized discharge of Hazardous Substances or of any condition constituting an "imminent hazard" under any Environmental Laws.

Contractor's indemnification obligations and duties hereunder shall survive the termination and/or expiration of this Contract.

**20. Delays in Project Work.** Notwithstanding all provisions herein to the contrary, the Contractor shall not be entitled to an increase in the Contract Sum as a result of any delays in the progress of the Work. The Contractor's sole remedy for delay shall be an extension of time.

If the Contractor, but for a delay not within the Contractor's control, would have completed the Work prior to the project completion date, the Contractor shall not be entitled to any recovery of damages arising out of any event of delay which prevented such early completion of the Work.

**21. Change Orders.**

(A) Notwithstanding any provisions herein to the contrary, where proposed changes to the Project Work involve a modification to (i) the Contract Sum; (ii) the Contract Time, or (iii) material changes in the Work (Le., other than minor field changes), a written Change Order shall be prepared by the Owner's Representative. It shall be a condition precedent to the acceptance of any Change Order or any Series of Change Orders which involves an increase or decrease in the Contract Sum of \$10,000 or more or changes the time of completion by a total of thirty (30) days or more, that Hanover Township shall have first approved such written Change Order(s) and made the requisite determinations and findings in writing as required by 720 ILCS 5/33 E-9 (as amended).

(B) All change orders will be calculated based solely on Contractor's Unit Pricing set forth in Contractor's Bid Proposal and Payment Schedule and actual revised quantities, regardless of whether the change order is for an increase or decrease in Project Work. No additional compensation will be allowed for change orders for additional work other than based on Contractor's Unit Pricing times the increased actual units constructed calculated by the Owner's Representative, in that said Unit Pricing already reflects Contractor's overhead and profits.

**22. Relationship of the Parties.**

A. It is understood, acknowledged and agreed by the parties that the relationship of the Contractor to Hanover Township arising out of this Agreement shall be that of an independent contractor. Neither Contractor, nor any employee or agent of Contractor, is an employee, partner, joint venturer, and/or agent of Hanover Township, and therefore is not entitled to any benefits provided to employees of Hanover Township. Contractor has no authority to employ/retain any person as an employee or agent for or on behalf of Hanover Township for any purpose. Neither Contractor nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of the Contractor may represent himself to others as an employee of Hanover Township. Should any person indicate to the Contractor or any employee or agent of Contractor by written or oral communication, course of dealing or otherwise, that such person believes Contractor to be an employee or agent of Hanover Township, Contractor shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for any goods or services, Contractor shall do so in Contractor's own business.

B. Contractor shall at all times have sole control over the manner, means and methods of performing the services required by this Agreement according to its own independent judgment. Contractor acknowledges and agrees that it will devote such time and resources as necessary to produce the contracted for results. Neither Hanover Township, nor the Deigan &

Associates, LLC, shall have any control over, change of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Contractor shall supervise and direct the Work efficiently with his, her or its best skill and attention; and the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the Project Site and all other persons who may be affected thereby.

**23. Exhibits and Contract Documents.** All Exhibits and Contract Documents referred to herein are expressly incorporated herein and made a part hereof as though fully set forth herein.

**24. Assumption of Liability.** To the fullest extent permitted by law, Contractor assumes liability for all injury to or death of any person or persons including employees of Contractor, any subcontractor of any tier, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this Contract.

**25. Permits and Bonds.** Contractor shall obtain at its sole cost any and all other bonds, permits and approvals from any federal, state and/or local government and/or agency or body thereof that has jurisdiction over the Project Site and/or Project Work, including, but not limited to, the City of Elgin. The cost of such bonds, permits, and approvals is included in the contract sum.

**26. No Waiver of Immunities and/or Privileges.** Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township, the County of Cook, and/or any of their respective officials, officers, employees, volunteers and/or agents as to any liability whatsoever, and all such immunities and privileges are expressly reserved.

**27. Severability.** If any clause, phrase, provision or portion of this Contract or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Contract, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

**28. Illinois Human Rights Act.** The Contractor shall comply with all terms and procedures of the Illinois Human Rights Act, (775 ILCS 5 et seq.) and Contractor represents and warrants to the Township as follows:

(A) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age physical or mental handicap unrelated to ability, or an unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.

(B) That, if it hires employees in order to perform this Contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of

minorities and women in the areas from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized.

(C) That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(D) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Acts and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(E) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(F) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to a certain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(G) That it will include verbatim or by reference the provisions of these clauses in every subcontracting award under which any portion of the Contract obligations are undertaken or assumed, so that each provision will be binding upon such subcontractor. In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any Subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

## **29. Miscellaneous**

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.

B. This Agreement may be executed in any number of counterparts, and by the Township and Contractor on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

H. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

I. In the event of any conflict between the terms and conditions of any of the Contract Documents, the most stringent and demanding requirements shall control.

J. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

ACCEPTED:

Hanover Township:

R.W. Collins Company

By \_\_\_\_\_  
Brian P. McGuire, Township Supervisor

By: \_\_\_\_\_  
President

Attest:

Attest:

By: \_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

By: \_\_\_\_\_  
Title: \_\_\_\_\_

# A310™ – 2010 Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

RW Collins Company  
7225 W. 66th Street  
Chicago, IL 60638

**SURETY:**

**Berkley Insurance Company**  
475 Steamboat Road  
Greenwich, CT 06830

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

*(Name, legal status and address)*

Hanover Township  
250 S. Route 59  
Bartlett, IL 60103

**BOND AMOUNT:** \$ 10% Ten Percent of Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

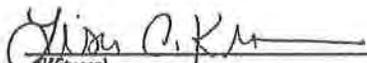
Site Restoration / Soil Remediation Services at former Izaak Walton League Property

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 12th day of June, 2014

  
\_\_\_\_\_  
*(Witness)*

RW Collins Company

*(Principal)*

*(Seal)*

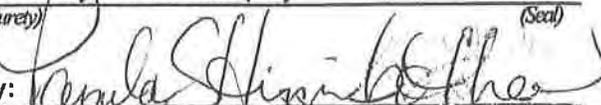
By: 

*(Title)*

Berkley Insurance Company

*(Surety)*

*(Seal)*

By: 

*(Title)* Pamela S. Higgibotham Attorney-in-Fact

See Attached Jurat

*(Witness)*



STATE OF ILLINOIS  
COUNTY OF COOK

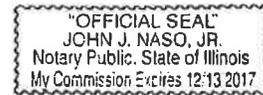
I, John J. Naso Jr., a Notary Public in and for the state and county aforesaid, do hereby certify that Pamela S. Higginbotham of Orland Park, Illinois who is personally known to me, appeared before me this day and acknowledged that she signed, sealed and delivered the foregoing instrument as her free and voluntary act as Attorney-in-Fact of the Berkley Insurance Company, and as the free and voluntary act of the Berkley Insurance Company, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 12th day of June, A.D. 2014.

My commission expires December 13, 2017  
NOTARIAL JURAT



Notary Public





In submitting the bid, the undersigned agrees;

1. To enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement with Hanover Township and to perform the work as drawn and specified for the stated amounts regardless of quantity discrepancies. No additional payments will be made due to quantity discrepancies.
2. To hold the bid open for 60 days after bid opening.
3. To enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement with Hanover Township within 10 days of the Notice of Award.
4. To furnish a Performance and Payment Bond in the amount of 110% of the amount of the contract sum in accordance with Paragraph 16 of the Instructions to Bidders.
5. To furnish evidence of insurance in accordance with Paragraph 26 of the Instructions to bidders, including but not limited to furnishing certificates of insurance and additional insured endorsements prior to commencing the Project Work.
6. To forfeit the Bid Security to Hanover Township as payment of damages due to delay if the undersigned fails to enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement as required.
7. To begin the work no later than the date specified in the Contract Documents and to substantially complete the work no later than the date specified in the Contract Documents.

ACKNOWLEDGED AND AGREED TO:

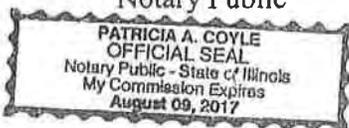
By: *Patricia A. Coyle, Pres.*  
Authorized Signature/Title

Company: R.W. Collins Company

Subscribed and sworn to before me this

11<sup>th</sup> day of June, 2014

*Patricia A. Coyle*  
Notary Public





**CERTIFICATION THAT BIDDER  
IS NOT BARRED FROM PUBLIC CONTRACTING DUE TO  
BID-RIGGING OR BID-ROTATING CONVICTIONS**

The undersigned hereby certifies that R.W. Collins Company (Name of Company) ("Bidder") is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid-rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned further certifies that no officers or employees of the Bidder's firm have been so convicted and that Bidder is not the successor company or a new company created by the officers or owners of one so convicted. The undersigned certifies that any such conviction occurring after the date of this certification will be reported to the Hanover Township Road District, immediately in writing, if it occurs during the bidding process or otherwise prior to entering into the Contract therewith.

Dated: 6/11, 2014

R.W. Collins Company  
(Print Name of Bidder/Company)  
*Ann H. Collins*  
(Signature of Authorized Officer)  
Ann H. Collins  
(Printed Name of Signatory)  
PRESIDENT  
(Title of Signatory)

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF COOK     )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ann H. Collins appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of RW Collins Co (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of RW Collins Co, (Company).

Dated: June 11, 2014

*Patricia A. Coyle*  
Notary Public



**CERTIFICATION THAT BIDDER HAS ADOPTED  
AND MAINTAINS A WRITTEN SEXUAL HARASSMENT POLICY  
AND REGARDING SUBSTANCE ABUSE PREVENTION PROGRAM**

The undersigned hereby certifies that R.W. Collins Company (Name of Company) ("Bidder") has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including at least the following:

- a statement on the illegality of sexual harassment;
- the definition of sexual harassment under Illinois law;
- a description of sexual harassment, utilizing examples;
- an internal complaint process, including penalties;
- the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
- directions on how to contact the Department and the Commission; and,
- protection against retaliation as provided by Section 6-101 of the Act.

The undersigned further certifies that such policy shall remain in full force and effect throughout the term of the Contract. The undersigned further certifies that it has or will have in place prior to commencement of the Project Work, a written substance abuse prevention program which meets or exceeds the requirements set forth in the Substance Abuse Prevention on Public Works Projects Acts (PA 95-0635) (the "Act") to the extent required under said Act.

R.W. Collins Company  
(Print Name of Bidder/Company)

*[Signature]*  
(Signature of Authorized Officer)

*Ann H. Collins*  
(Printed Name of Signatory)

*PRESIDENT*  
(Title of Signatory)

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF COOK            )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ann H. Collins appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of RW COLLINS CO (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of RW COLLINS CO (Company).

Dated: June 11, 2014

*Patricia A. Coyle*  
Notary Public





**RW COLLINS CO.**

## PROJECT REFERENCES

Integrity Environmental Services, Inc.

1240 Iroquois Drive, Naperville, IL

Mark Ravanese – 630-718-9133

Completion of over thirty (30) UST removal and non-hazardous contaminated soil remediation projects in Illinois since 1996, including at least five (5) UST removal and soil remediation projects at Lake County Forest Preserve sites over the last 10 years.

Environmental Solutions, Inc.

1502 W. Jackson Blvd., Chicago, IL

Jack Hughes – 312-375-7110

Completion of over twenty-five (25) UST removal and non-hazardous contaminated soil projects throughout Chicago since 1998, including removal of 8 USTs remediation of 1500 tons of petroleum impacted soil at a Chicago, IL service station in 2013.

Resource Consulting, Inc.

P.O. Box 123, Geneva, IL

Dan Horvath – 630-232-9820

Completion of UST removal and non-hazardous contaminated soil project in Wilmette, IL including removal of 4 USTs remediation of 1060 tons of petroleum impacted soil

Mostardi Platt Environmental, Inc.

888 Industrial Drive, Elmhurst, IL

Russ Chadwick – 630-993-2113

Completion of over twenty-five (25) UST removal projects in Illinois since 1996, including at least two UST removal projects at a Lake County Forest Preserve sites in the last 5 years.



**Site Restoration/Soil Remediation Services  
Former Izaak Walton League Property  
Kirk Street and Houston Avenue  
Elgin, Illinois 60085**

**Request for Bid and  
Contract Documents**

**Bid Due Date: June 12, 2014, 10AM Local Time**

**Pre-Bid Meeting at Project Site  
June 2, 2014 at 9:00 am**

**Hanover Township  
Attn: Katy Dolan Baumer, Township Clerk  
Former Izaak Walton League Property  
250 South Route 59  
Bartlett, Illinois 60085**



**Prepared by:**



**Deigan & Associates, LLC  
Environmental Consultants  
162 East Cook Avenue  
Libertyville, Illinois 60048  
847-578-5000**

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Request for Bid and Contract

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**List of BID Attachments:**

**Notice to Bidders**  
**Bid Proposal Form**  
**Tax Compliance Affidavit**  
**Bid-Rigging/Bid-Rotating Certification**  
**Sexual Harassment/Substance Abuse Certification**

**Exhibit I – Figures**  
**Figure 1**  
**Figure 2**



## SECTION 01010 DEFINITIONS

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### PART 1 GENERAL

#### 1.01 GENERAL

- A. Owner: Owner herein referred to shall mean Hanover Township (Property Owner) The Contract will be with Hanover Township.
- B. Owner's Representative: Owner's Representative (Deigan & Associates, LLC) is that person or persons with full authority to act on behalf of the Owner.
- C. Contractor: Contractor herein referred to shall mean the person, firm, or corporation with whom the Owner has entered into the Agreement, who will execute the Work.
- D. Agreement: The written contract between the Owner and the Contractor covering the Work to be performed; other Contract Documents are attached to the Agreement and made a part thereof as provided therein.
- E. Change Order: A document recommended by the Owner's Representative, which is signed by the Owner and authorizes an addition, deletion, or revision in the Work, or an adjustment in the Contract Price issued on or after the effective date of the Agreement.
- F. Contract Price: The moneys payable by the Owner to the Contractor for completion of the Work in accordance with the Contract Documents as stated in the Agreement.
- G. Drawings: The drawings which show the scope, extent, and character of the Work to be furnished and performed by the Contractor which have been prepared or approved by the Owner's Representative and are referred to in the Contract Documents. Shop drawings are not Drawings as so defined.
- H. Field Order: A written order issued by the Owner's Representative which orders minor changes in the Work in accordance with the Contract terms, but which does not involve a change in the Contract Price or the Contract Times.
- I. Contract Documents: Contract Documents include the Instructions to Bidders, General and Special conditions, Attachments and Drawings, Bid Submittal Forms, Tax Compliance Affidavit, certifications regarding bid rigging and adoption of sexual harassment policy, Bid Bond and Performance Bond and any addenda issued prior to the bid deadline.
- J. Addenda: Written or graphic instruments issued by the Owner prior to the Bid Opening which modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections. Addenda will become part of the Contract Documents when the Contract is executed.



Changes or corrections may be made by the Owner to the Contract Documents after they have been issued and before the Bid Opening. In such a case, a written addendum describing the change or correction will be issued by the Owner to all bidders on record. Such addendum or addenda shall take precedence over that portion of the documents concerned, and shall become part of the Contract Documents.

- K. Notice to Proceed: A written notice given by the Owner to the Contractor fixing the date on which the Contract Times will commence to run and on which the Contractor shall start to perform Contractor's obligations under the Contract Documents.
- L. Bid: The complete and properly signed Proposal for the Work or designated portion thereof for the Lump Sum or Unit Prices therein, submitted in accordance with the Bidding documents.
- M. Bidder: Each contractor bidding on the Township's Site Restoration and Soil Remediation project at the former Izaak Walton League Property.
- N. Successful Bidder: The Bidder that receives the award of contract from the Township
- O. Site: The Site shall refer to the Former Izaak Walton League Property at the location specified in Section 01015.
- P. Supplementary Conditions: The part of the Contract Documents, which amends or supplements the General Conditions.
- Q. Underground Utilities: All pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels or other such facilities or attachments, and any encasement containing such facilities which have been installed underground to furnish any of the following services or materials: electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, sewage and drainage removal, traffic or other control systems or water.
- R. The Work comprises the completed construction or the various separately identifiable parts thereof required to be furnished by the Contract Documents. Work includes and is the result of performing or furnishing labor and furnishing and incorporating materials and equipment into the construction, and performing or furnishing services and furnishing documents necessary to produce such construction, and all materials and equipment incorporated or to be incorporated in such construction, all as required by the Contract Documents.
- S. The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part as indicated elsewhere in the Contract Documents.



- T. Substantial Completion: The Work (or a specified part thereof) has progressed to the point where, in the opinion of OWNER, it is sufficiently complete, in accordance with the Contract Documents, so that the Work (or specified part) can be utilized for the purposes for which it is intended; or, when the Work is complete and ready for final payment as evidenced by the OWNER's written recommendation of final payment. The terms "substantially complete" and "substantially competed" as applied to all or part of the Work refer to Substantial Completion thereof.
- U. Punch List: A list of minor incomplete or unsatisfactory items that do not materially impair the usefulness of the Work or portion of the Work inspected, for its intended purpose. A Punch List shall be developed by the Owner's Representative when determining the status of the completion of the Work, or portion of the Work inspected, and shall be attached to a certificate of substantial completion or shall result from a final completion inspection.
- V. HASP shall refer to the, Site-specific Health and Safety Plan.
- W. Hazardous Material: Asbestos, ACBMs, PCBs, heavy metals, petroleum products, paint thinners, solvents, gasoline, oil, etc., and any other material the manufacture, use, treatment, storage, transportation, or disposal of is regulated by federal, State, or local laws governing the protection of public health, natural resources, or the environment.
- X. Subcontracting shall be understood to mean the arrangement with any party or parties to execute a part of the Contract work.
- Y. Provide shall mean to furnish and install.
- Z. Per shall mean, in accordance with the requirements of.
- AA. Proposal and Bid and Proposal Form and Bid Form are synonymous respectively.
- BB. LS shall mean Lump Sum.

**\* \* \* END OF SECTION \* \* \***

## SECTION 01015 SUMMARY OF WORK

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### PART 1 GENERAL

#### 1.01 WORK UNDER THIS CONTRACT

The Former Izaak Walton League Property is located south of Kramer St. and North of the Route 20 Bypass, between Kirk Street and the east end of Jay Street in Elgin, Illinois. The Work will be completed on a portion of the property near the intersection of Kirk Street and Houston Avenue, between the rear of residential properties located at 903 to 911 Avenue and Route 20. As part of a property acquisition due diligence, Deigan & Associates, LLC completed a Phase I Environmental Site Assessment and subsequent Phase II Environmental Site Assessment for Hanover Township. The Phase I & II identified an area of fill soil containing sand, apparent metallic particles and slag. Laboratory analysis indicated TAL Metals exceeded the most stringent Illinois Environmental Protection Agency (IEPA) soil remediation objectives.

The contract scope of work includes final clearing and grubbing, access improvement, slope re-grading, removal and off-site disposal of slag/foundry residuals and placement of a three foot thick clean soil barrier layer over the area of fill soil on the property complying with IEPA standards. The area to be covered with clean fill soil is approximately 5,000 square feet. Volume of clean fill material is estimated to be 600 cubic yards for bidding purposes.

The three foot thick clean soil barrier shall consist of 2 and ½ feet of clean soil designated by the Unified Soil Classification System (USCS) as SW, SP, SM, SC, ML, MH, CL, CH, OL or OH and ½-foot of organic topsoil. No clean fill identified by the USCS as GW, GP, GM, or GC shall be utilized. The clean backfill material shall be graded and lightly compacted, sufficient to prevent wash out.

Prior to the placement of the three foot thick clean soil barrier, the remediation work slope will be re-graded from to a gentler and approximate 3H:1V slope. The proposed grading plan is illustrated in **Figure 2**.

Several large, mature trees are to be protected from the work.

The source of the clean soil fill material for the barrier layer shall be provided to the Owner's Representative. The Owner's Representative shall inspect the proposed soil and may elect to collect a soil samples for laboratory analysis to confirm that the proposed soil meets the Tier 1 Soil Remediation Objectives as identified in 35 Illinois Administrative Code (IAC) 742: Tiered Approach to Corrective Action Objectives (TACO) for 35 IAC 740 Appendix A Target Compound List (TCL) Parameters.

The remnants of two concrete foundations are located within the remediation restoration area. The concrete foundations are to be demolished and transported off-site for disposal/recycling. Volume is estimated to be 20 tons for bidding purposes.

The Contractor shall include costs to install erosion control/silt fencing around the downstream perimeter of the work area and maintain for the duration of the project. For purposes of this bid, a quantity of 500 linear feet of silt fencing is estimated. Silt fencing will not be installed along the haul road.

An additional, if ordered by Owner, task includes some limited excavation, removal, and disposal of designated areas and depths of highest concentration or "hot spots" in the contaminated fill soil. Contaminated soils will be excavated and transported to a licensed landfill having the required permits to dispose of the soil contaminants and concentrations. Excavation areas will be graded with surrounding remaining fill soil and covered with the three-foot thick clean imported soil barrier layer which meets IEPA's TACO residential standards.

The waste characterization landfill disposal sample has been collected and submitted to an independent laboratory by the Owner's Representative. The Owner's Representative will also complete the necessary waste profile forms to obtain approval for soil disposal at the following licensed landfill location:

**Advanced Disposal Orchard Hills Landfill Facility located in Davis Junction, Illinois.**

Volume and location of "hot spot" removal will be determined by the Owner's Representative during contractor slope grading. Volume is estimated to be 200 cubic yards (300 tons) for bidding purposes. No guarantee. Contractor shall provide up to 2 hours of test pit excavations with an excavator, directed by Owner's representative, to determine off-site soil removal required. This task will be incidental and shall be included in the mobilization pay item.

The Owner's representative will prepare the Health and Safety Plan to be implemented during the site restoration remediation activities. All work will be level D.

## 1.02 CONTRACT DOCUMENTS

The contract documents consist of the items included, or attached to this specification, including the Instructions to Bidders, General and Special conditions, Attachments and Drawings, Bid Submittal Forms, Tax Compliance Affidavit, certifications regarding bid rigging and adoption of sexual harassment policy, Bid Bond and Performance Bond and any addenda issued prior to the bid deadline.

## 1.03 WORK BY OTHERS

The Owner's Representative may elect to collect soil samples and submit the samples for laboratory analyses.



The Owner's Representative will define the area of clean soil cap placement and area(s) and depth of excavation (if ordered) by field markings .

The Owner's Representative will complete waste profile analysis and disposal application(s) and will obtain manifest signatures, if disposal is ordered.

**PART 2      PRODUCTS**

Not Used

**PART 3      EXECUTION**

Not Used

**\*\*\* END OF SECTION \*\*\***

## Instructions to Bidders & Special Provisions

### 1. Preparation and Submission of Bid

- A. The Bidder must submit its bid on the forms furnished by the Owner and Owner's Representative. All blank spaces on the bid form must be filled in if applicable. Authorized signature must be the individual owner of a sole proprietorship, a general partner of a partnership, a duly authorized officer, attested to by the corporate secretary, of a corporation, or the manager of a limited liability company. The bid form is contained in these documents. All signatures and spaces to be completed in ink or typewritten, when applicable. Prices/Costs shall be in United States dollars. Incorrect completion, execution or submission of bids shall be sufficient grounds for rejection of a bid.
- B. All bids shall be submitted in a sealed envelope stating the following information on the face of the envelope: Bidder's Name, Address, and shall be marked "Hanover Township Izaak Walton Site Restoration/Soil Remediation Project".
- C. Bids must be received by the Hanover Township Clerk no later than 10:00 a.m. on June 12, 2014. Bidders shall be responsible for the actual delivery of bids during business hours to the address indicated. It shall not be sufficient to show that the bid was mailed in time to be received before scheduled closing time for bids.
- D. Conditional Bids. Qualified bids are subject to rejection in whole or in part.
- E. Authority to Act as Agent. Upon request, the Bidder will provide proof to the Owner that the signature on the bid form has the authority to bind the Bidder to the unit prices quoted and to the terms and conditions of a contract.
- F. Errors in Bids. When an error is made in extending total prices, the unit bid price will govern. Carelessness in quoting prices or in preparation of bid will not relieve Bidder. Erasures or changes in bids must be initialed.
- G. Withdrawal of Bid. Any Bidder may withdraw or modify his or her bid at any time prior to the scheduled closing time for receipt of bids. However, only telegrams, letters or other written requests for modifications or corrections of a previously submitted bid which are addressed in the same manner as the bid, and are received by the Hanover Township Clerk prior to the scheduled closing time for receipt of bids, will be accepted. The bid, when opened, will then be corrected in accordance with such written request, provided that the written request is contained in a sealed envelope which is plainly marked "Modification of Bid on Hanover Township Izaak Walton Site Restoration/Soil Remediation Project".
- H. The Bidder shall provide a name, address, and phone number of one contact

person who will be responsible for implementation of the total package bid.

2. Examination by Bidder

The Bidder shall, before submitting a bid, carefully examine the Contract Documents and visit and inspect the Project Site. If the bid is accepted, the Bidder will be responsible for all errors in its bid resulting from its failure or neglect to comply with these instructions. The Owner will not, in any case, be responsible for any change in anticipated profits or any unanticipated losses resulting from such failure or neglect.

3. Bid Bond

Each bid shall be accompanied by a Bid Bond, certified check, cashier's check, or bank draft in an amount equal to ten percent (10%) of the bid, made payable to Hanover Township to guarantee that if the bid is accepted, the bidder will furnish a Performance Bond -Labor and Material Payment Bonds, or Irrevocable Letter of Credit of not less than 110% of the Contract Sum, and shall execute the Contract Documents within ten (10) days of the award of the contract. In the event the bidder fails to furnish such Payment and Performance Bond, or Irrevocable Letter of Credit and/or execute the Contract Documents within said ten days, the amount of the check or Bid Bond shall be forfeited to Hanover Township as liquidated damages.

4. Prevailing Wages

All work on the Project will be subject to the provisions of the Illinois Prevailing Wage Act (820 ILCS 130/01 *et seq.*) providing for payment of prevailing rate of wages. Contractor shall pay prevailing wages for Cook County as established by the Illinois Department of Labor for each craft or type of work needed to execute the Contract in accordance with the Illinois Prevailing Wage Act (820 ILCS 130/01, *et seq.*) The Contractor shall notify immediately in writing all of its subcontractors, of all changes in the schedule of prevailing wages. Contractor shall include in each of its subcontracts a written stipulation that not less than the prevailing rate of wages shall be paid to all laborers, workers, and mechanics performing work under the Contract and shall require each of its sub-subcontractors of every tier to include said stipulation regarding payment of prevailing rate of wages. Any increase in costs to the Contractor due to changes in the prevailing rate of wages or labor law during the term of any contract and/or sub-contract of any tier shall be at the expense of the Contractor and not at the expense of the Owner. The Contractor shall be solely responsible to maintain accurate records as required by the prevailing wage statute and shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the work and for ensuring strict compliance with the requirements of the Act, including but not limited to providing certified payrolls to the Owner in accordance with the Act. A copy of the current prevailing wage rates for April, 2014, is attached.

## 5. Minimum Qualification Documents

Each Bidder should furnish the Owner with a list of three (3) projects its organization has completed in the past three (3) years that are similar in size, scope, cost, and complexity to this Project Work. This list shall include the name of the project, owner, contract amount, and date of completion. List names and phone numbers of appropriate job reference individuals for each project listed. The list of Projects must include a minimum of one (1) completed project with contaminated soil transport and disposal. The Owner reserves the right to accept Minimum Qualification Document and Certification of Eligibility after the bid due date (see below).

## 6. Basis of Award

- A. Award, Rejection or Negotiation of Bids. The contract will be awarded to the lowest responsible and responsive Bidder complying with all the provisions of the General Conditions and Special Provisions, provided the bid price is reasonable and it is to the interest of the Owner to accept it. The Owner reserves the right to reject any or all bids received whenever such rejection is in the best interest of the Owner. The Owner also reserves the right to reject the bid of a Bidder who (a) has previously failed to perform properly or complete on time contracts of a similar nature, (b) when investigation shows that the Bidder is not in a position to perform the contract, (c) is delinquent on any state or federal taxes, and/or (d) is barred from bidding on this contract or any other contract pursuant to 720 ILCS 5/33E-3 and 720 ILCS 5/33E-4, (e) is not actively engaged in work of similar size, scope, and complexity as the Project Work and/or has not satisfactorily completed the minimum project work set forth in Paragraph 6 above, and/or (f) fails to submit the Minimum Qualification Documentation required herein within two (2) business days of demand by the Owner.
- B. The Owner reserves the right to reject any or all bids and to waive or not to waive any irregularities, informalities or variances therein, or to accept any bid considered by the Owner to be in the best interest of the Owner. The Owner also reserves the right to accept all or part of a bid when the Owner determines that it is in the best interest of the Owner.

## 7. Award of Contract

- A. The Owner reserves the right to review all bids submitted for a period of sixty (60) days after the bid due date, and by submitting a bid, the Bidder agrees that the amount specified in his/her bid shall remain in full force and effect for such sixty (60) day period. No Bidder shall modify, withdraw, or cancel his/her bid, or any part thereof, for sixty (60) days after said bid due date, and no attempted modification, withdrawal, or cancellation shall be valid.
- B. An approved contract executed by Hanover Township Highway is required before Hanover Township is bound. An award may be canceled any time by

the Township prior to execution in order to protect the public interest and integrity of the bidding process or for any other reason if, in the judgment of the Township, the best interests of the Township will be promoted. In the event of such award cancellation, bidder/contractor's sole remedy shall be a refund of his/her/its bid bond.

8. Collusive Bidding

The Bidder represents and warrants that his, her, or its bid is made without any previous understanding, agreement or connection with any person, firm, or corporation making a bid for the same project; without prior knowledge of competitive prices; and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

9. Material Inspection and Responsibility

Materials, the style, make or quality of which is specifically designated, shall be as specified. Should any substitution of material or item of equipment or apparatus be made, the Owner's written approval must be obtained prior to installation.

10. Completion Dates

The Successful Bidder shall commence the Project Work no later than 30 days (following receipt of Notice to Proceed (NTP)) and shall complete Project Work in strict compliance with the Contract Documents on or before 90 days after NTP, weather permitting. Time is of the essence of the Contract. Once started, work shall continue without extended interruption.

11. Non-Discrimination

No Contractor who is the recipient of Township funds, or who proposes to perform any work or furnish any goods provided for herein shall discriminate against any worker, employee or applicant for employment because of religion, race, sex, color, sexual orientation, national origin, marital status, ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from the military service, nor otherwise commit an unfair employment practice.

12. Binding Obligation and Non-Assignability

By submitting a bid, the Bidder agrees that if awarded the bid said Successful Bidder shall be contractually bound to perform the Project Work in compliance with the Contract Documents. Successful Bidder shall not assign the whole or any part of the bid award or any obligations created or under the Contract Documents without the written consent of the Owner. All sub-contractors shall be approved by the Owner's Representative and the Owner.

### 13. Taxes

Hanover Township is a Tax Exempt Organization and is not subject to sales, consumer, use, and other similar taxes required by law. This exemption does not, however, apply to tools, machinery, equipment or other property leased by the Successful Bidder, or its subcontractors, or to suppliers and materials which, even though they are consumed are not incorporated into the completed Project. The Successful Bidder and its subcontractors shall be responsible for and pay any and all applicable taxes, including sales and use taxes, on such leased tools, machinery, equipment or other property and upon such unincorporated supplies and materials, and the cost of any such tax shall be included in the Bid Amount submitted by the Bidder.

### 14. Investigations Prior To Bid Award

The Owner may make such investigations as are deemed necessary to determine the ability of the Bidder to perform the Project Work, and the Bidder shall furnish all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of such Bidder, fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract Documents and to complete the work contemplated therein.

### 15. Bonds and/or Letter of Credit

Prior to commencement of the Project Work, the successful bidder must submit to Hanover Township: (a) performance and payment bond, in the amount of 110% of the Contract Sum, made payable to Hanover Township, in a form acceptable to Hanover Township, co-signed by a surety company authorized by the Illinois Department of Insurance to sell and issue sureties in the State of Illinois ("Performance and Payment Bonds") or (b) an irrevocable letter of credit in the amount of 110% of the Contract Sum guarantying Contractors obligations under the Contract Documents issued by a financial institution worth at least \$40,000,000 in assets and a capital to asset ratio of not less than 6% in form acceptable to Hanover Township ("Letter of Credit"), which said Bonds and/or Letter of Credit shall be conditioned upon proper and faithful performance by the Contractor of the work specified in strict accordance with the Contract Documents and payment of all debts incurred by the Contractor in the execution of the Project Work, including those for labor and materials furnished, including but not limited to compliance with the Illinois Prevailing Wage Act. The cost of said Performance and Payment Bonds and/or Letter of Credit Bond is included in the Contract Sum

### 16. Bid Amount

The Bid Amount submitted by Bidder shall include all applicable prices, materials, labor, warranties, permits, licenses, insurance and bonds and/or letter of credit costs, and all other fees, expenses, costs, profits and overhead of Bidder to complete the Project Work in strict compliance with the Contract Documents.



## 17. Certifications and Affidavits

The Contractor shall complete the Contractor's Certification forms and Tax Compliance Affidavit attached to the Proposal form. Failure to do so may result in disqualification of the Bidder.

## 18. Payment

- A. All payments under the Contract shall be based on the unit prices set forth in Contractor's Bid Form (including any alternates approved by the Owner) (the "Contractor's Bid Proposal") and based on actual quantities supplied and installed/constructed by Contractor in accordance with the terms and conditions herein, as determined and certified by the Owner's Representative.

Neither Owner nor Owner's Representative guarantees the accuracy of the estimated units for completion of the Project Work. In no event shall Contractor be entitled to any additional compensation for lost profits and/or revenues due to estimated units exceeding actual units.

- B. In addition to the payment request documentation set forth under the Contract, Contractor shall provide the following documentation to Owner and the Owner's Representative:
- (1) It shall be a condition precedent to the Owner's obligation to make a progress payment that the Contractor shall have submitted to the Owner's Representative, the following documentation, which shall hereinafter collectively be referred to as the "Contractor's Progress Payment Documents":
  - (2) An itemized Application of Payment for operations completed in accordance with the schedule of values, supported by such data to substantiate the Contractor's right to payment as the Owner and the Owner's Representative may require, such as copies of requisitions from material suppliers, and reflecting a 10% retainage until after final acceptance has been made by the Owner. Payment shall be further reduced by such additional amounts that the Owner's Representative determines for non-conforming work and unsettled claims.
  - (3) A general Contractor's Sworn Statement in form customarily used by Chicago Title and Trust Company.
  - (4) Current Partial Waivers of Lien from the Contractor and from all subcontractors of every tier and all of the material suppliers that supplied labor and/or material in connection with the Project covering such period.



- (5) All of the Contractor's Progress Payment Documents shall be sworn to and notarized.
  - (6) Such additional documentation and/or information requested by the Owner and/or Owner's Representative relative to said payment.
- C. Following completion of the Project Work, Contractor shall furnish the Owner the following documents: final lien waivers from (i) Contractor; (ii) all subcontractors of every tier that furnished labor and/or materials for the Project Work; and (iii) all suppliers that furnished materials in connection with the Project Work; all of which shall be signed and notarized and such additional documentation and/or information requested by the Owner relative to said payment.
- D. It shall be a condition precedent to any payment required by the Owner hereunder, that the Owner and the Owner's Representative have determined that the Project Work being invoiced is free from any defects and has been completed in strict accordance with the terms and conditions herein. The Owner shall deduct from the final payment hereunder, amounts as determined for incomplete Work, including but not limited to punch list work, and any required Restoration Work, and for any unsettled claims.
- E. Payments shall be further contingent upon the consent of the surety issuing the performance and payment bonds, and/or other bond hereunder to said payment. Any amounts required to be withheld from said payment by the surety shall be withheld without any liability to Owner.
- F. In the event the Contractor, Owner's Representative, and/or Owner is in receipt of any claim(s) for lien and/or other notice of any claim in connection with the Project, the amount claimed shall be held out from payment for a period of at least 120 days to determine whether said claimant files a lawsuit to foreclose or otherwise adjudicate its lien claim. In the event a lawsuit is in fact filed within the statutory period, the Owner, in its sole discretion, may elect to (a) file an interpleader action and/or intervene in the lawsuit and deposit the amount in question with the Clerk of the Court or (b) continue to hold said disputed sum until the lawsuit has been full adjudicated or settled, or (c) elect to pay said disputed sum to the Contractor after having first received such additional indemnification agreement(s) and surety bond(s) as are acceptable to the Owner. In the event the lien claimant fails to file a lawsuit within the applicable statutory period, the Contractor shall either furnish a release or final waiver from said lien claimant or furnish the Owner with an indemnification agreement and an additional mechanic's lien bond in form approved by the Owner issued by a surety company acceptable to the Owner.
- G. It shall also be a condition precedent to any payment hereunder that Contractor must complete and submit certified payrolls to Owner covering all



payouts in strict compliance with the Prevailing Wage Act (820 ILCS 130/01, et seq.) (the "Certified Payrolls"). Owner will not process or release any payments prior to receiving the Certified Payrolls relative to each applicable pay application.

- H. Notwithstanding the foregoing, in no event shall the Owner's acceptance of the Project Work, Contractor's Payment Request Documentation, Owner's Representative's Certification and/or the Owner's payments to Contractor be deemed a waiver, express or implied, of any warranties required herein.

19. Compliance With Law

All goods, equipment, materials, and all labor furnished by Contractor and subcontractors of every tier shall comply with all applicable federal, state and local laws, regulations, rules, ordinances, statutes and codes relative thereto including, but not limited to, all safety related regulations as required by the Federal Occupational Safety and Health Act (OSHA), the Americans with Disabilities Act of 1990 as amended, Illinois Department of Labor (IDOL), United States Department of Labor (USDOL), the Human Rights Commission, the Illinois Department of Human Rights, EEOC, Environmental Laws (defined below), and all applicable Cook County, Illinois Building Codes (collectively, the "Laws"). To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless Hanover Township and Deigan & Associates, and their respective officials, officers, employees, volunteers, directors, agents, invitees from loss or damage, including but not limited to, attorney's fees, and other costs of defense by reason of actual or alleged violations of any of the Laws. In the event of any conflict and/or inconsistencies between any of the Laws, the most stringent Laws shall be controlling and applicable to the Project Work. This obligation shall survive the expiration and/or termination of this Agreement.

20. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless Hanover Township, Deigan & Associates, and their respective officials, officers, employees, agents, and invitees, (collectively, the "Indemnified Parties"), against all injuries, deaths, damage to property, loss, damages, claims, suits, liens, lien rights, liabilities, judgments, costs and expenses which may in any way be related to, or arise directly or indirectly from the Project Work, Repair Work and/or Warranty Work provided hereunder, and/or any acts and/or omissions of or on behalf of the Contractor, its employees, contractors, subcontractors of any tier, suppliers, and/or agents and/or any person and/or entity acting on behalf of any of them ("Contractor's Agents"); except to the extent caused by the negligence of a party indemnified hereunder. In which case, Contractor shall at its own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the Indemnified Parties or any of them, in any such action, Contractor agrees that any bond or insurance protection required herein, or otherwise provided by

Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Indemnified Parties as herein provided. Contractor shall similarly protect, indemnify and hold and save harmless the Indemnified Parties against and from any and all claims, costs, causes, actions and expenses including but not limited to attorney's fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of, any provision of the Agreement. This obligation shall survive the expiration and/or termination of the Agreement.

21. Investigations by Contractor

Contractor has made such investigations as it deems necessary to perform the Project Work, including but not limited to, Project Site inspections, and represents and warrants that the Specifications, Plans, Drawings and other Contract Documents as defined in the General Conditions are adequate and the required result can be produced thereunder. No plea of ignorance of conditions that exist or of conditions or difficulties that may be encountered in the execution of the Project Work under this Agreement as a result of failure to make the necessary investigations will be accepted as an excuse for any failure or omission on the part of Contractor to fulfill in every detail all of the requirements of this Agreement, or will be accepted as a basis for any claims whatsoever, for extra compensation.

22. Insurance

Contractor shall procure and maintain for the duration of the Project Work, Repair Work and Warranty Work, insurance of the types and in amounts of not less than the coverages listed below. The cost of such insurance is included in the Contract Sum.

A. Commercial General and Umbrella Liability Insurance.

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 each occurrence. If the CGL contains a general aggregate limit, it shall be in an amount not less than \$2,000,000 or its shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence from CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from: liability arising out of the Project Work, including activities performed by or on behalf of Contractor; premises owned, leased, or used by Contractor; operations; administration of the work; independent contractors; subcontractors; vendors and suppliers; products--completed operations; personal injury and advertising injury; and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Any endorsement or policy provision which limits contractual liabilities shall



be deleted in its entirety.

Hanover Township, and Deigan & Associates, LLC, and each of their respective officers, officials, directors, employees, volunteers, agents, and invitees (collectively, the "Additional Insured") shall be included as an insured under the CGL, Commercial Umbrella Liability Coverage, and Business Auto Liability Coverage, using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.

These insurance coverages shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Additional Insured, or any of them, and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them.

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse or underground property damage.

B. Continuing Completed Operations Liability Insurance.

Contractor shall maintain commercial general liability (CGL) coverage with a limit of not less than \$1,000,000 each occurrence for at least one year following substantial completion of the Project Work.

Continuing CGL insurance shall be written on ISO occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at a minimum, cover liability arising from products-completed operations and liability assumed under an insured contract.

C. Business Auto Liability Insurance.

Contractor shall maintain business auto liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of "Any Auto" including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Workers Compensation and Employees Liability Insurance.

Contractor shall maintain workers compensation as required by statute and employers liability insurance. The employers liability limits shall not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

If Hanover Township and Deigan & Associates, LLC, have not been included as an insured under the Commercial General Liability, Excess Umbrella Liability Insurance and/or Business Auto Liability coverages required in the Contract, then the Contractor waives all rights against Hanover Township and Deigan & Associates, and each of their respective officers, officials, directors, employees, volunteers, agents, and invitees for recovery of damages arising out of or incident to the Project Work.

E. Excess Umbrella Liability Insurance Coverage.

Contractor shall maintain Excess/Umbrella Liability Insurance coverage of not less than \$2,000,000 per occurrence and \$2,000,000 aggregate.

F. General Insurance Provisions.

i. Evidence of Insurance.

Prior to beginning work, Contractor shall furnish the Owner with a certificate(s) of insurance and applicable policy endorsement(s), including but not limited to all additional insured endorsements required herein, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to Hanover Township prior to the cancellation or material change of any insurance referred to therein. Written notice to Hanover Township shall be by certified mail, return receipt requested.

Failure of Hanover Township to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Hanover Township to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Hanover Township shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor of any tier from entering the Project Site(s) until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Hanover Township.

Failure to maintain the required insurance may result in termination of this Contract at the option of the Hanover Township.

With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Hanover Township whenever requested.

Contractor shall provide certified copies of all insurance policies required above within 10 days of Hanover Township's written request for said copies.

ii. Acceptability of Insurers

Insurance shall be provided by insurance companies licensed to do business in the State of Illinois with a policy holder rating of not less than A and a financial rating of not less than VII in the latest edition of Best Insurance Guide.

iii. Cross-Liability Coverage.

If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

iv. Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to Hanover Township. At the option of Hanover Township, Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the additional Insured or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration and defense expenses.

v. Hanover Township Shall Not Waive Any Rights of Subrogation.

Hanover Township shall not, in any manner, be deemed or intended to have waived any right of subrogation which either they, and/or any of them, and/or their respective insurance carrier and/or risk pool provider, risk management agency, and/or insurance company providing excess coverage on behalf of the any of them may have against the Contractor, for any property injury, death, or other damage caused by Contractor, and/or any of its subcontractors of any tier, and/or otherwise arising out of the Project Work.

vi. Failure to Comply With Insurance Reporting Provisions

All insurance required of the Contractor shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Additional Insured, or any of them.

vii. All Insurance Obtained Shall Apply Separately to Each Insured.

All insurance required of the Contractor shall provide that the insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

viii. Insurance Requirements Cannot be Waived.

Under no circumstances shall Hanover Township, and/or any of the other Additional Insured be deemed to have waived any of the insurance requirements of this Contract by any action or omission, including, but not limited to:

- a. allowing any work to commence by the Contractor before receipt of Certificates of Insurance;
- b. failing to review any Certificates of Insurance received;
- c. failing to advise the Contractor that any Certificate of Insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner; and/or
- d. issuing any payment without receipt of a sworn certification from the Contractor stating that all the required insurance is in force.

The Contractor agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by Hanover Township, and/or any of the other Additional Insured.

ix. Liability of Contractor is not Limited by Purchase Of Insurance.

Nothing herein contained in the insurance requirements of the Contract Documents is to be construed as limiting the liability of the Contractor, and/or their respective insurance carriers. Hanover Township and the other Additional Insureds do not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured, or any of them, the Contractor, or any subcontractor's interest or liabilities, but are merely minimums. Any obligation of the Contractor to purchase insurance shall not, in any way, limit their obligations to the Additional Insured in the event that the Additional Insured, or any of them should suffer an injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by either the Subcontractor's and/or Contractor's insurance.

x. Notice of Personal Injury or Property Damage.



Contractor shall notify Hanover Township, and Deigan & Associates, in writing, of any actual or possible claim for personal injury or property damage relating to the work, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of same.

xi. Subcontractors.

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of not less than the types and amounts specified above. When requested by Hanover Township, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

23. Default.

In the event of default hereunder, the non-defaulting party shall be entitled to all remedies available at law and/or equity, including reasonable attorney's fees, subject to the limitations set forth in paragraph L below.

24. Limitation on the Owner's Liability.

The Contractor agrees to waive any right which it may have to punitive, consequential, special, indirect, incidental, and/or exemplary damages against the Hanover Township and Deigan & Associates, LLC, and agrees not to make any claim or demand for such damages against Hanover Township and Deigan & Associates, LLC.

25. Hazardous Substances.

Contractor shall not cause Hazardous Substances to be brought upon or used in or about the Project Site, and/or any other property owned, leased, controlled or under the jurisdiction of Hanover Township ("Owner's Property") by Contractor, its employees, subcontractors of any tier, suppliers and anyone for whose acts and/or omissions for whom Contractor may be liable (collectively "Contractor's Agents"). If the presence of Hazardous Substances brought upon or used in or about any of the Owner's Property by or on behalf of Contractor or Contractor's Agents in violation of this paragraph, results in contamination of the said Property, Contractor shall pay for all actual costs of clean up and shall indemnify, hold harmless and defend the Indemnified Parties (described above) and against any and all claims, demands, expenses (including reasonable attorneys' fees), costs, fines, penalties and other liabilities of any and every kind and nature, including, but not limited to, costs and expenses incurred in connection with any clean-up, remediation, removal or restoration work required by any federal, state or local governmental authority because of the presence of any such Hazardous Substances on or about said Property.

For purposes hereof, Hazardous Substances shall include, but not be limited to, substances defined as "hazardous substances," "toxic substances" in the federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended; the federal Hazardous Materials Transportation Act, as amended; and the federal Resource Conservation and Recovery Act, as amended ("RCRA"); those substances defined as "hazardous substances," "materials," or "wastes" under any Federal law or the law of the State of Illinois; and as such substances are defined in any regulations adopted and publications promulgated pursuant to said laws (collectively, "Environmental Laws"). If Contractor's activities or the activities of any of Contractor's Agents violate or create a risk of violation of any Environmental Laws, Contractor shall cause such activities to cease immediately upon notice from Hanover Township or Deigan & Associates, LLC. Contractor shall immediately notify Hanover Township and Deigan & Associates, LLC, both by telephone and in writing of any spill or unauthorized discharge of Hazardous Substances or of any condition constituting an "imminent hazard" under any Environmental Laws.

Contractor's indemnification obligations and duties hereunder shall survive the termination and/or expiration of this Contract.

26. Delays in Project Work.

Notwithstanding any provision herein to the contrary, the Contractor shall not be entitled to an increase in the Contract Sum as a result of any delays in the progress of the Work. The Contractor's sole remedy for delay shall be an extension of time.

If the Contractor, but for a delay not within the Contractor's control, would have completed the Work prior to the project completion date, the Contractor shall not be entitled to any recovery of damages arising out of any event of delay which prevented such early completion of the Work.

27. Change Orders.

(A) Notwithstanding any provisions herein to the contrary, where proposed changes to the Project Work involve a modification to (i) the Contract Sum; (ii) the Contract Time, or (iii) material changes in the Work (Le., other than minor field changes), a written Change Order shall be prepared by the Owner's Representative. It shall be a condition precedent to the acceptance of any Change Order or any Series of Change Orders which involves an increase or decrease in the Contract Sum of \$10,000 or more or changes the time of completion by a total of thirty (30) days or more, that Hanover Township shall have first approved such written Change Order(s) and made the requisite determinations and findings in writing as required by 720 ILCS 5/33 E-9 (as amended).

(B) All change orders will be calculated based solely on Contractor's Unit

Pricing set forth in Contractor's Proposal and actual revised quantities, regardless of whether the change order is for an increase or decrease in Project Work. No additional compensation will be allowed for change orders for additional work other than based on Contractor's Unit Pricing times the increased actual units constructed calculated by the Owner's Representative, in that said Unit Pricing already reflects Contractor's overhead and profits.

28. Relationship of the Parties.

- A. It is understood, acknowledged and agreed by the parties that the relationship of the Contractor to Hanover Township arising out of this Agreement shall be that of an independent contractor. Neither Contractor, nor any employee or agent of Contractor, is an employee, partner, joint venturer, and/or agent of Hanover Township, and therefore is not entitled to any benefits provided to employees of Hanover Township. Contractor has no authority to employ/retain any person as an employee or agent for or on behalf of Hanover Township for any purpose. Neither Contractor nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of the Contractor may represent himself to others as an employee of Hanover Township. Should any person indicate to the Contractor or any employee or agent of Contractor by written or oral communication, course of dealing or otherwise, that such person believes Contractor to be an employee or agent of Hanover Township, Contractor shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for any goods or services, Contractor shall do so in Contractor's own business.
- B. Contractor shall at all times have sole control over the manner, means and methods of performing the services required by this Agreement according to its own independent judgment. Contractor acknowledges and agrees that it will devote such time and resources as necessary to produce the contracted for results. Neither Hanover Township, nor the Deigan & Associates, LLC, shall have any control over, change of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Contractor shall supervise and direct the Work efficiently with his, her or its best skill and attention; and the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the Project Site and all other persons who may be affected thereby.

29. Exhibits and Contract Documents.

All Exhibits and Contract Documents referred to herein are expressly incorporated herein and made a part hereof.

30. Assumption of Liability.

To the fullest extent permitted by law, Contractor assumes liability for all injury to or death of any person or persons including employees of Contractor, any subcontractor of any tier, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this Contract.

31. Permits and Bonds.

Contractor shall obtain at its sole cost any and all other bonds, permits and approvals from any federal, state and/or local government and/or agency or body thereof that has jurisdiction over the Project Site and/or Project Work, including, but not limited to, the City of Elgin. The cost of such bonds, permits, and approvals is included in the contract sum.

32. Illinois Human Rights Act.

The Contractor shall comply with all terms and procedures of the Illinois Human Rights Act, (775 ILCS 5 et seq.) and Contractor represents and warrants to Hanover Township as follows:

- A. That it will not discriminate against any employees or applicant for employment because of membership in a protected class, including, but not limited to, race, color, religion, sex, marital status, national origin or ancestry, age physical or mental handicap unrelated to ability, or an unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.
- B. That, if it hires employees in order to perform this Contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized
- C. That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of membership in a protected class, including, but not limited to, race, color, religion, sex, marital status, national origin, or



ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Acts and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to a certain compliance with the Illinois Human Rights Act to a certain compliance with the Illinois Human Rights Act.
- G. That it will include verbatim or by reference the provisions of these clauses in every subcontracting awards under which any portion of the Contract obligations are undertaken or assumed, so that each provision will be binding upon such subcontractor. In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any Subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

33. Severability.

If any clause, phrase, provision or portion of this Contract or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Contract, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

34. No Waiver of Immunities and/or Privileges.



Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of Hanover Township, and/or any of their respective officials, officers, employees, volunteers and/or agents; such immunities and privileges are expressly reserved.

35. Miscellaneous.

- A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.
- B. This Agreement may be executed in any number of counterparts, and by Hanover Township and Contractor on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
- C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.
- D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.
- E. In construing this Agreement, section headings shall be disregarded.
- F. Time is of the essence of this Agreement and every provision contained herein.
- G. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.
- H. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.
- I. In the event of any conflict between the terms and conditions of any of the Contract Documents, the most stringent requirements shall control.

**SECTION 01025  
MEASUREMENT AND PAYMENT**

**PART 1 GENERAL**

1.01 GENERAL

- A. Furnish all labor, materials, tools, equipment, appurtenances, incidentals and all services necessary to perform all Work required at the lump sum or unit prices for the items listed herein.
- B. The items listed in Section 1.02 refer to, and are the same items as listed in the Bid Form (Section 01015) and constitutes the pay items for the completion of the Work.
- C. Original copies of paid freight bills, trucking slips, bills of lading, landfill scale tickets, and paid invoices for materials used in the work shall be submitted to the Owner through the Owner's Representative.
- D. Lump sum and unit price bids shall include an amount considered to be adequate to cover all overhead burden and profit for each separately identified item and any and all landfill fees and taxes.
- E. Should a quantity variation require an extension or shortening in contract time, Contractor shall be notified in writing within ten (10) working days of knowledge of the variation in quantities to provide sufficient justification for the extension as required by the Owner.

1.02 UNITS OF MEASURE

A. **Item 1 – Mobilize/Demobilize**

- 1. Measurement will be based upon 100% completion of mobilization and demobilization.
- 2. Lump sum payment will be full compensation for mobilization and demobilization.

B. **Item 2 – Unearthed Debris, Rubble, Trash Disposal**

- 1. Any additional rubble or concrete that is unearthed and requires removal to perform soil work per the Owner's Representative will be paid per the unit price bid based on weight tickets from the local, licensed solid waste transfer station or landfill.

**C. Item 3 – Site Preparations Erosion Control/Silt Fence**

1. Measurement will be based upon 100% completion of installation of the erosion control/silt fencing.
2. Lump sum payment will be full compensation for erosion control/silt fencing measured in place by linear foot.

**D. Item 4 – Final Clearing and Grubbing**

1. Measurement will be lump sum job complete. Mobilize all equipment and personnel to clear vegetation scrub/shrubs and trees of 6” diameter and less from work area. Also included in the Scope of work is removal of certain field marked trees of 6” to 10” in diameter. Some fallen trees and cut brush/stumps/logs are present and are to be removed. Large trees greater than 24” in diameter shall remain and be protected. The area to be cleared is approximately 0.5 acre. Chips may be spread and remain on-site. Concrete foundations and limited debris may be present on ground surface.

2. Lump sum payment will be full compensation for clearing and grubbing.

**E. Item 5 - Concrete foundation removal, breakout, loading, transport and disposal/recycle at commercial yard**

1. Measurement will be lump sum job complete.
2. Payment will be at the lump sum price bid and shall include excavation, loading, transportation, and disposal by Contractor. This pay item applies to the two (2) identified concrete foundations. Any rebar removal or processing required for acceptance at the concrete recycling crusher shall be included in the LS price.

**F. Item 6 - Site Re-grading**

1. Measurement will be based upon 100% completion of the slope re-grading as directed and verified by the Owner’s Representative.
2. Lump sum payment will be full compensation for all labor, equipment, and materials required to complete the work.

**G. Item 7 – Placement of 3-foot thick clean soil barrier**

1. Measurement will be based upon 100% completion of the clean soil barrier as directed and verified by the Owner’s Representative.

2. Payment will be made at the actual unit price bid and shall include full payment for furnishing, hauling, placing and grading the material at the required locations. Trucking tickets shall be furnished by the contractor as basis for payment at 12 CY per semi-trailer truck load.

**H. Item 8 (Alternate) - Soil Excavation, Transport and Disposal as Non-Special/Solid Waste**

1. Measurement will be per ton based on actual quantities as verified by load weight tickets from landfill scale and manifests.
2. Payment will be at the unit price bid and shall include excavation, loading, transportation, and disposal by Contractor. Weight tickets and manifests shall be furnished by the contractor as basis for payment.

**PART 2 PRODUCTS**

Not Used

**PART 3 EXECUTION**

Not Used

**\* \* \* END OF SECTION \* \* \***

**SECTION 01060  
REGULATORY REQUIREMENTS**

**PART 1 GENERAL**

**1.01 GENERAL**

- A. All Work shall be conducted in accordance with applicable state and federal regulations and industry standards including Illinois Administration Code Title 41 Part 170. Work shall also comply with the requirements of Occupational Safety and Health Act of 1970, regulations 29 CFR 1910, or with local or state occupational safety and health regulations enforced by an agency of the locality of state under a plan approved by the U.S. Department of Labor Occupational Safety and Health Administration (OSHA).
- B. The Contractor shall be responsible for notifying the OWNER's Representative prior to commencement of Site activities.
- C. The Contractor shall be responsible for obtaining dig permits and all other permits for performing the Work specified in the Scope of Work.
- D. Soil removal activities shall comply in all respects with the city, county, state, and federal regulations.
- E. Prosecution of the Work shall comply with all laws applicable to the Work (unless different requirements are specifically designated in the Contract documents) and with the required permits. Persons employed on the Work shall discharge their respective responsibilities consistent with all applicable laws and permits for the Work.
- F. Unless expressly required by any laws or permits, neither the Owner nor the Owner's Representative shall be responsible for monitoring the Contractor's compliance with any Laws, the State Construction Code, or any permits.
- G. Hazardous Materials Conditions: The Contractor shall use, handle, store, dispose, process, transport and transfer any material considered a Hazardous Material in accordance with federal, State, and local laws. If the Contractor encounters any material reasonably believed to be a Hazardous Material and which may present a substantial danger, the Contractor shall 1) immediately stop all affected Work; 2) give written notice to the Owner's Representative of the conditions encountered; and, 3) take appropriate health and safety precautions.
- E. COOK COUNTY Watershed Management Ordinance (WMO), if applicable.
- F. NPDES Permit: This project is to be done according to the National Pollutant Discharge Elimination System (NPDES) Storm Water Permit for Construction Site

Activities, ILR10 and any site-specific NPDES permit for the properties, if applicable.

**PART 2 PRODUCTS**

Not Used

**PART 3 EXECUTION**

Not Used

**\* \* \* END OF SECTION \* \* \***

**SECTION 01155**  
**ON-SITE HEALTH AND SAFETY REQUIREMENTS**

**PART 1 GENERAL**

1.01 SUMMARY

- A. Contractor is responsible for safe work practices, safe operation of equipment; and safety of employees and other persons or organizations during progress of Work on-site.
- B. Work shall be performed in accordance with appropriate level of personal protection as defined in HASP, level D. Workers contacting soil shall have proper level of training per OSHA.

1.02 QUALITY ASSURANCE

- A. Regulatory Requirements:
  - 1. Contractor shall plan for and ensure applicable personnel comply with basic provisions of OSHA Safety and Health Standards (29 CFR 1910), and General Construction Standards (29 CFR 1926), as applicable to specific tasks.
  - 2. The Contractor shall comply with applicable government laws and regulations having jurisdiction for safety of persons or property.

1.04 OWNERS REPRESENTATIVE'S RESPONSIBILITIES

- A. When Owner's Representative is required to be present on Project site to perform engineering services, the Owner's Representative will comply with Contractor's safety plans, programs, and procedures.
- B. If the Owner's Representative determines the Contractor's safety plans, programs, and procedures do not provide adequate protection for the Owner's Representative, the Owner's Representative may direct its employees to leave Project site or implement additional safeguards for the Owner's Representative protection. If taken, these actions will be in furtherance of the Owner's Representative responsibility to its employees only, and the Owner's Representative will not assume responsibility for protection of other persons affected by Work.
- C. If the Owner's Representative observes situations which appear to have potential for immediate and serious injury to persons, the Owner's Representative may warn persons who appear to be affected by such situations. Such warnings, if issued, shall be given based on general humanitarian concerns, and the Owner's Representative will not, by issuance of any such warning, assume responsibility to issue future warnings or any general responsibility for protection of persons affected by Work.

**PART 2 PRODUCTS**

Not Used

**PART 3 EXECUTION**

Not Used

**\* \* \* END OF SECTION \* \* \***



## SECTION 01300 SUBMITTALS

### PART 1 GENERAL

#### 1.01 GENERAL

The following submittals are required prior to project initiation:

- A. Maintain all appropriate insurance coverage for execution of the Work as stated herein. .  
Submit sample insurance certificate with bid package and current insurance certificates to the Owner within fifteen (15) calendar days of Contract award.

#### 1.02 CONSTRUCTION SCHEDULE

- A. Within five (5) days after receiving a Notice to Proceed, the Contractor must prepare and submit to the Owner's Representative for approval, the schedule. The schedule must show:
  - 1. The principal tasks specified in the payment schedule.
  - 2. The date and duration of Work for each task, including scheduled soil removal date and completion date.
- B. If, in the judgment of the Owner's Representative, Work actually in place falls behind that schedule, the Contractor must take action as necessary to improve its progress. In addition, the Owner's Representative may require the Contractor to submit a revised schedule to make up loss in schedule progress.
- C. Once work is started contractor must continuously perform work on each consecutive normal business day until complete except for weather-related or agreed upon shutdowns.
- D. Failure of the Contractor to comply with these requirements will be considered grounds for termination by the Owner.

#### 1.03 PROPOSED LANDFILLS & TRUCK ROUTES

- A. Advanced Disposal Orchard Hills Landfill located in Davis Junction, Illinois has been selected as the disposal facility for this project. Provide a Truck Route Plan for review and approval.

#### 1.04 OWNER'S REPRESENTATIVE REVIEW OF SUBMITTALS



- A. When submittals are reviewed by the Owner's Representative on behalf of the Owner, each submittal must be returned to the Contractor with comments made by the Owner's Representative. The Contractor shall revise the submittal in response to the comments made by the Owner's Representative.

1.05 MATERIAL SAFETY DATA SHEETS (MSDS)

- A. In accordance with the Department of Labor, Occupational Safety and Health Administration (OSHA) regulations on Hazard Communication, 29 CFR Part 1926.59 (e)(1) and (2), the Contractor must comply with the following:

1. Within thirty (30) days after receipt of a notice to proceed, the Contractor must submit to the Owner's Representative, in duplicate, a list of all hazardous materials to be used on the job and an MSDS for every hazardous material (as defined by OSHA's Hazard Communication Standard) that the Contractor or subcontractors intend to use on the site.
2. Work requiring the use of hazardous materials cannot proceed until after the Owner's Representative has reviewed the MSDS and has approved the use of the hazardous materials.

1.06 CLOSEOUT SUBMITTALS - as applicable

- A. Waste Characterization Data Sheets for landfill acceptance (To be provided by the Owner's Representative).
- B. All Disposal weigh tickets.
- C. Illinois Environmental Protection Agency Waste Manifests: original copies and one duplicate, of manifests for contaminated solid and liquid disposal.
- D. Trucking Tickets for the clean fill material.

**PART 2 PRODUCTS**

Not Used

**PART 3 EXECUTION**

Not Used

**\* \* \* END OF SECTION \* \* \***

**SECTION 01700  
PROJECT CLOSEOUT**

**PART 1 GENERAL**

1.01 GENERAL

- A. The Work shall be substantially complete prior to requesting final inspection.
- B. Final cleaning: Remove debris, waste, surplus materials, rubbish and construction facilities from the Site and execute final cleaning prior to inspection.
- B. Submittals as required in Section 01300.
- C. Verification by Owner's Representative that all Contractor-related punchlist items have been satisfactorily completed.

**PART 2 PRODUCTS**

Not Used

**PART 3 EXECUTION**

Not Used

**\*\*\* END OF SECTION \*\*\***

## SECTION 02100 SITE PREPARATION

### PART 1 GENERAL

#### 1.01 ERECTION OF BARRICADES

- A. Contractor must erect the necessary warning signs and barricades to ensure the safety of all employees.
- B. These signs must be in compliance with OSHA standards and must be installed immediately upon beginning the work.
- C. Conditions at all project sites must conform strictly to all OSHA regulations. The Contractor is solely responsible for enforcing these regulations.
- D. Utilities, curbs, overhead lines, fences and property features shall be protected by CONTRACTOR, as necessary.
- E. Roads shall be cleaned of any mud tracking at each work day. Contractor shall provide street sweeper if necessary.
- F. Erosion protection shall be provided in accordance with NPDES and stormwater Best Management Practices (BMPs) requirements, if applicable.

#### 1.02 LAYOUT OF WORK

- A. The Contractor must lay out its work and is responsible for all measurements based on them. The Contractor must furnish, at its own expense, all stakes, templates, platforms, equipment, tools, materials, and labor as may be required in laying out any part of the work. The Contractor is responsible for the execution of the work to those lines and grades established or indicated by the Owner.
- B. Change Orders: Layout of the grading/barrier and/or excavation area may be altered to fit unknown Site conditions. A written estimate shall be submitted to the Owner's Representative describing the proposed changes and associated costs. Change Orders shall be authorized by the Owner in writing prior to execution. The Owner shall not be held accountable for Work performed without written approval.
- C. The premises and the job site shall be maintained in a neat and organized condition and be kept free from accumulations of waste materials and rubbish during the entire construction period.

### PART 2 PRODUCTS

Not Used

**PART 3 EXECUTION**

Not Used

**\* \* \* END OF SECTION \* \* \***

**SECTION 02150**  
**C-SOIL REMOVAL, TRANSPORT, DISPOSAL**

**PART 1 GENERAL**

1.01 SUMMARY

- A. An additional, if ordered by Owner, task includes some limited excavation, removal, and disposal of designated areas and depths of highest concentration or “hot spots” in the contaminated fill soil. Contaminated soils will be excavated and transported to a licensed landfill having the required permits to treat and/or dispose of the soil contaminants and concentrations. Excavation areas will be graded with surrounding remaining fill soil and covered with the three-foot thick clean imported soil barrier layer which meets IEPA’s TACO residential standards.

1.02 SUBMITTALS

- A. Landfill approval will be obtained by the Owner’s Representative and provided to the CONTRACTOR. Owner and Owner’s Representative will obtain waste profile lab analysis.
- B. Submittals shall be in accordance with Section 01300.

1.03 PROJECT/SITE CONDITIONS

- A. The Site has been subject to limited soil and groundwater sampling and analysis. Unknown or unidentified hazardous materials or unidentified debris may exist in the project area. If these materials are encountered during the work activities, the Contractor shall notify the Owner’s Representative. Debris shall be managed with the soil. Concrete shall be separated for recycling off-site or stockpile on-site, as directed by Owner.
- B. Contractor shall JULIE locate all existing utilities prior to start of Work.

**PART 2 PRODUCTS**

2.01 MATERIALS

- A. Backfill excavation with existing surrounding soil as part of the re-grading activities or clean fill material meeting IEPA Residential TACO Standards (35 IAC Part 742) if ordered and as directed by Owner’s Representative.
- B. Crushed aggregate stone or commercial recycled crushed concrete will not be allowed to be utilized as backfill material unless approved by the Owner’s



Representative. If utilized for haul roads it shall be removed at completion of work by contractor.

**PART 3 EXECUTION**

**3.01 PREPARATION**

- A. Protect open excavations with barricades.
- B. Load soil to stockpile or direct to trucks. Separate concrete and foundations from soil for off-site recycling.
- C. Owner's Representative will prepare the required manifests necessary for the transportation and disposal of the soils. OWNER or Owner's Representative will sign manifests. The signed manifests will be provided to the Contractor.

**3.02 TRANSPORT SOIL**

- A. Transport soil w/debris per IDOT and IEPA requirements.
- B. Tarp dusty loads.
- C. Do not transport free liquids in soil loads.
- D. Adhere to approved truck route only.

**3.03 BACKFILL (if Ordered)**

- 1. The excavation shall be backfilled with the existing surrounding soil as part of the re-grading activities or the clean fill material and graded.

**3.04 LANDFILL DISPOSAL**

- A. All loads shall arrive and be tipped at the landfill the day they are loaded.
- B. The Contractor will pay any delay or demurrage not solely caused by OWNER.

**3.05 CONCRETE RECYCLING**

- A. Process, load and transport concrete to commercial crusher for recycling.

**PART 2 PRODUCTS**

Not Used

**PART 3 EXECUTION**

Not Used

**\* \* \* END OF SECTION \* \* \***

## NOTICE TO BIDDERS

Hanover Township ("the Township") is accepting sealed bids for the Township's Site Restoration/Soil Remediation project at the former Izaak Walton League Property, located in Cook County, Illinois, including, but not limited to, final clearing and grubbing, access improvement, slope re-grading, removal and off-site disposal of slag/foundry residuals and placement of a three foot thick clean soil barrier layer over the area of fill soil on the property complying with IEPA standards, and in strict compliance with the Contract Documents prepared by Deigan & Associates, LLC, (the "Project Work"). Copies of said bid documents may be obtained from the Hanover Township Clerk at the Township Office at 250 South Route 59, Bartlett, Illinois, 60103, (Phone 630/837-0301) during regular business hours of 9:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays, beginning May 29, 2014

Sealed bids must be submitted on forms furnished by the Township, and will be accepted at the Township office, 250 South Route 59, Bartlett, Illinois 60103 (the "Township Office"), Attention: Katy Dolan Baumer, Hanover Township Clerk until 10:00 a.m., June 12, 2014, at which time said bids will be publicly opened and read aloud. Each bid must be accompanied by a bid bond, certified check, cashier's check or bank draft in an amount equal to ten percent (10%) of the bid amount made payable to Hanover Township.

The Prevailing Wage Act (820 ILCS 130/01, *et seq.*) shall apply to the Project Work.

The successful Bidder for the Project Work will be required to submit: (a) a Performance and Payment Bond in the amount of 110% of the Contract Sum, made payable to Hanover Township, in form acceptable to the Township, cosigned by a surety company authorized by the Illinois Department of Insurance to sell and issue sureties in the State of Illinois or (b) an Irrevocable Letter of Credit in the amount of 110% of the Contract Sum guarantying Contractor's obligations under the Contract Documents issued by a financial institution with at least \$40,000,000 in assets and a capital to asset ratio of not less than 6% in form acceptable to the Township, to guaranty the performance of contractor's obligations under the Contract Documents and the payment of all labor and materials furnished for the Project Work, including but not limited to compliance with the Illinois Prevailing Wage Act. The cost of said Bonds and/or Letter of Credit shall be included in the total bid amount set forth in the Contract Sum.

It is anticipated that the Township will award the Contract to the successful Bidder on or about June 17, 2014. The Project Work must be performed in strict compliance with the Contract Documents.

The Township reserves the right to reject any and all bids, accept all or part of a bid, and to waive minor irregularities and nonconformities in any bid when it is in the best interests of the Township.

/s/ Katy Dolan Baumer  
Hanover Township Clerk

Published in the Daily herald on May 28, 2014

**BID PROPOSAL FORM & PAYMENT SCHEDULE**

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Fax/Email \_\_\_\_\_

To: Hanover Township                      Project: Izaak Walton Site Restoration/Soil Remediation  
 250 South Route 59  
 Bartlett, IL 60103

Having read the Specifications, examined the drawings, and read the Contract Documents prepared by Diegan & Associates for the Izaak Walton Site Restoration/Soil Remediation Project, and having also received, read, and taken into account all Addenda (if any) thereto as follows: Addendum No: \_\_\_\_\_

And having inspected the site and the conditions affecting and governing the Project Work, the undersigned proposes to furnish all material and perform all labor as specified and described in the Specifications, Drawings, and Contract Documents, for the following stipulated sums:

(Please provide a unit price for all bid items regardless of quantity.)

Item No.	Description	Unit of Measure	Estimate Quantity	Unit Price	Extended Price
1	Mobilize/Demobilize	LUMP SUM	1		
2	Unearthed Debris, Rubble, Trash Disposal (If Encountered)	Ton	10		
3	Erosion Control/Silt Fence	Linear Feet	500		
4	Final Clearing & Grubbing	LUMP SUM	1		
5	Remove Concrete Foundations, Transport, Dispose/Recycle Off-site	LUMP SUM	1		
6	Slope re-grading (See Attached Drawing)	LUMP SUM	1		
7	Placement of 3-foot thick clean soil barrier, including grading	CY	600		
	<b>TOTAL BASE BID AMOUNT ==&gt;&gt;</b>				
8 (Alternate)	Load, Transport and Dispose Soil to Advanced Disposal Facility located in Davis Junction, IL. as Non-Special waste	TON	300		
	<b>TOTAL BID AMOUNT INCLUDING ALTERNATE</b>				

In submitting the bid, the undersigned agrees;

1. To enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement with Hanover Township and to perform the work as drawn and specified for the stated amounts regardless of quantity discrepancies. No additional payments will be made due to quantity discrepancies.
2. To hold the bid open for 60 days after bid opening.
3. To enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement with Hanover Township within 10 days of the Notice of Award.
4. To furnish a Performance and Payment Bond in the amount of 110% of the amount of the contract sum in accordance with Paragraph 16 of the Instructions to Bidders.
5. To furnish evidence of insurance in accordance with Paragraph 26 of the Instructions to bidders, including but not limited to furnishing certificates of insurance and additional insured endorsements prior to commencing the Project Work.
6. To forfeit the Bid Security to Hanover Township as payment of damages due to delay if the undersigned fails to enter into the Izaak Walton Site Restoration/Soil Remediation Project Agreement as required.
7. To begin the work no later than the date specified in the Contract Documents and to substantially complete the work no later than the date specified in the Contract Documents.

ACKNOWLEDGED AND AGREED TO:

By:

\_\_\_\_\_

Authorized Signature/Title

Company:

\_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_

Notary Public

**TAX COMPLIANCE AFFIDAVIT**

The undersigned, being the duly appointed official of \_\_\_\_\_  
(Name of Company) ("Bidder") duly sworn and under oath hereby certifies that Bidder is not delinquent in payment of any taxes to the Illinois Department of Revenue, and/or the Internal Revenue Service.

\_\_\_\_\_  
Signature

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that \_\_\_\_\_ appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of \_\_\_\_\_ (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of \_\_\_\_\_ (Company).

Dated: \_\_\_\_\_, 2014

\_\_\_\_\_  
Notary Public

**CERTIFICATION THAT BIDDER  
IS NOT BARRED FROM PUBLIC CONTRACTING DUE TO  
BID-RIGGING OR BID-ROTATING CONVICTIONS**

The undersigned hereby certifies that \_\_\_\_\_ (Name of Company) ("Bidder") is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid-rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned further certifies that no officers or employees of the Bidder's firm have been so convicted and that Bidder is not the successor company or a new company created by the officers or owners of one so convicted. The undersigned certifies that any such conviction occurring after the date of this certification will be reported to the Hanover Township Road District, immediately in writing, if it occurs during the bidding process or otherwise prior to entering into the Contract therewith.

Dated: \_\_\_\_\_, 2014

\_\_\_\_\_  
(Print Name of Bidder/Company)

\_\_\_\_\_  
(Signature of Authorized Officer)

\_\_\_\_\_  
(Printed Name of Signatory)

\_\_\_\_\_  
(Title of Signatory)

STATE OF ILLINOIS     )  
                                  ) SS.  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that \_\_\_\_\_ appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of \_\_\_\_\_ (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of \_\_\_\_\_ (Company).

Dated: \_\_\_\_\_, 2014

\_\_\_\_\_  
Notary Public

**CERTIFICATION THAT BIDDER HAS ADOPTED  
AND MAINTAINS A WRITTEN SEXUAL HARASSMENT POLICY  
AND REGARDING SUBSTANCE ABUSE PREVENTION PROGRAM**

The undersigned hereby certifies that \_\_\_\_\_(Name of Company) ("Bidder") has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including at least the following:

- a statement on the illegality of sexual harassment;
- the definition of sexual harassment under Illinois law;
- a description of sexual harassment, utilizing examples;
- an internal complaint process, including penalties;
- the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
- directions on how to contact the Department and the Commission; and,
- protection against retaliation as provided by Section 6-101 of the Act.

The undersigned further certifies that such policy shall remain in full force and effect throughout the term of the Contract. The undersigned further certifies that it has or will have in place prior to commencement of the Project Work, a written substance abuse prevention program which meets or exceeds the requirements set forth in the Substance Abuse Prevention on Public Works Projects Acts (PA 95-0635) (the "Act") to the extent required under said Act.

\_\_\_\_\_  
(Print Name of Bidder/Company)

\_\_\_\_\_  
(Signature of Authorized Officer)

\_\_\_\_\_  
(Printed Name of Signatory)

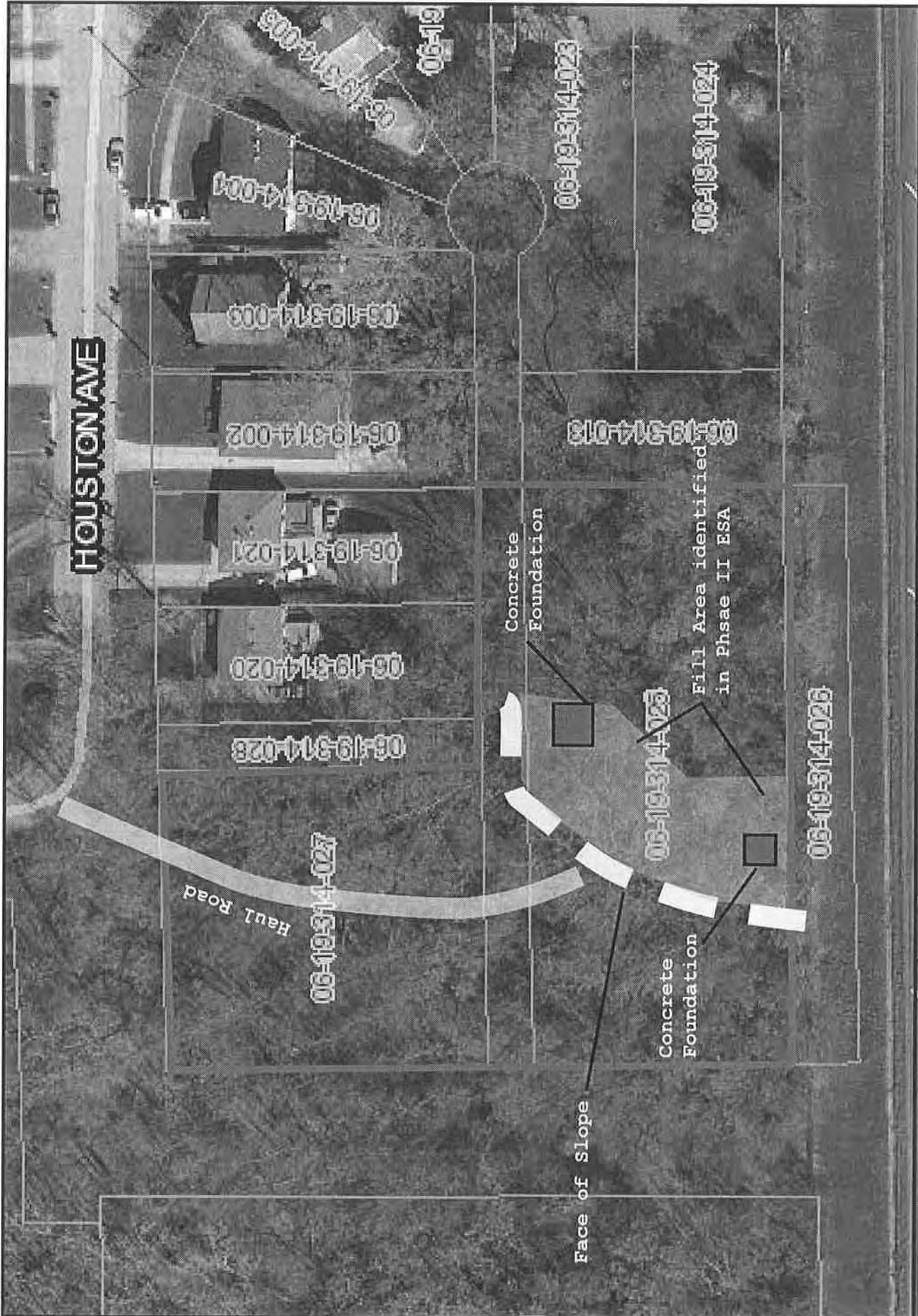
\_\_\_\_\_  
(Title of Signatory)

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that \_\_\_\_\_ appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of \_\_\_\_\_ (Company), and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of \_\_\_\_\_ (Company).

Dated: \_\_\_\_\_, 2014

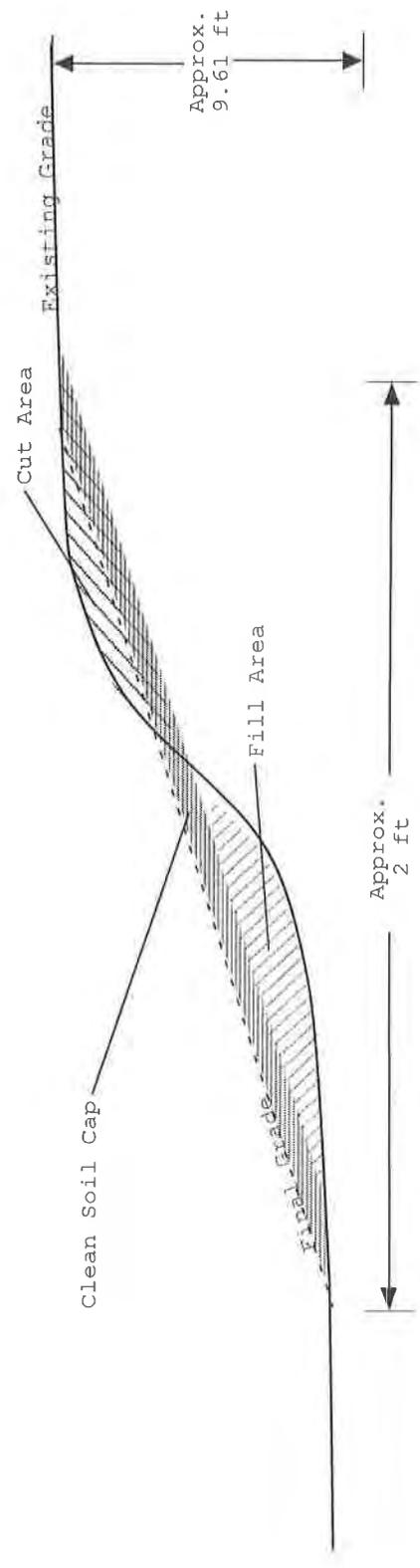
\_\_\_\_\_  
Notary Public



Former Izaak Walton League Property  
 Kirk Street and Houston Avenue  
 Elgin, IL 60085

FIGURE 1  
 SITE LOCATIONS AND LAYOUT

Deigan & Associates, LLC  
 Environmental Consultants  
 Libertyville, IL  
 www.deiganandassociates.com



\*Drawing NOT to scale

Former Izaak Walton League Property  
 Kirk Street and Houston Avenue  
 Elgin, IL 60085

**FIGURE 2**  
**SITE GRADING PLAN**

 Deigan & Associates, LLC  
 Environmental Consultants  
 Libertyville, IL  
 www.deiganandassociates.com

# Cook County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	==	==	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		37.100	37.600	1.5	1.5	2.0	13.38	9.520	0.000	0.500
ASBESTOS ABT-MEC		BLD		35.100	37.600	1.5	1.5	2.0	11.17	10.76	0.000	0.720
BOILERMAKER		BLD		44.240	48.220	2.0	2.0	2.0	6.970	17.54	0.000	0.350
BRICK MASON		BLD		41.580	45.740	1.5	1.5	2.0	9.700	12.80	0.000	1.040
CARPENTER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
CEMENT MASON		ALL		42.350	44.350	2.0	1.5	2.0	12.16	12.35	0.000	0.430
CERAMIC TILE FNSHER		BLD		34.810	0.000	2.0	1.5	2.0	10.20	7.830	0.000	0.640
COMM. ELECT.		BLD		38.000	40.800	1.5	1.5	2.0	8.420	11.30	1.100	0.700
ELECTRIC PWR EQMT OP		ALL		44.850	49.850	1.5	1.5	2.0	10.63	14.23	0.000	0.450
ELECTRIC PWR GRNDMAN		ALL		34.980	49.850	1.5	1.5	2.0	8.290	11.10	0.000	0.350
ELECTRIC PWR LINEMAN		ALL		44.850	49.850	1.5	1.5	2.0	10.63	14.23	0.000	0.450
ELECTRICIAN		ALL		43.000	46.000	1.5	1.5	2.0	12.83	14.27	0.000	0.750
ELEVATOR CONSTRUCTOR		BLD		49.900	56.140	2.0	2.0	2.0	12.73	13.46	3.990	0.600
FENCE ERECTOR		ALL		34.840	36.840	1.5	1.5	2.0	12.86	10.67	0.000	0.300
GLAZIER		BLD		40.000	41.500	1.5	2.0	2.0	12.49	15.99	0.000	0.940
HT/FROST INSULATOR		BLD		46.950	49.450	1.5	1.5	2.0	11.17	11.96	0.000	0.720
IRON WORKER		ALL		42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
LABORER		ALL		37.000	37.750	1.5	1.5	2.0	13.38	9.520	0.000	0.500
LATHER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		ALL		30.520	0.000	1.5	1.5	2.0	9.700	12.55	0.000	0.590
MARBLE MASON		BLD		40.780	44.860	1.5	1.5	2.0	9.700	12.71	0.000	0.740
MATERIAL TESTER I		ALL		27.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MATERIALS TESTER II		ALL		32.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MILLWRIGHT		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
OPERATING ENGINEER		BLD 1		46.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 2		44.800	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 3		42.250	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 4		40.500	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 5		49.850	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 6		47.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD 7		49.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		FLT 1		51.300	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 2		49.800	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 3		44.350	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 4		36.850	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT 5		52.800	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 1		44.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 2		43.750	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 3		41.700	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 4		40.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 5		39.100	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 6		47.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY 7		45.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
ORNAMNTL IRON WORKER		ALL		42.900	45.400	2.0	2.0	2.0	13.11	16.40	0.000	0.600
PAINTER		ALL		40.750	45.500	1.5	1.5	1.5	10.75	11.10	0.000	0.770
PAINTER SIGNS		BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIVER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
PIPEFITTER		BLD		46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.680
PLASTERER		BLD		41.250	43.730	1.5	1.5	2.0	11.10	11.69	0.000	0.550
PLUMBER		BLD		46.050	48.050	1.5	1.5	2.0	12.53	10.06	0.000	0.880

ROOFER	BLD	39.200	42.200	1.5	1.5	2.0	8.280	9.690	0.000	0.430
SHEETMETAL WORKER	BLD	41.210	44.510	1.5	1.5	2.0	10.48	19.41	0.000	0.660
SIGN HANGER	BLD	30.210	30.710	1.5	1.5	2.0	4.850	3.030	0.000	0.000
SPRINKLER FITTER	BLD	49.200	51.200	1.5	1.5	2.0	10.75	8.850	0.000	0.450
STEEL ERECTOR	ALL	42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
STONE MASON	BLD	41.580	45.740	1.5	1.5	2.0	9.700	12.80	0.000	1.040
<del>SURVEY WORKER</del> -> NOT IN EFFECT		37.000	37.750	1.5	1.5	2.0	12.97	9.930	0.000	0.500
TERRAZZO FINISHER	BLD	36.040	0.000	1.5	1.5	2.0	10.20	9.900	0.000	0.540
TERRAZZO MASON	BLD	39.880	42.880	1.5	1.5	2.0	10.20	11.25	0.000	0.700
TILE MASON	BLD	41.840	45.840	2.0	1.5	2.0	10.20	9.560	0.000	0.880
TRAFFIC SAFETY WRKR	HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER	E ALL 1	33.850	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	W ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TUCKPOINTER	BLD	41.950	42.950	1.5	1.5	2.0	8.180	11.78	0.000	0.630

**Legend:** RG (Region)

TYP (Trade Type - All, Highway, Building, Floating, Oil &amp; Chip, Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F&gt;8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health &amp; Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

**Explanations****COOK COUNTY**

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

**EXPLANATION OF CLASSES**

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical

systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

#### COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

#### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble,

holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors,

All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine -

Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

## TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

## TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

## TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST &amp; WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

## Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task,

the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

#### MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION AUTHORIZING HANOVER TOWNSHIP MEMBERSHIP IN NATIONAL PURCHASING PARTNERS (NPP) FOR PURCHASES THROUGH NPP'S COOPERATIVE PURCHASING PROGRAM**

**WHEREAS**, National Purchasing Partners (NPP) provides group purchasing marketing and administrative support for governmental entities within NPP's membership; and

**WHEREAS**, NPP has instituted a cooperative purchasing program under which member participating agencies may reciprocally utilize competitively bid vendor contracts through the inclusion of the membership in a lead contracting agency's bid solicitation and master price agreement; and

**WHEREAS**, Membership in NPP is completely free to Hanover Township, and there are no ongoing obligations to use NPP for any particular contract after joining NPP; and

**WHEREAS**, Membership in NPP would offer the Township savings by conserving and leveraging resources through national competitive bidding and through outsourcing competitive bidding procedures that otherwise must be performed by the Township; and

**WHEREAS**, the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01, *et seq.*) authorizes the Township to purchase supplies jointly with other governmental units through competitive solicitation; and

**WHEREAS**, the Illinois Governmental Joint Purchasing Act explicitly supersedes the provisions of any other acts which regulate the purchasing procedures of the Township, including, but not limited to, the competitive bidding requirements found in the Township Code (60 ILCS 1/85-30); and

**WHEREAS**, NPP's cooperative purchasing program complies with the competitive solicitation process required by the Illinois Governmental Joint Purchasing Act, as set forth in 30 ILCS 525/4; and

**WHEREAS**, the Supervisor and Board of Town Trustees of Hanover Township hereby find that it is in the best interests of the Township to become a member of NPP in order to conserve and leverage resources and to realize savings to the Township through the use of NPP's cooperative purchasing program.

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the foregoing recitals are hereby incorporated herein by reference.

**SECTION TWO:** That the Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Participating Agency Endorsement and Authorization to the NPP Member Intergovernmental Cooperative Purchasing Agreement, with the City of Gahanna, Ohio, as Lead Contracting Agency, a copy of which is attached hereto and incorporated herein.

**SECTION THREE:** That the Township Administrator and his designees are authorized to complete the requisite application materials on behalf of the Township to become a member of National Purchasing Partners (NPP).

**SECTION FOUR:** **SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 1, 2014

APPROVED: July 1, 2014

---

Brian P. McGuire, Township Supervisor

ATTEST:

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Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on July 1, 2014, and approved on July 1, 2014 as the same appears from the official records of Hanover Township.

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Katy Dolan Baumer, Township Clerk

# **National Purchasing Partners**

## **Member Intergovernmental Cooperative Purchasing Agreement**

This Intergovernmental Agreement (Agreement) by and between government entities that execute a Lead Contracting Agency Authorization ("Lead Contracting Agency(ies)") to be supplemented and made a part hereof and participating National Purchasing Partners ("NPP") government entity members ("Participating Agencies") including members of FireRescue GPO and Public Safety GPO, that agree to the terms and conditions of this Agreement. All NPP Lead Contracting Agencies and Participating Agencies shall be considered as "parties" to this agreement.

WHEREAS, upon completion of a formal competitive solicitation and selection process, the Lead Contracting Agencies have entered into Master Price Agreements with one or more Vendors to provide goods and services, often based on national sales volume projections;

WHEREAS, NPP, created by a nonprofit medical center, provides group purchasing marketing and administrative support for governmental entities within the membership. NPP's marketing and administrative services are free to its membership, which includes participating public entities and non-profit institutions throughout the United States and Canada.

WHEREAS, NPP has instituted a cooperative purchasing program under which member Participating Agencies may reciprocally utilize competitively solicited Vendor Contracts through the inclusion of the membership in Lead Contracting Agency bid Solicitation and Master Price Agreements;

WHEREAS, the Master Price Agreements provide that all members of NPP may purchase goods and services on the same terms, conditions and pricing as the Lead Contracting Agency, subject to applicable local and state laws of the Participating Agencies;

WHEREAS, the parties agree to comply with the requirements of the Intergovernmental Cooperation Act as may be applicable to the local and state laws of the Participating Agencies;

WHEREAS, the parties desire to conserve and leverage resources, and to improve the efficiency and economy of the procurement process while reducing solicitation and procurement costs;

WHEREAS, the parties are authorized and eligible to contract with governmental bodies and Vendors to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, the parties desire to contract with Vendors under the terms of the Master Price Agreements open to all Participating Agencies;

NOW, THEREFORE, the parties agree as follows:

### **ARTICLE 1: LEGAL AUTHORITY**

Each Party represents and warrants that it is eligible to participate in this Agreement because it is a local government or non-profit corporation created and operated to provide one or more governmental functions and possesses adequate legal authority to enter into this Agreement.

### **ARTICLE 2: APPLICABLE LAWS**

The procurement of goods and services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules, and regulations that govern each party's procurement policies. It is the responsibility of each party to ensure it has met all applicable solicitation and procurement requirements, both in state law and local policy.

### **ARTICLE 3: USE OF BID, PROPOSAL OR PRICE AGREEMENT**

- a. Each party will facilitate the cooperative procurement of goods and services.
- b. The procuring party shall be responsible for the ordering of goods and services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring parties harmless from any liability that may arise from action or inaction of the procuring party.
- c. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar goods and services outside the scope of the Master Price Agreements and NPP.
- d. The exercise of any rights or remedies by the procuring party shall be the exclusive obligation of such procuring party.
- e. The cooperative use of bids, proposals or price agreements obtained by a party to this Agreement shall be in accordance with the terms and conditions of the bid, proposal or price agreement, except as modified where otherwise allowed or required by applicable law, and does not relieve the party of its other bid requirements under state law or local policies.

#### **ARTICLE 4: PAYMENT OBLIGATIONS**

The procuring party will make timely payments to Vendors for goods and services received in accordance with the terms and conditions of the procurement. Payment for goods and services, inspections and acceptance of goods and services ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor shall be resolved in accordance with the law and venue rules of the state of the procuring party.

#### **ARTICLE 5: COMMENCEMENT DATE**

This Agreement shall take effect after execution of the "Lead Contracting Agency Endorsement and Authorization" or "Participating Agency Endorsement and Authorization," as applicable.

#### **ARTICLE 6: TERMINATION OF AGREEMENT**

This Agreement shall remain in effect until terminated by a party giving 30 days written notice to the Lead Contract Agency.

#### **ARTICLE 7: ENTIRE AGREEMENT**

This Agreement and any attachments, as provided herein, constitute the complete Agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

#### **ARTICLE 8: CHANGES AND AMENDMENTS**

This Agreement may be amended only by a written amendment executed by all parties, except that any alterations, additions, or deletions of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

#### **ARTICLE 9: SEVERABILITY**

All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

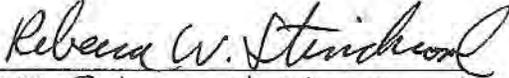
**THIS INSTRUMENT HAS BEEN EXECUTED IN TWO OR MORE ORIGINALS BY EXECUTION AND ATTACHMENT OF EACH "LEAD CONTRACTING AGENCY ENDORSEMENT AND AUTHORIZATION" OR "PARTICIPATING AGENCY ENDORSEMENT AND AUTHORIZATION," AS APPLICABLE. ONCE EXECUTED, IT IS THE RESPONSIBILITY OF EACH PARTY TO FILE THIS AGREEMENT WITH THE PROPER AGENCY IF REQUIRED BY LOCAL OR STATE LAW.**

**LEAD CONTRACTING AGENCY  
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of the **City of Gahanna** (Lead Contracting Agency) that he/she has read and agrees to the general terms and conditions set forth in the enclosed Member Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by Lead Contracting Agencies to Participating Agencies locally, regionally, and nationally through NPP. Copies of Master Price Agreements and any amendments thereto made available by Lead Contracting Agencies will be provided to Participating Agencies and NPP to facilitate use by Participating Agencies.

The undersigned understands that the purchase of goods and services under the provisions of the Member Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agencies.

The undersigned affirms that he/she is an agent of the **City of Gahanna** and is duly authorized to sign this Lead Contracting Agency Endorsement and Authorization.

  
BY: Rebecca W. Stinchcomb  
ITS: Mayor

Date: 10/15/12

Lead Contracting Agency Contact Information:

Contact Person: Troy Euton  
Address: City of Gahanna  
200 S. Hamilton Rd  
Gahanna OH 43230  
Telephone No.: 614-342-4250  
Email: troy.euton@gahanna.gov

**PARTICIPATING AGENCY  
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of \_\_\_\_\_ (Participating Agency) that he/she has read and agrees to the general terms and conditions set forth in the enclosed Member Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by Lead Contracting Agencies to Participating Agencies locally, regionally, and nationally through NPP.

The undersigned further acknowledges that the purchase of goods and services under the provisions of the Member Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agency and that neither the Lead Contracting Agency nor NPP shall be held liable for any costs or damages incurred by or as a result of the actions of the Vendor or any other Participating Agency. Upon award of contract, the Vendor shall deal directly with the Participating Agency concerning the placement of orders, disputes, invoicing and payment.

The undersigned affirms that he/she is an agent of \_\_\_\_\_ and is duly authorized to sign this Participating Agency Endorsement and Authorization.\*

\_\_\_\_\_  
BY: \_\_\_\_\_  
ITS: \_\_\_\_\_

Date: \_\_\_\_\_

**Participating Agency Contact Information:**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email: \_\_\_\_\_

\* In addition to execution of this Member Intergovernmental Cooperative Purchasing Agreement, all Participating Agencies must be registered members of NPP and/or FireRescue GPO in order to access NPP competitively bid contracts. Registration is fast and free. Go to [www.mynpp.com](http://www.mynpp.com) or contact a customer service representative at 1-800-810-3909 or [customerservice@mynpp.com](mailto:customerservice@mynpp.com).

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION REGARDING THE CONSIDERATION OF CLOSED SESSION MINUTES**

**WHEREAS**, the Supervisor and the Board of Town Trustees of Hanover Township, Cook County, Illinois, have met from time-to-time in closed session for purposes authorized by the Illinois Open Meetings Act (5 ILCS 120/1 et seq.); and

**WHEREAS**, the Illinois Open Meetings Act requires a semi-annual review by the public body of all closed session minutes, and

**WHEREAS**, pursuant to the requirements of the Illinois Open Meetings Act, the Supervisor and the Board of Town Trustees met to review minutes of all closed session meetings, and made a determination and report in open session that (1) the need for confidentiality still exists as to all or part of those minutes; or (2) that the minutes or portions thereof no longer require confidentiality and should be made available for public inspection.

**WHEREAS**, the Supervisor and Board of Town Trustees has determined that the schedule of minutes of closed session meetings attached hereto as Exhibit A no longer require confidential treatment, in whole or in part, and the Supervisor and the Board of Town Trustees have found that the portions of the minutes to be released that need confidential treatment should be redacted; and

**WHEREAS**, the Supervisor and Board of Town Trustees has determined that the schedule of minutes of closed session meetings attached hereto as Exhibit B still require confidential treatment at this time;

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the foregoing recitals are hereby incorporated herein by reference.

**SECTION TWO:** That the closed session minutes listed on Exhibit A attached hereto are hereby released

**SECTION THREE:** That the need for confidentiality still exists for those closed session minutes listed on Exhibit B attached hereto.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 1, 2014

APPROVED: July 1, 2014

---

Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on July 1, 2014, and approved on July 1, 2014 as the same appears from the official records of Hanover Township.

---

Katy Dolan Baumer, Township Clerk

**EXHIBIT A**

Schedule of Closed Session Meetings to be released in whole or in part as of July 1, 2014

<b>Date</b>	<b>Release in Whole or In Part</b>
2013	
08/06/13	Release in Part
02/19/13	Release in Whole
2012	
09/18/12	Release in Part
08/21/12	Release in Part
01/05/12	Release in Part
2011	
07/19/11	Release in Part
07/05/11	Release in Part
01/18/11	Release in Whole
2010	
12/14/10	Release in Whole
07/20/10	Release in Whole
07/07/10	Release in Whole
06/08/10	Release in Part
05/18/10	Release in Whole
05/04/10	Release in Part
02/17/10	Release in Whole
01/20/10	Release in Whole
2009	
11/03/09	Release in Whole
10/20/09	Release in Whole
07/21/09	Release in Part
06/16/09	Release in Part
06/02/09	Release in Whole
03/24/09	Release in Whole
02/10/09	Release in Whole
01/13/09	Release in Whole
2008	
12/16/08	Release in Whole
10/14/08	Release in Whole
09/09/08	Release in Whole
07/22/08	Release in Whole
07/08/08	Release in Whole
06/10/08	Release in Whole
05/27/08	Release in Part
05/13/08	Release in Whole
04/22/08	Release in Part
03/25/08	Release in Whole
03/11/08	Release in Whole

02/12/08	Release in Whole
01/22/08	Release in Whole
2007	
12/04/07	Release in Whole
11/20/07	Release in Whole
11/06/07	Release in Whole
10/23/07	Release in Whole
10/09/07	Release in Whole
08/28/07	Release in Whole
08/14/07	Release in Whole
07/24/07	Release in Whole
04/24/07	Release in Whole
03/27/07	Release in Part
03/13/07	Release in Whole
02/22/07	Release in Whole
02/06/07	Release in Whole
01/25/07	Release in Whole
01/23/07	Release in Whole
01/09/07	Release in Whole
2006	
12/12/06	Release in Whole
12/05/06	Release in Whole
12/04/06	Release in Whole
11/21/06	Release in Whole
10/24/06	Release in Whole
10/10/06	Release in Whole
09/19/06	Release in Whole
09/12/06	Release in Whole
08/08/06	Release in Whole
07/18/06	Release in Whole
07/11/06	Release in Whole
06/27/06	Release in Whole
06/13/06	Release in Part
05/23/06	Release in Whole
05/09/06	Release in Whole
03/28/06	Release in Whole
02/28/06	Release in Whole
02/14/06	Release in Whole
01/10/06	Release in Whole
2005	
12/06/05	Release in Whole
04/12/05	Release in Whole
03/08/05	Release in Whole
02/22/05	Release in Whole
02/08/05	Release in Whole
01/25/05	Release in Whole

2004	
12/14/04	Release in Whole
11/16/04	Release in Whole
09/14/04	Release in Whole
06/08/04	Release in Whole
04/13/04	Release in Whole
03/23/04	Release in Whole
03/9/04	Release in Whole
01/13/04	Release in Whole
2003	
12/09/03	Release in Whole
11/18/03	Release in Whole
10/28/03	Release in Whole
09/09/03	Release in Whole
06/24/03	Release in Whole
05/27/03	Release in Whole
04/22/03	Release in Whole
03/27/03	Release in Whole
03/11/03	Release in Whole
02/25/03	Release in Whole
01/28/03	Release in Whole
01/14/03	Release in Whole
2002	
11/19/02	Release in Whole
07/09/02	Release in Whole
06/25/02	Release in Whole
02/26/02	Release in Whole
02/12/02	Release in Whole
01/22/02	Release in Whole
2001	
12/04/01	Release in Whole
11/20/01	Release in Whole
09/11/01	Release in Whole
08/14/01	Release in Whole
07/10/01	Release in Whole
06/26/01	Release in Whole
06/12/01	Release in Whole
05/22/01	Release in Whole
05/10/01	Release in Whole
04/24/01	Release in Whole
03/27/01	Release in Whole
03/22/01	Release in Whole
02/27/01	Release in Whole
02/26/01	Release in Whole
01/09/01	Release in Whole

2000	
12/12/00	Release in Whole
10/24/00	Release in Whole
09/12/00	Release in Whole
09/06/00	Release in Whole
08/22/00	Release in Whole
07/24/00	Release in Whole
07/11/00	Release in Whole
06/16/00	Release in Whole
05/23/00	Release in Whole
05/16/00	Release in Whole
05/09/00	Release in Whole
04/25/00	Release in Whole
02/22/00	Release in Whole
01/25/00	Release in Whole
1999	
10/26/99	Release in Whole
10/19/99	Release in Whole
10/12/99	Release in Whole
9/28/99	Release in Whole
9/14/99	Release in Whole
8/10/99	Release in Whole
07/13/99	Release in Whole
06/08/99	Release in Whole
5/11/99	Release in Whole
04/15/99	Release in Whole
03/23/99	Release in Whole
03/20/99	Release in Whole
02/23/99	Release in Whole
01/26/99	Release in Whole
1/12/99	Release in Whole
1998	
12/08/98	Release in Whole
11/16/98	Release in Whole
10/27/98	Release in Whole
10/13/98	Release in Whole
09/22/98	Release in Whole
07/14/98	Release in Whole
06/09/98	Release in Whole
01/27/98	Release in Whole
1997	
07/31/97	Release in Whole
07/8/97	Release in Whole
05/27/97	Release in Whole
04/22/97	Release in Whole
04/08/97	Release in Whole

**EXHIBIT B**

Schedule of Closed Session Minutes Not Eligible for Release, in whole or in part, due to a need for Confidentiality as of July 1, 2014

<b>Date</b>	<b>Hold in Whole or In Part</b>
<b>2013</b>	
11/05/13	Hold in Whole
09/17/13	Hold in Whole
08/06/13	Hold in Part
07/02/13	Hold in Whole
06/18/13	Hold in Whole
05/09/13	Hold in Whole
01/15/13	Hold in Whole
<b>2012</b>	
11/20/12	Hold in Whole
10/16/12	Hold in Whole
09/18/12	Hold in Part
08/21/12	Hold in Part
07/05/12	Hold in Whole
05/15/12	Hold in Whole
05/09/12	Hold in Whole
01/05/12	Hold in Part
<b>2011</b>	
12/20/11	Hold in Whole
10/18/11	Hold in Whole
09/08/11	Hold in Whole
08/16/11	Hold in Whole
07/19/11	Hold in Part
07/05/11	Hold in Part
05/17/11	Hold in Whole
03/20/11	Hold in Whole
<b>2010</b>	
10/19/10	Hold in Whole
08/17/10	Hold in Whole
06/08/10	Hold in Part
05/04/10	Hold in Part
04/20/10	Hold in Whole
<b>2009</b>	
12/15/09	Hold in Whole
12/01/09	Hold in Whole
09/22/09	Hold in Whole
09/01/09	Hold in Whole
08/04/09	Hold in Whole
07/21/09	Hold in Part

06/16/09	Hold in Part
05/26/09	Hold in Whole
05/12/09	Hold in Whole
04/28/09	Hold in Whole
2008	
10/28/08	Hold in Whole
06/24/08	Hold in Whole
05/27/08	Hold in Part
04/22/08	Hold in Part
2007	
03/27/07	Hold in Part
2006	
06/13/06	Hold in Part



**TO:** James Barr, Township Administrator  
**FROM:** Craig A. Essick, Director, Emergency Services  
**DATE:** June 26, 2014  
**SUBJECT:** Vehicle purchase order, Fiscal Year 2015

---

Hanover Township Emergency Services (HTES) requests approval to purchase two vehicles from the State of Illinois Joint Purchase Contract for Fiscal Year 2015.

The two vehicles that we would like to purchase are:

2014 Ford F150 4x4 Supercrew Pickup. This vehicle would replace current vehicle #123 (2004 Dodge Dakota Pickup), which has almost 83,000 miles and has had some recent mechanical and body repairs and has an unheated rear cab. A heated rear cab is needed to store first aid supplies and AED's which cannot be stored in colder weather.

2015 AWD Utility Interceptor. This vehicle would either replace current vehicle #125 (2005 Ford Explorer) which has over 87,000 miles with no major mechanical or body problems, or be added as an additional vehicle to our fleet. Adding an additional vehicle to our fleet would give us much more flexibility and also the ability to respond to multiple emergency call-outs and or events if necessary.

Attached is a detailed purchase order from Morrow Brother Ford, which holds the state contract for emergency vehicles.

**Cost:**

**2014 Ford F150: \$29,245.00 (\$28,970.00 plus \$275.00 Delivery)**

This vehicle is currently in stock and available for immediate delivery.

**2015 AWD Utility Interceptor: \$26,215 (\$25,940.00 plus \$275.00 Delivery)** This vehicle will have to be ordered.

I am available to answer any questions regarding this request.



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044  
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

June 26, 2014

Hanover Township Emergency Services      QL060  
Director Craig A. Essick

Thank you for allowing us to quote on your truck requirements. We have figured the following.

**1-New 2014 Ford F150 Crew Cab 4x4 SSV**

YZ White Exterior, Cloth Front Buckets, Vinyl Rear Bench Seats  
5.0L V8 FFV Engine  
101A Equipment Package  
66S Special Service Package  
64F 17" Machined Aluminum Wheels  
41H Engine Block Heater  
XH9 Limited Slip Rear Axle  
413 Skid Plates  
942 Day Time Running Lights  
All other standard equipment – Per attached page

Illinois Government Price      \*\$28,970.00 Each

Recommended option: Tubular Cab Steps      Add \$480.00

Units are **\*in stock** at the time of this quote and are available first come first serve. Additional options can be added as required. Any and all trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions. Thank you.

Richie Morrow Wellenkamp  
Fleet Manager/Vice President  
Morrow Brothers Ford, Inc.



Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description	VIN 1FTFW1EF9EK D62612	Exterior
F-150	2014 F150 4X4 SUPERCREW 5.0L V8 FFV ENGINE ELEC 6-SPEED AUTO W/TOW MODE	OXFORD WHITE
		Interior
		STEEL GRAY INTERIOR CLOTH BUCKET SEATS

**Standard Equipment INCLUDED AT NO EXTRA CHARGE**

<b>EXTERIOR</b>	<b>INTERIOR</b>	<b>FUNCTIONAL</b>	<b>SAFETY/SECURITY</b>
. DOOR HANDLES - BLACK	. 1 TOUCH UP/DOWN DR/PASS WIN	. 4-WHEEL DISC BRAKES W/ABS	. ADVANCETRAC WITH RSC
. LOCKING REMOVABLE TAILGATE	. A/C W/MANUAL CLIMATE	. 12V AUXILIARY POWER POINT	. AIRBAGS - FRONT SEAT
. REAR SOLAR TINTED GLASS	CONTROL, SINGLE ZONE	. CARGO BOX TIE DOWN HOOKS	MOUNTED SIDE IMPACT
. SPARE TIRE & WHEEL LOCK	. BLACK VINYL FLOOR COVERING	. EASYFUEL CAPLESS FILLER	. AIRBAGS - SAFETY CANOPY
. TOW HOOKS	. CRUISE CONTROL/TILT WHEEL	. ELECT 4X4 SHIFT-ON-FLY	. PERIMETER ALARM
	. DAY/NIGHT REARVIEW MIRROR	. FAIL-SAFE COOLING SYSTEM	. REAR HIGH MOUNT STOP LAMP
		. FULLY BOXED FRAME	. SECURILOCK PASS ANTI THEFT
		. HILL START ASSIST	. SOS POST CRASH ALERT SYS
		. INTERMITTENT SPEED WIPERS	. TIRE PRESSURE MONITOR SYS
		. MAINT. FREE BATTERY	<b>WARRANTY</b>
		. OUTBOARD MNTD REAR SHOCKS	. 3YR/36,000 BUMPER / BUMPER
		. PWR LOCKS, MIRRORS, WINDWS	. 5YR/60,000 POWERTRAIN
		. PWR RACK AND PINION STEER	. 5YR/60,000 ROADSIDE ASSIST
		. STABILIZER BAR, FRONT	
		. TRAILER SWAY CONTROL	

<b>Price Information</b>	<b>BASE PRICE</b>	<b>\$36,205</b>
Included on this Vehicle		
EQUIPMENT GROUP 101A	1,160	GRAY CLOTH BUCKET SEATS
XL SERIES		. SINGLE CD W/ SYNC BASIC
POWER EQUIPMENT GROUP		5.0L V8 FFV ENGINE
XL PLUS PACKAGE		ELEC 6-SPEED AUTO W/TOW MODE
CRUISE CONTROL		. P265/70R17 OWL ALL-TERRAIN
MY KEY		3.55 RATIO LIMITED SLIP AXLE
XL DECOR GROUP		7350# GVWR PACKAGE
COMMUNICATION PACKAGE		36 GALLON FUEL TANK
SYNC VOICE ACTIVATED SYSTEMS		FRONT LICENSE PLATE BRACKET
SELECT SHIFT TRANSMISSION		ENGINE BLOCK HEATER
		SKID PLATES
		17" MACHINED ALUM WHL W/ACCENTS
		XL SPECIAL SERVICE VEHICLE PKG
		CLOTH BUCKET SEATS
<b>Optional Equipment</b>		
2014 MODEL YEAR		
OXFORD WHITE		
		TOTAL VEHICLE & OPTIONS
		DESTINATION & DELIVERY
		TOTAL BEFORE DISCOUNTS
		101A EQUIPMENT GROUP DISCOUNT
		TOTAL SAVINGS
		TOTAL MSRP
		Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".



**CITY MPG**  
**014**  
**HIGHWAY MPG**  
**019**

**Vehicle Engine Information**

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between \_ and \_ mpg in the city and between \_ and \_ mpg on the highway. For Comparison Shopping all vehicles classified as Standard Pickup have been issued mileage ratings from \_ to \_ mpg city and \_ to \_ mpg highway.



**EXTENDED SERVICE PLAN**

Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at [www.Ford-ESP.com](http://www.Ford-ESP.com).



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044  
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

June 26, 2014

Hanover Township Emergency Services  
Director Craig A. Essick

Thank you for allowing us to quote on your Utility vehicle requirements. We have figured the following.

**1-New 2015 Ford Police Interceptor Utility AWD**

YZ White Exterior, Cloth Front Buckets, Vinyl Rear Bench Seats  
85P Headlamp Pre Drill  
66B Tail Lamp Solution  
41H Engine Block Heater  
Cargo Area red/white dome light  
942 Day Time Running Lights  
Secure Idle Override System  
All other standard equipment

Interceptor Utility AWD      \$25,940.00 Each

Recommended option: Heated exterior mirrors      Add \$70.00

Additional options can be added as required. Let me know if you have any questions. Thank you.

Richie Morrow Wellenkamp  
Fleet Manager/Vice President  
Morrow Brothers Ford, Inc.



To: James Barr, Administrator  
 From: Barbara Kurth Schuldt, Director, Senior Services  
 Re: Vehicle Purchase 2014  
 Date: June 27, 2014

Below is a chart describing the vehicles with passenger capacity and approximate cost that are available through the IDOT 2013 Consolidated Vehicle Procurement Process. As you know this process allows the Township to purchase a vehicle through IDOT without going out to bid. Leasing a vehicle from Pace was researched, but the largest available vehicle at this time is ten passenger with one wheelchair capacity which does not meet our needs.

**Illinois Department of Transportation**  
 Information from the 2013 Consolidated Vehicle Procurement Catalog

Vehicle Type	Passenger Capacity	Cost
Minivan Paratransit Vehicle	6-passenger/1 wheelchair	\$41,000
Light -Duty Paratransit Vehicle	12-passenger/4 wheelchairs	\$57,000
Medium-Duty Paratransit Vehicle	14-passenger/5 wheelchairs	\$63,000
Super-Medium Duty Paratransit	26-passenger/7 wheelchairs	\$100,000

The decision to retire bus 114, the 2006 Ford Eldorado, has been the result of numerous repairs and a mileage of 130,000. Most recently repairs have included electrical issues, trouble starting in winter, replacement of turbo chargers, power steering pump and gear box replacement and roof repairs. The need to retire bus #114 takes precedence due to its mechanical issues over the need to replace the spare bus, #108 which is a 2001 Ford Eldorado, 25 passenger vehicle without handicap accessibility. This spare bus is used infrequently and has few mechanical issues.

Therefore, the Senior Services Director recommends the Township purchase the 14 passenger Medium-Duty Paratransit Vehicle. Attached is a quote from Midwest Transit with all the options listed. Below is a table that summarizes those options we would advise plus the trade in value of Bus 114. The total purchase, not including the lettering which will be billed separately is \$55,175. It is recommended that Bus #108, the 2001 Ford Eldorado, be replaced at the next vehicle replacement opportunity. A 26-passenger/7 wheelchair capacity vehicle would be ideal as it would allow smaller trips to accommodate disabled individuals.

BASE PRICE	\$54,435
LICENSE PLATES	\$175
DELIVERY	\$175.00
2015 CHASSIS	\$1,000
BACK UP CAMERA SYSTEM	\$475
RUBBER SHEAR SPRING REAR SUSPENSION	\$930
MARINE PLYWOOD FLOOR	\$310
ANTI SKID FLOOR AND STEP COVERING	\$200
UPGRADED WHEELCHAIR SECUREMENT SYSTEM	\$475
TOTAL COST BEFORE TRADE IN	<b>\$58,175</b>
Trade In Value of 114	<b>\$3,000</b>
<b>TOTAL COST</b>	<b>\$55,175</b>

## MEDIUM DUTY BUS STATE PRICING

Required Option O for Medium Duty Paratransit Bus – Under Seat, Seat-Belt Retractors, Section 3.3.10.1.2

Required Option U for Medium Duty Paratransit Bus – Dual Compressor Air Conditioning System, Section 3.3.14.1.3

Required Option Y for Medium Duty Paratransit Bus – Backup Warning System, Section 3.4.1.9

Required Option AA for Medium Duty Paratransit Bus – Remote Operation and Electrically Heated Exterior Mirrors, in accordance with Department specifications, Section 3.4.2.1

Required Option DD for Medium Duty Paratransit Bus – 1,000 Lb. Capacity Wheelchair/Mobility Aid Lift, Section 3.5.2.2



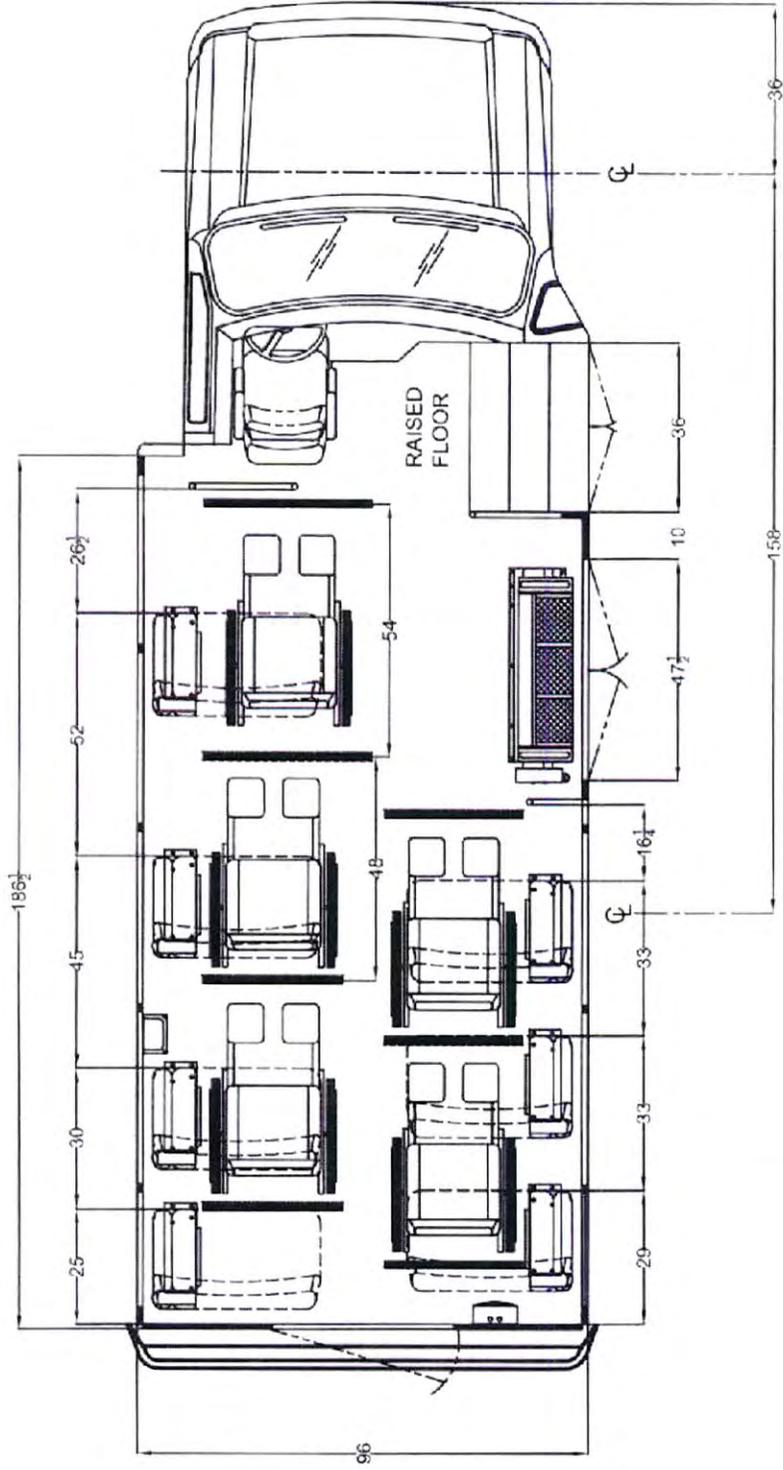
<b>Total for Medium Duty Paratransit Vehicle and Required Options</b>	<b>400</b>	<b>Each</b>	<b>\$</b>	<b>\$</b>
Year of Chassis: <u>2013</u>				
Med. Duty Make/Model: <u>GAS=FORD E450/ALLSTAR</u>			54,435.00	21,774,000.00
Conversion Mfr.: <u>DIESEL= CHEVROLET 4500</u>				
Conversion Mfr.: <u>STARCRAFT - ALLSTAR</u>				

Option A for Medium Duty Paratransit Bus – Four Wheelchair/Mobility Aid Positions, Section 1.5.1.1.1	1	Lot	\$ (-447.00)	\$ (-447.00)
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Option D for Medium Duty Paratransit Bus - Diesel-Fueled Engine, Section 2.2.1.1	1	Each	\$13,300.00	\$13,300.00
Option E for Medium Duty Paratransit Bus – Rubber Shear Spring Rear Suspension, in accordance with Department specifications, Section 2.4.3.2	1	Set	\$930.00	\$930.00
Option G for Medium Duty Paratransit Bus – Non-Locking Fuel Access Door, in accordance with Department specifications, Section 2.10.2	1	Lot	NC	NC
Option I for Medium Duty Paratransit Bus – Marine Plywood Floor, in accordance with Department specifications, Section 3.3.3.2	1	Each	\$310.00	\$310.00
Option J for Medium Duty Paratransit Bus – 2.2 mm PVC Anti-Skid Smooth Floor and Step Covering, Section 3.3.3.3	1	Lot	\$200.00	\$200.00
Option K for Medium Duty Paratransit Bus – Alternative Colored Floor Covering, for 2.2 mm PVC Smooth Floor in accordance with Department specifications, Section 3.3.3.3	1	Each	\$200.00	\$200.00
Option K for Medium Duty Paratransit Bus – Alternative Colored Floor Covering, for Standard Floor in accordance with Department specifications, Section 3.3.3.3	1	Each	\$207.00	\$207.00
Option L for Medium Duty Paratransit Bus – Storage Device for Walkers, Crutches, Oxygen Tanks, Canes or Braces, Section 3.3.5.6	1	Each	\$310.00	\$310.00
Option N for Medium Duty Paratransit Bus – Emergency Rear Window (replaces rear door), in accordance with Department specifications, Section 3.3.6.3.8	1	Each	\$ (-360.00)	\$ (-360.00)

Option P for Medium Duty Paratransit Bus – Aftermarket Driver's Seat, Section 3.3.10.3.4	1	Each	\$2,200.00	\$2,200.00
Option R for Medium Duty Paratransit Bus – Additional Automatic Tightening Wheelchair/Mobility Aid Securement System, includes the combination upper torso (shoulder) and lap belt assembly, in accordance with Department specifications, Section 3.3.10.6.1	1	Set	\$475.00	\$475.00
Option S for Medium Duty Paratransit Bus – Retractable Underseat Storage of Wheelchair/Mobility Securements, Section 3.3.10.6.1	1	Set	\$ 81.00	\$ 81.00
Option T for Medium Duty Paratransit Bus – Engine Hour Meter, Section 3.3.13.6	1	Each	4105.00	\$105.00
Option W for Medium Duty Paratransit Bus – Passenger Stop Request Signal System with Chime with Activation Mechanism for the Entire Length and Both Sides of the Bus with chime accessible to all ambulatory passengers seated or standing with an activation mechanism provided at five (5) wheelchair securement areas., Section 3.3.21.2	1	Lot	\$880.00	\$880.00
Option X for Medium Duty Paratransit Bus – Public Address System, Section 3.3.22	1	Lot	\$420.00	\$420.00
Option Z for Medium Duty Paratransit Bus – Backup Camera System, Section 3.4.1.10	1	Lot	\$475.00	\$475.00
Option BB for Medium Duty Paratransit Bus – Destination and Route Signs, Section 3.4.4	1	Lot	\$1,863.00	\$1,863.00
Option CC for Medium Duty Paratransit Bus – Bicycle Rack, Section 3.4.5	1	Each	\$1,960.00	\$1,960.00
Option EE for Medium Duty Paratransit Bus - An OEM installed preparation kit for either compressed natural gas (CNG) or liquefied petroleum gas systems (LPG) shall be provided to facilitate the installation of CNG/LPG propulsion in the future. Section 2.2.1.1	1	Lot	\$315.00	\$315.00

ORDER #



**MEDIUM DUTY BUS - BASE FLOOR PLAN  
5 WHEELCHAIR POSITIONS**

E-450 14,500 GVWR

DEALER APPROVAL

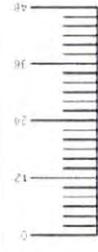
APPROVED

*[Signature]*

CUSTOMER SIGNATURE

33701-337a2b

SCALE  
IN INCHES



FULL RANGE UNLESS OTHERWISE SPECIFIED <b>STARCRRAFT BUS</b> <small>a division of Forest River, Inc.</small>		5 WC PASS 158" W6 24 ALL STAR
MODEL : 118"	TITLE : 1116"	DATE : 02/08/11
BY : 1"	CHK : 1/2"	FILE NO : 33701-337a2b
THIS DRAWING AND THE INFORMATION THEREON ARE THE EXCLUSIVE PROPERTY OF STARCRRAFT BUS, A DIVISION OF FOREST RIVER. IT SHALL NOT BE COPIED OR REPRODUCED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION, WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH OR PROPOSALS SUBMITTED TO STARCRRAFT BUS, A DIVISION OF FOREST RIVER.		DRAWING NO. : 33701-337a2b