



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board

June 4th, 2013

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 - 1. SP4 Mario Ybanez
 - 2. SGT Philip Costantino
 - 3. A1C Keith M. Toomire
 - B. Patricia Kelly
 - C. Patti Hanson
 - D. Rick Brogan
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Special Meeting Minutes of May 9, 2013
 - B. Special Meeting Executive Session Minutes of May 9, 2013
 - C. Regular Meeting Minutes of May 21, 2013
 - D. Appointment of Township Enforcement Officers
 - E. Proposal for Property Restoration – Bid Phase Services
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

4/8/13

yes the P
yes atts.



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Philip Costantino

ADDRESS: A Autumn Lane

CITY/ZIP CODE: Streamwood, IL 60107

PHONE #: 630-830-0816

DATE OF BIRTH: 08-12-1945

BRANCH OF SERVICE: Army

HIGHEST RANK ATTAINED: Sgt E-5

YEARS OF SERVICE: FROM 1965 TO 1967 (Active)

MEDALS AWARDED OR OTHER CITATIONS:
SEE ATTACHED

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire
Supervisor

1

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1/20/13
YCO TWP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: KEITH M. TOOMIRE

ADDRESS: 131 FAWN LANE

CITY/ZIP CODE: ELGIN IL 60120

PHONE #: 847-531-8401

DATE OF BIRTH: 10/6/31

BRANCH OF SERVICE: AIR FORCE

HIGHEST RANK ATTAINED: AIRMAN 1ST CLASS A1C

YEARS OF SERVICE: FROM 1951 TO 1955-1959

MEDALS AWARDED OR OTHER CITATIONS:

NATIONAL DEFENSE SERVICE MEDAL

INJURIES:

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian O. McDevil

Supervisor



yes twp
yes

VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: MARIO YBANEZ

ADDRESS: 407 CEDAR CIRCLE

CITY/ZIP CODE: STREAMWOOD 60107

PHONE #: 847-525-7430

DATE OF BIRTH: 3-24-1959

BRANCH OF SERVICE: ARMY

HIGHEST RANK ATTAINED: E-4 SP4

YEARS OF SERVICE: FROM 12-1977 **TO** 12-1980

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

Hanover Township
Board Audit Report
From 5/22/13 to 6/4/13

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	66,032.06		66,032.06
Total Senior Center	49,804.31		49,804.31
Total Welfare Services	18,423.09		18,423.09
Total Road and Bridge	8,350.48		8,350.48
Total Mental Health Board	9,522.75		9,522.75
Total Retirement	0.00		
Total Vehicle	0.00		
Total Capital	236.86		236.86
Total All Funds	<u>152,369.55</u>	<u>-</u>	<u>152,369.55</u>

The above "Subtotal" column has been approved for payment this 4th day of June 2013.

The above "Total" column has been approved for payment this 4th day of June 2013.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

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05/31/13

Accrual Basis

Hanover Township
Board Audit Report
May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	05/28/2013	99454	Kay Donaldson	Casino Refund	32.00
Check	05/28/2013	99461	Bob Hardeson	Casino Refund	32.00
Total 1103500 - Senior Programs					64.00
Total 1103 - Senior Center - Revenue					64.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	05/31/2013	99649	Wells Fargo Financial Leasing 002	Acct# 001-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					328.00
1014430 - Computer Equipment & Software					
Check	05/28/2013	99450	Current Technologies Corporation	Inv# 709987 Network Labor	736.25
Check	05/31/2013	99610	All Information Services	Inv# 23851 Phone Line Labor	62.50
Check	05/31/2013	99651	Weblinx, Inc.	Inv# 17810 Website Updates	118.75
Total 1014430 - Computer Equipment & Software					917.50
Total 101CAP - Capital Expenditures					1,245.50
101CHN - Community Health					
1014465 - Medical Supplies					
Check	05/28/2013	99472	PSS World Medical, Inc.	Inv# 86161855 Bandages/Glucose Microvets	157.29
Total 1014465 - Medical Supplies					157.29
1014466 - Communications					
Check	05/28/2013	99466	Kwik Print	Inv# 49769 Letterhead/Business Cards	127.70
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	59.17
Total 1014466 - Communications					186.87
1014491 - Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	1,565.52
Total 1014491 - Health Insurance					1,565.52
1014492 - Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	126.18
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	20.52
Total 1014492 - Dental, Vision & Life Insurance					146.70
Total 101CHN - Community Health					2,056.38
101COM - Food Pantry -					
1014361 - Utilities					
Check	05/28/2013	99451	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	595.95
Check	05/28/2013	99470	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	46.22
Check	05/31/2013	99638	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	84.05

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Accrual Basis

Hanover Township Board Audit Report May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
Total 1014361 · Utilities					726.22
1014391 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	1,575.97
Total 1014391 · Health Insurance					1,575.97
1014392 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	164.16
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014392 · Dental, Vision & Life Insurance					182.18
Total 101COM · Food Pantry -					2,484.37
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	05/31/2013	99601	Kuttenberg, Thomas W	Izaak Walton League Membership	47.00
Total 1014611 · Education & Training					47.00
1014614 · Printing					
Check	05/28/2013	99466	Kwik Print	Inv# 49792 Envelopes	79.70
Total 1014614 · Printing					79.70
1014617 · Equipment & Furniture					
Check	05/28/2013	99441	Ace Coffee Bar	Inv# 102705 Coffee Machine Rental	14.98
Total 1014617 · Equipment & Furniture					14.98
1014621 · Satellite Office Utilities					
Check	05/28/2013	99442	Allied Waste Services	Acct# 3-0551-0097167 Monthly Charges	90.22
Check	05/28/2013	99445	Com Ed 010	Acct# 6997418010 Monthly Charges	48.66
Check	05/28/2013	99446	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges (Split Cost)	63.91
Check	05/28/2013	99469	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	105.98
Check	05/31/2013	99632	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	34.68
Total 1014621 · Satellite Office Utilities					343.45
1014623 · Satellite Office Phone & Intrnt					
Check	05/28/2013	99449	Call One	Acct# 1010-8140-0000 Monthly Charges	139.03
Check	05/31/2013	99611	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	46.82
Check	05/31/2013	99622	Comcast (CRO)	Acct# 8771 20 032 0660935 Monthly Internet Charges	44.92
Total 1014623 · Satellite Office Phone & Intrnt					230.77
1014629 · Dues and Subscriptions					
Check	05/31/2013	99639	Paddock Publications	Acct# 681793 Daily Herald Monthly Subscription	43.00
Total 1014629 · Dues and Subscriptions					43.00
1014631 · Community Festivals					
Check	05/31/2013	99615	Summer Celebration, Inc	Streamwood Summer Festival Sponsorship	1,500.00

Hanover Township Board Audit Report May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
Total 1014631 · Community Festivals					1,500.00
1014691 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	2,200.80
Total 1014691 · Health Insurance					2,200.80
1014692 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	141.19
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	25.00
Total 1014692 · Dental, Vision & Life Insurance					166.19
Total 101CMA · Community Relations					4,625.89
Total 101CVA · Community & Veteran Affairs					4,625.89
101ES · ES - Expenditures					
1014802 · Equipment					
Check	05/31/2013	99616	Midwest Water Group, Inc	Inv# 7369 Emergency Services Scene Lighting	6,393.00
Check	05/31/2013	99619	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	89.85
Check	05/31/2013	99626	Ralph Helm, Inc	Inv# 218475 Chains	120.75
Total 1014802 · Equipment					6,603.60
1014803 · Uniforms					
Check	05/31/2013	99634	Ray O'herron Co., Inc.	Inv# 1313808 Pants/Belts (4)	177.80
Total 1014803 · Uniforms					177.80
1014804 · Printing					
Check	05/31/2013	99618	Breese Journal & Publishing Company	Inv# 78602 Emergency Services Brochures (500)	626.75
Total 1014804 · Printing					626.75
1014806 · Office Supplies					
Check	05/31/2013	99628	Kwik Print	Inv# 49825 Business Cards	38.00
Total 1014806 · Office Supplies					38.00
1014808 · Education / Training					
Check	05/31/2013	99625	Kim Gotte	Missing Person Behavior Book	25.00
Total 1014808 · Education / Training					25.00
1014809 · Pre-Volunteer Screening					
Check	05/31/2013	99648	Verify (XHANEM)	Inv# 774830 Background Check	32.00
Total 1014809 · Pre-Volunteer Screening					32.00
1014814 · Communications					
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	35.15
Check	05/31/2013	99623	Dupage Public Safety Communications	Inv# 14928 Annual Contract Fee for Dispatch Services	4,000.00
Total 1014814 · Communications					4,035.15
1014891 · Health Insurance					

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Accrual Basis

Hanover Township Board Audit Report May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	1,575.97
Total 1014891 · Health Insurance					1,575.97
1014892 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	155.85
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014892 · Dental, Vision & Life Insurance					173.87
Total 101ES · ES - Expenditures					13,288.14
101ISE · Insurance & Employee Benefits					
1014504 · Dental, Vision & Life Insurance					
Check	05/31/2013	99633	NCPERS	Unit# 5785 Policy Coverage	16.00
Total 1014504 · Dental, Vision & Life Insurance					16.00
1014507 · Flex Plan & 457 Plan					
Check	05/28/2013	99480	TASC	Inv# 3200214002 Admin Fees	77.40
Total 1014507 · Flex Plan & 457 Plan					77.40
Total 101ISE · Insurance & Employee Benefits					93.40
101MAIN · Facilities Maintenance					
1014204 · Janitorial Supplies - Elgin					
Check	05/31/2013	99600	Deyne, Margaret L	Bathroom Supplies	6.89
Total 1014204 · Janitorial Supplies - Elgin					6.89
1014208 · Housekeeping Contract					
Check	05/28/2013	99474	Perfect Cleaning Service, Inc.	Inv# 36352 Janitorial Service	2,880.00
Total 1014208 · Housekeeping Contract					2,880.00
1014209 · Building Contracts					
Check	05/28/2013	99458	Fox Valley Fire & Safety	Inv# 758794 Sprinkler Inspection	320.00
Check	05/28/2013	99458	Fox Valley Fire & Safety	Inv# 758689 Panic Button Installation	188.00
Check	05/28/2013	99481	Tyco Integrated Security LLC	Inv# 96943234 Quarterly Billing	81.00
Total 1014209 · Building Contracts					589.00
1014210 · Building Maintenance - Town					
Check	05/28/2013	99478	The Home Depot	Microwave/Thread Seal/Drill Bits	228.15
Check	05/31/2013	99647	The Home Depot F&M	Screwdriver Set/Carpet Tape/Duct Tape	63.00
Total 1014210 · Building Maintenance - Town					291.15
1014211 · Building Maintenance - Senior					
Check	05/31/2013	99647	The Home Depot F&M	Caulk	13.84
Total 1014211 · Building Maintenance - Senior					13.84
1014213 · Equipment Maintenance - Town					
Check	05/28/2013	99460	Grainger	Inv# 9136387530 Ethernet Cable	7.56

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Accrual Basis

Hanover Township Board Audit Report May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
Total 1014213 · Equipment Maintenance - Town					7.56
1014214 · Equipment Maintenance - Senior					
Check	05/31/2013	99647	The Home Depot F&M	Hammer Bits/Drill Bits	41.10
Total 1014214 · Equipment Maintenance - Senior					41.10
1014215 · Equipment Maintenance - Astor					
Check	05/28/2013	99448	Carquest Auto Parts Stores	Misc Part	9.34
Check	05/31/2013	99650	West Town Refrigeration Corp	Inv# 878675 Freezer Repair	303.00
Total 1014215 · Equipment Maintenance - Astor					312.34
1014218 · Vehicle Maintenance - Town					
Check	05/28/2013	99448	Carquest Auto Parts Stores	Wiper Blades/Combination Switch/Adapter	118.80
Check	05/31/2013	99647	The Home Depot F&M	Cement/Putty Knife	25.77
Check	05/31/2013	99647	The Home Depot F&M	Credit	-34.90
Total 1014218 · Vehicle Maintenance - Town					109.67
1014221 · Cell Phone/Communications					
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	103.47
Total 1014221 · Cell Phone/Communications					103.47
1014222 · Trash Removal - Town					
Check	05/28/2013	99442	Allied Waste Services	Acct# 3-0551-6013270 Monthly Charges	156.92
Total 1014222 · Trash Removal - Town					156.92
1014223 · Trash Removal - Senior					
Check	05/28/2013	99442	Allied Waste Services	Acct# 3-0551-6000579 Monthly Charges	149.92
Total 1014223 · Trash Removal - Senior					149.92
1014224 · Trash Removal - Astor					
Check	05/28/2013	99442	Allied Waste Services	Acct# 3-0551-6013274 Monthly Charges	135.10
Total 1014224 · Trash Removal - Astor					135.10
1014225 · Grounds Maintenance					
Check	05/31/2013	99647	The Home Depot F&M	Bolts	39.88
Total 1014225 · Grounds Maintenance					39.88
1014226 · Uniforms					
Check	05/31/2013	99617	Bartlett Sports	Inv# 3125 Department Shirts (4)	40.00
Total 1014226 · Uniforms					40.00
1014228 · Building Maintenance - Elgin					
Check	05/31/2013	99647	The Home Depot F&M	Drywall	140.21
Total 1014228 · Building Maintenance - Elgin					140.21
1014291 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	1,627.14

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Accrual Basis

Hanover Township Board Audit Report May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
Total 1014291 · Health Insurance					1,627.14
1014292 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	247.94
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 1014292 · Dental, Vision & Life Insurance					279.41
Total 101MAIN · Facilities Maintenance					6,923.60
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	05/28/2013	99449	Call One	Acct# 1010-8140-0000 Monthly Charges	2,200.04
Check	05/31/2013	99612	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	96.76
Check	05/31/2013	99613	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	83.16
Check	05/31/2013	99614	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.23
Total 1014402 · Telephone - Town					2,423.19
1014403 · Utilities - Town					
Check	05/31/2013	99636	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	137.30
Total 1014403 · Utilities - Town					137.30
1014405 · Internet Access - Town					
Check	05/28/2013	99453	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	134.85
Total 1014405 · Internet Access - Town					134.85
1014416 · Equipment Rental - Town					
Check	05/28/2013	99441	Ace Coffee Bar	Inv# 102706 Coffee Machine Rental	29.95
Check	05/28/2013	99471	Pitney Bowes Global Financial Services	Acct# 9574435 Postage Machine Rental	364.63
Total 1014416 · Equipment Rental - Town					394.58
Total 101THE · Town Hall Expense					3,089.92
101TOE · Town Office Expense					
1014401 · Postage					
Check	05/28/2013	99457	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Refill/Permit Fee	1,086.77
Total 1014401 · Postage					1,086.77
1014406 · Printing					
Check	05/28/2013	99440	A1 Trophies & Awards, Inc	Inv# 13946 Name Badges / Name Plate/ Entrance Board Signs (14)	290.40
Check	05/28/2013	99466	Kwik Print	Inv# 49792 Letterhead/Envelopes Supervisor	225.40
Check	05/28/2013	99466	Kwik Print	Inv# 49791 Letterhead/Envelopes Township	530.00
Total 1014406 · Printing					1,045.80
1014412 · Travel Expenses					
Check	05/31/2013	99608	Dolan Baumer, Kathleen M	Mileage/Lodging TOI Reimbursement	393.27
Total 1014412 · Travel Expenses					393.27
1014414 · Memberships, Subs & Publication					

**Hanover Township
Board Audit Report
May 22 through June 4, 2013**

Type	Date	Num	Name	Memo	Amount
Check	05/28/2013	99430	Township Officials of Cook County	TOCC Annual Dues	2,000.00
Check	05/28/2013	99431	ICMA	ICMA Membership Dues - K. Delaney	269.18
Check	05/31/2013	99642	Sam's Club (Town 0487 6)	Member Fee	15.00
Total 1014414 · Memberships, Subs & Publication					2,284.18
1014424 - Education & Training					
Check	05/28/2013	99439	Chacon, Alejandra E	Tuition Reimbursement	1,500.00
Check	05/28/2013	99456	Espinosa, Juanita P	Tuition Reimbursement	413.00
Check	05/28/2013	99467	Linden Oaks Hospital	Mental Health First Aid Training (25)	625.00
Check	05/28/2013	99479	Township Officials of Illinois	TOI Officials Training - S. Caramelli	85.00
Total 1014424 · Education & Training					2,623.00
1014429 - Miscellaneous					
Check	05/31/2013	99627	James Jordan	Inv# 130528 Township Officials Photos	300.00
Check	05/31/2013	99642	Sam's Club (Town 0487 6)	Account Charges	3.78
Total 1014429 · Miscellaneous					303.78
1014531 - Community Affairs					
Check	05/31/2013	99608	Dolan Baumer, Kathleen M	Election Day Supplies Reimbursement	54.14
Total 1014531 · Community Affairs					54.14
1014532 - Committee on Youth					
Check	05/28/2013	99434	Graffy, Susan L	Committee on Youth Cash or Crash Workshop Supplies	19.88
Check	05/28/2013	99435	Concepcion, Sara	Principal of the Year Award Banquet Supplies	15.07
Check	05/28/2013	99452	Cuisine America	Inv# 2204 Principal of the Year Reception Food	154.10
Check	05/31/2013	99641	Sam's Club (YFS 0748 1)	Cash or Crash Workshop Supplies	66.08
Check	05/31/2013	99642	Sam's Club (Town 0487 6)	Principal of the Year Banquet Supplies	119.51
Total 1014532 · Committee on Youth					374.64
1014591 - Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	4,862.70
Total 1014591 · Health Insurance					4,862.70
1014592 - Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	367.04
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	42.42
Total 1014592 · Dental, Vision & Life Insurance					409.46
Total 101TOE · Town Office Expense					13,437.74
104ASR - Assessor's Division					
1044405 - Office Supplies					
Check	05/31/2013	99646	Staples	Inv# 3199756608 Toner	157.99
Total 1044405 · Office Supplies					157.99
1044413 - Travel Expense					
Check	05/28/2013	99437	Smogolski, Thomas S	Mileage Reimbursement	92.66
Check	05/28/2013	99447	Cook County Township Assesors' Assoc	Assessors Luncheon	40.00

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Accrual Basis

Hanover Township Board Audit Report May 22 through June 4, 2013

Type	Date	Num	Name	Memo	Amount
Total 1044413 · Travel Expense					132.66
1044415 · Dues, Subs & Publications					
Check	05/28/2013	99437	Smogolski, Thomas S	Appraisal Institute Dues	447.84
Total 1044415 · Dues, Subs & Publications					447.84
1044419 · Training					
Check	05/28/2013	99437	Smogolski, Thomas S	Fannie Mae Selling Guide	109.00
Total 1044419 · Training					109.00
1044491 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	1,617.72
Total 1044491 · Health Insurance					1,617.72
1044492 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	209.22
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	28.74
Total 1044492 · Dental, Vision & Life Insurance					237.96
Total 104ASR · Assessor's Division					2,703.17
107CLK · Clerk's Department					
1074291 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	1,669.01
Total 1074291 · Health Insurance					1,669.01
1074292 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	154.98
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1074292 · Dental, Vision & Life Insurance					173.00
Total 107CLK · Clerk's Department					1,842.01
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094612 · Consulting Fees					
Check	05/28/2013	99465	Michael Kelly LCSW	Consulting Fees	300.00
Total 1094612 · Consulting Fees					300.00
1094614 · Printing					
Check	05/28/2013	99466	Kwik Print	Inv# 49726 Letterhead	89.70
Check	05/31/2013	99643	Signs by Tomorrow	Inv# 18744 Tutoring Banner	94.60
Total 1094614 · Printing					184.30
1094620 · Community Affairs					
Check	05/28/2013	99433	Low, Karen	Laurel Hill Resource Fair Ice/Water	17.11
Check	05/28/2013	99436	Aister, Deanna J	Tier 2 Pizza Party Supplies	16.95
Check	05/31/2013	99604	Bailey, Lisa E	PBIS Group Supplies	16.99

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Accrual Basis

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Type	Date	Num	Name	Memo	Amount
Check	05/31/2013	99605	Spunt, Sarah B	PBIS Group Supplies	20.00
Check	05/31/2013	99641	Sam's Club (YFS 0748 1)	Laurel Hill Resource Fair Supplies	66.80
Check	05/31/2013	99641	Sam's Club (YFS 0748 1)	Student Government Day Breakfast Refreshments	138.59
Total 1094620 · Community Affairs					276.44
1094622 · Miscellaneous					
Check	05/31/2013	99641	Sam's Club (YFS 0748 1)	Account Charges	17.85
Total 1094622 · Miscellaneous					17.85
1094623 · Travel					
Check	05/28/2013	99433	Low, Karen	Mileage Reimbursement	67.80
Check	05/28/2013	99436	Aister, Deanna J	Mileage Reimbursement	64.98
Check	05/31/2013	99602	Aister, Deanna J	Mileage Reimbursement	84.76
Check	05/31/2013	99603	Evans {1}, Tor	Mileage Reimbursement	49.73
Total 1094623 · Travel					267.27
1094624 · Intern Stipends					
Check	05/31/2013	99606	Laura Zambello	Intern Stipend - April	400.00
Total 1094624 · Intern Stipends					400.00
1094628 · Tutoring					
Check	05/31/2013	99641	Sam's Club (YFS 0748 1)	Tutoring Party Supplies	49.67
Total 1094628 · Tutoring					49.67
1094691 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	6,970.36
Total 1094691 · Health Insurance					6,970.36
1094692 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	739.40
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	117.66
Total 1094692 · Dental, Vision & Life Insurance					857.06
Total 109ADM · Administration & Clinical					9,322.95
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	05/28/2013	99432	School District U-46	Summer Open Gym Rental Fees (3 Sites)	4,443.44
Check	05/28/2013	99472	PSS World Medical, Inc.	Inv# 86161855 Ice Packs	37.50
Total 1094627 · Open Gym Program.					4,480.94
1094645 · Printing					
Check	05/31/2013	99643	Signs by Tomorrow	Inv# 18744 Open Gym Banner	189.20
Total 1094645 · Printing					189.20
1094648 · Community Affairs					
Check	05/31/2013	99641	Sam's Club (YFS 0748 1)	Izaak Walton League Clean Up	23.92

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Type	Date	Num	Name	Memo	Amount
Total 1094648 · Community Affairs					23.92
1094651 · Cellphones					
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	224.93
Total 1094651 · Cellphones					224.93
Total 109OUT · Outreach & Prevention					4,918.99
Total 109YFS · Youth & Family Services					14,241.94
Total 1014 · Town Fund - Expenditures					66,032.06
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104517 · Salaries					
Check	05/28/2013	99463	Job Giraffe	Inv# 00198406 Part Time Office Temp Help	493.50
Check	05/28/2013	99463	Job Giraffe	Inv# 00198345 Part Time Office Temp Help	488.25
Total 1104517 · Salaries					981.75
1104523 · Recruitment					
Check	05/28/2013	99484	Verify (XHTSSE)	Inv# 774844 Background Check	22.00
Total 1104523 · Recruitment					22.00
1104524 · Utilities					
Check	05/31/2013	99637	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	1,022.09
Total 1104524 · Utilities					1,022.09
1104525 · Telephone & High Speed Internet					
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	467.62
Total 1104525 · Telephone & High Speed Internet					467.62
1104527 · Equipment					
Check	05/28/2013	99462	Health Concepts, LLC	Inv# 66526 Water Machine Rental	210.00
Check	05/28/2013	99473	Pitney Bowes	Acct# 6871669 Postage Machine Rental	103.57
Check	05/28/2013	99487	Wells Fargo Financial Leasing 001	Acct# 001-0090075-001 Copier Machine Rental	351.00
Total 1104527 · Equipment					664.57
1104528 · Office Supplies					
Check	05/28/2013	99440	A1 Trophies & Awards, Inc	Inv# 13945 Name Badge/Nameplate	17.95
Check	05/31/2013	99642	Sam's Club (Town 0487 6)	Coffee Supplies	424.53
Check	05/31/2013	99646	Staples	Inv# 3200195141 Easel Pads	39.99
Check	05/31/2013	99646	Staples	Inv# 3200195140 Toner/Receipt Book/Inks	239.86
Total 1104528 · Office Supplies					722.33
1104533 · Printing					
Check	05/28/2013	99466	Kwik Print	Inv# 49725 Letterhead	89.70
Total 1104533 · Printing					89.70

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Type	Date	Num	Name	Memo	Amount
1104535 - Travel					
Check	05/31/2013	99607	Krall, Marianne	Mileage Reimbursement	37.34
Total 1104535 - Travel					37.34
1104542 - Senior Satellite Service					
Check	05/28/2013	99441	Ace Coffee Bar	Inv# 102705 Coffee Machine Rental	14.97
Check	05/28/2013	99446	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges (Split Cost)	63.91
Check	05/31/2013	99622	Comcast (CRO)	Acct# 8771 20 032 0660935 Monthly Internet Charges	44.93
Check	05/31/2013	99632	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	34.69
Total 1104542 - Senior Satellite Service					158.50
1104591 - Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	9,698.91
Total 1104591 - Health Insurance					9,698.91
Total 1104ADM - Administration					13,864.81
1104SOC - Social Services					
1104515 - Programming					
Check	05/28/2013	99485	Whole Foods Market	Inv# 052313 Cooking Class Supplies	75.00
Check	05/31/2013	99645	Sam's Club (Snr 0052 8)	Book Club / Program Supplies	65.98
Total 1104515 - Programming					140.98
1104520 - Volunteer Services					
Check	05/28/2013	99438	Ageoptions	Volunteer Recognition Luncheon	30.00
Check	05/28/2013	99468	Patti Loomis	Mileage Reimbursement - Flyer Distribution	19.66
Check	05/31/2013	99599	A1 Trophies & Awards, Inc	Volunteer Recognition Plaques	32.00
Check	05/31/2013	99609	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	42.38
Check	05/31/2013	99620	Beth Cooper	Home Delivered Meals Mileage Reimbursement	27.12
Check	05/31/2013	99621	Charles Coleman	Home Delivered Meals Mileage Reimbursement	59.33
Check	05/31/2013	99629	Tom Kuenker	Home Delivered Meals Mileage Reimbursement	56.50
Check	05/31/2013	99630	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	65.54
Check	05/31/2013	99640	Bill Riccio	Home Delivered Meals Mileage Reimbursement	44.86
Check	05/31/2013	99644	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	25.43
Total 1104520 - Volunteer Services					402.82
1104532 - Visual Arts					
Check	05/28/2013	99443	Blick Art Materials	Inv# 1740309 Art Materials	50.93
Check	05/28/2013	99443	Blick Art Materials	Inv# 1740309 Tax Exempt	-3.98
Check	05/28/2013	99443	Blick Art Materials	Inv# 1744394 Art Materials	174.64
Check	05/28/2013	99443	Blick Art Materials	Inv# 1744394 Tax Exempt	-11.72
Check	05/31/2013	99631	Midwest Ceramic Art Supply	Ceramic Supplies	369.69
Total 1104532 - Visual Arts					579.56
Total 1104SOC - Social Services					1,123.36
1104TRN - Transportation					
1104518 - Vehicle Maintenance					

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Type	Date	Num	Name	Memo	Amount
Check	05/28/2013	99444	Biggers Chevrolet-Isuzu	Inv# 72762 Bus Keys (6)	134.22
Check	05/28/2013	99444	Biggers Chevrolet-Isuzu	Inv# 72764-1 Misc Can Part -Ring	26.66
Check	05/28/2013	99444	Biggers Chevrolet-Isuzu	Inv# 72763 Misc Van Part - Ring	26.66
Check	05/28/2013	99448	Carquest Auto Parts Stores	Brake Rotors/Oil Seals/Tubing/Connectors/Oil	571.30
Total 1104518 · Vehicle Maintenance					758.84
1104547 · Dispatch Software					
Check	05/31/2013	99624	Ecolane USA Inc.	Inv# 100150 Dispatch Software 50% Payment	29,942.50
Total 1104547 · Dispatch Software					29,942.50
1104550 · Telephone					
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	278.70
Total 1104550 · Telephone					278.70
1104691 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	2,670.82
Total 1104691 · Health Insurance					2,670.82
1104692 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	978.73
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	122.55
Total 1104692 · Dental, Vision & Life Insurance					1,101.28
Total 1104TRN · Transportation					34,752.14
Total 1104 · Senior Center - Expenditures					49,740.31
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	05/28/2013	99475	Sam's Club (Old Acct)	Astor Coffee Supplies	158.31
Total 2024202 · Office Supplies					158.31
2024204 · Equipment					
Check	05/28/2013	99476	Sprint	Acct# 897162515 Monthly Charges	60.81
Check	05/28/2013	99486	Wells Fargo Financial Leasing 003	Acct# 001-0090075-003 Copy Machine Rental	300.00
Check	05/31/2013	99657	Sam's Club (WS 6382 9)	Coffee Supplies	231.20
Total 2024204 · Equipment					592.01
2024210 · Printing					
Check	05/28/2013	99466	Kwik Print	Inv# 49749 Letterhead	89.70
Check	05/31/2013	99657	Sam's Club (WS 6382 9)	Ink Cartridges	221.56
Total 2024210 · Printing					311.26
2024591 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	2,463.09
Total 2024591 · Health Insurance					2,463.09

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Type	Date	Num	Name	Memo	Amount
2024592 - Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	240.09
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 2024592 - Dental, Vision & Life Insurance					271.56
Total 2024ADM - Administration					3,796.23
2024HOM - Home Relief					
2024102 - Rent					
Check	05/31/2013	2245	Brookside Condominium Association	June 2013 Rent	325.00
Check	05/31/2013	2253	Bartlett Green V Condo Assoc.	June 2013 Rent	149.87
Check	05/31/2013	2254	Cook County Treasurer	Property Tax Assessment	188.23
Check	05/31/2013	2255	Fifth Third Bank	June 2013 Mortgage	600.00
Check	05/31/2013	2256	Ronald Kuhn	June 2013 Rent	43.00
Check	05/31/2013	2257	Spring Lakes Estates	June 2013 Rent	400.00
Check	05/31/2013	2258	Allen Back	June 2013 Rent	400.00
Check	05/31/2013	2259	Juan Diaz	June 2013 Rent	650.00
Check	05/31/2013	2260	Eredis Schaeffer	June 2013 Rent	650.00
Check	05/31/2013	2261	Ralph Kanehl Sr.	June 2013 Rent	400.00
Check	05/31/2013	2262	Harinarayan Subbarao	June 2013 Rent	515.52
Check	05/31/2013	2263	Theodore Urzendowski	June 2013 Rent	500.00
Check	05/31/2013	2264	Adam Zeliz	June 2013 Rent	500.00
Check	05/31/2013	2265	Sue Sommers	June 2013 Rent	650.00
Check	05/31/2013	2266	Sheng Guo	June 2013 Rent	605.00
Check	05/31/2013	2267	Forest Ridge Homeowners Association	June 2013 Rent	199.69
Check	05/31/2013	2270	Michael Pisto	June 2013 Rent	300.00
Check	05/31/2013	2274	Spring Lakes Estates	June 2013 Rent	45.00
Check	05/31/2013	2276	CarolAnn Sansone	June 2013 Rent	450.00
Check	05/31/2013	2284	Justin Burns	June 2013 Rent	175.00
Check	05/31/2013	2286	Diane and Leo Walker	June 2013 Rent	650.00
Check	05/31/2013	2289	Judith Kallas	June 2013 Rent	200.00
Check	05/31/2013	2292	Arturo Carrillo	June 2013 Rent	750.00
Total 2024102 - Rent					9,346.31
2024103 - Utilities					
Check	05/31/2013	2246	Com Ed 042 (GA)	Utilities Assistance Acct# 8084794005	95.00
Check	05/31/2013	2247	NICOR (GA)	Utilities Assistance Acct# 38242432797	42.00
Check	05/31/2013	2248	Com Ed 042 (GA)	Utilities Assistance Acct# 8663627010	34.00
Check	05/31/2013	2250	Village of Bartlett	Utilities Assistance Acct#	37.73
Check	05/31/2013	2251	NICOR (GA)	Utilities Assistance Acct#	7.00
Check	05/31/2013	2252	Com Ed 042 (GA)	Utilities Assistance Acct#	84.00
Check	05/31/2013	2268	Com Ed 042 (GA)	Utilities Assistance Acct#2091015059	143.76
Check	05/31/2013	2269	Village of Streamwood	Utilities Assistance Acct# 14402640001	56.55
Check	05/31/2013	2271	NICOR (GA)	Utilities Assistance Acct#28971077988	50.00
Check	05/31/2013	2272	Com Ed 042 (GA)	Utilities Assistance Acct#7490543057	200.00
Check	05/31/2013	2273	Com Ed 042 (GA)	Utilities Assistance Acct#841453038	73.65
Check	05/31/2013	2275	Village of Bartlett	Utilities Assistance Acct#501505	33.96
Check	05/31/2013	2277	Village of Streamwood	Utilities Assistance Acct# 254-0073-00-01	55.14
Check	05/31/2013	2278	NICOR (GA)	Utilities Assistance Acct#28472588962	36.38

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Type	Date	Num	Name	Memo	Amount
Check	05/31/2013	2279	Com Ed 042 (GA)	Utilities Assistance Acct#7667641033	304.99
Check	05/31/2013	2280	Village of Streamwood	Utilities Assistance Acct# 19900620001	79.40
Check	05/31/2013	2281	NICOR (GA)	Utilities Assistance Acct#82528710005	45.00
Check	05/31/2013	2282	Com Ed 042 (GA)	Utilities Assistance Acct#7832153006	85.00
Check	05/31/2013	2283	Com Ed 042 (GA)	Utilities Assistance Acct#7667575007	64.17
Check	05/31/2013	2285	NICOR (GA)	Utilities Assistance Acct#96857710006	39.65
Total 2024103 · Utilities					1,567.38
2024105 · Clothing					
Check	05/31/2013	2288	Walmart	Personal Essentials Cards (15 Clients)	2,063.17
Check	05/31/2013	2291	Walmart	Personal Essentials Cards	150.00
Total 2024105 · Clothing					2,213.17
2024106 · Travel Expenses					
Check	05/31/2013	2249	Travelers Personal Insurance	Car Insurance #989 635 806 101 1	50.00
Check	05/31/2013	2287	BP Gas Station	Fuel Assistance Gas Cards (10 Clients)	850.00
Check	05/31/2013	2290	BP Gas Station	Fuel Assistance Gas Card	100.00
Total 2024106 · Travel Expenses					1,000.00
2024119 · Emergency Assistance					
Check	05/31/2013	2293	Ves Apostolov	Eviction Notice	500.00
Total 2024119 · Emergency Assistance					500.00
Total 2024HOM · Home Relief					14,626.86
Total 2024 · Welfare Services - Expenditures					18,423.09
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	05/28/2013	99464	Kopon Airdo, LLC	Inv# 154-0001-11598 Legal Fees	2,259.14
Total 3034701 · Legal					2,259.14
3034705 · Dues, Subs & Publications					
Check	05/28/2013	99477	Township Hwy Comm Assoc of Cook C...	TOCC Highway Dues - C. Ochoa	350.00
Total 3034705 · Dues, Subs & Publications					350.00
3034711 · Utilities					
Check	05/31/2013	99635	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	149.59
Total 3034711 · Utilities					149.59
3034712 · Miscellaneous					
Check	05/28/2013	99429	Raska, Edward J	CDL Renewal	60.00
Total 3034712 · Miscellaneous					60.00
3034791 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	828.97

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Accrual Basis

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Type	Date	Num	Name	Memo	Amount
Total 3034791 · Health Insurance					828.97
3034792 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	147.21
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	23.94
Total 3034792 · Dental, Vision & Life Insurance					171.15
Total 3034ADM · Administration					3,818.85
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	05/28/2013	99478	The Home Depot	Drain Kit/Poultry Netting/Saw Blades	295.94
Check	05/31/2013	99647	The Home Depot F&M	Sand	75.05
Total 3034602 · Operating Supplies & Materials					370.99
3034606 · Engineering					
Check	05/28/2013	99459	Gewalt Hamilton Associates, Inc	Inv# 4455.005 Paving Program Design/Engineering	3,900.00
Total 3034606 · Engineering					3,900.00
Total 3034ROD · Road Maintenance					4,270.99
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	05/28/2013	99448	Carquest Auto Parts Stores	Oil/Cutoff Wheel/Oil Filters	260.64
Total 3034609 · Maintenance Vehicles & Equip					260.64
Total 303EQM · Equipment					260.64
Total 3034 · Road & Bridge - Expenditures					8,350.48
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054538 · Miscellaneous					
Check	05/31/2013	99652	A1 Trophies & Awards, Inc	Inv# 13971 Appreciation Plaque/Outgoing Official	67.50
Total 5054538 · Miscellaneous					67.50
5054591 · Health Insurance					
Check	05/28/2013	99482	United Healthcare	Cust# 530960 Policy Coverage	482.68
Total 5054591 · Health Insurance					482.68
5054592 · Dental, Vision & Life Insurance					
Check	05/28/2013	99455	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Check	05/28/2013	99483	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Total 5054592 · Dental, Vision & Life Insurance					48.90
Total 5054ADM · Administration					599.08
5054COM · Community Resource Center					

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Accrual Basis

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Type	Date	Num	Name	Memo	Amount
5054210 · Utilities					
Check	05/31/2013	99655	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	112.59
Total 5054210 · Utilities					112.59
5054286 · Agency Support Services					
Check	05/31/2013	99656	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	61.08
Total 5054286 · Agency Support Services					61.08
Total 5054COM · Community Resource Center					173.67
5054SVC · Service Contracts					
5054177 · Staff Development Grant Fund					
Check	05/31/2013	99653	Ecker Center for Mental Health	Staff Development Grant - Therapy Training	1,500.00
Total 5054177 · Staff Development Grant Fund					1,500.00
5054192 · Leyden Township - Detox					
Check	05/31/2013	99654	Leyden Family Service	Rehab	7,250.00
Total 5054192 · Leyden Township - Detox					7,250.00
Total 5054SVC · Service Contracts					8,750.00
Total 5054 · Mental Health - Expenditures					9,522.75
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	05/28/2013	99478	The Home Depot	Office Renovations Paint/Trim	236.86
Total 8084425 · Building & Perm Improvements					236.86
Total 8084 · Capital Projects - Expenditures					236.86
TOTAL					152,369.55

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:25 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.
Elected and appointed officials present: Highway Commissioner P. Craig Ochoa, Assessor Tom Smogolski and Collector Frank Liquori .
Staff and others present included Administrator James Barr, Senior Services Director Barb Kurth-Schuldt, Welfare Services Director Mary Jo Imperato, Assistant Administrator Katie Delaney, and Attorney Larry Mraz. Also present were Mr. James Mosby, Mr. Wesley Eby, Mr. Chin Keomoungchanh, and their families, Streamwood High Civics students, and the Streamwood Falcons 6th grade Poms and their families and coaches.
- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
- A. Veterans Honor Roll
1. The Supervisor invited the Board to join him in recognizing Mr. James Mosby who served in the U.S. Coast Guard from 1956-1958 and is being inducted into the Veterans Honor Roll this evening.
 2. Also recognized for his service to our country was Mr. Chin Keomoungchanh who served in the U.S. Navy from 1981-2001 and is inducted this evening into the Veterans Honor Roll.
 3. Mr. McGuire called forward our third inductee into the Veterans Honor Roll, Mr. Wesley Edmund Eby who served in the U.S. Navy from 1965-1994.
- B. The Streamwood Falcons 2012 Champions, 6th Grade Poms were called forward and presented with certificates of achievement.
- V. Public Hearing regarding the Acceptance of Credit Cards: A motion was made by Trustee Burke at 7:46 p.m. to adjourn into the Public Hearing regarding the acceptance of credit cards. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

The Public Hearing regarding the Acceptance of Credit Cards was called to order by Supervisor McGuire at 7:47 p.m. Present for roll call were: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

Mr. McGuire invited the Trustees to discuss credit card acceptance at the Township. The Supervisor invited the public to voice their opinions regarding acceptance of credit cards at the Township.

With no further business to discuss, Trustee Burke made a motion to close the public hearing at 7:48 p.m.; the motion was seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.
- Supervisor McGuire called the session of the Special Board Meeting back to order at 7:49 p.m. Present were Trustees Benoit, Burke, Krick and Westlund-Deenihan.

VI. Reports:

- A. Supervisor's Report: Supervisor McGuire reported that he, along with Messrs. Kuttentberg, Barr, and Krick and Clerk Dolan Baumer, attended Township Topics Day in Springfield where we met with legislators and promoted Township business, including the feasibility of a left-hand turn lane off of 59 onto West Bartlett Road with Representative Rebolletti; increasing the \$20,000 bid threshold with Senator Cullerton and Representative Farnham, and the value of townships with Senator Noland. Clerk Dolan Baumer is on the Legislative Committee of TOI that helped organize this day.
- B. Clerk's Report: Clerk Dolan Baumer reported that only one outstanding Statement of Economic Interest filing exists in Hanover Township.
- C. Highway Commissioner's Report: Commissioner Ochoa offered no report.
- D. Assessor's Report: Assessor Smogolski met with the County Recorder of Deeds regarding fraud; the Recorder is now offering a Fraud Alert and the Assessor encouraged us to check it out on the website.
- E. Treasurer's Report: Trustee Benoit made a motion to accept the Treasurer's Report. The motion was seconded by Trustee Burke. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.
- F. Trustees Committee Liaison Reports:
 - 1. Youth: Trustee Benoit thanked everyone for organizing and attending the COY Educator of the Year ceremony where Principal Stubbs from Laure Hill was awarded the 2013 EY Award. The second educational seminar to be held at Streamwood High, entitled "Cash or Crash" will be on May 16.
 - 2. Environmental Services Workgroup: Trustee Westlund-Deenihan noted that the group planted a tree in honor of Arbor Day.

VII. Bill Paying: Administrator Barr presented the bills in four sets as follows:

FY13: Payment to Alexian Brothers from the Town Fund from April 17 through May 9, 2013 in the amount of \$88.00. Motion to pay \$88.00 to Alexian Brothers was made by Trustee Burke and seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustee Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Motion carried.

FY13: Payment of Bills from April 17 through May 9, 2013, set #2:

Town Fund:	\$20,402.80
Senior Center:	11,812.92
Welfare Services:	322.82
Road & Bridge:	5,974.23
Mental Health Board:	<u>560.00</u>
All Funds:	<u>\$39,072.77</u>

Motion to pay the bills from April 17 through May 9, 2013, set #2 for a total of \$39,072.77 was made by Trustee Westlund-Deenihan and seconded by Trustee Benoit. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

FY14: Payment to Alexian Brothers from the Town Fund from April 17 through May 9, 2013 in the amount of \$76.80. Motion to pay \$76.80 to Alexian Brothers was made by Trustee Burke and seconded by Trustee Krick. Roll call: Ayes: Trustee Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Motion carried.

FY14: Payment of Bills from April 17 through May 9, 2013, set #4:

Town Fund:	\$73,545.27
Senior Center:	40,534.14
Welfare Services:	19,617.15

Road & Bridge:	3,407.62
Mental Health Board:	14,389.66
Vehicle:	100.00
Capital:	<u>2,458.44</u>
All Funds:	<u>\$154,052.28</u>

Motion to pay the bills from April 17 through May 9, 2013, set #4 for a total of \$154,052.28 was made by Trustee Benoit and seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

VIII. Unfinished Business: Mr. McGuire asked that the record reflect a thank you to the staff for running two receptions, a Board meeting, as well as normal programming this evening.

IX. New Business:

- A. Regular Meeting Minutes of April 16, 2013: Clerk Dolan Baumer submitted minutes of the Regular Meeting of April 16, 2013 for review and approval. A motion was made by Trustee Burke to approve the Regular Meeting Minutes of April 16, 2013; the motion was seconded by Trustee Benoit. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- B. Special Meeting Minutes of April 16, 2013: Clerk Dolan Baumer submitted minutes of the Special Meeting of April 16, 2013 for review and approval. A motion was made by Trustee Benoit to approve the Regular Meeting Minutes of April 6, 2013; the motion was seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- C. Ordinance Establishing Rules and Regulations regarding Use of the Izaak Walton Reserve: A motion was made by Trustee Westlund-Deenihan to approve ordinance #050913IWL establishing Rules and Regulations regarding the Use of the Izaak Walton Reserve; the motion was seconded by Trustee Krick. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution approving of a Payment Solutions Service Agreement between Hanover Township and LexisNexis Vitalchek Network, Inc.: A motion was made by Trustee Westlund-Deenihan to approve resolution #050913LNV Payment Solutions Service Agreement between Hanover Township and LexisNexis Vitalchek Network, Inc., and it was seconded by Trustee Krick. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution Approving of a Software License and Services Agreement between Hanover Township and Ecolane USA, Inc.: A motion was made by Trustee Westlund-Deenihan to approve the resolution approving of the software license and services agreement between the Township and Ecolane and it was seconded by Trustee Burke. Discussion ensued. The Chair asked that in light of the fact that further legal review is pending, this item be tabled, and that the motions be withdrawn. Trustee Westlund-Deenihan recalled her motion to approve the resolution and Trustee Burke withdrew his second.
- F. Resolution Honoring Trustee Sandra Westlund-Deenihan for her Service to the People of Hanover Township: A motion was made by Trustee Burke to approve of the resolution honoring Trustee Westlund-Deenihan for her service to the people of Hanover Township and naming May 9, Trustee Westlund-Deenihan Day in Hanover Township. The motion was seconded by Trustee Benoit. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution Honoring Supervisor Nanci Vanderweel of Elk Grove Township: Supervisor McGuire announced that Supervisor Nanci Vanderweel would be stepping down from the

Supervisor position in Elk Grove Township after many years of service. He presented a resolution thanking her for her service. Trustee Burke moved that the resolution honoring Supervisor Vanderweel be approved; it was seconded by Trustee Benoit. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

- H. Reappointment of Mrs. Linda Best to the Hanover Township Mental Health Board: Mr. McGuire asked that the Board concur with his reappointment of Mrs. Best to the Mental Health Board. Trustee Westlund-Deenihan made a motion to confirm his appointment of Mrs. Best; it was seconded by Trustee Burke. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- I. Consideration of Award of Energy Supplier for Unincorporated Hanover Township: Trustee Benoit moved that the Board award the energy provider contract to First Energy as recommended by staff for unincorporated Hanover Township, to be reviewed again next year. The motion was seconded by Trustee Burke. Discussion ensued. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- J. Consideration of Employee Annual Health Insurance and Ancillary Benefits Renewal: A motion was made by Trustee Benoit to approve the recommendation of staff to renew the Employee Health Insurance and Ancillary Benefits with United Healthcare for 2013-2014 (at a 3% increase). The motion was seconded by Trustee Burke. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- K. Authorization to Purchase two Emergency Services SUVs from the State of Illinois bid list: A motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- X. Executive Session: A motion was made at 8:20 p.m. by Trustee Westlund-Deenihan to adjourn into Executive Session pursuant to §2c1 (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body....) of the Illinois Open Meetings Act. The motion was seconded by Trustee Burke. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- The Board returned from Executive Session at 9:32 p.m. Supervisor McGuire asked Clerk Dolan Baumer to call the roll. Present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.
- XI. Other Business:
Employee Appeal of Personnel Action: A motion to not uphold the dismissal of the employee in question was made by Trustee Benoit and seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- XII. Adjournment: There being no further business to come before this Board, at 9:34 p.m., a motion to adjourn was made by Trustee Benoit and seconded by Trustee Burke. Roll call: Ayes: Trustee Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Meeting adjourned.

Respectfully submitted,


Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
 (4) Trustees Senior Services Auditor Poplar Creek Public Library
 Assessor Welfare Services Village of Streamwood
 Bartlett Library Highway Commissioner Y&F Services Streamwood Park District

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire.

Elected and appointed officials present: Assessor Tom Smogolski, Highway Commissioner P. Craig Ochoa and Collector Frank Liquori.

Staff and others present included Administrator James Barr, Assistant Administrator Katie Delaney, Emergency Services Director Dan Palmer, Facilities & Maintenance Director Steve Spejcher, Manager of Community Relations Thomas Kuttentberg, Community Health Director Kristen Smith, Senior Services Director Barb Kurth-Schuldt, Welfare Services Director Mary Jo Imperato, Youth & Family Services Director John Parquette, Village of Streamwood Trustee Mike Baumer, City of Elgin Councilman Toby Shaw, Streamwood Park District Commissioner Rick Brogan, and families and guests of the elected officials.

II. Supervisor McGuire asked everyone to stand for the presentation of colors by the Hanover Township Emergency Services Color Guard, who then led those assembled in the Pledge of Allegiance.

An invocation asking that God guide the newly elected officials and give them wisdom was led by Mr. Michael Benoit, Deacon at St. John the Evangelist.

III. Administration of Oath of Office for Township Officials

Circuit Court Judge Fecarotta, Jr. administered the oath of office to the incoming Township officials, Supervisor Brian McGuire, Clerk Katy Dolan Baumer, Assessor Thomas Smogolski, Road Commissioner P. Craig Ochoa, and Trustees Mary Alice Benoit, William Burke, Steve Caramelli, and Howard Krick.

Mr. Mrgesh Gajjar, Priest of the B.A.P.S. Shri Swaminarayan Mandir congregation gave the closing benediction asking for peace.

Supervisor McGuire asked the Trustees to approve the amended agenda, and further amend it to pull out the Reports (A-D). A motion was made by Trustee Benoit to approve the amended agenda as presented and further amended to remove the Reports (A-D); the motion was seconded by Trustee Burke. No discussion. Roll call: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: None. Motion carried.

IV. Town Hall

Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

V. Presentations: There were no presentations to be made at this meeting.

VI. Reports:

E. *Treasurer's Report*: A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: None. Motion carried.

VII. Bill Paying

Administrator Barr offered the bills in three requests for approval, as follows:

FY13 Bills from May 10 to May 21, 2013:

a. Town Fund	\$21,444.79
b. Senior Center Fund	7,025.80

c. Welfare Services Fund	<u>841.36</u>
Total All Funds:	<u>\$29,311.95</u>

A motion was made by Trustee Benoit to approve the bill as presented for FY12 May 10 through May 21, 2013; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

Mr. Barr asked that the Board approve the bills from FY14 May 10 through May 21, 2013 as presented.

a. Town Fund	\$48,786.95
b. Senior Center Fund	8,153.36
c. Welfare Services Fund	2,052.53
d. Road and Bridge Fund	3,078.22
e. Mental Health Fund	51,354.28
f. Retirement Fund	0.00
g. Vehicle Fund	1,000.00
h. Capital Fund	<u>4,403.45</u>
Total All Funds:	<u>\$118,828.79</u>

A motion was made by Trustee Burke to approve the bill as presented for FY14 May 10 through May 21, 2013; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

FY14 bills for payment to Alexian Brothers for \$3,415.05; a motion was made by Trustee Burke and seconded by Trustee Krick to pay the Alexian invoices of \$3,415.05 from May 10 through May 21, 2013. Roll call: Ayes: Trustees Burke, Caramelli and Krick, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

VIII. Unfinished Business: None was discussed.

IX. New Business:

A. Appointment of a Township Attorney: A motion was made by Trustee Krick to approve the appointment of Michael A. Airdo of Kopon Airdo LLC as Township Attorney effective immediately, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Abstain: Trustee Benoit. Motion carried.

B. Appointment of Officials Committee Assignments: Mr. McGuire announced the Trustee Committee Assignments as follows:

Trustee Benoit: Finance
Trustee Burke: Senior Citizen Services and Public Health & Safety
Trustee Caramelli: Mental Health Board and Public Health & Safety
Trustee Krick: Youth
Clerk Dolan Baumer: Environmental Sustainability Workgroup

A motion was made by Trustee Burke and seconded by Trustee Benoit to concur with the appointments as presented. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

C. Resolution approving of a Software License and Services agreement between Hanover Township and Ecolane USA, Inc.: A motion was made by Trustee Burke and seconded by Trustee Benoit to approve resolution #052113ECO an agreement for software license and services between Hanover Township and Ecolane USA, Inc. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

D. Resolution approving of a Lease between Hanover Township and the Hanover Township

Mental Health Board: A motion was made by Trustee Burke to approve the resolution #052113MHB for a lease between Hanover Township and the Hanover Township Mental Health Board; Trustee Krick seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

- X. Executive Session: No motion was made to go into Executive Session.
- XI. Other Business: Collector Liquori offered congratulations to the new Board. Mr. McGuire noted that he received a letter of congratulations from a retiring senator.
- XII. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:50 p.m. Motion to adjourn was made by Trustee Benoit and it was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District



Deigan & Associates, LLC
Environmental Consultants

162 E. Cook Ave.
Libertyville, Illinois 60048
847.578.5000
fax 847.549.3184

May 2, 2013 (REV 1)

Proposal & Work Agreement

Mr. Larry J. Mraz
Bryan E. Mraz & Associates
111 E. Irving Park Rd.
Roselle, IL. 60172

James C. Barr
Township Administrator
Hanover Township
250 S. Illinois Route 59
Bartlett, Illinois 60103

via email

**Re: Proposal For Property Restoration Management Work—Bid Phase Services
Acquired IWL Property Near Route 20
Elgin, IL.**

Dear Gentlemen:

As requested, this letter proposal outlines the scope of anticipated services, fees, schedule and terms for conducting various tasks to address findings of our Phase II site assessment where fill soils are present near Route 20. In order to address the low concentrations of metals determined by our Phase II analysis in an isolated area of fill soil, Deigan & Associates, LLC recommended one of the following options for soil management, after Hanover Township acquired the property:

Alternative 1

Install a three foot thick clean soil barrier layer over the area of fill soil on the property complying with IEPA standards. The area with fill soil is approximately 5,725 square feet. For budgetary purposes, D&A estimates cost for placement of a soil cap to be on the order of \$57,800 as shown below. This does not include replacement of trees. Large, mature trees can be protected.

A) Clearing and Grubbing/Foundation Removal	\$20,000
B) Re-grading and placement of clean soil cap	\$12,800
C) Engineering and construction oversight	\$25,000
<hr/>	
Preiminary ESTIMATE-ALT 1	\$57,800

Alternative 1B (Optional Removal/Disposal)

Remove and properly dispose of highest concentration or “hot spots” in the fill soil at a licensed landfill, then install a three foot thick clean soil barrier cap over the area of fill soil on the property complying with IEPA standards. The volume of “hot spot” fill soil is estimated at approximately 200 cubic yards for preliminary budgetary purposes. Volume of “hot spot” removal will be determined through additional delineation soil borings and laboratory analysis after brush clearing and grubbing. The area with fill soil is approximately 5,725 square feet. For budgetary purposes, D&A estimates cost for removal and disposal of “hot spots” with placement of a soil cap to be on the order of \$76,700. This does not include replacement of trees. Large, mature trees can be protected.

A) Clearing and grubbing/Foundation Removal	\$20,000
B) Additional soil borings and sample analysis to delineate “hot spots”	\$4,000
C) Soil Fill Loading, trucking, and disposal	\$9,900
D) Re-grading and placement of clean soil cap	\$12,800
E) Engineering and construction oversight	\$30,000
<hr/>	
Preliminary ESTIMATE—ALT 1B	\$76,700

These are preliminary engineer’s estimates. All three alternatives would require and benefit from the development of work plan/bid documents, attainment of competitive contractor quotes, and contractor management by Deigan & Associates, LLC. Coordination with other local, seasonal contractor roadwork may provide project economy also.

Scope of Services

At this time, Deigan & Associates, LLC will conduct the following bid phase and work plan development tasks leading to implementation of Alternative 1 or Alternative 1B:

1. We will prepare a written work plan and bid documents for contractor bidding for each Alternative.
2. We will coordinate with Hanover Township to provide public notice and conduct a pre-bid meeting at the site for Contractors.
3. We will prepare a bid analysis and present recommendations for contractor(s) award to the Township Board.

At this time, we have not included contractor oversight or construction management/administration services in our cost proposal. That additional scope and cost we believe will be within the Estimates provided above for each alternative, but cannot be estimated accurately at this time, until contractor selection and contractor work schedule is defined.

Schedule

We will begin work after Township approval of our proposal. We will work toward a June 2013 bid advertisement. Recommendations for contractor award will follow at the Township Board’s July 2013 meeting.

Professional Service Fees and Terms

This pre-bid, work plan and bidding phase work will be done by Deigan & Associates, LLC on the basis of hourly rates plus expenses. We will conduct this work scope for an **Estimated NOT TO EXCEED FEE of \$9,500.** (*Construction oversight/management fees are not included at this time until contractor selection and contractor schedule is known.*)

Direct external expenses incurred in conducting the work will be invoiced at cost plus 10%. Our hourly rates for principal staff are presented below. Additional support staff and other technical consultants may be added as needed or as technical issues arise, with hourly rates commensurate with their experience and professional level.

Personnel	Hourly Billing Rate
G. Deigan, Principal /Project Leader	\$140.00
A. Negri, P.E., Project Manager	\$115.00
S. McLellan, Associate	\$90.00
D. Strezo, P.G. Geologist	\$88.00
G. Nelson, Engineer	\$90.00
Support Personnel (CADD, Clerks, Techs)	\$45.00 to \$65.00

Prior agreed upon Terms and Conditions are hereby incorporated into this agreement. Deigan & Associates, LLC appreciates the opportunity to work with you. Please do not hesitate to contact me with any questions. Please forward a signature endorsement acknowledging the terms and conditions and the engagement of our services.

Sincerely,
Deigan & Associates, LLC



Gary J. Deigan
Principal

This Agreement, dated May 2, 2013 is hereby accepted and the Estimated Fee for conducting the work agreed to.

Signed:

Date