



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board

August 6th, 2013

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 - 1. CPL Franklyn G. Euliano
 - B. Bartlett 10U Little League Champions
 - C. Public Health & Safety Committee Interview
 - D. Senior Citizens Services Committee Interviews
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
 - A. Senior Citizen Services Committee Appointments
- VIII. New Business
 - A. Regular Meeting Minutes of July 16, 2013
 - B. Public Health & Safety Committee Appointment
 - C. Approval of Governmental Accounting, Inc. Services Agreement
 - D. Resolution Approving Hanover Township Advertising Guidelines
 - E. Resolution Honoring Kevin Forkin
 - F. Resolution Honoring John Brandes
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: FRANKLYN G EUKIANO

ADDRESS: 1645 Evergreen Ave

CITY/ZIP CODE: Hanover Park 60133

PHONE #: 630 837 1478

DATE OF BIRTH: 08/15/1933

BRANCH OF SERVICE: U.S. Army

HIGHEST RANK ATTAINED: Corporal CPL

YEARS OF SERVICE: FROM 1953 **TO** 1955

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES:

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

CRAIG A. ESSICK

Home (847) 742-9149, cessick7@gmail.com

Proven senior military leader and law enforcement supervisor with 31 years military, both active and reserve, and 20 years law enforcement experience. Strong problem solving and decision making skills with the ability to develop and implement effective action plans. Excellent communication and presentation skills. Strong leader of character who develops winning teams, inspires commitment, and achieves excellence.

Director, Detainee Operations Division

November 2007 - December 2011

Office of the Provost Marshal General (OPMG), Headquarters, Department of the Army
Provide executive leadership and program management for Detainee Operations and Army Corrections for the U.S. Army. Lead an Army Staff Division that develops and implements policy for Detainee Operations and Army Corrections. Provide Detainee Operations and Army Corrections expertise. Communicate with senior officials in DoD to include the Office of the Secretary of Defense, Joint Staff, and the Department of the Army Staff on Detainee Operations and Army Corrections matters. I was originally assigned as the Branch Chief, National Detainee Reporting Center (NDRC) and my efforts with the NDRC led to the creation of the Detainee Operations Division, which oversees all Detainee Operation matters for the Office of the Provost Marshal General and Headquarters, Department of the Army. My vast experience in operations, training and strategic level detainee operations and my deployment experience have been instrumental in managing the many facets of Detainee Operations in Operation Iraqi Freedom, Operation Enduring Freedom and Guantanamo Bay, Cuba.

Police Officer / Sergeant

October 1989 - July 2011

Village of Streamwood, Illinois

Patrol Sergeant for a midsize Chicago suburban Police Department. Assist the Police Commander in planning, directing and supervising the patrol activities of those police officers assigned to our watch group. Assist the Police Commander in the evaluations of patrol personnel. Supervising all patrol activities, to include, running roll calls, answering citizen complaints and assisting Patrol officers in all service calls. Also responsible for reviewing and updating policies and general orders as needed, preparing, reviewing and approving all Officer Evaluations, and many additional administrative functions.

Previous assignments: Administrative Sergeant - Assist the Chief in all Administrative areas to include Budgeting, Policy development and updates, supervising our Records Operations and managing our departments Training program. While the Administrative Sergeant, I conducted the first ever Village of Streamwood Terrorist Threat Assessment. This included pulling together Streamwood's Emergency Management, Fire, Public Works, Community Development and the Village Administration to assess and evaluate the Village's vulnerability to a terrorist attack and its ability to respond to such an attack. Tactical Unit Supervisor - Duties included reviewing and evaluating all reports and activities within the Tactical Unit. Assign specific duties to particular Tactical Officers for follow-up investigation and assist Detectives in their investigations. Oversaw the Department's Narcotic Forfeiture Fund, which includes the submission of seizure forms to the States Attorney's office, and the Illinois State Police Forfeiture Unit in Springfield. Tefft Middle School Police Liaison Officer - I was the First Middle School Liaison Officer in this entire area and had to build the program from the ground up. I worked with the Administrators and teaching staff and built a very successful program that included Education, Prevention, Enforcement and Security.

Acting Director, Military Police Policy Division

June 2008 – December 2008

Office of the Provost Marshal General (OPMG), Headquarters, Department of the Army (HQDA)

Provide executive leadership and program management for Law Enforcement, and Physical Security for the U.S. Army. Lead an Army Staff Division of 25 personnel that develops and implements policy for law enforcement, access control, and the physical protection and security

of Army personnel, property and assets from threats on installations worldwide. Provide program oversight for a \$1.4 billion annual budget and validation of over \$7 billion in force protection requirements. Provide law enforcement and physical security expertise and funding for force protection assessments of all major Army commands and installations worldwide. Communicate with senior officials in DoD, the U.S. Government Interagency, Congress and the media on security, antiterrorism, and law enforcement matters.

Combat Support Branch Chief 2005 -2007
75" Training Support Division, United States Army Reserve

Supervise the Combat Support Branch of the 1st Battle Training Group. Successfully accomplish simulation exercises and mobilization training assistance for Army Reserve and Army National Guard units throughout the eight state 75th Division area of responsibility. Direct and manage training activities so that all exercises are accomplished in a safe, doctrinally correct, timely, and cost efficient manner in accordance with exercise management guidance. Train and mentor Branch personnel to ensure tactical doctrine and technical knowledge proficiency.

Commander, 2003-2005
391st Military Police Battalion (Internment/Resettlement)

Handpicked to command the 391st Military Police Battalion comprised of approximately 600 soldiers in four Military Police Companies with detachments located in six cities in Ohio. Provide administrative and logistical support for a Military Intelligence and a Military Police (Criminal Investigation Command) detachment. Responsible for all aspects of command with emphasis on providing ready units capable of being deployed and performing their wartime mission. Shortly after taking command, I successfully mobilized and deployed a subordinate company to Fort Reilly, Kansas in support of Operation Noble Eagle while simultaneously preparing my headquarters for combat operations in Iraq. My Battalion headquarters completed the validation process at Ft. Dix, NJ in half the normal time and subsequently deployed to Iraq. I assumed control of the Abu Ghraib prison from the unit whose entire chain of command had been relieved of duty as a result of the abuse scandal. In a very short period of time, I implemented measures that improved operations, accountability, and discipline and soldier standards. The significant positive changes were noted during subsequent Inspector General (IG) inspections, by the International Committee of the Red Cross and numerous high level visits including the Secretary of Defense. My battalion conducted operations at the Abu Ghraib Prison for one year during a very challenging time frame and performed duties in a remarkable fashion. We successfully redeployed with all but 2 of my soldiers who were killed in action. My Battalion subsequently received the Army Unit Meritorious Citation.

Adjunct Instructor 2002 – 2003
Judson University, Elgin, IL

Adjunct Instructor for the Judson University Criminal Justice Department. I taught basic Law Enforcement classes to Bachelor of Science in Criminal Justice Students.

Education

University of Louisville, Southern Police Institute, 2001
US Army Command and General Staff College, 1997
Chicago State University, MS Criminal Justice and Corrections, 1995
Northern Illinois University, BS Computer Science, 1979



Hanover Township
Senior Citizens' Services Committee Application

Name: Rich Aubert
Address: 52 Whispering Dr.
Email: richaubert@gmail.com
Phone: 630-254-8489

Date: May 8, 2013
City: Streamwood

Tell us about yourself

Career Experiences:

My work experience started with the U.S. Army, where I was trained in Microwave Repair and ended when I retired as an IT manager at CIT, Inc. Along the way I worked in the Curriculum Development Department developed equipment for DeVry Institute of Technology. At Energy Concepts I managed the development of equipment and manuals for high school technical programs. I spent three years selling computers at Elek-Tek, and then I moved on to the support of the computer systems at McDonald's Corporate World Headquarters. In later years I was a Systems Administrator / Assistant Vice President in charge of all computer equipment at Citi Bank in Chicago. Then I moved to Scottsdale, Arizona, where I retired from CIT Group after working as an IT Manager / System Administrator / Facilities Manager.

Why do you want to serve on this Committee?

One area I feel lacking in the programs offered at the Senior Center is programs that are interesting to senior males. If it wasn't for card games there would not be men at the Center. This may be an overly strong statement, but look at the programs offered. The greatest male attendance is at the card games, fishing, and the Auto Show. I happen to enjoy many of the programs offered, but I feel like a minority when I attend these programs attended mostly, if not all, by women.

What contributions do you feel you can make?

I can identify programs that will encourage more male participation. I think a survey should be created and sent to the senior men in the Township to see what they would enjoy doing at the center. I would like to see a program for male issues on aging, and it should be presented by a male. Also, the staff at the Center needs a bit of male integration.

Special interests:

I enjoy bike riding, hiking, camping with our senior group, conversations with friends, working on antique automobiles, woodworking, reading or listening to Western novels, and other activities that involve interaction with other people to get me out of the house.

Volunteer experience:

I was involved in the Meals on Wheels program for about a year and I won an award for this work; I also worked in the library at the Senior Center and am currently helping out as a program aide.



HANOVER TOWNSHIP
SENIOR CITIZENS' SERVICES COMMITTEE APPLICATION

Date: July 10, 2013

NAME: Leona Sedlack a/k/a Lee

ADDRESS: 812 Wicker Ave.

CITY: Streamwood ZIP: 60107 PHONE: 630-837-2082

Career Experiences:

Over 30 years in Banking, starting at age 17, for the Federal Reserve Bank in Chicago. I was a teacher in the infant/toddler room for Alexian Brothers Childcare center. I enjoy talking to people and being of service.

Why do you want to serve on this committee?

I have been an active member of Hanover Township since 2001 when my husband passed away. It has given me a place to enjoy my life and not be alone. I have lived in Streamwood since 1969.

The contributions I can bring to the board are that I am an active member and know many of the seniors. I have been involved in all the variety shows, and Streamwood parades. I served on the Program committee for over 2 years. I am a regular server at the Supper clubs. I make all the movie posters. I have been an escort for some of the senior trips. I am involved with the Positive Action Group. In the past I have taken art classes, computer classes and exercise classes. I attend many of the senior trips. I feel I have knowledge of what goes on at the center. I especially enjoy the trips that are offered.

Life experiences: I enjoy being part of a group of active seniors, it gives me purpose to wake up every day and know I have a place to come to.

Special Interests:

I enjoy fixing things, helping people and being active in the community. Traveling, Eating out and the Theatre.

Organizations/Volunteer Organizations:

I have volunteered at Streamwood's Summer Celebration, Support our Troops, Positive Action, Alexian Brothers Medical Center in the Gift Shop, TOPS, as well as many volunteer activities in the Senior Center.



Hanover Township
Senior Citizens' Services Committee Application

Name JEAN E. STONE Date 7/10/2013
Address 2151 Seaver Lane City Hoffman Estates
Email jstone60194@yahoo.com
Phone 847-884-8531

Tell us about yourself

Career Experiences:

Over 25 years of progressive leadership positions in corporate marketing, communications, management and training. Additional experiences in not for profit and small business.

Why do you want to serve on this committee?

This is a great opportunity to make a difference for seniors and to collaborate with a diverse group on needs seniors have. I would also hope to help shape recommendations that would serve to set new directions for services and products for seniors.

What contributions do you feel you can make?

I'd like to share my marketing and creative problem solving skills to help grow the awareness and value of the programs offered. I can be a "sounding board" for the Director as marketing plans and programs are being developed. Also, I have experience in training while with Motorola University and I can assist in sharing best practices.

Special Interests:

1- Child and elderly hunger in our community, 2- gardening, 3- animal care and adoptions, 4- volunteerism.

Volunteer experience:

Hands On Suburban Chicago mentor program at School District 21 for at risk middle school children, Barrington Council on Aging Adopt a Senior at Christmas, various United Way initiatives, Stray Half Way House volunteer, Board Member and past officer on Hands On Suburban Chicago

Jean E. Stone
847.884.8531
jstone60194@yahoo.com

Objective

A senior leadership position in **Non-Profit Management** with an aggressive organization that has a compelling mission and is a leader in the community.

Overview

Extensive experience interfacing with the business community, organizations and individual accounts to promote opportunities and services. Proven strength and successes in overseeing programs driven by volunteer leaders and employees in for-profit and non profit settings. Strong background in marketing and planning major initiatives to achieve long-term growth, mind-share, retention and value. A creative change agent - especially skillful at identifying new opportunities, creating plans to capitalize on them, marshaling internal and external resources, and managing through to completion. Significant corporate experiences in marketing, sales and new business growth.

Expect A Miracle Foundation (EAM) - Managed sponsorship fund raising, marketing and event management. Achieved over \$20K in small donor support, drove an extensive Public Relations and Marketing campaign and managed timelines successfully. The three-day, 200 person event was an outstanding success.

Hands On Suburban Chicago (HOSC) - Current Board Member and past Secretary of Hands On Suburban Chicago (formerly The Volunteer Center of Northwest Suburban Chicago). 2006 to present. Led the Marketing Committee and current member of Fund Raising Committee.

Additional not-for-profit experience gained from working at The American Marketing Association and Underwriters Labs.

Extensive professional skills & experience:

- Training & Education - Adults Learning
- Maximizing Customer Satisfaction & Retention
- Marketing Programs
- Volunteer Mgt. - HOSC / The Volunteer Center
- Participative Leadership Style
- Fund Development
- Hiring, Training, Coaching, Team-Building
- Implementing "Best Practices"
- Collaborating Across Organizations
- Excellent Interpersonal Skills

Career Highlights

- Recognized by Hands On Suburban Chicago for participation in key community initiatives. Most recent, a pilot program in collaboration with School District 21 London Middle School in Wheeling for leadership in a mentor/tutor after school program for lower income and at risk children. The key objectives were to improve academic achievement, increase attendance rates and increase self esteem. The success of the pilot led to a formal program supporting hundreds of children.
- Led a global employee brand marketing program to drive action to reach a corporate goal of achieving 100% employee five days of training. Contributed to annual goal achievement of 93% average and 100% in a single year, the highest achievement in the Corporation.
- Planned and managed a series of business strategy meetings using multiple technologies. Achieved an 87% score for increased understanding of the company direction and individual responsibilities.
- Researched and created a profitable implementation plan for the first Virtual Event for business marketing professionals yielding a significant expense savings for members.

- Designed and implemented structural processes and accountabilities to improve quality and efficiency of event reviews, speaker standards and project communications.
- Created business strategy documents for IT investment in on-line education and training offerings.
- Led web site technology re-designs resulting in dramatically improved satisfaction (85%) regarding content and navigation.
- Organized a major project for the manufacturing market. Uncovered \$200 Million incremental sales opportunity. Developed and implemented the marketing and communications plans. Created the sales business case tool to access the value of implementing wireless communications systems in manufacturing facilities, which was a first for the Corporation. Achieved \$40M in first year of program.
- Managed client relationships, created press releases, developed operating processes and conducted training. Accomplished profit increase of over 50% in first year in the small business sector.
- Established a significant new revenue stream by offering social media content targeted to the B2B market segment.

Professional Chronology

Expect A Miracle Foundation <i>(not-for-profit)</i>	Lake Zurich, IL	2011 - 2012
-- <i>Event Marketing Director (contract)</i>		
American Marketing Association <i>(not-for-profit)</i>	Chicago, IL	2008 - 2009
-- <i>Professional Development Director</i>		
TT Patton <i>(start-up business)</i>	Barrington, IL	2005 - 2008
-- <i>Operations Manager</i>		
Underwriters Laboratories <i>(not-for-profit)</i>	Northbrook, IL	2001 - 2003
-- <i>Strategic Marketing Director</i>		
Motorola, Inc. <i>(for-profit)</i>	Schaumburg, IL	1989 - 2001
-- <i>Marketing Communications / Director of Marketing (1998 - 2001)</i>		
-- <i>Worldwide Business Development Manager / Manager, Marketing (1994 - 1998)</i>		
-- <i>Industrial Market Manager / Manager, Customer Marketing & Market Planning (1989 - 1994)</i>		

Education & Training

M. B. A. - Marketing, Atlanta University, Atlanta, Georgia

B. A. - Economics, University of Pittsburgh, Pittsburgh, Pennsylvania

Certificate - Human Resources Practices, Elgin Community College, Elgin, IL



Hanover Township
Senior Citizens' Services Committee Application

Name RAJA SUBHASH
Address 176 Primrose Lane
Email stambaja@yahoo.com
Phone 708-351-8593

Date 04-29-2013
City Bartlett

Tell us about yourself

Career Experiences:

Retired banker of 30 yrs.
Teaching experience of 5 years.

Why do you want to serve on this committee?

To get more experience.
to earn bread & butter

What contributions do you feel you can make?

I can do any type of job-service
entrusted to me.

Special Interests:

literature - music.

Volunteer experience:

(1) I worked as joint secretary in the
consumer store of state Bank of India
and (2) did honorary service in society's organisation.



Hanover Township
Senior Citizens' Services Committee Application

Name ROBERT VACA
Address 1187 BUTTERCUP LN
Email _____
Phone 630 372 6602

Date 6-12-2013
City BARTLETT

Tell us about yourself

Career Experiences:

U.S. NAVY VET. MEMBER AMERICAN LEGION
MACHINIST FOR 42 YRS
CHAIRMAN OF LUTHERAN CHURCH

Why do you want to serve on this committee?

THINK I MAY BE OF SOME HELP
SHOET TERM COMMITMENT.

What contributions do you feel you can make?

HELPFUL, CARING,

Special Interests:

SPORTS, FOOD RAISING
TRAVEL

Volunteer experience:

MEALS ON WHEELS
AMERICAN LEGION
FOOD RAISER FOR FOOD PANTRY (CHURCH)

July 5, 2013

To Whom It May Concern:

My name is Robert Vaca, I was born on October 21, 1945, and am married 42 years and have 2 grown children and 5 grandchildren.

I served in the United States Navy from November 1965 to 1969 at which time I received my honorable discharge.

Currently, I am serving as Service Officer for Post 1212 of the Bartlett American Legion and speak fluent Spanish.

As a Lutheran, I have served in many positions in the Lutheran Church-Missouri Synod in the past 30 years and volunteered at the Northern Ill. Food Bank, St. Charles. I have also been on committees for fund raising.

Since Bartlett Park District Fitness Center is so close, I find myself working out 4 days a week.

Sincerely,

Robert Vaca
1187 Buttercup Lane
Bartlett, Il 60103

630-372-6602



HANOVER TOWNSHIP
SENIOR CITIZENS' SERVICES COMMITTEE APPLICATION

Date: 6-26-13

NAME: PATRICIA Whitney

ADDRESS: 1367 Spaulding Rd.

CITY: Bartlett, IL ZIP: 60103 PHONE: 630-337-6502

Career Experiences: ALEXIA Bros Hospice - Bereavement Coordinator
Concordia University - Adjunct Associate Professor
Wilber Wright College - Adjunct Instructor

Why do you want to serve on this committee? To further Advance the
PROGRAMS FOR OUR SENIORS.

What contributions do you feel you can make? Commitment to H.P. Seniors
MARKET our Senior Center through my contacts
Continue the fight against "Ageism."

Life experiences which you feel would be helpful: Teach Aging Classes
MANAGED SENIOR INDEPENDENT Living Facility
WORK with Elderly Bereaved

Special Interests: GRIEF Support Groups
TRAVEL, JOURNALING, Adult Education
MEMOIR Writing

Organizations/Volunteer Organizations: Member of H.T Accreditation Committee
Instructor for Hanover Township S.C. - 3 Courses in Memoir Writing
6 MONTH TRAINING FOR Ray Graham Assoc. Managers

Hanover Township
 Board Audit Report
 From 7/17/13 to 8/6/13

	Subtotal	Alexian Invoices	Total
Total Town Fund	87,689.13		87,689.13
Total Senior Center	44,872.75		44,872.75
Total Welfare Services	23,292.93		23,292.93
Total Road and Bridge	7,361.70		7,361.70
Total Mental Health Board	54,039.54		54,039.54
Total Retirement	0.00		
Total Vehicle	0.00		
Total Capital	1,537.95		1,537.95
Total All Funds	<u>218,794.00</u>	-	<u>218,794.00</u>

The above "Subtotal" column has been approved for payment this 6th day of August 2013.

The above "Total" column has been approved for payment this 6th day of August 2013.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

3:31 PM

08/02/13

Accrual Basis

Hanover Township Board Audit Report July 17 through August 6, 2013

Type	Date	Num	Name	Memo	Amount
1013 - Town Fund - Revenue					
1013450 - Community Health					
Check	07/26/2013	100364	Hanover Township Foundation	Foundation Deposit Reclass	595.00
Total 1013450 - Community Health					595.00
Total 1013 - Town Fund - Revenue					595.00
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	07/26/2013	100383	Louise Peters	Spirit Cruise Refund	52.00
Total 1103500 - Senior Programs					52.00
Total 1103 - Senior Center - Revenue					52.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	07/19/2013	To Print	JP Morgan Chase	Office Clock	29.99
Check	07/26/2013	100368	The Alphabet Shop, Inc	Inv# 40931 IWC Sign/Installation	1,600.00
Check	07/26/2013	100393	Wells Fargo Financial Leasing 002	Acct# 001-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					1,957.99
1014430 - Computer Equipment & Software					
Check	07/19/2013	To Print	JP Morgan Chase	Server Backup Monthly Subscription	150.00
Check	07/19/2013	100266	Weblinx, Inc.	Inv# 18092 Website Updates	95.00
Check	07/26/2013	100370	Current Technologies Corporation	Inv# 710190 Network Labor	1,567.50
Check	08/02/2013	100431	Constituent Outreach Consultants LLC.	Inv# 460 Mobile Phone Application Fee March - Dec 2013	1,850.00
Total 1014430 - Computer Equipment & Software					3,662.50
Total 101CAP - Capital Expenditures					5,620.49
101CHN - Community Health					
1014452 - Office Supplies					
Check	08/02/2013	100455	Staples	Inv# 3204985391 Sign Holder/Copy Paper	120.31
Total 1014452 - Office Supplies					120.31
1014453 - Printing					
Check	08/02/2013	100434	Interact Business Products, LLC	Inv# 85695 Copy Charges	40.03
Total 1014453 - Printing					40.03
1014454 - Travel					
Check	07/19/2013	100231	Arriola, Stacy A	Mileage Reimbursement	31.75
Check	07/26/2013	100362	Hoch, Keely P	Mileage Reimbursement	37.13
Total 1014454 - Travel					68.88
1014461 - Miscellaneous					
Check	07/19/2013	To Print	JP Morgan Chase	Volunteer Appreciation Supplies	20.00

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08/02/13

Accrual Basis

Hanover Township Board Audit Report July 17 through August 6, 2013

Type	Date	Num	Name	Memo	Amount
Total 1014461 · Miscellaneous					20.00
1014491 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,612.50
Total 1014491 · Health Insurance					1,612.50
1014492 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	126.18
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	20.52
Total 1014492 · Dental, Vision & Life Insurance					146.70
Total 101CHN · Community Health					2,008.42
101COM · Food Pantry -					
1014361 · Utilities					
Check	07/19/2013	100241	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	250.71
Check	07/19/2013	100253	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	36.89
Total 1014361 · Utilities					287.60
Total 101COM · Food Pantry -					287.60
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	07/26/2013	100377	Kwik Print	Inv# 50231 Business Cards	38.00
Total 1014614 · Printing					38.00
1014617 · Equipment & Furniture					
Check	08/02/2013	100424	Ace Coffee Bar	Inv# 302177 Quarterly Water Machine Rental	44.92
Check	08/02/2013	100426	Bartlett Sports	Inv# 3182 Township Shirt	22.00
Total 1014617 · Equipment & Furniture					66.92
1014619 · Office Supplies					
Check	07/19/2013	To Print	JP Morgan Chase	Part Time Receptionist Ad	25.00
Check	07/19/2013	To Print	JP Morgan Chase	Flash Drives (9) / Ink / Labels / Soap	163.31
Total 1014619 · Office Supplies					188.31
1014621 · Satellite Office Utilities					
Check	07/19/2013	100237	Com Ed 010	Acct# 6997418010 Monthly Charges	321.62
Check	07/19/2013	100252	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	31.92
Check	07/26/2013	100372	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges	181.54
Check	08/02/2013	100445	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	33.75
Total 1014621 · Satellite Office Utilities					568.83
1014622 · Satellite Office Lease					
Check	07/19/2013	100256	Renz Center	August CRO Rent	2,181.00
Total 1014622 · Satellite Office Lease					2,181.00

3:31 PM

08/02/13

Accrual Basis

Hanover Township Board Audit Report July 17 through August 6, 2013

Type	Date	Num	Name	Memo	Amount
1014623 - Satellite Office Phone & Intrnt					
Check	07/26/2013	100369	Call One	Acct# 1010-8140-0000 Monthly Charges	129.63
Check	08/02/2013	100421	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	54.77
Check	08/02/2013	100430	Comcast (CRO)	Acct# 8771 20 032 0660935 Monthly Internet Charges	89.85
Total 1014623 - Satellite Office Phone & Intrnt					274.25
1014624 - Travel					
Check	08/02/2013	100416	Kuttenberg, Thomas W	Mileage Reimbursement July	63.28
Total 1014624 - Travel					63.28
1014625 - Communications					
Check	08/02/2013	100394	Easy Permit Postage	Acct# 8000-9090-0585-2392 Hanover Happenings Postage	8,929.18
Total 1014625 - Communications					8,929.18
1014629 - Dues and Subscriptions					
Check	07/26/2013	100381	Paddock Publications	Acct# 681793 Daily Herald Monthly Subscription	43.00
Total 1014629 - Dues and Subscriptions					43.00
1014630 - Veteran Honor Roll					
Check	08/02/2013	100422	A1 Trophies & Awards, Inc	Inv# 14166 Veterans Plate	8.00
Total 1014630 - Veteran Honor Roll					8.00
1014691 - Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,666.27
Total 1014691 - Health Insurance					1,666.27
1014692 - Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	124.37
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	17.79
Total 1014692 - Dental, Vision & Life Insurance					142.16
Total 101CMA - Community Relations					14,169.20
Total 101CVA - Community & Veteran Affairs					14,169.20
101ES - ES - Expenditures					
1014802 - Equipment					
Check	07/19/2013	100235	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	89.85
Check	07/26/2013	100388	The Home Depot	Bungee Cords/Tie Downs	33.19
Total 1014802 - Equipment					123.04
1014803 - Uniforms					
Check	07/19/2013	To Print	JP Morgan Chase	Rain Jackets (10)	564.90
Check	07/19/2013	To Print	JP Morgan Chase	Raincoats (6)	449.46
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1322089 Streetgear/Shirts	275.76
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1316244 Tiebar/Nameplates/Mace	53.79
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1316187 Pants/Jacket/Belt/Hat	385.63
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1316064 Hat/Tie/Pants/Shirts	303.69

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Type	Date	Num	Name	Memo	Amount
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1311208 Recess Clip/Stars	53.80
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1308888 Tie Clip/Belt/Hat	90.75
Check	07/26/2013	100380	Ray O'herron Co., Inc.	Inv# 1307904 Streetgear/Shirts/Nameplates	252.74
Total 1014803 · Uniforms					2,430.52
1014806 · Office Supplies					
Check	07/26/2013	100377	Kwik Print	Inv# 50248 Business Cards	38.00
Check	08/02/2013	100436	Kwik Print	Inv# 50300 Business Cards	38.00
Total 1014806 · Office Supplies					76.00
1014807 · Miscellaneous					
Check	07/19/2013	To Print	JP Morgan Chase	Bartlett Fire Chief Meeting	24.49
Total 1014807 · Miscellaneous					24.49
1014812 · Volunteer Appreciation					
Check	07/19/2013	To Print	JP Morgan Chase	Volunteer Appreciation	82.69
Total 1014812 · Volunteer Appreciation					82.69
1014813 · Vehicle Fuel & Maintenance					
Check	07/26/2013	100390	Village of Hanover Park (Fuel)	Inv# 36614 June 2013 Fuel	552.43
Total 1014813 · Vehicle Fuel & Maintenance					552.43
1014891 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,623.26
Total 1014891 · Health Insurance					1,623.26
1014892 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	154.98
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014892 · Dental, Vision & Life Insurance					173.00
Total 101ES · ES - Expenditures					5,085.43
101FOO · Food Pantry					
1014191 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,623.26
Total 1014191 · Health Insurance					1,623.26
1014192 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	165.03
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014192 · Dental, Vision & Life Insurance					183.05
Total 101FOO · Food Pantry					1,806.31
101ISE · Insurance & Employee Benefits					
1014504 · Dental, Vision & Life Insurance					
Check	08/02/2013	100443	NCPERS	Unit# 5785 Policy Coverage	10.88

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Type	Date	Num	Name	Memo	Amount
Total 1014504 · Dental, Vision & Life Insurance					10.88
1014507 · Flex Plan & 457 Plan					
Check	07/26/2013	100385	TASC	Inv# 3200247436 Admin Fees	72.60
Total 1014507 · Flex Plan & 457 Plan					72.60
1014513 · Employee Wellness					
Check	07/19/2013	To Print	JP Morgan Chase	Mental Health First Aid Training Supplies	50.75
Total 1014513 · Employee Wellness					50.75
Total 101ISE · Insurance & Employee Benefits					134.23
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	07/19/2013	100248	Kopon Airdo, LLC	Inv# 190-0001-11927 Legal Fees	29,017.34
Check	07/19/2013	100257	Stahl Cowen Crowley Addis LLC	Client# 3513-003M Legal Fees	60.00
Check	08/02/2013	100447	Paddock Publications, Inc	Inv# 4346232 HT Prevailing Wage Ad	32.20
Total 1014502 · Legal Services					29,109.54
Total 101LEA · Legal & Auditing					29,109.54
101MAIN · Facilities Maintenance					
1014209 · Building Contracts					
Check	07/19/2013	100246	Fox Valley Fire & Safety	Inv# 772077 Quarterly Security Monitoring Astor	78.00
Check	07/19/2013	100246	Fox Valley Fire & Safety	Inv# 772215 Quarterly Security Monitoring Town	78.00
Total 1014209 · Building Contracts					156.00
1014210 · Building Maintenance - Town					
Check	07/26/2013	100387	The Home Depot F&M	Mounting Tape/Wrecking Bar	56.73
Total 1014210 · Building Maintenance - Town					56.73
1014211 · Building Maintenance - Senior					
Check	07/19/2013	100243	Creative Millwork, LLC	Inv# 51262 Senior Center Activity Room Replacement	414.36
Check	07/26/2013	100387	The Home Depot F&M	Orange Spray Paint	7.41
Total 1014211 · Building Maintenance - Senior					421.77
1014212 · Building Maintenance - Astor					
Check	07/26/2013	100387	The Home Depot F&M	Plant/Flowers/Batteries/Organizer/Washers	190.46
Check	07/26/2013	100387	The Home Depot F&M	Credit Bilfold Kit	-13.94
Total 1014212 · Building Maintenance - Astor					176.52
1014213 · Equipment Maintenance - Town					
Check	07/26/2013	100382	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Meter Refill	1,000.00
Check	07/26/2013	100387	The Home Depot F&M	Compression Plugs/Chair Rails	57.32
Check	07/26/2013	100388	The Home Depot	Spacers/Grout	45.77
Check	07/26/2013	100388	The Home Depot	Toilet Parts/Tail Piece/Tape/Clips/Wrench	160.50
Check	07/26/2013	100388	The Home Depot	Credit	-5.94

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Type	Date	Num	Name	Memo	Amount
Total 1014213 · Equipment Maintenance - Town					1,257.65
1014214 · Equipment Maintenance - Senior					
Check	07/19/2013	100246	Fox Valley Fire & Safety	Inv# 772722 Fire Extinguisher Maintenance	60.00
Total 1014214 · Equipment Maintenance - Senior					60.00
1014219 · Vehicle Fuel - Town					
Check	07/26/2013	100390	Village of Hanover Park (Fuel)	Inv# 36614 June 2013 Fuel	564.86
Total 1014219 · Vehicle Fuel - Town					564.86
1014229 · Equipment Maintenance - Elgin					
Check	07/19/2013	100244	Elgin Key & Lock Co., Inc.	Inv# 83079 Duplicate Keys	28.75
Total 1014229 · Equipment Maintenance - Elgin					28.75
1014291 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,675.96
Total 1014291 · Health Insurance					1,675.96
1014292 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	247.94
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 1014292 · Dental, Vision & Life Insurance					279.41
Total 101MAIN · Facilities Maintenance					4,677.65
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	07/26/2013	100365	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	83.37
Check	07/26/2013	100366	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	97.24
Check	07/26/2013	100367	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.39
Check	07/26/2013	100369	Call One	Acct# 1010-8140-0000 Monthly Charges	2,525.91
Total 1014402 · Telephone - Town					2,749.91
1014403 · Utilities - Town					
Check	07/19/2013	100239	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	863.97
Check	08/02/2013	100441	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	151.26
Total 1014403 · Utilities - Town					1,015.23
1014405 · Internet Access - Town					
Check	07/26/2013	100371	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	134.85
Total 1014405 · Internet Access - Town					134.85
1014416 · Equipment Rental - Town					
Check	08/02/2013	100424	Ace Coffee Bar	Inv# 302175 Quarterly Machine Rental	89.85
Check	08/02/2013	100462	Pitney Bowes Global Financial Services	Acct# 9574435 Postage Machine Rental	130.17
Total 1014416 · Equipment Rental - Town					220.02

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Type	Date	Num	Name	Memo	Amount
Total 101THE · Town Hall Expense					4,120.01
101TOE · Town Office Expense					
1014401 · Postage					
Check	07/19/2013	To Print	JP Morgan Chase	Priority Mailing to Attorney	14.10
Total 1014401 · Postage					14.10
1014404 · Office Supplies					
Check	07/19/2013	To Print	JP Morgan Chase	Pens	8.98
Check	07/19/2013	To Print	JP Morgan Chase	Labels/Certificates (8)	47.89
Check	08/02/2013	100422	A1 Trophies & Awards, Inc	Inv# 14252 Public Health & Safety Committee Name Plates (5)	89.75
Check	08/02/2013	100424	Ace Coffee Bar	Inv# 302899 Coffee Supplies	104.85
Check	08/02/2013	100446	Pitney Bowes, Inc	Acct# 1503-1661-87-7 Red Ink Cartridge (2)	151.18
Check	08/02/2013	100455	Staples	Inv# 3204547168 Copy Paper	263.32
Check	08/02/2013	100455	Staples	Inv# 3204547167 Toner Cartridges	224.98
Check	08/02/2013	100455	Staples	Inv# 3204985389 Stamp/Paper/Labels	34.42
Check	08/02/2013	100455	Staples	Inv# 3204985390 Pre Punched Paper	18.38
Total 1014404 · Office Supplies					943.75
1014412 · Travel Expenses					
Check	07/26/2013	100360	Imperato, Alexandra M	Mileage Reimbursement	14.32
Total 1014412 · Travel Expenses					14.32
1014424 · Education & Training					
Check	07/19/2013	To Print	JP Morgan Chase	Lunch n Learn Supplies	29.28
Check	07/19/2013	100254	Q Center	Inv# 34420D Executive Staff Offsite Deposit	152.00
Check	07/19/2013	100260	Township Officials of Illinois	TOI Laws and Duties Handbook	59.00
Total 1014424 · Education & Training					240.28
1014429 · Miscellaneous					
Check	07/19/2013	To Print	JP Morgan Chase	Township Email Marketing	58.44
Check	07/19/2013	To Print	JP Morgan Chase	Swearing in Ceremony Reception Supplies	625.69
Check	07/19/2013	To Print	JP Morgan Chase	Annual Fees	525.00
Check	08/02/2013	100426	Bartlett Sports	Inv# 3182 Township Apparel (6)	136.00
Total 1014429 · Miscellaneous					1,345.13
1014591 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	4,492.08
Total 1014591 · Health Insurance					4,492.08
1014592 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	599.52
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	57.48
Total 1014592 · Dental, Vision & Life Insurance					657.00
Total 101TOE · Town Office Expense					7,706.66
104ASR · Assessor's Division					

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Type	Date	Num	Name	Memo	Amount
1044405 · Office Supplies					
Check	08/02/2013	100455	Staples	Inv# 3204547166 Toner	219.99
Total 1044405 · Office Supplies					219.99
1044415 · Dues, Subs & Publications					
Check	07/19/2013	100258	Smogolski, Thomas S	Appraisal Institute Dues	298.56
Total 1044415 · Dues, Subs & Publications					298.56
1044491 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,732.88
Total 1044491 · Health Insurance					1,732.88
1044492 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	209.22
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	28.74
Total 1044492 · Dental, Vision & Life Insurance					237.96
Total 104ASR · Assessor's Division					2,489.39
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094612 · Consulting Fees					
Check	07/26/2013	100376	Michael Kelly LCSW	Consulting Fees	300.00
Total 1094612 · Consulting Fees					300.00
1094614 · Printing					
Check	07/26/2013	100377	Kwik Print	Inv# 50189 Envelopes	79.70
Total 1094614 · Printing					79.70
1094616 · Books & Journals					
Check	07/19/2013	To Print	JP Morgan Chase	Professional Handbooks	31.97
Total 1094616 · Books & Journals					31.97
1094620 · Community Affairs					
Check	07/19/2013	To Print	JP Morgan Chase	Outreach Prevention Supplies	29.81
Check	07/19/2013	To Print	JP Morgan Chase	Outreach Prevention Supplies	43.80
Check	07/19/2013	To Print	JP Morgan Chase	Group Therapy Pizza Party	80.42
Total 1094620 · Community Affairs					154.03
1094623 · Travel					
Check	07/19/2013	100229	Concepcion, Sara	Mileage Reimbursement	37.29
Check	07/26/2013	100363	Bailey, Lisa E	Mileage Reimbursement	15.82
Total 1094623 · Travel					53.11
1094626 · Equipment & Furniture					
Check	07/19/2013	100228	Parquette, John J	Quarterly Phone Reimbursement	120.00
Total 1094626 · Equipment & Furniture					120.00

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Type	Date	Num	Name	Memo	Amount
1094691 - Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	4,877.38
Total 1094691 - Health Insurance					4,877.38
1094692 - Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	460.05
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	72.51
Total 1094692 - Dental, Vision & Life Insurance					532.56
Total 109ADM - Administration & Clinical					6,148.75
109OUT - Outreach & Prevention					
1094644 - Travel					
Check	07/26/2013	100361	Cohen, Michael J	Mileage Reimbursement	119.22
Total 1094644 - Travel					119.22
1094791 - Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	3,258.35
Total 1094791 - Health Insurance					3,258.35
1094792 - Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	321.41
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 1094792 - Dental, Vision & Life Insurance					352.88
Total 109OUT - Outreach & Prevention					3,730.45
Total 109YFS - Youth & Family Services					9,879.20
Total 1014 - Town Fund - Expenditures					87,094.13
1104 - Senior Center - Expenditures					
1104ADM - Administration					
1104517 - Salaries					
Check	07/26/2013	100373	Job Giraffe	Inv# 00199823 Part Time Office Temp Help	380.80
Total 1104517 - Salaries					380.80
1104524 - Utilities					
Check	07/19/2013	100238	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	3,681.66
Check	07/19/2013	100240	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	217.78
Check	08/02/2013	100442	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	1,514.60
Check	08/02/2013	100458	Village of Bartlett	Acct# 63818 Water/Sewer	366.34
Check	08/02/2013	100458	Village of Bartlett	Acct# 62447 Water/Sewer	241.14
Total 1104524 - Utilities					6,021.52
1104527 - Equipment					
Check	07/19/2013	To Print	JP Morgan Chase	Activity Room DVD Player	141.59
Check	07/19/2013	100255	Pitney Bowes	Acct# 6871669 Postage Machine Rental	29.95

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Type	Date	Num	Name	Memo	Amount
Check	07/19/2013	100265	Wells Fargo Financial Leasing 001	Acct# 001-0090075-001 Copier Machine Rental	351.00
Check	08/02/2013	100455	Staples	Inv# 3204547164 Rolling Cart	102.09
Total 1104527 · Equipment					624.63
1104528 · Office Supplies					
Check	08/02/2013	100455	Staples	Inv# 3204985388 Binders/Colored Paper	130.73
Check	08/02/2013	100455	Staples	Inv# 3204985387 Easel Pads/INdex Cards/Ink/Paper	311.56
Check	08/02/2013	100455	Staples	Inv# 3203253382 Folders/Ink/Envelopes	114.52
Check	08/02/2013	100455	Staples	Inv# 3203253383 Batteries	19.09
Total 1104528 · Office Supplies					575.90
1104533 · Printing					
Check	08/02/2013	100434	Interact Business Products, LLC	Inv# 85695 Copy Charges	287.57
Total 1104533 · Printing					287.57
1104534 · Dues, Subs & Publications					
Check	07/19/2013	To Print	JP Morgan Chase	Survey Monkey Annual Subscription	199.00
Check	08/02/2013	100453	Sam's Club (Snr 0052 8)	Membership/Service Fee	140.00
Total 1104534 · Dues, Subs & Publications					339.00
1104535 · Travel					
Check	07/19/2013	To Print	JP Morgan Chase	Green Machine Fuel	31.63
Total 1104535 · Travel					31.63
1104536 · Education & Training					
Check	07/19/2013	To Print	JP Morgan Chase	Bassett Training- K. Cable	14.95
Check	07/19/2013	To Print	JP Morgan Chase	Bassett Training- T. Colagrossi	14.95
Total 1104536 · Education & Training					29.90
1104539 · Miscellaneous					
Check	07/19/2013	To Print	JP Morgan Chase	Employee Appreciation Supplies	25.54
Check	08/02/2013	100423	The Alphabet Shop, Inc	Inv# 40990 Side Rail Frames	45.00
Total 1104539 · Miscellaneous					70.54
1104542 · Senior Satellite Service					
Check	08/02/2013	100424	Ace Coffee Bar	Inv# 302177 Quarterly Water Machine Rental	44.93
Total 1104542 · Senior Satellite Service					44.93
1104591 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	8,011.45
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	74.12
Total 1104591 · Health Insurance					8,085.57
1104592 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	465.17
Total 1104592 · Dental, Vision & Life Insurance					465.17

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Type	Date	Num	Name	Memo	Amount
Total 1104ADM · Administration					16,957.16
1104SOC · Social Services					
1104514 · Weekend Programming					
Check	07/19/2013	To Print	JP Morgan Chase	Saturday Programming Supplies	22.99
Check	08/02/2013	100456	Tango Argentina Club	French Language Class Instructor	425.00
Total 1104514 · Weekend Programming					447.99
1104515 · Programming					
Check	07/19/2013	To Print	JP Morgan Chase	Summer Party Deposit (125)	1,000.00
Check	07/19/2013	To Print	JP Morgan Chase	Henry VIII Theater Tickets (31)	1,092.75
Check	07/19/2013	To Print	JP Morgan Chase	Swearing in Ceremony Table Cloth Rental (23)	238.77
Check	07/19/2013	To Print	JP Morgan Chase	Bar Refreshments Replenishment	128.36
Check	07/19/2013	To Print	JP Morgan Chase	Swearing in Ceremony Flowers	98.42
Check	07/19/2013	To Print	JP Morgan Chase	Senior Programming Floral	25.68
Check	07/19/2013	To Print	JP Morgan Chase	Swearing in Ceremony Refreshments	15.36
Check	07/19/2013	To Print	JP Morgan Chase	Movie Purchase	11.97
Check	07/19/2013	To Print	JP Morgan Chase	Projector Cables	26.92
Check	07/19/2013	To Print	JP Morgan Chase	Monthly Movie Subscription	11.99
Check	07/19/2013	To Print	JP Morgan Chase	Candy Bag Supplies	12.37
Check	07/19/2013	To Print	JP Morgan Chase	Parade Costume Supplies	121.29
Check	07/19/2013	To Print	JP Morgan Chase	Silver Screen Movie Purchase	19.63
Check	07/19/2013	To Print	JP Morgan Chase	Parade Supplies Cat Posters	40.43
Check	07/19/2013	To Print	JP Morgan Chase	Table Cloths (10)	1,327.66
Check	07/19/2013	To Print	JP Morgan Chase	Parade Supplies	15.03
Check	07/19/2013	To Print	JP Morgan Chase	Gamblers Anonymous Fliers/Pamphlets (100)	149.00
Check	07/19/2013	To Print	JP Morgan Chase	Programmng Refreshments	36.08
Check	07/19/2013	To Print	JP Morgan Chase	Audio Cable	31.21
Check	07/19/2013	To Print	JP Morgan Chase	Cooler/Cooking Utensils/Chefs Hat/Apron/Food Storage	47.88
Check	07/19/2013	To Print	JP Morgan Chase	Parade/Halloween Supplies	180.52
Check	07/19/2013	To Print	JP Morgan Chase	Gardening Supplies Herbs/Petunias/Vegetable Vines/Peat	230.05
Check	07/19/2013	To Print	JP Morgan Chase	Gardening Peat Moss	21.34
Check	07/19/2013	To Print	JP Morgan Chase	Senior Outing Deposit	100.00
Check	07/19/2013	To Print	JP Morgan Chase	Lunch Outing (32)	740.36
Check	07/19/2013	To Print	JP Morgan Chase	Theater Tickets (32)	930.00
Check	07/19/2013	To Print	JP Morgan Chase	Pizza and Movie Program Supplies	115.31
Check	07/19/2013	To Print	JP Morgan Chase	Silver Screen Refreshments	78.12
Check	07/19/2013	To Print	JP Morgan Chase	Senior Lunch (30)	357.20
Check	07/19/2013	To Print	JP Morgan Chase	Senior Outing (32)	100.00
Check	07/19/2013	To Print	JP Morgan Chase	Staff Appreciation Lunch	176.88
Check	07/19/2013	100230	Joyce Kocinski	Clearing Clutter Workshop	100.00
Check	07/19/2013	100259	Take Note	Barbershop Quartet Performance 9.26.13	300.00
Check	07/26/2013	100375	Deb Kelly	Yoga Class Instruction July and August	595.00
Check	07/26/2013	100375	Deb Kelly	Yoga Class Instruction September and October	735.00
Check	07/26/2013	100384	Streamwood Park District	Exercise Class Instructor June 2013	525.00
Check	07/26/2013	100386	Tri-L-Co Music	Inv#081313 Performace Fee 8.13.13	450.00
Check	08/02/2013	100419	Tranquility Yoga Studio	Yoga Instruction Sept-October	1,750.00
Check	08/02/2013	100448	Betsy Peska	Exercise Class July 2013	105.00

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Type	Date	Num	Name	Memo	Amount
Total 1104515 · Programming					12,040.58
1104516 · Social Services					
Check	07/19/2013	To Print	JP Morgan Chase	AIRS Member Renewal - J. Busche	75.00
Check	07/19/2013	To Print	JP Morgan Chase	Social Service Program	51.84
Check	07/19/2013	To Print	JP Morgan Chase	RTA Film Supplies	103.74
Check	07/26/2013	100389	Vana, Kristin N	Take Charge of Your Health Refreshments	12.87
Total 1104516 · Social Services					243.45
1104519 · Senior Assistance					
Check	08/02/2013	100415	Jack Borkowski	Home Repair Assistance	200.00
Total 1104519 · Senior Assistance					200.00
1104520 · Volunteer Services					
Check	07/19/2013	To Print	JP Morgan Chase	Tax Aide Lunch Bags (10)	174.48
Check	07/19/2013	100234	Beth Cooper	Home Delivered Meals Mileage Reimbursement	21.47
Check	07/19/2013	100262	Verify (XHTSSE)	Inv# 790400 Background Check	53.00
Check	07/26/2013	100374	Diane Hubberts	Home Delivered Meals Mileage Reimbursement	56.84
Check	08/02/2013	100420	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	42.94
Check	08/02/2013	100427	Charles Coleman	Home Delivered Meals Mileage Reimbursement	54.81
Check	08/02/2013	100428	Beth Cooper	Home Delivered Meals Mileage Reimbursement	21.47
Check	08/02/2013	100433	Diane Hubberts	Home Delivered Meals Mileage Reimbursement	56.84
Check	08/02/2013	100435	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	71.76
Check	08/02/2013	100449	Dale Rankin	Home Delivered Meals Mileage Reimbursement	135.60
Check	08/02/2013	100450	Phil Roth	Home Delivered Meals Mileage Reimbursement	49.16
Check	08/02/2013	100451	Bill Riccio	Home Delivered Meals Mileage Reimbursement	53.68
Check	08/02/2013	100452	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	19.78
Total 1104520 · Volunteer Services					811.83
1104530 · Nutrition					
Check	07/19/2013	To Print	JP Morgan Chase	Nutrition Feasibility Study	25.16
Check	07/19/2013	To Print	JP Morgan Chase	Supper Club (50)	405.00
Check	07/19/2013	To Print	JP Morgan Chase	Spelling Bee Contestants Lunch (13)	20.32
Total 1104530 · Nutrition					450.48
1104532 · Visual Arts					
Check	07/19/2013	To Print	JP Morgan Chase	Craft Supplies Paints/Shirts/Glue Sticks/Tape	139.28
Check	07/19/2013	To Print	JP Morgan Chase	Supper Club Deposit	200.00
Check	07/19/2013	100232	Blick Art Materials	Inv# 1879124 Art Materials	30.06
Check	07/19/2013	100232	Blick Art Materials	Tax Exempt Credit	-2.36
Check	07/19/2013	100236	Chicago Kiln Service	Inv# 4509 Kiln Repairs	442.50
Check	07/19/2013	100264	Carol Westman	Project Linus Supplies	51.04
Check	08/02/2013	100418	Susan Kazenas	Craft Supplies	29.07
Check	08/02/2013	100425	Blick Art Materials	Inv# 1927633 Art Materials	34.79
Check	08/02/2013	100425	Blick Art Materials	Tax Exempt Credit	-2.73
Total 1104532 · Visual Arts					921.65
Total 1104SOC · Social Services					15,115.98

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Type	Date	Num	Name	Memo	Amount
1104TRN - Transportation					
1104518 - Vehicle Maintenance					
Check	07/19/2013	100250	Mitchell 1	Acct# 979637 Online Technical Support	71.11
Check	07/19/2013	100251	Newport Printing Services	Inv# 5828 Bus Lettering Application	1,255.00
Check	07/19/2013	100251	Newport Printing Services	Inv# 5835 Bus Lettering Application	280.00
Check	07/19/2013	100251	Newport Printing Services	Inv# 5826 Bus Lettering Application	375.00
Check	08/02/2013	100429	Carquest Auto Parts Stores	Roll Towels/Scrapers/Hose Connector/Hydraulic Fittings	469.36
Total 1104518 - Vehicle Maintenance					2,450.47
1104549 - Recruitment					
Check	07/19/2013	To Print	JP Morgan Chase	Job Advertisement - Fill In Bus Driver	25.00
Total 1104549 - Recruitment					25.00
1104552 - Fuel					
Check	07/26/2013	100390	Village of Hanover Park (Fuel)	Inv# 36614 June 2013 Fuel	5,238.42
Total 1104552 - Fuel					5,238.42
1104691 - Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	4,529.32
Total 1104691 - Health Insurance					4,529.32
1104692 - Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	446.26
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	58.14
Total 1104692 - Dental, Vision & Life Insurance					504.40
Total 1104TRN - Transportation					12,747.61
Total 1104 - Senior Center - Expenditures					44,820.75
2024 - Welfare Services - Expenditures					
2024ADM - Administration					
2024201 - Salaries					
Check	08/02/2013	100454	SNI Companies	Inv# 32578 Part Time Office Temp Help 07.14.13	720.00
Check	08/02/2013	100454	SNI Companies	Inv# 32345 Part Time Office Temp Help 7.07.13	576.00
Check	08/02/2013	100454	SNI Companies	Inv# 29854 Part Time Office Temp Help 6.30.13	432.00
Total 2024201 - Salaries					1,728.00
2024202 - Office Supplies					
Check	07/19/2013	To Print	JP Morgan Chase	Office Picture Frame	12.99
Check	08/02/2013	100455	Staples	Inv# 3203804602 Copy Paper/Folder Fastener	70.98
Check	08/02/2013	100455	Staples	Credit Inv# 3203804602	-32.99
Total 2024202 - Office Supplies					50.98
2024204 - Equipment					
Check	07/19/2013	To Print	JP Morgan Chase	Kitchen Equipment Table/Chair	349.99
Check	07/19/2013	To Print	JP Morgan Chase	Auxiliary Staff Lockers	300.86
Check	08/02/2013	100432	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	95.91

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Type	Date	Num	Name	Memo	Amount
Check	08/02/2013	100460	Wells Fargo Financial Leasing 003	Acct# 001-0090075-003 Copy Machine Rental	150.00
Total 2024204 · Equipment					896.76
2024210 · Printing					
Check	08/02/2013	100436	Kwik Print	Inv# 50256 Business Cards	38.00
Total 2024210 · Printing					38.00
2024212 · Dues & Publications					
Check	07/19/2013	To Print	JP Morgan Chase	Employment Services LinkedIn Subscription	258.55
Check	08/02/2013	100459	Verify (XHANGA)	Inv# 790388 Background Checks	160.00
Total 2024212 · Dues & Publications					418.55
2024213 · Community Affairs / Misc					
Check	07/19/2013	To Print	JP Morgan Chase	Job Club Refreshments	16.98
Total 2024213 · Community Affairs / Misc					16.98
2024591 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	2,537.01
Total 2024591 · Health Insurance					2,537.01
2024592 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	256.23
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 2024592 · Dental, Vision & Life Insurance					287.70
Total 2024ADM · Administration					5,973.98
2024EMP · Employment Services					
2024291 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	1,195.38
Total 2024291 · Health Insurance					1,195.38
2024292 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Total 2024292 · Dental, Vision & Life Insurance					6.84
Total 2024EMP · Employment Services					1,202.22
2024HOM · Home Relief					
2024102 · Rent					
Check	07/23/2013	2357	Wayne Grove	June 2013 Rent	440.32
Check	07/30/2013	2367	Lieberman Management Services	Association Fees	140.00
Check	07/30/2013	2368	Spring Lakes Estates	August 2013 Rent	400.00
Check	07/30/2013	2369	Bomhack	July 2013 Rent	461.29
Check	07/30/2013	2369	Bomhack	August 2013 Rent	620.00
Check	07/30/2013	2370	Allen Back	August 2013 Rent	400.00
Check	07/30/2013	2371	Son Hui Anderson	August 2013 Rent	650.00

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Type	Date	Num	Name	Memo	Amount
Check	07/30/2013	2375	Forest Ridge Homeowners Association	August 2013 Rent	174.00
Check	07/30/2013	2376	Ralph Kanehl Sr.	August 2013 Rent	400.00
Check	07/30/2013	2378	CarolAnn Sansone	August 2013 Rent	450.00
Check	07/30/2013	2379	Adam Zeliaz	August 2013 Rent	500.00
Check	07/30/2013	2380	Theodore Urzendowski	August 2013 Rent	500.00
Check	07/30/2013	2381	Wayne Grove	August 2013 Rent	600.00
Check	07/30/2013	2382	Brookside Condominium Association	August 2013 Rent	325.00
Check	07/30/2013	2391	Cook County Treasurer	Payment	205.83
Check	07/30/2013	2395	E Eight Inc	August 2013 Rent	650.00
Total 2024102 · Rent					6,916.44
2024103 · Utilities					
Check	07/30/2013	2362	Village of Streamwood	Utilities Assistance Acct#25400730001	59.32
Check	07/30/2013	2363	NICOR	Utilities Assistance Acct#28472588966	45.00
Check	07/30/2013	2364	Com Ed 042 (GA)	Utilities Assistance Acct# 7667641033	108.71
Check	07/30/2013	2366	Com Ed 042 (GA)	Utilities Assistance Acct# 7660228014	63.11
Check	07/30/2013	2372	Advanced Disposal Services	Utilities Assistance Acct# T0192123	52.11
Check	07/30/2013	2373	Com Ed 042 (GA)	Utilities Assistance Acct# 2091015059	214.74
Check	07/30/2013	2374	Village of Streamwood	Utilities Assistance Acct#144-0264-00-01	59.15
Check	07/30/2013	2377	Village of Bartlett	Utilities Assistance Acct 522269	30.30
Check	07/30/2013	2383	Com Ed 042 (GA)	Utilities Assistance Acct# 8084794005	170.00
Check	07/30/2013	2384	Village of Streamwood	Utilities Assistance Acct#19900620001	117.26
Check	07/30/2013	2385	Advanced Disposal Services	Utilities Assistance Acct# T0018006	53.76
Check	07/30/2013	2386	NICOR	Utilities Assistance Acct#82528710005	30.00
Check	07/30/2013	2387	Com Ed 042 (GA)	Utilities Assistance Acct#7832153006	159.98
Check	07/30/2013	2389	Com Ed 042 (GA)	Utilities Assistance Acct#7923239031	34.62
Check	07/30/2013	2390	City of Elgin	Water Acct 39556528355	22.55
Total 2024103 · Utilities					1,220.61
2024105 · Clothing					
Check	07/19/2013	To Print	JP Morgan Chase	Client Disbursement - Walmart	120.47
Check	07/30/2013	2394	Walmart	Personal Essentials Cards (17)	2,194.62
Total 2024105 · Clothing					2,315.09
2024106 · Travel Expenses					
Check	07/30/2013	2365	Geico	Auto Ins Policy# 4188-80-04-96	50.00
Check	07/30/2013	2393	BP Gas Station	Fuel Assistance Gas Cards (8)	650.00
Total 2024106 · Travel Expenses					700.00
2024107 · Medical					
Check	07/30/2013	2388	Access to Care	Enrollment Fee	20.00
Total 2024107 · Medical					20.00
2024119 · Emergency Assistance					
Check	07/23/2013	2358	Karen Deeke	Eviction Notice	1,500.00
Check	07/23/2013	2359	Care Property Management	Eviction Notice	500.00
Check	07/23/2013	2360	NICOR	EA Utilities Assistance Acct#24610867780	694.59
Check	07/23/2013	2361	Squire Village	Eviction Notice	1,000.00
Check	07/30/2013	2392	Kevin Jessen	Eviction Notice	1,250.00

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Type	Date	Num	Name	Memo	Amount
Total 2024119 · Emergency Assistance					4,944.59
Total 2024HOM · Home Relief					16,116.73
Total 2024 · Welfare Services - Expenditures					23,292.93
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	08/02/2013	100437	Kopon Airdo, LLC	Inv# 154-0001-11917 Legal Fees	1,294.98
Total 3034701 · Legal					1,294.98
3034704 · Telephone					
Check	08/02/2013	100444	Sprint (HWY)	Acct# 162978503 Monthly Charges	277.55
Total 3034704 · Telephone					277.55
3034710 · Community Affairs					
Check	07/19/2013	100233	Business Card - Bank of America	Parade Supplies	263.30
Check	07/26/2013	100379	Newport Printing Services	Inv# 5847 Recycling Day Signs (21)	378.00
Total 3034710 · Community Affairs					641.30
3034711 · Utilities					
Check	08/02/2013	100440	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	142.21
Total 3034711 · Utilities					142.21
3034712 · Miscellaneous					
Check	07/19/2013	100233	Business Card - Bank of America	Meeting Expense	21.82
Check	08/02/2013	100417	Santangelo, Samuel A	Tally Counter	6.24
Total 3034712 · Miscellaneous					28.06
3034714 · Office Supplies					
Check	07/19/2013	100233	Business Card - Bank of America	Lamination Supplies	18.66
Total 3034714 · Office Supplies					18.66
3034791 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	853.85
Total 3034791 · Health Insurance					853.85
3034792 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	147.21
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	23.94
Total 3034792 · Dental, Vision & Life Insurance					171.15
3034793 · Unemployment					
Check	07/17/2013	100227	Illinois Dept of Employment Security	IL Acct #0807487 - Unemployment 2nd Qtr 2013	22.55
Total 3034793 · Unemployment					22.55

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Type	Date	Num	Name	Memo	Amount
Total 3034ADM · Administration					3,450.31
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	07/19/2013	100249	Martin Implement Sales, Inc	Inv# A27011 Throttle Cable/Spring	218.50
Check	07/19/2013	100250	Mitchell 1	Acct# 979637 Online Technical Support	71.10
Check	07/19/2013	100261	Terrace Supply Company	Inv# 70146077 Welding Wire	23.98
Check	07/19/2013	100261	Terrace Supply Company	Inv# 928266 Cylinder Rental	9.90
Check	07/26/2013	100378	Martin Implement Sales, Inc	Inv# A27195 Spool Insert/Cover	69.39
Check	07/26/2013	100378	Martin Implement Sales, Inc	Inv# A27196 Spring	69.26
Check	07/26/2013	100388	The Home Depot	Drill/Cleaning Supplies/Blacktop Patch	377.29
Check	08/02/2013	100438	Lafarge Aggregates Illinois Inc	Inv# 27767627 Thin Steppers	29.03
Check	08/02/2013	100438	Lafarge Aggregates Illinois Inc	Inv# 27704287 Thin Steppers	77.41
Check	08/02/2013	100439	Martin Implement Sales, Inc	Inv# A27509 Trimmer Display(2)	479.92
Total 3034602 · Operating Supplies & Materials					1,425.78
3034603 · Gasoline					
Check	07/19/2013	100263	Village of Bartlett - Fuel	Inv# 2878 May Fuel	396.82
Check	07/26/2013	100390	Village of Hanover Park (Fuel)	Inv# 36614 June 2013 Fuel	730.97
Check	08/02/2013	100457	Village of Bartlett - Fuel	Inv# 2885 June Fuel	509.63
Total 3034603 · Gasoline					1,637.42
3034610 · Street Lighting					
Check	07/19/2013	100242	Com Ed 152	Acct# 0045120152 Monthly Charges	253.67
Total 3034610 · Street Lighting					253.67
Total 3034ROD · Road Maintenance					3,316.87
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	07/19/2013	100247	Friendly Ford, Inc	Inv# 176732 Gaskets / Nozzle Assembly / Core Charge	474.52
Check	08/02/2013	100429	Carquest Auto Parts Stores	Combo Stroke	120.00
Total 3034609 · Maintenance Vehicles & Equip					594.52
Total 303EQM · Equipment					594.52
Total 3034 · Road & Bridge - Expenditures					7,361.70
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	08/02/2013	100404	Stahl Cowen Crowley Addis LLC	Client# 33231-001M Legal Fees	322.00
Total 5054002 · Legal					322.00
5054538 · Miscellaneous					
Check	07/19/2013	To Print	JP Morgan Chase	MHB Meeting Refreshments	35.66
Total 5054538 · Miscellaneous					35.66

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Type	Date	Num	Name	Memo	Amount
5054541 · Printing					
Check	08/02/2013	100403	Breese Journal & Publishing Company	Inv# 79877 MHB Brochures	1,087.25
Total 5054541 · Printing					1,087.25
5054591 · Health Insurance					
Check	07/26/2013	100391	United Healthcare	Cust# 530960 Policy Coverage	497.16
Total 5054591 · Health Insurance					497.16
5054592 · Dental, Vision & Life Insurance					
Check	07/19/2013	100245	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Check	07/26/2013	100392	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Total 5054592 · Dental, Vision & Life Insurance					48.90
Total 5054ADM · Administration					1,990.97
5054COM · Community Resource Center					
5054210 · Utilities					
Check	08/02/2013	100405	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	68.29
Check	08/02/2013	100406	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	318.29
Total 5054210 · Utilities					386.58
5054217 · Capital Improvements					
Check	08/02/2013	100408	The Alphabet Shop, Inc	Inv# 40932 Resource Center Sign/Installation/Permit	3,650.00
Total 5054217 · Capital Improvements					3,650.00
5054250 · Building Maintenance					
Check	08/02/2013	100399	Tyco Integrated Security LLC	Inv# 1361575 Quarterly Billing	273.00
Check	08/02/2013	100400	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	39.15
Total 5054250 · Building Maintenance					312.15
5054286 · Agency Support Services					
Check	08/02/2013	100401	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	61.19
Check	08/02/2013	100402	PAETEC	Acct# 9097797 Monthly Charges	552.31
Check	08/02/2013	100402	PAETEC	Acct# 1173538 Monthly Charges	71.77
Total 5054286 · Agency Support Services					685.27
Total 5054COM · Community Resource Center					5,034.00
5054SVC · Service Contracts					
5054108 · Aid Supportive Employment					
Check	08/02/2013	100398	Association for Individual Development	Supportive Employment Program	10,000.00
Total 5054108 · Aid Supportive Employment					10,000.00
5054109 · Aid Case Management					
Check	08/02/2013	100398	Association for Individual Development	Home Based Services	1,250.00
Total 5054109 · Aid Case Management					1,250.00
5054128 · RENZ Outpatient					

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Type	Date	Num	Name	Memo	Amount
Check	08/02/2013	100409	Renz Addiction Counseling Center	Outpatient Treatment	9,563.25
Total 5054128 · RENZ Outpatient					9,563.25
5054129 · Day One Network					
Check	08/02/2013	100396	DayOneNetwork	Case Coordination April-June	1,875.00
Check	08/02/2013	100396	DayOneNetwork	Case Coordination July-Sept	1,875.00
Total 5054129 · Day One Network					3,750.00
5054130 · Northwest Casa					
Check	08/02/2013	100407	Northwest CASA	Counseling Services	412.00
Total 5054130 · Northwest Casa					412.00
5054141 · Shelter Inc Healthy Families					
Check	08/02/2013	100412	Shelter, Inc	Healthy Families	2,500.00
Total 5054141 · Shelter Inc Healthy Families					2,500.00
5054146 · Bridge YFS Crisis Intervention					
Check	08/02/2013	100397	The Bridge Youth & Family Services	Crisis Services	2,250.00
Total 5054146 · Bridge YFS Crisis Intervention					2,250.00
5054148 · FSA Youth					
Check	08/02/2013	100410	Family Svc Assoc of Greater Elgin	Youth Therapy April-May	6,787.81
Total 5054148 · FSA Youth					6,787.81
5054149 · FSA Adult					
Check	08/02/2013	100410	Family Svc Assoc of Greater Elgin	Adult Therapy April-May	3,197.52
Total 5054149 · FSA Adult					3,197.52
5054160 · Summit Center					
Check	08/02/2013	100411	Summit Center	Early Learning Center	3,000.00
Total 5054160 · Summit Center					3,000.00
5054169 · Elgin Family Center - Case Mgmt					
Check	08/02/2013	100395	Greater Elgin Family Care Center	Case Management Service	2,125.00
Total 5054169 · Elgin Family Center - Case Mgmt					2,125.00
5054170 · Elgin Family Ctr - Post Partum					
Check	08/02/2013	100395	Greater Elgin Family Care Center	Post Partum Depression Screening	1,250.00
Total 5054170 · Elgin Family Ctr - Post Partum					1,250.00
5054188 · Bartlett Learning Center					
Check	08/02/2013	100414	Clarewoods Academy	Counseling	255.24
Total 5054188 · Bartlett Learning Center					255.24
5054199 · Elgin Family Ctr - Adult Psych					
Check	08/02/2013	100395	Greater Elgin Family Care Center	Adult Psychiatric Services	480.00
Total 5054199 · Elgin Family Ctr - Adult Psych					480.00

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**Hanover Township
Board Audit Report
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Type	Date	Num	Name	Memo	Amount
5054201 · Journeys Hope Center					
Check	08/02/2013	100413	Journey from PADS to HOPE	Hope Center Counseling/Case Management	193.75
Total 5054201 · Journeys Hope Center					193.75
Total 5054SVC · Service Contracts					47,014.57
Total 5054 · Mental Health - Expenditures					54,039.54
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	07/19/2013	To Print	JP Morgan Chase	Pond Renovation Improvements	188.63
Check	07/19/2013	To Print	JP Morgan Chase	YFS Bathroom Renovation	611.91
Check	07/26/2013	100388	The Home Depot	YFS Bathroom Renovation	137.41
Check	08/02/2013	100461	Caleb Hanson	Izaak Walton Project - Wall Construction	600.00
Total 8084425 · Building & Perm Improvements					1,537.95
Total 8084 · Capital Projects - Expenditures					1,537.95
TOTAL					218,794.00

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Burke, Caramelli, and Krick, and Supervisor McGuire; absent was Trustee Benoit.

Elected and appointed officials present: Assessor Thomas Smogolski and Highway Commissioner P. Craig Ochoa.

Staff and others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community & Veterans Affairs Manager Thomas Kuttentberg, Facilities & Maintenance Director Steve Spejcher, Mental Health Board Coordinator Suzanne Powers, YFS Clinical Manager Susan Aborell, Senior Services Director Barb Kurth Schultz, Jim Dexter representing Emergency Services Attorney Kurt Asprooth, Ms Shirley Shrade, Mr. Delbert Seaton, and candidates for the open positions on the Senior Citizens Services Committee: Mr. Rich Aubert, Ms Jean Stone, and Ms Patricia Whitney.

II. Supervisor McGuire asked everyone to stand for the Pledge of Allegiance.

III. Town Hall

Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

A. Veterans Honor Roll

Mr. McGuire asked that the Board join him in congratulating and thanking Sgt. Delbert L. Seaton induction into the Veterans Honor Roll recognizing her service in the United States Marine Corps from 1974 to 1982.

B. Mr. McGuire asked that the Board consider the applications of Mr. Rich Aubert, Ms Jean Stone, and Ms Patricia Whitney for the open positions on the Senior Citizens Services Committee. The applicants were given an opportunity to present their qualifications.

V. Reports

A. Supervisor: Mr. McGuire reminded the Board that we are #53 in the Streamwood Celebration parade and that the Riverboat Cruise benefiting the Hanover Township Foundation is on July 18. He thanked Mary Jo Imperato for her work putting the event together. He then thanked staff and volunteers who worked on the Northwest 4th Festival, notably Facilities and Maintenance, the Highway Department and Emergency Services.

B. Clerk: Ms Dolan Baumer reported that upon being elected to the TOI board as Education Director for Zone 5, the Board asked her to rewrite the Clerks Handbook, which had not been redone since 1999. After almost two years work, she completed the Handbook and has managed the sale of almost 200 in less than one week. Mr. McGuire noted that the last time Hanover Township had representation on the Board was when Marie Downey was Clerk; he congratulated her on this big job.

- C. Highway Commissioner: Mr. Ochoa reported that the resurfacing of Rohrsen Road from the old RKCC to Golf, has started. He reminded the Board that the Recycle Event is scheduled for August 3.
- D. Assessor: Mr. Smogolski said that the tax bills have been sent out; many have seen lower assessments, but the tax rates are up. The bills are due by August 1.
- E. Treasurer: A motion was made by Trustee Burke and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report is adopted.
- F. Department Reports: All departments presented reports for the Board's review.

VI. Bill Paying

Administrator Barr offered the bills for approval for July 3 through July 16, 2013 as follows:

a. Town Fund	\$18,491.96
b. Senior Center Fund	6,472.91
c. Welfare Services Fund	4,209.12
d. Road and Bridge Fund	6,381.44
e. Mental Health Fund	53,295.02
f. Retirement Fund	0.00
g. Vehicle Fund	100.00
h. Capital Fund	<u>436.74</u>
Total All Funds:	<u>\$89,387.19</u>

A motion was made by Trustee Burke to approve the bills as presented for July 3 through July 16, 2013; Trustee Krick seconded the motion. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

VII. Unfinished Business: None was discussed.

VIII. New Business

- A. Regular Meeting Minutes of July 2, 2013: Clerk Dolan Baumer presented the meeting minutes of the Special Board Meeting of July 2, 2013 for review and approval. A motion was made by Trustee Caramelli to approve the minutes of the Regular Board Meeting of July 2, 2013, with a second by Trustee Krick. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Motion carried and the minutes were approved.
- B. Executive Session Minutes of July 2, 2013: Clerk Dolan Baumer presented the Executive Session Minutes of July 2, 2013 for review and approval. A motion was made by Trustee Krick to approve the Executive Session Minutes of July 2 2013, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Motion carried.
- C. Senior Citizens Services Committee Appointments: Trustee Burke suggested that the Supervisor not make appointments until we've had the opportunity to interview all of the candidates (three were missing this evening). The Board agreed and the Mr. McGuire asked if it would be under Old Business for the August 6 meeting.

- D. Approval of Hiring of a Maintenance Specialist: A motion was made by Trustee Caramelli to approve the staff's recommendation of the hiring of two maintenance specialist to help round out the Facilities & Maintenance Department, now that there are additional facilities to care for, including IWL, Runzel Reserve, and the Resource Center. Trustee Burke seconded the motion to hire a maintenance specialist. Roll call: Ayes: Trustees Burke, Caramelli and Krick, and Supervisor McGuire. Motion carried.
- E. Appointment of a Director of Community Relations: A motion was made by Trustee Krick to concur with and approve staff's recommendation of the appointment of a Director of Community Relations, that person being Thomas Kuttentberg. The motion was seconded by Trustee Burke. Mr. Caramelli asked if a commensurate increase in salary would accompany the promotion; the answer was yes. Roll call: Ayes: Trustees Burke, Caramelli and Krick, and Supervisor McGuire. Congratulations to the new Director; Clerk Dolan Baumer will prepare the appropriate appointment notice.
- F. Resolution Awarding the Bid for Emergency Services Rescue Truck and Equipment: A motion was made by Trustee Burke to approve the resolution #071613RTE based on staff's evaluation of the two bids that were presented, and selection of Fouts Bros. as bid awardee for the rescue vehicle, costing \$102,000, subject to attorney review. Trustee Caramelli seconded the motion to approve the resolution to award the bid to purchase the new vehicle as noted in resolution #071613RTE subject to attorney review at \$102,000. Roll call: Ayes: Trustees Burke, Caramelli and Krick, and Supervisor McGuire. Motion carried.
- X. Executive Session: No motion was made to go into Executive Session.
- XI. Other Business: None was discussed.
- XII. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:31 p.m. Motion to adjourn was made by Trustee Burke and it was seconded by Trustee Krick. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District

Governmental Accounting, Inc.

Accounting Services & Applications
1853 Tweed Road
Inverness, IL 60067
847-991-3909 Fax 847-991-3138

July 10, 2013

Brian McGuire, Supervisor
James Barr, Administrator
Hanover Township
250 South Route 59
Bartlett, Illinois 60103

Dear Mr. McGuire & Mr. Barr:

We are very pleased that the Hanover Township has requested our firm to provide a comprehensive financial services plan. Our history with the Township, knowledge of the budget and tax levy, and familiarity with your systems puts us in a unique position to offer a more complete financial package which complements the services we currently provide to the Township.

SERVICES

Cash Management

- a) Set-Up All Bank Accounts and Investments (As Needed)
- b) Monitor All Bank Account Balances (Weekly)
- c) Facilitate and Research Investments (As Needed)
- d) Report Interest Rates and Maturities (Monthly)
- e) Transfer Monies Between Money Market and Checking to Avoid Overdraft (Weekly)
- f) Prepare and Review Deposits (Weekly)
- g) Monitor and Review Credit Card Deposits (Weekly) - **NEW**

Accounts Payable

- a) Provide Set-Up, Segregation and Oversight of Departmental Store Accounts (Weekly)
- b) Prepare Invoices for Approval (Weekly)
- c) Process and Print GA Checks (Monthly)
- d) Year-end 1099 & 1096 Processing (Yearly)

Payroll

- a) Provide Review of New Hire Set-Up (As Needed)
- b) Make Payroll Adjustments to Benefit Deductions (Biweekly)
- c) Provide Step and Pct. Increases (As Needed)
- d) Provide Retroactive Increases (As Needed)
- e) Process Payroll for Full-Time and Part-Time Employees (Biweekly)
- f) Print Checks (Biweekly)
- g) Email Check Stubs to Employees (Biweekly)
- h) Prepare all Withholdings / Garnishments (Biweekly)
- i) Federal and State Tax Payments (Biweekly)
- j) IMRF Payments and Reporting (Monthly)
- k) Federal 941, State 941 and IDES Contribution and Wage Report (Quarterly)
- l) Year-end W-2 & W-3 Processing (Yearly)

General Ledger

- a) Property Tax Receipts, Personal Property Replacement Taxes and Interest Journal Entries (Monthly)
- b) Allocation of All Health Benefits by Department (Monthly) - **NEW**

- c) Bank Reconciliations (Monthly)
- d) Compile Monthly Financial Statements (Monthly)
- e) Review of Budget v. Actual (Monthly)
- f) Prepare and Email Monthly Financials to Department Heads and Finance Committee (Monthly)

Budgets

- a) Create Individual Budget Submissions (3 Weeks)
- b) Compile Budget Worksheets and Review with Budget Team (4 Weeks)
- c) Compile Detailed Budget (1 Weeks)
- d) Compile Summary and Property Tax Budgets (1 Weeks)
- e) Present Proposed Budget to the Board (Yearly)
- f) Create Budget Ordinance (Yearly)
- g) Chart of Account Maintenance for Account Changes (Yearly)

Levy

- a) Compute Tax Levy Figures (Yearly)
- b) Present Proposed Tax Levy to the Board (Yearly)
- c) Create Tax Levy Ordinance (Yearly)

Audit

- a) Work with Auditors (Yearly)
- b) Review and Enter All Audit Adjustments (Yearly)
- c) Reconcile Audit with Books
- d) Preparation of Treasurer's Report (Yearly)
- e) GFOA Award for Financial Excellence including additional MD&A, Transmittal Letter and Statistical Sections (Yearly) - **NEW**

Special Projects

- a) Motor Fuel Tax Rebate (Yearly)
- b) Census Reporting (Yearly)
- c) FOIA Requests (As Needed)
- d) Prepare and Report on Senior Committee Finances (Monthly)
- e) Coordinate and print Senior Committee Checks (Weekly)

FEES & CHARGES

We will provide these services for fiscal year 2014 for \$5,028.00 per month. Fees are payable as of the first of each month.

CONTRACT TERMINATION

Notwithstanding any legal requirement to the contrary, the Township may terminate the contract with or without cause on 30 days written notice.

We appreciate the opportunity to serve Hanover Township, and look forward to continuing a long and mutually beneficial relationship.

Sincerely,



Lee J. Howard, CPA - President

RESOLUTION _____

A RESOLUTION ADOPTING THE HANOVER TOWNSHIP ADVERTISING GUIDELINES

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township (the Township), Cook County, Illinois, as follows:

SECTION ONE: That Hanover Township's mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost-effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner. Hanover Township Newsletters provide a conduit for the flow of information between the Township and Township residents about Township programs and services.

SECTION TWO: That the sole purpose of Hanover Township in allowing advertising in its newsletters is to generate revenue to offset the cost of such newsletters to the Township. The Hanover Township Advertising Guidelines, a copy of which is attached hereto as Exhibit A, are intended to establish uniform, viewpoint-neutral standards for newsletter advertising.

SECTION THREE: That Hanover Township will allow limited advertising on Hanover Township signs, banners, and posters that promote Township events and programs. Township signs, banners, and posters allow the Township to notify Township residents of upcoming Township events and programs. The sole purpose of the Township in allowing advertising on its signs, banners, and posters, is to generate revenue to support Township events and programs. The Hanover Township Advertising Guidelines are intended to establish uniform, viewpoint-neutral standards for advertising on Township signs, banners, and posters.

SECTION FOUR: That it is the policy of Hanover Township that its newsletters, signs, banners, and posters are not public forums for political discourse or expressive activity. The newsletters, signs, banners, and posters are not intended to provide a forum for all types of advertisements, but only the limited advertisements accepted under the Hanover Township Advertising Guidelines.

SECTION FIVE: That the purpose of the Hanover Township Advertising Guidelines is to maintain a professional advertising environment that advances the goal of generating revenue to the Township to offset the cost of Township Newsletters, and to generate revenue to support Township events and programs, and is consistent with the purpose of providing information about Township programs and services to Township residents. The Hanover Township Advertising Guidelines advance this objective by prohibiting advertisements that create controversy, interfere with and divert resources from Township operations, would be harmful to the public generally, or would be viewed as offensive by Township residents. Such advertisements

can detract from the goal of generating revenue, and are not consistent with the purpose of providing information about Township programs and services to Township residents. The Township further seeks to maintain a position of neutrality on political, social, religious, or other public issues that are the subject of public debate and concern.

SECTION SIX: That advertisements that fall into one of the excluded advertising categories outlined in Exhibit A may not be placed in the Township's newsletters or on Township signs, banners, or posters:

SECTION SEVEN: That only those Advertisements that fall into one of the permitted categories outlined in Exhibit A may be placed in the Township's newsletters or on Township signs, banners, and posters.

SECTION EIGHT: That the Hanover Township Advertising Guidelines are hereby approved and adopted.

SECTION NINE: The Hanover Township Advertising Guidelines shall apply to all advertising placed in any Township Newsletter and on any Township sign, banner, or poster.

SECTION TEN: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION ELEVEN: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION TWELVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: August 6, 2013

APPROVED: August 6, 2013

Brian P. McGuire, Supervisor

ATTEST:

Katy Dolan Baumer, Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on August 6, 2013, and approved on August 6, 2013, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk

HANOVER TOWNSHIP ADVERTISING GUIDELINES

The Hanover Township (hereinafter “the Township”) will accept limited advertising in its newsletters and on its signs, banners, and posters, subject to the following guidelines:

- A. Purpose of Hanover Township Newsletters: Hanover Township’s mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost-effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner. Hanover Township Newsletters provide a conduit for the flow of information between the Township and Township residents about Township programs and services.
- B. Purpose of Newsletter Advertising: The sole purpose of the Township in allowing advertising in its newsletters is to generate revenue to offset the cost of such newsletters to the Township. These guidelines for advertising are intended to establish uniform, viewpoint-neutral standards for newsletter advertising.
- C. Other Advertising: Hanover Township will allow limited advertising on Hanover Township signs, banners, and posters that promote Township events and programs. Township signs, banners, and posters allow the Township to notify Township residents of upcoming Township events and programs. The sole purpose of the Township in allowing advertising on its signs, banners, and posters, is to generate revenue to support Township events and programs. These guidelines for advertising are intended to establish uniform, viewpoint-neutral standards for advertising on Township signs, banners, and posters.
- D. Non-Public Forum: It is the policy of the Township that its newsletters, signs, banners, and posters are not public forums for political discourse or expressive activity. The newsletters, signs, banners, and posters are not intended to provide a forum for all types of advertisements, but only the limited advertisements accepted under these guidelines.
- E. Purpose of the Hanover Township Advertising Guidelines: The purpose of these guidelines is to maintain a professional advertising environment that advances the goal of generating revenue to the Township to offset the cost of Township Newsletters, and to generate revenue to support Township events and programs, and is consistent with the purpose of providing information about Township programs and services to Township residents. These guidelines advance this objective by prohibiting advertisements that create controversy, interfere with and divert resources from Township operations, would be harmful to the public generally, or would be viewed as offensive by Township residents. Such advertisements can detract from the goal of generating revenue, and are not consistent with the purpose of providing information about Township programs and services to Township residents. The Township further seeks to maintain a position of neutrality on political, social, religious, or other public issues that are the subject of public debate and concern.
- F. Excluded Advertising: Advertisements that fall into one of the following categories may not be placed in the Township’s newsletters or on Township signs, banners, or posters:

1. False, deceptive, or misleading. Commercial advertising offering premiums or gifts must not misstate their value.
2. Commercial advertising that proposes transactions which would constitute unlawful discrimination or would be illegal for any other reason is not permitted.
3. Advertising for firearms, ammunition, stun guns, or tasers, or any article of which the possession of is prohibited by 720 ILCS 5/24-1 (a), and as such law may be amended, modified, or supplemented.
4. Advertising that depicts weapons or devices in an act or acts of violence on a person or that appears to be aimed or pointed at the viewer or observed in a menacing manner.
5. Advertising that contains obscene or offensive content. The term “obscene” shall have the same meaning herein as in 720 ILCS 5/11-20 (b), and as such law may be amended, modified, or supplemented.
6. Advertising that depicts or promotes the sale of alcohol, tobacco, or any illegal product or service.
7. Advertising that supports or opposes the election or nomination of any candidate or group of candidates for any public office, including any federal, state, judicial, or local government offices.
8. Advertising that is political in nature or contain political messages, including advertising involving political or judicial figures and/or advertisements involving an issue that is political in nature, or that opposes or supports the passage of any law, ordinance, levy, or bond issue, or that opposes or supports any public policy issue.
8. Advertising that contains Township graphics or representations without the express written consent of the Township.
9. Advertising depicting nudity, sexual conduct, or sexual excitement. The terms “nudity,” “sexual conduct,” and “sexual excitement” shall have the same meanings herein as in 720 ILCS 5/11-21 (a) and as such law may be amended, modified, or supplemented.
10. Advertising that portrays graphic violence, such as through the depiction of human or animal bodies, body parts, or fetuses in states of mutilation, dismemberment, disfigurement, or decomposition.

11. Advertising that tends to disparage, demean, degrade, or ridicule any person or group of persons on the basis of a person's race, color, sex, age, religion, disability, national origin, ancestry, sexual orientation, marital or parental status, military discharge status, source of income, and any other protected class under Illinois or Federal law.
12. Advertising, or any material contained in it, which is libelous or an infringement of copyright or trademark, or is otherwise unlawful or illegal or likely to subject the Township to litigation.
13. Advertising that constitutes an unauthorized endorsement, defined as advertising that implies or declares that the Township endorses a product, service, viewpoint, event, or program. This definition does not include advertising for a service, event, or program for which the Township is an official sponsor, co-sponsor, or participant.
14. Advertising that promotes infidelity, escort services, or adult-orientated products or businesses.

G. Permitted Advertising: Advertisements that fall into one of the below categories may be placed in the Township's newsletters or on Township signs, banners, and posters.

1. Commercial advertising that has a sole purpose of promoting a business or to sell products, goods, or services. However, commercial advertising that both promotes a business or offers to sell products, goods, or services and also conveys a political message or can be construed as issue advocacy or which expresses an opinion or position, is not permitted under this paragraph.
2. Governmental Advertising from governmental entities specifically created by government action and that advances specific government purposes.

H. Administration and Enforcement of the Guidelines: The Township shall have the right to reject any advertising that it deems to not be in full compliance with these guidelines.

1. The advertiser or publisher shall provide the Township Administrator with a draft newsletter, containing all proposed advertisements, two (2) weeks prior to the publication of a newsletter or posting of the sign, banner, or poster.
2. The Township shall advise the advertiser or publisher of whether all proposed advertisements comply with these guidelines one (1) week prior to the publication of a newsletter or posting of the sign, banner, or poster. The Township may consult with legal counsel at any time during the review process.

3. An advertiser or publisher shall incorporate a copy of these guidelines into any contract or agreement made with a potential advertiser for a Township newsletter or sign, banner, or poster.

I. Adoption of Advertising Guidelines: The Hanover Township Advertising Guidelines have been adopted by the Supervisor and Township Board of Trustees on August ____, 2013. Any modification to the policy must be approved by the Supervisor and Township Board of Trustees.

J. Severability: If any section, paragraph or provision of these Guidelines shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of these Guidelines.



RESOLUTION

HONORING CHIEF KEVIN FORKIN

RESOLUTION - HONORING THE RETIRING CHIEF OF OPERATIONS OF EMERGENCY SERVICES FOR HIS OUTSTANDING SERVICE AND DEDICATION.

The Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, Chief Kevin Forkin is the retiring Chief of Operations of Emergency Services for Hanover Township and;

WHEREAS, Chief Kevin Forkin has formerly served as a paid on-call Captain for the Bartlett Fire Protection District and;

WHEREAS, Chief Kevin Forkin has made great strides in the leadership and impact through his commitment to Hanover Township and the Department of Emergency Services since January 2010 and;

WHEREAS, Chief Kevin Forkin has helped the Department of Emergency Services grow into one of the most successful and professional emergency services units, receiving numerous recognitions and certifications from Cook County and across the state and;

WHEREAS, Chief Kevin Forkin, through his community involvement and his professional accomplishments, has acted as a committed and loyal Chief of Operations for Hanover Township Emergency Services and;

WHEREAS, Chief Kevin Forkin has exemplified dedicated service, trusted leadership and overwhelming support for the Township and department.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that Chief Kevin Forkin is honored and recognized for his service and dedication.

Dated: August 6, 2013

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian P. McGuire

Trustee William Burke

Clerk Katy Dolan Baumer

Trustee Howard Krick

Trustee Steve Caramelli

*Seal of
Hanover
Township*



RESOLUTION

HONORING JOHN BRANDES

RESOLUTION - HONORING THE RETIRING CHIEF'S AIDE OF EMERGENCY SERVICES FOR HIS HARD WORK AND DEDICATION.

The Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, John Brandes is the retiring Chief's Aide of the Department of Emergency Services of Hanover Township and;

WHEREAS, John Brandes has previously served as a volunteer Bartlett Firefighter/Paramedic and as a Streamwood Firefighter/Paramedic from 1988-2010 and;

WHEREAS, John Brandes has been recognized and received various certifications through the state including Firefighter II, Firefighter III, Roadway Extrication Specialist, Fire Apparatus Engineer, Paramedic, Instructor I and Fire Officer I and;

WHEREAS, John Brandes has served the Department of Emergency Services since 2010 by spending countless hours volunteering and training and;

WHEREAS, John Brandes, through his overwhelming support through volunteering at Relay for Life events and his commitment to the department has acted as a dedicated and respected Chief's Aide for the Department of Emergency Services;

WHEREAS, John Brandes has exemplified dedicated service, a hard working attitude and loyalty for his Township and department.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that John Brandes is honored and recognized for his service and dedication.

Dated: August 6, 2013

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian P. McGuire

Trustee William Burke

Clerk Katy Dolan Baumer

Trustee Howard Krick

Trustee Steve Caramelli

*Seal of
Hanover
Township*