

Hanover Township Mental Health Board
Minutes of the Meeting
October 25, 2011

Members of the Hanover Township Mental Health Board present at 6:30 p.m.: Linda Best, Darrell Bice, Bill Burke, Kristen Cruthers. Upon notification that neither the Chairman nor Vice-Chairman would be attending the meeting, Mr. Burke nominated Kristen Cruthers to serve as chair pro temp. Motion was seconded by Mr. Bice. Vote was taken, and Ms Cruthers was asked to preside over the meeting.

The meeting was called to order by Kristen Cruthers at 6:32 p.m.

Roll Call: Linda Best, Darrell Bice, Bill Burke, and Kristen Cruthers present. A quorum was established. Also present: James Barr, Township Administrator; Suzanne Powers, HTMHB Coordinator.

Approval of the Agenda: Motion to approve the agenda moved by Ms Best; seconded by Mr. Burke. The motion was approved by unanimous vote.

Approval of minutes: Motion to approve the regular meeting minutes of September 2011, moved by Mr. Burke; seconded by Mr. Bice. The motion was approved by unanimous vote.

Approval of Financials for August 2011: Motion to approve the financials for August 2011, as presented moved by Ms Best, seconded by Mr. Burke. Ms Cruthers called for a roll call vote. The motion carried.

Linda Best	Yes	Darrell Bice	Yes
Bill Burke	Yes	Kristen Cruthers	Yes

Workshop: FY13 Grant Hearings were held during workshop for agencies requesting funding for new programs or for substantial grant increases. Presentations were made by Alexian Brothers Mental Health, CEDA, Countryside Association, Easter Seals, Shelter Inc., Summit School, Centro de Informacion, Family Care Center, Kenneth Young, and Larkin Center.

Coordinators Report: The Coordinator's report was presented and reviewed.

Unfinished Business:

Challenge Grant Request

Ms Best made a motion to approve a Challenge Grant of \$15,000 to Easter Seals DuPage and the Fox Valley Region for Family Support Services Program at the Elgin facility. Ms Cruthers seconded the motion. Discussion ensued. Ms Cruthers called for a roll call vote. The motion passed.

Linda Best	Yes	Darrell Bice	Yes
Bill Burke	Yes	Kristen Cruthers	Yes

New Business

Staff Development Grant

Ms Best made a motion to approve a Staff Development Grant of \$550 to the Hanover Township Office of Community Health for staff to attend the Supportive Oncology Conference. Mr. Bice seconded the motion. Discussion ensued. Ms Cruthers called for a roll call vote. The motion passed.

Linda Best	Yes	Darrell Bice	Yes
Bill Burke	Yes	Kristen Cruthers	Yes

Emergency Funding Grant

Mr. Burke made a motion to approve an Emergency Grant of \$25,000 for Countryside Association to address funding losses from the state. The low service statistics at Countryside Association for Hanover Township residents were noted. Discussion ensued. Ms Cruthers called for a roll call vote. The motion was defeated.

Linda Best	No	Darrell Bice	No
Bill Burke	No	Kristen Cruthers	No

2012 Meeting Dates: Mr. Burke made a motion to establish 6:30 p.m. on the third Tuesday of each month as the regular meeting date for the HTMHB for 2012. Mr. Bice seconded the motion. The motion was passed unanimously.

Executive Session: No Executive Session was held.

Other Business: Committee structure for HTMHB was discussed. Ms Best made a motion that two committees be established: Finance & Building Administration; Planning & Bylaws. Ms Cruthers seconded the motion. Motion passed unanimously. Committee assignments will be established at the November meeting. At present, Ms Best, Mr. Bice have volunteered for Planning; Ms Cruthers and Mr. Burke for Finance. Board members may serve on more than one committee. All are encouraged to serve on one.

Open Comment: James Barr noted that Township Finance Committee is recommending a 0% increase in tax levy for this year. HTMHB Finance Committee will need to meet in early December to draft budget for next year.

Adjournment: There being no further business, Mr. Burke moved that the meeting adjourn. Mr. Bice seconded the motion. The motion passed. Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Linda Best
Secretary

