

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.

Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Veterans Affairs Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, HR Manager Suzy Callahan, Assistant Administrator Kristin Vana, Attorney Mike Airdo, and Village of Streamwood Trustee Mike Baumer. *Attendance via teleconference.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board, and Mr. McGuire closed the Town Hall.
- IV. Reports
 - A. Supervisor's Report: Supervisor McGuire offered no report.
 - B. Clerk's Report: Clerk Dolan Baumer reported that a resident called to see if Hanover Township would have a ballot drop box inside the Township; the location of the drop boxes have not yet been made public. She also alerted the Board that the Township has once again been asked to serve as a Receiving Station for the General and Consolidated elections. Covid CDC guidelines would be enforced as dictated for these elections.
 - C. Assessor's Report: Assessor Smogolski reported that Cook County would open for tax appeals in September.
 - D. Trustee Liaison Committee Reports: Trustee Beattie noted that a Committee on Youth meeting would be held on Monday, August 24, 2020.
 - E. Department Reports: Director Smith reported that the Red Cross Blood Drive resulted in 30 units taken; another drive is scheduled for November 4. Testing for Covid 19 antibodies is a side benefit of making a donation, as each person is tested at the draw. The Health Expo would be held from September 1 on the website. The Community Health department has been given over 200 cases of Covid to track. Director Houdek reported that the Open Gym Family Night was a success; another is scheduled for August 28, by reservation only. Staff is working with the schools regarding virtual programming with a September 8 start. Open Gym starts outdoors at the Izaak Walton Center and behind the Town Hall, and one held virtual, on September 8. Therapist Karen Lowe resigned, taking early retirement, with her last day September 30. She will be missed. Human Service online applications for and subsequent distribution of backpacks were distributed to 1,006 people, with more coming from Communities that Care. 800 people used the food pantry this month. Emergency assistance requests are increasing. The Employment Specialist would be working remotely, as she will be moving from the area. The holiday programs registration/applications are online. Veterans services training would be taken by Director Imperator, Lori Orozco and William Burke as the department prepares to take over the void left by Veteran Specialist Cindy Wollack's leaving. A GA education workshop will be held on August 20 with Kopon Airdo as the featured keynote. Manager Teachout reported that the Mental Health Board has received three requests for funding this month and will be discussed at the upcoming August 25 meeting. A PADS site has been identified in Elgin. She met with the new Elgin Mental Health Board to lend advice and support. Bidding is ongoing for a rooftop unit for the Resource Center. Director Conway reported that Title 3 funds requests were submitted to Age Options. Thank you to Florie Sposito for her work on the applications. The

annual “Got Art” exposition would be run virtually this year. She is happy to note that in-person art classes have a waitlist. This month, a special dessert would be given complimentary to Nutrition Services participants. The Senior Committee Donut/Apple sale committee is taking pre-orders. The lower level floors are being replaced. Director Kuttentberg is assisting staff in veterans services procedures. The TOI 113th annual convention would be held virtually November 20-23. Hitchcock Design has started working in earnest on designs, now that the OSLAD grant has been approved. The TOCC virtual fall conference would be held September 18. Road striping, noted Director Hanson, has been completed in the newly paved areas of the Township. Many thanks to Justin and Luke, summer part-time employees. He and Sam Santangelo are walking the newly paved projects in the Township, inspecting the roads as they are coming upon the one-year warranty period. Two custodial candidates have accepted offers. Director Barr noted that in order to have a cost savings would have two full-time custodians and they would work with the Facilities department during the day, and heavier cleaning would be done at night by contracted services. This is a quality, conservative approach. Assistant Administrator Vana reported that she is working with Director Smith to decide which software would best serve the needs of the Township for tracking health screenings and alert the health department should it be required. IT is replacing computers; this is an ongoing process. Some issues regarding email signatures. If there are IT questions, please make sure to let her know. Ms Peshek would be returning next week. Director Crews reported that four new members would be sworn in to office next month. The City of Elgin is dissolving their emergency services group. Director Crews and Director Hanson would be sharing a drone for coverage of roads and other areas in the Township. Supervisor McGuire reported that Director Crews was told that the Elgin CERT was dissolving in part because of the better services provided by Hanover Township. Administrator Barr reported that Cook County Cares would be offering Covid 19 relief to employers in the county. A portion of the 10% of \$5 million would be distributed in the County. IEMA funds may also become available. Staff is awaiting notice of what would qualify for reimbursement (PPEs, sanitation supplies, shields, etc.). Director Crews is taking the lead on this project. Pursuant to direction from the Board, staff and Mr. McGuire have been tasked with looking at financing options should the Township purchase property. If a decision to use Township reserves, a budget amendment would need to be prepared and passed by the Board. The Board members reached concurrence to have Mr. Barr prepare the amendment.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

VI. Bill Paying: Mr. Barr presented the bills for payment from August 4, 2020 through August 17, 2020 as follows:

a.	Town	\$93,613.33
b.	Senior Services	50,291.01
c.	General Assistance	7,151.91
d.	Road Maintenance	18,585.21
e.	Mental Health Board	4,381.63
f.	Vehicle	200.00
e.	Capital	<u>7,825.00</u>
	Total	<u>\$182,048.09</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from August 4, 2020 through August 17, 2020 as presented. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business:

A. Rescheduled Board Meeting Minutes of August 4, 2020: Clerk Dolan Baumer presented the

minutes from the rescheduled Board meeting of August 4, 2020 for review and approval. Trustee Essick moved to approve the Board meeting of August 4, 2020; motion seconded by Trustee Moinuddin and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.

- B. Executive Session Minutes of August 4, 2020: Clerk Dolan Baumer presented the minutes from the Executive Session of August 4, 2020 for review and approval. A motion to approve the Executive Session minutes of August 4, 2020 was made by Trustee Beattie and seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- C. Resolution to Approve an Intergovernmental Agreement with the Village of Hanover Park For The Astor Avenue Parking Facility: A motion by Trustee Martinez to approve resolution #081820 to approve an intergovernmental agreement with the Village of Hanover Park for the Astor Avenue parking facility was seconded by Trustee Beattie. Mr. Barr noted that the current agreement is expiring and that this is an agreement for \$2,100 for two year. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried.
- IX. Executive Session: Motion to go into Executive Session pursuant to §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.), and §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act was made by Trustee Beattie and seconded by Trustee Essick. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 7:39 p.m.
- The Board returned from Executive Session at 7:55 p.m. and Clerk Dolan Baumer called the roll: present were Trustees Beattie, Moinuddin, Martinez, Essick, and Supervisor McGuire.
- X. Other Business: The lease, reported Supervisor McGuire, on the Bartlett Fire Barn, is set to expire September 1. The Emergency Services department would like to have it renewed through October 2020.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:56 p.m. was made by Trustee Beattie and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs