

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.  
  
Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.  
  
Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Director Megan Conway\*, Human Services Director Mary Jo Imperato\*, Community Health Director Kristen Smith\*, Community and Veterans Affairs Director Tom Kuttentberg\*, Emergency Services Director Mike Crews\*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek\*, Mental Health Board Manager Amanda Teachout\*, HR Manager Suzy Callahan, Assistant Administrator Kristin Vana, Attorneys Mike Airdo and Mark Kimzey\*; and Village of Streamwood Trustee Mike Baumer. \*Attendance via teleconference.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board, and Mr. McGuire closed the Town Hall.
- IV. Reports
  - A. Supervisor's Report: Supervisor McGuire reported that he sent a letter to Cook County Commissioner Morrison decrying the County Board's possible actions to defund the Sheriff's Office; to date, he had not received a response. He and Trustee Moinuddin attended the ribbon cutting of the newly paved bike trails in the Cook County Forest Preserves. Hanover Township, reported Administrator Barr, had two recent cases of COVID. One individual worked at the Township food pantry, but had not been there since testing, and was diagnosed on August 3, 2020; this individual was last present at the food pantry on July 28, 2020 at a time when the food pantry was not open to the public. The food pantry and community Center have been cleaned and sanitized in accordance with CDC guidelines. Volunteers and staff who worked with the individual have been alerted. All are being encouraged to self-monitor and if suspected, notify their supervisor and take the C19 test. Today, a Township bus passenger has been diagnosed with C19. This individual last received service on July 30, 2020; no others had been on the bus with the individual due to Township guidelines. Cleaning and sanitizing has been ongoing, and protocols are being followed. The Administrator reports that both individuals are safe and doing well.
  - B. Clerk's Report: Clerk Dolan Baumer offered no report.
  - C. Assessor's Report: Assessor Smogolski offered no report.
  - D. Trustee Liaison Committee Reports: No reports were offered.
  - E. Department Reports: Director Houdek reported that there is a food drive sponsored by the youth leaders on Thursday. The Open Gym Fun Night would be held on Friday on the Tiknis Campus. Open Gym has been successful in July with 146 participants (106 virtual). In-person tutoring, with appropriate C19 safety protocols, would begin on October 1 with volunteers taking the lead in cleaning and sanitizing efforts. Discussions are now being held with U-46 regarding the re-opening plan. Virtual and in-person programming for the fall is being developed. Welcome back to Ryan Dickinson returning on August 5. Director Conway thanked Assistant Administrator Vana for leading the Aging Services department as Acting Director until she was hired. Class attendance is slowing increasing. 135 meals were served for curbside pick-up and 105 home delivered meals were made. Manager Teachout reported that the Mental Health Board received two requests for funding recently. The FY22 applications are on the website. She

participated in a workgroup on homelessness in Elgin. The Fire Marshal has inspected the Resource Center. Backpack distribution is ongoing projected to serve over 900 children, reported Director Imperato. Emergency assistance applications are increasing. Sadly, she reported that one of the general assistance clients has passed away. The Hanover Township Foundation fund has grown to over \$70,000 during the COVID pandemic. Director Smith reported that the Virtual Health Expo is in development. Roosevelt University Pharmacy students will be assisting with vaccines and cholesterol testing. The department is still tracking C19 cases. Walking groups and woman's workouts are ongoing. She met with the Bartlett Fire regarding emergency services follow up with residents. Director Kuttentberg reported that Cindy Wollack's last day is August 14. The position would be posted. The IDNR ISLAD agreement was executed, but it would be mid-September before we see the money. Hitchcock Design Inc. has been alerted and is ready to go. A resident Shred would be held on the Tiknis campus on September 12. Director Crews reported that first-aid certification is on-going. He met with the Carol Stream Fire Department to show Township resources and capabilities to develop that relationship for future agreements and partnerships. He would be meeting with the Schaumburg Fire Department this week for the same reason. Weekly department training commences this week. Assistant Administrator Vana thanked Suzy Callahan for covering during her time at Aging Services. The annual workplace evaluation results would be available soon. With the distribution of new computers, preference was given to those in need of new technology to meet the needs of virtual services. The U.S. Department of State reports that there is a long wait time for passport application processing and emergencies are given preference; there are about 1.5 million to be processed. Director Hanson reported that the interviews for custodial positions are being concluded with on boarding to occur about August 24. Fans in Veterans Hall would be installed this week. Sam Santangelo and the County engineer met and walked four areas experience drainage/storm water issues in Chapel Creek, Forrest View, Dale Drive, and Sherwood Oaks. They have been referred to the building and zoning department for draining issues. Options for mitigation such as new grates, were discussed.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- VI. Bill Paying: Mr. Barr presented the bills for payment from July 21, 2020 through August 3, 2020 as follows:

a.	Town	\$30,309.35
b.	Senior Services	25,747.66
c.	General Assistance	11,362.29
d.	Road Maintenance	2,694.04
e.	Mental Health Board	<u>1,653.08</u>
	Total	<u>\$71,766.42</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from July 21, 2020 through August 3, 2020 as presented. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

A. Rescheduled Board Meeting Minutes of July 21, 2020: Clerk Dolan Baumer presented the minutes from the rescheduled Board meeting of July 21, 2020 for review and approval. Trustee Beattie moved to approve the Board meeting of July 21, 2020; motion seconded by Trustee Moinuddin and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and

Moinuddin, and Supervisor McGuire. Motion unanimously carried.

- B. Executive Session Minutes of July 21, 2020: Clerk Dolan Baumer presented the minutes from the Executive Session of July 21, 2020 for review and approval. A motion to approve the Executive Session minutes of July 21, 2020 was made by Trustee Essick and seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
  - C. Resolution to Set Compensation of Elected Township Officials of Hanover Township, Cook County, Illinois: A motion by Trustee Martinez to approve resolution #080420 to set the compensation of elected township officials of Hanover Township, Cook County, Illinois was seconded by Trustee Beattie. Discussion ensued. Administrator Barr cited examples of compensation of elected officials in Townships of similar resident needs, size and demographics. Supervisor McGuire presented three options for consideration, noting that officials' compensation has not changed at Hanover Township since 1997. The Board agreed to set the compensation at 5% beginning in year two, for year two, three and four of the coming 2021-2025 term. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin. Nays: Supervisor McGuire. Motion carried.
  - D. Resolution to Approve the FY 2020 to FY2022 Hanover Township Strategic Action Plan: A motion to approve resolution #0804201 was made by Trustee Martinez and seconded by Trustee Beattie. Administrator Barr noted that the spring strategic plan retreat resulted in the document proposed for approval today. The mission and vision have been updated and the goals have been updated to carry forward to 2022. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
  - E. Authorization to Purchase Used Emergency Services Vehicle: Trustee Beattie moved that the Board approve the purchase of one pre-owned 2008 Pier/Ford F550 Rescue/Air truck through Fenton Fire Equipment, Inc.; the motion was seconded by Trustee Essick. Discussion ensued, with Director Crews noting that this vehicle will help fill the void in the service fleet. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried. Supervisor McGuire noted that it was the work of the MTA that helped allow Illinois Townships to make such purchases of used vehicles without going through a bid process.
  - F. Consideration of Road System Right-of-Way Mowing: Director Hanson gave a presentation on the unincorporated Cook County roads throughout the Township that are under our purview. Specifically, are two intersections that the Township has traditionally covered with mowing and care, which have private owners who should be taking care of their own maintenance to their properties. The Board concurred that private property mowing should stop and instructed the Director, Administrator and Attorney to work together to prepare a letter to be sent to the owners noting that the Township will not mow private property going forward.
- IX. Executive Session: Motion to go into Executive Session pursuant to §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.), and §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act was made by Trustee Essick and seconded by Trustee Beattie. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 8:00 p.m.

Minutes of a Meeting of the Hanover Township Board

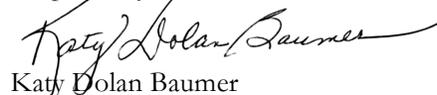
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The Board returned from Executive Session at 8:29 p.m. and Clerk Dolan Baumer called the roll: present were Trustees Beattie, Moinuddin, Martinez, Essick, and Supervisor McGuire.

- X. Other Business: Supervisor McGuire asked that the Board consider that Veterans Affairs be handled through Human Services or Senior Services. It could give the Director the resources to support and take on the responsibility. The Board concurred and the Administrator would work with Director Kuttentberg on point. He polled the Board asking if they were comfortable with a previous decision to have a sub-department under Facilities to handle our cleaning and sanitation, noting that perhaps a hybrid program would better suit the Township. The Board agreed and directed the Administrator, the Supervisor, Attorney and Director to work out the details.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:36 p.m. was made by Trustee Martinez and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs