

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.
Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Diana Gomez*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Veterans Affairs Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Administrator James Barr, HR Manager Suzy Callahan, Management Intern Mackenzie Peshek, and Attorney Mike Airdo; no public was present. *Attendance via teleconference.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. No public was present or via teleconference at this time, and no comments were submitted for consideration by the public, and Mr. McGuire closed the Town Hall.
- IV. Presentation from the Diversity and Engagement Task Force presented by Ms Peshek. She reviewed the purpose of the group: to assess the status of diversity within the Township at all levels; investigate circumstances which appear to inhibit diversity and community engagement; and to research and compile recommendations to address any identified diversity and community engagement issues for the Township Board. She outlined the steps the Task Force had taken to date, and the five recommendations for consideration by the Board.
- V. Reports
 - A. Supervisor's Report: Supervisor McGuire reported that the demographics of our committees and task forces is reflective of the Board. He reported that he was contacted by Roosevelt University's Pharmacy program and put them in touch with Director Smith for a possible collaboration effort. He thanked the department heads for meeting with him during the Covid Disaster Proclamation in Hanover Township, and for the work they did. He will not continue meeting with them or the management team going forward as the Proclamation has come to an end. Mr. Barr reported that there is not strong interest in the proposed social services proposal that was discussed at the last Board meeting; therefore, the Board concurred that the Township should not pursue it at this time. The Supervisor thanked all who helped develop the proposal, including former Senator John Milner.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she has received many calls from Clerks throughout the State asking for direction on the upcoming Annual Town Meeting. Once again, Hanover Township is in the forefront with planning and organization of an important event.
 - C. Assessor's Report: Assessor Smogolski reported that the Cook County Assessor's Office would be open for appeals starting August 20.
 - D. Trustee Liaison Committee Reports: No reports were offered.

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- E. Department Reports: Written reports were prepared for the Board's review; highlights included Director Houdek reporting that staff is reporting into the Township for regular hours since June 29. Groups, tutoring, and individual sessions are still being held over Zoom or virtually. Outdoor meetings are being planned, as well. They are awaiting information from U-46 about the 2020-21 school year. On June 30, the Mental Health Board approved emergency funding of \$18,000 to Maryville Academy, reported Manager Teachout. Annual funding applications would be available from the end of July and be due in September for consideration by the Mental Health Board. Child Advocacy returned to the Resource Center and they are starting to see clients again, both in person and virtually. A staff development grant for Gigi's Playhouse is being considered. Director Smith reported that some outdoor programming is being developed and implemented. The community health nurse is being recertified in chair exercise programming. Online registration is available through the Red Cross for the upcoming blood drive on August 11; participants would be tested for C 19 during the drive. Contact tracing of C 19 is ongoing with 170 people to date being traced. A virtual health expo is being planned. Director Imperato reported that while the office is open to the public, emergency walk-ins are being seen; others are being processed remotely. Over \$63,000 has been raised to date for the Hanover Township Foundation. 254 meal boxes were distributed for the 4th of July. A website link has been set up to allow clients to order through Amazon. LIHEAP will start early in July this year. Backpack donations and recipient list have begun to be collected. Ms Gomez reported that according to the Illinois Department of Aging, the Township could start to move back to regular programming within state guidelines for social distancing and PPEs. Staff would be responsible for health screening any onsite participants for meals or programs. Transportation is back to the normal schedule, still following the sanitizing and distancing protocols, but use is down. Nutrition Services is still doing curbside pick-ups and offering home delivered meals. Social Serviced staff is offering phone in service and therapists are working four days a week. A bi-lingual ECC student would be working at reception. The Izaak Walton Center opened on June 29. Ms Wollack is assisting Vets over the phone. She would be attending NAVSO for virtual training to maintain her certification. Director Kutenberg sent Representative C respo a letter asking for an update on GA funds, but has not heard back to date. A letter to Senator Castro regarding the proposed state grant has not been responded to yet. The Center is open to group under 12 people, but use is low. The Arts in Bartlett has been scheduled for June 26-27, 2021. Director Crews reported that 9,050 volunteer hours have been logged, with overnight coverage beginning this month. Recruitment of volunteers is focusing on diversity. The promotion exams would be held in the fall. Director Hanson reported that the phones have been rewired at the Emergency Services Station. The UVC tower is on order and acrylic shields have been installed throughout the Township. The Cook County Highway liaison starts July 22 and would be in Township shortly thereafter to address certain resident concerns in unincorporated Cook County/Hanover Township. Beehive grates have been installed on Forestview. Quotes have been received for the enclosure of the dumpster at the Izaak Walton Center. Appointments have been set for three candidates for the new cleaning positions available. Astor Avenue resurfacing will be coordinated with Hanover Park's street

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resurfacing project. Thank you to Road Maintenance staff for the chipping work during these hot days. Manager Callahan reported that 17 computers would be replaced throughout the Township; these computers were ordered through Staples and would be installed by ProxIT. The Sexual Harrassment Training is due. An employee workplace questionnaire deadline is July 31. Passport processing is down since it opened on July 1, and IDNR licenses are up.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

VI. Bill Paying: Mr. Barr presented the bills for payment from June 16, 2020 through July 6, 2020 as follows:

a.	Town	\$53,195.18
b.	Senior Services	24,379.73
c.	General Assistance	16,470.31
d.	Road Maintenance	4,412.02
e.	Mental Health Board	1,522.11
f.	Vehicle	0.00
g.	Capital	<u>46,481.77</u>
	Total	<u>\$146,461.12</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from June 16, 2020 through July 6, 2020. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: Executive Session Minutes of June 2, 2020: Clerk Dolan Baumer presented the minutes from the Executive Session of June 2, 2020 for review and approval. A motion to approve the Executive Session minutes of June 2, 2020 was made by Trustee Essick and seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.

VIII. New Business:

- A. Board Meeting Minutes of June 16, 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of June 16, 2020 for review and approval. Trustee Martinez moved to approve the Board meeting of June 16, 2020; motion seconded by Trustee Beattie and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- B. Executive Session Minutes of June 16, 2020: Clerk Dolan Baumer presented the minutes from the Executive Session of June 16, 2020 for review and approval. A motion to approve the Executive Session minutes of June 16, 2020 was made by Trustee Beattie and seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- C. Appointment of the Director of Aging Services: Trustee Essick moved to appoint Ms Megan Conway to the position of Aging Services Director; motion seconded by Trustee Beattie. Administrator Barr reviewed the selection process, Ms Conway's background and reasons why she was the best candidate and selected to be recommended to the Board. Roll call:

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- Ayes: Trustees Beattie, Martinez, Moinuddin, and Essick, and Supervisor McGuire. Motion carried.
- D. Appointment to the Committee on Youth: Trustee Beattie moved to concur with the Supervisor's appointment of Miss Jennifer De Lao Bautista of Streamwood to the Committee on Youth; motion seconded by Trustee Martinez and followed by roll call vote. Roll call: Ayes: Trustees Beattie, Martinez, Moinuddin, and Essick, and Supervisor McGuire. Motion carried.
- E. Appointments to the Senior Citizens Services Committee: Trustee Essick moved to concur with the Supervisor's appointment of Ms Peggy Bucaro of Bartlett, Ms Carla Fruhauf of Bartlett, and Thomas Lathara of Streamwood to the Senior Citizens Services Committee; motion seconded by Trustee Moinuddin and followed by roll call vote. Roll call: Ayes: Trustees Beattie, Martinez, Moinuddin, and Essick, and Supervisor McGuire. Motion carried.
- F. Consideration of Diversity and Engagement Task Force Recommendations: Trustee Martinez moved that the Board approves the recommendations presented by the Diversity and Engagement Task Force; Trustee Moinuddin seconded the motion. These recommendations include expanding outreach and collaboration with religious institutions, bringing Township information to the community in a familiar setting; identifying a translation service provider and training staff to use the service; increasing community engagement through attending local events at high schools, organizations and park district to recruit and retain bilingual, bicultural volunteers; providing cultural sensitivity training; and to develop a plan to communicate with ethnically diverse groups within the Township. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried. Mr. McGuire thanked Trustees Moinuddin and Martinez for continuing to chair this task force, and for the practical and easy to implement ideas brought forward.
- G. Consideration of Canceling Township Board 2020 Workshops: A motion was made by Trustee Beattie to cancel scheduled Township Board 2020 workshops (July 11, August 8, September 9, October 10, November 14, and December 12); motion was seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- H. Consideration of Rescheduling the July 21 Township Board Meeting to 7:30 p.m.: A motion was made by Trustee Essick to reschedule the July 21 Township Board meeting to 7:30 p.m. immediately following the Annual Town Meeting; motion was seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- IX. Executive Session: Motion to go into Executive Session pursuant S2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.), pursuant to the Illinois Open Meetings Act was made by Trustee Essick and seconded by Trustee Martinez. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 8:07 p.m. The Board returned from Executive Session at 8:21 p.m. and Clerk Dolan Baumer called the roll: present were Trustees Beattie, Moinuddin, Martinez, Essick, and Supervisor McGuire.

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- X. Other Business: Administrator Barr reported that he would give a \$2020 bonus to those staff members who worked over and above in response to the Covid 19 pandemic here in Hanover Township; Mr. McGuire noted that that is within his purview. Mr. McGuire thanked Assistant Administrator Vana for the great job she did covering as Interim Director for Aging Services.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:25 p.m. was made by Trustee Essic and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs