

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. He then read the following into the record: On March 9, 2020, in light of the circumstances surrounding the public health emergency caused by the novel Coronavirus known as Covid-19, Governor Pritzker issued a Disaster Proclamation for the State of Illinois. He renewed this proclamation on May 29, 2020 and it is still in effect. Shortly afterward, on March 16, 2020, Governor Pritzker issued Executive Order 2020-07, which suspends for the duration of the Gubernatorial Disaster Proclamation, certain provisions of the Illinois Open Meetings Act. Specifically, the Order suspends the in-person attendance by members of a public body and suspends the conditions limiting when remote participation is permitted for attendance at a public meeting. That Executive Order was also renewed by Executive Order 2020-39 signed on May 29, 2020. Therefore, pursuant to Executive Orders 2020-07 and 2020-33, those members of the Township Board attending this June 2, 2020 Board Meeting by means other than physical presence are doing so lawfully. This participation is by videoconference. These same Executive Orders further provide that public bodies are encouraged to provide video, audio and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to the format of meetings due to Covid19. This Board should note that the Township posted information about this meeting on the website and regularly used social media platforms, Facebook, Twitter, Instagram, and LinkedIn. This information shared with the public the way in which they could participate in the meeting, submit comments and monitor the meeting in light of the ongoing public health emergency.

Clerk Dolan Baumer called the roll; physically present were Supervisor McGuire, Clerk Dolan Baumer and Trustee Beattie. Via teleconference, Trustees Martinez, Essick, and Moinuddin were also in attendance.

Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Interim Director Kristen Vana*, Human Services Director Mary Jo Imperato*, Community Health Director Kristin Smith*, Community and Veterans Affairs Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Administrator James Barr, HR Manager Suzy Callahan, and Attorneys Mike Airdo and Mark Kimzey*; no public was present. *Attendance via teleconference.

- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. No public was present or via teleconference at this time, and no comments were submitted for consideration by the public, and Mr. McGuire closed the Town Hall.
- IV. Reports
- A. Supervisor's Report: Supervisor McGuire reviewed the death of George Floyd in Minneapolis. The outrage across the US and the treatment of African Americans needs to be looked at across the country, he said. 150 years have passed since the Civil War and we are still dealing with these issues. He does not feel that the actions of the police involved are an indictment of the entire law enforcement community, but he stressed that communities must change. Hanover Township set up the Diversity Task Force to

deal with just these types of issues; its term expired on May 5, but due to the Covid19, the force was unable to complete its mission and report its findings to the Board. He asked the Board's concurrence that a resolution is presented at the next meeting to extend the term of the Task Force until May 2021; the Board concurred. The Streamwood Park District is seeking the Township's support through a letter from the Town Board in support of grants that the SPD is seeking; the Board concurred with the suggestion and staff would prepare a letter over the Supervisor's signature. With many restrictions being lifted across the state, Mr. McGuire reported that it is time for the Committees to begin meeting, either in person with precautions, or via alternate methods; the Board concurred. The Hanover Township Foundation has raised over \$50,000 to support areas of service at the Township. Mr. McGuire hosted a teleconference with the Metropolitan Township Association and Congressman Krishnamoorthi; participation was good. Thanks to Director Kuttentberg for setting it up. Through the state of Illinois, Hanover Township received a two million dollar grant, a portion of which is slated for the construction of the Emergency Services station, and the other portion toward flexible needs. Thanks to Senator Castro and Representative Crespo for shepherding this capital grant forward. Thanks also to Administrator Barr and Director Kuttentberg.

- B. Clerk's Report: The Clerk reported that the Annual Town meeting would be rescheduled in the few weeks once restrictions are fully lifted at the end of the Governor's emergency proclamation period; it may still be a modified one that would enable us to keep safe distance protocols.
- C. Assessor's Report: The Assessor reported that his office is now open with acrylic barriers; they are taking walk-ins, as well as calls.
- D. Trustee Liaison Committee Reports: Trustee Martinez thanked the Trustees and Supervisor for allowing the Diversity Task Force to continue to May 2021.
- E. Department Reports: Written reports were prepared for the Board's review; highlights included Director Kuttentberg noting that the IDNR has confirmed receipt of the Township's OSLAD paperwork for the pending grant. On May 22, there was a virtual town hall with the Supervisor and MTA to discuss service delivery. Peaceful protests have occurred in Bartlett, but Elgin saw looting during the recent unrest surrounding the George Floyd killing.

Human Services is open with staff and many volunteers returning on Monday. Food pantry teams are returning for training. 905 families were served in May. Director Imperato offered thanks to the YFS staff for the food drive. The Northern IL Food Bank is scheduled to make distributions this week. Emergency service calls are increasing, with 24 applications for relief received last week. LIHEAP is up to 25 applications in May, the ComEd Hardship program had five applications and the Salvation Army is seeing an increase, as well. In response to Trustee Beattie's question regarding continuation of the summer lunch program, Director Imperato reported that local schools would be hosting the summer lunch program so the Township would not handle it this summer.

The Director of Community Health reported that the department is continuing to monitor the CDC and IDPH sites for updates and information. Director Smith noted that many who were retested after 30 days after a positive result, showed positive again,

but that the overall positivity rate is down seven percent. There are forty test sites in Illinois, but recent rioting has seen several shut down. Office staff has made over 100 masks for seniors. They are continuing offering health assessment forms and PPEs are in good supply.

Director Houdek echoed Director Imperato's report on the successful food drive by Youth and Family Services; they will plan another possibly for late summer. The virtual open gym begins on June 15. The alternatives programs are held, virtually, three times per week. Summer tutoring will run through August 3 on Mondays (virtual). Staff is starting to come into the office, while still doing much from home. Webcams have been ordered for all staff. The department welcomes new therapist, Ms Jazmin Garza.

Manager Teachout noted that the Mental Health Board held a virtual meeting and awarded \$12,500 to Shelter Inc. The need for agency services seems to be growing. The children with trauma class will be held on June 17; this is in accordance with the Board's strategic goals. TRIP rides are down; transportation to AID has been ceased until phase 4 of the Governor's plan.

Manager Callahan reported that passport services are starting up with one-on-one appointments; they have received many calls for IDNR services. The new server issues have been minimal. The sexual harassment training has been set up for all to take the seminar.

Aging Services Acting Director Vana reported that she has been included in meetings between Age Options and the Illinois Department on Aging to discuss recommendations on dining options. 130 home delivered meals and 50 curbside meal pick-ups have been made; volunteers are starting to return. Transportation has begun scheduling rides with two people per trip, with priority to medical appointments this week. Virtual appointments are continuing, as is virtual programming. The Hanover Township Aging Services Facebook page has been launched.

Director Hanson reported that two temporary summer helpers have been hired (through July or August). Acrylic shields have been installed across the Township. PPEs and cleaning supplies are in good stock. The Izaak Walton resurfacing project is completed. The seasonal brush pick-up has started, as have repairs to cul de sacs in the unincorporated areas.

Emergency Services is operating 24/7 still, reported Director Crews. The department has logged over 6000 hours during the disaster declaration. This past week saw much flood remediation support at area residences. They have increased patrols during this recent time of unrest. Elgin has discontinued its weekly outreach meetings. The volunteers are looking forward to being of service to the East Dundee, Carpentersville, West Dundee and Rutledge communities.

Administrator Barr noted that the annual audit has been completed in record time.

- V. Bill Paying: Mr. Barr presented the bills for payment from May 19, 2020 through June 1, 2020 as follows:

a.	Town	\$31,265.55
b.	Senior Services	18,308.72
c.	General Assistance	2,653.10
d.	Road Maintenance	1,283.15
e.	Mental Health Board	970.68
f.	Vehicle	0.00
g.	Capital	<u>0.00</u>
	Total	<u>\$54,481.20</u>

A motion was made by Trustee Beattie and seconded by Trustee Moinuddin to approve payment of the bills as presented from May 19, 2020 through June 1, 2020. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business: Consideration of Cleaning Services for Township Facilities: Director Hanson reviewed the previous three options: 1) retain current cleaning contracts - \$58,000; 2) bring all cleaning duties in-house with three staff, supplies, training, certifications, benefits, etc. - \$158,000; and 3) a hybrid program keeping the current cleaning contract for evening/heavier duty cleaning and moving a staff member to become a custodial technician (complete with training and certification, etc.) for \$108,000). At the direction of the Board, he brought forward another option of retaining the current cleaning contract, transferring a staff member to be custodial technician and hiring another employee as a technician, as well, at a cost of \$163,000. He noted that options 2, 3, and 4 offer the Township the greatest ability to have visibility to the public and to do a better job. Trustee Martinez moved that the Board approve option 2, bringing all cleaning duties in-house with three staff, supplies, training, certifications, benefits, etc., at an estimated cost of \$158,000; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and staff was directed to implement the process.

- VII. New Business:

- A. Board Meeting Minutes of May 19, 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of May 19, 2020 for review and approval. Trustee Martinez moved to approve the Board meeting of May 19, 2020; motion seconded by Trustee Beattie and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- B. Resolution to Extend the March 17, 2020 Proclamation of a Disaster in Hanover Township: Trustee Essick moved to approve resolution #060220 a resolution to extend the March 17, 2020 Proclamation of a Disaster in Hanover Township; the motion was seconded by Trustee Martinez. Mr. McGuire noted that if federal funding is awarded, having a disaster proclamation in place may be helpful in securing those funds. Additionally, it may be helpful given that Emergency Services may be seeking reimbursement for funds directly related to the emergency. Several local communities have declared and continued their emergency proclamations. He is taking a conservative approach to the power granted the Supervisor. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- C. Resolution to Approve Addendum No. 3 to the Building Lease with the Bartlett

Volunteer Fire Association: Trustee Beattie moved that the Board approve resolution #0602201 approving of an Addendum No. 3 to the Building Lease with the Bartlett Volunteer Fire Association; Trustee Essick seconded the motion. The addendum extends the lease through August 2020. Roll call: Ayes: Trustees Beattie, Martinez, Moinuddin, and Essick, and Supervisor McGuire. Motion carried.

- D. Approval to Purchase a Replacement Road Maintenance Truck: Trustee Beattie moved that the Board approve the purchase of one 2021 International single axle dump truck from the State of Illinois joint purchasing contract from Rush Truck Center, not to exceed \$131,133.00. Trustee Essick seconded the motion. Administrator Barr reported that this truck would replace our 17-year-old truck. Roll call: Ayes: Trustees Beattie, Martinez, Moinuddin, and Essick, and Supervisor McGuire. Motion carried.
- E. Consideration of Additional Steps to Ensure the Health, Safety and Welfare of Township Residents regarding the Coronavirus: Administrator Barr reiterated much of the reports from the Directors. He is monitoring the state directives. The state law regarding recording of meeting to be made available on the website is being considered. The staff is being creative, fluid and adaptive. Supervisor McGuire is meeting twice weekly with the Director Smith, Director Hanson and Administrator Barr to review Township business related to the Coronavirus; he is also meeting with the weekly management meeting to discuss same. He noted that once again, Hanover Township is ahead of most townships regarding service delivery.

At this point, the Supervisor formally excused any Director from the balance of the Township Board meeting.

- VIII. Executive Session: Motion to go into Executive Session pursuant §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.), pursuant to the Illinois Open Meetings Act was made by Trustee Beattie and seconded by Trustee Martinez. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 8:15 p.m.

The Board returned from Executive Session at 8:53 p.m. and Clerk Dolan Baumer called the roll: present were Trustees Beattie, Moinuddin, Martinez, Essick, and Supervisor McGuire.

- IX. Other Business: Mr. McGuire asked for the Board's concurrence that the attorneys be authorized to enter into negotiations for the Christofano property. The Board concurred and the attorneys were so directed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:54 p.m. was made by Trustee Beattie and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs