



250 S. IL Route 59
Bartlett, IL 60103

PASSPORT SERVICES

Office Hours:

Monday, Wednesday, Thursday & Friday: 8:30AM to 4:30PM
Tuesday: 8:30AM to 6:00PM

For More Info:

Hanover Township: (630)837-0301
www.hanover-township.org
U.S. Dept. of State: (877)487-2778
www.travel.state.gov

PASSPORT PHOTOS TAKEN AT THE TOWNSHIP \$10*

ADULT FIRST TIME APPLICANTS (16 Years & Older)								
ADULT	Applicants 16 & 17 years old require one parent and own identification	Standard 6 - 8 Week Service		3 - 4 Week Expedite Service (+\$60)		2 - 3 Week Expedite Service (+\$60+O/N)		<ul style="list-style-type: none"> •Passport Application DS-11 •Original Birth Certificate OR Naturalization Certificate •Front and back copy of Drivers license OR State ID •One 2X2 passport photo
		Passport Fee	Acceptance Fee	Passport Fee	Acceptance Fee	Passport Fee	Acceptance Fee	
		Check/ Money Order	Cash/ Charge*	Check/ Money Order	Cash/ Charge*	Check/ Money Order	Cash/ Charge*	
	Passport Book	\$110.00	\$35.00	\$170.00	\$35.00	\$186.48	\$60.00	
	Passport Card	\$30.00	\$35.00	\$90.00	\$35.00	N/A		
	Passport Book & Card	\$140.00	\$35.00	\$200.00	\$35.00	\$216.48	\$60.00	
Adult Renewal (If current passport was issued 15 yrs. ago or less & applicant was over 16 yrs. old when processed)								
	Passport Book	\$110.00	\$0.00	\$170.00	\$0.00	\$186.48	\$25.00	<ul style="list-style-type: none"> •Passport Application DS-82 •Current expired passport •One 2x2 passport photo
	Passport Card	\$30.00	\$0.00	\$90.00	\$0.00	N/A		
	Passport Book & Card	\$140.00	\$0.00	\$200.00	\$0.00	\$216.48	\$25.00	
MINOR FIRST TIME APPLICANTS (Under 16) & minor renewals under 16 years old								
MINOR	Both parents AND minor must be present	Standard 6 - 8 Week Service		3 - 4 Week Expedite Service (+\$60)		2 - 3 Week Expedite Service (+\$60+O/N)		<ul style="list-style-type: none"> •Passport Application DS-11 •Original Birth Certificate OR Naturalization Certificate • Front and back copy of Drivers license OR State ID of BOTH parents •One 2X2 passport photo
		Passport Fee	Acceptance Fee	Passport Fee	Acceptance Fee	Passport Fee	Acceptance Fee	
		Check/ Money Order	Cash/ Charge*	Check/ Money Order	Cash/ Charge*	Check/ Money Order	Cash/ Charge*	
	Passport Book	\$80.00	\$35.00	\$140.00	\$35.00	\$156.48	\$60.00	
	Passport Card	\$15.00	\$35.00	\$75.00	\$35.00	N/A		
	Passport Book & Card	\$95.00	\$35.00	\$155.00	\$35.00	\$171.48	\$60.00	

If an applicant has a name change, please bring original documentation of the change.

Optional overnight delivery to your home, add \$16.48 to check/money order application fee for books only.

If one parent is unable to sign the application for the minor child, a Statement of Consent (DS-3053) & Photo ID Copy is needed with the application.

***Note: Processing Fee of 2.13% will be charged when credit/debit cards are used**

*Prices are subject to change

Effective 5/31/2019