

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:04 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, and Martinez, and Supervisor McGuire. Absent: Trustee Moinuddin.  
Other Elected Official – Assessor Smogolski  
Others present included Administrator Barr, Youth and Family Services Director John Parquette, Emergency Services Director Bill Burke, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Welfare Services Director Mary Jo Imperato, Senior Services Program Manager Jamie Zbrzezny, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Attorney Mike Airdo, Mr. Tim Schneider, Elgin residents Mr. and Mrs. John Paul, representatives from Streamwood High School and from Essendant, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Upon hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
  - A. Veterans Honor Roll: Mr. McGuire and the Board recognized Master Sgt. John J. Paul of Elgin who served in the U.S. Air Force from 1969 to 1991 and was awarded two Air Force commendation medals, eight unit citations, and one humanitarian award. His name will be affixed to the plaque in Veterans Hall, recorded in the Clerks office, and he would be invited to the VHR dinners.
  - B. The Board presented a plaque commemorating Tim Schneider's service to Hanover Township as Trustee, Road Commissioner, and then Cook County Commissioner.
  - C. The Board invited the representatives from Streamwood High School forward and thanked them for their support of the Township Christmas programs.
  - C. The Board thanked Essendant for their support during the Christmas programs of the Township.
- V. Reports
  - A. Supervisor McGuire reported that the auxiliary appreciation dinner was held this evening to thank those who provide countless hours in service to the Food Pantry. The Metropolitan Township Association (MTA) would be holding a meeting tomorrow evening at Veterans Hall to discuss the new administration and legislation pending. He also noted that Schaumburg Trustee Bob Vinnedge contacted him to ask if we have staff who could talk about low cost programming with big results here at the Township during the next TOCC Trustees meeting.
  - B. Clerk Dolan Baumer reported that we have once again been selected as a polling place and possibly a receiving station for the April 2 elections. She noted that the Annual Town Meeting is coming up on April 9; a note has been sent to Assistant

Administrator Vana asking for input for the Annual Report. March 1 is the last day for the public to request items to add to the Annual Town Meeting agenda. She also asked that the Board give thought to people who would serve as Moderator or Sergeant at Arms for the meeting. The next Township Officials of Cook County Clerks Association meeting would be held on March 7 in Maine Township, featuring Cook County Clerk Karen Yarbrough. Finally, she reported that items filed and ready for shred could be shredded in mid April; if you need a list please let the Clerk know.

- C. Assessor Smogolski noted that County Assessor Fritz Kaegi met with Assessors last week to discuss upgrades in IT throughout the system. He was also looking for their input.
- D. Trustee Liaison Committee Reports: Trustee Essick reported that he attended the Age Options breakfast recently and brought back some interesting statistics on the aging population in our and surrounding townships; he shared it with the Board and staff. Trustee Benoit noted that the Finance Committee meeting was held last Friday and the recommendations would be presented later during the meeting. The committee on Youth met, reported Trustee Martinez, and discussed a presentation on internet and social media safety.
- E. Department Reports: Reports were presented to the Board for their review; highlights included Director Hanson noting that we received a cost estimate on the drain remediation in the Rolling Knolls (RK) subdivision. He is asking for more detail on the proposed costs before adding it into the RK project this spring. The department has received and is using the new radios. Director Burke reported that on February 7 the City of Elgin Public Safety presented a Distinguished Community Member award, accepted by Director Hanson. Director Parquette reported that the Celebration of Leadership event would be held on May 7 from 5-7 p.m. here at the Township. Director Imperato noted that new Case Manager Corey Keller has been hired. She also reported that the Hanover Township Foundation is sponsoring two Veterans Honor Roll members to the next Honor Flight. Director Smith reported that cholesterol screenings are being held this week. Manager Zbrzezny noted that the AARP Tax Ai service is filling rapidly. Also, a volunteer team helped input Club 59 registrations and the programs are up by three percent. She would be a representative of the Township at the Senior Conference in Joliet. Manager Teachout reported that the Mental Health Board decided on FY20 funding requests of \$890,000. Assistant Administrator Vana reported that the new Township general receptionist is Susan Graffy, previously serving in Youth Services. Administrator Barr complimented staff on their willingness to serve residents during the recent cold weather. Mr. McGuire noted that this is remarkable in light of the many government offices that closed during that same period.

VI. Bill Paying: Mr. Barr presented the bills for payment to Alexian Brothers from January 15, 2019 through February 18, 2019 as follows:

a.	Town Fund	\$2,199.08
b.	Senior Center	478.22
c.	Mental Health Board	<u>1,840.91</u>
	Total:	<u>\$4,518.21</u>

Trustee Benoit moved and Trustee Martinez seconded the motion to approve payment the bill for payment to Alexian Brothers from January 15, 2019 through February 18, 2019 as presented. Roll call: Ayes: Trustees Essick and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid.

Mr. Barr presented the balance of bills from January 15, 2019 through February 18, 2019 as follows:

a.	Town	\$169,414.26
b.	Senior Center	90,336.35
c.	Welfare Services	16,763.06
d.	Road Maintenance	32,632.94
e.	Mental Health Board	43,769.06
f.	Retirement	0
g.	Vehicle	35,130.00
h.	Capital	<u>24,740.28</u>
	Total All Funds	<u>\$412,785.95</u>

Trustee Essick moved and Trustee Martinez seconded the motion to approve payment of bills as presented for the period January 15, 2019 through February 18, 2019. Roll call: Ayes: Trustees Benoit, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business

- A. Meeting Minutes of January 15, 2019: Clerk Dolan Baumer presented the meeting minutes of January 15, 2019 for review and approval. A motion was made by Trustee Martinez to approve the meeting minutes of January 15, 2019 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Martinez and Benoit, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- B. Executive Session Minutes of January 15, 2019: Clerk Dolan Baumer presented the Executive Session minutes of January 15, 2019 for review and approval. A motion was made by Trustee Benoit to approve the minutes as presented for January 15, 2019, with a second by Trustee Martinez. Roll call: Ayes: Trustees Martinez and Benoit, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- C. Tentative Budget and Appropriation Ordinance: Administrator Barr presented the Budget FY20 Budget and Appropriation Ordinance for review and approval. A motion was made by Trustee Benoit to approve the tentative FY20 Budget and Appropriation Ordinance #021919T; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Approve an Amendment to the Township Policy to Prohibit Sexual Harassment: A motion was made by Trustee Essick to approve the resolution #021919I amending the township policy prohibiting sexual harassment; Trustee Martinez seconded the motion. Mr. Barr noted that the change was to be inclusive of elected officials in the policy. Roll call: Ayes: Trustees Martinez, Benoit, Essick, and Supervisor McGuire. Nays: None. Motion carried.

- E. Resolution to Approve an Amendment to the Township Investment Policy: Trustee Benoit moved that the Board approve the resolution #0219192 amending the township investment policy; motion seconded by Trustee Martinez. Roll call vote: Ayes: Trustees Benoit, Martinez, Essick, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution to Approve an Amendment to the Township Maternity/Paternity Leave Policy: Trustee Martinez moved that the Board approve the resolution #0219193 amending the township maternity/paternity leave policy; motion seconded by Trustee Essick. Mr. Barr noted that the primary changes were adding one-hundred percent salary during first thirty days of leave, before FMLA takes over. Also noting that the word permissive was inserted instead of possible regarding FMLA. Roll call vote: Ayes: Trustees Benoit, Martinez, Essick, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution to Approve an Amendment to the List of Approved Financial Institutions: Trustee Essick moved to approve resolution #0219194 amending the list of approved financial institutions for the township; motion seconded by Trustee Benoit and carried by roll call vote: Ayes: Trustees Benoit, Essick, Martinez, and Supervisor McGuire. Nays: None.
- H. Consideration of Cook County Township Day: Mr. Barr reported that the Township recognizes the State Township Day in September, and that this day, scheduled for June 15, would be a County-wide effort to promote township. The Board agreed that this was a benefit to the Township and Mr. Barr asked that Director Kuttnerberg take the lead on the event.
- I. Disabled Housing Initiative Update: Assistant Administrator Vana gave a comprehensive review of the UP Development/Hanover Township "Hanover Landings" housing initiative. Mr. McGuire said that we should contact the US Dept of Housing to discuss fast-tracking this project. Mr. Barr would ask Mr. Kuttnerberg to follow up on the Mental Health Board's behalf.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:01 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Martinez, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned. The students were invited forward to have their documents signed by the Board members.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor  
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs