

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING

July 9, 2014

The meeting was called to order by Linda Best at 6:04 p.m.

Roll Call: Kim Lemke, Linda Best, Kathy Biesiadecki, Julia Thomas and MHB Manager, Kristin Vana

Election of Officers: Brief description of officer positions was given by Manager Vana. Kim Lemke was nominated Chair and Julia Thomas nominated Secretary of the Planning Committee. Nominations were approved by unanimous voice vote.

Site Visits: Discussion ensued regarding the development of a site visit schedule to all funded agencies over the next three years. 2 board members and the MHB Manager will attend approximately 9-10 site visits a year. Agencies will be visited tri-annually.

Strategic Planning: The current strategic plan was reviewed. Manager Vana will utilize Human Services Coordination Council to discuss the gaps in services to the bilingual population and determine how funded agencies are addressing this.

Executive Session: None

Other Business: No other business was noted.

Adjournment: Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Julia Thomas

Secretary