



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board
February 2nd, 2016
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – CPL Alan Carlson
 - B. Village of Hoffman Estates
 - C. Boy Scout Troop 399
 - D. Chicago Mustangs
 - E. Palatine Army Recruiting Center
 - F. Mariano’s of Hoffman Estates
 - G. Casey Automotive
 - H. Cook County Commissioner Schneider Resolution
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of January 5, 2016
 - B. Executive Session Minutes of January 5, 2016
 - C. Resolution to Adopt the Annual 1,000 Hour Standard for Illinois Municipal Retirement Fund Participation
 - D. Appointments to the Hanover Township Mental Health Board
 - E. Authorization for Replacement Chairs for the Senior Center
 - F. Update on the Town Hall and Senior Center Parking Lot Project

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Alan Carlson (Deceased)

ADDRESS: 122 N. Chase Ave

CITY/ZIP CODE: Bartlett 60103

PHONE #: 847-722-7636 (Daughter Karen)

DATE OF BIRTH: 3/16/28

EMAIL ADDRESS: _____

BRANCH OF SERVICE: Army

HIGHEST RANK ATTAINED: CPL

YEARS OF SERVICE: FROM 7/29/1946 TO 12/17/1947

MEDALS AWARDED OR OTHER CITATIONS:
World War II Victory Medal

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

Hanover Township

Board Audit Report
From 1/6/16 - 2/2/16

	Subtotal	Alexian Invoices	Total
Total Town Fund	123,709.57		123,709.57
Total Senior Center	53,450.00	924.10	54,374.10
Total Welfare Services	15,882.13		15,882.13
Total Road and Bridge	83,515.49		83,515.49
Total Mental Health Board	155,611.85		155,611.85
Total Retirement	-		-
Total Vehicle	3,475.00		3,475.00
Total Capital	3,656.83		3,656.83
Total All Funds	439,300.87	924.10	440,224.97

The above "Subtotal" column has been approved for payment this 2nd day of February 2016.

The above "Total" column has been approved for payment this 2nd day of February 2016.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

**Hanover Township
Board Audit Report
January 6 through February 2, 2016**

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	01/08/2016	113857	Kathleen Sipple	Baker House Refund	36.00
Total 1103500 - Senior Programs					36.00
Total 1103 - Senior Center - Revenue					36.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	01/08/2016	113837	Leaf (618-004)	Inv# 6186333 Copier Lease	328.00
Total 1014410 - Equipment Purchases					328.00
1014430 - Computer Equipment & Software					
Check	01/08/2016	113816	Current Technologies Corporation	Inv# 714810 Network Labor	1,282.50
Check	01/12/2016	113895	Constituent Outreach Consultants LLC.	Inv# 665 Mobile Phone Application Annual Fee	2,200.00
Check	01/22/2016	114063	Current Technologies Corporation	Inv# 714878 Network Labor	1,472.50
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Monthly E-Newsletter Subscription	64.35
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Computer Backup Hard Drive	110.08
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Monthly HRIS Fees	199.00
Check	01/29/2016	114122	Current Technologies Corporation	Inv# 6233 Barracuda Firewall Protection Software	1,998.00
Check	01/29/2016	114151	Vision Technology Solutions, LLC	Inv# 31924 Quarterly Website Hosting	1,330.62
Check	01/29/2016	114151	Vision Technology Solutions, LLC	Inv# 31923 Website Design (Payment 5 of 5)	3,955.60
Total 1014430 - Computer Equipment & Software					12,612.65
Total 101CAP - Capital Expenditures					12,940.65
101CHN - Community Health					
1014452 - Office Supplies					
Check	01/29/2016	114147	Staples	Inv# 3277784951 Hole Punch/Copy Paper/Ink	225.49
Check	01/29/2016	114147	Staples	Credit Inv# 3280809756	-43.14
Total 1014452 - Office Supplies					182.35
1014453 - Printing					
Check	01/08/2016	113834	Interact Business Products, LLC (SS)	Inv# 115803 Copy Charges	10.60
Check	01/08/2016	113836	Kwik Print	Inv# 56470 Letterhead / Business Cards	163.20
Check	01/12/2016	113902	Leaf (478-001)	Acct# 100-3025478-001 Lower Level Copier Lease	115.50
Total 1014453 - Printing					289.30
1014454 - Travel & Training					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	CPR Instructor Course	100.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	CPR Instructor Course	240.00
Total 1014454 - Travel & Training					340.00
1014457 - Furniture and Computer Equip					

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Check	01/08/2016	113867	Water Logic	Inv# 25345 LL Water Cooler	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014461 · Miscellaneous					
Check	01/08/2016	113855	Sam's Club (Town 0487 6)	Account Charges	7.24
Total 1014461 · Miscellaneous					7.24
1014465 · Medical Supplies					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	CPR/AED Course Completion Cards	67.00
Total 1014465 · Medical Supplies					67.00
1014466 · Communications					
Check	01/15/2016	113933	Sprint	Acct# 897162515 Monthly Charges	57.49
Check	01/22/2016	114054	Breese Journal & Publishing Company	Inv# 98946 Sprint to Spring Logo	137.50
Total 1014466 · Communications					194.99
1014491 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	1,928.25
Total 1014491 · Health Insurance					1,928.25
1014492 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	7.90
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	15.80
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	132.54
Total 1014492 · Dental, Vision & Life Insurance					156.24
Total 101CHN · Community Health					3,225.37
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lunch	9.54
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lodging - Kuttentberg	319.20
Total 1014611 · Education & Training					328.74
1014614 · Printing					
Check	01/08/2016	113835	Interact Business Products, LLC (IWC)	Inv# 115639 Printer Charges	4.91
Total 1014614 · Printing					4.91
1014617 · Equipment & Furniture					
Check	01/08/2016	113839	Leaf (618-005)	Inv# 6186334 Copier Lease	103.00
Check	01/15/2016	113933	Sprint	Acct# 897162515 Monthly Charges	35.00
Check	01/22/2016	114048	Ace Coffee Bar	Inv# 2940-442411 Quarterly Water Machine Rental	89.85

Hanover Township Board Audit Report January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	CC Nov ...	JP Morgan Chase	ipad Case Refund	-29.05
Total 1014617 · Equipment & Furniture					198.80
1014619 · Office Supplies					
Check	01/22/2016	114068	Kwik Print	Inv# 56569 Envelopes	103.10
Check	01/29/2016	CC Nov ...	JP Morgan Chase	IWC Kitchen Supplies	47.88
Check	01/29/2016	114147	Staples	Inv# 3290160369 Copy Paper/Ink/Air Freshener	82.83
Total 1014619 · Office Supplies					233.81
1014620 · Satellite Office Programs					
Check	01/22/2016	114048	Ace Coffee Bar	Inv# 2940-443010 Coffee Supplies	137.15
Total 1014620 · Satellite Office Programs					137.15
1014621 · Satellite Office Utilities					
Check	01/08/2016	113822	Com Ed 010	Acct# 6997418010 Monthly Charges	603.80
Check	01/08/2016	113823	City of Elgin	Acct# 413720-6423 Monthly Charges	13.92
Check	01/08/2016	113824	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	179.35
Check	01/22/2016	114055	Com Ed 010	Acct# 6997418010 Monthly Charges	314.05
Check	01/29/2016	114124	City of Elgin	Acct# 413720-6423 Monthly Charges	19.22
Total 1014621 · Satellite Office Utilities					1,130.34
1014623 · Satellite Office Phone & Intrnt					
Check	01/08/2016	113806	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	117.15
Total 1014623 · Satellite Office Phone & Intrnt					117.15
1014624 · Travel					
Check	01/12/2016	113914	Monegato, Holly N	Mileage Reimbursement	33.24
Total 1014624 · Travel					33.24
1014629 · Dues and Subscriptions					
Check	01/08/2016	113852	Daily Herald	Acct 681793 Newspaper Service	54.60
Check	01/08/2016	113863	Township Perspective	Township Perspective Subscription	25.00
Total 1014629 · Dues and Subscriptions					79.60
1014691 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1014691 · Health Insurance					2,583.89
1014692 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	7.90
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	7.90
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	133.48

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 1014692 · Dental, Vision & Life Insurance					149.28
Total 101CMA · Community Relations					4,996.91
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Veterans Honor Roll Dinner Dessert	107.98
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Veterans Honor Roll Dinner Supplies	212.47
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Veterans Honor Roll Dinner	1,589.15
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Veterans Dinner Refreshments	71.11
Total 1014701 · Veterans Honor Roll					1,980.71
Total 101VET · Veteran Affairs					1,980.71
Total 101CVA · Community & Veteran Affairs					6,977.62
101ES · ES - Expenditures					
1014802 · Equipment					
Check	01/08/2016	113805	Air One Equipment, Inc.	Inv# 109294 Helmets (8) / Boots (7)	2,352.00
Check	01/12/2016	113898	Fire Memories Antiques	Fire Hose	200.00
Check	01/22/2016	114049	Air One Equipment, Inc.	Inv# 109556 Vehicle User Identification Nametags	315.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Nails	5.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Spare Tire Carrier Kit	26.99
Check	01/29/2016	CC Nov ...	JP Morgan Chase	LED Truck Topper Kit	137.98
Total 1014802 · Equipment					3,036.97
1014803 · Uniforms					
Check	01/08/2016	113862	Today's Uniforms Inc	Patch Removal / Application - Silver Name Tags	60.43
Check	01/12/2016	113912	Today's Uniforms Inc	Inv# 53323 ES Shirts (4)	231.86
Check	01/22/2016	114078	Today's Uniforms Inc	Inv# 53494 Zipper Tie	7.98
Check	01/22/2016	114078	Today's Uniforms Inc	Inv# 53484 Name Tag	16.50
Check	01/22/2016	114078	Today's Uniforms Inc	Inv# 53618 Uniform Hat Badges (4)	28.00
Check	01/22/2016	114078	Today's Uniforms Inc	Inv# 53612 Uniform Shirts (2)	113.96
Check	01/29/2016	114148	Today's Uniforms Inc	Inv# 53702 Uniform Pants	58.95
Check	01/29/2016	114148	Today's Uniforms Inc	Inv# 53752 Patchwork	20.00
Check	01/29/2016	114148	Today's Uniforms Inc	Inv# 53770 Uniform Pants (6)	313.70
Total 1014803 · Uniforms					851.38
1014804 · Printing					
Check	01/22/2016	114069	K&M Printing Co.	Inv# 15-9432 ES Training Brochure (175)	350.00
Total 1014804 · Printing					350.00
1014806 · Office Supplies					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Batteries/Toner/Cartridges/Labels	230.93
Total 1014806 · Office Supplies					230.93

Hanover Township
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 January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
1014807 · Miscellaneous					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Amazon Prime Membership	99.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Paper Towel Dispenser/Paper Towel/Toilet Tissue	147.94
Total 1014807 · Miscellaneous					246.94
1014812 · Volunteer Appreciation					
Check	01/22/2016	114050	A1 Trophies & Awards, Inc	Inv# 18370 Volunteer Appreciation Awards	208.85
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Meeting Refreshments	58.57
Check	01/29/2016	114110	Streamwood High School	Emergency Services Volunteer Appreciation Annual Dinner	500.00
Check	01/29/2016	114118	A1 Trophies & Awards, Inc	Inv# 18387 Volunteer Appreciation Plaques	30.00
Total 1014812 · Volunteer Appreciation					797.42
1014813 · Vehicle Fuel & Maintenance					
Check	01/08/2016	113849	Oil Masters	Inv# 175635 Oil Change	39.64
Check	01/08/2016	113864	Village of Hanover Park (Fuel)	Inv# 2015-23 November Fuel	319.57
Check	01/22/2016	114067	Global Emergency Products	Inv# AGJ10038 Truck Generator Repairs	1,297.77
Check	01/29/2016	114157	Woodstock Powersports	RO# 0312 ES ATV Oil Change/Filters/Tire Inflation/Coolant/Safety Inspection	533.27
Total 1014813 · Vehicle Fuel & Maintenance					2,190.25
1014814 · Communications					
Check	01/08/2016	113828	Comcast (ES)	Acct# 8771 10 083 0226773 Internet Monthly Charges	134.31
Check	01/15/2016	113933	Sprint	Acct# 897162515 Monthly Charges	33.92
Check	01/22/2016	114064	Comcast (ES)	Acct# 8771 10 083 0226773 Internet Monthly Charges	140.60
Total 1014814 · Communications					308.83
1014892 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	44.18
Total 1014892 · Dental, Vision & Life Insurance					52.08
Total 101ES · ES - Expenditures					8,064.80
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	01/08/2016	113853	Renz Addiction Counseling Center	Inv# 226 Employee Assistance	362.81
Total 1014411 · Employee Assistance Program					362.81
1014507 · Flex Plan & 457 Plan					
Check	01/29/2016	114149	TASC	Inv# 718445 Admin Fees	82.93
Total 1014507 · Flex Plan & 457 Plan					82.93
1014513 · Employee Wellness					
Check	01/08/2016	113817	CADR+	Inv# 23526 Consult a Doctor Billing (2 Months)	70.00

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Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Wellness Workgroup Participant Rewards	400.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Wellness Workgroup	62.70
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Lunch and Learn	100.93
Total 1014513 · Employee Wellness					633.63
1014514 · Employee Recognition					
Check	01/08/2016	113803	A1 Trophies & Awards, Inc	Inv# 18335 Employee Appreciation Awards	545.40
Total 1014514 · Employee Recognition					545.40
Total 101ISE · Insurance & Employee Benefits					1,624.77
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	01/12/2016	113882	Kopon Airdo, LLC	Inv# 237-0001-17841 Legal Fees	1,737.00
Check	01/15/2016	113928	Kopon Airdo, LLC	Inv# 190-0001-18048 Legal Fees	14,551.01
Check	01/15/2016	113928	Kopon Airdo, LLC	Inv# 190-0002-18037 Legal Fees	981.20
Check	01/15/2016	113928	Kopon Airdo, LLC	Inv# 190-0005-18049 Legal Fees	6,809.50
Total 1014502 · Legal Services					24,078.71
Total 101LEA · Legal & Auditing					24,078.71
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	01/08/2016	113861	Staples	Inv# 3287540940 2016 Deskpads (4)	23.96
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Sign Printing	14.11
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Sign Printing	18.81
Check	01/29/2016	114147	Staples	Inv# 3288902136 Ink Cartridge	31.99
Total 1014202 · Office Supplies					88.87
1014206 · Janitorial Supplies - Senior					
Check	01/22/2016	114053	Bade Paper Products, Inc	Inv# 200208 Toilet Tissue/Roll Towels/Can Liners/Cleaning Solvent	450.96
Total 1014206 · Janitorial Supplies - Senior					450.96
1014208 · Housekeeping Contract					
Check	01/08/2016	113851	Perfect Cleaning Service, Inc.	Inv# 41483 Monthly Janitorial Service - Senior	1,210.00
Check	01/12/2016	113897	Custodius Chicago	Inv#16 Janitorial Service - IWC	865.00
Check	01/12/2016	113901	Imperial Service Systems, Inc	Inv# 91342 Cleaning Services - Town Hall	1,069.00
Check	01/12/2016	113910	Scrubco	Inv# 6465 Monthly Cleaning - Astor	800.00
Check	01/29/2016	114141	Perfect Cleaning Service, Inc.	Inv# 41654 Monthly Janitorial Service - Senior	1,210.00
Total 1014208 · Housekeeping Contract					5,154.00
1014209 · Building Contracts					
Check	01/08/2016	113847	Orkin Pest Control (Senior)	Inv# 106507192 Pest Control	73.03
Check	01/08/2016	113848	Orkin Pest Control (Town)	Inv# 106507191 Pest Control	65.50
Check	01/22/2016	114066	Fox Valley Fire & Safety	Inv# 959572 Quarterly Security Billing (Town)	78.00

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Check	01/22/2016	114066	Fox Valley Fire & Safety	Inv# 959689 Quarterly Security Billing (Senior)	78.00
Check	01/22/2016	114074	Orkin Pest Control (IWC)	Inv# 106507339 Pest Control	62.15
Check	01/22/2016	114075	Orkin Pest Control (Astor)	Inv# 106310059 Pest Control	53.79
Check	01/26/2016	114081	Fox Valley Fire & Safety	Inv# 946240 Fire Extinguisher Maintenance (Town)	387.55
Check	01/26/2016	114081	Fox Valley Fire & Safety	Inv# 946239 Fire Extinguisher Maintenance (Senior)	379.75
Total 1014209 · Building Contracts					1,177.77
1014210 · Building Maintenance - Town					
Check	01/29/2016	114129	Fox Valley Fire & Safety	Inv# 961897 Securitiy Alarm Service	202.00
Check	01/29/2016	114150	The Home Depot F&M	LED Bulbs / EMA Flag Rope	48.63
Check	01/29/2016	114150	The Home Depot F&M	YFS Lamp Bulbs	15.94
Total 1014210 · Building Maintenance - Town					266.57
1014211 · Building Maintenance - Senior					
Check	01/08/2016	113811	Burdick Hardwood Flooring	Inv# 0871 Multi Purpose Roon Floor Refinishing	2,293.00
Check	01/29/2016	114128	Folding Partition Services	Estimate# 16-4882 Senior Center LL Floor Sanding/Refinishing	600.00
Total 1014211 · Building Maintenance - Senior					2,893.00
1014214 · Equipment Maintenance - Senior					
Check	01/08/2016	113804	American Backflow Prevention, Inc.	Inv# 47169 Disassemble/Clean & Repair Devices	585.00
Check	01/22/2016	114051	A & P Grease Trappers, Inc	Inv# 153166 Pump Indoor Grease Trap	125.00
Check	01/29/2016	114135	Midwest Electrical Service Center	Inv# 1602 Preventive Maintenance Agreement	120.00
Check	01/29/2016	114150	The Home Depot F&M	Faucet Aerators	47.91
Total 1014214 · Equipment Maintenance - Senior					877.91
1014218 · Vehicle Maintenance - Town					
Check	01/08/2016	113812	Bartlett Tire	Inv# 079370 Axle Installation/ Hub Assembly	721.14
Check	01/08/2016	113812	Bartlett Tire	Tax Exempt	-37.53
Check	01/12/2016	113894	Artie's Towing	Inv# 435466 Truck Tow	81.00
Total 1014218 · Vehicle Maintenance - Town					764.61
1014219 · Vehicle Fuel - Town					
Check	01/08/2016	113864	Village of Hanover Park (Fuel)	Inv# 2015-23 November Fuel	582.33
Total 1014219 · Vehicle Fuel - Town					582.33
1014221 · Cell Phone/Communications					
Check	01/15/2016	113933	Sprint	Acct# 897162515 Monthly Charges	118.78
Total 1014221 · Cell Phone/Communications					118.78
1014222 · Trash Removal - Town					
Check	01/08/2016	113854	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	230.89
Total 1014222 · Trash Removal - Town					230.89
1014223 · Trash Removal - Senior					

Hanover Township
Board Audit Report
 January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/08/2016	113854	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	236.88
Total 1014223 · Trash Removal - Senior					236.88
1014224 · Trash Removal - Astor					
Check	01/08/2016	113854	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	177.51
Total 1014224 · Trash Removal - Astor					177.51
1014225 · Grounds/Reserve Maintenance					
Check	01/29/2016	114144	Sam's Club (Town 0487 6)	Ice Melt (60)	520.80
Total 1014225 · Grounds/Reserve Maintenance					520.80
1014226 · Uniforms					
Check	01/08/2016	113813	Bartlett Sports	Inv# 4070 Winter Apparel (16)	144.00
Total 1014226 · Uniforms					144.00
1014228 · Building Maintenance - Izaak					
Check	01/15/2016	113937	The Home Depot	12 Step Ladder / Outlet	233.99
Check	01/29/2016	CC Nov ...	JP Morgan Chase	IWC Outdoor Lighting Replacement Lights/Bulbs	200.78
Total 1014228 · Building Maintenance - Izaak					434.77
1014229 · Equipment Maintenance - Izaak					
Check	01/29/2016	114144	Sam's Club (Town 0487 6)	Account Charge	15.86
Total 1014229 · Equipment Maintenance - Izaak					15.86
1014230 · Trash Removal - Izaak					
Check	01/08/2016	113854	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	117.60
Total 1014230 · Trash Removal - Izaak					117.60
1014291 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	4,058.03
Total 1014291 · Health Insurance					4,058.03
1014292 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	19.75
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	19.75
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	349.97
Total 1014292 · Dental, Vision & Life Insurance					389.47
Total 101MAIN · Facilities Maintenance					18,700.61
101PAN · Pantry					
1014161 · Utilities					
Check	01/08/2016	113845	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	101.75

Hanover Township Board Audit Report January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/08/2016	113846	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	83.44
Check	01/08/2016	113865	Village of Hanover Park	Acct# 3940-001 Water/Sewer	82.10
Check	01/22/2016	114056	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	496.20
Check	01/29/2016	114152	Village of Hanover Park	Acct# 3940-001 Water/Sewer	96.21
Total 1014161 · Utilities					859.70
1014191 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014191 · Health Insurance					1,941.14
1014192 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	185.71
Total 1014192 · Dental, Vision & Life Insurance					193.61
Total 101PAN · Pantry					2,994.45
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	01/08/2016	113786	Barr, James C	Quarterly Cell Phone Reimbursement	150.00
Check	01/08/2016	113807	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	189.03
Check	01/08/2016	113808	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	58.50
Check	01/08/2016	113809	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	151.08
Check	01/22/2016	114061	Call One	Acct# 1010-8140-0000 Monthly Charges	2,937.90
Total 1014402 · Telephone - Town					3,486.51
1014403 · Utilities - Town					
Check	01/12/2016	113913	Village of Bartlett	Acct# 51470 Water/Sewer	87.64
Check	01/22/2016	114058	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	839.93
Check	01/29/2016	114138	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	703.05
Total 1014403 · Utilities - Town					1,630.62
1014405 · Internet Access - Town					
Check	01/08/2016	113825	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Charges	257.35
Check	01/08/2016	113826	Comcast (Town 207)	Acct# 8771 10 083 0234207 Monthly Charges	16.89
Check	01/29/2016	114120	Comcast (Town 207)	Acct# 8771 10 083 0234207 Monthly Charges	16.89
Check	01/29/2016	114121	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Charges	267.75
Total 1014405 · Internet Access - Town					558.88
1014416 · Equipment Rental - Town					
Check	01/22/2016	114048	Ace Coffee Bar	Inv# 2940-441788 Quarterly Machine Rental	89.85
Check	01/29/2016	114140	Pitney Bowes Global Financial Services	Inv# 9574435-JA16 Quarterly Postage Machine Rental	495.00
Total 1014416 · Equipment Rental - Town					584.85

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Type	Date	Num	Name	Memo	Amount
Total 101THE · Town Hall Expense					6,260.86
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	01/08/2016	113802	Ace Coffee Bar	Inv# 2940-440191 Coffee	50.00
Check	01/08/2016	113803	A1 Trophies & Awards, Inc	Inv# 18260 Name Badge	7.95
Check	01/08/2016	113855	Sam's Club (Town 0487 6)	Coffee/Tea Supplies	85.64
Check	01/08/2016	113861	Staples	Inv# 3287540940 Key Tags/2016 Weekly Calendar	27.64
Check	01/29/2016	114147	Staples	Inv# 3289496530 Toner (2)	268.98
Check	01/29/2016	114147	Staples	Inv# 3289496533 Binders/Tab Dividers/Sanitizer/Binder Clips	92.94
Check	01/29/2016	114147	Staples	Inv# 3288902136 3 Tab Envelopes	105.96
Total 1014404 · Office Supplies					639.11
1014406 · Printing					
Check	01/29/2016	114132	Interact Business Products, LLC (Town)	Inv# 114024 Copy Charges - Oct	250.63
Check	01/29/2016	114132	Interact Business Products, LLC (Town)	Inv# 115657 Copy Charges - Nov	43.32
Check	01/29/2016	114132	Interact Business Products, LLC (Town)	Inv# 116646 Copy Charges - Jan	312.49
Total 1014406 · Printing					606.44
1014412 · Travel Expenses					
Check	01/08/2016	113785	Imperato, Alexandra M	Mileage Reimbursement	22.14
Check	01/08/2016	113788	Vargas, Maria	Mileage Reimbursement	65.09
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Group Dinner (14)	724.89
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Dinner (4)	118.75
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Officials Lodging	2,021.60
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Group Dinner (16)	450.29
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Conference Breakfast (3)	48.15
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Conference Lunch	34.70
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lodging - Powers	156.80
Total 1014412 · Travel Expenses					3,642.41
1014414 · Memberships, Subs & Publication					
Check	01/08/2016	113810	Bartlett Rotary Club	Inv# 854 Quarterly Member Dues	165.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Excellence in Financial Reporting Program Application Fee	370.00
Total 1014414 · Memberships, Subs & Publication					535.00
1014424 · Education & Training					
Check	01/08/2016	113787	Arriola, Stacy A	Tuition Reimbursement	2,000.00
Check	01/22/2016	114065	Elgin Community College	Inv# 16-1-002 Intermediate Excel Training (12)	936.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Streamwood Chamber Annual Dinner - Imperato	40.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Streamwood Chamber Annual Dinner - Cohen	40.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	New HR Laws Forum - Powers	199.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HR Certification Study Guides	391.80
Total 1014424 · Education & Training					3,606.80
1014429 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Check	01/08/2016	113861	Staples	Inv# 3287540939 Coffee Carafe (2)	52.98
Total 1014429 · Miscellaneous					52.98
1014530 · Financial Administration					
Check	01/08/2016	113831	Governmental Accounting, Inc	Inv# 58178 Monthly Contract Billing	5,028.60
Check	01/29/2016	CC Nov ...	JP Morgan Chase	ACA Compliance 2015 Filing	846.96
Total 1014530 · Financial Administration					5,875.56
1014531 · Community Affairs					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Bartlett Heritage Days Supplies	58.55
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Bartlett Heritage Days Supplies	7.62
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Heritage Elementary Event Supplies	41.95
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Mental Health Housing Task Force Meeting Supplies	14.25
Total 1014531 · Community Affairs					122.37
1014533 · Environmental Sustainability					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Recycling Bins (36)	158.28
Total 1014533 · Environmental Sustainability					158.28
1014591 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	4,463.98
Total 1014591 · Health Insurance					4,463.98
1014592 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	23.70
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	23.70
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	318.72
Total 1014592 · Dental, Vision & Life Insurance					366.12
Total 101TOE · Town Office Expense					20,069.05
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	01/29/2016	114147	Staples	Inv# 3289496532 Toner/Rubberbands/Envelopes	81.47
Total 1044405 · Office Supplies					81.47
1044415 · Dues, Subs & Publications					
Check	01/08/2016	113819	Certified Illinois Assessing Officers	Bi Annual Dues	40.00
Check	01/08/2016	113858	The Sidwell Company	Inv# 102228 Annual Cook County Lease Atlas (3 Sets of Area 6)	912.00
Check	01/12/2016	113909	Notary Public Association	Notary Renewal - Deyne	74.00
Total 1044415 · Dues, Subs & Publications					1,026.00
1044491 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	642.75
Total 1044491 · Health Insurance					642.75
1044492 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	10.47
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	10.47
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	253.96
Total 1044492 · Dental, Vision & Life Insurance					274.90
Total 104ASR · Assessor's Division					2,025.12
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	01/12/2016	113904	Erika Ledezma	Tri Lingual Interpreter Services	300.00
Total 1094608 · Salaries					300.00
1094611 · Education & Training					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Mental Health Course - Parquette	12.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lunch (2)	38.52
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lunch (2)	42.08
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Dinner (2)	105.35
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lodging - Parquette	212.80
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lodging - Houdek	212.80
Total 1094611 · Education & Training					623.55
1094612 · Consulting Fees					
Check	01/29/2016	114133	Michael Kelly	Consultation Services	300.00
Total 1094612 · Consulting Fees					300.00
1094614 · Printing					
Check	01/22/2016	114076	Quill Corporation	Inv# 2129654 Inks	123.08
Check	01/29/2016	114142	Quill Corporation	Inv# 2389008 Receipt Book/Copy Paper	105.85
Total 1094614 · Printing					228.93
1094619 · Office Supplies					
Check	01/08/2016	113803	A1 Trophies & Awards, Inc	Inv# 18260 Name Badge	7.95
Total 1094619 · Office Supplies					7.95
1094620 · Community Affairs					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	AITCOY Booth Favors (Reimbursed)	50.23
Check	01/29/2016	114146	Sam's Club (YFS 0748 1)	New Leaders in Education Reception Balance Due	2.00
Total 1094620 · Community Affairs					52.23

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Type	Date	Num	Name	Memo	Amount
1094623 - Travel					
Check	01/12/2016	113888	Parquette, John J	Mileage Reimbursement July - Dec	184.58
Check	01/12/2016	113889	Campuzano-Leon, Maria	Mileage Reimbursement	12.65
Check	01/12/2016	113892	Beahan, Mary J	Mileage Reimbursement	6.33
Check	01/22/2016	114047	Parquette, John J	Mileage Reimbursement Apr-June and September	386.40
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Workshop Parking Fees	15.00
Total 1094623 - Travel					604.96
1094624 - Intern Stipends					
Check	01/29/2016	114116	Becky Tomazin	Intern Stipend	300.00
Total 1094624 - Intern Stipends					300.00
1094626 - Equipment & Furniture					
Check	01/08/2016	113794	Parquette, John J	Quarterly Cell Phone Reimbursement	120.00
Total 1094626 - Equipment & Furniture					120.00
1094628 - Tutoring					
Check	01/12/2016	113892	Beahan, Mary J	Tutoring Supplies	81.92
Total 1094628 - Tutoring					81.92
1094691 - Health Insurance					
Check	01/08/2016	113844	NCPERS	Billing# 57850715 Monthly Premium	16.00
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	7,174.40
Total 1094691 - Health Insurance					7,190.40
1094692 - Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	27.65
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	27.65
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	483.91
Total 1094692 - Dental, Vision & Life Insurance					539.21
Total 109ADM - Administration & Clinical					10,349.15
109OUT - Outreach & Prevention					
1094627 - Open Gym Program.					
Check	01/12/2016	113907	McKesson Medical Surgical	Inv# 70220052 Syringes/Gloves/Safety Prevent Needles	126.98
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Footballs (6)	62.82
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Open Gym Bead Craft Supplies (20)	203.32
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Footballs (10)	50.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Door Stoppers (2)	33.90
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Open Gym Games (6)	71.70
Check	01/29/2016	CC Nov ...	JP Morgan Chase	100 Yard Elastic Cord	46.90
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Open Gym Games (5)	44.97
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Soccer Ball (8)	83.92

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Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Mini Basketballs (10)	69.98
Total 1094627 · Open Gym Program.					794.49
1094643 · Education & Training					
Check	01/29/2016	114115	Illinois AfterSchool Network	30th Annual Spring Conference - Cohen/Mix/Parquette	345.00
Total 1094643 · Education & Training					345.00
1094644 · Travel					
Check	01/12/2016	113890	Baig, Sumara	Mileage Reimbursement	45.43
Check	01/12/2016	113903	McSheffrey, Ryan K	Mileage Reimbursement	78.20
Total 1094644 · Travel					123.63
1094650 · Program Supplies					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Scissors/Pencils/Sharpener/Crayons	68.37
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Red Ribbon Week Craft Supplies	58.73
Total 1094650 · Program Supplies					127.10
1094651 · Cellphones					
Check	01/08/2016	113795	Cohen, Michael J	Quarterly Cell Phone Reimbursement	120.00
Check	01/15/2016	113933	Sprint	Acct# 897162515 Monthly Charges	98.22
Total 1094651 · Cellphones					218.22
1094791 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	4,391.41
Total 1094791 · Health Insurance					4,391.41
1094792 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	23.70
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	23.70
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	351.16
Total 1094792 · Dental, Vision & Life Insurance					398.56
Total 109OUT · Outreach & Prevention					6,398.41
Total 109YFS · Youth & Family Services					16,747.56
Total 1014 · Town Fund - Expenditures					123,709.57
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	01/29/2016	114154	Verify (XHTSSE)	Inv# 1025102 Background Checks	16.00
Total 1104523 · Recruitment					16.00

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Type	Date	Num	Name	Memo	Amount
1104524 · Utilities					
Check	01/12/2016	113913	Village of Bartlett	Acct# 62447 Water/Sewer	144.68
Check	01/12/2016	113913	Village of Bartlett	Acct# 63818 Runzel Reserve Water Service	15.90
Check	01/22/2016	114059	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,978.73
Check	01/29/2016	114136	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	444.90
Total 1104524 · Utilities					3,584.21
1104525 · Telephone & High Speed Internet					
Check	01/15/2016	113933	Sprint	Acct# 897162515 Monthly Charges	199.10
Total 1104525 · Telephone & High Speed Internet					199.10
1104527 · Equipment					
Check	01/08/2016	113840	Leaf (618-002)	Inv# 6186332 Library Copier Lease	35.32
Check	01/08/2016	113841	Leaf (568-001)	Inv# 6172032 Reception Copier Lease	41.80
Check	01/08/2016	113842	Leaf (618-003)	Inv# 6198926 Postage Machine Lease	87.00
Check	01/08/2016	113867	Water Logic	Inv# 25345 LL Water Cooler	60.00
Check	01/12/2016	113902	Leaf (478-001)	Acct# 100-3025478-001 Lower Level Copier Lease	115.50
Check	01/12/2016	113905	Leaf (618-001)	Inv# 6214606 Senior Main Copy Machine Lease	386.10
Check	01/12/2016	113915	Quill Corporation	Inv# 1697620 Color Scanner/Laptop Case/Headset/Ink (Reimbursed by SHIP F...	901.99
Check	01/22/2016	114070	Leaf (568-001)	Inv# 6241433 Reception Copier Lease	41.80
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TV Stand/Cart	145.89
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TV Cart Refund	-305.47
Total 1104527 · Equipment					1,509.93
1104528 · Office Supplies					
Check	01/08/2016	113834	Interact Business Products, LLC (SS)	Inv# 115676 Postage Ink Cartridge	101.67
Check	01/08/2016	113850	Quill Corporation	Inv# 1685112 Coffee Supplies	65.98
Check	01/08/2016	113850	Quill Corporation	Inv# 1583793 Dry Erase 24x36 / Copy Paper / Ink & Toner	682.25
Check	01/12/2016	113893	A1 Trophies & Awards, Inc	Inv# 18328 Name Badges (5)	39.75
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Day Planner	12.98
Total 1104528 · Office Supplies					902.63
1104529 · Postage					
Check	01/12/2016	113891	Seul, Amy L	C-Hope Mailing	7.88
Check	01/22/2016	114041	Seul, Amy L	C-Hope Mailing	7.88
Total 1104529 · Postage					15.76
1104533 · Printing					
Check	01/08/2016	113834	Interact Business Products, LLC (SS)	Inv# 115803 Copy Charges	252.32
Check	01/12/2016	113916	Kwik Print	Inv# 56470 Letterhead / Business Cards (Reimbursed by SHIP Funds)	506.30
Check	01/22/2016	114068	Kwik Print	Inv# 56545 Business Cards	86.20
Total 1104533 · Printing					844.82
1104535 · Travel					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Medicare Meeting Parking	16.00

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Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lodging - Conway	212.80
Check	01/29/2016	CC Nov ...	JP Morgan Chase	TOI Lodging - Colagrossi	319.20
Total 1104535 · Travel					548.00
1104536 · Education & Training					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	CPR Training Dinner	112.27
Total 1104536 · Education & Training					112.27
1104538 · Community Affairs					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Triad Meeting Supplies	25.51
Check	01/29/2016	CC Nov ...	JP Morgan Chase	AISC Event Breakfast	36.96
Check	01/29/2016	CC Nov ...	JP Morgan Chase	ITASC Luncheon (Reimbursed)	590.78
Total 1104538 · Community Affairs					653.25
1104591 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	7,184.86
Total 1104591 · Health Insurance					7,184.86
1104592 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	39.50
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	39.50
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	487.57
Total 1104592 · Dental, Vision & Life Insurance					566.57
Total 1104ADM · Administration					16,137.40
1104NUT · Nutrition					
1105551 · Food					
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2087022 Nutrition Program Food	93.82
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083301 Nutrition Program Food	84.64
Check	01/08/2016	113832	Get Fresh Produce, Inc	Nutrition Program Food	198.41
Check	01/08/2016	113832	Get Fresh Produce, Inc	Nutrition Program Food	8.63
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2058165 Nutrition Program Food	28.37
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2082271 Nutrition Program Food	7.07
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083832 Nutrition Program Food	2.73
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083267 Nutrition Program Food	203.91
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2078345 Nutrition Program Food	159.72
Check	01/08/2016	113833	Gordon Food Service	Inv# 167373653 Nutrition Program Food	553.95
Check	01/08/2016	113833	Gordon Food Service	Credit Memo 113340	-226.22
Check	01/12/2016	113899	Gordon Food Service	Inv# 167496205 Nutrition Program Food	372.26
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2089593 Nutrition Program Food	94.72
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2090025 Nutrition Program Food	80.52
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2087997 Nutrition Program Food	36.03
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2087301 Nutrition Program Food	20.65
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2090499 Nutrition Program Food	14.98
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2089633 Nutrition Program Food	22.73

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Type	Date	Num	Name	Memo	Amount
Check	01/15/2016	113926	Get Fresh Produce, Inc	Credit # 312789	-294.30
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2093020 Nutrition Program Food	160.51
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Food	50.38
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Food	96.94
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Food	54.88
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Special Service Cafe Food	44.18
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Baked Goods	27.24
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Baked Goods	54.67
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Baked Goods	40.39
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cafe Baked Goods	58.26
Check	01/29/2016	114130	Gordon Food Service	Inv# 167635686 Nutrition Program Food	233.77
Check	01/29/2016	114130	Gordon Food Service	Inv# 167773012 Nutrition Program Food	175.36
Check	01/29/2016	114130	Gordon Food Service	Credit 7154097	-9.53
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2101302 Nutrition Program Food	73.73
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2101247 Nutrition Program Food	31.93
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2100562 Nutrition Program Food	107.67
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2097378 Nutrition Program Food	53.39
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2095502 Nutrition Program Food	34.00
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2094945 Nutrition Program Food	127.18
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2103697 Nutrition Program Food	133.34
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2105920 Nutrition Program Food	142.87
Total 1105551 · Food					3,153.78
1105553 · Supplies					
Check	01/08/2016	113833	Gordon Food Service	Inv# 167373653 Nutrition Program Supplies	27.74
Check	01/08/2016	113843	Mickey's Linen	Inv# 101113 Towels/Aprons/Chef Coat Rental	27.88
Check	01/08/2016	113843	Mickey's Linen	Inv# 101725 Towels/Aprons/Chef Coat Rental	27.88
Check	01/08/2016	113850	Quill Corporation	Inv# 1624630 Nutrition Supplies	18.87
Check	01/12/2016	113899	Gordon Food Service	Inv# 167496205 Nutrition Program Supplies	43.25
Check	01/12/2016	113908	Mickey's Linen	Inv# 102333 Nutrition Program Supplies	28.79
Check	01/15/2016	113932	Quill Corporation	Inv# 1872800 Labels	37.99
Check	01/22/2016	114073	Mickey's Linen	Inv# 102935 Nutrition Program Supplies	27.88
Check	01/29/2016	114130	Gordon Food Service	Inv# 167635686 Nutrition Program Supplies	50.50
Check	01/29/2016	114130	Gordon Food Service	Inv# 167773012 Nutrition Program Supplies	206.03
Check	01/29/2016	114134	Mickey's Linen	Inv# 103541 Nutrition Program Supplies	31.84
Total 1105553 · Supplies					528.65
1105555 · Recruitment					
Check	01/15/2016	113922	Alexian Bros Corporate Health Services	Inv# 585909 Employee Physical - Torres	131.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Line Cook Position Posting	30.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Line Cook Position Posting	45.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Line Cook Position Posting	3.17
Total 1105555 · Recruitment					209.17
1105558 · Home Delivered Meals Food					
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2087022 Home Delivered Meals	93.83
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083301 Home Delivered Meals	84.64

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Type	Date	Num	Name	Memo	Amount
Check	01/08/2016	113832	Get Fresh Produce, Inc	Home Delivered Meals	198.42
Check	01/08/2016	113832	Get Fresh Produce, Inc	Home Delivered Meals	8.62
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2058165 Home Delivered Meals	28.38
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2082271 Home Delivered Meals	7.08
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083832 Home Delivered Meals	2.72
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083267 Home Delivered Meals	203.91
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2081365 Home Delivered Meals	159.72
Check	01/08/2016	113833	Gordon Food Service	Inv# 167373653 Home Delivered Meals	125.42
Check	01/08/2016	113833	Gordon Food Service	Credit Memo 113340	-226.21
Check	01/12/2016	113899	Gordon Food Service	Inv# 167496205 Home Delivered Meals	372.26
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2089593 Home Delivered Meals	94.72
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2090025 Home Delivered Meals	80.51
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2087997 Home Delivered Meals	36.03
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2087301 Home Delivered Meals	20.66
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2090499 Home Delivered Meals	14.99
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2089633 Home Delivered Meals	22.73
Check	01/15/2016	113926	Get Fresh Produce, Inc	Credit # 312789	-294.30
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2093020 Home Delivered Meals	160.52
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HDM Food	11.47
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HDM Baked Goods	27.24
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HDM Baked Goods	54.67
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HDM Baked Goods	40.39
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HDM Baked Goods	58.27
Check	01/29/2016	114130	Gordon Food Service	Inv# 167635686 Home Delivered Meals	233.77
Check	01/29/2016	114130	Gordon Food Service	Inv# 167773012 Home Delivered Meals	175.37
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2101302 Home Delivered Meals	73.72
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2101247 Home Delivered Meals	31.93
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2100562 Home Delivered Meals	107.68
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2097378 Home Deivered Meals	53.38
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2095502 Home Delivered Meals	34.00
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2094945 Home Delivered Meals	127.18
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2103697 Home Delivered Meals	133.35
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2105920 Home Delivered Meals	142.87
Total 1105558 · Home Delivered Meals Food					2,499.94
1105559 · Home Delivered Meals Equipment					
Check	01/15/2016	113932	Quill Corporation	Inv# 1935203 Magnet Board	51.99
Check	01/29/2016	CC Nov ...	JP Morgan Chase	HDM Heated Delivery Bag Power Cords	40.70
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Cord Return	-40.70
Total 1105559 · Home Delivered Meals Equipment					51.99
1105560 · Home Delivered Meals Supplies					
Check	01/08/2016	113832	Get Fresh Produce, Inc	Inv# 2083267 Home Delivered Meals Supplies	24.34
Check	01/08/2016	113833	Gordon Food Service	Inv# 167373653 Home Delivered Meals Supplies	27.73
Check	01/08/2016	113843	Mickey's Linen	Inv# 101113 Towels/Aprons/Chef Coat Rental	27.88
Check	01/08/2016	113843	Mickey's Linen	Inv# 101725 Towels/Aprons/Chef Coat Rental	27.88
Check	01/12/2016	113899	Gordon Food Service	Inv# 167496205 Home Delivered Meals Supplies	20.14

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Type	Date	Num	Name	Memo	Amount
Check	01/12/2016	113908	Mickey's Linen	Inv# 102333 HDM Supplies	28.78
Check	01/15/2016	113926	Get Fresh Produce, Inc	Inv# 2089593 HDM Supplies	24.34
Check	01/22/2016	114073	Mickey's Linen	Inv# 102935 HDM Supplies	27.88
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Lunch Box Sets (36)	431.67
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Lunch Box Containers (240 Sets of 10)	233.84
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2100562 HDM Supplies	14.40
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2097378 HDM Supplies	24.34
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2094945 HDM Supplies	24.34
Check	01/29/2016	114131	Get Fresh Produce, Inc	Inv# 2105920 HDM Supplies	24.34
Check	01/29/2016	114134	Mickey's Linen	Inv# 103541 HDM Supplies	31.84
Total 1105560 · Home Delivered Meals Supplies					993.74
1105791 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	1,022.69
Total 1105791 · Health Insurance					1,022.69
1105792 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	48.45
Total 1105792 · Dental, Vision & Life Insurance					56.35
Total 1104NUT · Nutrition					8,516.31
1104SOC · Programs & Services					
1104510 · Satellite Programming					
Check	01/15/2016	113927	Susan Hartke	Yoga Instruction 1.7.16	140.00
Check	01/15/2016	113936	Tranquility Yoga Studio	Yoga Class Instruction	140.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Pinteresting Project Craft Supplies	93.43
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Pinteresting Project Craft Supplies	54.71
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Pizza and Movie Refreshments	11.86
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Pizza and Movie Programming	82.20
Total 1104510 · Satellite Programming					522.20
1104514 · Weekend Programming					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Saturday Book Club Subscription	14.95
Check	01/29/2016	114114	Barry Bradford	JFK Presentation 2.20.16	275.00
Total 1104514 · Weekend Programming					289.95
1104515 · Programming					
Check	01/08/2016	113855	Sam's Club (Town 0487 6)	Senior Center Kitchen Supplies Coffee/Napkins/Creamer/Plates	498.98
Check	01/08/2016	113859	Sam's Club (Snr 0052 8)	Program Snacks/Refreshments	181.97
Check	01/12/2016	113887	Starlight Tours	1/12/16 Potawatomi Casino Trip (48)	1,728.00
Check	01/12/2016	113887	Starlight Tours	2/4/16 Four Winds Casino Trip (48)	1,728.00
Check	01/15/2016	113920	Steve Justman	Senior Center Music Program 2/23/16	150.00
Check	01/15/2016	113934	Streamwood Park District	Senior Exercise/Water Class Instruction Nov/Dec	525.00

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Type	Date	Num	Name	Memo	Amount
Check	01/15/2016	113935	Taoist Tai Chi Society	Inv# 11116 Tai Chi Class Fee (10)	250.00
Check	01/15/2016	113936	Tranquility Yoga Studio	Yoga Class Instruction Credits	-52.50
Check	01/22/2016	114039	Mike Veny, Inc	Centervention Presenter	500.00
Check	01/22/2016	114040	Bartlett Park District	Contract# 921 Mardi Gras Party - Balance Due	1,008.58
Check	01/22/2016	114077	Ring of Music, Inc.	Mardi Gras Entertainment 2.9.16	700.00
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Evening Program Refreshments	17.43
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Senior Outing Lunch (26)	1,104.48
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Pizza and Movie Programming	203.05
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Halloween Party Balance Due	94.51
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Hedda the Musical Trip	723.73
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Monthly Movie Program Subscription	15.99
Total 1104515 · Programming					9,377.22
1104516 · Social Services					
Check	01/08/2016	113801	Kwik Print	Inv# 56444 Letter Size Folders with Logo	506.30
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Program Refreshments	11.18
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Memory Support Group Supplies	3.05
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Program Refreshments	22.36
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Caregiver Support Banner	26.50
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Program Refreshments	11.18
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Program Refreshments	16.26
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Wireless Presentation Remote	44.68
Check	01/29/2016	114145	Sam's Club (Snr 0052 8)	Supply Cart	71.30
Check	01/29/2016	114145	Sam's Club (Snr 0052 8)	Tax Exempt	-4.82
Total 1104516 · Social Services					707.99
1104520 · Volunteer Services					
Check	01/08/2016	113789	Richard Bayer	Home Delivered Meals Mileage Reimbursement	63.25
Check	01/08/2016	113790	Anita Kopinski	Home Delivered Meals Mileage Reimbursement	216.20
Check	01/08/2016	113791	Jeannine Havlik	Home Delivered Meals Mileage Reimbursement	86.83
Check	01/08/2016	113792	Joanne Watson	Home Delivered Meals Mileage Reimbursement	60.95
Check	01/08/2016	113793	Charles Coleman	Home Delivered Meals Mileage Reimbursement	55.20
Check	01/08/2016	113796	Beth Cooper	Home Delivered Meals Mileage Reimbursement	18.98
Check	01/08/2016	113797	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	51.75
Check	01/08/2016	113798	Phil Roth	Home Delivered Meals Mileage Reimbursement	58.65
Check	01/08/2016	113800	William Riccio	Home Delivered Meals Mileage Reimbursement	38.58
Check	01/22/2016	114042	Clinton & Jeanine Baker	Home Delivered Meals Mileage Reimbursement	24.30
Check	01/22/2016	114043	Charles Coleman	Home Delivered Meals Mileage Reimbursement	22.68
Check	01/22/2016	114044	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement Jan	25.92
Check	01/22/2016	114045	Joanne Watson	Home Delivered Meals Mileage Reimbursement	51.84
Check	01/22/2016	114044	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement Dec	51.75
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Bake Sale Supplies	12.00
Check	01/29/2016	114111	Phil Roth	Home Delivered Meals Mileage Reimbursement	32.94
Check	01/29/2016	114112	Anita Kopinski	Home Delivered Meals Mileage Reimbursement	130.68
Check	01/29/2016	114113	William Riccio	Home Delivered Meals Mileage Reimbursement	33.53
Check	01/29/2016	114154	Verify (XHTSSE)	Inv# 1025102 Background Checks	37.00

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Type	Date	Num	Name	Memo	Amount
Total 1104520 · Volunteer Services					1,073.03
1104526 · Club 59					
Check	01/08/2016	113830	Eagle Printing and Graphics	Club 59 Newsletter Postage	2,113.42
Total 1104526 · Club 59					2,113.42
1104532 · Visual Arts					
Check	01/08/2016	113814	Blick Art Materials	Inv# 5437310 Art Supplies	23.15
Check	01/08/2016	113814	Blick Art Materials	Inv# 5428509 Art Supplies	153.60
Check	01/08/2016	113834	Interact Business Products, LLC (SS)	Inv# 116026 Copy Charges	186.37
Check	01/12/2016	113900	Hobby Lobby	Arts/Crafts Supplies	34.70
Check	01/15/2016	113921	Susan Kazenas	Craft Supplies	34.86
Check	01/22/2016	114052	Blick Art Materials	Inv# 5533007 Art Supplies	58.55
Check	01/22/2016	114052	Blick Art Materials	Inv# 5504184 Art Supplies	69.24
Check	01/22/2016	114052	Blick Art Materials	Inv# 5524695 Art Supplies	24.45
Check	01/22/2016	114072	Midwest Ceramic Art Supply	Inv# 23737 Ceramic Art Supplies	132.93
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Puppet Show Program Stage	863.20
Check	01/29/2016	114126	Denise Laurin-Donatelle	Inv# 12216 Drawing Class Instruction	300.00
Total 1104532 · Visual Arts					1,881.05
1104560 · Psychiatric Services					
Check	01/08/2016	113856	Alexian Brothers Center for Mental Health	Inv# 21 C-Hope Psychiatry Services	793.10
Total 1104560 · Psychiatric Services					793.10
Total 1104SOC · Programs & Services					16,757.96
1104TRN · Transportation					
1104512 · Volunteer Express					
Check	01/08/2016	113791	Jeannine Havlik	Volunteer Express Mileage Reimbursement	14.38
Check	01/08/2016	113799	Sue Mattioli	Volunteer Express Mileage Reimbursement	88.55
Total 1104512 · Volunteer Express					102.93
1104518 · Vehicle Maintenance					
Check	01/08/2016	113821	Complete Fleet Services Inc.	Inv# 12295 Bus 120 Oil Change/Hood Panel/Rear Brakes	2,543.01
Check	01/15/2016	113930	Oil Masters	Inv# 175797 Oil Change Bus 126	37.49
Check	01/29/2016	114123	Complete Fleet Services Inc.	Inv# 12355 Blower Mower Replacement/Shift Lever and Pin	671.47
Check	01/29/2016	114123	Complete Fleet Services Inc.	Inv# 12369 Oil Change/ Tire Replacement (2)/Door Switch	937.32
Total 1104518 · Vehicle Maintenance					4,189.29
1104550 · Telephone					
Check	01/08/2016	113866	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	602.68
Total 1104550 · Telephone					602.68
1104552 · Fuel					

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Type	Date	Num	Name	Memo	Amount
Check	01/08/2016	113864	Village of Hanover Park (Fuel)	Inv# 2015-23 November Fuel	1,767.30
Total 1104552 · Fuel					1,767.30
1104553 · Uniforms					
Check	01/08/2016	113820	Cintas #22 (IWC)	Inv# 22248732 Uniform Shirts (2)	97.63
Total 1104553 · Uniforms					97.63
1104691 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	5,617.69
Total 1104691 · Health Insurance					5,617.69
1104692 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	30.22
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	30.22
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	488.47
Total 1104692 · Dental, Vision & Life Insurance					548.91
Total 1104TRN · Transportation					12,926.43
Total 1104 · Senior Center - Expenditures					54,338.10
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	01/08/2016	113861	Staples	Inv# 3286956265 Toner	67.98
Check	01/08/2016	113861	Staples	Inv# 3286956264 Copy Paper/Markers/Post Its	284.90
Check	01/12/2016	113911	Sam's Club (WS 6382 9)	Coffee/Coffee Supplies/Ink	531.89
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Privacy Sign in Sheets	98.98
Check	01/29/2016	114147	Staples	Inv# 3289496531 Copy Paper/Envelopes	164.14
Total 2024202 · Office Supplies					1,147.89
2024204 · Equipment					
Check	01/08/2016	113827	Comcast (WS)	Acct 8771 10 085 0097898 Monthly Charges	209.35
Check	01/12/2016	113906	Leaf (618-006)	Inv# 6186335 Copier Lease	138.13
Check	01/22/2016	114048	Ace Coffee Bar	Inv# 2940-442407 Quarterly Water Machine Rental	89.85
Check	01/22/2016	114048	Ace Coffee Bar	Inv# 2940-441786 Quarterly Coffee Machine Rental	89.85
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Coat Rack	59.99
Check	01/29/2016	114119	Comcast (WS)	Acct 8771 10 085 0097898 Monthly Charges	131.48
Total 2024204 · Equipment					718.65
2024205 · Travel & Training					
Check	01/22/2016	114046	Imperato, Mary Jo	Home Alliance Meeting Mileage Reimbursement	34.48
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Community Resources Meeting Supplies	45.08
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Crisis Center Meeting Supplies	10.57

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Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	114109	Imperato, Mary Jo	Social Workers Assoc Meeting Mileage Reimbursement	70.14
Total 2024205 · Travel & Training					160.27
2024212 · Dues & Publications					
Check	01/15/2016	113919	AHAND/Catholic Charities	Alliance of Homeless Advocates - Member Dues	100.00
Total 2024212 · Dues & Publications					100.00
2024213 · Community Affairs / Misc					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Community Resource Group Refreshments	21.98
Total 2024213 · Community Affairs / Misc					21.98
2024507 · Professional Services					
Check	01/29/2016	114155	Verify (XHANGA)	Inv# 1019770 Background Checks Nov	32.00
Check	01/29/2016	114155	Verify (XHANGA)	Inv# 1025090 Background Checks Dec	48.00
Total 2024507 · Professional Services					80.00
2024510 · Miscellaneous					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Admin Meeting Supplies	22.47
Total 2024510 · Miscellaneous					22.47
2024591 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	1,285.50
Total 2024591 · Health Insurance					1,285.50
2024592 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	7.90
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	7.90
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	112.90
Total 2024592 · Dental, Vision & Life Insurance					128.70
Total 2024ADM · Administration					3,665.46
2024HOM · Home Relief					
2024102 · Rent					
Check	02/01/2016	3811	Deomatie Ramasami	February 2016 Rent	650.00
Check	02/01/2016	3812	Spring Lakes Estates	February 2016 Rent	400.00
Check	02/01/2016	3813	William Kallas	February 2016 Rent	500.00
Check	02/01/2016	3814	Jason Ludwig	February 2016 Rent	650.00
Check	02/01/2016	3816	Angie Hoeltzer	February 2016 Rent	400.00
Check	02/01/2016	3817	Dale Panganiban	February 2016 Rent	550.00
Check	02/01/2016	3818	John Banbury	February 2016 Rent	50.00
Check	02/01/2016	3819	James Susman	February 2016 Rent	650.00
Check	02/01/2016	3820	Spring Lakes Estates	February 2016 Rent	495.54
Check	02/01/2016	3821	Orchard Hill Apartments	February 2016 Rent	650.00

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Type	Date	Num	Name	Memo	Amount
Check	02/01/2016	3822	Brittany Wilk	February 2016 Rent	650.00
Check	02/01/2016	3827	Country Mutual Insurance Company	Home Insurance Assistance Acct 3893787	32.94
Check	02/01/2016	3830	Southwicke on Sutton Condo Assn.	February 2016 Rent	151.63
Check	02/01/2016	3832	CarolAnn Sansone	February 2016 Rent	450.00
Check	02/01/2016	3838	Cook County Treasurer	PIN 06-23-407-054-0000 - January	83.46
Check	02/01/2016	3839	Cook County Treasurer	PIN 06-23-407-054-0000 - February	650.00
Total 2024102 · Rent					7,013.57
2024103 · Utilities					
Check	02/01/2016	3823	City of Elgin	Utilities Assistance Acct# 347235-2920	55.35
Check	02/01/2016	3824	Com Ed	Utilities Assistance Acct 7338667018	113.26
Check	02/01/2016	3825	NICOR	Utility Assistance Acct 40-52-82-1896 5	110.46
Check	02/01/2016	3826	NICOR	Utility Assistance Acct 77-74-55-2451	146.13
Check	02/01/2016	3828	Village of Streamwood	Utility Assistance 146-0322-00-02	41.12
Check	02/01/2016	3829	NICOR	Utility Assistance Acct 48-51-13-2119	51.34
Check	02/01/2016	3831	Com Ed	Utilities Assistance Acct 0707059087	162.55
Check	02/01/2016	3833	Village of Bartlett	Utilities Assistance Acct 52229	33.96
Check	02/01/2016	3836	Com Ed	Utilities Assistance Acct 7667510015	64.00
Check	02/01/2016	3837	Advanced Disposal Solid Waste Midwe...	Utilities Assistance Acct T009595	43.49
Total 2024103 · Utilities					821.66
2024105 · Personal Essentials					
Check	02/01/2016	3834	Walmart	Personal Essential Items (8)	1,036.70
Total 2024105 · Personal Essentials					1,036.70
2024106 · Travel Expenses					
Check	02/01/2016	3815	Allstate Fire & Casualty Insurance	Auto Insurance Policy# 912298128	100.00
Check	02/01/2016	3827	Country Mutual Insurance Company	Auto Insurance Assistance Acct 3641234	48.72
Check	02/01/2016	3835	BP Gas Station	Fuel Cards (4)	325.00
Total 2024106 · Travel Expenses					473.72
2024119 · Emergency Assistance					
Check	01/08/2016	3806	TMC Management Co	EA Eviction Notice	1,090.00
Check	01/12/2016	3807	Village of Schaumburg	Emergency Assistance Acct 88249-59802	739.06
Check	01/29/2016	3810	Home Properties	Emergency Assistance	1,041.96
Total 2024119 · Emergency Assistance					2,871.02
Total 2024HOM · Home Relief					12,216.67
Total 2024 · Welfare Services - Expenditures					15,882.13
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	01/15/2016	113939	Tressler LLP	Inv# 367420 Legal Fees	2,272.50

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Type	Date	Num	Name	Memo	Amount
Total 3034701 · Legal					2,272.50
3034704 · Telephone					
Check	01/08/2016	113860	Sprint (HWY)	Acct#162978503 Monthly Charges	281.03
Check	01/29/2016	114143	Sprint (HWY)	Acct#162978503 Monthly Charges	282.22
Total 3034704 · Telephone					563.25
3034705 · Dues, Subs & Publications					
Check	01/22/2016	114080	Township Hwy Commissioners of Illinois	Highway Commissioner Dues - C.Ochoa	50.00
Total 3034705 · Dues, Subs & Publications					50.00
3034709 · Uniforms & Safety Equipment					
Check	01/15/2016	113929	Menard's	Inv# 88798 Gloves	5.99
Total 3034709 · Uniforms & Safety Equipment					5.99
3034710 · Community Affairs					
Check	01/15/2016	113924	Battery Solutions	Inv# A053334 Battery Recycling	501.19
Total 3034710 · Community Affairs					501.19
3034711 · Utilities					
Check	01/22/2016	114057	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	200.04
Check	01/29/2016	114137	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	235.65
Total 3034711 · Utilities					435.69
3034712 · Miscellaneous					
Check	01/15/2016	113923	Business Card - Bank of America	Staff Appreciation Event	324.98
Total 3034712 · Miscellaneous					324.98
3034713 · Service Charges					
Check	01/15/2016	113923	Business Card - Bank of America	Account Charges	9.47
Total 3034713 · Service Charges					9.47
3034714 · Office Supplies					
Check	01/08/2016	113861	Staples	Inv# 3287540940 Deskpap	5.99
Total 3034714 · Office Supplies					5.99
3034791 · Health Insurance					
Check	01/29/2016	114153	United Healthcare	Cust# 530960 Policy Coverage	1,310.25
Total 3034791 · Health Insurance					1,310.25
3034792 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	11.85
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	11.85

Hanover Township
Board Audit Report
 January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	88.36
Total 3034792 · Dental, Vision & Life Insurance					112.06
Total 3034ADM · Administration					5,591.37
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	01/22/2016	114079	Township Officials of Illinois	Highway Dept Drivers Screening	90.00
Total 3034600 · Controlled Substance Testing					90.00
3034602 · Operating Supplies & Materials					
Check	01/08/2016	113818	Continental Weather Svc	Inv# 14977 Monthly Weather Forecasting Service	150.00
Check	01/08/2016	113838	Lafarge Aggregates Illinois Inc	Inv# 35615922 Stone	37.98
Check	01/08/2016	113869	Welch Bros., Inc	Inv# 1544813 Piping	191.80
Check	01/15/2016	113937	The Home Depot	Nails/Cleaning Supplies/Blacktop Patch/TopSoil	174.34
Check	01/15/2016	113938	Terrace Supply Company	Inv# 00959804 Oxygen Cylinder Rental	10.85
Total 3034602 · Operating Supplies & Materials					564.97
3034603 · Gasoline					
Check	01/08/2016	113864	Village of Hanover Park (Fuel)	Inv# 2015-23 November Fuel	967.95
Total 3034603 · Gasoline					967.95
3034607 · Contract Work					
Check	01/29/2016	114117	A Lamp Concrete Contractors, Inc.	Inv# 15053 Gromer Road Reconstruction - Payment 2	71,734.30
Total 3034607 · Contract Work					71,734.30
3034610 · Street Lighting					
Check	01/08/2016	113868	Wood Dale Electrical Const., Inc.	Inv# 15576 Street Light Repair	1,690.00
Check	01/15/2016	113925	Com Ed 051	Acct# 5619024051 Monthly Charges	30.16
Check	01/22/2016	114060	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	19.74
Check	01/22/2016	114062	Com Ed 152	Acct# 0045120152 Monthly Charges	311.66
Check	01/29/2016	114156	Wood Dale Electrical Const., Inc.	Inv# 15603 Street Light Repair	707.90
Total 3034610 · Street Lighting					2,759.46
Total 3034ROD · Road Maintenance					76,116.68
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	01/08/2016	113815	Bonnell Industries, Inc	Inv# 166231 Light Bar	225.00
Check	01/29/2016	114139	Preventative Maintenance Systems, Inc	Inv# 12494 Oil Leak Repair	1,582.44
Total 3034609 · Maintenance Vehicles & Equip					1,807.44
Total 303EQM · Equipment					1,807.44

Hanover Township
Board Audit Report
 January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Total 3034 · Road & Bridge - Expenditures					83,515.49
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	01/29/2016	114108	Links Technology Solutions, Inc	Inv# 29901 Quarterly Web Hosting	125.00
Total 5054014 · Equip / Database					125.00
5054538 · Miscellaneous					
Check	01/29/2016	CC Nov ...	JP Morgan Chase	MHB Meeting Dinner	72.10
Total 5054538 · Miscellaneous					72.10
5054592 · Dental, Vision & Life Insurance					
Check	01/08/2016	113829	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114125	Dearborn National	Monthly Life Insurance Premium	3.95
Check	01/29/2016	114127	Euclid Managers	Cust# 5641581 Dental & Vision Premium	44.18
Total 5054592 · Dental, Vision & Life Insurance					52.08
Total 5054ADM · Administration					249.18
5054COM · Community Resource Center					
5054210 · Utilities					
Check	01/12/2016	113875	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	20.56
Check	01/12/2016	113879	Nicor (MHB)	Acct# 84-67-77-1000 Monthly Charges	137.72
Check	01/12/2016	113881	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	336.23
Check	01/29/2016	114103	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	321.56
Check	01/29/2016	114104	Nicor (MHB)	Acct# 84-67-77-1000 Monthly Charges	270.16
Total 5054210 · Utilities					1,086.23
5054213 · Janitorial					
Check	01/12/2016	113876	JaniKing	Inv# 1160523 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	01/08/2016	113855	Sam's Club (Town 0487 6)	Ice Melt	173.60
Check	01/08/2016	113855	Sam's Club (Town 0487 6)	Security Camera System	299.00
Check	01/12/2016	113871	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	56.09
Check	01/12/2016	113873	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	141.48
Check	01/12/2016	113877	Orkin Pest Control (MHB)	Inv# 106507194 Pest Control	53.79
Check	01/12/2016	113880	Fox Valley Fire & Safety	Inv# 953694 Quarterly Security Billing	75.00
Check	01/29/2016	114107	Tyco Integrated Security LLC	Inv# 25751833 Quarterly Security Billing	273.00
Total 5054250 · Building Maintenance					1,071.96
5054286 · Agency Support Services					
Check	01/12/2016	113878	Hinckley Springs (MHB)	Acct 16681552567400 Monthly Charges	48.43

Hanover Township
Board Audit Report
 January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/12/2016	113884	PAETEC	Acct# 639097797001 Monthly Charges	704.74
Check	01/29/2016	114105	Hinckley Springs (MHB)	Acct 16681552567400 Monthly Charges	48.41
Check	01/29/2016	114106	PAETEC	Acct# 639097797001 Monthly Charges	748.32
Total 5054286 · Agency Support Services					1,549.90
Total 5054COM · Community Resource Center					4,122.09
5054SVC · Service Contracts					
5054100 · CAC CASI					
Check	01/29/2016	114090	Childrens Advocacy Ctr of Nwst Co Cou...	Coordination, Advocacy, and Sensitive Interviewing	4,625.00
Total 5054100 · CAC CASI					4,625.00
5054103 · CAC Safe from the Start					
Check	01/29/2016	114090	Childrens Advocacy Ctr of Nwst Co Cou...	Safe From the Start	4,500.00
Total 5054103 · CAC Safe from the Start					4,500.00
5054104 · CCC Domestic Violence Shelter					
Check	01/29/2016	114092	Community Crisis Center	Domestic Violence Shelter	7,500.00
Total 5054104 · CCC Domestic Violence Shelter					7,500.00
5054105 · CCC Domestic Violence Counsel					
Check	01/29/2016	114092	Community Crisis Center	Domestic Violence Counseling	6,425.00
Total 5054105 · CCC Domestic Violence Counsel					6,425.00
5054107 · Open Door Clinic					
Check	01/29/2016	114099	Open Door Clinic	HIV/AIDS Mental Health Outreach	1,250.00
Total 5054107 · Open Door Clinic					1,250.00
5054108 · Aid Supportive Employment					
Check	01/29/2016	114085	Association for Individual Development	Employment/Community Integration Services	10,000.00
Total 5054108 · Aid Supportive Employment					10,000.00
5054109 · Aid Case Management					
Check	01/29/2016	114085	Association for Individual Development	Home Based Support Services	1,250.00
Total 5054109 · Aid Case Management					1,250.00
5054112 · Clearbrook Children's Program					
Check	01/29/2016	114091	Clearbrook	Childrens Services	1,750.00
Total 5054112 · Clearbrook Children's Program					1,750.00
5054113 · Clearbrook Day Services					
Check	01/29/2016	114091	Clearbrook	Day Services	975.00

**Hanover Township
Board Audit Report
January 6 through February 2, 2016**

Type	Date	Num	Name	Memo	Amount
Total 5054113 · Clearbrook Day Services					975.00
5054129 · Day One Network					
Check	01/29/2016	114093	DayOneNetwork	Community Access	1,875.00
Total 5054129 · Day One Network					1,875.00
5054132 · Ecker Therapy Services					
Check	01/29/2016	114094	Ecker Center for Mental Health	Outpatient Therapy Services	19,500.00
Total 5054132 · Ecker Therapy Services					19,500.00
5054135 · Ecker Center / PEP					
Check	01/29/2016	114094	Ecker Center for Mental Health	Psychiatric Emergency Program	1,750.00
Total 5054135 · Ecker Center / PEP					1,750.00
5054138 · Contract Support Services					
Check	01/29/2016	114097	Leyden Family Service	SHARE Program Oct-Dec	12,500.00
Total 5054138 · Contract Support Services					12,500.00
5054140 · Maryville Academy Casa Salama					
Check	01/29/2016	114098	Maryville Academy	Music Therapy Program	6,250.00
Total 5054140 · Maryville Academy Casa Salama					6,250.00
5054141 · Shelter Inc Healthy Families					
Check	01/29/2016	114101	Shelter, Inc	Healthy Families	3,000.00
Total 5054141 · Shelter Inc Healthy Families					3,000.00
5054142 · Centro De Informacion					
Check	01/29/2016	114089	Centro de Informacion	Family Centered Mental Health Services	8,250.00
Total 5054142 · Centro De Informacion					8,250.00
5054146 · Bridge YFS Crisis Intervention					
Check	01/29/2016	114087	The Bridge Youth & Family Services	Crisis Intervention	2,575.00
Total 5054146 · Bridge YFS Crisis Intervention					2,575.00
5054148 · FSA Youth					
Check	01/29/2016	114096	Family Svc Assoc of Greater Elgin	Youth Mental Health	5,250.00
Total 5054148 · FSA Youth					5,250.00
5054149 · FSA Adult					
Check	01/29/2016	114096	Family Svc Assoc of Greater Elgin	Adult Mental Health	3,100.00
Total 5054149 · FSA Adult					3,100.00
5054156 · Epilepsy Foundation					

Hanover Township
Board Audit Report
 January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/29/2016	114095	Epilepsy Foundation	West Suburban Outreach	250.00
Total 5054156 · Epilepsy Foundation					250.00
5054158 · Summitt Center					
Check	01/29/2016	114102	Summitt Center	Early learning Center	3,000.00
Total 5054158 · Summitt Center					3,000.00
5054162 · Tide Transportation					
Check	01/29/2016	114084	A#1 Cab Dispatch Inc	1/25/16 Transportation Invoices	1,116.25
Total 5054162 · Tide Transportation					1,116.25
5054166 · PADS of Elgin					
Check	01/29/2016	114100	PADS of Elgin	Emergency Shelter	6,250.00
Total 5054166 · PADS of Elgin					6,250.00
5054172 · Couttryside In-Home Respite					
Check	01/29/2016	114083	Couttryside Association	In Home Respite	200.00
Total 5054172 · Couttryside In-Home Respite					200.00
5054179 · Challenge Grant Fund					
Check	01/12/2016	113874	Easter Seals DuPage & Fox Valley Regi...	Family Support Services	26.02
Total 5054179 · Challenge Grant Fund					26.02
5054180 · Capital Grant Fund					
Check	01/12/2016	113872	Ecker Center for Mental Health	Capital Funding - Parking Lot Improvements	14,090.00
Total 5054180 · Capital Grant Fund					14,090.00
5054183 · CCC SA Counseling					
Check	01/29/2016	114092	Community Crisis Center	Sexual Assault Counseling Advocacy	2,250.00
Total 5054183 · CCC SA Counseling					2,250.00
5054188 · Bartlett Learning Center					
Check	01/12/2016	113883	Clarewoods Academy	Counseling	894.31
Total 5054188 · Bartlett Learning Center					894.31
5054192 · Leyden FS - Detox/Rehab					
Check	01/29/2016	114097	Leyden Family Service	SHARE Program Jan- Mar	12,500.00
Total 5054192 · Leyden FS - Detox/Rehab					12,500.00
5054193 · Boys and Girls Club					
Check	01/29/2016	114086	Boys & Girls Club of Elgin	SMART Moves	1,525.00

**Hanover Township
Board Audit Report
January 6 through February 2, 2016**

Type	Date	Num	Name	Memo	Amount
Total 5054193 · Boys and Girls Club					1,525.00
5054194 · CCC- Strategies for Safety					
Check	01/29/2016	114092	Community Crisis Center	Strategies for Safety	1,500.00
Total 5054194 · CCC- Strategies for Safety					1,500.00
5054196 · Catholic Charities Caregivers					
Check	01/29/2016	114088	Catholic Charities	Northwest Senior Caregiver Support Program	875.00
Total 5054196 · Catholic Charities Caregivers					875.00
5054200 · Kenneth Young Center - SASS					
Check	01/12/2016	113870	Kenneth Young Center	SASS	3,139.50
Total 5054200 · Kenneth Young Center - SASS					3,139.50
5054201 · Journeys Hope Center					
Check	01/29/2016	114082	Journey from PADS to HOPE	Counseling	49.50
Total 5054201 · Journeys Hope Center					49.50
5054203 · Clearbrook - Residential					
Check	01/29/2016	114091	Clearbrook	Residential Services	1,250.00
Total 5054203 · Clearbrook - Residential					1,250.00
Total 5054SVC · Service Contracts					151,240.58
Total 5054 · Mental Health - Expenditures					155,611.85
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	01/12/2016	113885	Signs by Tomorrow	Quote 12871 Bus Wrap - 50% Deposit	1,637.50
Check	01/12/2016	113886	Signs by Tomorrow	Quote 12871 Bus Wrap - Balance Due	1,637.50
Check	01/15/2016	113931	Pace	Bus Lease (2)	200.00
Total 7004540 · Bus Purchase					3,475.00
Total 7004 · Vehicle Replcmnt - Expenditures					3,475.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	01/15/2016	113937	The Home Depot	IWC Ed Center Building Supplies	422.27
Check	01/29/2016	CC Nov ...	JP Morgan Chase	IWC Ed Center Outdoor Lighting	18.98
Check	01/29/2016	CC Nov ...	JP Morgan Chase	IWC Ed Center Outdoor Countertop	877.50
Total 8084420 · Izaak Walton Ctr Improvements					1,318.75
8084425 · Building & Perm Improvements					
Check	01/12/2016	113896	Cooper Commerical Appraisals, LLC	Inv# 190015 Property Appraisal	1,200.00
Check	01/12/2016	113917	Taylor Rental	Contract# 02-248191-02 Power Floor Stripper for Astor Freezer	72.60

3:48 PM

01/29/16

Accrual Basis

Hanover Township
Board Audit Report
January 6 through February 2, 2016

Type	Date	Num	Name	Memo	Amount
Check	01/15/2016	113937	The Home Depot	Assessors Office Renovation Supplies	36.44
Check	01/22/2016	114071	Menard's	Inv# 88776 Astor Ave Renovations	154.90
Check	01/22/2016	114071	Menard's	Inv# 89096 Astor Ave Renovations	99.12
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Assessors Office Blinds	278.40
Check	01/29/2016	CC Nov ...	JP Morgan Chase	Assessors Office Flooring	326.96
Check	01/29/2016	114150	The Home Depot F&M	Assessor Office Renovation Supplies	169.66
Total 8084425 · Building & Perm Improvements					2,338.08
Total 8084 · Capital Projects - Expenditures					3,656.83
TOTAL					440,224.97

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:04 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Absent: Trustee Krick.

Other Elected Official present was Highway Commissioner Ochoa.

Others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Director of Community & Veterans Affairs Thomas Kuttentberg, Management Analyst Sam Hughes, Attorney Mike Airdo, Mr. and Mrs. Robert Presti, Ms Betty Paris and her friend, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations
 - A. Veterans Honor Roll: The Supervisor invited the Board forward to honor PFC Robert P. Presti of Hoffman Estates for his service in the U.S. Army. His name will be posted to the plaque in Veterans Hall and added to the list in the Clerk's office. In addition, he will be invited to the VHR Dinners.
 - B. Ms Betty Paris was thanked and presented with a plaque for her generous donation of 250 hand-made Christmas stockings for the Holiday Toy Distribution.
 - C. Director Imperator accepted the plaques for Communities that Care and Lexington Health Network of Streamwood for their donations during the recent Holiday Season; she will present them at a later date.
- V. Reports
 - A. Supervisor McGuire thanked the Board for coming to the Auxiliary Staff Dinner. He then asked Director Kuttentberg to give the Board a summary of the Governor's Local Government Consolidation Report. He gave a report, saying that most of the recommendations made by the Committee are left in the residents' hands when it comes to consolidation.
 - B. Clerk Dolan Baumer offered no report.
 - C. Highway Commissioner Ochoa offered no report.
 - D. Assessor Smogolski was not present.
 - E. Treasurer: A motion was made by Trustee Caramelli and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
 - F. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health Housing Taskforce is scheduled to meet with a developer of low cost housing.
- VI. Bill Paying: Administrator Barr offered the bills in two sets, the first due Alexian Brothers, from December 6, 2015 to January 5, 2016, for \$812.20 from the Senior Center fund.

A motion was made by Trustee Essick to approve the bills for Alexian Brothers from December 6, 2015 to January 5, 2016, for \$812.20 from the Senior Center fund; Trustee Caramelli seconded the motion. Trustees Essick and Caramelli, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.

Mr. Barr presented the second set of bills, from December 6, 2015 to January 5, 2016 as follows for review and approval by the Board:

a.	Town	\$59,006.64
b.	Senior Center	55,514.69
c.	Welfare Services	4,013.38
d.	Road and Bridge	5,966.52
e.	Mental Health Board	44.18
f.	Retirement	0.00
g.	Vehicle	1,725.00
h.	Capital	<u>10,770.23</u>
	Total All Funds	<u>\$137,040.64</u>

A motion was made by Trustee Caramelli to approve the bills from December 6, 2015 to January 5, 2016 as presented; Trustee Essick seconded the motion. Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of December 15, 2015: Clerk Dolan Baumer presented the meeting minutes of December 15, 2015 for review and approval. A motion was made by Trustee Caramelli to approve the regular meeting minutes of December 15, 2015 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

B. Executive Session Minutes of December 15, 2015: Clerk Dolan Baumer presented the executive session minutes of December 15, 2015 for review and approval. A motion was made by Trustee Essick to approve the executive session minutes of December 15, 2015 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: Motion to go into Executive Session was made by Trustee Benoit pursuant to §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.) pursuant to the Illinois Open Meetings Act. The motion was seconded by Trustee Caramelli and a roll call vote was held: Ayes: Trustees Benoit, Caramelli, and Essick, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor reminded the students that they could come forward to get signatures on their report papers. The Board recessed into Executive Session at 7:20 p.m.

The Board returned from Executive Session at 8:00 p.m. and Supervisor McGuire called the regular meeting back to order and asked for a roll call. Present were Trustees Benoit, Caramelli, and Essick, and Supervisor McGuire. Trustee Krick was absent.

X. Other Business: Further discussion was held on the immediate implications of the Consolidation report, citing issues that may be raised if the Road Commissioner decides to

move on building new vehicle housing at this time. A date in February, preferably a Thursday morning, would be set for a Hearing by the Board for Mr. Bukowski, who has been barred from the Senior Center. Mr. McGuire noted that he would not be at the upcoming January 19 meeting. Mr. Barr reported that a Finance Committee Workshop would be set up in the coming weeks. Ms Powers reminded everyone of the Tuesday Employee Appreciation Luncheon at Morretti's in Bartlett.

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:25 p.m. was made by Trustee Essick and it was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District

Supervisor
Brian P. McGuire

Clerk
Katy Dolan Baumer

Assessor
Thomas S. Smogolski

Highway Commissioner
P. Craig Ochoa

Trustees
Mary Alice Benoit
Steve Caramelli
Craig Essick
Howard K. Krick

Administrator
James C. Barr

Memorandum

January 29, 2016

To: Hanover Township Officials

From: James C. Barr, Township Administrator *SH*
Sam Hughes, Management Analyst

Re: Annual 1,000 Hour Standard for Illinois Municipal Retirement Fund
Participation

With the increasing uncertainty regarding Illinois' financial situation, Administrative Services began looking at additional ways of becoming more fiscally sustainable. An initial approach to reduce personnel costs is increasing the annual hour requirement for participation in the Illinois Municipal Retirement Fund (IMRF) from 600 hours annually to 1,000 hours.

The Township currently has the 600 hour annual IMRF participation requirement which amounts to an employee who works approximately 12 hours per week annually. By moving to the 1,000 hour minimum annual requirement, an employee would have to average 19 hours per week annually. The Township currently contributes 10.08% of an employee's wage to IMRF if they meet the 600 hour standard. By increasing to 1,000 hours, there would be approximately ten positions which would no longer qualify for IMRF. It would also allow for greater flexibility for internships, summer help, and temporary staff who are limited in number of hours/weeks based on the IMRF participation requirements.

All employees currently enrolled in IMRF would be grandfathered into the 600 hour annual IMRF participation requirement as long as they remain employed with the Township. Savings would not be realized immediately, however as those positions which would no longer qualify for IMRF participation become open, newly hired staff would not be enrolled into the retirement program.

The resolution adopting the 1,000 hour standing for IMRF participation will be presented to the board for approval at the next upcoming Township Board meeting on February 2, 2016. Should you have any questions or concerns, please do not hesitate to contact Management Analyst Sam Hughes at shughes@hanover-township.org or (630) 837-0301 ext.2303. Thank you for your time and consideration on this matter.

Resolution_____

**A RESOLUTION TO ADOPT THE ANNUAL 1,000 HOUR STANDARD FOR
IMRF PARTICIPATION**

WHEREAS, Section 7-137 of the Illinois Pension Code provides that effective August 12, 2011, non-school employers in the Illinois Municipal Retirement Fund may elect to exclude from participation in the Fund persons in positions normally requiring performance of duty for less than 1,000 hours per year; and

WHEREAS, the exclusion may be applicable only to persons first employed in positions under the Fund after the adoption of this resolution; and

WHEREAS, the Supervisor and Board of Trustees of Hanover Township is authorized by Section 7-137 of the Illinois Pension Code to adopt such exclusion and it is desirable that it do so;

NOW THEREFORE BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: This resolution does hereby elect to exclude from participation in the Illinois Municipal Retirement Fund all officials and employees in positions normally requiring performance of duty for less than 1,000 hours per year.

SECTION TWO: That this exclusion shall apply only to officials and employees who first occupy offices or positions under the Fund after adoption of this resolution.

SECTION THREE: That the Township Clerk is authorized and directed to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 2, 2016

APPROVED: February 2, 2016

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on February 2, 2016, and approved on February 2, 2016, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

January 4, 2016

Supervisor Brian McGuire
Hanover Township
250 S. IL Route 59
Bartlett, IL 60103

Dear Supervisor McGuire:

Kristin Vana has notified me that my current term on the Mental Health Board will expire on May 31, 2016. I would like to be considered for another term on the board beginning June 1, 2016. My interest in the board's responsibilities and, in particular the field of mental health and the agencies we support, has grown considerably through serving on the board the past three years. Site visits to some of the agencies as well as the in depth discussions on grant requests and survey results have heightened my concern for support of these agencies, and in general, the mental health issues facing our community, especially given the state of Illinois' current financial issues. I am confident my professional background and experience with non-profit agencies, both in program and finance, will continue to benefit the work of the board.

I look forward to serving another term of four years on the Mental Health Board if I am re-appointed. Thank you for your consideration in this matter.

Sincerely,

Kathy Biesiadecki

424 S. Park Blvd.
Streamwood, IL 60107
630/837-4245

RESUME

Kimberly Ann Lemke, Psy.D.
1601 Bond Street
Suite 202
Naperville, IL 60563
(847) 903-7916
E-mail: dr.kimberlylemke@yahoo.com
www.drkimberlylemke.com
www.parentsrules.com

EDUCATION

- 1999 to 2004 ILLINOIS SCHOOL OF PROFESSIONAL PSYCHOLOGY (APA Accredited)
Argosy University
Chicago, Illinois
Doctorate in Clinical Psychology (Psy.D.)
Child and Adolescent Psychology Minor
- GPA- 3.87/4.0
- 1999 to 2003 ILLINOIS SCHOOL OF PROFESSIONAL PSYCHOLOGY (APA Accredited)
Argosy University
Chicago, Illinois
Masters in Clinical Psychology
- 1995 to 1999 UNIVERSITY OF ILLINOIS
Champaign, Illinois
Bachelor of Science in Psychology
Academic Performance: Psychology GPA 3.98 (4.0 scale)
Academic Honors:
- Dean's List - 1997, 1998
 - Who's Who Among American College Students

PROFESSIONAL PRACTICE

June 2009 to Present DR. KIMBERLY A. LEMKE, P.C.
Naperville, Illinois

Owner/ Licensed Clinical Psychologist - A licensed child, adolescent and adult clinical psychologist. Has expertise with a wide range of diagnoses and clinical populations ranging from very young children to adults. Provide individual, family and group therapy as well as workshops, trainings and seminars for individuals as well as corporate clients. Conduct parenting workshops on a broad range of issues. Consultant for the president/owner of Voice Of Silence on developing programs and therapy for juvenile offenders in Pakistan. Consult with Central Dupage Hospital's post-partum group and other support groups. Areas of specialties include but are not limited too: Parenting Skills and Trainings, Mood Disorders (Depression, Post-Partum Depression, Bipolar, etc.), Anxiety Disorders, Enuresis and Encopresis (Bedwetting and daytime wetting or accidents), Eating Disorders, Infertility issues, Relationship Issues/ Adjustment

Disorders, Bullying, ADHD, Behavioral/Oppositional Issues, Trauma and PTSD, Impulse Control Disorders & OCD.

March 2006 BARNES & KLATT, P.C.
to Nov. 2009 Arlington Heights, Illinois

Licensed Clinical Psychologist – Conduct individual, group, family and couple counseling for a variety of age ranges with varying diagnostic impressions. Also conduct school observations to assist school and parents in understanding disruptive behavior and student-environment fit. Provided parenting workshops both in office and through local park districts.

AUTHORED/PUBLISHED BOOKS

Apr. 2013 I Just Don't Get my Parents' Rules! – Copyright 2013. Author Dr. Kimberly A Lemke.

I Just Don't Get My Parents' Rules! transports parents and children into the world of parents' rules. This book is written for parents who understand the importance of setting rules at home and who are looking for an imaginative, enjoyable way to explain this topic to their child. Readers take a journey with a boy as he explores his feelings about his parents' rules. Along the way, he imagines life without those horrible rules. Although he is momentarily caught up in the euphoria and amusement of the possibilities, he soon realizes that a house without rules might not be as fantastic as he imagined. The boy acknowledges his anger at the rules and shares fun, practical, and effective strategies for managing his feelings. *I Just Don't Get My Parents' Rules!* is a valuable resource for parents and their children as well as for nannies, grandparents, teachers, and any other caregiver who wants to encourage the emotional growth of a child.

VOLUNTEER BOARD/COMMITTEES SERVED

Jan. 2013 to HANOVER TOWNSHIP MENTAL HEALTH BOARD
Present Current Position: Secretary of The Mental Health Board

Feb. 2013 to THE PLANNING COMMITTEE of THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
Present Current Position: President/Chair

CURRENT PROFESSIONAL VOLUNTEER ACTIVITIES

Sept. 2013 to AMERICAN RED CROSS
Present Member of the Disaster Action Team and The Mental Health Disaster Team

TEACHING EXPERIENCES

Mar. 2010 NORTH CENTRAL COLLEGE
to Jun 2010 Naperville, Illinois

Professor – Taught introduction to psychology class. Created lesson plans, exams and utilized creative exercises to engage the classroom. Involved the class in various forms of learning. As schedule allows, will return to teach additional classes at the college.

MEDIA INTERVIEWS GIVEN (WRITTEN INTERVIEWS NOT INCLUDED)

Sept. 2014 Exclusive interview on VoiceAmerica.com radio network with Dr. Serena Wadhwa.
“Parental expectations and the parenting pitcher.”

CLINICAL TRAINING EXPERIENCES

Aug. 2004 THE MENTA GROUP (APA Accredited)
to Oct. 2005 Aurora, Illinois

Clinical Director : Post-doctorate year ended Aug. 2005 – Given the opportunity to be clinical director in a brand new private therapeutic day school in Zion. Sole Administrator in the building and responsible for setting up a financially efficient school programmatically and structurally to best meet the emotional needs of the clients. In charge of my own caseload of students including individual, group and integrated therapy. Responsible for hiring, discipline and termination of clinical, educational and other administrative staff within the program. Advanced trainer of masters, doctoral, and post-doctoral psychology interns throughout the organization. Actively served as data manager, which included training staff, setting up systems for data entry, ensuring that data is entered into the system and using the data to evaluate both staff and student performance. In charge of clinical compliance related to creating clinical plans to use with challenging clients, IEP’s, generating and tracking related service logs and schedules, creating and or checking the appropriateness of the functional assessments and behavioral plans implemented. Led clinical meetings and review pertinent data related to client progress. Conducted many WIAT screeners and assessments of clients. Acted as intake manager and coordinated with districts, clients and parents the entry into the program. Actively involved in truancy prevention and monitoring student credits, report cards and curriculum adherence. Distributed medication to the clients at school and constantly communicated with outside therapists and psychiatrists. Reviewed all physical management (restraint) forms to ensure that the correct procedures are being utilized and to identify clients that might need an increase in therapeutic services.

Aug. 2003 THE MENTA GROUP (APA Accredited)
to Aug. 2004 Aurora, Illinois

Pre-doctoral Intern – Used application of therapeutic concepts in assisting clients in making positive behavior choices in individual, group or classroom settings. Acted as an organizational administrator in order to insure that the programs utilized in the therapeutic day schools were successful not only therapeutically, but financially as well. Responsible for overseeing the daily work of program staff and intervening as appropriate in various situations. Supervised and trained, masters, doctoral, and post-doctoral psychology interns on mental health issues, clinical cases and the business aspects of the organization. Served as a consultant and case manager for the caseload assigned. Acted as a liaison to special education coordinators from school districts, residential facilities, psychiatrists, parents, detention centers, probation officers and state agencies. Responsible for program development and reviewing outcome data on projects pertaining to program efficacy. Provided monthly consultation to three Center of Family Services programs based on ongoing difficult cases of wards of the states in group homes and those in crisis care.

Aug. 2002 PROVENA ST. THERESE HOSPITAL
to Aug. 2003 Waukegan, Illinois

Advanced Therapy Extern – Collaborated with multi-disciplinary staff for both outpatient and inpatient adult and child/adolescent populations. Trained in the assessment of patients in the medical center emergency room and provided diagnostic assessments and consultations with psychiatrists and ER physicians. On call at least one shift per week for Provena St. Therese’s ER, Victory Memorial Hospital’s ER and community school locations. Conducted individual and family therapy with children, adolescents and adults on the inpatient and psychological intensive care unit. Held a steady caseload of outpatient clients as well as those in the partial hospitalization program for children, adolescents and adults. Led various groups for all ages and populations. Responsible for discharge planning and follow up care for patients. Active involvement with insurance companies and precertification of patients for services. Involved in weekly didactic learning experiences at this APA accredited internship site.

August 2001 to July 2002 CONNECTION’S DAY SCHOOL
Waukegan, Illinois

Predoctoral Psychotherapeutic Practicum Student – Conducted individual, group and family therapy with the enrolled children and adolescents. Facilitated consultation with various school systems, institutions and other professionals involved in the child’s life. Dedicated involvement in the area of increasing the communication between the teachers, therapists, principal and other administrative members of our team. Wrote and presented therapeutic and social history reports for staffings, which were a vital component for the child’s future placement. Responsible for weekly individual and group case notes. Skilled at milieu management and providing effective interventions. Became involved in prevention programs focused on creating a healthy and successful environment for children.

Sept. 2000 to Sept. 2001 NORTH SHORE WELLNESS CENTER
Northbrook, Illinois

Practicum Doctorate Student – Provided psychological testing for many children and adolescents. Skilled at administering and interpreting a wide array of intellectual, projective, objective and neuropsychological tests. Wrote psychological evaluations for patients that included history, test results, diagnoses and recommendations for treatment. Responsible for conducting diagnostic interviews with children, adolescents and their families. Became a part of a treatment team for the child or adolescent. Discussed working on future software development for patient interviews.

PROFESSIONAL CLINICAL EXPERIENCE

August 2002 to 2003 SHARED VISION, INC.
Cicero West School in Chicago, Illinois

Program Developer: Watch O.U.T for Bullying – Developed bullying and teasing program implemented in grades K-8 at a Chicago Public School. Train teachers, administration and other doctoral students on the issue of bullying and the purpose of the program. Responsible for running program in a classroom as well as supervising other doctoral students on their own implementation of the program. Gather feedback from school personnel and therapeutic staff on program effectiveness and adapt changes as necessary to the groups.

August 2002
to 2004

HIGHLAND PARK HOSPITAL
Highland Park, Illinois

Mental Health Counselor: Eating Disorder Unit - Conduct a goals group focused on ways to maintain healthy eating behaviors. Monitor patients' vital signs and daily weights for signs of medical difficulties. Lead various groups related to issues such as control, anger, relationships and depression. Perform individual therapy with assigned patients to deeper explore emotional distress. Responsible for charting on individual patients and consulting with the patient's nurse, psychologist and psychiatrist on his/her progress in the program.

June 1999
to 2004

HIGHLAND PARK HOSPITAL
Highland Park, Illinois

Adolescent Outpatient Program - Assisted in the structural development of the program. Facilitate groups with adolescents including discussion of goals, art therapy, life skills, substance abuse education, leisure education and family relationships. Responsible for working with the families to ensure proper follow-up care. Utilize a team approach between staff to monitor patient's treatment plan. Skilled in bridging education with therapy.

Mental Health Counselor: Inpatient Care (Adult and Adolescent) - Responsible for identifying and assessing growth and developmental needs associated with a child, adolescent, adult or geriatric patient. Skilled in detecting signs of neglect and abuse of a child or adolescent. Responsibilities include collecting appropriate patient data on hospital admission, leading groups and evaluating mental/behavioral status. Additional duties encompass documenting on-going assessments and observations in progress notes, communicating changes effectively and identifying existing and potential acting-out behavior.

Adult Outpatient Program - Responsible for conducting group and individual therapy with the goal of developing facilitation skills and coping strategies. Experienced in tailoring groups towards the needs of the patients including the use of art therapy. Important tasks include involving the patient, family, or significant others in establishing and implementing an appropriate master treatment plan. Also trained in non-violent crisis intervention to effectively establish and maintain therapeutic relationships.

January 1998
to May 1999

RESEARCH LAB WITH DR. RENEE BAILLARGEON
Champaign, Illinois

Main Experimenter - Responsibilities include setting up and coordinating the conduct of experiments involved in assessing infant and child cognitions. Also in charge of establishing effective communication between the Main Experimenter and four other lab assistants. The data collected in the lab contributed to work being published on the developmental stages of children and infants.

PROFESSIONAL WORKSHOP PRESENTATIONS GIVEN/WRITTEN

June 5, 2007 "WORKPLACE BULLYING: EFFECTIVE SOLUTIONS"
Northern Illinois Employee Assistance Professionals Association Conference

- Jan. 19, 2008 "PARENTING SOLUTIONS"
to Feb. 23, 2008 Barnes & Klatt, P.C. February 23,
- Feb. 25, 2009 "STRATEGIES TO CHANGE YOUR CHILD'S BEHAVIOR"
Barrington Park District
- Mar. 11, 2009 "STRATEGIES TO CHANGE YOUR CHILD'S BEHAVIOR"
Rolling Meadows Park District
- Mar. 28, 2009 "TIMEOUTS: DO'S AND DON'TS"
Barnes & Klatt, P.C.
- Apr. 4, 2009 "HELPING YOUR CHILD SUCCEED IN SCHOOL: ENDING THE HOMEOWRK
BATTLE"
Barnes & Klatt, P.C.
- Apr. 18, 2009 "ESTABLISHING MORNING, EVENING AND OTHER ROUTINES TO HELP KEEP
YOUR SANITY"
Barnes & Klatt, P.C.
- Apr. 25, 2009 "CAN'T WE ALL JUST GET ALONG: DEALING WITH SIBLING RIVALRY AND
CONFLICT"
Barnes & Klatt, P.C.
- Mar. 9, 2011 "COMMUNICATING AND IDENTIFYING YOUR NEEDS IN YOUR RELATIONSHIP"
Central Dupage Hospital post-partum support group
- Dec. 2, 2011 "PARENTING QUESTIONS, POST-PARTUM DEPRESSION AND UNDERSTANDING
YOUR CHILD'S FEELINGS"
Gymboree Play & Music Center
- June 27, 2013 "HOW TO AVOID POWER STRUGGLES WITH YOUR CHILD"
Wheaton Whole Foods
- May 21, 2014 "POTTY TRAINING 101"
Streamwood Park District
- Feb. 23, 2015 "POTTY TRAINING 101"
Bartlett Park District

PAST PROFESSIONAL VOLUNTEER ACTIVITIES

December 2011 GYMBOREE PLAY AND MUSIC CENTERS
South Barrington, Illinois

Guest Speaker - Will provide information to parents and children on a wide range of emotional and behavioral issues affecting children and their families. Personalize the lecture to the need of the groups as indicated by the center. Topics to be discussed include parenting strategies, identifying and better understanding your child's feelings, post-partum depression, communication in the home, etc.

Summer 2000 WONSTEP: A THERAPEUTIC WILDERNESS EXPERIENCE
Baraboo, Wisconsin

Program Counselor – Responsible for the emotional and behavioral assessment of adolescents. Worked on increasing self-esteem, communication skills and self-awareness in a wilderness setting. Used physical exercise, outdoor living and education to help develop healthy behaviors and attitudes. Integrated the skills of the adolescent through various wilderness experiences including rock climbing, biking and back packing. Worked with the teens and parents to help choose the optimum follow up environment for them.

August 1997 A WOMAN'S FUND
to January 1998 Champaign, Illinois

Raised awareness for women's issues about physical, sexual and emotional abuse. Educated children about abuse issues by developing presentations to be introduced into school systems. Providing shelter and counseling for women and children was also a vital component of the organization.

January 1997 CARLE HOSPITAL
to May 1997 Champaign, Illinois

Provided assistance to children, adults and geriatric patients during times of need. Responsibilities included providing support and education about issues that the patient's and their families were faced with.

RESEARCH ACTIVITIES

Have developed a school based violence prevention/intervention program focused on decreasing bullying and teasing for my Clinical Research Project. The program uses a systemic method of conceptualizing victimization and recognizes the importance of teacher/student relationships in a child's healthy and successful development. This program was accepted by Shared Vision, Inc., as a pilot study in a Chicago public school.

Developed T.H.I.N.K. Bully Proof as a training protocol for an organization's employees and management. It allows companies to gain the understanding of the prevalence and costs of workplace bullying. The T.H.I.N.K. training module focuses on bully-proofing a workplace and giving all involved a common language to help create a more positive and safe work environment.

INTERESTS

Continuing to expand/ grow the roles of psychologists in an ever-changing society. Helping advance mental health issues on a larger scale in the field of psychology. Serving on boards/committees to give back to communities and share knowledge. Increasing resources for children and parents on the importance and understanding of rules at home from a child's perspective. Authoring books to help parents and children. Parenting training; enuresis and encopresis issues. Utilizing my clinical skills in crisis and non-crisis situations with clients; training and supervision of others regarding mental health issues, diagnoses and clinical strategies; finding innovative and positive solutions to challenges; school-based prevention programs for children and adolescents and finding

the missing link to school violence; opening the lines of communication between children/adolescents and their families; developing unique ways of educating others on mental illness issues; expanding the T.H.I.N.K. Bully Proof protocol for use in multiple companies.

SKILLS

Have a passion for consultation and utilizing creative thinking for growth in the field of psychology. Understand the necessary components involved in successful program development. Consultant for various organizations on mental health issues affecting children and adults. Flexible and able to remain positive and make effective decisions even under extreme amounts of stress and in crisis situations. Have a significant amount of administrative and supervisory experience. Experienced in individual, family, group and art therapy with all ages and populations in various settings. Enjoy working with children and adolescents. A great deal of parenting training experience.

board committee: Mental Health Board

first name: Maureen

email: molue09@aol.com

last name: Lue

phone: 6303722714

address: 757 Holly Dr

city: Bartlett

state: Illinois

zip: 60103

comments: I have been a nurse for 30 years. I currently work as a school nurse and a large portion of my assignment is working with disabled children and providing assessments for special education services for students with mental health diagnosis, cognitive impairments and learning disabilities. I also coordinate our Special Olympics teams. I am very interested in how we can better provide support to these unique populations.

board committee: Mental Health Board
first name: Mary Jane
email: mgarvey@hecommunitybank.com
last name: Garvey
phone: 847-842-2633
address: 16 Garfield Lane
city: Streamwood
state: IL
zip: 60107

comments: I have been a resident of the Hanover Township since September 1996; I am the Vice President Branch Manager of the Hoffman Estates Community Bank and have been tenured with Wintrust for nine years prior to that I have twenty eight years in the banking industry with Chase and Washington Mutual. I am a volunteer for SHARE - Leyden Family Service and Mental Health Center on Sunday nights; I chair the AA meeting for the women that reside there for rehab, I am an active member on the Hoffman Estates Chamber of Commerce and for three years I served as a director/secretary on the Streamwood Chamber of Commerce and I was a member of the Schaumburg Hoffman Rotary for five years. I feel my financial, networking and volunteer skills would be a great asset to the Mental Illness Board of Hanover Township.

Memo

To: James Barr, Administrator
From: Tracey Colagrossi, Senior Services Director
Date: January 19, 2016
Re: Replacement Chairs for Senior Center

The senior center chairs used for multiple functions in the main level for programs have experienced wear and tear due to heavy usage through the ten years of use. Quotes for three different chairs were obtained through government joint purchasing programs such as US Communities and National Purchasing Partners. Vendors were Herman Miller, All Steel, and Haworth, representing the best quality on the good, better, best scale for furniture.

The **Improv** Chair from Haworth was selected as best for the price point, quality, and durability. Retail price for each chair is \$565, with the US Communities Discount the cost is \$209.90. The total cost is \$37,413.25 replacing the inventory of 154 chairs and additional dollies for transporting chairs from room to room. The proposal presented to the Senior Citizens Services Committee at the January meeting resulted in the approval to allocate \$10,000 towards the purchase of the chairs. Total cost to the township would be \$27,413.25.

The purchase utilizes funds from the capital fund/senior center improvements line items for FY16. Attached is the chair quote from BOS in Carol Stream for review. The salvageable inventory of chairs will be offered for use at other locations within the township facilities.



Integrity.
Inspiration.
Commitment.

PROPOSAL

365 E. North Avenue, Carol Stream, IL 60188
877.267.0267 | www.bos.com

Thank you for allowing BOS the opportunity to present pricing.

Tracey Colagrossi
Hanover Township
240 S. IL Route 59
Bartlett, IL 60103

Tuesday, January 20, 2015
Quote #: HT012016
Presented By: Kimberly Sullivan
Project: Senior Center

<u>Qty</u>	<u>Description</u>	<u>Unit</u>	<u>Total</u>
154	Haworth Improv Guest Chair- M600-2314 Wood Back Frame/Arms: Grade A Grey Tone Fabric Seat: Grade A Dottie; Calico ME-CA Wood Back: Grade A Amber M2-CA1 No casters - Glides	\$209.90	\$32,324.60



15	Improv Dollies- improv chairs with glides stacks to 10 high	\$131.91	\$1,978.65
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Product is on US Communities discounting

Labor is for straight time union contractors (prevailing wage) to unbox and set the chairs in place. If you would like Haworth to ship the chairs direct we can free of charge but someone must meet the truck to unload and it's the clients job to unbox/set into place.

Lead Time is Approximately: Four (4) to Six (6) Weeks

	Product Sub-Total	\$34,303.25
	Straight Time Union Installation & Delivery	\$2,840.00
	Sales Tax 8.0%	exempt
	PROJECT TOTAL	\$37,143.25

Project Notes and Terms:

- * 50% deposit required; net 15 days. Quote valid for 30 days. 1.5% late payment fee after 30 days.
- * A service charge of 3% will be applied to all credit card purchases over \$3,000 (with the exception of America Express Credit Cards)
- * In consideration for credit extended, customer grants BOS a security interest in the goods sold.
- * All orders are non-cancelable or returnable. Used product is available on a first come/first serve basis.
- * Business Office Systems will invoice when product is received in our warehouse or at the client location.
- * Unless noted differently above, our standard installation quote is based on (1) trip or continuous phase, non-union, straight time labor. If additional trips area required additional fees may be applicable.
- * Hardware and the labor to install electrical and voice/data wiring by others.
- * Village/City Permits and Dock/Elevator fees not included in this proposal.
- * Until there is a final sign off on a drawing, pricing will be budgetary and a final internal BOS Double Check of Specifications will occur prior to final proposal issuance.

Thank you for allowing BOS to present this proposal. If you should have any questions, please contact me at 630-784-7744 or kimberly.sullivan@bos.com

Sincerely,
Kimberly Sullivan
Vice President | Vertical Markets

Approval-Signature/Date

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Passports</i>	287	186	2,544	1,833
Photo fees	\$1,190	\$710	\$9,235	\$6,715
Fee deposits	\$5,725	\$4,065	\$54,510	\$37,460
<i>Fishing/Hunting licenses</i>	0	1	64	85
<i>Handicap Placards</i>	20	27	137	178
<i>Cook County vehicle stickers</i>	0	1	238	408
<i>Human Resources Requests</i>	56	97	1,232	1,226
<i>New Employee Orientations</i>	0	1	16	15
<i>Technology work orders</i>	41	33	318	240
<i>Resident Contacts</i>	1,645	1,766	14,137	13,703
<i>Percent of Budget Expended (75% of year)</i>	5.5%	5.4%	62.3%	60.4%
<i>Grant application submissions</i>	0	0	2	3

Department Highlights

- Management Analyst Hughes attended the Elgin State of the City Address along with the Highway Commissioner and Director Kuttentberg
- Assistant Administrator Powers attended the 2nd Annual New HR Laws Forum for Illinois Employers on December 1st hosted by the Illinois Chamber of Commerce and Illinois Society for Human Resource Management.
- Administrative Services continues to coordinate with NJS on the formation of the case management software for Senior Services and the Office of Community Health. NJS has completed modifications based on participant feedback and anticipates a completed program by the end of the fiscal year.
- Administrative Services staff met with Call One to review current phone service costs and updates.
- Management Analyst Hughes continued working with the Township staff on data collection for the strategic plan scope workgroup.
- Administrative Services and Director Spejcher met with DbHMS to review their final report and recommendations for the Senior Center retrocommissioning project. We will be reviewing recommendations for energy savings with vendors to determine any costs versus energy savings.
- Departments submitted their draft FY17 budget proposals to Administration on December 21st.
- Management Analyst Hughes attended the Environmental Sustainability Workgroup meeting
- The annual employee appreciation lunch is scheduled for Tuesday, January 12 at noon at Moretti's in Bartlett. All officials are invited to attend.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

OFFICE OF THE ASSESSOR

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Administration</i>				
Office visits	168	406	2106	2395
Building permits processed	384	307	4444	3960
Sales recording	37	71	525	878
Change of Name*	26	13	125	94
Property tax appeals	0	256	464	814
Certificate of Errors	34	34	562	350
Property location updates	2	12	14	16
New owner mailings	56	0	496	604
Long time occupants*	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	16	0	158	11
Senior home owner exemptions	8	0	283	89
Senior freeze exemptions*	1	1	116	81
Miscellaneous exemptions	10	2	102	50
<i>Foreclosures</i>	11	28	140	259

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. December had a total of 8 visitor after 4:30pm.
- We have a total of 1685 e-mails on our contact list. We added 12 e-mails in November.
- Foreclosures December 2015 30%. Foreclosures December 2014 39%.
- On December 9, Administrative Assistant Christopher attended the Environmental Sustainability workgroup.
- On December 11, Chief Deputy Assessor Glascott attended the Employee Wellness workgroup meeting.
- On December 11, the Assessor's Office staff along with Assessor Smogolski, attended the CCTAA meeting
- On December 18, Chief Deputy Assessor Glascott and Deputy Assessor Deyne helped at the "Sponsor a Family" distribution.
- Hanover Township is open for Board of Review appeals January 4 thru February 2. The last day appeals will be accepted in our office is Friday January 29.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Appointments</i>				
ProTimes	28	30	199	196
TB skin test	14	3	61	66
Cholesterol	1	2	77	98
Pharmaceutical Assistance Programs	0	1	4	14
Miscellaneous labs	6	4	66	68
Wellness Screening (BP, diabetes, anemia)	6	14	342	160
Other	42	25	318	343
<i>Clinic Clients</i>				
Senior Center/ home visits	87	92	907	817
Astor Avenue	10	9	116	106
Elgin, Izaak Walton Center	8	5	37	50
Offsite clinics	13	21	115	120
Total clients (unduplicated)	41	35	412	489
<i>Public Education & Health Promotion</i>				
Media coverage	5	6	37	46
Informational seminars/Program	4	9	62	101
Program Participants	21	78	1,429	1,735
<i>Primary Care Provider Support</i>	21	27	77	108
<i>Phone Triage</i>	403	408	4,103	4,286

Department Highlights

- Provided 11 home visits for residents in the month of December.
- In the month of December, the Community Health Nurse and Director had 21 appointments, equally 29 client contact hours, assisting residents with insurance enrollment for the Affordable Care Act (ACA).
- The Community Health Nurse and Director provided memory screenings for 8 residents in December.
- December 4, Community Health Assistant attended a training for the new Township website.
- December 15, Community Health Assistant attended CPR monitoring class and became a certified CPR instructor.
- December 15, Community Health Nurse presented to residents on Hands Only CPR.
- December 17, registration opened for the 3rd annual Sprint to Spring 5k.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Website Visits</i>	6,692	7,195	61,330	72,629
<i>Facebook Likes</i>	43	1	1,121	721
<i>Media Releases</i>	3	2	56	58
<i>Veteran Contacts</i>	49	30	291	149
<i>Total Veterans served</i>	24	18	198	89
<i>Total Resident Contacts (Elgin office)</i>	173	110	2,260	1,872

Department Highlights

- CVA staff joined Commissioner Ochoa and Management Analyst Sam Hughes in attending the Elgin Mayor's State of the City Address on December 3 at Elgin Community College.
- The IWC hosted State Representative Anna Moeller's constituent outreach event on December 3.
- CVA staff met attorneys Pat Kelly and Bob Olsen on December 5 to update them on the Township's veterans' services and to consult on several veterans issues.
- CVA staff joined Supervisor McGuire and Trustee Essick in attending Elgin American Legion Post 57's monthly meeting on December 8 to discuss Township veterans' services available to post members.
- CVA staff joined Township officials and staff in attending the Streamwood Chamber of Commerce's Annual holiday party on December 9.
- CVA staff joined Supervisor McGuire and Trustee Essick in attending Streamwood VFW Post 5151's monthly meeting to discuss Township veterans' services available to post members.
- CVA staff joined YFS and WS staff at Sunnysdale Elementary on December 14 for a food pantry collection event.
- CVA staff attended the TOI awards reception on December 15 at the Township Senior Center.
- CVA staff coordinated a TV interview with Trustee Caramelli on December 17 at the Township Food Pantry for the Hanover Park Police Department's fines for food program.

Hanover Township Mission Statement:

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DEPARTMENT OF EMERGENCY SERVICES

Report for December 2015



SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Volunteers</i>				
Total volunteers	32	34	30	31
New volunteers	2	1	4	12
<i>Hours</i>				
Volunteer Detail Hours	507.25	546	2195.25	3126
Volunteer Work Hours	283.5	N/A	1134	1722.3
Volunteer Training Hours	290	104	1007	1500
<i>Total Volunteer Hours</i>	1080.75	650	3066.5	6077.65
<i>Details</i>				
Emergency Call Outs	8	5	65	56
Safety Patrols	3	2	54	37
Township Sponsored Events	5	3	43	24
Other Community Events	2	2	66	49
Miscellaneous		6	15	27
<i>Total Details</i>	18	18	243	369

Department Highlights

- Hanover Township Sponsored Events:
 - Safety Talk with Welfare Services on December 10th.
 - Assisted Welfare Services with Holiday meal distribution on December 11th.
 - Assisted Welfare Service with Sponsor a Family distribution on December 18th and toy drive on December 19th.
 - Attended meeting with National Weather Service regarding “Weather Ready” designation on December 2nd.
- Emergency Call Outs
 - Assisted McHenry County EMA with search for lost person on December 1st.
 - Assisted Palatine EMA with search for lost person on December 3rd.
 - Assisted Cook County Sheriffs with search for lost person at Schiller Woods Forest Preserve on December 4th.
 - Assisted Hanover Park Police Department with traffic control and lighting at County Farm and Ontarioville for a significant automobile accident on December 14th.
 - Assisted Elgin Fire Department with a live wire down at Route 20 and Route 31 on December 15th.
 - Assisted in search for lost person in Pontiac Illinois on December 26th.
 - Conducted severe weather patrol and damage assessment on December 28th.
 - Assisted Streamwood and Bartlett Police Departments at Naperville and Route 20 with traffic and lighting for significant automobile accident on December 31st.
- Assisted Hanover Park and Streamwood with tree lighting on December 4th.
- HTES completed safety patrols on December 4th, 11th, and 19th.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for December 2015

SERVICE PROVIDED	DEC 2015	DEC 2014	FYTD 2016	FYTD 2015
<i>Administration</i>				
Vehicle service calls	6	11	134	109
Work orders	33	55	488	537
Event set-ups/tear downs	176	178	1,661	1,558
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,749	5,318	37,471	37,684
Town Hall	7,920	7,620	76,020	76,320
Senior Center	33,277	29,788	359,309	355,055
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	202.65	343.37	567.09	853.10
Town Hall	965.75	1,038.22	2,304.06	3,176.54
Senior Center	2,018.65	2,157.49	11,751.22	14,014.84

Department Highlights

- Completed all exterior work on the Education Center at Izaak Walton and continued work on the interior electrical.
- Completed renovations to the Assessor’s Office, including patching and painting all walls, installing new carpeting and tile in the entranceway.
- Began taking down holiday trees, decorations and lights at all Township facilities.
- Installed a new alarm key pad at the Mental Health Building.
- Working with Administrative Services and Fox Valley Fire and Safety on a new agreement for the monitoring of our security system for the Senior Center
- Started renovations to the Astor Avenue facility to allow for a new freezer system to be installed in the food pantry. Renovations include removing all carpet in rear of the food pantry area and splitting main room in half, keeping one room as office and one room as new storage area. Also began painting and installing new carpet in office and installing a new epoxy floor in freezer room.
- Currently working with Emergency Services on installing a new lock system on the entrance door of Station 1. The new lock will give detailed reports on times and dates of staff entering and exiting building. Also working with the Village of Hanover Park on organizing their fuel keys.
- Worked with Welfare Services on toy drives and meal giveaways during the holiday season.
- Sanded and re-finished hardwood floors in both the activity room and the lower level multipurpose room in the Senior Center.

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HIGHWAY DEPARTMENT

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2015	FYTD 2014
<i>Winter Season</i>				
Continue Trimming				
Evaluating 2016 road resurfacing project				
<i>December Season</i>				
Snow Removal/Salt	160	5	160	838

Department Highlights

- Winter ice storm cleanup
- Evaluating 2016 road resurfacing project
- Repaired Douglas De-icer

Hanover Township Mission Statement:

Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

OFFICE OF THE MENTAL HEALTH BOARD

Report for December 2015

SERVICE PROVIDED	NOVEMBER 2015	NOVEMBER 2014	FYTD 2016	FYTD 2015
<i>Grant Funding</i>				
New clients	138	260	2,359	3,384
Ongoing Clients	916	763	NC	NC
Closed Cases	77	256	559	1,445
Prevention Programming Presentations	46	43	253	256
Number in audience	2,197	1,591	10,689	7,991
<i>TIDE</i>				
Participants	11	8	10	8
Rides	115	92	852	526
<i>Resource Center</i>				
Organizations providing services	6	5	6	5
Clients served	96	90	741	673

Department Highlights

- The Mental Health Board will meet on January 26, 2016 for the annual grant allocation meeting. Fiscal Year 2017 agency funding will be determined and agencies will be notified of the MHB's funding decisions in early February.
- Attended the Community Behavioral Health Association's annual conference in Schaumburg, IL on December 14th and December 15th. State and local agencies discussed the State of Illinois budget impasse and predict that a budget will not be passed well into 2016. The Mental Health Board continues to stay informed of changes in funding and state contracts of local agencies. In total, the MHB has awarded just over \$151,000 in emergency funding to support annually funded agencies suffering due to the effect of not receiving funds from the state since July 1, 2015 or prior.
- Planning Committee will meet on January 12th to continue development of the Three-Year Strategic Plan. It is anticipated the strategic plan will be completed and approved by the MHB in February 2016.
- Attended the Family Service Association of Greater Elgin's open house on December 17th. FSA board members and local agencies representatives were in attendance as well.
- Continue to investigate the cost of internet service at the Resource Center for all agencies.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Programming Division</i>				
Planned programs	193	206	1,861	1,804
Participants	2,024	1,641	18,800	21,135
Participants (unduplicated)	708	838	2,066	1,643
Wait listed (unduplicated)	83	39	412	452
Art & Computer classes	67	61	562	505
Art & Computer class participants	393	337	3,804	3,553
New volunteers	3	8	45	82
Total volunteers (unduplicated)	127	145	257	282
Volunteer hours reported	1,630	1,547	16,011	16,653
Meals Served	785	889	8,309	8,441
Meals delivered by volunteers	1,068	1,026	8,750	8,244
<i>Social Services Division</i>				
Clients served (unduplicated)	116	314	1,168	1,094
Clients served (duplicated)	473	452	3,430	3,483
Energy Assistance	32	33	420	520
Prescription drugs & health insurance assistance	199	190	904	816
Social Service programs	8	7	103	81
Social Service program participants	79	110	943	716
Lending Closet transactions	102	75	892	734
<i>Transportation Division</i>				
One way rides given	1,709	1,726	14,233	16,532
Individuals served (unduplicated)	337	249	739	649
New riders	31	23	499	218
Unmet requests for rides	0	19	348	227

Department Highlights:

Programming:

Fifty meals were delivered on Christmas Eve for the Home Delivered program. Senior Services hosted its own New Year's Eve party at the Senior Center, counting down the year at noon.

Transportation:

The Transportation Manager worked with Ecolane to determine calculation of "unmet rides." Utilizing a drop down menu within the system the Dispatcher is able to determine if the ride was an advanced cancel, will call user error, a denial, site closure, or refusal, if the client refuses the ride. Beginning this month, the division is categorizing this aspect resulting in no denials or refusals. In addition, the division has increased same day requests and all rides to accommodate the need.

Social Services:

Social Services Manager, Megan Conway, began her maternity leave on December 16 returning mid-March; Amy Seul is the Interim Manager during Megan's leave. The Adopt Senior had 61 participants with the help of 150 community members, and Fellowes, Inc. hosted a party with refreshments and games for participants.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

OFFICE OF THE WELCOMING CENTER

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Client Intakes</i>				
New Clients	16	35	204	119
Ongoing Clients	10	19	171	41
Closed Cases	46	29	241	87
Walk-ins	21	39	289	135
<i>Community Outreach</i>				
Workshop Offered	1	1	5	8
Workshop participants	8	10	103	76

Department Highlights

- There were 70 additional appointments in December and 43 LIHEAP applications.
- The second meeting for empowerment group was very successful where eight clients attended the workshop.
- IWC was able to schedule more appointments at Izaak office, 16 people were able to receive service there.

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DEPARTMENT OF WELFARE SERVICES

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>General Assistance</i>				
General Assistance clients	19	24	227	218
General Assistance appointments	41	57	476	444
Emergency Assistance appointments	11	22	176	252
Emergency Assistance approved	3	4	42	53
Crisis intake clients	137	141	1,312	1,708
Access to Care	0	1	0	24
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	120	78	254	716
Circuit Breaker	0	1	6	11
<i>Social Services</i>				
ComEd Hardships	Closed	0	31	36
Weatherization	0	0	1	13
<i>Food Pantry</i>				
Served (Households)	1,254	1,304	7,409	8,683
New applications	41	57	372	578
Food Donations	130	128	550	609
<i>Community Center Walk-Ins</i>	295	268	1,659	2,436

Department Highlights:

- We continue to see a large number of children coming for after school snack. In December 486 snacks were distributed. 393 were male and 93 female.
- LIHEAP processing continues to grow with 219 appointments scheduled and 120 completed applications submitted. Welfare Services has two auxiliary staff and all employees trained to process applications. There is interest from two additional auxiliary staff for training if another class is opened by CEDA.
- Director Imperato and Case Manager Saul attended the monthly Alliance of Homeless Advocates in the Northern District at Catholic Charities in Des Plaines.
- December 10th 35 people attended safety training with Emergency Services for holiday distributions.
- “Kick off the Holidays” Community Resource Group was held on December 15th with 8 in attendance.
- December 16th 40 seniors wrapped toys and stuffed stockings for the Toy Drive.
- December 17th Astor Avenue held its annual holiday party with Santa, 148 kids came with their families.
- December 18th 294 families sponsored for the holidays picked up their gifts at the senior center.
- December 19th 311 families attended the Toy Drive at the Senior Center.
- A total 2,103 children received gifts this holiday season.
- December 21st 575 meals boxes were distributed.
- Welfare Services was open on December 24th and 35 families came for gifts and food.
- Planning continues for the installation of the walk-in freezer and refrigeration systems at the food pantry. Installation date is scheduled for January 25th.
- Welfare Services had 295 walk-in residents requesting services with 65 being Spanish speaking.
- Supervisor Community Service Award applications have been sent and Welfare Services has begun receiving nominations.

Welfare Services Mission Statement:

HanoverTownship Welfare Services is committed to improving the welfare of HanoverTownship residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for December 2015

SERVICE PROVIDED	DECEMBER 2015	DECEMBER 2014	FYTD 2016	FYTD 2015
<i>Outreach & Prevention</i>				
Open Gym participants	1,103	1,129	9,959	9,410
Open Gym participants (unduplicated)	474	440	961	1,031
Alternative to Suspension referrals	2	0	81	80
Alternative to Suspension participants	236	244	1,582	1,647
Alternative to Suspension participants (unduplicated)	102	94	140	144
<i>Clinical</i>				
Therapy clients	256	260	2,980	2,511
Therapy clients (unduplicated)	118	120	1,169	1,129
New clients (unduplicated)	8	18	117	135
Clinical hours	207	227	2,071	2,289
Group session participants	63	202	1,556	4,816
<i>Tutoring Participants</i>				
Total	200	201	1394	1221
Unduplicated	107	95	241	194

Department Highlights:

- Our Clinical Interventionist provided substance abuse prevention education presentations to 258 students; and provided group work to 265 participants.
- Our Group Session participants are down this month due to a slower referral process this year by School District U-46.
- John Parquette, LCSW, and Michael Cohen attended the Village of Streamwood's Holiday Party on December 9, 2015.
- John Parquette, LCSW, Michael Cohen, and Ryan McSheffrey attended the Sunnysdale Elementary School Ambassadors presentation of their food pantry drive to the Hanover Township Welfare Services Department on December 14, 2015.
- John Parquette, LCSW, attended the Alignment Collaborative for Education Governing Board Meeting on December 15, 2015.
- John Parquette, LCSW, and Tina Houdek, LCPC, met with the Kenneth Young Center to discuss their Client Information System as potential software for Youth and Family Services to utilize in billing insurance for clinical services on December 16, 2015.
- John Parquette, LCSW, attended the Hanover Park Safe Communities Council meeting on December 17, 2015.
- John Parquette, LCSW, attended the Hanover Park Safe Communities Council Violence Prevention Task Force meeting on December 17, 2015.
- John Parquette, LCSW, co-led a School District U-46 Community Alliance Parent Engagement Workgroup meeting on December 18, 2015.

Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.