

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Trustee Krick left the meeting at 8:01 p.m.

Other Elected Official present were Assessor Smogolski and Highway Commissioner Ochoa.

Others present included Administrator James Barr, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Welfare Services Director Mary Jo Imperato, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Assistant Administrator Suzanne Powers, Communications Assistant Holly Monegato, Management Analyst Sam Hughes, Attorney Mike Airdo, Ms Rosamaria Martinez her friends and family, and Streamwood High School Civics class students.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

Veterans Honor Roll: The Supervisor invited the Board forward to honor SGT Rosamaria Martinez of Elgin for her service in the U.S. Army where she served with distinction. Also posthumously honored were CPL Arthur Jefferson Merritt for his service in the U.S. Army and his son, Arthur Leroy Merritt, for his service in the U.S. Navy. Honor Roll members' names will be posted to the plaque in Veterans Hall and added to the list in the Clerk's office. In addition, Ms Martinez will be invited to the VHR Dinners.

V. Reports

A. Supervisor McGuire was pleased to report that the following awards were presented to the Township and Board during the Township Officials of Illinois conference in Springfield last week:

- Trustee Caramelli was presented with the ITASCSC Elected Official of the Year award.
- Hanover Township was presented with the ITASCSC Township of the Year for innovative senior programming.
- Hanover Township Youth & Family Services was presented with the Organization of the Year by the ATCOY.
- Clerk Dolan Baumer was presented with the William T. Ahrends Clerk of the Year from the Clerks Division of TOI.

In addition, Director Imperato was elected as Social Workers Division President, Director Parquette was elected as Association of Township Committees of Youth (ATCOY) President, and Clerk Dolan Baumer was elected as President of the Clerks Division of TOI.

With a nod to the Youth & Family Services department and the Committee on Youth, Mr. McGuire recognized the fine job they did this evening on the New Leaders in Education reception, where four new principals were recognized.

He reminded the Board that now starts the busy season for Welfare Services, with the

upcoming Holiday Toy Drive, the Adopt-A-Family program, and the meal box distribution, which is underwritten by St. John this year and would be held next Tuesday, November 24.

- B. Clerk Dolan Baumer announced that the Township Officials of Cook County would start offering educational sessions as part of its 2016-17 strategic plan. She announced that she was elected as President of the Clerks Division of Township Officials of Illinois, and offered a funny story about a resident who wanted to know if that meant she could marry people, now.

Clerk Dolan Baumer then reported that if a young person is 18 by the time of the General Election, he or she may register to vote and vote in the March 15 Presidential Primary.

She further reported that she has been selected as the Township representative on the Poplar Creek Library Board strategic planning committee and that the Board would be contacted with a survey, shortly.

Finally, she offered that the Township Officials of Cook County would hold their Fall Conference on Wednesday and that the Clerks Association would hold its December meeting in Thornton Township on December 3 and invited the Board to join her.

- C. Highway Commissioner Ochoa reported that the Gromer Road project is completed and the road is now under the auspices of the Highway Department.
- D. Assessor Smogolski offered no report.
- E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Trustee Liaison Committee Reports: Trustee Krick reported that a meeting was held by the Finance Committee and that a review was made of the 6 months YTD FY15 budget, and that planning for FY16 includes precautionary measures given the uncertainty of State funding. Trustee Benoit reported that the Mental Health Board has started grant funding allocation hearings. The Senior Citizens Services Committee met and amongst the topics was increasing use of the Izaak Walton Center, reported Trustee Caramelli. Also, they discussed finances and held a discussion on the critique of the Seniors' Services Survey.
- G. Department Reports: Reports were submitted for the Board's review.

- VI. Bill Paying: Administrator Barr offered the bills in two sets, the first due Alexian Brothers, from October 21 2015 through November 17, 2015, for \$1,015.15 from the Town fund.

A motion was made by Trustee Essick to approve the bills for Alexian Brothers from October 21, 2015 through November 17, 2015; Trustee Krick seconded the motion. Trustees Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.

The second set of bills, from October 21, 2015 through November 17, 2015, was presented as follows for review and approval by the Board:

a.	Town	\$172,482.48
b.	Senior Center	54,311.24
c.	Welfare Services	20,397.90
d.	Road and Bridge	314,769.30
e.	Mental Health Board	191,453.82
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>24,485.07</u>
	Total All Funds	<u>\$778,099.81</u>

A motion was made by Trustee Benoit to approve the bills from October 21, 2015 through November 17, 2015; Trustee Caramelli seconded the motion. Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Executive Session Minutes of October 6, 2015: Clerk Dolan Baumer presented the executive session minutes of October 6, 2015 for review and approval. A motion was made by Trustee Caramelli to approve the executive session minutes of October 6, 2015 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- B. Meeting Minutes of October 20, 2015: Clerk Dolan Baumer presented the meeting minutes of October 20, 2015 for review and approval. A motion was made by Trustee Krick to approve the minutes of October 20, 2015 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- C. Set Estimate of Levy for Hanover Township for the Fiscal Year beginning April 1, 2015 and ending March 31, 2016: A motion was made by Trustee Benoit that the Board determines the estimate of taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2015 and ending March 31, 2016 as follows:

Corporate/Town Fund	\$3,553,140
IMRF Fund	177,568
Social Security Fund	142,054
Mental Health Fund	1,083,166
General Assistance Fund	372,893
Senior Citizens Fund	1,045,876
Debt and Public Building Comm.	<u>0</u>
Estimate total taxes to be levied:	<u>\$6,374,697</u>

The motion was seconded by Trustee Krick. Roll call: Ayes: Trustee Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

- D. Set Estimate of Levy for Hanover Township Road District for the Fiscal Year beginning April 1, 2015 and ending March 31, 2016: A motion was made by Trustee Benoit that the Board determines the estimate of taxes to be levied for Hanover

Township Road District for the fiscal year beginning April 1, 2015 and ending March 31, 2016 as follows:

Corporate and Special Purposes	\$1,686,897
Debt and Public Building Commission	<u>0</u>
Estimated total taxes to be levied:	<u>\$1,686,897</u>

The motion was seconded by Trustee Krick. Roll call: Ayes: Trustee Benoit, Essick, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

- E. Resolution Approving Revisions to the Township Personnel Policy: A motion was made by Trustee Caramelli to approve the resolution #111715 that sets revisions to the Township Personnel Policy; the motion was seconded by Trustee Benoit. Discussion ensued wherein Trustee Essick would like a prefacing statement to the Military policy that emphasizes the Township's support of military personnel, and further would like the policy to include more than what is legislatively mandated. A roll call vote followed. Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Nays: None. Motion carried and the resolution #111715 approving revisions to the Township personnel policy were approved as presented.

Upon agreement of the Board, the Supervisor made a motion that directed the Attorney to add language in the preface of the section that supports military, that this verbiage change would be included in the resolution's language that the final policy would be reviewed for accuracy, etc. by the Attorney and that changes can be made that do not affect the policy, but language only; the motion was seconded by Trustee Krick. A roll call vote followed. Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Nays: None. Motion carried.

Supervisor McGuire asked that Trustees Essick and Krick work on what changes to the policy would look like from a financial point of view and asked that their recommendation be brought back to the Board.

- F. Appointment to Committee on Youth: Supervisor McGuire offered the name of Dr. Ariel Correa, Principal of Streamwood High School in U-46, to serve on the Committee on Youth; Trustee Caramelli moved to confirm Mr. McGuire's appointment of Dr. Correa as a Committee on Youth member; Trustee Benoit seconded the motion. Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Nays: None. Motion carried. Motion carried and Clerk Dolan Baumer would arrange to administer the oath of office during their next meeting.
- G. Consideration of the 2016 Township Board Meeting and Workshop Dates: Clerk Dolan Baumer presented the tentative schedule of 2016 Township Board Meeting and Workshop Dates for review and approval, noting that while every month has at least one meeting scheduled, four months have only one meeting due to Holidays on or nearby the traditionally scheduled Tuesdays; in addition, March 15 is Primary Tuesday and therefore, the date was pushed forward a week to March 22; a motion was made by Trustee Benoit and seconded by Trustee Essick to approve the dates as presented. Roll call: Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Nays: None. Motion carried. Clerk Dolan Baumer would post the dates as required.
- H. Consideration of the 2016 Township Holiday Schedule: Clerk Dolan Baumer

presented the tentative schedule of 2016 Township Holidays for review and approval; Mr. McGuire noted that while Christmas falls on a Sunday in 2016, he would like the Board to consider allowing the 23rd and 26th as the Holiday observation for Christmas 2016. A motion was made by Trustee Krick and seconded by Trustee Caramelli to approve the dates as revised. Roll call: Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Nays: None. Motion carried. Clerk Dolan Baumer would change and post the dates as approved and required.

- IX. Executive Session: Motion to go into Executive Session was made by Trustee Benoit pursuant to §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.) pursuant to the Illinois Open Meetings Act. The motion was seconded by Trustee Krick and a roll call vote was held: Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor reminded the students that they could come forward to get signatures on their report papers. The Board recessed into Executive Session at 7:40 p.m.

The Board returned from Executive Session at 8:02 p.m. and Supervisor McGuire called the regular meeting back to order and asked for a roll call. Present were Trustees Benoit, Caramelli, and Essick, and Supervisor McGuire. Trustee Krick was absent.

- X. Workshop: Community & Veterans Affairs: This workshop was scheduled, but Director Kутtenberg was called away on a family emergency and this workshop would be rescheduled.
- XI. Other Business: Trustees Essick and Caramelli reported that they supported the joint efforts of Mariano's, Hoffman Estates, Boy Scouts Troop #399, the VFW, and the Mustang Soccer Club, as they held a food drive supporting the Hanover Township Food Pantry. A reminder that the St. John annual fundraising dinner would be held this week was made by Supervisor McGuire. Mr. Barr noted that the Seniors Art Reception would be held at the Village of Hoffman Estates next Tuesday at 5:30 p.m. Mr. McGuire reported that there would be a reception honoring our TOI award winners to be held December 17 before the regular meeting. Finally, Breakfast with the Board is scheduled for 8:30 a.m. on December 5.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:07 p.m. was made by Trustee Essick and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Y&F Services	Village of Streamwood
	Bartlett Library	Highway Commissioner		Streamwood Park District