



240 S. Illinois Route 59, Bartlett, Illinois 60103

Special Meeting of Town Board  
January 5, 2016  
7:00 PM

## A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veteran’s Honor Roll – PFC Robert P. Presti
  - B. Recognition:
    - i. Betty Paris
    - ii. Communities that Care
    - iii. Lexington Health Network of Streamwood
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Trustee Liaison Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Regular Meeting Minutes of December 15, 2015
  - B. Executive Session Minutes of December 15, 2015
  - C. Workshop Minutes of December 15, 2015
- IX. Executive Session
- X. Other Business
- XI. Adjournment

### Mission Statement

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**



# HANOVER TOWNSHIP

## VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO  
HAVE SERVED US SO VALIANTLY**

**NAME:** Robert P. Presti

**ADDRESS:** 1297 Hunters Ridge East

**CITY/ZIP CODE:** Hoffman Estates IL 60192

**PHONE #:** 847 468 0389

**DATE OF BIRTH:** 1/7/40

**EMAIL ADDRESS:** rpresti@sbcglobal.net

**BRANCH OF SERVICE:** ARMY

**HIGHEST RANK ATTAINED:** PFC

**YEARS OF SERVICE:** FROM 7/63 TO 7/65

**MEDALS AWARDED OR OTHER CITATIONS:**  
None

**INJURIES:** None

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*  
Supervisor

**Hanover Township**  
 Board Audit Report  
 From 12/16/15 - 1/5/16

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	59,006.64		59,006.64
Total Senior Center	55,514.69	812.80	56,327.49
Total Welfare Services	4,013.38		4,013.38
Total Road and Bridge	5,966.52		5,966.52
Total Mental Health Board	44.18		44.18
Total Retirement	-		-
Total Vehicle	1,725.00		1,725.00
Total Capital	10,770.23		10,770.23
Total All Funds	<u>137,040.64</u>	<u>812.80</u>	<u>137,853.44</u>

The above "Subtotal" column has been approved for payment this 5th day of January 2016.

The above "Total" column has been approved for payment this 5th day of January 2016.

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Trustee

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
December 16, 2015 through January 5, 2016

Type	Date	Num	Name	Memo	Amount
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	12/22/2015	113664	Gloria Wagner	White Christmas Refund	57.00
Total 1103500 - Senior Programs					57.00
Total 1103 - Senior Center - Revenue					57.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014410 - Equipment Purchases</b>					
Check	12/29/2015	113690	Staples	Inv# 3286422095 Heavy Duty Rotary Trimmer	248.72
Total 1014410 - Equipment Purchases					248.72
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	12/18/2015	113514	Current Technologies Corporation	Inv# 714737 Network Labor	1,377.50
Check	12/29/2015	113673	Current Technologies Corporation	Inv# 6177 Dell Pro Support	500.73
Check	12/29/2015	CC Nov ...	JP Morgan Chase	E-Newsletter Monthly Fee	64.35
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Tablet	429.99
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Monthly HR Software Subscription	199.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	24 Port Network Switch (7) / 8 Port Network Switches (2)	2,472.46
Total 1014430 - Computer Equipment & Software					5,044.03
Total 101CAP - Capital Expenditures					5,292.75
<b>101CHN - Community Health</b>					
<b>1014452 - Office Supplies</b>					
Check	12/29/2015	113690	Staples	Inv# 3286422096 Folders/Stapler/Gluesticks/Card Stock/Supplies	149.42
Total 1014452 - Office Supplies					149.42
<b>1014453 - Printing</b>					
Check	12/18/2015	113535	Leaf (478-001)	Acct# 100-3025478-001 Lower Level Copier Lease	115.50
Total 1014453 - Printing					115.50
<b>1014454 - Travel &amp; Training</b>					
Check	12/22/2015	113645	Schrader, Nicole K	Mileage Reimbursement	23.33
Total 1014454 - Travel & Training					23.33
<b>1014456 - Community Affairs</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Health Expo Ice Bags	22.75
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Health Expo Tote Bags (150)	639.77
Total 1014456 - Community Affairs					662.52
<b>1014457 - Furniture and Computer Equip</b>					
Check	12/18/2015	113521	Cooler Smart USA LLC	Inv# 16431282 Water Cooler Annual Maintenance	66.50

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Type	Date	Num	Name	Memo	Amount
Total 1014457 · Furniture and Computer Equip					66.50
<b>1014465 · Medical Supplies</b>					
Check	12/22/2015	113657	McKesson Medical Surgical	Inv# 67334692 Gloves/Bandages/Blood Test Strips/Screening Supplies	360.72
Check	12/22/2015	113657	McKesson Medical Surgical	Inv# 68165049 Lancets/Reagent Kit/Hemoglobin & Glucose Microcuvettes	423.12
Total 1014465 · Medical Supplies					783.84
<b>1014466 · Communications</b>					
Check	12/22/2015	113661	Sprint	Acct# 897162515 Monthly Charges	57.23
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Health Expo Advertisements	60.00
Total 1014466 · Communications					117.23
<b>1014491 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	1,928.25
Total 1014491 · Health Insurance					1,928.25
<b>1014492 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	132.54
Total 1014492 · Dental, Vision & Life Insurance					132.54
Total 101CHN · Community Health					3,979.13
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014611 · Education &amp; Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Township Management Academy - Kuttentberg	316.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Annual NIOA Membership	84.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Website Training Lunch	78.41
Total 1014611 · Education & Training					478.41
<b>1014617 · Equipment &amp; Furniture</b>					
Check	12/22/2015	113661	Sprint	Acct# 897162515 Monthly Charges	35.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Tablet Cover	46.66
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Tablet Cover	54.49
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Credit	-10.90
Total 1014617 · Equipment & Furniture					125.25
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	12/29/2015	113671	Kuttentberg, Thomas W	Cell Phone Reimbursement Dec	50.00
Check	12/29/2015	113671	Kuttentberg, Thomas W	Cell Phone Reimbursement Jan	50.00
Total 1014623 · Satellite Office Phone & Intrnt					100.00
<b>1014691 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	1,941.14

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Type	Date	Num	Name	Memo	Amount
Total 1014691 · Health Insurance					1,941.14
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	133.48
Total 1014692 · Dental, Vision & Life Insurance					133.48
Total 101CMA · Community Relations					2,778.28
<b>101VET · Veteran Affairs</b>					
<b>1014706 · Printing</b>					
Check	12/18/2015	113534	Kwik Print	Inv# 56407 Business Cards - Miller	29.40
Total 1014706 · Printing					29.40
Total 101VET · Veteran Affairs					29.40
Total 101CVA · Community & Veteran Affairs					2,807.68
<b>101ES · ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Shovel (2) / Garage Door Opener	97.38
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Starter Kits (4) / Thermometer (9) / Electric Pencil Sharpener	205.16
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Bathroom Supplies/Plunger/Cleansing Supplies	79.37
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Storage Racks (3)	339.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Trauma Sheers / Bandage Scissors	98.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Trauma Sheers Belt Clip	29.94
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Pressure Washer / Rug Cleaner / Brush / Hose Nozzle	201.51
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Waterproof Tape (6)	44.94
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Portable Extension Cord Reels/Cords (5)	714.30
Total 1014802 · Equipment					1,809.60
<b>1014803 · Uniforms</b>					
Check	12/22/2015	113662	Today's Uniforms Inc	Inv# 52869 LT Bar (2)/ CPL Insignia	28.97
Check	12/22/2015	113662	Today's Uniforms Inc	Inv# 52836 Pants	62.95
Check	12/22/2015	113662	Today's Uniforms Inc	Inv# 53120 Patch Removal / Application (4)	20.00
Total 1014803 · Uniforms					111.92
<b>1014807 · Miscellaneous</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Permanent Markers / Calendar	10.89
Check	12/29/2015	CC Nov ...	JP Morgan Chase	ES Payment Authorization Stamp	21.90
Total 1014807 · Miscellaneous					32.79
<b>1014808 · Education &amp; Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Search And Rescue Conference Registration (3)	555.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Wilderness First Aid Presentaiton	65.16
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Meeting Lunch (2)	44.41
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Meeting Lunch (3)	86.46

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Type	Date	Num	Name	Memo	Amount
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Volunteer Training Lunch	27.52
Total 1014808 · Education & Training					778.55
<b>1014810 · Travel</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Search and Rescue Conference Lodging/Gas	143.80
Total 1014810 · Travel					143.80
<b>1014814 · Communications</b>					
Check	12/22/2015	113661	Sprint	Acct# 897162515 Monthly Charges	33.70
Check	12/29/2015	113675	Chicago Communications	Inv# 278568 CB Radio / Connectors / Bushing & Cable Assembly	503.08
Total 1014814 · Communications					536.78
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	44.18
Total 1014892 · Dental, Vision & Life Insurance					44.18
Total 101ES · ES - Expenditures					3,457.62
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Check	12/29/2015	113692	TASC	Inv# 695664 Admin Fees	82.93
Total 1014507 · Flex Plan & 457 Plan					82.93
<b>1014513 · Employee Wellness</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Lunch & Learn Refreshments	92.97
Total 1014513 · Employee Wellness					92.97
Total 101ISE · Insurance & Employee Benefits					175.90
<b>101MAIN · Facilities Maintenance</b>					
<b>1014205 · Janitorial Supplies - Town</b>					
Check	12/29/2015	113691	The Home Depot F&M	Drain Opener	10.98
Total 1014205 · Janitorial Supplies - Town					10.98
<b>1014206 · Janitorial Supplies - Senior</b>					
Check	12/18/2015	113510	Bade Paper Products, Inc	Inv# 199971 Toilet Tissue/Towels/Can Liners	447.76
Total 1014206 · Janitorial Supplies - Senior					447.76
<b>1014208 · Housekeeping Contract</b>					
Check	12/18/2015	113532	Imperial Service Systems, Inc	Inv# 90534 Cleaning Services - Town Hall	1,069.00
Check	12/22/2015	113659	Scrubco	Inv# 6287 Monthly Cleaning - Astor	800.00
Total 1014208 · Housekeeping Contract					1,869.00

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Type	Date	Num	Name	Memo	Amount
<b>1014209 · Building Contracts</b>					
Check	12/18/2015	113519	Climatetemp Service Group, LLC	Inv# 4311215 Preventive Maintenance	765.00
Check	12/18/2015	113540	Tyco Integrated Security LLC	Inv# 25563149 Quarterly Security Monitoring Billing - Town	315.28
Check	12/29/2015	113676	Fox Valley Fire & Safety	Inv# 954388 Annual Elevator Monitoring - Senior Center	372.00
Total 1014209 · Building Contracts					1,452.28
<b>1014210 · Building Maintenance - Town</b>					
Check	12/18/2015	113542	The Home Depot	Emergency Sign Battery (4) / Cement	95.22
Check	12/18/2015	113542	The Home Depot	Exterior Paint	66.56
Check	12/29/2015	113691	The Home Depot F&M	Holiday Lights/Decor	234.93
Check	12/29/2015	113691	The Home Depot F&M	Long Matches/ Batteries	50.87
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ballast Light Fixture	76.33
Total 1014210 · Building Maintenance - Town					523.91
<b>1014211 · Building Maintenance - Senior</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Caster Replacement (5)	13.88
Total 1014211 · Building Maintenance - Senior					13.88
<b>1014212 · Building Maintenance - Astor</b>					
Check	12/18/2015	113542	The Home Depot	Programmable Thermostat	19.88
Total 1014212 · Building Maintenance - Astor					19.88
<b>1014216 · Equipment Rental</b>					
Check	12/29/2015	113691	The Home Depot F&M	Carpet Project Supplies	36.95
Total 1014216 · Equipment Rental					36.95
<b>1014217 · Education &amp; Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ill Township Mgmt Academy Registration - Speicher	89.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	American Ladder Institute Training DVD's	100.00
Total 1014217 · Education & Training					189.00
<b>1014218 · Vehicle Maintenance - Town</b>					
Check	12/18/2015	113509	Bartlett Tire	Inv# 80446 Tow/Air Filter/Tune Up - Vehicle 111	579.50
Total 1014218 · Vehicle Maintenance - Town					579.50
<b>1014221 · Cell Phone/Communications</b>					
Check	12/22/2015	113661	Sprint	Acct# 897162515 Monthly Charges	118.32
Total 1014221 · Cell Phone/Communications					118.32
<b>1014225 · Grounds/Reserve Maintenance</b>					
Check	12/29/2015	113691	The Home Depot F&M	Rock Salt / Ice Melt (25)	242.34
Total 1014225 · Grounds/Reserve Maintenance					242.34

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**Hanover Township  
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December 16, 2015 through January 5, 2016**

Type	Date	Num	Name	Memo	Amount
<b>1014226 · Uniforms</b>					
Check	12/29/2015	113672	Cintas #22 (IWC)	Inv# 22242564 Uniform Sweatshirts/Shirts/Emblems (5)	248.22
Total 1014226 · Uniforms					248.22
<b>1014228 · Building Maintenance - Izaac</b>					
Check	12/29/2015	113691	The Home Depot F&M	Light Bulbs	11.35
Total 1014228 · Building Maintenance - Izaac					11.35
<b>1014291 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	4,700.78
Total 1014291 · Health Insurance					4,700.78
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	349.97
Total 1014292 · Dental, Vision & Life Insurance					349.97
Total 101MAIN · Facilities Maintenance					10,814.12
<b>101PAN · Pantry</b>					
<b>1014161 · Utilities</b>					
Check	12/18/2015	113515	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	418.63
Total 1014161 · Utilities					418.63
<b>1014191 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014191 · Health Insurance					1,941.14
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	185.71
Total 1014192 · Dental, Vision & Life Insurance					185.71
Total 101PAN · Pantry					2,545.48
<b>101THE · Town Hall Expense</b>					
<b>1014403 · Utilities - Town</b>					
Check	12/18/2015	113516	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	798.73
Check	12/18/2015	113544	Village of Bartlett	Acct# 51470 Water/Sewer	
Check	12/29/2015	113684	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	363.15
Total 1014403 · Utilities - Town					1,161.88
Total 101THE · Town Hall Expense					1,161.88
<b>101TOE · Town Office Expense</b>					
<b>1014401 · Postage</b>					

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 December 16, 2015 through January 5, 2016

Type	Date	Num	Name	Memo	Amount
Check	12/18/2015	113524	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Meter Refill	1,364.89
Total 1014401 · Postage					1,364.89
<b>1014404 · Office Supplies</b>					
Check	12/29/2015	113690	Staples	Inv# 3286422097 Files/Batteries	27.68
Total 1014404 · Office Supplies					27.68
<b>1014406 · Printing</b>					
Check	12/18/2015	113531	Interact Business Products, LLC (Town)	Inv# 115256 Copy Charges	179.24
Total 1014406 · Printing					179.24
<b>1014412 · Travel Expenses</b>					
Check	12/22/2015	113642	Fischer, Joan L	Mileage Reimbursement	19.72
Check	12/29/2015	CC Nov ...	JP Morgan Chase	IDHR Hearing Parking	16.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	IDHR Meeting Parking	37.00
Total 1014412 · Travel Expenses					72.72
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	12/18/2015	113537	National Association of Parliamentarians	Order# 265560 Association Annual Dues	95.00
Total 1014414 · Memberships, Subs & Publication					95.00
<b>1014424 · Education &amp; Training</b>					
Check	12/18/2015	113525	Espinosa, Juanita P	Tuition Reimbursement	430.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	TOI Conference Registration - Powers	185.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ill Township Mgmt Academy Registration - Hughes	178.00
Total 1014424 · Education & Training					793.00
<b>1014429 · Miscellaneous</b>					
Check	12/18/2015	113513	Cintas #22 (IWC)	Inv# 22226351 Toenship Apparel	65.30
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Orientation Lunch (4)	74.07
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Condolence Flowers	95.05
Total 1014429 · Miscellaneous					234.42
<b>1014534 · Passport Services</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Passport Photo Printer Cartridges (3)	627.00
Total 1014534 · Passport Services					627.00
<b>1014591 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	4,463.98
Total 1014591 · Health Insurance					4,463.98
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					

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Type	Date	Num	Name	Memo	Amount
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	318.72
Total 1014592 · Dental, Vision & Life Insurance					318.72
Total 101TOE · Town Office Expense					8,176.65
<b>104ASR - Assessor's Division</b>					
<b>1044413 - Travel Expense</b>					
Check	12/18/2015	113500	Smogolski, Thomas S	Mileage Reimbursement	33.90
Total 1044413 · Travel Expense					33.90
<b>1044415 - Dues, Subs &amp; Publications</b>					
Check	12/18/2015	113500	Smogolski, Thomas S	Annual Appraisal Institute Dues	1,100.00
Total 1044415 · Dues, Subs & Publications					1,100.00
<b>1044419 - Training</b>					
Check	12/18/2015	113533	Illinois Property Assessment Institute	Order# 1558 Northeast Conference - Glascott	340.00
Check	12/18/2015	113533	Illinois Property Assessment Institute	Order# 1556 Northeast Conference - Deyne	340.00
Total 1044419 · Training					680.00
<b>1044426 - Miscellaneous</b>					
Check	12/18/2015	113500	Smogolski, Thomas S	Staff Appreciation	722.50
Check	12/18/2015	113500	Smogolski, Thomas S	Staff Appreciation	225.00
Total 1044426 · Miscellaneous					947.50
<b>1044491 - Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	642.75
Total 1044491 · Health Insurance					642.75
<b>1044492 - Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	253.96
Total 1044492 · Dental, Vision & Life Insurance					253.96
Total 104ASR · Assessor's Division					3,658.11
<b>109YFS - Youth &amp; Family Services</b>					
<b>109ADM - Administration &amp; Clinical</b>					
<b>1094611 - Education &amp; Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Staff Retreat Project Supplies	81.80
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ill Township Mgmt Academy Registration (3)	672.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Bereavement Therapy Workshop - Gonzalez	150.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Communication Training Workshop - Beahan	199.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Clinical Supervision Workshop - Evans	150.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Intermediate Excel Training Class -Graffy	289.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Annual Staff Retreat	1,425.00

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Type	Date	Num	Name	Memo	Amount
Total 1094611 · Education & Training					2,966.80
<b>1094612 · Consulting Fees</b>					
Check	12/29/2015	113680	Michael Kelly	Consultation Services	300.00
Total 1094612 · Consulting Fees					300.00
<b>1094614 · Printing</b>					
Check	12/18/2015	113534	Kwik Print	Inv# 56374 Business Cards - Gonazalez	39.70
Total 1094614 · Printing					39.70
<b>1094619 · Office Supplies</b>					
Check	12/29/2015	113686	Quill Corporation	Inv# 1584685 Pens/White Out Markers	91.20
Check	12/29/2015	113686	Quill Corporation	Inv# 1682685 Markers	12.99
Check	12/29/2015	113686	Quill Corporation	Inv# 1534044 Envelopes/Post Its/Binder Clips/Copy Paper	100.98
Check	12/29/2015	113686	Quill Corporation	Credit # 242375	-46.14
Total 1094619 · Office Supplies					159.03
<b>1094622 · Miscellaneous</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Submission Filing Fee - Reimbursed	16.24
Total 1094622 · Miscellaneous					16.24
<b>1094623 · Travel</b>					
Check	12/29/2015	113666	Campuzano-Leon, Maria	Mileage Reimbursement	20.13
Check	12/29/2015	113667	Belmonte, Natalie A	Mileage Reimbursement	18.98
Check	12/29/2015	113670	Concepcion, Sara	Mileage Reimbursement June-Nov	201.84
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Misc Parking / Taxi / Metra / Travel Costs	49.50
Total 1094623 · Travel					290.45
<b>1094629 · Dues &amp; Subscriptions</b>					
Check	12/18/2015	113507	Illinois AfterSchool Network	Membership - Parquette/Cohen/Mix	180.00
Check	12/18/2015	113528	Fast Company	YFS Professional Magazine Subscription	10.00
Total 1094629 · Dues & Subscriptions					190.00
<b>1094691 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	7,174.40
Total 1094691 · Health Insurance					7,174.40
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	483.91
Total 1094692 · Dental, Vision & Life Insurance					483.91
Total 109ADM · Administration & Clinical					11,620.53
<b>109OUT · Outreach &amp; Prevention</b>					

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Type	Date	Num	Name	Memo	Amount
<b>1094627 · Open Gym Program.</b>					
Check	12/29/2015	113681	McKesson Medical Surgical	Inv# 67491700 Ice Packs	20.11
Check	12/29/2015	113681	McKesson Medical Surgical	Inv# 67500004 Ice Packs	20.11
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Open Gym Recognition Display	91.58
Total 1094627 · Open Gym Program.					131.80
<b>1094643 · Education &amp; Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Staff Retreat Dinner	88.93
Total 1094643 · Education & Training					88.93
<b>1094644 · Travel</b>					
Check	12/18/2015	113506	Baig, Sumara	Mileage Reimbursement	72.45
Check	12/29/2015	113668	McSheffrey, Ryan K	Mileage Reimbursement	96.03
Check	12/29/2015	113669	Cohen, Michael J	Mileage Reimbursement	81.65
Total 1094644 · Travel					250.13
<b>1094648 · Community Affairs</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Expo Ice	4.63
Total 1094648 · Community Affairs					4.63
<b>1094651 · Cellphones</b>					
Check	12/22/2015	113661	Sprint	Acct# 897162515 Monthly Charges	98.73
Total 1094651 · Cellphones					98.73
<b>1094791 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	4,391.41
Total 1094791 · Health Insurance					4,391.41
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	351.16
Total 1094792 · Dental, Vision & Life Insurance					351.16
Total 109OUT · Outreach & Prevention					5,316.79
Total 109YFS · Youth & Family Services					16,937.32
Total 1014 · Town Fund - Expenditures					59,006.64
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104523 · Recruitment</b>					
Check	12/18/2015	113545	Verify (XHTSSE)	Inv# 1019781 Background Checks (5)	74.00
Total 1104523 · Recruitment					74.00

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Type	Date	Num	Name	Memo	Amount
<b>1104524 · Utilities</b>					
Check	12/18/2015	113517	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,918.14
Check	12/18/2015	113544	Village of Bartlett	Acct# 62447 Water/Sewer	182.68
Check	12/18/2015	113544	Village of Bartlett	Acct# 63818 Runzel Reserve Water Service	17.49
Check	12/29/2015	113683	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	581.77
Total 1104524 · Utilities					3,700.08
<b>1104525 · Telephone &amp; High Speed Internet</b>					
Check	12/22/2015	113661	Sprint	Acct# 897162515 Monthly Charges	196.37
Total 1104525 · Telephone & High Speed Internet					196.37
<b>1104527 · Equipment</b>					
Check	12/18/2015	113521	Cooler Smart USA LLC	Inv# 16431282 Water Cooler Annual Maintenance	66.50
Check	12/18/2015	113535	Leaf (478-001)	Acct# 100-3025478-001 Lower Level Copier Lease	115.50
Check	12/18/2015	113536	Magic Pure LLC	Inv#1111 Water Cooler Rental Vets Hall	150.00
Total 1104527 · Equipment					332.00
<b>1104529 · Postage</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	C-Hope Postage	3.94
Total 1104529 · Postage					3.94
<b>1104534 · Dues, Subs &amp; Publications</b>					
Check	12/22/2015	113646	Association of Illinois Senior Centers	2016 AISC Member Dues	75.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	AIRS Recertification - Seul	55.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	NANASP Member Dues	165.00
Total 1104534 · Dues, Subs & Publications					295.00
<b>1104535 · Travel</b>					
Check	12/22/2015	113647	Krall, Marianne	Mileage Reimbursement	35.74
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ecolane Training Dinner (2)	39.19
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ecolane Transportation Software Training Lodging - Steininger	244.16
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ecolane Transportation Software Training Lodging - Kampfranz	244.16
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Ecolane Training Lunch (2)	15.58
Check	12/29/2015	CC Nov ...	JP Morgan Chase	NCOA Conference Lodging	593.57
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Township Vehicle Fuel	81.81
Total 1104535 · Travel					1,254.21
<b>1104536 · Education &amp; Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Township Management Academy Registration - Cable	316.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Township Management Academy Registration - Conway	178.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Township Management Academy Registration - Colagrossi	316.00
Total 1104536 · Education & Training					810.00
<b>1104591 · Health Insurance</b>					

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Type	Date	Num	Name	Memo	Amount
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	8,330.20
Total 1104591 · Health Insurance					8,330.20
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	487.57
Total 1104592 · Dental, Vision & Life Insurance					487.57
Total 1104ADM · Administration					15,483.37
<b>1104NUT · Nutrition</b>					
<b>1105550 · Salaries</b>					
Check	12/18/2015	113526	Esquire Hospitality Staffing	Inv# 4770 Part Time Temp Staffing	300.00
Total 1105550 · Salaries					300.00
<b>1105551 · Food</b>					
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2067218 Nutrition Program Food	9.00
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2065566 Nutrition Program Food	161.13
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2064551 Nutrition Program Food	43.21
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2063596 Nutrition Program Food	131.45
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2061305 Nutrition Program Food	359.90
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2059976 Nutrition Program Food	359.54
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2065983 Nutrition Program Food	28.50
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2066251 Nutrition Program Food	68.75
Check	12/22/2015	113648	Ace Coffee Bar	Inv# 2940-437028 Coffee/Tea	49.70
Check	12/29/2015	113677	Gordon Food Service	Inv# 167273349 Nutrition Program Food	572.26
Check	12/29/2015	113677	Gordon Food Service	Inv# 934044981 Nutrition Program Food	332.96
Check	12/29/2015	113677	Gordon Food Service	Inv# 166979757 Nutrition Program Food	511.03
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2069796 Nutrition Program Food	85.94
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2073163 Nutrition Program Food	51.12
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2077407 Nutrition Program Food	70.66
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2076447 Nutrition Program Food	198.41
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2073749 Nutrition Program Food	19.87
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2074632 Nutrition Program Food	19.16
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2072036 Nutrition Program Food	65.66
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2076842 Nutrition Program Food	17.00
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2078345 Nutrition Program Food	27.05
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2071134 Nutrition Program Food	152.06
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	58.42
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	3.48
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	20.98
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	27.56
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	60.06
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	6.54
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Food	83.77
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Lunch Program Donuts	22.18
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Baked Goods	54.73
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Baked Goods	122.80

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Type	Date	Num	Name	Memo	Amount
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Baked Goods	74.63
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Baked Goods	50.69
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Baked Goods	92.74
Total 1105551 · Food					4,012.94
<b>1105552 · Equipment</b>					
Check	12/18/2015	113499	Marilyn Perri	Kitchen Mixer	94.50
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Fine Seration Blade	148.75
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Commercial Kitchen Prep Table	114.99
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Credits	-196.85
Total 1105552 · Equipment					161.39
<b>1105553 · Supplies</b>					
Check	12/29/2015	113677	Gordon Food Service	Inv# 166979757 Nutrition Program Supplies	465.58
Check	12/29/2015	113682	Mickey's Linen	Inv# 100502 Towels/Aprons/Chef Coat Rental	27.88
Check	12/29/2015	113682	Mickey's Linen	Inv# 99884 Towels/Aprons/Chef Coat Rental	28.51
Check	12/29/2015	113682	Mickey's Linen	Inv# 99263 Towels/Aprons/Chef Coat Rental	28.60
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Nutrition Supplies	14.30
Total 1105553 · Supplies					564.87
<b>1105554 · Training</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Management Workshop Training (2)	278.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Credit	-139.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Credit	-139.00
Total 1105554 · Training					0.00
<b>1105555 · Recruitment</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Line Cook Position Posting	30.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Line Cook Position Posting	55.22
Total 1105555 · Recruitment					85.22
<b>1105558 · Home Delivered Meals Food</b>					
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2067218 Home Deliered Meals	9.00
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2065566 Home Delivered Meals	161.13
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2064551 Home Delivered Meals	43.22
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2063596 Home Delivered Meals	131.44
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2061305 Home Delivered Meals	359.90
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2065983 Home Delivered Meals	28.50
Check	12/18/2015	113529	Get Fresh Produce, Inc	Inv# 2066251 Home Delivered Meals	68.75
Check	12/29/2015	113677	Gordon Food Service	Inv# 167273349 Home Delivered Meals	572.26
Check	12/29/2015	113677	Gordon Food Service	Inv# 934044981 Home Delivered Meals	332.97
Check	12/29/2015	113677	Gordon Food Service	Inv# 166979757 Home Delivered Meals	511.04
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2069796 Home Delivered Meals	85.94
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2073163 Home Delivered Meals	51.11
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2077407 Home Delivered Meals	70.66
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2076447 Home Delivered Meals	198.42

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Type	Date	Num	Name	Memo	Amount
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2073749 Home Delivered Meals	19.88
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2074632 Home Delivered Meals	19.16
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2072036 Home Delivered Meals	65.67
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2076842 Home Delivered Meals	17.00
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2078345 Home Delivered Meals	27.06
Check	12/29/2015	113678	Get Fresh Produce, Inc	Inv# 2071134 Home Delivered Meals	152.06
Total 1105558 · Home Delivered Meals Food					2,925.17
<b>1105559 · Home Delivered Meals Equipment</b>					
Check	12/18/2015	113499	Marilyn Perri	Kitchen Mixer	94.49
Check	12/18/2015	113538	Nutri-Systems Corporation	Inv# 45736 HDM Heated Meal Bags (6)	492.13
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Knife and Tool Sharpening Kit	105.28
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Credit	-37.99
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Countertop Food Cooker (2) / Thermometer (12) / Pans & Covers (7)	986.65
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Home Delivered Meals Containers (14)	190.86
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Floor Mats	80.72
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Kitchen Clock	12.52
Total 1105559 · Home Delivered Meals Equipment					1,924.66
<b>1105560 · Home Delivered Meals Supplies</b>					
Check	12/29/2015	113682	Mickey's Linen	Inv# 100502 Towels/Aprons/Chef Coat Rental	27.88
Check	12/29/2015	113682	Mickey's Linen	Inv# 99884 Towels/Aprons/Chef Coat Rental	28.51
Check	12/29/2015	113682	Mickey's Linen	Inv# 99263 Towels/Aprons/Chef Coat Rental	28.60
Check	12/29/2015	CC Nov ...	JP Morgan Chase	HDM Cleaning Supplies	7.65
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Clipboards	44.98
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Home Delivered Meals 36 Pack (3)	38.97
Check	12/29/2015	CC Nov ...	JP Morgan Chase	HDM Volunteer Driver Window Decals	154.70
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Cafe Cookbook	9.59
Check	12/29/2015	CC Nov ...	JP Morgan Chase	HDM Containers	24.42
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Cookbook	14.98
Total 1105560 · Home Delivered Meals Supplies					380.28
<b>1105791 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	1,022.69
Total 1105791 · Health Insurance					1,022.69
<b>1105792 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	48.45
Total 1105792 · Dental, Vision & Life Insurance					48.45
Total 1104NUT · Nutrition					11,425.67
<b>1104SOC · Programs &amp; Services</b>					
<b>1104510 · Satellite Programming</b>					
Check	12/22/2015	113660	Studio Energia	Inv# 66 Zumba Exercise Class Instruction Jan/Feb - IWC	175.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Pinterest Project Supplies	72.07

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Check	12/29/2015	CC Nov ...	JP Morgan Chase	Pinteresting Project Supplies	102.09
Total 1104510 · Satellite Programming					349.16
<b>1104514 · Weekend Programming</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Saturday Book Club Supplies	14.95
Total 1104514 · Weekend Programming					14.95
<b>1104515 · Programming</b>					
Check	12/18/2015	113502	Flower Show Productions, Inc	Flower & Garden Show Admission (25)	315.00
Check	12/18/2015	113503	The Stonegate Conference Centre	Inv# 11538 Senior Holiday Party (150)	3,535.15
Check	12/22/2015	113660	Studio Energia	Inv# 66 Zumba Exercise Class Instruction Jan/Feb	425.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Program Refreshments	17.55
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Bar Supplies	23.89
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Halloween Party Centerpieces/Supplies	243.43
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Bar Supplies	28.08
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Program Refreshments	42.96
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Poker Supplies	15.32
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Halloween Party Centerpieces/Supplies	142.90
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Catholic Church Tour Payment	679.44
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Halloween Party Decor	259.14
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Program Refreshments	42.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Tea/Lunch Outing (30)	466.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Program Lunch	318.57
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Feast Restaurant Senior Lunch (24)	489.60
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Drury Lane Trip Deposit	287.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Outing Royal Oaks Farm (29)	742.04
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Deep Fryer/Grater	44.58
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Oktoberfest Lunch Dessert	107.50
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Party Supplies	34.86
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Holiday Electric Supplies	409.55
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Party Supplies	96.64
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Dance Floor Rental / Risers (Reimbursed)	921.70
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Program Books	28.85
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Senior Party Supplies	64.63
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Monthly Movie Subscription	15.99
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Event Party Supplies	59.10
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Website Registration (Reimbursed)	107.76
Check	12/29/2015	CC Nov ...	JP Morgan Chase	ITASCSC Brochures (Reimbursed)	276.25
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Spirit of Chicago Outing (50)	1,464.00
Total 1104515 · Programming					11,704.48
<b>1104516 · Social Services</b>					
Check	12/22/2015	113643	Seul, Amy L	Adopt a Senior Program Supplies	75.42
Check	12/22/2015	113644	Mondragon, Diana	Social Services Supplies	38.66
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Volunteer Meeting Refreshments	26.18
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Memory Support Group Refreshments	7.92

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Check	12/29/2015	CC Nov ...	JP Morgan Chase	Volunteer Meeting Lunch	32.18
Total 1104516 · Social Services					180.36
<b>1104519 · Senior Assistance</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Utility Disconnection Assistance	161.14
Total 1104519 · Senior Assistance					161.14
<b>1104520 · Volunteer Services</b>					
Check	12/18/2015	113504	Richard Bayer	Home Delivered Meals Mileage Reimbursement	38.53
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Volunteer Breakfast	109.18
Total 1104520 · Volunteer Services					147.71
<b>1104532 · Visual Arts</b>					
Check	12/18/2015	113512	Blick Art Materials	Inv# 5331561 Art Supplies	27.63
Check	12/18/2015	113512	Blick Art Materials	Inv# 5339836 Art Supplies	47.10
Check	12/18/2015	113530	Hobby Lobby	Arts/Crafts Supplies	48.76
Check	12/22/2015	113647	Krall, Marianne	Art Supplies	38.82
Check	12/22/2015	113650	Blick Art Materials	Inv# 5365243 Art Supplies	55.05
Check	12/22/2015	113656	Midwest Ceramic Art Supply	Inv# 23662-23663 Ceramic Art Supplies	371.82
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Visual Art Supplies	33.93
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Lunch Program Pizza	60.71
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Art Class Field Trip Lunch	327.88
Total 1104532 · Visual Arts					1,011.70
<b>1104560 · Psychiatric Services</b>					
Check	12/18/2015	113501	Alexian Brothers Center for Mental Health	Inv# 20 C-Hope Psychiatry Services	679.80
Total 1104560 · Psychiatric Services					679.80
Total 1104SOC · Programs & Services					14,249.30
<b>1104TRN · Transportation</b>					
<b>1104518 · Vehicle Maintenance</b>					
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12257 Oil Change/Vehicle Fluids	205.81
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12244 Lamp Replacement/Rear Differential Oil Change	572.05
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12286 Parking Brake Lever	85.84
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12272 Roof Panel Maintenance/Oil Change	930.88
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12283 Right Mirror Mount Fabrication/Installation/Labor	457.50
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12287 Parking Brake Repair / Lift Gate Repair	1,636.20
Check	12/29/2015	113674	Complete Fleet Services Inc.	Inv# 12268 Door Latch Kit/Exhaust Pipe/Rear Differential	1,562.48
Check	12/29/2015	113689	Suburban Tire Auto Care Centers	Inv# 176627 Tire Replacement	205.12
Check	12/29/2015	113689	Suburban Tire Auto Care Centers	Inv# 176535 Tire Replacement	235.11
Total 1104518 · Vehicle Maintenance					5,890.99
<b>1104547 · Dispatch Software</b>					

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
December 16, 2015 through January 5, 2016

Type	Date	Num	Name	Memo	Amount
Check	12/18/2015	113527	Ecolane USA Inc.	Inv# 100767 Dispatch Software Maintenance Jan-Mar 16	2,982.00
Total 1104547 · Dispatch Software					2,982.00
<b>1104549 · Recruitment</b>					
Check	12/18/2015	113508	Alexian Bros Corporate Health Services	Inv# 582989 Employee Physical	133.00
Total 1104549 · Recruitment					133.00
<b>1104691 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	5,617.69
Total 1104691 · Health Insurance					5,617.69
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	488.47
Total 1104692 · Dental, Vision & Life Insurance					488.47
Total 1104TRN · Transportation					15,112.15
Total 1104 · Senior Center - Expenditures					56,270.49
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	12/29/2015	113690	Staples	Inv# 3286956264 Copy Paper/Markers/Post Its	284.90
Check	12/29/2015	113690	Staples	Inv# 3285626491 2016 Calendars/Telephone Headset/Stapler/Rubberbands	303.26
Check	12/29/2015	113690	Staples	Inv# 3286422094 Tally Clicker	17.78
Total 2024202 · Office Supplies					605.94
<b>2024204 · Equipment</b>					
Check	12/22/2015	113654	Interact Business Products, LLC (WS)	Inv# 115020 Copy Charges Oct	53.41
Check	12/22/2015	113654	Interact Business Products, LLC (WS)	Inv# 115255 Copy Charges Nov	122.14
Total 2024204 · Equipment					175.55
<b>2024205 · Travel &amp; Training</b>					
Check	12/18/2015	113505	Saul, Margaret M	Mileage Reimbursement	62.15
Total 2024205 · Travel & Training					62.15
<b>2024210 · Printing</b>					
Check	12/29/2015	113679	Interact Business Products, LLC (WS)	Inv# 115648 Copy Charges	33.16
Check	12/29/2015	113690	Staples	Inv# 3286956265 Toner	67.98
Total 2024210 · Printing					101.14
<b>2024213 · Community Affairs / Misc</b>					
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Community Resource Group Refreshments	14.98

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Accrual Basis

**Hanover Township  
Board Audit Report  
December 16, 2015 through January 5, 2016**

Type	Date	Num	Name	Memo	Amount
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Principal Reception Breakfast	155.22
Total 2024213 · Community Affairs / Misc					170.20
<b>2024591 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	1,285.50
Total 2024591 · Health Insurance					1,285.50
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	112.90
Total 2024592 · Dental, Vision & Life Insurance					112.90
Total 2024ADM · Administration					2,513.38
<b>2024HOM · Home Relief</b>					
<b>2024119 · Emergency Assistance</b>					
Check	12/18/2015	3773	Squire Village	Emergency Assistance	1,500.00
Total 2024119 · Emergency Assistance					1,500.00
Total 2024HOM · Home Relief					1,500.00
Total 2024 · Welfare Services - Expenditures					4,013.38
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034708 · Training &amp; Conferences</b>					
Check	12/18/2015	113511	Business Card - Bank of America	TOI Travel Reimbursement	161.34
Total 3034708 · Training & Conferences					161.34
<b>3034710 · Community Affairs</b>					
Check	12/18/2015	113511	Business Card - Bank of America	Streamwood Chamber Meeting/Dinner	40.00
Total 3034710 · Community Affairs					40.00
<b>3034711 · Utilities</b>					
Check	12/18/2015	113518	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	186.18
Check	12/29/2015	113685	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	146.77
Total 3034711 · Utilities					332.95
<b>3034712 · Miscellaneous</b>					
Check	12/18/2015	113511	Business Card - Bank of America	Staff Lunch (4)	40.00
Total 3034712 · Miscellaneous					40.00
<b>3034713 · Service Charges</b>					
Check	12/18/2015	113511	Business Card - Bank of America	Account Charges	35.79

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
December 16, 2015 through January 5, 2016

Type	Date	Num	Name	Memo	Amount
Total 3034713 · Service Charges					35.79
<b>3034791 · Health Insurance</b>					
Check	12/18/2015	113543	United Healthcare	Cust# 530960 Policy Coverage	1,310.25
Total 3034791 · Health Insurance					1,310.25
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	88.36
Total 3034792 · Dental, Vision & Life Insurance					88.36
Total 3034ADM · Administration					2,008.69
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	12/18/2015	113520	Continental Weather Svc	Inv# 14896 Monthly Weather Forecasting Service	150.00
Check	12/18/2015	113541	Terrace Supply Company	Inv# 00958790 Oxygen Cylinder Rental	10.50
Check	12/18/2015	113542	The Home Depot	Cleaning Supplies/Bolts/Paint & Supplies/Spray Paint/Phone Charger	687.74
Check	12/22/2015	113655	Martin Implement Sales, Inc	Inv# A46334 Sprocket Cover	107.17
Total 3034602 · Operating Supplies & Materials					955.41
<b>3034607 · Contract Work</b>					
Check	12/22/2015	113649	Allied Asphalt Paving Company	Inv# 20521 Road Material	85.30
Total 3034607 · Contract Work					85.30
<b>3034610 · Street Lighting</b>					
Check	12/18/2015	113522	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	21.12
Check	12/22/2015	113652	Com Ed 152	Acct# 0045120152 Monthly Charges	293.33
Check	12/22/2015	113663	Wood Dale Electrical Const., Inc.	Inv# 15542 Street Light Repair - Bridlewood	637.71
Total 3034610 · Street Lighting					952.16
Total 3034ROD · Road Maintenance					1,992.87
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	12/22/2015	113658	Preventative Maintenance Systems, Inc	Inv# 12644 Door Lock Repair/ABS Brake Repair	1,964.96
Total 3034609 · Maintenance Vehicles & Equip					1,964.96
Total 303EQM · Equipment					1,964.96
Total 3034 · Road & Bridge - Expenditures					5,966.52
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/29/2015	113665	Euclid Managers	Cust# 5641581 Dental & Vision Premium	44.18

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
December 16, 2015 through January 5, 2016

Type	Date	Num	Name	Memo	Amount
Total 5054592 · Dental, Vision & Life Insurance					44.18
Total 5054ADM · Administration					44.18
Total 5054 · Mental Health - Expenditures					44.18
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004408 · Vehicle Purchase</b>					
Check	12/29/2015	113687	R.A. Adams Enterprises	Inv# 771009 Vehicle Salt Spreader	1,725.00
Total 7004408 · Vehicle Purchase					1,725.00
Total 7004 · Vehicle Replcmnt - Expenditures					1,725.00
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084415 · Senior Center Improvements</b>					
Check	12/18/2015	113523	dbHMS	Inv# 9763 Retro-Commissionig Services - Final Payment	4,245.00
Check	12/29/2015	CC Nov ...	JP Morgan Chase	Sink Credit	-93.63
Total 8084415 · Senior Center Improvements					4,151.37
<b>8084420 · Izaak Walton Ctr Improvements</b>					
Check	12/18/2015	113542	The Home Depot	IWC Ed Center Building Supplies	219.79
Check	12/29/2015	113688	Signs by Tomorrow	Inv# 22155 IWC Ed Center Outdoor Signage	317.43
Total 8084420 · Izaak Walton Ctr Improvements					537.22
<b>8084425 · Building &amp; Perm Improvements</b>					
Check	12/18/2015	113539	Spaceco, Inc	Inv#66390 Tikinis Campus Parking Lot Plans & Permit Application	2,545.52
Check	12/18/2015	113542	The Home Depot	Assessor Office Renovation	77.90
Check	12/22/2015	113651	Chicago Title Insurance Company	Order# 008980075 Title Search Fee	750.00
Check	12/22/2015	113653	Deigan & Associates, LLC	Inv# 120915-15-042 Environmental Site Assessment	2,400.00
Check	12/29/2015	113691	The Home Depot F&M	Assessor Office Renovation Supplies	308.22
Total 8084425 · Building & Perm Improvements					6,081.64
Total 8084 · Capital Projects - Expenditures					10,770.23
<b>TOTAL</b>					<b>137,853.44</b>



- I. Call to Order/Roll Call  
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Trustee Krick was absent.  
  
Other Elected Official present were Assessor Smogolski and Highway Commissioner Ochoa.  
  
Others present included Administrator James Barr, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Welfare Services Director Mary Jo Imperato, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Assistant Administrator Suzanne Powers, Deputy Assessor Patty Glascott, Emergency Services Deputy Chief Jim Dexter, Community and Veterans Affairs Director Thomas Kuttentberg, Communications Assistant Holly Monegato, Management Analyst Sam Hughes, Attorney Mike Airdo, Village of Streamwood Trustee Mike Baumer, Village of Bartlett Trustee Eric Shipman, Mr. Saul Davis and his friends and family, Mr. John DeBello, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations  
Veterans Honor Roll: The Supervisor invited the Board forward to honor CPL Saul L. Davis of Hanover Park for his service in the U.S. Army where he served with distinction. Honor Roll members' names will be posted to the plaque in Veterans Hall and added to the list in the Clerk's office. In addition, Mr. Davis will be invited to the VHR Dinners.  
  
Tempo V – John DeBello: Mr. McGuire invited Mr. DeBello forward to be recognized on behalf of Tempo V for the truckload of toys that he delivered for the 2015 Toy Drive. The Board thanked Mr. DeBello.
- V. Reports
  - A. Supervisor McGuire reminded everyone of the current Toy Drive and thanked Emergency Services for their training of volunteers. Welfare Services is handing out meal boxes on Thursday. Many thanks to the Bartlett Lions Club for their sponsorship of the meal box distribution. Thank you to staff for the reception this evening honoring our TOI award winners and new presidents, as well as YFS programming and Senior Citizen programming. Merry Christmas to all!
  - B. Clerk Dolan Baumer offered no report.
  - C. Highway Commissioner Ochoa reported that we have not used any salt this year, but that in 2013 we used 81 tons by this time of year and in 2014 we used 79 tons of salt by this time. Not using the salt results in a savings of over \$7,000 on average.
  - D. Assessor Smogolski reminded the Board that the Board of Review would be open probably in the beginning of January, but we should know the firm date within the next two weeks.
  - E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Essick to approve the Treasurer's Report subject to final audit, and followed by a roll call vote.

Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire.  
Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.

- F. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health Board awarded \$25,000 to two agencies not receiving state funds. Grant allocations would be held in January. Trustee Caramelli reported that the Senior Citizens Services Committee Township Adopt-A-Senior program was a success with 65 served. Thank you to the Village of Bartlett for their sponsorship.
- G. Department Reports: Reports were submitted for the Board's review. Highlights included the 300 cars that would pass by the Township for the Holiday Toy Drive and Food Distribution on Friday and Saturday, as reported by Director Imperato. The Astor office would be open on Christmas Eve to serve residents, as is their tradition for the past years. Director Colagrossi reported that Home Deliveries would still be made on Christmas Eve to 50 residents.
- VI. Bill Paying: Administrator Barr offered the bills in two sets, the first due Alexian Brothers, from November 18, 2015 through December 15, 2015, as follows:

a. Town Fund	\$835.00
b. Senior Center	<u>1,082.72</u>
Total:	<u>\$1,917.72</u>

A motion was made by Trustee Essick to approve the bills for Alexian Brothers from November 18, 2015 through December 15, 2015; Trustee Caramelli seconded the motion. Trustees Essick, and Caramelli, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.

The second set of bills, from November 18, 2015 through December 15, 2015, was presented as follows for review and approval by the Board:

a. Town	\$59,110.57
b. Senior Center	43,221.41
c. Welfare Services	16,032.32
d. Road and Bridge	15,424.59
e. Mental Health Board	56,856.67
f. Retirement	0.00
g. Vehicle	200.00
h. Capital	<u>5,913.03</u>
Total All Funds	<u>\$196,758.59</u>

A motion was made by Trustee Caramelli to approve the bills from November 18, 2015 through December 15, 2015; Trustee Benoit seconded the motion. Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Executive Session Minutes of November 17, 2015: Clerk Dolan Baumer presented the executive session minutes of November 17, 2015 for review and approval. A motion was made by Trustee Benoit to approve the executive session minutes of November

- 17, 2015 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- B. Meeting Minutes of November 17, 2015: Clerk Dolan Baumer presented the meeting minutes of November 17, 2015 for review and approval. A motion was made by Trustee Essick to approve the minutes of November 17, 2015 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- C. Workshop Minutes of December 5, 2015: Clerk Dolan Baumer presented the meeting minutes of December 5, 2015 for review and approval. A motion was made by Trustee Caramelli to approve the minutes of December 5, 2015 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Essick, and Caramelli, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.
- D. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2015 and ending March 31, 2016: A motion was made by Trustee Caramelli to approve ordinance #121515-1 setting the Hanover Township tax levy for the fiscal year beginning April 1, 2015 and ending March 31, 2016. Trustee Benoit seconded the motion and a roll call vote was held. Roll call: Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Motion carried and the Clerk would file the levy.
- E. Hanover Township Road District Tax Levy Ordinance for the Fiscal Year beginning April 1, 2015 and ending March 31, 2016: A motion was made by Trustee Benoit to approve ordinance #121515-2 setting the Hanover Township Road District tax levy for the fiscal year beginning April 1, 2015 and ending March 31, 2016. Trustee Essick seconded the motion and a roll call vote was held. Roll call: Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Motion carried and the Clerk would file the levy.
- F. Resolution approving the 2016 PACE TRIP Transit and Service Agreement: Trustee Benoit made the motion to approve resolution #121515 approving the 2016 PACE TRIP Transit and Service agreement; the motion was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Motion carried.
- G. Resolution Approving the Revised Hanover Township Personnel Policy: A motion was made by Trustee Benoit to approve the resolution #121515-3 revising the Township Personnel Policy; the motion was seconded by Trustee Essick. A roll call vote followed. Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Nays: None. Motion carried.
- H. Appointment of Trustee Caramelli to the Environmental Services Workgroup: Supervisor McGuire asked that the Board confirm his appointment of Trustee Caramelli to the Environmental Services Workgroup; Trustee Essick moved to confirm Mr. McGuire's appointment of Trustee Caramelli to the Environmental Services Workgroup; Trustee Benoit seconded the motion. Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Nays: None.
- I. Consideration of the January 2016 Township Board Meeting Dates: Mr. McGuire asked that we hold a special meeting of the Township Board on January 5, 2016; the

motion to hold that meeting in January was made by Trustee Benoit and seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Nays: None. Motion carried. Clerk Dolan Baumer would post the date, as required.

- IX. Executive Session: Motion to go into Executive Session was made by Trustee Benoit pursuant to §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.), §2c8 (Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.), and §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act. The motion was seconded by Trustee Caramelli and a roll call vote was held: Ayes: Trustees Benoit, Caramelli, Essick, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor asked the students to come forward to get signatures on their report papers. The Board recessed into Executive Session at 7:26 p.m.

The Board returned from Executive Session at 8:12 p.m. and Supervisor McGuire called the regular meeting back to order and asked for a roll call. Present were Trustees Benoit, Caramelli, and Essick, and Supervisor McGuire. Trustee Krick was absent.

- X. Workshop: Community & Veterans Affairs: A motion to adjourn into the Workshop for the purpose of Community & Veterans Affairs department review was made by Trustee Caramelli and seconded by Trustee Benoit. Roll call: Trustees Benoit, Caramelli, and Essick, and Supervisor McGuire. Motion carried and the Board went into workshop at 8:12 p.m.
- XI. Other Business: Trustee Caramelli, along with Director Kuttentberg, the Veterans Specialist and Supervisor McGuire met with the Elgin American Legion and the Streamwood VFW at an event to spread the word about Township Veterans Affairs.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:34 p.m. was made by Trustee Benoit and it was seconded by Trustee Essick. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer  
Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District



**Workshop: Department of Community and Veterans Affairs.**

Supervisor McGuire called the workshop to order at 8:14 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire.

Other Elected Official present were Assessor Smogolski and Highway Commissioner Ochoa.

Others present included included Administrator James Barr, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Welfare Services Director Mary Jo Imperato, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Assistant Administrator Suzanne Powers, Deputy Assessor Patty Glascott, Emergency Services Deputy Chief Jim Dexter, Communications Assistant Holly Monegato, Management Analyst Sam Hughes, Attorney Mike Airdo, Village of Streamwood Trustee Mike Baumer, and Village of Bartlett Trustee Eric Shipman.

Director Kuttentberg read the accomplishments of the department to date, including the increased traffic on all manner of social media, noting that the Township Facebook page has 1,086 likes. This compares favorably with the Emergency Services Facebook page likes of 656.

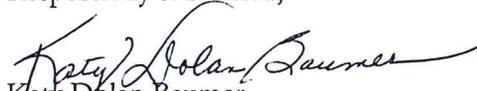
YouTube views and the smart phone app subscribers are both up since the start in 2010. The email open and click rates are up, as well. Currently, the department is working on the website redesign. Press release pick up has increased by the media. The department and Board have been visiting homeowner associations. They have developed a good rapport with the state representatives, and are finding that consistent branding is proving to be a success.

Discussion ensued and the Board asked that the principals of the Metropolitan Township Association, Township Officials of Cook County, and Township Officials of Illinois to make a presentation and talk about what they are doing on behalf of townships in Illinois, then we should invite surrounding municipalities, legislators, etc. to talk about the services and future of townships.

With no further business to discuss, the Board thanked Mr. Kuttentberg.

*A motion was made by* Trustee Benoit to adjourn back into regular session and seconded by Trustee Caramelli. Roll call: Ayes: Trustee Benoit, Essick, and Caramelli and Supervisor McGuire. The workshop adjourned back in to regular session at 7:31 p.m.

Respectfully submitted,

  
Katy Dolan Baumer  
Clerk

- |                  |                      |              |                             |
|------------------|----------------------|--------------|-----------------------------|
| Copy: Supervisor | Administrator        | Attorney     | Gail Borden Library         |
| (4) Trustees     | Senior Services      | Auditor      | Poplar Creek Public Library |
| Assessor         | Welfare Services     | Y&F Services | Village of Streamwood       |
| Bartlett Library | Highway Commissioner |              | Streamwood Park District    |