



250 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of Town Board**  
*December 17<sup>th</sup>, 2013*  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veteran’s Honor Roll – CPL Charles H. Kagel
  - B. Recognition of Brian Gorcowski
  - C. Tempo V – John DeBello
  - D. Spring Lake Estates
  - E. A1 Trophies & Awards, Inc.
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Trustees’ Committee Reports
  - G. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Regular Meeting Minutes of November 19, 2013
  - B. Executive Session Minutes of November 19, 2013
  - C. Special Meeting Minutes (Strategic Planning Workshop) of November 22, 2013
  - D. Hanover Township Tax Levy Ordinance for the fiscal year beginning April 1, 2013 and ending March 31, 2014
  - E. Hanover Township Road District Tax Levy Ordinance for the fiscal year beginning April 1, 2013 and ending March 31, 2014

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

- F. Resolution Approving the 2014 PACE TRIP Transit and Service Agreement
- G. Resolution Approving the Appointment of the Township Administrator as the IMRF Authorized Agent
- H. Consideration of Closed Session Meeting Minutes
  
- IX. Executive Session
  
- X. Other Business
  
- XI. Adjournment

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## VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO  
HAVE SERVED US SO VALIANTLY**

**NAME:** Charles H. Kagel

**ADDRESS:** 342 Shiloh Lane

**CITY/ZIP CODE:** Elgin, Illinois 60120

**PHONE #:** 847 695 6199 or Cell 608-415-2303

**DATE OF BIRTH:** May 22, 1946

**BRANCH OF SERVICE:** Marines

**HIGHEST RANK ATTAINED:** E-4 Corporal

**YEARS OF SERVICE: FROM** 1966 **TO** 1969

**MEDALS AWARDED OR OTHER CITATIONS:**

\_\_\_\_\_

\_\_\_\_\_

**INJURIES:** \_\_\_\_\_

**Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.**

**Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.**

**A historical file will be made regarding your time serving your country and will be available for future generations.**

**Thank you,**

*Brian P. McGuire*

**Supervisor**

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Passports</i>	136	124	1,343	1,376
Photo fees	\$535	\$385	\$4,190	\$4,440
Fee deposits	\$3,370	\$2,921	\$33,424	\$35,368
<i>Fishing/Hunting licenses</i>	5	4	100	125
<i>Handicap Placards</i>	20	19	121	149
<i>Cook County vehicle stickers</i>	3	7	242	207
<i>Voter Registration</i>	0	2	7	374
<i>Human Resources Requests</i>	164	136	1,232	1,069
<i>New Employee Orientations</i>	0	0	11	7
<i>Technology work orders</i>	14	20	178	191
<i>Resident Contacts</i>	1,493	1,572	14,579	13,620
<i>Percent of Budget Expended</i> (67% of year)	5.3%	6.6%	52.3%	48.8%
<i>Grant application submissions</i>	0	2	6	8

## Department Highlights

- Celebrated the Facilities & Maintenance Director's 20<sup>th</sup> anniversary with Hanover Township. Steve Spejcher was hired as a Highway Associate on December 13, 1993.
- The annual employee appreciation lunch is scheduled for Tuesday, January 7 at noon at Moretti's in Bartlett. All elected officials are invited to attend.
- Attended the TOI conference in Springfield November 10-13. Supervisor McGuire and Administrator Barr hosted the session "Seven Habits of Highly Effective Townships."
- During the TOI conference, attended the Illinois Association of Township Administrators (IATA) meeting and hosted the Metro Township Association meeting.
- The Strategic planning retreat was held on Friday, November 22 at the Izaak Walton Center.
- Participated in second round interviews for the Nutrition Coordinator position. New hire Lisa Slowik started on December 2.
- Completed security training for all Township departments and buildings.
- Resumes for the Emergency Services Director position were due on November 30. First round interviews were conducted the week of December 9.
- The Strategic Grant Workgroup selected the next grant to pursue through the U.S. Soccer Foundation. Megan Conway is taking the lead on developing an LOI for the grant, with direct assistance by Amanda Teachout, and CJ Mickuki. The workgroup also completed drafts of credibility statements for each department and training on LOIs.
- The Environmental Sustainability Workgroup met and discussed allocation of the remaining budget for the current fiscal year. Projects discussed included hosting a lunch and learn, purchase of rain barrels for supplement of watering of various township plots, donation of a tree for earth day for the second year, and sponsoring a community garden within Lacy Park. Additionally, the ESW is going to receive its first \$300 donation to the Hanover Township Foundation through the Terracycle initiative which will be distributed amongst three different township programs. The ESW will continue to rotate donations in \$100 increments among a variety of township programs.

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# OFFICE OF THE ASSESSOR

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Administration</i>				
Office visits	146	126	2512	1953
Building permits processed	487	426	3386	3223
Sales recording	112	158	1114	940
Change of Name*	3	1	93	61
Property tax appeals	-	-	974	335
Certificate of Errors	16	20	332	477
Property location updates	1	338	10	346
New owner mailings	-	115	643	666
Long time occupants*	1	2	7	20
<i>Exemptions</i>				
Homeowner exemptions	-	-	15	13
Senior home owner exemptions	-	-	21	120
Senior freeze exemptions*	-	1	61	214
Miscellaneous exemptions	3	7	70	84
<i>Foreclosures</i>	68	80	445	318

\* Denotes notary requirement

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. – November had a total of 0 visitors after 4:30pm.
- For Thursday's at the Community Relations Office – November we had a total of 4 visitors.
- We have a total of 1186 e-mails on our contact list. 47 e-mails added this month.
- Foreclosures November 2013 61%. Foreclosures November 2012 41%.
- Board of Review will be open December 16, 2013 thru January 15, 2014 for appeals. We are currently accepting appeals.
- We will host a Board of Review appeal seminar December 19 at 7:00pm at the Poplar Creek Library. We have changed locations to accommodate a larger crowd.

*Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF COMMUNITY HEALTH

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Appointments</i>				
ProTimes	27	30	195	226
TB skin test	7	6	51	81
Cholesterol	4	5	56	144
Pharmaceutical Assistance Programs	1	5	51	47
Miscellaneous labs	8	45	82	135
Other	103	54	555	389
<i>Clinic Clients</i>				
Senior Center/home visits	101	Nc	818	Nc
Astor Avenue	12	19	113	160
Community Relations Office	3	13	50	85
Offsite clinics	18	26	76	171
Total clients (unduplicated)	43	Nc	461	Nc
<i>Public Education &amp; Health Promotion</i>				
Media coverage	4	6	41	29
Informational seminars & programs	9	2	93	15
Program Participants	112	Nc	1059	Nc
<i>Primary Care Provider Support</i>	9	43	70	157
<i>Phone Triage</i>	356	731	3053	5352
<i>Embracelet Program</i>	3	9	27	61

## Department Highlights

- Director attended the Illinois Township Management Academy on Friday, November 1<sup>st</sup>.
- Hosted a flu shot clinic with CVS pharmacy on Tuesday, November 5<sup>th</sup>.
- Director and Community Health Nurse attended the Northwest Municipality Nurses Meeting on Wednesday, November 6<sup>th</sup>.
- Director attended the Township Officials of Illinois Conference in Springfield, IL November 11-13<sup>th</sup>.
- Hosted an immunization clinic with KidCare Medical and 43 immunizations were administered on Thursday, November 14<sup>th</sup>.
- Provided wellness screenings and flu shots at the Eastside Elgin Recreation Center on Monday, November 18<sup>th</sup>.
- Director attended the New Leaders in Education Reception on Tuesday, November 19<sup>th</sup>.
- Provided wellness screenings at the Streamwood Park District on Wednesday, November 20<sup>th</sup>.
- Hosted a flu shot clinic with Walgreens pharmacy on Thursday, November 21<sup>st</sup>.
- Director attended the strategic planning retreat at the Izaak Walton Center.

### *Office of Community Health Mission Statement:*

*Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

# OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Website Visits</i>	6,643	6,684	58,999	51,839
<i>Facebook Likes</i>	7	5	634	584
<i>Media Releases</i>	5	3	42	45
<i>Veteran Contacts</i>	6	7	43	63
<i>Total Veterans served</i>	4	5	34	37
<i>Total Resident Contacts (Elgin office)</i>	119	171	1,291	1,356

(\* = not available at time of submission)

## Department Highlights

- Attended Illinois Township Management Academy on Friday, November 1
- Attended Rolling Knolls community open house on Saturday, November 2
- Attended Relay for Life Committee meeting on Monday, November 4
- Attended Izaak Walton League – Elgin Chapter meeting on Tuesday, November 5 to discuss IWCR renovations
- Attended Veterans' Honor Roll Dinners on Wednesday, November 6
- Participated in CRO security training with Admin staff on Thursday, November 7
- Attended Woodland Meadows Fawn Lane HOA meeting with Trustee Caramelli at CRO on Thursday, November 7
- Attended Township Officials of Illinois conference in Springfield November 10 - 13
- CVA hosted a Legacy Corps Outreach session at the Senior Center for potential volunteers on November 14 and 18
- Met with Elgin PD and city staff regarding approval of route for potential HT 5k in Spring 2014 at IWCR on Thursday, November 14
- Met with volunteer from the BSA on November 15 to coordinate a food drive next spring
- Attended New Leaders in Education reception on Tuesday, November 19
- Director Smith and I met with Administrator Barr and Interim Director Dexter on Friday, November 22 bringing them up to speed with potential 5k in Spring 2014 at IWCR
- Attended HT Strategic Planning session on Friday, November 22 at the IWCR
- Met with staff from Rep. Keith Farnham's office at the IWCR on Monday, November 25 to discuss bringing state programs and services to the IWCR after Jan 1, 2014.
- Attended HT holiday meal box distribution on Tuesday, November 26 at Village Church of Bartlett

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# DEPARTMENT OF EMERGENCY SERVICES

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Volunteers</i>				
Total volunteers	31	31	31	31
New volunteers	2	3	10	13
Volunteer hours	345.5	238	2661.25	2,202.5
<i>Training</i>				
Total hours	178.5	124	975.75	1,000.5
<i>Details</i>				
Township events	1	1	19	18
Municipal Event Assistance	0	0	37	28
Emergency call outs	2	6	36	41
Safety Patrols	3	5	20	17
Miscellaneous	3	0	6	3

## Department Highlights:

- Two emergency requests for assistance were received. Both came from Will County Emergency Management agency. This reflects a strong relationship with state wide stakeholders in Emergency Management.
- The Department deployed storm spotting assets prior to any warnings to monitor the severe storms that plagued the region on 11/17. Early activation of spotters allowed for more accurate information and timely information being relayed to the National Weather Service.
- The Department was requested to provide assistance in Diamond, IL on 11/17. Assistance with lighting, traffic control, and building safety was provided. The Departments response received media attention from NBC news as well as an article in the Daily Herald.
- Search and rescue assistance was provided twice, once on an emergency request for a missing person in a forest preserve and a follow up search the next day. Consistent requests for the Search and Rescue Team continue.
- While a short training month with the holiday Responders still logged a combined 178.5 hrs of training. Most of those hours were earned while participating in a full scale exercise in Kendall County. Every piece of the Departments equipment was utilized in the exercise. Twelve total Responders participated in the night time exercise, two DES Responders served as evaluators, one as Deputy Operations Officer, one as Deputy Planning Officer and the rest participating in search and rescue or UTV patient extrication.

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# DEPARTMENT OF FACILITIES & MAINTENANCE

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Administration</i>				
Vehicle service calls	22	26	226	309
Work orders	77	49	459	567
Event set-ups/tear downs	144	145	1193	1263
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,254	2,524	23,672	27,390
Town Hall	7,860	9,660	67,800	73,620
Senior Center	32,986	33,347	289,129	336,999
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	300.59	398.10	895.49	1004.77
Town Hall	601.63	550.52	2951.77	1373.70
Senior Center	2014.17	2622.85	13150.19	13260.71

## Department Highlights

- Holiday Season gives the maintenance staff the joy of putting up trees and hanging lights all around the Township buildings.
- Something you may not know, the maintenance staff repairs the bracelets for the Senior EM Bracelet program. We either remove links or add them for seniors and we may repair 3 to 5 a month.
- We installed 3 new panic buttons at the Astor ave building for staff safety.
- Had one break down in November, bus 114 power steering pump went out. Dispatched maintenance mechanic out to vehicle, he was able to make temporary repair in field and drove vehicle back to shop for repair.
- Completed oil changes on maintenance vehicles.
- Continue to work on renovations to Izaak Walton. Currently working on the loft area and weather permitting looking forward to mid January completion of loft office.
- Had our first measureable snow fall so it was our first pass through Lacy park and Izaak Walton. The maintenance staff removes all the snow from the sidewalks and parking lots for the Mental health building, Astor ave , Lacy park, Station #1, Izaak Walton, Runzel Reserve and we are assisted by the Highway department on the Main campus at 240 and 250 on Route 59.

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# HIGHWAY DEPARTMENT

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Winter Season</i>				
Snow (inches)	27	0	27	943
Salt (tons)				
Overtime hours				
<i>Fall Season</i>				
Branch pick-up (truckloads)				

## Department Highlights

- Finished monthly brush pick up service along with grass cutting for the season
- Winter Pm's finished
- Started Tree Trimming in Bridlewood.
- First plow/salt of the season

*Hanover Township Mission Statement:*

*Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.*

# OFFICE OF THE MENTAL HEALTH BOARD

Report for November, 2013

SERVICE PROVIDED	OCTOBER 2013	OCTOBER 2012	FYTD 2014	FYTD 2013
<i>Grant Funding</i>				
New clients	291	318	2,963	2,661
Ongoing Clients	551	629	NC	NC
Closed Cases	205	1,385	1,020	1,078
Prevention Programming Presentations	52	28	171	106
Number in audience	2,149	4,291	6,444	7,440
<i>TIDE</i>				
Participants	7	7	7	8
Rides	118	126	707	774
<i>Resource Center</i>				
Organizations providing services	5	5	5	5
Clients served	52	69	344	458

## Department Highlights

- The Mental Health Board met on November 18 and approved the following grant requests
  - A capital grant to Wings Program Inc was approved in the amount of \$5,000 which will go towards renovations of the agencies safe house.
  - The Mental Health Board formally approved the transfer of a capital grant from Larkin Center to Lawrence Hall Youth Services. The capital grant was awarded to Larkin in September prior to their closing to support the installation of fire safety doors in their group home. Lawrence Hall has taken over that group home and will continue with the renovations assuring the home is up to code.
  - HT Youth and Family Services Clinical Interventionist also presented on the program, which is supported by MHB funding. She discussed work being done in the schools and future goals for the program.
- Mental Health Board member Brian Gorcowski resigned after seven years of service on the Mental Health Board. His last meeting will take place in December. The MHB will now have 7 members and will be doing recruiting to fill the 2 open spots.
- Continued working with CEDA to review possible future grant opportunities. Unfortunately at this time, few of their programs or initiative would fit with MHB funding priorities.
- Collected all the data from agency survey responses. Will begin finalizing resource guide information and layout
- Began working on FY15 budget documents for review/approval at December meeting
- Two new riders applied and were added to the TIDE program.
- Began coordinating next Human Services Coordinating Council meeting for December 11. Lawrence Hall Youth Services and Ecker Center will be discussing on the transition of Larkin Center Services to their respective organization.
- Continued working on space utilization at the Resource Center. Family Service Association has allocated more staff at the building across the week, which has increased usage. Still one vacant office.

*Mental Health Board Mission Statement:*

*The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.*

# DEPARTMENT OF SENIOR SERVICES

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Programming Division</i>				
Planned programs	150	150	1489	1322
Participants	1490	1386	14592	14092
Participants (unduplicated)	593	692	1444	966
Wait listed (unduplicated)	37	50	583	533
Art & Computer classes	8	45	350	352
Art & Computer class participants	247	357	2698	3183
New volunteers	6	1	58	61
Total volunteers (unduplicated)	118	131	357	217
Volunteer hours reported	1513	1591	12631	12826
Meals delivered by volunteers	789	1031	6761	7930
<i>Social Services Division</i>				
Clients served (unduplicated)	267	298	908	966
Clients served (duplicated)	459	n/c	3357	n/c
Energy Assistance	35	46	512	487
Prescription drugs & health insurance assistance	227	206	765	1183
Social Service programs	15	92	14	75
Social Service program participants	135	127	804	747
Lending Closet transactions	89	57	650	428
<i>Transportation Division</i>				
One way rides given	1404	1662	14148	14268
Individuals served (unduplicated)	190	214	628	608
New riders	20	7	161	138
Unmet requests for rides	58	21	317	202

## Department Highlights:

- Out Trips: Wicked, Lunch Bunch Ti Amo, Polish Museum, Fireside Theatre. At the Center: Bazaar in Bartlett, Bingo, Music Video Launch Lunch, Cooking Class, French Class, TRIAD, Tuesday Evening Mixer, Silverscreen with Supervisor, Book Club, Yoga Getaway, Dance Class, Operation Sea Orbit Presentation, Wii Bowling Tournament, Chocolate History & Tasting, Feng Shui for your Home. Visual Arts: Batik on Rice Paper, Fused Glass Dish, Fall Silk Arrangement, Watercolor, Ceramics, Polymer Clay. Computer: PC Introduction, Email Introduction, MOOC's, one-on-one tutoring Elgin: Pumpkin Decorating, Fall Leaf Bowl, Pinochle, Poker, Beading Club, Computer Tutoring.
- Transportation was short staffed when a driver or manager functioned as dispatcher.
- Staff presented "Medicare Information and Updates" to coincide with Medicare Part C and D Open Enrollment.
- Senior Services staff attended Il. Twp. Management Academy and the TOI Conference..
- The C-HOPE program had a provider change and a new psychiatrist began seeing clients on November 25.
- In honor of National Caregivers Month, the "Virtual Dementia Tour" was offered and a special program held during our monthly Caregiver Support Group.
- The Blue Heron Café of Barrington distributed 20 meals to homebound seniors on Thanksgiving Day.

### *Senior Services Mission Statement:*

*With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.*

# DEPARTMENT OF WELFARE SERVICES

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>General Assistance</i>				
General Assistance clients	20	23	164	189
General Assistance appointments	47	54	420	474
Emergency Assistance appointments	40	47	244	318
Emergency Assistance approved	2	54	64	93
Crisis intake clients	381	395	2001	2475
Access to Care	2	6	55	70
<i>LIHEAP Applications/PIPP Recertifications</i>				
Office	214	123	697	695
Circuit Breaker	2	0	17	4
<i>Social Services</i>				
ComEd Hardships	5	5	62	94
Weatherization	Closed	3	Waitlist	6
<i>Food Pantry</i>				
Served (Households)	1255	1385	7287	8022
New applications	121	170	797	1143
Food Donations	110	72	521	508
<i>Community Center Walk-Ins</i>	503	494	2931	3723

## Department Highlights:

- Employment Services has placed 79 residents in positions with 95% retention. There were 42 appointments in November, the largest number since the start of the program.
- Employment Services hosted a LinkedIn workshop and had 10 residents attend.
- Beginning January, 2014 the Job Clubs will be moved from Monday mornings to Wednesday mornings beginning at 10am in an effort to bring more residents.
- Beginning January 6, 2014 Employment Services will be available to see residents at the Senior Center from 8:30 – 4:30.
- Welfare Services hosted the Veteran Honor Roll Dinner on November 6, 2013 with 200 in attendance.
- Welfare Services hosted its annual Auxiliary Staff Appreciation Dinner on August 7, 2013. Richard and Doris Bayer were the 2013 Volunteers of the Year.
- Case Manager Cumbo hosted the November Community Resource Group. The topic was “How to Cope With Holiday Stress” and there were 7 GA Recipients present.
- Director Imperato, Case Manager Cumbo and Employment Services Manager Grimes attend the 2<sup>nd</sup> NIU seminar in Naperville.
- More than 400 meal boxes were distributed at the meal box giveaway held at the Village Church of Bartlett.
- Looking ahead – December 12<sup>th</sup> – Cintas Uniform Company will hold a hiring event onsite at the Hanover Township Administration building beginning at 10:00am.
- Christmas Meal Box Giveaway is scheduled for 10:30am at St. John’s on Park Avenue in Streamwood.
- The Senior Wrap is scheduled on December 18<sup>th</sup> beginning at 9:30am at the Senior Center.
- Hanover Township will host the annual Sponsor A Family gift pickup on Friday, December 20<sup>th</sup> at the Senior Center.
- Welfare Services will host its annual Toy Drive December 21<sup>st</sup> beginning at 9:00am at the Senior Center beginning at 9:00am.

### *Welfare Services Mission Statement:*

*Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November, 2013

SERVICE PROVIDED	NOVEMBER 2013	NOVEMBER 2012	FYTD 2014	FYTD 2013
<i>Outreach &amp; Prevention</i>				
Open Gym participants	1145	1371	7170	7328
Open Gym participants (unduplicated)	433	518	915	979
Alternative to Suspension referrals	0	2	105	67
Alternative to Suspension participants	260	182	1197	792
Alternative to Suspension participants (unduplicated)	106	57	133	94
<i>Clinical</i>				
Therapy clients	169	216	1969	2624
Therapy clients (unduplicated)	95	113	363	296
New clients (unduplicated)	5	12	80	89
Clinical hours	218	226	2058	1642
Group session participants	248	556	3353	3288
<i>Tutoring Participants</i>				
Total	261	130	987	820
Unduplicated	103	63	192	161

## Department Highlights

- Youth and Family Services held its Annual New Leaders in Education Reception on November 19, 2013.
- John Parquette, LCSW, met with Karyn Nelson, Streamwood Police Social Worker on November 15, 2013 to discuss future developments at the Police Department and possible partnership opportunities for service delivery.
- John Parquette, LCSW, attended the Elgin Chamber of Commerce “CEO Unplugged” luncheon business meeting on November 6, 2013.
- AITCOY presented two professional development workshops at the Township Officials of Illinois Annual Education Conference in Springfield, IL on November 11, 2013. The workshops provided education on community violence prevention strategies for Townships and how Townships can respond to community violence.
- Susan Alborell, LCSW, participated in the Thought Leaders Networking session hosted by the Illinois Children Mental Health Partnership on November 22, 2013.
- Youth and Family Services was trained and participated in the Township’s Emergency Preparedness drill on November 20, 2013.
- John Parquette, LCSW, is working with School District U-46’s Community Alliance on the possibilities of implementing restorative justice practices as a means to address discipline within the schools.
- John Parquette, LCSW, attended and participated at Hanover Townships Annual Strategic Planning session held on November 22, 2013.

### *Youth & Family Services Mission Statement:*

*The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.*

**Hanover Township**  
 Board Audit Report  
 From 11/20/13 to 12/17/13

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	68,957.70	411.41	69,369.11
Total Senior Center	48,257.24		48,257.24
Total Welfare Services	20,798.42		20,798.42
Total Road and Bridge	6,308.60		6,308.60
Total Mental Health Board	23,631.85	6,275.00	29,906.85
Total Retirement	0.00		
Total Vehicle	7,693.00		7,693.00
Total Capital	5,858.77		5,858.77
Total All Funds	<u>181,505.58</u>	<u>6,686.41</u>	<u>188,191.99</u>

The above "Subtotal" column has been approved for payment this 17th day of November 2013.

The above "Total" column has been approved for payment this 17th day of November 2013.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

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Trustee

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Accrual Basis

## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	12/10/2013	102376	Joe & Mary Nicchia	Holiday Party Refund	60.00
Check	12/13/2013	102513	Mary Loss	Holiday Party Refund	30.00
Total 1103500 - Senior Programs					90.00
Total 1103 - Senior Center - Revenue					90.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014410 - Equipment Purchases</b>					
Check	12/03/2013	102331	Wells Fargo Financial Leasing 002	Acct# 001-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					328.00
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	11/22/2013	102150	Current Technologies Corporation	Inv# 710636 Network Labor	1,140.00
Check	12/10/2013	102356	Current Technologies Corporation	Inv# 710692 Network Labor	855.00
Check	12/13/2013	102501	All Information Services	Inv# 25820 Phone Line Labor	312.50
Check	12/13/2013	102521	Staples	Inv# 3216081840 Wireless Router	59.98
Total 1014430 - Computer Equipment & Software					2,367.48
Total 101CAP - Capital Expenditures					2,695.48
<b>101CHN - Community Health</b>					
<b>1014451 - Postage</b>					
Check	11/22/2013	102163	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage Charges	3.16
Total 1014451 - Postage					3.16
<b>1014452 - Office Supplies</b>					
Check	12/13/2013	102521	Staples	Inv# 3216081841 Copy Paper	80.46
Total 1014452 - Office Supplies					80.46
<b>1014453 - Printing</b>					
Check	12/10/2013	102362	Interact Business Products, LLC	Inv# 89846 Copy Charges	13.40
Total 1014453 - Printing					13.40
<b>1014454 - Travel</b>					
Check	12/03/2013	102283	Smith, Kristin N	Mileage Reimbursement	231.65
Total 1014454 - Travel					231.65
<b>1014456 - Community Affairs</b>					
Check	11/22/2013	102140	Hadley-Roma	Inv# 449459 Emergency Bracelets (100)	894.94
Total 1014456 - Community Affairs					894.94
<b>1014458 - Furniture &amp; Computer Equipment</b>					
Check	12/13/2013	102521	Staples	Inv# 3216081841 Coffee Maker	29.95
Total 1014458 - Furniture & Computer Equipment					29.95

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November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
<b>1014459 · Professional Services</b>					
Check	11/22/2013	102141	Alexian Brothers Health System	Patient# G.9319 Lab Work	29.00
Check	12/10/2013	102338	Alexian Brothers Health System	Patient# G.9319 Lab Work	32.41
Total 1014459 · Professional Services					61.41
<b>1014465 · Medical Supplies</b>					
Check	12/10/2013	102337	PSS World Medical, Inc.	Inv# 88531988 Microcuvettes/COLD Packs/Needles/Epinephrine	415.78
Check	12/10/2013	102337	PSS World Medical, Inc.	Inv# 88549105 Screening Supplies	42.00
Check	12/10/2013	102337	PSS World Medical, Inc.	Inv# 88651071 Blood Test Strip Kits	21.50
Total 1014465 · Medical Supplies					479.28
<b>1014466 · Communications</b>					
Check	12/06/2013	102333	Sprint	Acct# 897162515 Monthly Charges	139.59
Total 1014466 · Communications					139.59
<b>1014491 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,075.00
Total 1014491 · Health Insurance					1,075.00
<b>1014492 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	126.18
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	20.52
Total 1014492 · Dental, Vision & Life Insurance					146.70
Total 101CHN · Community Health					3,155.54
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014614 · Printing</b>					
Check	12/13/2013	102512	Kwik Print	Inv# 51335 Letterhead / Envelopes / Business Cards	252.90
Total 1014614 · Printing					252.90
<b>1014619 · Office Supplies</b>					
Check	12/10/2013	102346	A1 Trophies & Awards, Inc	Inv# 14348 Name Tag	10.00
Check	12/13/2013	102521	Staples	Inv# 3214608627 Video Editing Fire Wire Cable	33.49
Total 1014619 · Office Supplies					43.49
<b>1014621 · Satellite Office Utilities</b>					
Check	11/22/2013	102146	Com Ed 010	Acct# 6997418010 Monthly Charges	300.38
Check	11/22/2013	102149	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges	67.62
Check	12/03/2013	102290	Allied Waste Services	Acct# 3-0551-0097167 Monthly Charges	35.05
Check	12/03/2013	102314	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	13.10
Check	12/10/2013	102357	City of Elgin	Acct# 413720-6423 Monthly Charges	25.03
Total 1014621 · Satellite Office Utilities					441.18
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	12/10/2013	102345	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	98.93
Check	12/10/2013	102352	Comcast (CRO)	Acct# 8771 20 032 0786276 Monthly Internet Charges	139.90

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Type	Date	Num	Name	Memo	Amount
Total 1014623 · Satellite Office Phone & Intrnt					238.83
<b>1014624 · Travel</b>					
Check	12/03/2013	102284	Kuttenberg, Thomas W	Mileage Reimbursement	330.47
Total 1014624 · Travel					330.47
<b>1014629 · Dues and Subscriptions</b>					
Check	11/22/2013	102164	Paddock Publications, Inc	Acct# 681793 Daily Herald Subscription	22.00
Total 1014629 · Dues and Subscriptions					22.00
<b>1014630 · Veteran Honor Roll</b>					
Check	12/10/2013	102346	A1 Trophies & Awards, Inc	Inv# 14801 Veteran Nameplate	4.00
Total 1014630 · Veteran Honor Roll					4.00
<b>1014691 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,666.27
Total 1014691 · Health Insurance					1,666.27
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	124.37
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	17.79
Total 1014692 · Dental, Vision & Life Insurance					142.16
Total 101CMA · Community Relations					3,141.30
Total 101CVA · Community & Veteran Affairs					3,141.30
<b>101ES - ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	12/03/2013	102288	Pat Conrardy	Rope/Rope Ratchets/Rope Lock	38.42
Check	12/03/2013	102305	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	89.85
Check	12/13/2013	102497	Rogala, Michael H	Station Wall Cabinet/Locker	256.88
Check	12/13/2013	102497	Rogala, Michael H	Hose Nozzle/Soap/Batteries/Mop/Sponges	257.48
Check	12/13/2013	102523	The Home Depot	Electrical Cords/Duct Tape/Buckles	449.89
Total 1014802 · Equipment					1,092.52
<b>1014803 · Uniforms</b>					
Check	12/10/2013	102346	A1 Trophies & Awards, Inc	Inv# 14835 Name Tags (21)	23.10
Check	12/10/2013	102372	Ray O'herron Co., Inc.	Inv# 1336747 Dress Coat/Shoes/Belt	295.96
Total 1014803 · Uniforms					319.06
<b>1014809 · Pre-Volunteer Screening</b>					
Check	12/10/2013	102389	Verify (XHANEM)	Inv# 831972 Background Check	16.00
Total 1014809 · Pre-Volunteer Screening					16.00
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Check	12/03/2013	102328	Village of Hanover Park (Fuel)	Inv# 37425 October 2013 Fuel	589.83

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Type	Date	Num	Name	Memo	Amount
Total 1014813 · Vehicle Fuel & Maintenance					589.83
<b>1014814 · Communications</b>					
Check	12/06/2013	102333	Sprint	Acct# 897162515 Monthly Charges	91.51
Total 1014814 · Communications					91.51
<b>1014891 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,623.26
Total 1014891 · Health Insurance					1,623.26
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	154.98
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014892 · Dental, Vision & Life Insurance					173.00
Total 101ES · ES - Expenditures					3,905.18
<b>101FOO · Food Pantry</b>					
<b>1014161 · Utilities</b>					
Check	12/10/2013	102369	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	110.76
Check	12/10/2013	102370	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	69.60
Check	12/13/2013	102505	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	13.42
Check	12/13/2013	102525	Village of Hanover Park	Acct# 22510-39440 Water/Sewer	179.81
Total 1014161 · Utilities					373.59
<b>1014191 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,623.26
Total 1014191 · Health Insurance					1,623.26
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	165.03
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014192 · Dental, Vision & Life Insurance					183.05
Total 101FOO · Food Pantry					2,179.90
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014503 · General Insurance</b>					
Check	12/10/2013	102355	Chicago Title Insurance Company	Lacy Park Title Insurance	802.25
Check	12/10/2013	102380	RLI Surety	Bond# LSM0277404 Liquor License & Permit Bond	50.00
Total 1014503 · General Insurance					852.25
<b>1014504 · Dental, Vision &amp; Life Insurance</b>					
Check	12/10/2013	102371	NCPERS	Unit# 5785 Policy Coverage	30.08
Total 1014504 · Dental, Vision & Life Insurance					30.08
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Check	11/22/2013	102172	TASC	Inv# IN190128 Admin Fees	74.20

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**Board Audit Report**  
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Type	Date	Num	Name	Memo	Amount
Check	12/10/2013	102385	TASC	Inv# IN217384 Admin Fees	181.20
Total 1014507 · Flex Plan & 457 Plan					255.40
<b>1014513 · Employee Wellness</b>					
Check	12/03/2013	102299	CADR+	Inv# 10371 Consult a Doctor - December	70.00
Total 1014513 · Employee Wellness					70.00
Total 101ISE · Insurance & Employee Benefits					1,207.73
<b>101LEA · Legal &amp; Auditing</b>					
<b>1014502 · Legal Services</b>					
Check	12/13/2013	102511	Kopon Airdo, LLC	Inv# 190-0001-12941 Legal Fees	6,194.52
Total 1014502 · Legal Services					6,194.52
Total 101LEA · Legal & Auditing					6,194.52
<b>101MAIN · Facilities Maintenance</b>					
<b>1014202 · Office Supplies</b>					
Check	12/03/2013	102300	Cartridge World	Inv# 4358 Ink Cartridges (3)	80.97
Total 1014202 · Office Supplies					80.97
<b>1014205 · Janitorial Supplies - Town</b>					
Check	11/22/2013	102145	Bade Paper Products, Inc	Inv# 191543 Feather Duster/Roll Towels/Can Liner/Disposablke Gloves	216.00
Check	12/13/2013	102503	Bade Paper Products, Inc	Inv# 191782 Facial Tissue/Urinal Screens/Can Liners	247.27
Total 1014205 · Janitorial Supplies - Town					463.27
<b>1014208 · Housekeeping Contract</b>					
Check	11/22/2013	102165	Perfect Cleaning Service, Inc.	Inv# 37431 Janitorial Service	2,880.00
Total 1014208 · Housekeeping Contract					2,880.00
<b>1014209 · Building Contracts</b>					
Check	11/22/2013	102171	Tyco Integrated Security LLC	Inv# 09704347 Quarterly Monitoring	81.00
Check	12/10/2013	102373	Orkin Pest Control (Astor)	Inv# 88889907 Pest Control	50.00
Check	12/10/2013	102374	Orkin Pest Control (Senior)	Inv# 88889906 Pest Control	65.00
Check	12/10/2013	102375	Orkin Pest Control (Town)	Inv# 88889905 Pest Control	60.00
Check	12/13/2013	102509	Fox Valley Fire & Safety	Inv# 801854 Elevator Monitoring	372.00
Total 1014209 · Building Contracts					628.00
<b>1014210 · Building Maintenance - Town</b>					
Check	12/03/2013	102327	The Home Depot F&M	Caution Tape/ Light Bulbs/Gloves/Washers	87.27
Total 1014210 · Building Maintenance - Town					87.27
<b>1014211 · Building Maintenance - Senior</b>					
Check	12/03/2013	102327	The Home Depot F&M	Halogen Bulbs/Photocell	30.87
Total 1014211 · Building Maintenance - Senior					30.87
<b>1014213 · Equipment Maintenance - Town</b>					
Check	12/03/2013	102327	The Home Depot F&M	Rake/Power Bit/Screwdriver/Batteries/Area Light/Light Bulbs	272.57

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Type	Date	Num	Name	Memo	Amount
Check	12/03/2013	102327	The Home Depot F&M	Credit	-33.97
Check	12/10/2013	102362	Interact Business Products, LLC	Inv# 89776 Copy Charges	27.71
Total 1014213 · Equipment Maintenance - Town					266.31
<b>1014214 · Equipment Maintenance - Senior</b>					
Check	11/22/2013	102152	GDK Builder Services, Inc	Inv# 19906 1st Floor Window	275.00
Check	12/03/2013	102327	The Home Depot F&M	Sink/Faucet Filter	75.95
Check	12/13/2013	102502	American Backflow Prevention, Inc.	Inv# 38394 State Required Backflow Test	280.00
Total 1014214 · Equipment Maintenance - Senior					630.95
<b>1014218 · Vehicle Maintenance - Town</b>					
Check	12/03/2013	102306	Friendly Ford, Inc	Inv# 177508 Touch Up Paint	5.67
Total 1014218 · Vehicle Maintenance - Town					5.67
<b>1014219 · Vehicle Fuel - Town</b>					
Check	12/03/2013	102328	Village of Hanover Park (Fuel)	Inv# 37425 October 2013 Fuel	785.30
Total 1014219 · Vehicle Fuel - Town					785.30
<b>1014221 · Cell Phone/Communications</b>					
Check	12/06/2013	102333	Sprint	Acct# 897162515 Monthly Charges	213.27
Total 1014221 · Cell Phone/Communications					213.27
<b>1014222 · Trash Removal - Town</b>					
Check	12/03/2013	102290	Allied Waste Services	Acct# 3-0551-6013270 Monthly Charges	151.92
Total 1014222 · Trash Removal - Town					151.92
<b>1014223 · Trash Removal - Senior</b>					
Check	12/03/2013	102290	Allied Waste Services	Acct# 3-0551-6000579 Monthly Charges	144.92
Total 1014223 · Trash Removal - Senior					144.92
<b>1014224 · Trash Removal - Astor</b>					
Check	12/03/2013	102290	Allied Waste Services	Acct# 3-0551-6013274 Monthly Charges	146.17
Total 1014224 · Trash Removal - Astor					146.17
<b>1014225 · Grounds Maintenance</b>					
Check	12/03/2013	102301	Carol Stream Lawn and Power	Inv# 329807 Chainsaw	203.00
Check	12/03/2013	102327	The Home Depot F&M	Utility Pump / Nylon Barb	106.84
Total 1014225 · Grounds Maintenance					309.84
<b>1014228 · Building Maintenance - Elgin</b>					
Check	12/03/2013	102289	Alarm Specialties and Protection	Inv# 23196 IWL Security and Fire System Monitoring	48.00
Total 1014228 · Building Maintenance - Elgin					48.00
<b>1014291 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	2,213.46
Total 1014291 · Health Insurance					2,213.46
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					

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Type	Date	Num	Name	Memo	Amount
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	290.00
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	38.31
Total 1014292 · Dental, Vision & Life Insurance					328.31
Total 101MAIN · Facilities Maintenance					9,414.50
<b>101THE · Town Hall Expense</b>					
<b>1014402 · Telephone - Town</b>					
Check	12/03/2013	102292	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	113.31
Check	12/03/2013	102293	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	133.80
Check	12/03/2013	102294	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.40
Total 1014402 · Telephone - Town					290.51
<b>1014403 · Utilities - Town</b>					
Check	11/22/2013	102160	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	367.80
Check	12/10/2013	102391	Village of Bartlett	Acct# 51470 Water/Sewer	114.40
Check	12/13/2013	102504	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	993.60
Total 1014403 · Utilities - Town					1,475.80
<b>1014405 · Internet Access - Town</b>					
Check	12/03/2013	102304	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	134.85
Total 1014405 · Internet Access - Town					134.85
Total 101THE · Town Hall Expense					1,901.16
<b>101TOE · Town Office Expense</b>					
<b>1014401 · Postage</b>					
Check	11/26/2013	102276	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	1,075.50
Total 1014401 · Postage					1,075.50
<b>1014404 · Office Supplies</b>					
Check	12/10/2013	102387	Varsity Calendar Company	Inv# 66456 Streamwood High School Boosters Calendar	85.00
Check	12/13/2013	102521	Staples	Inv# 3215622978 Certification Holder	56.54
Check	12/13/2013	102521	Staples	Inv# 3216081840 Battery	10.18
Check	12/13/2013	102521	Staples	Inv# 3216081839 Letter Tray/Pencil Cup	70.90
Total 1014404 · Office Supplies					222.62
<b>1014406 · Printing</b>					
Check	12/03/2013	102310	Kappa Map Group, LLC	Inv# 150438RI Township Maps	1,377.83
Check	12/10/2013	102350	Breese Journal & Publishing Company	Inv# 82657 Township Brochures	898.94
Total 1014406 · Printing					2,276.77
<b>1014408 · Salaries</b>					
Check	11/22/2013	102154	Job Giraffe	Inv# 00202597 Part Time Office Temp Help	250.50
Check	12/03/2013	102308	Job Giraffe	Inv# 000202826 Part Time Office Temp Help	120.24
Total 1014408 · Salaries					370.74
<b>1014412 · Travel Expenses</b>					

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## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Check	11/22/2013	102137	Barr, James C	TOI Conference Mileage Reimbursement	205.66
Check	11/22/2013	102138	Imperato, Alexandra M	Mileage Reimbursement	7.92
Total 1014412 · Travel Expenses					213.58
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	11/22/2013	102153	Hoffman Estates Chamber of Commerce	Member Dues	117.50
Check	12/03/2013	102297	Bartlett Chamber of Commerce	Inv# 1364 Annual Member Dues	214.00
Check	12/10/2013	102343	IPWMAN	Illinois Public Works Mutual Aid Network Agreement Dues	500.00
Total 1014414 · Memberships, Subs & Publication					831.50
<b>1014424 · Education &amp; Training</b>					
Check	12/13/2013	102500	Imperato, Alexandra M	Tuition Reimbursement	357.00
Total 1014424 · Education & Training					357.00
<b>1014520 · Consulting</b>					
Check	12/13/2013	102517	NIU Center for Governmental Studies	Inv# CGS14156 Strategic Plan Session Facilitation	2,990.00
Total 1014520 · Consulting					2,990.00
<b>1014530 · Financial Administration</b>					
Check	12/10/2013	102360	Governmental Accounting, Inc	Inv# 5593 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
<b>1014591 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	4,492.08
Total 1014591 · Health Insurance					4,492.08
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	251.61
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	46.53
Total 1014592 · Dental, Vision & Life Insurance					298.14
Total 101TOE · Town Office Expense					18,156.53
<b>104ASR · Assessor's Division</b>					
<b>1044405 · Office Supplies</b>					
Check	12/13/2013	102521	Staples	Inv# 3215114545 Toner	238.99
Total 1044405 · Office Supplies					238.99
<b>1044407 · Printing</b>					
Check	12/10/2013	102363	Kwik Print	Inv# 51316 Letterhead / Envelopes	298.00
Total 1044407 · Printing					298.00
<b>1044413 · Travel Expense</b>					
Check	12/03/2013	102286	Smogolski, Thomas S	Mileage Reimbursement	233.20
Check	12/10/2013	102351	Cook County Township Assesors' Assoc	Assessors Luncheon	90.00
Total 1044413 · Travel Expense					323.20
<b>1044415 · Dues, Subs &amp; Publications</b>					

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Type	Date	Num	Name	Memo	Amount
Check	11/22/2013	102148	Certified Illinois Assessing Officers	Bi Annual Dues - T. Smogolski	20.00
Total 1044415 · Dues, Subs & Publications					20.00
<b>1044419 · Training</b>					
Check	12/03/2013	102286	Smogolski, Thomas S	Appraisal Institute Class Registrations (7)	668.00
Total 1044419 · Training					668.00
<b>1044491 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,195.38
Total 1044491 · Health Insurance					1,195.38
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	169.05
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	28.74
Total 1044492 · Dental, Vision & Life Insurance					197.79
Total 104ASR · Assessor's Division					2,941.36
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094612 · Consulting Fees</b>					
Check	12/03/2013	102311	Michael Kelly LCSW	Consulting Fees	300.00
Total 1094612 · Consulting Fees					300.00
<b>1094614 · Printing</b>					
Check	11/22/2013	102162	Quill Corporation	Inv# 7048456 Ink/Toner	457.18
Check	12/10/2013	102379	Quill Corporation	Inv# 7536090 Ink Cartridges	91.98
Check	12/10/2013	102379	Quill Corporation	Inv# 7523718 Ink	34.91
Total 1094614 · Printing					584.07
<b>1094618 · Psychiatric Backup</b>					
Check	12/10/2013	102344	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	350.00
Total 1094618 · Psychiatric Backup					350.00
<b>1094620 · Community Affairs</b>					
Check	12/03/2013	102298	Cuisine America	Inv# 2308 New Leaders in Education Reception Refreshments (80)	499.95
Check	12/03/2013	102316	Sam's Club (YFS 0748 1)	New Leaders in Education Reception Supplies	145.86
Total 1094620 · Community Affairs					645.81
<b>1094621 · Recruitment and Pre Employment</b>					
Check	11/22/2013	102175	Verify (XHANYF)	Inv# 824759 Background Check	16.00
Total 1094621 · Recruitment and Pre Employment					16.00
<b>1094623 · Travel</b>					
Check	12/03/2013	102279	Beahan, Mary J	Mileage Reimbursement	9.04
Check	12/03/2013	102281	Concepcion, Sara	Mileage Reimbursement	49.16
Check	12/03/2013	102282	Spunt, Sarah B	Mileage Reimbursement October-November	171.77
Check	12/10/2013	102336	Robl, Jared R	Mileage Reimbursement	27.69

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Accrual Basis

## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Check	12/10/2013	102340	Aister, Deanna J	Mileage Reimbursement	44.07
Total 1094623 · Travel					301.73
<b>1094624 · Intern Stipends</b>					
Check	12/03/2013	102277	Marianne Benedek	Intern Stipend Sept/Oct/Nov	1,200.00
Check	12/03/2013	102278	Amy Fitzgerald	Intern Stipend Setp/Oct/Nov	1,200.00
Total 1094624 · Intern Stipends					2,400.00
<b>1094626 · Equipment &amp; Furniture</b>					
Check	11/22/2013	102167	Rieke Office Interiors	Inv# 40065 File Cabinet	410.00
Check	12/10/2013	102379	Quill Corporation	Inv# 7523718 Printers (2)	299.98
Total 1094626 · Equipment & Furniture					709.98
<b>1094691 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	5,770.16
Total 1094691 · Health Insurance					5,770.16
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	572.97
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	72.51
Total 1094692 · Dental, Vision & Life Insurance					645.48
Total 109ADM · Administration & Clinical					11,723.23
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	11/22/2013	102131	Mix, James R	Halloween Treats/Activities	32.56
Total 1094627 · Open Gym Program.					32.56
<b>1094644 · Travel</b>					
Check	12/03/2013	102280	Chacon, Alejandra E	Mileage Reimbursement	188.71
Total 1094644 · Travel					188.71
<b>1094645 · Printing</b>					
Check	11/22/2013	102162	Quill Corporation	Inv# 7049953 Ink	152.05
Total 1094645 · Printing					152.05
<b>1094647 · Office Supplies</b>					
Check	12/13/2013	102521	Staples	Inv# 3215622979 Shredder	98.98
Total 1094647 · Office Supplies					98.98
<b>1094650 · Program Supplies</b>					
Check	12/03/2013	102316	Sam's Club (YFS 0748 1)	Open Gym Supplies	161.94
Total 1094650 · Program Supplies					161.94
<b>1094651 · Cellphones</b>					
Check	12/06/2013	102333	Sprint	Acct# 897162515 Monthly Charges	283.21

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## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Total 1094651 · Cellphones					283.21
<b>1094791 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,482.35
Total 1094791 · Health Insurance					1,482.35
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	321.41
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 1094792 · Dental, Vision & Life Insurance					352.88
Total 109OUT · Outreach & Prevention					2,752.68
Total 109YFS · Youth & Family Services					14,475.91
Total 1014 · Town Fund - Expenditures					69,369.11
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104524 · Utilities</b>					
Check	11/22/2013	102174	Village of Bartlett	Acct# 63818 Water/Sewer	50.88
Check	12/03/2013	102312	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	1,123.81
Check	12/10/2013	102391	Village of Bartlett	Acct# 63818 Water/Sewer	68.37
Check	12/10/2013	102391	Village of Bartlett	Acct# 62447 Water/Sewer	182.66
Total 1104524 · Utilities					1,425.72
<b>1104525 · Telephone &amp; High Speed Internet</b>					
Check	12/06/2013	102333	Sprint	Acct# 897162515 Monthly Charges	783.01
Total 1104525 · Telephone & High Speed Internet					783.01
<b>1104527 · Equipment</b>					
Check	11/22/2013	102166	Pitney Bowes	Acct# 6871669 Postage Machine Rental	132.82
Check	12/03/2013	102307	Health Concepts, LLC	Inv# 68057 Water Machine Rental	210.00
Check	12/10/2013	102386	Wells Fargo Financial Leasing 001	Acct# 603-0090075-001 Copier Machine Rental	351.00
Total 1104527 · Equipment					693.82
<b>1104528 · Office Supplies</b>					
Check	12/10/2013	102378	Pitney Bowes, Inc	Acct# 2020-9276-86-2 Red Ink Cartridge (2)/Tape Strips/Cleaning Kit	350.63
Check	12/13/2013	102521	Staples	Inv# 3215622976 Report Cover/Color Paper	33.75
Check	12/13/2013	102521	Staples	Inv# 3215622977 Easel Pad	42.99
Check	12/13/2013	102521	Staples	Inv# 3216081842 Copy Paper	268.21
Check	12/13/2013	102521	Staples	Inv# 3215114544 Copy Paper/Ink	379.80
Check	12/13/2013	102521	Staples	Inv# 3213850320 Folders/Toner/Copy Paper	263.52
Total 1104528 · Office Supplies					1,338.90
<b>1104529 · Postage</b>					
Check	11/22/2013	102163	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage Charges	564.79
Check	12/10/2013	102377	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage Charges	513.77

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**Hanover Township  
Board Audit Report  
November 20 through December 17, 2013**

Type	Date	Num	Name	Memo	Amount
Total 1104529 · Postage					1,078.56
<b>1104533 · Printing</b>					
Check	12/10/2013	102362	Interact Business Products, LLC	Inv#89846 Copy Charges	343.58
Check	12/10/2013	102363	Kwik Print	Inv# 51286 Payment Envelopes	155.80
Total 1104533 · Printing					499.38
<b>1104535 · Travel</b>					
Check	11/22/2013	102133	Adelphia, Sarah E	Mileage Reimbursement	16.39
Check	11/22/2013	102142	Conway, Megan A	Mileage Reimbursement	60.76
Total 1104535 · Travel					77.15
<b>1104539 · Miscellaneous</b>					
Check	12/03/2013	102318	Sam's Club (Snr 0052 8)	Account Charges	30.00
Check	12/03/2013	102324	Sam's Club (Town 0487 6)	Account Charges	0.55
Check	12/13/2013	102523	The Home Depot	Cleaning Supplies	60.67
Check	12/13/2013	102523	The Home Depot	Tax Exempt Credit	-4.25
Total 1104539 · Miscellaneous					86.97
<b>1104540 · Tile Endowment Fund</b>					
Check	12/10/2013	102368	Monarch Landing	Inv# HANOVER -01 Kiln	1,500.00
Total 1104540 · Tile Endowment Fund					1,500.00
<b>1104542 · Senior Satellite Service</b>					
Check	11/22/2013	102149	Com Ed 041	Acct# 7923218041 Elgin CRO Monthly Charges	67.62
Check	12/03/2013	102303	Comcast	Acct# 8771 20 032 0660935 Internet Monthly Charges	89.85
Check	12/03/2013	102314	NICOR (79)	Acct# 79-29-75-3728 8 Monthly Charges	13.10
Total 1104542 · Senior Satellite Service					170.57
<b>1104591 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	9,029.80
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	74.12
Total 1104591 · Health Insurance					9,103.92
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	614.77
Total 1104592 · Dental, Vision & Life Insurance					614.77
Total 1104ADM · Administration					17,372.77
<b>1104SOC · Social Services</b>					
<b>1104514 · Weekend Programming</b>					
Check	11/22/2013	102132	Marquee Movie Presentations, LLC	Senior Musical Presentation Fee	150.00
Check	12/10/2013	102339	Michael Weeks	Inv# 12813 Civil War Road Trip Presentation	90.00
Total 1104514 · Weekend Programming					240.00
<b>1104515 · Programming</b>					
Check	11/22/2013	102155	Let Me Arrange It! Inc.	Transportation Fee 11.27.13 to Fireside Theater (42)	960.00

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**Hanover Township**  
**Board Audit Report**  
 November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Check	12/03/2013	102318	Sam's Club (Snr 0052 8)	Program Snacks/Supplies/Plates/Napkins	181.12
Check	12/03/2013	102318	Sam's Club (Snr 0052 8)	Program Snacks/Supplies/ Refreshments/Snacks	178.73
Check	12/03/2013	102324	Sam's Club (Town 0487 6)	Coffee Supplies/Cups/Creamer	414.59
Check	12/03/2013	102325	Taoist Tai Chi Society	Class Instructor Fee April 2013 - December 2013	900.00
Check	12/03/2013	102326	Streamwood Park District	Exercise Class Instructor September 2013	350.00
Check	12/03/2013	102332	Xavus Solutions LLC	Inv# 5084 Voice Connect - 1 Year	300.00
Check	12/10/2013	102354	Dick Course	Square Dance Calling	150.00
Check	12/10/2013	102383	Starlight Tours	Casino Trip (48)	1,728.00
Check	12/10/2013	102383	Starlight Tours	Horseshoe Casino (48)	1,728.00
Check	12/10/2013	102384	Tango Argentina Club	Spanish Language Class Instructor January-February	150.00
Check	12/10/2013	102384	Tango Argentina Club	French Language Class Instructor January-February	250.00
Check	12/10/2013	102392	Whole Foods Market	Inv# 12713 Cooking Class Supplies	225.00
Check	12/13/2013	102514	Chicago Marriot Northwest	Holiday Party (208)	6,940.96
Check	12/13/2013	102515	Motion Picture Licensing Corporation	Annual Video Licensing Fee	295.16
Check	12/13/2013	102522	Streamwood Park District	Exercise Class Instructor October/November 2013	1,000.00
Total 1104515 · Programming					15,751.56
<b>1104519 · Senior Assistance</b>					
Check	12/03/2013	102313	Oxford Bank & Trust	Mortgage Assistance	200.00
Total 1104519 · Senior Assistance					200.00
<b>1104520 · Volunteer Services</b>					
Check	11/22/2013	102134	Richard Bayer	Home Delivered Meals Mileage Reimbursement	46.90
Check	11/22/2013	102135	Dale Rankin	Home Delivered Meals Mileage Reimbursement	142.95
Check	11/22/2013	102139	Beth Cooper	Home Delivered Meals Mileage Reimbursement	19.78
Check	12/03/2013	102287	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	22.04
Check	12/03/2013	102320	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	58.76
Check	12/03/2013	102321	William Riccio	Home Delivered Meals Mileage Reimbursement	40.62
Check	12/03/2013	102322	Phil Roth	Home Delivered Meals Mileage Reimbursement	24.86
Check	12/03/2013	102323	Charles Coleman	Home Delivered Meals Mileage Reimbursement	31.08
Check	12/10/2013	102335	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	42.38
Check	12/13/2013	102495	Clark Krumpo	Home Delivered Meals Mileage Reimbursement	53.73
Total 1104520 · Volunteer Services					483.10
<b>1104526 · Club 59</b>					
Check	12/10/2013	102334	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	1,901.30
Total 1104526 · Club 59					1,901.30
<b>1104532 · Visual Arts</b>					
Check	11/22/2013	102144	Blick Art Materials	Inv# 2332015 Art Materials	303.10
Check	11/22/2013	102144	Blick Art Materials	Inv# 2322581 Art Materials	19.92
Check	11/22/2013	102144	Blick Art Materials	Tax Exempt	-23.74
Check	11/22/2013	102157	Krall, Marianne	Class Supplies	56.41
Check	12/10/2013	102341	Krall, Marianne	Class Supplies	73.17
Check	12/10/2013	102349	Irene Boutzarelos	Fused Glass Instruction	42.42
Check	12/10/2013	102361	Hobby Lobby	Program Supplies	98.93
Check	12/10/2013	102365	Midwest Ceramic Art Supply	Ceramic Supplies	155.21
Check	12/13/2013	102526	Carol Westman	Project Linus Supplies	104.17

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Type	Date	Num	Name	Memo	Amount
Total 1104532 · Visual Arts					829.59
Total 1104SOC · Social Services					19,405.55
<b>1104TRN · Transportation</b>					
<b>1104512 · Volunteer Express</b>					
Check	11/22/2013	102136	Nancy Pudlo	Volunteer Express Mileage Reimbursement	19.38
Check	12/03/2013	102319	JoAnita Duczak	Volunteer Express Mileage Reimbursement	103.40
Check	12/13/2013	102496	Jeannine Havlik	Volunteer Express Mileage Reimbursement	42.15
Total 1104512 · Volunteer Express					164.93
<b>1104518 · Vehicle Maintenance</b>					
Check	11/22/2013	102168	Safety Lane Inspections	Inv# 10845 Safety Inspection	33.48
Check	12/03/2013	102315	Pomp's Tire Service	Inv# 640015547 Tire Replacement (2)	583.30
Check	12/10/2013	102364	Mitchell 1	Acct# 979637 Online Technical Support	71.11
Check	12/13/2013	102510	Friendly Ford, Inc	Inv# 178871 Hub Assembly/Brake Shoe	366.62
Total 1104518 · Vehicle Maintenance					1,054.51
<b>1104550 · Telephone</b>					
Check	12/10/2013	102388	Verizon Wireless	Acct# 742025529 Monthly Charges	565.68
Total 1104550 · Telephone					565.68
<b>1104552 · Fuel</b>					
Check	12/03/2013	102328	Village of Hanover Park (Fuel)	Inv# 37425 October 2013 Fuel	4,570.08
Total 1104552 · Fuel					4,570.08
<b>1104691 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	4,529.32
Total 1104691 · Health Insurance					4,529.32
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	446.26
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	58.14
Total 1104692 · Dental, Vision & Life Insurance					504.40
Total 1104TRN · Transportation					11,388.92
Total 1104 · Senior Center - Expenditures					48,167.24
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	12/03/2013	102291	Ace Coffee Bar	Inv# 2940:322757 Coffee Pot	30.00
Check	12/13/2013	102521	Staples	Inv# 3214608557 Copy Paper	75.98
Check	12/13/2013	102521	Staples	Inv# 3213850321 Copy Paper	163.32
Check	12/13/2013	102521	Staples	Inv# 3215622980 Glue Stick/Copy Paper	57.15
Check	12/13/2013	102521	Staples	Inv# 3215622975 Lanyards	13.86
Check	12/13/2013	102521	Staples	Inv# 3215114543 Steno Book	17.98

## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Total 2024202 · Office Supplies					358.29
<b>2024204 · Equipment</b>					
Check	12/03/2013	102296	Bartlett Sports	Inv# 3305 Township Uniform Jacket	90.00
Check	12/03/2013	102302	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	215.31
Check	12/03/2013	102330	Wells Fargo Financial Leasing 003	Acct# 001-0090075-003 Copy Machine Rental	179.00
Check	12/06/2013	102333	Sprint	Acct# 897162515 Monthly Charges	142.87
Total 2024204 · Equipment					627.18
<b>2024205 · Travel &amp; Training</b>					
Check	12/03/2013	102285	Simon, Janet L	Mileage Reimbursement	38.76
Check	12/13/2013	102493	Imperato, Mary Jo	Mileage Reimbursement	12.77
Check	12/13/2013	102498	Cumbo, Kristin A	Mileage Reimbursement	226.96
Check	12/13/2013	102499	Simon, Janet L	Mileage Reimbursement	19.10
Total 2024205 · Travel & Training					297.59
<b>2024212 · Dues &amp; Publications</b>					
Check	12/03/2013	102329	Verify (XHANGA)	Inv# 824758 Background Checks	16.00
Check	12/13/2013	102524	Verify (XHANGA)	Inv# 831973 Background Checks	16.00
Total 2024212 · Dues & Publications					32.00
<b>2024213 · Community Affairs / Misc</b>					
Check	12/03/2013	102295	Bartlett Volunteer Fire Dept., Inc.	Auxilliary Staff Dinner	250.00
Check	12/03/2013	102317	Sam's Club (WS 6382 9)	Account Charges	10.35
Check	12/13/2013	102493	Imperato, Mary Jo	Crisis Center Awards Breakfast	25.00
Total 2024213 · Community Affairs / Misc					285.35
<b>2024591 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,707.69
Total 2024591 · Health Insurance					1,707.69
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	57.39
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Total 2024592 · Dental, Vision & Life Insurance					64.23
Total 2024ADM · Administration					3,372.33
<b>2024EMP · Employment Services</b>					
<b>2024216 · Office Supplies</b>					
Check	12/13/2013	102521	Staples	Inv# 3215622980 Ink/Folder Tabs	42.77
Check	12/13/2013	102521	Staples	Inv# 3215114543 Bulletin Board	21.99
Total 2024216 · Office Supplies					64.76
<b>2024217 · Equipment</b>					
Check	12/13/2013	102521	Staples	Inv# 3213850321 Calendars	61.97
Total 2024217 · Equipment					61.97

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Type	Date	Num	Name	Memo	Amount
<b>2024220 · Printing</b>					
Check	12/03/2013	102309	Kwik Print	Inv# 51217 Business Cards (1,000)	142.40
Check	12/03/2013	102309	Kwik Print	Inv# 51172 Employment Services Posters	76.00
Check	12/03/2013	102309	Kwik Print	Inv# 51187 Envelopes	89.70
Check	12/13/2013	102521	Staples	Inv# 3213850321 Toner	55.98
Total 2024220 · Printing					364.08
<b>2024291 · Health Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	1,732.88
Total 2024291 · Health Insurance					1,732.88
<b>2024292 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	19.71
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	13.68
Total 2024292 · Dental, Vision & Life Insurance					33.39
Total 2024EMP · Employment Services					2,257.08
<b>2024HOM · Home Relief</b>					
<b>2024102 · Rent</b>					
Check	11/26/2013	2583	E Eight Inc	November 2013 Rent	281.67
Check	11/26/2013	2584	Spring Lakes Estates	December 2013 Rent	400.00
Check	11/26/2013	2585	Swanson Real Estate	December 2013 Rent	620.00
Check	11/26/2013	2586	Son Hui Anderson	December 2013 Rent	650.00
Check	11/26/2013	2592	Cook County Treasurer	Property Tax 06171100070000	241.00
Check	11/26/2013	2596	Diane and Leo Walker	December 2013 Rent	0.00
Check	11/26/2013	2597	Forest Ridge Homeowners Association	December 2013 Rent	175.00
Check	11/26/2013	2600	William Kallas	December 2013 Rent	500.00
Check	11/26/2013	2601	Ralph Kanehl Sr.	December 2013 Rent	400.00
Check	11/26/2013	2602	E Eight Inc	December 2013 Rent	650.00
Check	11/26/2013	2603	Isabella Toto	December 2013 Rent	265.52
Check	11/26/2013	2604	Dale Panganiban	December 2013 Rent	550.00
Check	11/26/2013	2605	Paul Krella	December 2013 Rent	650.00
Check	11/26/2013	2606	Stephanie Fedorovich	December 2013 Rent	209.73
Check	11/26/2013	2607	Spring Lakes Estates	December 2013 Rent	600.00
Check	11/26/2013	2608	Bartlett Green V Condo Assoc.	December 2013 Rent	150.55
Check	11/26/2013	2609	Cook County Treasurer	Property Tax 35-305-051-1045	188.23
Check	11/26/2013	2613	CarolAnn Sansone	December 2013 Rent	450.00
Check	11/26/2013	2615	Adam Zeliz	December 2013 Rent	500.00
Check	11/26/2013	2616	Theodore Urzendowski	December 2013 Rent	500.00
Check	12/06/2013	2622	E Eight Inc	December 2013 Rent	650.00
Check	12/10/2013	2623	Citimortgage, INC	December 2013 Rent	54.51
Check	12/10/2013	2624	Old Oak Estates	December 2013 Rent	545.16
Total 2024102 · Rent					9,231.37
<b>2024103 · Utilities</b>					
Check	11/26/2013	2587	NICOR	Utilities Assistance Acct# 2847258896	38.00
Check	11/26/2013	2588	Com Ed	Utilities Assistance Acct# 7667641033	75.97
Check	11/26/2013	2589	Village of Streamwood	Utilities Assistance Acct#25400730001	91.37

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Type	Date	Num	Name	Memo	Amount
Check	11/26/2013	2590	City of Elgin	Water Acct 39556528355	31.70
Check	11/26/2013	2591	Com Ed	Utilities Assistance Acct# 7923239031	40.30
Check	11/26/2013	2593	NICOR	Utilities Assistance Acct# 8252871000	31.00
Check	11/26/2013	2594	Com Ed	Utilities Assistance Acct# 7832153006	125.79
Check	11/26/2013	2595	Village of Streamwood	Utilities Assistance Acct#19900620001	117.30
Check	11/26/2013	2598	Village of Streamwood	Utilities Assistance Acct#14402640001	45.90
Check	11/26/2013	2599	Com Ed	Utilities Assistance Acct# 2091015059	111.79
Check	11/26/2013	2607	Spring Lakes Estates	Utilities Assistance	50.00
Check	11/26/2013	2610	Com Ed	Utilities Assistance Acct# 7490495001	84.00
Check	11/26/2013	2611	Village of Bartlett	Utilities Assistance 51869	34.74
Check	11/26/2013	2612	NICOR	Utilities Assistance	7.00
Check	11/26/2013	2614	Village of Bartlett	Utilities Assistance 52229	30.30
Total 2024103 · Utilities					915.16
<b>2024105 · Clothing</b>					
Check	11/26/2013	2618	Walmart	Personal Essentials Card (15)	1,785.48
Total 2024105 · Clothing					1,785.48
<b>2024106 · Travel Expenses</b>					
Check	11/26/2013	2617	BP Gas Station	Fuel Assistance Gas Cards (7)	600.00
Check	12/06/2013	2620	Travelers Personal Insurance	Car Insurance #989 635 806 101 1	50.00
Total 2024106 · Travel Expenses					650.00
<b>2024119 · Emergency Assistance</b>					
Check	11/26/2013	2619	Atif Rafi	Eviction Notice	750.00
Check	12/06/2013	2621	Elgin Properties Management	EA 5 Day Notice	500.00
Check	12/10/2013	2625	Alpesh Shah	EA Rent	1,337.00
Total 2024119 · Emergency Assistance					2,587.00
Total 2024HOM · Home Relief					15,169.01
Total 2024 · Welfare Services - Expenditures					20,798.42
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034702 · Insurance</b>					
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	853.85
Total 3034702 · Insurance					853.85
<b>3034704 · Telephone</b>					
Check	12/10/2013	102382	Sprint (HWY)	Acct# 162978503 Monthly Charges October	266.28
Total 3034704 · Telephone					266.28
<b>3034705 · Dues, Subs &amp; Publications</b>					
Check	11/22/2013	102153	Hoffman Estates Chamber of Commerce	Member Dues	117.50
Check	12/10/2013	102342	Santangelo, Samuel A	CDL Renewal	60.00
Total 3034705 · Dues, Subs & Publications					177.50

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
<b>3034706 · Travel Expense</b>					
Check	11/22/2013	102159	Ochoa, P. Craig	Mileage Reimbursement	118.67
Total 3034706 · Travel Expense					118.67
<b>3034710 · Community Affairs</b>					
Check	11/22/2013	102159	Ochoa, P. Craig	Recycling Event Maps	39.44
Check	12/10/2013	102359	Elgin Area Chamber of Commerce	Inv# 1002297 Good Morning Elgin Event	25.00
Total 3034710 · Community Affairs					64.44
<b>3034711 · Utilities</b>					
Check	11/22/2013	102161	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	149.36
Check	12/13/2013	102506	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	185.63
Total 3034711 · Utilities					334.99
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	147.21
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	30.78
Total 3034792 · Dental, Vision & Life Insurance					177.99
Total 3034ADM · Administration					1,993.72
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	11/22/2013	102168	Safety Lane Inspections	Inv# 10871 Safety Inspection	33.48
Check	11/22/2013	102169	Terrace Supply Company	Inv# 970169675 Cylinder Rental	69.70
Check	11/22/2013	102169	Terrace Supply Company	Inv# 933213 Cylinder Rental	10.23
Check	12/10/2013	102364	Mitchell 1	Acct# 979637 Online Technical Support	71.10
Check	12/10/2013	102366	Menard's	Inv# 31980 Conduit / Cleaning Supplies	105.68
Check	12/10/2013	102367	Menard's- Hanover Park	Inv# 40217 Cleaning Supplies	11.28
Check	12/10/2013	102381	Road Runner Safety Services Inc	Inv# 22-2051 Street Sign	34.99
Check	12/10/2013	102381	Road Runner Safety Services Inc	Tax Exempt Credit	-2.67
Check	12/13/2013	102508	Martin Implement Sales, Inc	Inv# A30568 Chain	53.82
Check	12/13/2013	102518	PPG Architectural Finishes	Inv# 824402001262 Traffic Paint	320.96
Check	12/13/2013	102518	PPG Architectural Finishes	Inv# 824403000303 Reflectors	96.28
Check	12/13/2013	102520	Safety Lane Inspections	Inv# 10963 Safety Inspection	33.48
Check	12/13/2013	102523	The Home Depot	Adapters/Hex Nuts/Bits/Gloves/Shims/Spray Paint/Bath Fan	467.16
Total 3034602 · Operating Supplies & Materials					1,305.49
<b>3034603 · Gasoline</b>					
Check	12/03/2013	102328	Village of Hanover Park (Fuel)	Inv# 37425 October 2013 Fuel	415.18
Check	12/10/2013	102390	Village of Bartlett - Fuel	Inv# 2930 October Fuel	840.94
Total 3034603 · Gasoline					1,256.12
<b>3034607 · Contract Work</b>					
Check	12/10/2013	102348	Bernie Ask	Inv# 193 Anti Icing System Repair	1,436.00
Total 3034607 · Contract Work					1,436.00
<b>3034610 · Street Lighting</b>					

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Accrual Basis

## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Check	11/22/2013	102147	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	16.04
Check	12/10/2013	102353	Com Ed 051	Acct# 5619024051 Monthly Charges	31.32
Total 3034610 · Street Lighting					47.36
Total 3034ROD · Road Maintenance					4,044.97
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	11/22/2013	102156	Monroe Truck Equipment	Inv# 5252427 Motor	251.70
Check	12/13/2013	102507	Chicago International Trucks, LLC.	Inv# 16118487 Fitting	18.21
Total 3034609 · Maintenance Vehicles & Equip					269.91
Total 303EQM · Equipment					269.91
Total 3034 · Road & Bridge - Expenditures					6,308.60
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054006 · Travel</b>					
Check	12/13/2013	102494	Powers, Suzanne E	ACMHAI Meeting Mileage/Lodging Reimbursement	271.09
Total 5054006 · Travel					271.09
<b>5054010 · Employee Insurance</b>					
Check	11/22/2013	102151	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Check	11/22/2013	102173	United Healthcare	Cust# 530960 Policy Coverage	497.16
Check	11/26/2013	102275	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Total 5054010 · Employee Insurance					546.06
<b>5054538 · Miscellaneous</b>					
Check	12/13/2013	102529	A1 Trophies & Awards, Inc	Inv# 14862 Appreciation Plaque	159.00
Check	12/13/2013	102529	A1 Trophies & Awards, Inc	Inv# 14783 Brackets Engraving	50.00
Total 5054538 · Miscellaneous					209.00
Total 5054ADM · Administration					1,026.15
<b>5054COM · Community Resource Center</b>					
<b>5054210 · Utilities</b>					
Check	12/13/2013	102535	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	40.51
Check	12/13/2013	102538	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	173.05
Check	12/13/2013	102539	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	259.61
Total 5054210 · Utilities					473.17
<b>5054213 · Janitorial</b>					
Check	12/13/2013	102536	JaniKing	Inv# 12130499 Monthly Contract Billing	414.00
Total 5054213 · Janitorial					414.00
<b>5054250 · Building Maintenance</b>					
Check	12/13/2013	102534	Orkin Pest Control (MHB)	Inv# 88889908 Pest Control	50.00

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Accrual Basis

## Hanover Township Board Audit Report November 20 through December 17, 2013

Type	Date	Num	Name	Memo	Amount
Total 5054250 · Building Maintenance					50.00
<b>5054286 · Agency Support Services</b>					
Check	12/13/2013	102537	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	77.38
Total 5054286 · Agency Support Services					77.38
Total 5054COM · Community Resource Center					1,014.55
<b>5054SVC · Service Contracts</b>					
<b>5054108 · Aid Supportive Employment</b>					
Check	12/13/2013	102532	Association for Individual Development	Supportive Employment Program	10,000.00
Total 5054108 · Aid Supportive Employment					10,000.00
<b>5054109 · Aid Case Management</b>					
Check	12/13/2013	102532	Association for Individual Development	Home Based Services	1,250.00
Total 5054109 · Aid Case Management					1,250.00
<b>5054138 · Contract Support Services</b>					
Check	12/13/2013	102527	Alexian Brothers Center for Mental Health	Emergency Grant - Therapy Services	6,275.00
Total 5054138 · Contract Support Services					6,275.00
<b>5054162 · Tide Transportation</b>					
Check	12/13/2013	102528	A#1 Cab Dispatch Inc	11/18/13 Transportation Invoices	809.25
Total 5054162 · Tide Transportation					809.25
<b>5054179 · Challenge Grant Fund</b>					
Check	12/13/2013	102530	Lutheran Social Services	Legacy Corps	7,500.00
Total 5054179 · Challenge Grant Fund					7,500.00
<b>5054188 · Bartlett Learning Center</b>					
Check	12/13/2013	102531	Clarewoods Academy	Counseling	911.90
Total 5054188 · Bartlett Learning Center					911.90
<b>5054199 · Elgin Family Ctr - Adult Psych</b>					
Check	12/13/2013	102533	Greater Elgin Family Care Center	Adult Psychiatric Services Oct	560.00
Check	12/13/2013	102533	Greater Elgin Family Care Center	Adult Psychiatric Services Sept	560.00
Total 5054199 · Elgin Family Ctr - Adult Psych					1,120.00
Total 5054SVC · Service Contracts					27,866.15
Total 5054 · Mental Health - Expenditures					29,906.85
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004408 · Vehicle Purchase</b>					
Check	11/22/2013	102143	Auto Truck Group	Inv# 1192238 Radio/Lights/Siren Installation	6,893.00
Total 7004408 · Vehicle Purchase					6,893.00
<b>7004540 · Bus Purchase</b>					

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Accrual Basis

**Hanover Township  
Board Audit Report  
November 20 through December 17, 2013**

Type	Date	Num	Name	Memo	Amount
Check	12/13/2013	102519	Pace	Bus Lease (2)	800.00
Total 7004540 · Bus Purchase					800.00
Total 7004 · Vehicle Replcmnt - Expenditures					7,693.00
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084415 · Senior Center Energy &amp; Solar</b>					
Check	12/10/2013	102358	dbHMS	Inv# 7178 Senior Center Retro Commissioning Services	1,704.67
Total 8084415 · Senior Center Energy & Solar					1,704.67
<b>8084425 · Building &amp; Perm Improvements</b>					
Check	11/22/2013	102158	Menard's	Inv# 31909 Eyewear/FireplaceTool Set, Gate	66.46
Check	11/22/2013	102170	Tam Trucking, Inc.	Inv# 2128267 Hauled Waste	2,400.00
Check	12/03/2013	102327	The Home Depot F&M	IWL Ceiling Fans	182.83
Check	12/10/2013	102347	The Alphabet Shop, Inc	Inv# 41652 Lacy Reserve Park Sign	90.00
Check	12/13/2013	102516	Medinah, Inc	Inv# 9793 Hauled Waste	1,044.00
Check	12/13/2013	102523	The Home Depot	IWL Project Paint Supplies/Wall Plates	370.81
Total 8084425 · Building & Perm Improvements					4,154.10
Total 8084 · Capital Projects - Expenditures					5,858.77
<b>TOTAL</b>					<b>188,191.99</b>

- I. Call to Order/Roll Call  
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Trustee Krick was absent.  
  
Elected and appointed officials present: Assessor Thomas Smogolski and Collector Frank Liquori.  
  
Others present included Administrator James Barr, Assistant Administrator Katie Delaney, YFS Director John Parquette, Director of Welfare Services Mary Jo Imperato, Director of Community Relations Tom Kuttensburg, Senior Services Director Barb Kurth Schuldt, Emergency Services representative Rich David, Director of Community Health Kristen Smith, Director of Facilities & Maintenance Steve Speicher, MHB Manager Suzanne Powers, Attorney Mike Airdo, Management Analyst Thomas Warfield, Village of Streamwood Trustee Mike Baumer, Mr. Lutz Bier and his wife, Rana Meal Solutions LLC Plant Manager Avilio Liscano and CEO Sergio Farioli, residents, and Streamwood High School students.
- II. Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall  
Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations
  - A. Veterans Honor Roll: Mr. McGuire asked that the Board join him in recognizing SP4 Lutz R. Bier for his service in the U. S. Army. He was inducted this evening into the Hanover Township Veterans Honor Roll.
  - B. Mr. McGuire asked the Board to join him in recognizing the Rana Meal Solutions LLC for its support of the Hanover Township Food Pantry. Messrs. Farioli and Liscano were there to accept the plaque and the thanks.
- V. Reports
  - A. Supervisor: Mr. McGuire congratulated Clerk Dolan Baumer on her election by the Clerks of Illinois to the position of 1<sup>st</sup> Vice President of the Township Officials of Illinois (TOI) Clerks Division. He offered congratulations to Mr. Barr for the successful presentation of “7 Habits of a Successful Township” during the TOI conference. Mr. McGuire congratulated Director Parquette on his reelection to the position of President of ATCOY. The Township was awarded five awards during the conference, including Mighty Message awards for the newsletter, smart phone application, and for the Open Gym program. Director Kurth Schuldt was awarded the Director of the Year award by her peers. Mr. McGuire also recognized staff on our newest award, that of Distinguished Budget from GFOA – one of only two townships in the State that received the award.
  - B. Clerk: Ms Dolan Baumer offered no report.
  - C. Highway Commissioner: Mr. Ochoa offered no report.
  - D. Assessor: Mr. Smogolski offered no report.
  - E. Treasurer: A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer’s Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Nays:

None. Motion carried and the Treasurer's report was adopted.

- F. Department Reports: All departments submitted a report for review and comment by the Board. Of note, Director Imperato noted that the Thanksgiving meal distribution would be held on Tuesday, November 26 at 10:30 a.m. at the Village Church of Bartlett. She reported that many service organizations were pitching in to make the day a success, including the VFW 5151, Streamwood Kiwanis, Streamwood Woman's Club, and the Bartlett Lions Club.

VI. Bill Paying

Administrator Barr offered the bills for approval for November 6 through November 19, 2013 in two sets. For bills payable to Alexian Brothers as follows:

a. Town Fund	\$910.00
b. Mental Health Board	<u>2,415.00</u>
Total All Funds:	<u>\$3,325.00</u>

A motion was made by Trustee Burke to approve the bills as presented for Alexian Brothers from November 6 through November 19, 2013; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Burke, Caramelli and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr presented the bills from November 6 through November 19, 2013, as follows for review and approval by the Board.

a. Town Fund	\$47,618.99
b. Senior Center Fund	22,166.58
c. Welfare Services Fund	2,503.38
d. Road and Bridge Fund	4,753.18
e. Mental Health Fund	37,894.78
f. Retirement Fund	0.00
g. Vehicle Fund	1,259.95
h. Capital Fund	<u>31,740.42</u>
Total All Funds:	<u>\$147,937.28</u>

A motion was made by Trustee Benoit to approve the bills as presented for November 6 through November 19, 2013; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

- VII. Unfinished Business: Supervisor McGuire congratulated Director Parquette, the Committee on Youth, and the YFS staff on a successful New Leaders Reception that was immediately prior to this meeting.

VIII. New Business

- A. Workshop Meeting Minutes of November 5, 2013: Clerk Dolan Baumer presented the workshop meeting minutes of November 5, 2013 for review and approval. A motion was made by Trustee Benoit to approve the minutes of the workshop meeting minutes of November 5, 2013, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried and the minutes were approved.
- B. Regular Meeting Minutes of November 5, 2013: A motion was made by Trustee Caramelli to approve the Regular Meeting Minutes of November 5, 2013 with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried.

- C. Executive Session Meeting Minutes of November 5, 2013: A motion was made by Trustee Burke to approve the Regular Meeting Minutes of November 5, 2013 with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried.
- D. Resolution Authorizing a Retirement/Separation Agreement: Trustee Burke moved that resolution #111913 authorizing a Retirement/Separation Agreement be approved; the motion was seconded by Trustee Caramelli. No paper copy of the resolution was available. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried.
- IX. Executive Session: At 7:16 p.m., Trustee Burke made a motion to go into Executive Session pursuant to §2c21(Discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. of the Illinois Open Meetings Act) of the Illinois Open Meetings Act. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried. Mr. McGuire invited the students forward for signatures.
- The Board returned from the Executive Session at 7:23 p.m. Supervisor McGuire called the meeting to order and roll call was taken; present were Trustees Benoit, Burke and Caramelli, and Supervisor McGuire.
- X. Other Business: Mr. McGuire offered congratulations to the Emergency Services Department for their role in response to the call for help from Coal City, the residents are now recovering from recent tornadoes that wiped out whole towns in the area. Earlier, they were instrumental in successful weather spotting, and they served in Streamwood on a call for a sinkhole in the road.
- XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:25 p.m. Motion to adjourn was made by Trustee Burke and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library  
(4) Trustees Senior Services Auditor Poplar Creek Public Library  
Assessor Welfare Services Village of Streamwood  
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District



Call to Order/Roll Call: Supervisor McGuire called the workshop to order at 1:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke and Supervisor McGuire. Trustee Caramelli arrived at approximately 4:30 p.m. Trustee Krick was absent. Elected and appointed officials present: Assessor Thomas Smogolski and Commissioner Craig Ochoa. Others present included Administrator James Barr, Assistant Administrator Katie Delaney, YFS Director John Parquette, Director of Welfare Services Mary Jo Imperato, Director of Community Relations Tom Kuttentburg, Senior Services Director Barb Kurth Schuldt, Emergency Services Interim Director Jim Dexter, Management Analyst Thomas Warfield, Intern CJ Mikulki, Community Health Director Kristen Smith, Facilities & Maintenance Director Steve Spejcher, Chief Deputy Assessor Patty Glascott, MHB Manager Suzanne Powers, and Foreman Sam Santangelo. Also present was Dr. Jerry Gabris, Strategic Planning Facilitator from NIU.

Supervisor McGuire asked each department to present their FY14 accomplishments to date, and FY15 goals for comment by the Board; they were then thanked and dismissed.

The Board reviewed and approved the FY15 Township-wide goals as presented by Mr. Barr. These goals included Long-Range Revenue and Service Sustainability (which may include a property tax referendum specifically for youth services); development of a Communications Plan for the Township, which was started earlier this year and is projected to be completed next March; the development of the Izaak Walton Property, which includes many physical plant improvements; and the development of a Comprehensive Space Utilization Plan for all Township entities: some comments included whether to have one campus, or continue with our current satellite situation; hiring of a space planner or doing it in-house; looking ahead to five year or more to make sure that we are not building for the short term needs, only. Discussion ensued regarding the Township’s growth and the need to refine the Strategic Planning process, including what goals the Board would like to see from staff.

The role of the Board Liaisons was discussed, and the description included that the Liaisons were in place to provide two-way communication, more program accountability, coordination of work and activities, and financial management and fiscal accountability. Mr. McGuire encouraged the Liaisons to discuss and support the various committees during the Board meetings.

Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 5:48 p.m. Motion to adjourn was made by Trustee Burke and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke and Caramelli, and Supervisor McGuire. Motion carried.

Respectfully submitted,

Katy Dolan Baumer  
Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	
	Bartlett Library	Highway Commissioner	Y&F Services	Streamwood Park District

**Hanover Township  
Tax Levy Ordinance**

**Ordinance \_\_\_\_\_**

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS,** for the fiscal year beginning **April 1, 2013** and ending **March 31, 2014.**

**BE IT ORDAINED** by the **Board of Trustees of Hanover Township,** Cook County, Illinois, as follows:

**SECTION 1:** That the sum of **SIX MILLION ONE HUNDRED AND THIRTEEN THOUSAND SIX HUNDRED SIXTY-EIGHT DOLLARS (\$6,113,668)** is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

<p><b>ADMINISTRATION</b></p> <hr/> <p><b>FACILITIES &amp; MAINTENANCE</b></p> <hr/> <p><b>COMMUNITY &amp; VETERANS AFFAIRS</b></p> <hr/> <p><b>YOUTH AND FAMILY SERVICES</b></p> <hr/> <p><b>GENERAL ASSISTANCE</b></p> <hr/> <p><b>IMRF</b></p> <hr/> <p><b>COMMUNITY MENTAL HEALTH</b></p> <hr/>	<p><b>ASSESSOR</b></p> <hr/> <p><b>COMMUNITY HEALTH NURSE</b></p> <hr/> <p><b>EMERGENCY SERVICES &amp; DISASTER</b></p> <hr/> <p><b>FOOD PANTRY</b></p> <hr/> <p><b>SENIOR CITIZENS SERVICES</b></p> <hr/> <p><b>SOCIAL SECURITY</b></p> <hr/>
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**SECTION 2:** That the amounts to be levied of each object and purpose shall be as follows:

**GENERAL TOWN/CORPORATE FUND:**

**1.1 ADMINISTRATION**

Personnel	<u>565,668</u>	
Contractual Services	<u>257,799</u>	
Commodities	<u>68,150</u>	
Capital Outlay	<u>242,439</u>	
<b>TOTAL ADMINISTRATION</b>		<u>1,134,056</u>

**1.2 ASSESSOR**

Personnel	<u>149,800</u>	
Contractual Services	<u>16,250</u>	
Commodities	<u>5,750</u>	
Capital Outlay	<u>0</u>	
<b>TOTAL ASSESSOR</b>		<u>171,800</u>

**1.3 FACILITIES & MAINTENANCE**

Personnel	<u>255,800</u>	
Contractual Services	<u>147,000</u>	
Commodities	<u>3,300</u>	
Capital Outlay	<u>0</u>	
<b>TOTAL FACILITIES &amp; MAINTENANCE</b>		<u>406,100</u>

**1.4 COMMUNITY HEALTH NURSE**

Personnel	<u>191,800</u>	
Contractual Services	<u>17,000</u>	
Commodities	<u>5,200</u>	
Capital Outlay	<u>1,000</u>	
<b>TOTAL COMMUNITY HEALTH NURSE</b>		<u>215,000</u>

**1.5 EMERGENCY SERVICES & DISASTER AGENCY**

Personnel	<u>60,350</u>	
Contractual Services	<u>45,550</u>	
Commodities	<u>5,350</u>	
Capital Outlay	<u>21,750</u>	
<b>TOTAL EMERGENCY SERVICES &amp; DISASTER AGENCY</b>		<u>133,000</u>

**1.6 COMMUNITY & VETERANS AFFAIRS**

Personnel	<u>140,350</u>	
Contractual Services	<u>124,400</u>	
Commodities	<u>3,400</u>	
<b>TOTAL COMMUNITY &amp; VETERANS AFFAIRS</b>		<u>268,150</u>

**1.7 FOOD PANTRY**

Personnel	<u>55,894</u>	
Contractual Services	<u>7,500</u>	
<b>TOTAL FOOD PANTRY</b>		<u>63,394</u>

**1.8 YOUTH AND FAMILY SERVICES**

Personnel	<u>932,988</u>	
Contractual Services	<u>78,900</u>	
Commodities	<u>7,600</u>	
Capital Outlay	<u>3,000</u>	
<b>TOTAL YOUTH AND FAMILY SERVICES</b>		<u>1,022,488</u>
(REF: 60 ILCS 1/235 &1/215-5)		

**TOTAL GENERAL TOWN/CORPORATE FUND**

(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)		<u>3,413,988</u>
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**2. SENIOR CITIZENS SERVICES FUND****2.1 ADMINISTRATION**

Personnel	<u>465,000</u>	
Contractual Services	<u>81,080</u>	
Commodities	<u>19,500</u>	

<b>TOTAL ADMINISTRATION</b>		<u>565,580</u>
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**2.2 SOCIAL SERVICES**

Contractual Services	<u>90,000</u>	
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<b>TOTAL SOCIAL SERVICES</b>		<u>90,000</u>
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**2.3 TRANSPORTATION**

Personnel	<u>321,300</u>	
Commodities	<u>5,000</u>	
Bus Maintenance	<u>26,000</u>	

<b>TOTAL TRANSPORTATION</b>		<u>352,300</u>
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**TOTAL SENIOR CITIZENS SERVICES**

		<u>1,007,880</u>
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( REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

**3. GENERAL ASSISTANCE****3.1 HOME RELIEF**

Contractual Services	<u>126,000</u>	
Other Expenditures	<u>0</u>	
<b>TOTAL HOME RELIEF</b>		<u>126,000</u>

**3.2 Employment Services**

Personnel	<u>62,523</u>	
Commodities	<u>2,000</u>	
<b>TOTAL HOME RELIEF</b>		<u>64,523</u>

**3.3 ADMINISTRATION**

Personnel	<u>155,000</u>	
Commodities	<u>5,600</u>	
<b>TOTAL ADMINISTRATION</b>		<u>160,600</u>

**TOTAL GENERAL ASSISTANCE**

		<u>351,123</u>
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(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20))

**4. SOCIAL SECURITY**

Personnel	<u>137,650</u>	
<b>TOTAL SOCIAL SECURITY</b>		<u>137,650</u>

(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &amp; 110.1))

**5. IMRF**

Personnel	<u>170,313</u>	
<b>TOTAL IMRF</b>		

(REF: IMRF TAX (40 ILCS 5/7-171))

<b>TOTAL RETIREMENT</b>		<u>170,313</u>
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**6. COMMUNITY MENTAL HEALTH FUND**

Personnel	<u>52,000</u>	
Contractual Services	<u>967,714</u>	
Commodities	<u>3,000</u>	
Capital Outlay	<u>10,000</u>	
<b>TOTAL COMMUNITY MENTAL HEALTH FUND</b>		<u>1,032,714</u>

( REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4 )

**TAX LEVY SUMMARY**

General Corporate Tax	<u>3,413,988</u>	
Senior Citizens Services Tax	<u>1,007,880</u>	
General Assistance (Public Assistance) Tax	<u>351,123</u>	
Social Security Tax	<u>137,650</u>	
Retirement (IMRF) Tax	<u>170,313</u>	
Community Mental Health Tax	<u>1,032,714</u>	
<b>TOTAL TAXES LEVIED</b>		<u>6,113,668</u>

**SECTION 3:** That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$6,113,668.00** be raised by taxation in the manner provided by law.

**SECTION 4:** That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

**SECTION 5:** That this Ordinance shall be in full force and effect upon its adoption as provided by law.

**SECTION 6:** That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

**ADOPTED** on this 17th day of December, 2013, by the Board of Trustees of Hanover Township.

**ROLL CALL:**

**AYES**

\_\_\_\_\_

**NAYS**

\_\_\_\_\_

**ABSENT**

\_\_\_\_\_

\_\_\_\_\_  
**TOWN CLERK**

\_\_\_\_\_  
**SUPERVISOR**

Hanover Township  
Single Township Road District Tax Levy Ordinance

Ordinance \_\_\_\_\_

An Ordinance levying taxes for all corporate purposes for the **HANOVER TOWNSHIP ROAD DISTRICT, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2013** and ending **March 31, 2014**.

**BE IT ORDAINED** by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

**SECTION 1:** That the Highway Commissioner of the Hanover Township Road District does hereby determine and declare that the sum of **ONE MILLION, SIX HUNDRED AND ELEVENTHOUSAND, AND THIRTY-FOUR DOLLARS (\$1,611,034)** is hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

**GENERAL ROAD FUND** for the fiscal year beginning **April 1, 2013** and ending **March 31, 2014**.

**SECTION 2:** That the amounts to be levied for each object and purpose shall be as follows:

**1.1 ADMINISTRATION**

Personnel	33,400	
Commodities	23,970	
Other Expenditures	2,260	
Capital Outlay	0	
<b>TOTAL ADMINISTRATION</b>		<b>59,630</b>

**1.2 MAINTENANCE**

Personnel	183,750	
Contractual Services	520,000	
Commodities	50,000	
Capital Outlay	289,054	
<b>TOTAL MAINTENANCE</b>		<b>1,042,804</b>

**1.3 BUILDINGS**

Building/Building Improvements	508,600	
<b>TOTAL BUILDINGS</b>		<b>508,600</b>

**TOTAL GENERAL ROAD FUND**

(REF: GENERAL ROAD & BRIDGE TAX. ( 605 ILCS 5/6-501 &6-504)

**1,611,034**

**TAX LEVY SUMMARY**

Road and Bridge Tax	1,611,034	
<b>TOTAL TAXES LEVIED</b>		<b>1,611,034</b>

THE AMOUNTS TO BE LEVIED were determined and certified by the **Highway Commissioner of the Hanover Township Road District**.

\_\_\_\_\_  
**P. Craig Ochoa**  
Highway Commissioner

**SECTION 3:** The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road District purposes. It is hereby directed that the aforesaid sum of **\$1,611,034.00** be raised by taxation in the manner provided by law.

**SECTION 4:** That the ex-officio Road District Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

**SECTION 5:** That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

**SECTION 6:** That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

**SECTION 7:** That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such confict or inconsistency.

**ADOPTED AND CERTIFIED this 17th day of December, 2013,** by the Board of Trustees of Hanover Township.

**ROLL CALL:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
**Road District Clerk**

\_\_\_\_\_  
**Supervisor**

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING THE 2014 PACE TRIP TRANSIT AND SERVICE AGREEMENT**

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the 2014 TRIP Transit Grant and Service Agreement between the Suburban Bus Division of the Regional Transportation Authority, operating under the name “Pace,” and Hanover Township, provides for transportation services to the senior citizens of Hanover Township.

**SECTION TWO:** That the 2014 TRIP Transit Grant and Service Agreement between the Suburban Bus Division of the Regional Transportation Authority, operating under the name “Pace,” and Hanover Township, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION THREE:** The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

**SECTION FOUR:** **SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE:** **REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 17, 2013

APPROVED: December 17, 2013

\_\_\_\_\_  
Brian P. McGuire, Township Supervisor

ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on December 17, 2013, and approved on December 17, 2013 as the same appears from the official records of Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

## 2014 TRIP TRANSIT GRANT and SERVICE AGREEMENT

**THIS AGREEMENT**, made and entered into by and between the **SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY**, operating under the name and hereinafter referred to as "Pace" and Elk Grove, Hanover, Palatine, Schaumburg and Wheeling Townships (hereinafter referred to as Townships).

### WITNESSETH:

**WHEREAS**, Pace was created as the Suburban Bus Division of the Regional Transportation Authority to be responsible for providing public transportation by bus, (70 ILCS 3615/3A.01); and

**WHEREAS**, Pace may enter into grant agreements with governmental and private sector entities to obtain public bus service and to provide for payment of operating and other expenses upon such terms and conditions as Pace shall provide in any such agreements; and

**WHEREAS**, Pace agrees to provide the transportation services as hereinafter described in Exhibit A attached hereto upon the terms and conditions set forth therein;

**WHEREAS** Pace shall fund its provision of transportation services as described in Exhibit A up to \$250,000 (hereinafter referred to as "Pace Grant").

**NOW, THEREFORE**, in consideration of the promises and agreements herein set forth, Pace and the Townships **AGREE** as follows:

1. The parties agree that the recitals hereinabove set forth are incorporated as terms and conditions of this Agreement as though fully set forth herein and binding on the parties.
2. Pace shall provide the services as fully described in Exhibit A attached hereto and the parties agree to comply with the service standards, procedures and parameters provided in Exhibit A attached hereto and made a part hereof.
3. Pace shall provide the funding up to \$250,000 (Pace Grant) for Pace to provide the transportation services as described in Exhibit A.
4. Calculation of monthly Invoice – Pace shall provide a monthly report to the Townships to give an accounting of expended funds. The monthly report shall be based on service costs calculated using actual costs to provide the services less revenue received. The Townships will be responsible for any deficit after the Pace Grant of \$250,000 is expended.
5. Term - This Agreement is effective January 1, 2014, through December 31, 2014 or either party exercises their right to terminate this Agreement under Paragraph 7.

6. Service Provision - Pace shall not be responsible for any failure to provide the Service due to circumstances beyond the control of Pace. However, Pace shall make every reasonable effort to restore Service as soon as practical under the circumstances. Pace shall have the right to make minor revisions to the Service during the term of this Agreement upon written notification to and concurrence by the Townships.

7. Termination of Service - Either party may terminate this Agreement with sixty (60) days advance written notification to the other party.

8. Independent Relationship - Pace is an independent contractor and not an employee, agent, joint venturer, or partner of the Townships, and nothing in this Agreement shall be construed as creating any other relationship between the Townships and Pace, or between any employee or agent of Pace and the Townships. Pace employees shall at all times remain employees of Pace, which shall be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers' compensation.

9. Severability - The provisions of this Agreement shall be severable. The unenforceability or invalidity of any one or more provisions, clauses or sentences hereof shall not render any other provision, clause or sentence herein contained unenforceable or invalid. The portion of the Agreement which is not invalid or unenforceable shall be considered enforceable and binding on the parties and the invalid or unenforceable provision(s), clause(s) or sentence(s) shall be deemed excised, modified or restricted to the extent necessary to render the same valid and enforceable, and this Agreement shall be construed as if such invalid or unenforceable provision(s), clause(s) or sentence(s) were omitted. The provisions of this paragraph shall survive the termination of this Agreement for any reason.

10. Binding Agreement - This Agreement supersedes any and all prior agreements between the parties, whether written or oral, and shall be binding upon the parties.

11. Authority - Pace and the Townships represent and warrant that their representatives whose signatures appear below have the power and authority to enter into this Agreement and to obligate Pace and the Townships to the terms of this Agreement.

12. Complete Agreement - This Agreement constitutes the entire Agreement between the parties hereto. Any proposed change in this Agreement shall be submitted to Pace for its prior approval. No modification, addition, or deletion to this Agreement shall be effective unless and until such changes are reduced to writing and executed by the authorized officers of each party. Any changes in service description, payment rates or pass allocations shall be reflected in a revised Exhibit attached hereto reduced to writing and signed by both parties.

13. Notices - All notices due to the other party shall be delivered to the address indicated below:

Pace  
550 W. Algonquin Road  
Arlington Heights, IL 60005  
Attn: Executive Director

Townships:  
Wheeling Township  
1616 N. Arlington Heights Rd.  
Wheeling, IL 60004

Hanover Township  
250 S. Rte 59  
Bartlett, IL 60103

Schaumburg Township  
1 Illinois Blvd.  
Hoffman Estates, IL 60129

Elk Grove Township  
2400 S. Arlington Heights Rd.  
Arlington Heights, IL 60005

Palatine Township  
7215 S. Quentin Road, Ste. 101  
Palatine, IL 60067

15) Governing Law - This Agreement shall be construed in accordance with the laws of the State of Illinois.

16) This Agreement may be executed by the parties in several counterparts, each of which so executed shall be deemed an original, and such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made effective as of the date set forth above and executed by their duly authorized officials.

**Pace**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Wheeling Township**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Schaumburg Township**

**By** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Hanover Township**

**By:** \_\_\_\_\_

**Title** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Elk Grove Township**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Palatine Township**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

# Exhibit A

## TRIP

### Service Description

<b>TYPE OF SERVICE</b>	Curb to Curb Dial-A-Ride Bus Service
<b>SERVICE OPERATED BY</b>	Pace will contract with a transportation provider (the “Contractor”) to provide the service, which is the subject of this Agreement.
<b>RESERVATION DAYS &amp; HOURS</b>	Monday through Friday – 9:00 AM to 2:00 PM
<b>RESERVATION METHOD</b>	Reservations shall be accepted at the Pace call center by way of email ( <a href="mailto:north.firsttransit@firstgroup.com">north.firsttransit@firstgroup.com</a> ) a maximum of seven (7) days in advance and a minimum of two (2) days in advance of the day of service. Note: Friday reservations are for Tuesday service.
<b>REGISTRATION METHOD</b>	All riders register through the Township. Registration information is sent by the Township to the designated Pace email address ( <a href="mailto:cookcounty@pacebus.com">cookcounty@pacebus.com</a> ). Eligible riders are registered with the transportation provider within five (5) business days.
<b>SERVICE AREA</b>	TRIP provides transportation to eligible riders to medical facilities within Palatine, Wheeling, Hanover, Schaumburg and Elk Grove Townships. In addition, transportation is provided to the following designated locations outside of the five (5) Townships: <ol style="list-style-type: none"><li>1. University of Illinois Medical Center;</li><li>2. Jesse Brown VA Medical Center;</li><li>3. Edward Hines VA Hospital;</li><li>4. Lovell Federal Healthcare Center;</li><li>5. John Stroger Cook County Hospital;</li><li>6. Rush Medical Center;</li><li>7. Northwestern Hospital;</li><li>8. ARA South Barrington Dialysis Center; and</li><li>9. Good Shepherd Hospital in Barrington.</li></ol>
<b>SERVICE DAY &amp; HOURS</b>	Monday through Friday – 5:00 AM to 9:00 PM Saturday – 5:00 AM to 4:00 PM  Note: Whenever possible, pick-up times are negotiated in order to optimize the service efficiency.
<b>HOLIDAYS</b>	Service will <u>not</u> operate on the following holidays: <ul style="list-style-type: none"><li>• New Year’s Day</li><li>• Memorial Day</li><li>• Independence Day</li><li>• Labor Day</li><li>• Thanksgiving Day</li><li>• Christmas Day</li></ul>
<b>ONE-WAY FARE</b>	Trips within the Township \$5.00 Trips across Townships \$10.00 Note: The maximum fare per trip per rider is \$10.00
<b>SUBSCRIPTIONS</b>	Subscriptions are allowed per the approval of the Township. Subscriptions are submitted by way of email ( <a href="mailto:cookcounty@pacebus.com">cookcounty@pacebus.com</a> ) a minimum of five (5) days in advance of service.
<b>COMPANIONS</b>	One (1) free companion is allowed per eligible passenger.
<b>RIDER ELIGIBILITY</b>	Rider eligibility is determined by the sponsor. Registered riders are seniors who are 60 years and older or persons with disabilities who are 18 years or older.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING THE APPOINTMENT OF THE TOWNSHIP ADMINISTRATOR  
AS THE IMRF AUTHORIZED AGENT**

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That Township Administrator James C. Barr shall be appointed the IMRF Authorized Agent for Hanover Township.

**SECTION TWO:** That Township Administrator James C. Barr, as the IMRF Authorized Agent for Hanover Township, shall be authorized to file petitions for nominations of an Executive Trustee of IMRF and to cast a ballot for election of the Executive Trustee of IMRF.

**SECTION THREE:** That the Township Clerk of Hanover Township is hereby authorized to certify the appointment of James C. Barr as the IMRF Authorized Agent.

**SECTION FOUR:** **SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE:** **REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX:** **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 17, 2013

APPROVED: December 17, 2013

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Brian P. McGuire, Township Supervisor

ATTEST:

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Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on December 17, 2013, and approved on December 17, 2013 as the same appears from the official records of Hanover Township.

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Katy Dolan Baumer, Township Clerk

