



250 S. Route 59, Bartlett, Illinois 60103

Special Meeting of the Township Board

December 18, 2007

7:00 PM

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Veteran's Honor Roll
 1. CPL Charles T. Coleman
 2. SP4 Ross E. Franke
 3. PFC William Moretti
 4. AIC Lawrence A. Partyka
- VI. Supervisor's Report
- VII. Clerk's Report
 - A. Approve October 23, 2007 Executive Session Minutes
 - B. Approve Regular Meeting Minutes of November 20, 2007
 - C. Approve CDBG Performance Hearing Minutes of November 28, 2007
 - D. Approve CDBG Public Hearing Minutes of November 28, 2007
- VIII. Assessor
- IX. Highway Commissioner's Report
- X. Treasurer's Report
- XI. Bill Paying
- XII. Old Business
- XIII. New Business
 - A. Resolution Approving Janitorial Services Agreement
 - B. Nomination of Officer Robert Wojtowicz to Committee on Youth
 - C. Nurse Office Project Authorization
 - D. Resolution Approving of Agreements Regarding Pace Transportation Services
- XIV. Department Reports
- XV. Executive Session
- XVI. Other Business
- XVII. Adjournment

**MINUTES OF A SPECIAL MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

DECEMBER 18, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Westlund-Deenihan.

Absent: Trustee Kramer.

Staff present: Township Administrator James Barr, Assessor Thomas Smogolski, Collector William T. Burke, Director of Youth and Family Services Kathy Fox, Director of Senior Services Barbara Kurth Schuldt, Director of Facilities and Maintenance Steve Spejcher and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans CPL Charles T. Coleman, SP4 Ross E. Franke, PFC William Moretti and A1C Lawrence A. Partyka in recognition of their service to our country.

SUPERVISORS REPORT:

Supervisor Kelly had no news to report.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to approve Executive Session Meeting Minutes of October 23, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve Regular Meeting Minutes of November 20, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to approve CDBG Performance Hearing Minutes of November 28, 2007 and CDBG Public Hearing Minutes of November 28, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

ASSESSOR:

Assessor Thomas Smogolski informed the Board reassessment notices have been mailed out. Average amount of increase in the Township was 25%. The Assessor's Office will be extending office hours on Tuesdays and Thursdays beginning December 27, 2007 through January 17, 2008. The office hours will be 8:30 AM – 6:00 PM to answer questions and process appeals.

The Assessor's Office along with the County Assessor will be scheduling an appeal seminar the 2nd week of January at the Township Offices.

HIGHWAY COMMISSIONER'S REPORT:

No report submitted.

TREASURER'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	41,486.18
B.	Senior Center Fund	\$	19,633.80
C.	Welfare Services	\$	1,832.02
D.	Road and Bridge	\$	4,642.07
E.	Mental Health	\$	8,890.17
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL 1 st SET OF BILLS:		\$	76,484.24

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

2ND SET OF BILLS:

A.	Town Fund	\$	166.00
B.	Welfare Services	\$	840.00
TOTAL 2 nd SET OF BILLS:		\$	1,006.00

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to pay the 2nd set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski and Westlund-Deenihan. Supervisor Kelly abstain. NAYS: None. Motion Carried.

OLD BUSINESS:

No old business to report.

NEW BUSINESS:

Discussion regarding cleaning service contract recommendations. A memo was included in board packets for review.

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan approving Resolution No. 12-18-07-01 Approving of the Janitorial Services Agreement between Perfect Cleaning Service, Inc. and Hanover Township. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding nomination of Officer Robert Wojtowicz to Committee on Youth and Family Services.

A recommendation was made by Trustee Westlund-Deenihan and seconded by Trustee Dolan Baumer nominating Officer Robert Wojtowicz to Committee on Youth and Family Services. Officer Robert Wojtowicz will be invited to the January 8, 2008 board meeting for a formal interview with the Board at 6:30 PM. The Board will vote on the nomination at the January 8, 2007 board meeting.

Discussion regarding Nurse Office Project Authorization. A memo was included in board packets for review.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski approving the Nurse Office Project in the amount of \$5,000.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Pace Transportation Services.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski approving Resolution No. 12-18-07-02 Approving of a Local Share Agreement, Reimbursement Agreement and Transportation Fee Agreements regarding Transportation Services provided by Pace. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

DEPARTMENT REPORTS:

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox reported on Wednesday December 19, 2007, there will be a holiday open house at Astor Avenue 5:30 – 7:30 PM. All are welcome to attend.

Andrea Freerksen has been hired as the new full-time Program/Volunteer Coordinator for Astor Avenue.

Director of Youth and Family Services Kathy Fox reported they are currently interviewing for a full-time family therapist.

Discussion regarding Committee on Youth dates.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt thanked all who attended the Senior Broadway Production/Hanover Holiday Review on December 7, 2007, at the Seville.

Discussion regarding expenditures approved by the Senior Committee as listed in the report included in board packets.

Adopt-A-Senior Program has been very successful and many seniors have been adopted for the holidays.

Part-time bus driver Char Hunter has tendered her resignation. Applications are now being accepted for a part-time bus driver.

Discussion regarding a new program with Senior Services for well being checks on township residents.

An invitation was included in board packets for a Chinese New Year Celebration on Wednesday, January 16, 2008.

FACILITIES AND MAINTENANCE: Director of Facilities and Maintenance Steve Spejcher informed the Board a report was included in board packets.

Director of Facilities and Maintenance Steve Spejcher reported Mike Rundquist will be on vacation for a few days to pick up his son who is returning from serving 10 months in Iraq.

EXECUTIVE SESSION:

There is no need for Executive Session.

OTHER BUSINESS:

Township Administrator James Barr discussed concerns regarding Pace and public transportation issues.

Township Administrator James Barr commented the month of December being a very busy month for the Township Office with holidays approaching and services the Township is offering.

Discussion regarding budget development cycle in 2008.

Discussion regarding road district financial assistance to the senior transportation program. A memo was distributed for the Board to review.

The Board commented on a wonderful performance the seniors put on at the Hanover Holiday Review in December at the Seville. Thanks were given to Tracy Colagrossi and all who participated for their hard work.

Clerk McGuire congratulated Trustee Westlund-Deenihan on her interview with Diane Eastbrook of PBS. PBS visited Trustee Westlund-Deenihan's business to discuss the value of the dollar and how her business is meeting the challenges in today's market.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:00 PM.

Respectfully submitted,

Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves

Facilities and Maintenance

Reporting to – Town Board--- 12/18/07

TOWNSHIP BUILDING

Had new security system installed and all the outside locks changed, Had all township employees sign agreement letter for keys and codes .Worked with Mental health Director on removal of all her office furniture and painting of office. Set up Christmas tree and installed lights all around outside of building, removed all snow and ice from sidewalks, and salted.

SENIOR CENTER

Filed building permits for Community Health Nurse Move to basement, At the Village of Bartlett and received approval. Set up Christmas tree and installed lights all around outside of building, removed all snow and ice from sidewalks, and salted. Meet with Village of Streamwood park district, and worked with them on their special event held at the senior center. Continued day to day set ups of all senior events.

ASTOR AVE

Set up Christmas tree and installed lights all around outside of building, removed all snow and ice from sidewalks, and salted.

HOUSE KEEPING

Meet with housekeeping contractors gave tours of buildings, bid opening on Dec 13th.

VEHICLE MAINTENANCE

Due to past years experience with busses not starting over the winter months, The maintenance department as of Decenber 1st has been starting all busses before drivers get in to make sure if we have any problems with any bus we can make repairs or adjustments in hopes of preventing any delays. Will continue until March 15th.

Respectively Submitted

Steve Spejcher
Director of Facilities and Maintenance

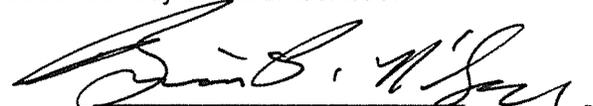
Hanover Township
Board Audit Report
From 12/05/07 to 12/18/07

Total Town Fund	41,652.18
Total Senior Center	19,633.80
Total Welfare Services	2,672.02
Total Road and Bridge	4,642.07
Total Mental Health Board	8,890.17
Total Retirement	
Total Vehicle	
Total All Funds	<u><u>77,490.24</u></u>

The above has been approved for payment this 18th day of December 2007



Supervisor



Town Clerk



Trustee



Trustee



Trustee

Trustee

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12/14/07

Accrual Basis

Hanover Township
Board Audit Report
December 5 - 18, 2007

Type	Date	Num	Name	Memo	Amount
1103 · Senior Center - Revenue					
1103509 · Lending Closet					
Check	12/11/2007	67308	Refund	Lending Closet Refund	-25.00
Check	12/11/2007	67316	Refund	Lending Closet Refund	-25.00
Check	12/11/2007	67317	Refund	Lending Closet Refund	-10.00
Check	12/11/2007	67324	Refund	Lending Closet Refund	-55.00
Check	12/11/2007	67332	Refund	Lending Closet Refund	-10.00
Check	12/11/2007	67334	Refund	Lending Closet Refund	-10.00
Check	12/11/2007	67341	Refund	Lending Closet Refund	-20.00
Total 1103509 · Lending Closet					-155.00
Total 1103 · Senior Center - Revenue					-155.00
2023 · Welfare Services - Revenue					
2023350 · CEDA - LIHEAP					
Check	12/11/2007	67278	James M. Glazik	W.S Client Hot Water Heater Replacement	-840.00
Total 2023350 · CEDA - LIHEAP					-840.00
Total 2023 · Welfare Services - Revenue					-840.00
1014 · Town Fund - Expenditures					
101AST · Astor Avenue Project					
1014644 · Staff Expense					
Check	12/11/2007	67288	Bonilla, Lisette C	Mileage Reimbursement	-17.46
Total 1014644 · Staff Expense					-17.46
1014645 · Postage					
Check	12/11/2007	67306	Fed Ex	Acct# 2074-7845-8 Fed Ex Charges	-16.89
Total 1014645 · Postage					-16.89
1014652 · Utilities					
Check	12/11/2007	67321	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	-177.96
Check	12/11/2007	67322	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	-129.64
Check	12/14/2007	67364	Com Ed 013 (Astor)	Acct# 8584153013 Monthly Charges	-83.24
Check	12/14/2007	67365	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	-174.96
Total 1014652 · Utilities					-565.80
Total 101AST · Astor Avenue Project					-600.15
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	12/11/2007	67300	CDW Government, Inc	Inv# HPZ5018 Computer Equipment	-592.99
Check	12/11/2007	67300	CDW Government, Inc	Inv# HPB0075 Server Power Cord	-40.21
Check	12/11/2007	67300	CDW Government, Inc	Inv# HNS5958 Exchange Srever	-9,984.16
Check	12/11/2007	67337	SonicWall Services	Quote ID# QROCT07-Q19807608 Service Reactivation	-122.19
Check	12/14/2007	67360	Current Technologies Corporation	Quote# CTCQ4675 Server Anti-Virus	-89.65
Check	12/14/2007	67360	Current Technologies Corporation	Inv# 700447 Onsite Proactive Maintenance	-1,140.00
Check	12/14/2007	67361	CDW Government, Inc	Inv# HQX9076 Computer Equipment	-621.00

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Accrual Basis

**Hanover Township
Board Audit Report
December 5 - 18, 2007**

Type	Date	Num	Name	Memo	Amount
Total 1014430 · Computer Equipment & Software					-12,590.20
Total 101CAP · Capital Expenditures					-12,590.20
101CHN · Community Health Nurse					
1014452 · Office Supplies					
Check	12/11/2007	67275	Imperato, Mary Jo	Office Supplies	-9.98
Total 1014452 · Office Supplies					-9.98
1014454 · Travel Expense & Seminars					
Check	12/11/2007	67336	Simon, Trisha L	Mileage Reimbursement	-70.96
Total 1014454 · Travel Expense & Seminars					-70.96
1014466 · Communications					
Check	12/11/2007	67336	Simon, Trisha L	Telephone Reimbursement	-150.00
Total 1014466 · Communications					-150.00
Total 101CHN · Community Health Nurse					-230.94
101ISE · Insurance & Employee Benefits					
1014505 · Health Insurance					
Check	12/11/2007	67293	BlueCross BlueShield of Illinois	Acct# 720866 Policy Coverage	-5,744.63
Total 1014505 · Health Insurance					-5,744.63
Total 101ISE · Insurance & Employee Benefits					-5,744.63
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies - Town					
Check	12/11/2007	67291	Bade Paper Products, Inc	Inv# 157211-00 Cleaning Supplies	-330.74
Check	12/11/2007	67291	Bade Paper Products, Inc	Inv# 157120-00 Cleaning Supplies	-219.18
Total 1014205 · Janitorial Supplies - Town					-549.92
1014210 · Building Maintenance - Town					
Check	12/14/2007	67376	Mid Central Pest Control	Inv# 23651 Pest Control	-50.00
Total 1014210 · Building Maintenance - Town					-50.00
1014211 · Building Maintenance - Senior					
Check	12/11/2007	67292	Bunzl Chicago	Inv# 30491362 Parts / Labor	-401.24
Check	12/14/2007	67376	Mid Central Pest Control	Inv# 23651 Pest Control	-50.00
Total 1014211 · Building Maintenance - Senior					-451.24
1014213 · Equipment Maintenance - Town					
Check	12/11/2007	67313	Interact Business Products, LLC	Inv# 28603 Copy Machine Charges	-967.12
Check	12/11/2007	67327	Parlance Telephony, Inc	Inv# 10417 Extended Maintenance Agreement	-1,449.15
Total 1014213 · Equipment Maintenance - Town					-2,416.27
1014214 · Equipment Maintenance - Senior					
Check	12/11/2007	67294	Cooling Equipment Service, Inc	Inv# 11364 Service Contract	-622.12

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Accrual Basis

Hanover Township
Board Audit Report
 December 5 - 18, 2007

Type	Date	Num	Name	Memo	Amount
Check	12/11/2007	67305	Elgin Key & Lock Co., Inc.	Inv# 60198 Duplicate Keys	-31.80
Check	12/14/2007	67352	Automatic Doors, Inc.	Inv# 11-969G Repair	-85.00
Check	12/14/2007	67358	Bartlett Ace	Inv# 24820 Keys	-10.75
Check	12/14/2007	67358	Bartlett Ace	Inv# 24905 Misc Supplies	-35.49
Check	12/14/2007	67359	Bade Paper Products, Inc	Inv# 157414 Cleaning Supplies	-273.73
Check	12/14/2007	67368	Dependable Building Services	Inv# 34728 Street Light Repair	-1,023.57
Check	12/14/2007	67370	Fox Valley Fire & Safety	Inv# 416754 Elevator Monitoring	-343.20
Total 1014214 · Equipment Maintenance - Senior					-2,425.66
1014218 · Vehicle Maintenance - Town					
Check	12/14/2007	67354	Biggers Chevrolet-Isuzu	Inv# CTCS426959 Door Handle Repair	-182.42
Total 1014218 · Vehicle Maintenance - Town					-182.42
1014219 · Vehicle Fuel - Town					
Check	12/11/2007	67347	Village of Bartlett - Fuel	Inv# 1969 Fuel Usage Oct 07	-727.50
Total 1014219 · Vehicle Fuel - Town					-727.50
Total 101MAIN · Facilities Maintenance					-6,803.01
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	12/11/2007	67285	AT&T 555	Acct# 630 830-9448 555 8 Monthly Charges	-28.03
Check	12/11/2007	67286	AT&T 731	Acct# 630 R07-0321 731 2 Monthly Charges	-246.79
Check	12/11/2007	67287	AT&T 555	Acct# 630 830-9912 555 5 Monthly Charges	-44.19
Total 1014402 · Telephone - Town					-319.01
1014403 · Utilities - Town					
Check	12/11/2007	67299	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	-1,097.82
Check	12/11/2007	67344	Village of Bartlett	Acct# 51470 Water/Sewer	-63.10
Total 1014403 · Utilities - Town					-1,160.92
1014511 · Utilities - Senior					
Check	12/11/2007	67297	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	-2,646.14
Check	12/11/2007	67344	Village of Bartlett	Acct# 62447 Water Charges	-68.20
Total 1014511 · Utilities - Senior					-2,714.34
Total 101THE · Town Hall Expense					-4,194.27
101TOE · Town Office Expense					
1014401 · Postage					
Check	12/11/2007	67346	U.S. Postal Service	Bulk Permit Renewal	-175.00
Total 1014401 · Postage					-175.00
1014404 · Office Supplies					
Check	12/14/2007	67382	Staples	Inv# 3094722211 Ink Cartridge	-95.24
Check	12/14/2007	67382	Staples	Inv# 3094722209 Correction tape	-10.36
Check	12/14/2007	67382	Staples	Inv# 3094462453 Letter Pouch / Ink Ribbon	-59.98

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Accrual Basis

**Hanover Township
Board Audit Report
December 5 - 18, 2007**

Type	Date	Num	Name	Memo	Amount
Total 1014404 · Office Supplies					-165.58
1014406 · Printing					
Check	12/14/2007	67351	Alphagraphics	Inv# 33584 Township Letterhead	-193.92
Check	12/14/2007	67351	Alphagraphics	Inv# 33585 Business Cards	-70.00
Check	12/14/2007	67377	Paddock Publications, Inc	Acct# 6308370301 Job Ad	-450.00
Total 1014406 · Printing					-713.92
1014408 · Salaries					
Check	12/11/2007	67328	Paige Personnel Services	Inv# H00121116 Temp Office Help	-315.00
Total 1014408 · Salaries					-315.00
1014412 · Travel Expenses					
Check	12/14/2007	67353	Acardo, John J	Travel Expense	-31.44
Total 1014412 · Travel Expenses					-31.44
1014414 · Dues, Subs & Publications					
Check	12/14/2007	67372	Illinois Govt Finance Officers Assoc	Membership Renewal - James Barr	-188.00
Total 1014414 · Dues, Subs & Publications					-188.00
1014420 · Pre-Employment Charges					
Check	12/11/2007	67281	Alexian Brothers Corp Health Svcs	Inv# 258800 Employee Physical	-87.00
Total 1014420 · Pre-Employment Charges					-87.00
1014424 · Education & Training					
Check	12/11/2007	67302	Dekalb County Clerk	Notary Commission Fee	-10.00
Check	12/11/2007	67333	Society for Human Resource Managem...	Inv# 12052162 HR Reference Manuals	-84.80
Total 1014424 · Education & Training					-94.80
1014429 · Miscellaneous					
Check	12/14/2007	67357	Bartlett Florist	Floral Arrangement	-110.95
Total 1014429 · Miscellaneous					-110.95
1014530 · Financial Administration					
Check	12/11/2007	67307	Governmental Accounting, Inc	Monthly Contract Billing Dec 07	-4,217.67
Total 1014530 · Financial Administration					-4,217.67
Total 101TOE · Town Office Expense					-6,099.36
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	12/14/2007	67375	Mikulski, Catherine M	Notebooks / Humidifier / Office Decoration	-85.18
Check	12/14/2007	67382	Staples	Inv# 3094722214 Paper / Ink / Misc Supplies	-360.76
Total 1044405 · Office Supplies					-445.94
1044413 · Travel Expense					
Check	12/14/2007	67381	Smogolski, Thomas S	Travel Expense / Dinner Reimbursement	-1,058.49

**Hanover Township
Board Audit Report
December 5 - 18, 2007**

Type	Date	Num	Name	Memo	Amount
Total 1044413 · Travel Expense					-1,058.49
Total 104ASR · Assessor's Division					-1,504.43
107CLK · Clerk's Department					
1074201 · Postage					
Check	12/11/2007	67275	Imperato, Mary Jo	Postage Stamps	-164.00
Total 1074201 · Postage					-164.00
1074202 · Office Supplies					
Check	12/11/2007	67275	Imperato, Mary Jo	Office Supplies	-83.32
Total 1074202 · Office Supplies					-83.32
1074203 · Printing & Legal Notices					
Check	12/11/2007	67331	Paddock Publications, Inc	Acct# 6305292541 Road/Town Levy Notice	-1,029.04
Check	12/11/2007	67331	Paddock Publications, Inc	Acct# 6308370301 Job Ad	-73.60
Check	12/14/2007	67351	Alphagraphics	Inv# 33583 Clerks Office Letterhead	-120.26
Check	12/14/2007	67351	Alphagraphics	Inv# 33641 Business Cards	-114.00
Check	12/14/2007	67373	Liberty Suburban Chicago Newspapers	Cust# 78235 Job Ads	-523.60
Check	12/14/2007	67377	Paddock Publications, Inc	Acct# 6308370301 Job Ad	-516.00
Total 1074203 · Printing & Legal Notices					-2,376.50
1074210 · Community Affairs					
Check	12/11/2007	67275	Imperato, Mary Jo	Veterans Dinner Reimbursement	-730.55
Check	12/11/2007	67282	A1 Trophies & Awards, Inc	Inv# 5945 Laser Engraved Name Badge	-22.95
Check	12/11/2007	67282	A1 Trophies & Awards, Inc	Inv# 5940 Laser Engraved Name Badge	-52.55
Check	12/11/2007	67282	A1 Trophies & Awards, Inc	Inv# 5922 Laser Engraved Plaque Plates	-21.50
Check	12/14/2007	67350	A1 Trophies & Awards, Inc	Inv# 5962 Laser Engraved Name Badge	-26.30
Total 1074210 · Community Affairs					-853.85
1074216 · Miscellaneous					
Check	12/11/2007	67275	Imperato, Mary Jo	Veterans Supplies	-99.93
Total 1074216 · Miscellaneous					-99.93
1074217 · Passport Expenditures					
Check	12/11/2007	67306	Fed Ex	Acct# 2074-7845-8 Fed Ex Charges	-80.02
Total 1074217 · Passport Expenditures					-80.02
Total 107CLK · Clerk's Department					-3,657.62
109YFS · Youth & Family Services					
1094609 · Expenses					
Check	12/11/2007	67296	Chavez, Carmen S	Seasonal Decorations	-98.65
Check	12/11/2007	67335	Safeguard Business Systems	Inv# 23702956 cash Receipts Journal	-80.22
Total 1094609 · Expenses					-178.87
1094610 · Staff Expenses					
Check	12/11/2007	67296	Chavez, Carmen S	Dinner Meeting Supplies	-48.70

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 12/14/07
 Accrual Basis

Hanover Township Board Audit Report December 5 - 18, 2007

Type	Date	Num	Name	Memo	Amount
Total 1094610 · Staff Expenses					-48.70
Total 109YFS · Youth & Family Services					-227.57
Total 1014 · Town Fund - Expenditures					-41,652.18
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104528 · Supplies					
Check	12/11/2007	67282	A1 Trophies & Awards, Inc	Inv# 5923 Laser Engraved Name Badge	-17.35
Check	12/11/2007	67303	Dell Marketing L.P.	Inv# XC8N4RTP6 Ink Cartridges	-257.88
Check	12/11/2007	67311	Hinckley Springs	Acct# 16619573411084 Office Drinking Water	-98.03
Check	12/14/2007	67382	Staples	Inv# 3094261117 Coffee / Folders / Batteries / Inks	-367.99
Total 1104528 · Supplies					-741.25
1104529 · Postage					
Check	12/14/2007	67379	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Monthly Charges	-643.23
Check	12/14/2007	67380	Pitney Bowes, Inc	Acct# 2020-9276-86-2 Envelope Sealer / Red Ink Cartridge	-157.97
Total 1104529 · Postage					-801.20
1104535 · Staff Travel					
Check	12/11/2007	67319	Kurth-Schuldt, Barbara J	Mileage Reimbursement	-104.63
Check	12/14/2007	67356	Baptist, Susan L	Mileage Reimbursement	-35.54
Total 1104535 · Staff Travel					-140.17
1104536 · Staff Development					
Check	12/11/2007	67304	Elgin Community College	Inv# 20632 Meeting/Lunch	-393.50
Check	12/11/2007	67319	Kurth-Schuldt, Barbara J	Cards & Gift Wrap	-10.43
Total 1104536 · Staff Development					-403.93
1104538 · Public Relations					
Check	12/11/2007	67319	Kurth-Schuldt, Barbara J	Appreciation Lunch	-594.72
Total 1104538 · Public Relations					-594.72
Total 1104ADM · Administration					-2,681.27
1104SOC · Social Services					
1104515 · Programming					
Check	12/11/2007	67319	Kurth-Schuldt, Barbara J	Party Decorations	-39.78
Check	12/14/2007	67363	Colagrossi, Tracey N	Cook Books for Seniors	-1,952.32
Check	12/14/2007	67363	Colagrossi, Tracey N	Variety Show Materials - Costumes/Set Items	-1,223.15
Check	12/14/2007	67374	Lutzow, Carol A	Holiday Revue Supplies	-166.35
Check	12/14/2007	67383	The Seville	Inv# 8215 Holiday Party Meals	-5,673.00
Total 1104515 · Programming					-9,054.60
1104516 · Outreach					
Check	12/11/2007	67330	Purchase Advantage Card	Acct# 6030 3751 0005 3575 Adopt a Senior	-615.00
Check	12/11/2007	67348	Walmart	Acct# 6032 2020 0088 9650 Adopt a Senior	-2,543.09

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Hanover Township Board Audit Report December 5 - 18, 2007

Type	Date	Num	Name	Memo	Amount
Total 1104516 · Outreach					-3,158.09
1104520 · Volunteer Services					
Check	12/11/2007	67289	Richard Bayer	Home Delivered Meals	-43.65
Check	12/11/2007	67323	Richard Nelson	Home Delivered Meals	-83.45
Check	12/11/2007	67338	Lynne Schiller	Home Delivered Meals	-26.18
Check	12/11/2007	67349	Joan Yonan	Home Delivered Meals	-89.75
Check	12/14/2007	67350	A1 Trophies & Awards, Inc	Inv# 5950 Laser Engraved Name Badge	-51.60
Check	12/14/2007	67378	Peapod, Inc.	Acct# ox64877 Groceries	-155.84
Check	12/14/2007	67384	Verify	Cust# 01-xhtsse Background Checks	-74.00
Total 1104520 · Volunteer Services					-524.47
1104532 · Visual Arts					
Check	12/11/2007	67315	Joliet Ceramics Arts & Crafts	Inv# 5770 Ceramic Watermelons	-32.25
Check	12/14/2007	67369	DigiGraphics	Inv# 20570 Custom Christmas Card Class	-147.02
Check	12/14/2007	67371	Hobby Lobby	Acct# 219832 Program Supplies	-330.26
Total 1104532 · Visual Arts					-509.53
Total 1104SOC · Social Services					-13,246.69
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	12/11/2007	67345	Varsalona, Kathleen R	Step Stools for Buses	-156.65
Check	12/11/2007	67347	Village of Bartlett - Fuel	Inv# 1969 Fuel Usage Oct 07	-3,206.29
Check	12/14/2007	67355	Bartlett Sports	Inv# 718 Jacket w/ Embroidered Logo	-81.00
Check	12/14/2007	67362	Concept Commercial Communications I...	Inv# 133166 Phone Parts	-35.00
Check	12/14/2007	67362	Concept Commercial Communications I...	Inv# 133315 Phone Batteries	-71.90
Total 1104518 · Vehicle Maintenance					-3,550.84
Total 1104TRN · Transportation					-3,550.84
Total 1104 · Senior Center - Expenditures					-19,478.80
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	12/14/2007	67382	Staples	Inv# 3094722209 Packing Tape / Markers	-254.65
Total 2024202 · Office Supplies					-254.65
2024213 · Community Affairs					
Check	12/14/2007	67357	Bartlett Florist	Floral Arrangement	-70.95
Check	12/14/2007	67385	Pasta Mia	Girl Scout Wrap	-78.48
Total 2024213 · Community Affairs					-149.43
Total 2024ADM · Administration					-404.08
2024HOM · Home Relief					
2024102 · Rent					

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Type	Date	Num	Name	Memo	Amount
Check	12/11/2007	67276	General Assistance	Rent October 07	-225.00
Check	12/11/2007	67276	General Assistance	Rent November 07	-225.00
Check	12/11/2007	67276	General Assistance	Rent December 07	-225.00
Check	12/11/2007	67277	General Assistance	Rent Dec 07	-225.00
Total 2024102 · Rent					-900.00
2024106 · Travel Expenses					
Check	12/11/2007	67290	Bartlett Tire	Acct# 974750654 Oil Change	-27.94
Total 2024106 · Travel Expenses					-27.94
2024117 · Miscellaneous					
Check	12/14/2007	67386	Bank of America	Acct# 4888-9400-9437-3239 RX Relief	-500.00
Total 2024117 · Miscellaneous					-500.00
Total 2024HOM · Home Relief					-1,427.94
Total 2024 · Welfare Services - Expenditures					-1,832.02
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034702 · Insurance					
Check	12/11/2007	67293	BlueCross BlueShield of Illinois	Acct# 720866 Policy Coverage	-315.64
Total 3034702 · Insurance					-315.64
3034704 · Telephone					
Check	12/11/2007	67283	AT&T 204	Acct# 847 741-1084 204 5 Monthly Charges	-25.93
Check	12/11/2007	67284	AT&T 920	Acct# 630 837-0960 920 6 Monthly Charges	-171.75
Total 3034704 · Telephone					-197.68
3034707 · Printing					
Check	12/11/2007	67339	Suburban Chicago Newspapers	Acct# 1270 Newspaper Subscription	-79.30
Total 3034707 · Printing					-79.30
3034711 · Utilities					
Check	12/11/2007	67298	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	-272.47
Total 3034711 · Utilities					-272.47
Total 3034ADM · Administration					-865.09
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	12/14/2007	67358	Bartlett Ace	Misc Supplies	-179.63
Total 3034613 · Building Maintenance					-179.63
Total 3034BLD · Buildings					-179.63
3034ROD · Road Maintenance					
3034602 · Road Materials & Operations					

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Type	Date	Num	Name	Memo	Amount
Check	12/11/2007	67295	Continental Weather Svc	Inv# 8775 Monthly Weather Forecasting Dec 07	-150.00
Check	12/11/2007	67312	ICI Paints	Inv# 0442-156507 Paint	-117.50
Check	12/11/2007	67340	Terrace Supply Company	Inv# 448908Z Cylinder Rental	-26.04
Total 3034602 · Road Materials & Operations					-293.54
3034603 · Gasoline					
Check	12/11/2007	67347	Village of Bartlett - Fuel	Inv# 1969 Fuel Usage Oct 07	-542.01
Total 3034603 · Gasoline					-542.01
3034610 · Street Lighting					
Check	12/11/2007	67301	Dependable Building Services	Inv# 34679 Street Light Repair	-232.80
Check	12/14/2007	67366	Com Ed 3900 (R&B)	Acct# 594103900 Monthly Charges	-252.06
Check	12/14/2007	67367	Com Ed 000 & 048 (R&B)	Acct# 065704300 Monthly Charges	-13.92
Total 3034610 · Street Lighting					-498.78
3034614 · Signs, Stripping & Tree Removal					
Check	12/11/2007	67309	Highway Technologies	Inv# 64959249-001 Street Signs	-62.97
Total 3034614 · Signs, Stripping & Tree Removal					-62.97
Total 3034ROD · Road Maintenance					-1,397.30
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	12/11/2007	67318	Kammes Auto & Truck Repair, Inc.	Inv# 101926 Oil Change / Filters Replacement / Headlight Replacement	-791.23
Check	12/11/2007	67318	Kammes Auto & Truck Repair, Inc.	Inv# 101954 LOF / Dash Valve Air Leak / Hazard Light Repair	-828.76
Check	12/11/2007	67318	Kammes Auto & Truck Repair, Inc.	Inv# 102007 LOF / State Inspection	-131.79
Check	12/11/2007	67329	Payline West, Inc	Inv# 06764 Misc Supplies	-120.57
Check	12/11/2007	67329	Payline West, Inc	Inv# 61574 Lawnmower Maintenance	-327.70
Total 3034609 · Maintenance Vehicles & Equip					-2,200.05
Total 303EQM · Equipment					-2,200.05
Total 3034 · Road & Bridge - Expenditures					-4,642.07
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054005 · Conference Expense					
Check	12/11/2007	67280	A.H.D.C.	Inv# 1003 Suicide Risk Training Assessment	-59.00
Total 5054005 · Conference Expense					-59.00
5054006 · Personal Expense Reimbursement					
Check	12/11/2007	67310	Habun, Danise	Mileage Reimbursement	-236.44
Total 5054006 · Personal Expense Reimbursement					-236.44
5054007 · Auditing					
Check	12/11/2007	67320	Lee J. Howard & Assoc. Ltd. P.C.	Budget Parameters Meeting and Prep	-190.00
Total 5054007 · Auditing					-190.00

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Accrual Basis

Hanover Township Board Audit Report December 5 - 18, 2007

Type	Date	Num	Name	Memo	Amount
5054010 · Employee Insurance					
Check	12/11/2007	67293	BlueCross BlueShield of Illinois	Acct# 720866 Policy Coverage	-252.51
Total 5054010 · Employee Insurance					-252.51
5054543 · Marketing Activities / Material					
Check	12/11/2007	67326	Plum Grove Printers	Inv# 221598 MHB Key Chains	-410.63
Check	12/11/2007	67326	Plum Grove Printers	Inv# 221621 MHB Bags	-747.20
Total 5054543 · Marketing Activities / Material					-1,157.83
Total 5054ADM · Administration					-1,895.78
5054COM · Community Resource Center					
5054210 · Utilities					
Check	12/11/2007	67343	Village of Streamwood	Acct# 105-0062-00-00 Water/Sewer	-16.43
Total 5054210 · Utilities					-16.43
5054250 · Building Maintenance					
Check	12/11/2007	67342	Unique Products	inv# 170414 Bathroom Supplies	-51.90
Total 5054250 · Building Maintenance					-51.90
5054260 · Janitorial					
Check	12/11/2007	67314	JaniKing	Inv# 12071008 Monthly Contract Billing	-414.00
Total 5054260 · Janitorial					-414.00
5054308 · Reconfiguration & Office Equip					
Check	12/11/2007	67279	Allsteel Inc.	Inv# 645770 Office Furniture	-702.53
Check	12/11/2007	67279	Allsteel Inc.	Inv# 642848 Office Furniture	-2,066.17
Check	12/11/2007	67279	Allsteel Inc.	Inv# 639497 Office Furniture	-94.35
Total 5054308 · Reconfiguration & Office Equip					-2,863.05
5054310 · Capital Improvements					
Check	12/11/2007	67327	Parlance Telephony, Inc	Inv# 10382 Telephone / Indicator Module / Installation	-1,522.50
Total 5054310 · Capital Improvements					-1,522.50
Total 5054COM · Community Resource Center					-4,867.88
5054SVC · Service Contracts					
5054131 · Pace Transportation					
Check	12/11/2007	67325	Pace	Trasnportation Sept 07	-2,126.51
Total 5054131 · Pace Transportation					-2,126.51
Total 5054SVC · Service Contracts					-2,126.51
Total 5054 · Mental Health - Expenditures					-8,890.17
TOTAL					-77,490.24

RESOLUTION 12-18-07-01

A RESOLUTION APPROVING OF THE JANITORIAL SERVICES AGREEMENT BETWEEN PERFECT CLEANING SERVICE, INC. AND HANOVER TOWNSHIP

BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The Janitorial Services Agreement dated December 18, 2007 between Perfect Cleaning Service, Inc. and Hanover Township (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE: Supervisor Kelly, Trustees Dolan Baumer, Gaffinski
and Westlund-Dechka

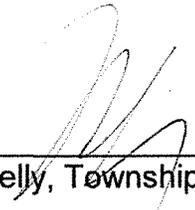
AYES: 4

NAYS: 0

ABSENT: Trustee Kramer

PASSED December 18, 2007

APPROVED December 18, 2007



Michael E. Kelly, Township Supervisor

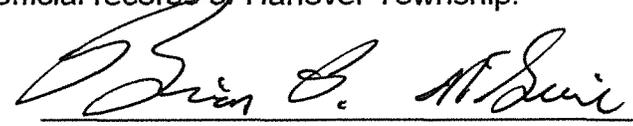
ATTEST:



Brian P. McGuire, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____ enacted on December 18, 2007, and approved on December 18, 2007, as the same appears from the official records of Hanover Township.



Brian P. McGuire, Township Clerk

RESOLUTION 12-18-07-02

**A RESOLUTION APPROVING OF A LOCAL SHARE AGREEMENT,
REIMBURSEMENT AGREEMENT AND TRANSPORTATION FEE AGREEMENTS
REGARDING TRANSPORTATION SERVICES PROVIDED BY PACE**

BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the following agreements:

The Pace Paratransit Local Share Agreement by and between the Suburban Bus Division of the Regional Transportation Authority, operating under the name of Pace, and Hanover Township for the period beginning January 1, 2008, and ending December 31, 2008;

The Reimbursement Agreement by and between Hanover Township and the Hanover Township Mental Health Board for the period beginning January 1, 2008 and ending December 31, 2008; and

The Transportation Fee Agreements by and between Hanover Township and the Parents and/or Legal Guardians of the Recipients of the transportation services provided by Pace for the period beginning January 1, 2008 and ending December 31, 2008;

(collectively, the "Agreements"), copies of which are appended hereto and expressly incorporated herein by this reference, are hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreements on behalf of the Township, and to execute any and all other documents necessary to carry out the terms of said Agreements.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE: *Supervisor Kelly, Trustees Dolan, Bauman, Goffinski and Westlund-Deenihan*

AYES: *4*

NAYS: *0*

ABSENT: *Trustee Kramer*

PASSED December 18, 2007

APPROVED December 18, 2007



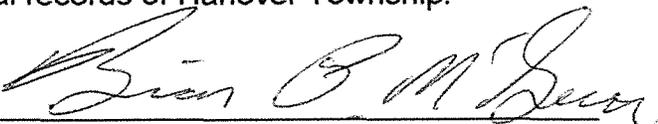
Michael E. Kelly, Township Supervisor

ATTEST:


Brian P. McGuire, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____ enacted on December 18, 2007, and approved on December 18, 2007, as the same appears from the official records of Hanover Township.



Brian P. McGuire, Township Clerk



BRIAN P. McGUIRE, CLERK

January 7, 2008

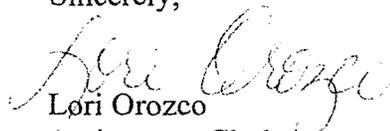
Mr. Thomas J. Ross, Executive Director
Pace
550 West Algonquin Rd.
Arlington Heights, IL 60005-4412

Dear Mr. Ross:

Enclosed please find an executed Agreement between Pace and Hanover Township. For our records please sign original and return to us at your earliest convenience. Please retain a copy for your files.

Thank you for your help in this matter.

Sincerely,


Lori Orozco
Assistant to Clerk

250 S. Route 59
Bartlett, Illinois 60103-1648
www.hanover@hanover-township.org
Phone: 630-837-0301
FAX: 630-837-9064
e-mail: clerk@hanover-township.org

Thomas S. Smogolski
Assessor

P. Craig Ochoa
Highway Commissioner

William T. Burke
Collector

Michael E. Kelly
Supervisor

Katy Dolan Baumer
Trustee

Sandra Westlund-Deenihan
Trustee

Robert J. Goffinski
Trustee

Marvin J. Kramer, Jr.
Trustee

James C. Barr
Administrator