



250 S. Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

November 20, 2007

7:00 PM

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Support Our Troops
 - 1. SP4 Richard V. Fuller
 - 2. MAJ Edward N. Lacey Jr.
 - 3. PO3 Peter C. Leardi
 - 4. SGT LaVerne (Mike) Meyer
 - 5. PO3 Robert A. Praeger
 - 6. PFC Arthur E. Richoz
- VI. Supervisor's Report
- VII. Clerk's Report
- VIII. Highway Commissioner's Report
- IX. Treasurer's Report
- X. Bill Paying
- XI. Old Business
 - A. Hanover Township Mission Statement Adoption
- XII. New Business
 - A. Consideration of Purchase of Exchange Server
 - B. Consideration of Capital Development Block Grant Resolution
- XIII. Department Reports
- XIV. Executive Session
- XV. Other Business
 - A. Appointment of Trustee
- XVI. Adjournment

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

NOVEMBER 20, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Kramer.

Staff present: Township Administrator James Barr, Assistant to the Administrator John Acardo, Collector William T. Burke, Highway Commissioner P. Craig Ochoa, Director of Youth and Family Services Kathy Fox, Senior Services Carol Lutzow and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans MAJ Edward N. Lacey, Jr., PO3 Peter C. Leardi, SGT LaVerne (Mike) Meyer and PO3 Robert A. Praeger. Clerk McGuire read aloud the names of SP4 Richard V. Fuller and PFC Arthur E. Richoz who were not able to be present and their certificates will be mailed to them.

SUPERVISORS REPORT:

Supervisor Kelly thanked all staff and departments that helped with the Thanksgiving food drive on November 19, 2007, from 10:00 AM - 12:00 PM. Over 350 Township families received turkeys and food for a Thanksgiving dinner. Thanks were given to the 30 employees from AT&T for volunteering their time to help out at this event.

Welfare Services is collecting coats for the annual coat drive. Over 250 coats were handed out to residents during the food drive.

Welfare Services is collecting for their annual toy drive. Bins will be placed at the Township Office, Park Districts and the Village for donations. The toys will be distributed on Saturday, December 22, 2007, at St. Peter Damians Church.

Supervisor Kelly thanked Bartlett Hawks Hockey for sponsoring a food drive the weekend of November 17th and 18th and donating to the Township pantry.

CLERK'S REPORT:

Clerk McGuire had no news to report.

HIGHWAY COMMISSIONER'S REPORT:

Highway Commissioner P. Craig Ochoa commented Township Officials of Illinois (TOI) conference was very informative.

Highway Commissioner P. Craig Ochoa informed the Board the resurfacing project at Bellingham Lane and Cheviot Road is complete. Berm work behind the Township should be complete within the next week.

A recent weather report predicted 2-3 inches of snowfall in the area on Wednesday, November 7, 2007. The Highway Department is prepared for any inclement weather.

TREASURER'S REPORT:

Motion by Trustee Goffinski, seconded by Trustee Kramer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	58,381.75
B.	Senior Center Fund	\$	11,532.12
C.	Welfare Services	\$	1,441.37
D.	Road and Bridge	\$	6,755.66
E.	Mental Health	\$	5,973.50
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL 1 st SET OF BILLS:		\$	84,084.40

Motion by Trustee Kramer, seconded by Trustee Goffinski to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

2ND SET OF BILLS:

A. ASPA, Inc. \$ 56.00

TOTAL 2nd SET OF BILLS: \$ 56.00

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the 2nd set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski and Kramer. Supervisor Kelly abstain. NAYS: None. Motion Carried.

3rd SET OF BILLS:

A. Schroeder Asphalt Services, Inc. \$ 22,840.00

TOTAL 3rd SET OF BILLS: \$ 22,840.00

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to pay the 3rd set of bills subject to submission of contractor's sworn statement and final lien waivers. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

OLD BUSINESS:

Discussion regarding Hanover Township Mission Statement Adoption.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer approving Adoption of revised Hanover Township Mission Statement. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

NEW BUSINESS:

Discussion regarding purchase of exchange server. A memo was included in board packets for review.

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer approving Purchase of MS Exchange Server for Hanover Township Computer Networking System through CDW Government. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding consideration of Capital Development Block Grant Resolution.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski approving Resolution 2007 Community Development Block Grant (CDBG) for Hanover Township. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Township Administrator James Barr reported a memo for FY09 Budget Guidelines was distributed to all departments.

A consultant report from Strategic Planning Facilitators was distributed to the Board for review.

DEPARTMENT REPORTS:

FACILITIES AND MAINTENANCE: A report was included in board packets.

SENIOR SERVICES: A report was distributed at the meeting.

Senior Services Office Manager Carol Lutzow introduced three new Senior Services employees to the Board, Florie Sposito Part-Time Receptionist, Julie Becker Computer Instructor and Deena Atkins Full-Time Social Service Liason.

Volunteers of Hanover Township Senior Services were awarded the Sid Granet Aging Network Achievement Award. This award will be presented at the awards luncheon at the Governor's Conference on Friday, December 14, 2007 at the Marriott Chicago Downtown.

Social Services 2008 Ford Escape Hybrid was delivered.

Senior Services Program Manager Tracy Colagrossi was appointed Vice President of Illinois Township Association of Senior Citizens Service Committee.

300 Hanover cook books were printed and sold at the craft fair.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox informed the Board Family Therapy Services provided 24 phone intakes, 13 face-to-face screenings with 5 new cases assigned. A total of 124 families received services.

Tutoring Services signed up 58 students in the first month. Additional parent/student orientation meetings accommodated 17 new parents/students.

Astor Avenue Community Center provided a variety of services to 272 unduplicated residents in October.

A Young Adult Fair on 10/30/07 facilitated by Michael Cohen and Debbie Swiatek provided job application/interview training to 13 teens/adults who then interviewed with two local employers.

The Hanover Township Resource Fair at Astor Avenue on 11/6/07 provided 10 booths with departments and programs offered at Hanover Township.

Outreach Worker Mariana Gutierrez provided a variety of services to 386 students in four schools, including mentoring and homework help. Michael Cohen provides outreach to over 500 students in 10 schools.

MENTAL HEALTH BOARD: No report was submitted.

WELFARE SERVICES: No report was submitted.

EXECUTIVE SESSION:

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to adjourn to Executive Session pursuant to Section 2C3 of the Open Meetings Act regarding appointment of Public Officer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned into Executive Session at 8:20 PM.

Returned from Executive Session at 8:50 PM.

OTHER BUSINESS:

Sandra Westlund-Deenihan tendered her resignation as a member of the Hanover Township Mental Health Board on November 20, 2007.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer move that the Hanover Township Board of Trustees appoints Sandra Westlund-Deenihan as Township Trustee of Hanover Township, Cook County, Illinois effective immediately and that the Board approves of the Warrant of Appointment of the Hanover Township Board of Trustees To Fill A Vacancy, and that the Hanover Township Supervisor and Trustees are each authorized to sign the Warrant of Appointment. Roll Call: AYES: Trustees Dolan Baumer, Goffinski and Kramer. Supervisor Kelly abstain. NAYS: None. Motion Carried.

Clerk McGuire administered the Oath of Office to Sandra Westlund-Deenihan.

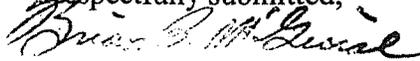
Discussion to plan a recognition dinner for Mel Runzel for her years of service with Hanover Township.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Kramer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 9:05 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

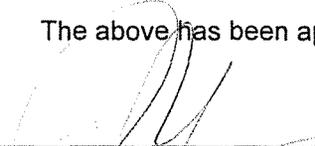
Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves

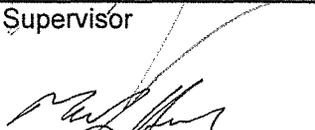
Hanover Township
Board Audit Report
From 11/07/07 to 11/20/07

Total Town Fund	58,437.75
Total Senior Center	11,532.12
Total Welfare Services	1,441.37
Total Road and Bridge	6,755.66
Total Mental Health Board	28,813.50
Total Retirement	
Total Vehicle	
 	<hr/>
Total All Funds	<u>106,980.40</u>

The above has been approved for payment this 20th day of November 2007



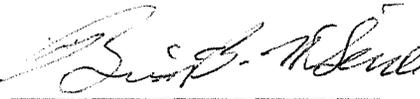
Supervisor



Trustee



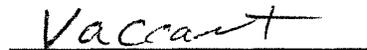
Trustee



Town Clerk



Trustee



Trustee

11:38 AM

11/16/07

Accrual Basis

Hanover Township Board Audit Report November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
1103 · Senior Center - Revenue					
1103509 · Lending Closet					
Check	11/9/2007	66875	Rosalind Aguilar	Lending Closet Refund	-10.00
Check	11/9/2007	66893	Shirley Connolley	Lending Closet Refund	-10.00
Check	11/9/2007	66894	Bridget Davin	Lending Closet Refund	-10.00
Check	11/9/2007	66909	Barbara Shellman	Lending Closet Refund	-30.00
Total 1103509 · Lending Closet					-60.00
Total 1103 · Senior Center - Revenue					-60.00
1014 · Town Fund - Expenditures					
101AST · Astor Avenue Project					
1014646 · After School Program					
Check	11/16/2007	66949	Chicago Tribune	Acct# 096662123 Job Ads	-905.00
Check	11/16/2007	66952	Fox, Kathleen M	After School Program Supplies	-98.71
Check	11/16/2007	66952	Fox, Kathleen M	Astor Ave Resource Fair Supplies	-47.44
Check	11/16/2007	66966	Schoen, Laura L	Astor Avenue Program	-187.50
Total 1014646 · After School Program					-1,238.65
1014648 · Supplies					
Check	11/16/2007	66952	Fox, Kathleen M	Astor Supplies	-58.57
Check	11/16/2007	66961	Plum Grove Printers	Inv# 221360 Resource Fair Bags	-308.00
Check	11/16/2007	66969	Staples	Inv# 3093451780 Resource Fair Supplies	-56.70
Total 1014648 · Supplies					-423.27
1014652 · Utilities					
Check	11/9/2007	66887	Com Ed 016	Acct# 8584152016 Monthly Charges	-152.59
Check	11/9/2007	66889	Com Ed 013	Acct# 8584153013 Monthly Charges	-76.16
Check	11/9/2007	66903	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	-492.06
Check	11/9/2007	66904	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	-104.62
Total 1014652 · Utilities					-825.43
1014658 · Equipment & Furniture					
Check	11/16/2007	66969	Staples	Inv# 3093128812 Label Tape	-28.98
Check	11/16/2007	66969	Staples	Inv# 3093128811 Pencil Sharpener	-46.38
Total 1014658 · Equipment & Furniture					-75.36
Total 101AST · Astor Avenue Project					-2,562.71
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	11/13/2007	66941	Staples	Inv# 3091442018 Office Equipment	-81.00
Check	11/13/2007	66941	Staples	Inv# 3092006201 Work Table	-837.50
Check	11/13/2007	66941	Staples	Credit# 3092006201 Work Table	350.00
Total 1014410 · Equipment Purchases					-568.50
1014425 · Building Improvements					
Check	11/9/2007	66884	Bonsal American	Inv# 6000471136 Seal Coating Supplies	-7,160.00

Hanover Township
Board Audit Report
 November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Total 1014425 · Building Improvements					-7,160.00
1014430 · Computer Equipment & Software					
Check	11/9/2007	66892	Current Technologies Corporation	Inv# 700232 On Site PProactive Maintenance	-1,757.50
Check	11/9/2007	66892	Current Technologies Corporation	Inv# 700286 Astor Ave Work	-902.50
Check	11/13/2007	66924	Current Technologies Corporation	Inv# 700325 Onsite Proactive Maintenance	-712.50
Check	11/16/2007	66946	ASPA, Inc	Inv# 372/07 Website Update	-56.00
Total 1014430 · Computer Equipment & Software					-3,428.50
Total 101CAP · Capital Expenditures					-11,157.00
101CHN · Community Health Nurse					
1014452 · Office Supplies					
Check	11/13/2007	66941	Staples	Inv# 3093128815 Calendars	-26.72
Total 1014452 · Office Supplies					-26.72
1014453 · Printing & Legal Notices					
Check	11/13/2007	66913	Alphagraphics	Inv# 33498 Business Cards	-38.00
Total 1014453 · Printing & Legal Notices					-38.00
1014454 · Travel Expense & Seminars					
Check	11/9/2007	66908	Simon, Trisha L	Mileage Reimbursement	-99.12
Total 1014454 · Travel Expense & Seminars					-99.12
1014456 · Community Affairs					
Check	11/9/2007	66908	Simon, Trisha L	Table CLothes	-3.00
Total 1014456 · Community Affairs					-3.00
1014457 · Equipment Maintenance & Rental					
Check	11/9/2007	66905	PSS-Chicago	Inv# 40738621 Optics SHeck Cassette	-19.74
Total 1014457 · Equipment Maintenance & Rental					-19.74
1014459 · Professional Services					
Check	11/9/2007	66908	Simon, Trisha L	CPR First Aid	-146.49
Total 1014459 · Professional Services					-146.49
1014461 · Miscellaneous					
Check	11/9/2007	66905	PSS-Chicago	Inv# 40738621 CPR Micorshield	-24.90
Total 1014461 · Miscellaneous					-24.90
1014465 · Medical Supplies					
Check	11/9/2007	66905	PSS-Chicago	Inv# 40738621 Medical Supplies	-88.55
Check	11/9/2007	66905	PSS-Chicago	Inv# 40745326 Lipid/Glucose Test Set	-220.00
Total 1014465 · Medical Supplies					-308.55
1014466 · Communications					
Check	11/9/2007	66908	Simon, Trisha L	Phone Reimbursement	-160.00

11:38 AM

11/16/07

Accrual Basis

**Hanover Township
Board Audit Report
November 7 - 20, 2007**

Type	Date	Num	Name	Memo	Amount
Total 1014466 · Communications					-160.00
Total 101CHN · Community Health Nurse					-826.52
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	11/13/2007	66941	Staples	Inv# 3093128815 Calendars	-20.08
Total 1014202 · Office Supplies					-20.08
1014205 · Janitorial Supplies - Town					
Check	11/9/2007	66886	Bade Paper Products, Inc	Inv# 156514 Cleaning Supplies	-369.78
Check	11/13/2007	66916	Bade Paper Products, Inc	Inv# 156514-01 Lysol Disinfectant Cleaner	-88.20
Total 1014205 · Janitorial Supplies - Town					-457.98
1014206 · Janitorial Supplies - Senior					
Check	11/13/2007	66917	Bartlett Ace	Inv# 24444 Screen Door	-18.72
Check	11/13/2007	66917	Bartlett Ace	Inv# 24463 Coupling	-2.96
Check	11/13/2007	66917	Bartlett Ace	Inv# 24543 Parts	-11.69
Check	11/16/2007	66947	Bade Paper Products, Inc	Inv# 156819-00 Cleaning Supplies	-289.75
Total 1014206 · Janitorial Supplies - Senior					-323.12
1014208 · Housekeeping Contract					
Check	11/16/2007	66972	Uni-Max Management Corp	Inv# 1610 Janitorial Service Nov 07	-2,145.00
Total 1014208 · Housekeeping Contract					-2,145.00
1014210 · Building Maintenance - Town					
Check	11/9/2007	66902	Mid Central Pest Control	Inv# 20386 Pest Control	-50.00
Check	11/13/2007	66925	Flags Over America	Inv# 41175 Indoor Flag Set	-160.25
Check	11/13/2007	66943	The Home Depot	Inv# 9122587 Astor Paint	-231.06
Check	11/13/2007	66943	The Home Depot	Inv# 8122731 Armor All / Ammonia	-101.61
Check	11/13/2007	66943	The Home Depot	Credit 8326943	12.97
Total 1014210 · Building Maintenance - Town					-529.95
1014211 · Building Maintenance - Senior					
Check	11/9/2007	66897	Grainger	Inv# 9490829406 Parking Lot Stencil	-36.45
Check	11/9/2007	66902	Mid Central Pest Control	Inv# 20386 Pest Control	-50.00
Total 1014211 · Building Maintenance - Senior					-86.45
1014212 · Building Maintenance - Astor					
Check	11/9/2007	66897	Grainger	Inv# 9488571333 Light bulbs	-159.58
Total 1014212 · Building Maintenance - Astor					-159.58
1014213 · Equipment Maintenance - Town					
Check	11/9/2007	66899	Interact Business Products, LLC	Inv# 27982 Stapel Cartridge	-62.00
Check	11/9/2007	66899	Interact Business Products, LLC	Inv# 27869 Copies	-1,474.98
Check	11/13/2007	66943	The Home Depot	Inv# 1123785 YFS Paint	-26.61
Check	11/13/2007	66943	The Home Depot	Inv# 33665 Ceiling tiles	-27.69
Check	11/13/2007	66943	The Home Depot	Inv# 7124305 Carbon Monoxide Detector	-115.74

11:38 AM

11/16/07

Accrual Basis

Hanover Township Board Audit Report November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Total 1014213 · Equipment Maintenance - Town					-1,707.02
1014214 · Equipment Maintenance - Senior					
Check	11/9/2007	66891	Cooling Equipment Service, Inc	Inv# 11516 Maintenance	-622.12
Total 1014214 · Equipment Maintenance - Senior					-622.12
1014215 · Equipment Maintenance - Astor					
Check	11/13/2007	66943	The Home Depot	Inv# 1170903 Astor Pipe	-77.54
Check	11/13/2007	66943	The Home Depot	Inv# 3123472 Lightbulbs / Buckets	-117.76
Check	11/13/2007	66943	The Home Depot	Inv# 7110807 Bucket/Nozzle/Gloves	-34.85
Check	11/13/2007	66943	The Home Depot	Inv# 125286 Misc Supplies	-33.83
Check	11/13/2007	66943	The Home Depot	Inv# 9125422 Paint Supplies	-113.78
Total 1014215 · Equipment Maintenance - Astor					-377.76
1014218 · Vehicle Maintenance - Town					
Check	11/13/2007	66930	KO Fleet Maintenance, Inc	RO# 990990 Check Engine Scan	-82.00
Check	11/13/2007	66930	KO Fleet Maintenance, Inc	RO# 990991 Power Steering Repair	-91.29
Total 1014218 · Vehicle Maintenance - Town					-173.29
1014225 · Grounds Maintenance					
Check	11/13/2007	66943	The Home Depot	Inv# 8122685 Grounds	-42.96
Check	11/16/2007	66953	Grainger	Inv# 9498426957 Ice Melter	-238.08
Total 1014225 · Grounds Maintenance					-281.04
Total 101MAIN · Facilities Maintenance					-6,883.39
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	11/9/2007	66877	AT&T 731	Acct# 630 R07-0321 731 2 Monthly Charges	-266.62
Check	11/9/2007	66878	AT&T 203	Acct# 217 T34-1493 203 8 Monthly Charges	-88.71
Check	11/9/2007	66880	AT&T 613	Acct# 630 R05-0688 613 3 Monthly Charges	-838.36
Total 1014402 · Telephone - Town					-1,193.69
1014403 · Utilities - Town					
Check	11/9/2007	66911	Village of Bartlett	Acct# 51470 Water/Sewer	-63.10
Total 1014403 · Utilities - Town					-63.10
1014509 · Telephone - Senior					
Check	11/9/2007	66879	AT&T 555	Acct# 630 830-9912 555 5 Monthly Charges	-41.84
Check	11/9/2007	66881	AT&T 555	Acct# 630 830-9448 555 8 Monthly Charges	-25.87
Total 1014509 · Telephone - Senior					-67.71
1014511 · Utilities - Senior					
Check	11/9/2007	66888	Com Ed 009	Acct# 7826010009 Monthly Charges	-3,615.66
Check	11/9/2007	66890	Com Ed 006	Acct# 7826009006 Monthly Charges	-1,304.74
Check	11/9/2007	66911	Village of Bartlett	Acct# 62447 Water/Sewer	-192.44
Total 1014511 · Utilities - Senior					-5,112.84

11:38 AM

11/16/07

Accrual Basis

Hanover Township Board Audit Report November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Total 101THE · Town Hall Expense					-6,437.34
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	11/9/2007	66906	Regency Office Products	Inv# 2804 USB Cable	-84.41
Check	11/13/2007	66941	Staples	Inv# 3093451778 Post It Easel Pad	-79.24
Check	11/13/2007	66941	Staples	Inv# 3093128814 Message Pad	-43.24
Check	11/13/2007	66941	Staples	Inv# 3093128813 Paper Pads	-299.92
Check	11/13/2007	66941	Staples	Inv# 3093128815 Calendars	-11.10
Total 1014404 · Office Supplies					-517.91
1014412 · Travel Expenses					
Check	11/13/2007	66935	Richard Nelson	Mileage Reimbursement	-5.04
Check	11/16/2007	66945	Acardo, John J	TOI Mileage Reimbursement	-188.18
Check	11/16/2007	66948	Barr, James C	TOI Mileage Reimbursement	-188.18
Total 1014412 · Travel Expenses					-381.40
1014424 · Education & Training					
Check	11/9/2007	66898	Goffinski, Robert J	Fall Confernece Attendance	-70.00
Check	11/9/2007	66910	Township Officials of Illinois	Laws and Duties Handbooks	-258.00
Check	11/16/2007	66948	Barr, James C	Township Team Dinner/Travel Reimbursement	-1,048.51
Check	11/16/2007	66948	Barr, James C	Township Team Lunch Reimbursement	-155.84
Check	11/16/2007	66948	Barr, James C	Lodging Reimbursement	-2,361.19
Total 1014424 · Education & Training					-3,893.54
1014429 · Miscellaneous					
Check	11/9/2007	66876	Acardo, John J	Planning Retreat Supplies	-54.34
Check	11/9/2007	66883	Bartlett Florist	Code # 33-062800 Flowers	-85.95
Check	11/9/2007	66883	Bartlett Florist	Code # 23-070600 Flowers	-85.95
Check	11/9/2007	66885	Barr, James C	Planning Retreat Supplies Reimbursement	-177.61
Total 1014429 · Miscellaneous					-403.85
1014520 · Consulting					
Check	11/16/2007	66962	Michael T. Peddle, Ph.D.	Planning Retrealt Consultants	-2,000.00
Total 1014520 · Consulting					-2,000.00
1014530 · Financial Administration					
Check	11/9/2007	66896	Governmental Accounting, Inc	Monthly Contract Billing Nov 07	-4,217.67
Check	11/13/2007	66940	Safeguard Business Systems	Inv# 023634703 Laser Checks	-330.12
Total 1014530 · Financial Administration					-4,547.79
1014531 · Community Affairs					
Check	11/16/2007	66971	The Strathmore Company	Inv# 2979 Fall 07 Newsletter	-9,609.50
Total 1014531 · Community Affairs					-9,609.50
Total 101TOE · Town Office Expense					-21,353.99
107CLK · Clerk's Department					

11:38 AM

11/16/07

Accrual Basis

**Hanover Township
Board Audit Report
November 7 - 20, 2007**

Type	Date	Num	Name	Memo	Amount
1074201 · Postage					
Check	11/16/2007	66975	Imperato, Mary Jo	Postage Reimbursement	-82.00
Total 1074201 · Postage					-82.00
1074202 · Office Supplies					
Check	11/13/2007	66941	Staples	Inv# 3093128815 Calendars	-68.76
Check	11/13/2007	66941	Staples	Inv# 3093128809 Note Seal / Color hang	-48.42
Check	11/13/2007	66941	Staples	Inv# 3093128810 Index	-22.86
Check	11/13/2007	66941	Staples	Inv# 3092856095 Plastic Divider	-34.58
Total 1074202 · Office Supplies					-174.62
1074204 · Travel Expense & Seminars					
Check	11/16/2007	66975	Imperato, Mary Jo	Mileage Reimbursement	-1.94
Total 1074204 · Travel Expense & Seminars					-1.94
1074205 · Dues, Subs & Publications					
Check	11/16/2007	66975	Imperato, Mary Jo	Notary	-56.99
Total 1074205 · Dues, Subs & Publications					-56.99
1074210 · Community Affairs					
Check	11/9/2007	66882	A1 Trophies & Awards, Inc	Inv# 5881 Laser Engraved Name Plates	-22.45
Check	11/9/2007	66882	A1 Trophies & Awards, Inc	Inv# 5870 Laser Engraved Name Plates	-30.90
Check	11/9/2007	66882	A1 Trophies & Awards, Inc	Inv# 5887 Laser Engraved Plaque	-4.45
Check	11/16/2007	66975	Imperato, Mary Jo	Seminar Supplies	-45.04
Total 1074210 · Community Affairs					-102.84
1074214 · Furniture & Computer Equipment					
Check	11/13/2007	66941	Staples	Inv# 3091442018 Office Equipment	-81.00
Total 1074214 · Furniture & Computer Equipment					-81.00
1074217 · Passport Expenditures					
Check	11/9/2007	66895	Fed Ex	Acct# 2074-7845-8 Fed Ex Charges	-151.74
Check	11/13/2007	66941	Staples	Inv# 3093122809 Polaroid Film	-114.60
Total 1074217 · Passport Expenditures					-266.34
Total 107CLK · Clerk's Department					-765.73
109YFS · Youth & Family Services					
1094609 · Expenses					
Check	11/16/2007	66952	Fox, Kathleen M	Petty Cash / Supplies	-38.45
Check	11/16/2007	66969	Staples	Inv# 3093451779 Ink/Desk Pad/	-287.08
Check	11/16/2007	66970	TIME	Subscription to TIME	-30.24
Total 1094609 · Expenses					-355.77
1094610 · Staff Expenses					
Check	11/16/2007	66952	Fox, Kathleen M	Lodging / Meals Reimbursement	-112.58
Check	11/16/2007	66959	Joseph Martin Nemeth III, M.D.	Psychiatric Follow Up Visits	-825.00

11:38 AM

11/16/07

Accrual Basis

Hanover Township Board Audit Report November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Total 1094610 · Staff Expenses					-937.58
1094614 · Printing					
Check	11/16/2007	66961	Plum Grove Printers	Inv# 221765 Event Promotion Materials	-218.76
Total 1094614 · Printing					-218.76
1094626 · Equipment & Furniture					
Check	11/16/2007	66952	Fox, Kathleen M	Coffee Pot Replacement	-69.98
Total 1094626 · Equipment & Furniture					-69.98
1094627 · Open Gym Program					
Check	11/16/2007	66968	School District U-46	Inv# 55 Open Gyms	-1,978.80
Check	11/16/2007	66968	School District U-46	Inv# 163 Open Gym	-1,603.08
Check	11/16/2007	66968	School District U-46	Inv# 126 Open Gym	-1,335.90
Check	11/16/2007	66968	School District U-46	Inv# 123 Open Gym	-1,781.20
Check	11/16/2007	66976	Cohen, Michael J	Winter Break Open Gym	-150.00
Total 1094627 · Open Gym Program					-6,848.98
1094628 · Tutoring					
Check	11/16/2007	66952	Fox, Kathleen M	Background Check	-20.00
Total 1094628 · Tutoring					-20.00
Total 109YFS · Youth & Family Services					-8,451.07
Total 1014 · Town Fund - Expenditures					-58,437.75
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104528 · Supplies					
Check	11/13/2007	66941	Staples	Inv# 3093451777 Ivory Card Stock	-8.49
Check	11/13/2007	66941	Staples	Inv# 3093451781 Coffee Supplies / Wireless Mouse	-162.22
Check	11/13/2007	66941	Staples	Inv# 3093451782 Memory Stick	-19.98
Check	11/13/2007	66941	Staples	Inv# 3093128816 Ink/Monitor Stand/Desk Pad	-235.61
Check	11/13/2007	66941	Staples	Inv# 3093128808 Interoffice Envelopes	-16.95
Check	11/13/2007	66941	Staples	Inv# 3093128807 Pre Inked Stamp	-21.95
Check	11/16/2007	66956	Lutzow, Carol A	Office Clock	-16.25
Total 1104528 · Supplies					-481.45
1104535 · Staff Travel					
Check	11/9/2007	66907	Reese, Catherine A	Mileage Reimb 05/01/07-09/28/07	-343.39
Total 1104535 · Staff Travel					-343.39
1104536 · Staff Development					
Check	11/13/2007	66931	Lutzow, Carol A	Seminar/Meeting Materials	-96.57
Check	11/16/2007	66956	Lutzow, Carol A	Seminar/Meeting Expenses	-186.24
Total 1104536 · Staff Development					-282.81
1104538 · Public Relations					

Hanover Township Board Audit Report November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Check	11/13/2007	66934	National Council on Aging	Annual NCOA Dues - Barbara Kurth Schuld	-95.00
Check	11/16/2007	66956	Lutzow, Carol A	Resource Fair Supplies/Seasonal Decorations	-174.82
Total 1104538 · Public Relations					-269.82
Total 1104ADM · Administration					-1,377.47
1104SOC · Social Services					
1104515 · Programming					
Check	11/13/2007	66912	About Tours	Inv# 5291 Devil and The White City Tour	-1,144.00
Check	11/13/2007	66919	Cuisine America	Catered Lunch 09/20/07	-1,157.25
Check	11/13/2007	66932	LBC	Inv# 9837854 Bingo Console/Board/Stand	-2,850.00
Check	11/13/2007	66938	Safeway, Inc	Inv# 008276-100907 Program Supplies	-226.59
Check	11/13/2007	66938	Safeway, Inc	Inv# 004077-101507 Program Supplies	-126.37
Check	11/16/2007	66956	Lutzow, Carol A	Program Supplies / Driver Lunches	-431.87
Check	11/16/2007	66964	Purchase Advantage Card	Acct# 6030 3751 0005 3575 Supplies	-60.96
Total 1104515 · Programming					-5,997.04
1104520 · Volunteer Services					
Check	11/13/2007	66914	Richard Bayer	Home Delivered Meals	-63.05
Check	11/13/2007	66936	Bob Salvesen	Home Delivered Meals	-80.21
Check	11/13/2007	66937	Lynne Schiller	Home Delivered Meals	-12.60
Check	11/13/2007	66942	William Tresnak	Ship Conference Mileage	-36.86
Check	11/13/2007	66944	Verify	Acct#01-xhtsse October Background Checks	-21.00
Check	11/16/2007	66956	Lutzow, Carol A	Award Luncheon	-20.00
Total 1104520 · Volunteer Services					-233.72
1104526 · Club 59					
Check	11/16/2007	66974	U.S. Postal Service	Newsletter Postage	-1,550.00
Total 1104526 · Club 59					-1,550.00
1104532 · Visual Arts					
Check	11/13/2007	66915	Blick Art Materials	Inv# 6182883 Art Supplies	-431.91
Check	11/13/2007	66915	Blick Art Materials	Inv# 6180379 Art Supplies	-119.18
Check	11/13/2007	66927	Hobby Lobby	Acct# 219832 Program Supplies	-169.74
Check	11/13/2007	66929	Joliet Ceramics Arts & Crafts	Inv# 3591 Program Supplies	-49.81
Check	11/16/2007	66956	Lutzow, Carol A	Art Supplies	-104.12
Total 1104532 · Visual Arts					-874.76
Total 1104SOC · Social Services					-8,655.52
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	11/9/2007	66900	KO Fleet Maintenance, Inc	RO# 990942 Front Brakes / LOF/Blower Resister Replacement	-843.78
Check	11/9/2007	66900	KO Fleet Maintenance, Inc	RO# 990498 Crank & Cam Sensor Replacement	-466.54
Check	11/9/2007	66901	Kammes Auto & Truck Repair, Inc.	Inv# 220169 State Tests	-58.00
Check	11/13/2007	66918	Concept Commercial Communications I...	Inv# 132579 Cell Phone Parts	-35.00
Check	11/16/2007	66956	Lutzow, Carol A	Bus Bags	-35.81
Total 1104518 · Vehicle Maintenance					-1,439.13

11:38 AM

11/16/07

Accrual Basis

Hanover Township Board Audit Report November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Total 1104TRN · Transportation					-1,439.13
Total 1104 · Senior Center - Expenditures					-11,472.12
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	11/9/2007	66895	Fed Ex	Acct# 2074-7845-8 Fed Ex Charges	-16.70
Total 2024202 · Office Supplies					-16.70
2024204 · Equipment Purchase / Rental					
Check	11/13/2007	66941	Staples	Inv# 3092006201 Work Table	-837.50
Check	11/13/2007	66941	Staples	Credit# 3092006201 Work Table	350.00
Total 2024204 · Equipment Purchase / Rental					-487.50
2024205 · Travel Expense					
Check	11/16/2007	66965	Richmond, Linda L	TOI Convention Lodging/Meals Reimbursement	-334.24
Total 2024205 · Travel Expense					-334.24
2024213 · Community Affairs					
Check	11/13/2007	66939	Sam's Club	Acct# 771 5 09 0177375227 Gift Cards	-256.20
Total 2024213 · Community Affairs					-256.20
Total 2024ADM · Administration					-1,094.64
2024HOM · Home Relief					
2024119 · Emergency Assistance					
Check	11/9/2007	66874	Firestone Complete Auto Care	Emergency Assistance - Car Repair	-346.73
Total 2024119 · Emergency Assistance					-346.73
Total 2024HOM · Home Relief					-346.73
Total 2024 · Welfare Services - Expenditures					-1,441.37
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Check	11/13/2007	66920	Cintas	Inv# 022343091 Uniform Service	-111.86
Total 3034709 · Uniforms & Safety Equipment					-111.86
3034711 · Utilities					
Check	11/13/2007	66923	Com Ed 009	Acct# 7826008009 Monthly Charges	-236.04
Total 3034711 · Utilities					-236.04
3034714 · Office Supplies					
Check	11/13/2007	66941	Staples	Inv# 3093128815 Calendars	-40.16
Total 3034714 · Office Supplies					-40.16

11:38 AM

11/16/07

Accrual Basis

Hanover Township
Board Audit Report
November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
Total 3034ADM · Administration					-388.06
3034ROD · Road Maintenance					
3034602 · Road Materials & Operations					
Check	11/13/2007	66921	Continental Weather Svc	Inv# 8704 Weather Forecasting	-150.00
Check	11/13/2007	66933	Meteorologix	Inv# 2106901 Yearly Weather Service	-1,164.00
Total 3034602 · Road Materials & Operations					-1,314.00
3034605 · Maintenance / Supplies					
Check	11/13/2007	66917	Bartlett Ace	Inv#'s 24432,24433,24459,24462,24482	-86.47
Check	11/13/2007	66928	Highway Technologies	Inv# 64955488-001 Street Signs	-110.74
Check	11/13/2007	66943	The Home Depot	Inv# 9125468 Hamme Drill	-159.00
Total 3034605 · Maintenance / Supplies					-356.21
3034607 · Contract Work					
Check	11/13/2007	66926	Gewalt Hamilton Associates, Inc	Inv# 3938.200-1 Bellingham Ln & Cheviot Rd Proj	-4,632.00
Total 3034607 · Contract Work					-4,632.00
3034610 · Street Lighting					
Check	11/13/2007	66922	Com Ed 000	Acct# 0711091048 Monthly Charges	-65.39
Total 3034610 · Street Lighting					-65.39
Total 3034ROD · Road Maintenance					-6,367.60
Total 3034 · Road & Bridge - Expenditures					-6,755.66
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	11/16/2007	66955	Edwards J. King	Legal Services 07/01/07 - 10/31/07	-2,025.00
Total 5054002 · Legal					-2,025.00
5054537 · Community Relations					
Check	11/16/2007	66951	Community Crisis Center	CCC 32nd Anniversary - Danise Habun	-60.00
Total 5054537 · Community Relations					-60.00
5054538 · Miscellaneous					
Check	11/16/2007	66957	Links Technology Solutions, Inc	Inv# 7632 Web Site Maintenance	-80.00
Check	11/16/2007	66957	Links Technology Solutions, Inc	Inv# 7637 Web Site Hosting	-125.00
Total 5054538 · Miscellaneous					-205.00
5054543 · Marketing Activities / Material					
Check	11/16/2007	66969	Staples	Inv# 3093128806 3 Panel Display	-199.99
Total 5054543 · Marketing Activities / Material					-199.99
Total 5054ADM · Administration					-2,489.99
5054COM · Community Resource Center					

11:38 AM

11/16/07

Accrual Basis

Hanover Township
Board Audit Report
November 7 - 20, 2007

Type	Date	Num	Name	Memo	Amount
5054210 · Utilities					
Check	11/16/2007	66950	Com Ed (MHB)	Acct# 6992134019 Monthly Charges	-340.34
Check	11/16/2007	66960	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	-132.11
Check	11/16/2007	66973	Village of Streamwood	Acct# 105-0062-00-00 Water/Sewer	-19.04
Total 5054210 · Utilities					-491.49
5054260 · Janitorial					
Check	11/16/2007	66954	JaniKing	Inv# CHC11071029 Monthly Contract Billing	-414.00
Total 5054260 · Janitorial					-414.00
5054286 · Agency Support Services					
Check	11/16/2007	66958	McLeodUSA	Acct# 1173538 Monthly Charges	-113.84
Total 5054286 · Agency Support Services					-113.84
5054310 · Capital Improvements					
Check	11/16/2007	66967	Schroeder Asphalt Services, Inc	Inv#2007-279 Pavement Removal/Replacement	-22,840.00
Total 5054310 · Capital Improvements					-22,840.00
Total 5054COM · Community Resource Center					-23,859.33
5054SVC · Service Contracts					
5054131 · Pace Transportation					
Check	11/16/2007	66963	Pace	Cust# 910141 Transportation	-2,464.18
Total 5054131 · Pace Transportation					-2,464.18
Total 5054SVC · Service Contracts					-2,464.18
Total 5054 · Mental Health - Expenditures					-28,813.50
TOTAL					-106,980.40