



240 S. Route 59, Bartlett, Illinois 60120

Special Meeting of Town Board
March 3rd, 2014
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – BT3 Carl E. Trippett
 - B. Gymkhana
 - C. St. Peter Damian Catholic Church
 - D. Streamwood Behavioral Healthcare System
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 18, 2014
 - B. Resolution Authorizing Application for Community Development Block Grant Funds
 - C. Resolution Approving a Contract for Services Between Hanover Township and the Hanover Township Mental Health Board (Psychiatric Services)
 - D. Resolution Approving a Contract for Services Between Hanover Township and the Hanover Township Mental Health Board (Alternative to Suspension Program)
 - E. Resolution Approving a Contract for Services Between Hanover Township and the Hanover Township Mental Health Board (Clinical Interventionist)

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- F. Resolution Approving a Non-Resident User Fee for Hanover Township Senior Services Programs
 - G. Ordinance Authorizing Renewal of Unincorporated Aggregation Program for Electrical Load
 - H. Consideration of Remote Participation at Township Board Meetings Ordinance
 - I. Consideration of Changing the Date of the March 18, 2014 Township Board Meeting
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- IX. Executive Session
 - X. Other Business
 - XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



NEED 5/10

VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: CARI TRIPPEL

ADDRESS: 805 SUNNYDALE BLVD

CITY/ZIP CODE: STREAMWOOD ILL 60107

PHONE #: 847-777-9936

DATE OF BIRTH: 15 APRIL 1936

BRANCH OF SERVICE: U.S. NAVY

HIGHEST RANK ATTAINED: BTC Boiler Tech 3

YEARS OF SERVICE: FROM 1953 TO 1961

MEDALS AWARDED OR OTHER CITATIONS:

NATIONAL DEFENSE EUROPEAN OCCUPATION /
CLASP

INJURIES: MESOTHELIOMA / ASTHMA
30% DISABILITY

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

Hanover Township
 Board Audit Report
 From 2/19/14 to 3/5/14

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	66,402.96		66,402.96
Total Senior Center	46,593.91	355.00	46,948.91
Total Welfare Services	21,572.31		21,572.31
Total Road and Bridge	17,634.20		17,634.20
Total Mental Health Board	12,920.19		12,920.19
Total Retirement	0.00		
Total Vehicle	4,860.47		4,860.47
Total Capital	1,364.22		1,364.22
Total All Funds	<u>171,348.26</u>	<u>355.00</u>	<u>171,703.26</u>

The above "Subtotal" column has been approved for payment this 4th day of March 2014.

The above "Total" column has been approved for payment this 4th day of March 2014.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	02/21/2014	103552	Margaret Wruck	Valentines Day Party Refund	28.00
Total 1103500 - Senior Programs					28.00
Total 1103 - Senior Center - Revenue					28.00
3033 - Road & Bridge - Revenue					
3033100 - Replacement Tax					
Check	02/26/2014	103581	Village of Bartlett (Repl Taxes)	Replacement Tax Allocation - Sept 13 thru Jan 14	1,129.88
Check	02/26/2014	103582	Village of Streamwood (Repl Tax)	Replacement Tax Allocation - Sept 13 thru Jan 14	1,263.64
Check	02/26/2014	103583	Village of Hanover Park (Repl Tax)	Replacement Tax Allocation - Sept 13 thru Jan 14	835.61
Check	02/26/2014	103584	Village of Hoffman Estates (Repl Taxes)	Replacement Tax Allocation - Sept 13 thru Jan 14	162.09
Check	02/26/2014	103585	City of Elgin (Repl Taxes)	Replacement Tax Allocation - Sept 13 thru Jan 14	2,819.99
Total 3033100 - Replacement Tax					6,211.21
Total 3033 - Road & Bridge - Revenue					6,211.21
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	02/21/2014	103554	Wells Fargo Financial Leasing 002	Acct# 603-0113861-002 Copy Machine Lease	328.00
Check	02/25/2014	103570	A1 Trophies & Awards, Inc	Inv# 15126 Entrance Board Signs Update(16)	280.00
Total 1014410 - Equipment Purchases					608.00
1014430 - Computer Equipment & Software					
Check	02/28/2014	103613	Current Technologies Corporation	Inv# 710967 Network Labor	1,567.50
Total 1014430 - Computer Equipment & Software					1,567.50
Total 101CAP - Capital Expenditures					2,175.50
101CHN - Community Health					
1014466 - Communications					
Check	02/25/2014	103580	Sprint	Acct# 897162515 Monthly Charges	59.32
Total 1014466 - Communications					59.32
1014468 - MHB Perscription Reimbursements					
Check	02/28/2014	103604	The Medicine Stop	Medication Assistance Crisis Care	2.00
Total 1014468 - MHB Perscription Reimbursements					2.00
1014491 - Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,075.00
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,075.00
Total 1014491 - Health Insurance					2,150.00
1014492 - Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	126.18
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	20.52

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014492 · Dental, Vision & Life Insurance					146.70
Total 101CHN · Community Health					2,358.02
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	02/21/2014	103551	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	62.50
Check	02/28/2014	103623	ROE/Evolution Interiors	IWC Table	250.00
Total 1014617 · Equipment & Furniture					312.50
1014619 · Office Supplies					
Check	02/28/2014	103625	Staples	Inv# 3222600293 Extension Cord/Shredder/Measuring Tape	164.46
Total 1014619 · Office Supplies					164.46
1014621 · Satellite Office Utilities					
Check	02/21/2014	103537	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	513.14
Check	02/28/2014	103610	Com Ed 010	Acct# 6997418010 Monthly Charges	134.73
Total 1014621 · Satellite Office Utilities					647.87
1014623 · Satellite Office Phone & Intrnt					
Check	02/28/2014	103600	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement	50.00
Total 1014623 · Satellite Office Phone & Intrnt					50.00
1014624 · Travel					
Check	02/25/2014	103566	Monegato, Holly N	Mileage Reimbursement Dec-Jan	90.00
Total 1014624 · Travel					90.00
1014629 · Dues and Subscriptions					
Check	02/21/2014	103539	Paddock Publications	Acct# 681793 Daily Herald Subscription	22.00
Total 1014629 · Dues and Subscriptions					22.00
1014630 · Veteran Honor Roll					
Check	02/28/2014	103605	A1 Trophies & Awards, Inc	Inv# 15142 Veterans Plate	4.00
Total 1014630 · Veteran Honor Roll					4.00
1014691 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,666.27
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,666.27
Total 1014691 · Health Insurance					3,332.54
1014692 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	124.37
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	17.79
Total 1014692 · Dental, Vision & Life Insurance					142.16
Total 101CMA · Community Relations					4,765.53

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Accrual Basis

Hanover Township
Board Audit Report
February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Total 101CVA · Community & Veteran Affairs					4,765.53
101ES · ES - Expenditures					
1014802 · Equipment					
Check	02/21/2014	103521	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	89.85
Check	02/21/2014	103547	The Home Depot	Mounting Pad/Surge Protector/Bracket	78.21
Total 1014802 · Equipment					168.06
1014803 · Uniforms					
Check	02/21/2014	103520	Chief Supply Corp.	Shipping Due on Uniforms	16.49
Check	02/21/2014	103538	Ray O'herron Co., Inc.	Inv#1408354 Uniform Pants (2)	149.98
Total 1014803 · Uniforms					166.47
1014806 · Office Supplies					
Check	02/21/2014	103500	Rogala, Michael H	Storage Bags/Drinking Water/Office Supplies	158.18
Total 1014806 · Office Supplies					158.18
1014814 · Communications					
Check	02/21/2014	103502	Essick, Craig A	January Cell Phone Reimbursement	50.00
Check	02/21/2014	103502	Essick, Craig A	February Cell Phone Reimbursement	50.00
Check	02/25/2014	103580	Sprint	Acct# 897162515 Monthly Charges	35.26
Total 1014814 · Communications					135.26
1014891 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,623.26
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,623.26
Total 1014891 · Health Insurance					3,246.52
1014892 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	197.04
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014892 · Dental, Vision & Life Insurance					215.06
Total 101ES · ES - Expenditures					4,089.55
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	02/28/2014	103627	TASC	Inv# 263625 Admin Fees	82.80
Total 1014507 · Flex Plan & 457 Plan					82.80
Total 101ISE · Insurance & Employee Benefits					82.80
101MAIN · Facilities Maintenance					
1014206 · Janitorial Supplies - Senior					
Check	02/21/2014	103510	Bade Paper Products, Inc	Inv# 192526 Cleaning Supplies	296.00
Check	02/21/2014	103510	Bade Paper Products, Inc	Inv# 192526 Towels/Can Liners	357.52
Check	02/21/2014	103526	Grainger	Inv# 9350974797 Hand Soap	108.41

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014206 · Janitorial Supplies - Senior					761.93
1014209 · Building Contracts					
Check	02/21/2014	103523	Fox Valley Fire & Safety	Inv# 812495 Fire Extinguisher Service	60.00
Check	02/21/2014	103523	Fox Valley Fire & Safety	Inv# 814355 Security Monitoring	300.00
Check	02/21/2014	103549	Tyco Integrated Security LLC	Inv# 21114280 Quarterly Monitoring	81.00
Total 1014209 · Building Contracts					441.00
1014210 · Building Maintenance - Town					
Check	02/21/2014	103522	Elgin Key & Lock Co., Inc.	Inv# 85616 File Cabinet Lock Repair/IWC Keys	79.60
Total 1014210 · Building Maintenance - Town					79.60
1014211 · Building Maintenance - Senior					
Check	02/21/2014	103519	Climatetemp Service Group, LLC	Inv# S01365 Fan Motor Replacement	257.51
Check	02/28/2014	103626	The Home Depot F&M	Rope/Rock Salt/Ice Melt/Cable/Brackets/Shelves	490.77
Check	02/28/2014	103626	The Home Depot F&M	Credit	-46.72
Total 1014211 · Building Maintenance - Senior					701.56
1014212 · Building Maintenance - Astor					
Check	02/21/2014	103553	W.S. Darley & Co	Inv# 17122654 Fire Extinguisher	122.05
Check	02/28/2014	103626	The Home Depot F&M	Ballast/Spot Bulb	28.71
Total 1014212 · Building Maintenance - Astor					150.76
1014213 · Equipment Maintenance - Town					
Check	02/21/2014	103530	Interact Business Products, LLC	Inv# 91890 Copy Charges	40.71
Total 1014213 · Equipment Maintenance - Town					40.71
1014214 · Equipment Maintenance - Senior					
Check	02/21/2014	103547	The Home Depot	Fittings/Piping	27.59
Check	02/25/2014	103571	Creevy Heating & Cooling	Air Vent Repair	125.00
Total 1014214 · Equipment Maintenance - Senior					152.59
1014221 · Cell Phone/Communications					
Check	02/25/2014	103580	Sprint	Acct# 897162515 Monthly Charges	96.21
Total 1014221 · Cell Phone/Communications					96.21
1014225 · Grounds Maintenance					
Check	02/28/2014	103626	The Home Depot F&M	Rock Salt/Drill Set/Seasonal Decor	172.45
Total 1014225 · Grounds Maintenance					172.45
1014228 · Building Maintenance - Elgin					
Check	02/21/2014	103547	The Home Depot	Pine Board/MinwaxWood Finish	39.43
Total 1014228 · Building Maintenance - Elgin					39.43
1014291 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,644.23
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,644.23

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014291 · Health Insurance					3,288.46
1014292 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	290.00
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	38.31
Total 1014292 · Dental, Vision & Life Insurance					328.31
Total 101MAIN · Facilities Maintenance					6,253.01
101PAN · Pantry					
1014161 · Utilities					
Check	02/21/2014	103517	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	699.19
Total 1014161 · Utilities					699.19
1014191 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,623.26
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,623.26
Total 1014191 · Health Insurance					3,246.52
1014192 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	207.09
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014192 · Dental, Vision & Life Insurance					225.11
Total 101PAN · Pantry					4,170.82
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	02/25/2014	103572	Call One	Acct# 1010-8140-0000 Monthly Charges	2,488.78
Check	02/28/2014	103606	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	144.05
Check	02/28/2014	103607	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	122.50
Check	02/28/2014	103608	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.40
Total 1014402 · Telephone - Town					2,798.73
1014403 · Utilities - Town					
Check	02/21/2014	103514	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	1,520.72
Check	02/28/2014	103620	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	1,931.46
Total 1014403 · Utilities - Town					3,452.18
1014405 · Internet Access - Town					
Check	02/28/2014	103612	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	134.85
Total 1014405 · Internet Access - Town					134.85
Total 101THE · Town Hall Expense					6,385.76
101TOE · Town Office Expense					
1014401 · Postage					
Check	02/21/2014	103499	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	220.00

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Check	02/28/2014	103615	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	1,000.00
Total 1014401 · Postage					1,220.00
1014404 · Office Supplies					
Check	02/28/2014	103625	Staples	Inv# 3222600227 Staples/Paper	53.56
Total 1014404 · Office Supplies					53.56
1014406 · Printing					
Check	02/21/2014	103546	Signs by Tomorrow	Inv# 19676 No Conceal Carry Signs (8)	89.08
Check	02/28/2014	103618	Kwik Print	Inv# 51869 Business Cards (2)	116.60
Check	02/28/2014	103618	Kwik Print	Inv# 51874 Business Cards	38.60
Total 1014406 · Printing					244.28
1014408 · Salaries					
Check	02/21/2014	103529	Job Giraffe	Inv# 00204633 Part Time Office Temp Help	142.80
Check	02/28/2014	103617	Job Giraffe	Inv# 00204739 Part Time Office Temp Help	90.18
Check	02/28/2014	103617	Job Giraffe	Inv# 00204814 Part Time Office Temp Help	50.10
Total 1014408 · Salaries					283.08
1014412 · Travel Expenses					
Check	02/21/2014	103504	Fischer, Joan L	Mileage Reimbursement	6.78
Total 1014412 · Travel Expenses					6.78
1014414 · Memberships, Subs & Publication					
Check	02/25/2014	103557	Metropolitan Township Association	Metro Township Annual Dues (Re-issue)	3,000.00
Check	02/28/2014	103622	Bartlett Rotary Club	Inv# 572 Member Dues - J. Barr	132.00
Total 1014414 · Memberships, Subs & Publication					3,132.00
1014424 · Education & Training					
Check	02/21/2014	103542	Q Center	Inv# 35125D Executive Staff Offsite Deposit	152.00
Total 1014424 · Education & Training					152.00
1014429 · Miscellaneous					
Check	02/25/2014	103579	Sam's Club (Town 0487 6)	Tea/Tissues/Cups	72.08
Check	02/25/2014	103579	Sam's Club (Town 0487 6)	Account Charges	4.74
Check	02/25/2014	103579	Sam's Club (Town 0487 6)	Credit	-0.55
Total 1014429 · Miscellaneous					76.27
1014520 · Consulting					
Check	02/21/2014	103524	Andrea Gaitan Bustos	Inv# 100 Website Translation Consultant	1,835.00
Total 1014520 · Consulting					1,835.00
1014532 · Committee on Youth					
Check	02/28/2014	103596	Concepcion, Sara	Youth Leadership Awards Banquet Supplies	4.81
Check	02/28/2014	103605	A1 Trophies & Awards, Inc	Inv# 15132 Committee on Youth Awards	139.80
Check	02/28/2014	103624	Sam's Club (YFS 0748 1)	Youth Leadership Awards Banquet Supplies	191.80
Total 1014532 · Committee on Youth					336.41

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
1014591 - Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	4,492.08
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	62.50
Total 1014591 - Health Insurance					4,554.58
1014592 - Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	336.43
Total 1014592 - Dental, Vision & Life Insurance					336.43
Total 101TOE - Town Office Expense					12,230.39
104ASR - Assessor's Division					
1044405 - Office Supplies					
Check	02/28/2014	103625	Staples	Inv# 3223038359 Toner/Post Its/Binder Clips	181.52
Check	02/28/2014	103625	Staples	Inv# 3222600228 Toner Cartridge	157.99
Total 1044405 - Office Supplies					339.51
1044407 - Printing					
Check	02/25/2014	103569	Amsterdam Printing and Litho	Inv# 3835310 Assessor's Office Pens (1000)	769.84
Total 1044407 - Printing					769.84
1044413 - Travel Expense					
Check	02/25/2014	103562	Glascott, Patricia A	Travel Reimbursement	48.03
Total 1044413 - Travel Expense					48.03
1044419 - Training					
Check	02/21/2014	103528	Illinois Property Assessment Institute	Valuation of Manufactured Housing Conference	245.00
Check	02/21/2014	103528	Illinois Property Assessment Institute	Valuation of Fast Food Restaurants Conference	245.00
Check	02/21/2014	103528	Illinois Property Assessment Institute	Neighborhood Analysis	245.00
Total 1044419 - Training					735.00
1044491 - Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,195.38
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,195.38
Total 1044491 - Health Insurance					2,390.76
1044492 - Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	211.11
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	28.74
Total 1044492 - Dental, Vision & Life Insurance					239.85
Total 104ASR - Assessor's Division					4,522.99
109YFS - Youth & Family Services					
109ADM - Administration & Clinical					
1094614 - Printing					
Check	02/28/2014	103618	Kwik Print	Inv# 51793 Letterhead	83.10

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Accrual Basis

Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Total 1094614 · Printing					83.10
1094619 · Office Supplies					
Check	02/21/2014	103540	Quill Corporation	Inv# 9302022 Ink/Tape	36.60
Total 1094619 · Office Supplies					36.60
1094691 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	5,770.16
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	5,770.16
Total 1094691 · Health Insurance					11,540.32
1094692 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	572.97
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	72.51
Total 1094692 · Dental, Vision & Life Insurance					645.48
Total 109ADM · Administration & Clinical					12,305.50
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	02/28/2014	103595	School District U-46	Spring Break Open Gym Rental Fees (4 Sites)	409.76
Check	02/28/2014	103602	Reggie Zollicoffer	Open Gym DJ Entertainment	300.00
Total 1094627 · Open Gym Program.					709.76
1094644 · Travel					
Check	02/28/2014	103603	Teachout, Amanda A	Mileage Reimbursement	110.74
Total 1094644 · Travel					110.74
1094647 · Office Supplies					
Check	02/21/2014	103540	Quill Corporation	Inv# 929549 Receipt Book/Sharperner/Tea	94.68
Total 1094647 · Office Supplies					94.68
1094649 · Professional Services					
Check	02/28/2014	103601	Lucy Needham	Open Gym Exercise Classes	400.00
Total 1094649 · Professional Services					400.00
1094651 · Cellphones					
Check	02/25/2014	103580	Sprint	Acct# 897162515 Monthly Charges	130.63
Total 1094651 · Cellphones					130.63
1094791 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	2,632.20
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	2,632.20
Total 1094791 · Health Insurance					5,264.40
1094792 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	321.41
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47

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Hanover Township Board Audit Report February 19 through March 4, 2014

Type	Date	Num	Name	Memo	Amount
Total 1094792 · Dental, Vision & Life Insurance					352.88
Total 109OUT · Outreach & Prevention					7,063.09
Total 109YFS · Youth & Family Services					19,368.59
Total 1014 · Town Fund - Expenditures					66,402.96
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104522 · Contingency					
Check	02/21/2014	103525	Get Fresh Produce, Inc	Inv# 1535843 Nutrition Program Supplies	122.85
Check	02/21/2014	103527	Gordon Food Service	Inv# 155353537 Nutrition Program Supplies	924.37
Check	02/21/2014	103527	Gordon Food Service	Credit# 5085551	-30.31
Check	02/21/2014	103533	Mickey's Linen	Inv# 41599 Linens	84.68
Check	02/25/2014	103568	The Alphabet Shop, Inc	Inv# 42250 Logo Printed on Sign	255.00
Check	02/25/2014	103574	Get Fresh Produce, Inc	Inv# 1541774 Nutrition Program Supplies	179.20
Check	02/25/2014	103574	Get Fresh Produce, Inc	Inv# 1537735 Nutrition Program Supplies	387.10
Check	02/25/2014	103575	Gordon Food Service	Inv# 155454125 Nutrition Program Supplies	351.44
Check	02/25/2014	103575	Gordon Food Service	Credit# 5106406	-10.30
Check	02/25/2014	103577	Mickey's Linen	Inv# 42185 Linens	104.62
Check	02/28/2014	103616	Get Fresh Produce, Inc	Inv# 1542170 Nutrition Program Supplies	33.80
Total 1104522 · Contingency					2,402.45
1104524 · Utilities					
Check	02/21/2014	103513	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	4,391.22
Total 1104524 · Utilities					4,391.22
1104525 · Telephone & High Speed Internet					
Check	02/25/2014	103580	Sprint	Acct# 897162515 Monthly Charges	381.17
Total 1104525 · Telephone & High Speed Internet					381.17
1104527 · Equipment					
Check	02/21/2014	103531	Leaf	Inv# 4869680 Copier Lease	446.00
Check	02/21/2014	103541	Pitney Bowes	Acct# 6871669 Postage Machine Rental	132.82
Check	02/25/2014	103576	Health Concepts, LLC	Inv# 68665 Water Machine Rental	210.00
Total 1104527 · Equipment					788.82
1104528 · Office Supplies					
Check	02/28/2014	103625	Staples	Credit for Inv 3220400779	-6.49
Total 1104528 · Office Supplies					-6.49
1104535 · Travel					
Check	02/25/2014	103558	Conway, Megan A	Mileage Reimbursement	17.52
Total 1104535 · Travel					17.52
1104542 · Senior Satellite Service					
Check	02/21/2014	103551	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	62.50

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Type	Date	Num	Name	Memo	Amount
Check	02/28/2014	103610	Com Ed 010	Acct# 6997418010 Monthly Charges	134.73
Total 1104542 · Senior Satellite Service					197.23
1104591 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	9,029.80
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	10,740.04
Total 1104591 · Health Insurance					19,769.84
1104592 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	740.95
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	85.07
Total 1104592 · Dental, Vision & Life Insurance					826.02
Total 1104ADM · Administration					28,767.78
1104SOC · Social Services					
1104515 · Programming					
Check	02/21/2014	103501	Michael Capezio	Valentines Party Supplies	32.70
Check	02/25/2014	103556	Cara Dunning	Mardi Gras Party Entertainment	150.00
Check	02/25/2014	103559	Moshis, Thomas L	Lunch Reimbursement	14.08
Check	02/28/2014	103609	Briar Street Theatre	Blue Man Group Senior Outing	736.00
Total 1104515 · Programming					932.78
1104519 · Senior Assistance					
Check	02/25/2014	103565	Ed's Handyman Service	Water Heater Replacement	136.00
Total 1104519 · Senior Assistance					136.00
1104520 · Volunteer Services					
Check	02/25/2014	103560	Beth Cooper	Home Delivered Meals Mileage Reimbursement	26.88
Check	02/25/2014	103561	William Riccio	Home Delivered Meals Mileage Reimbursement	40.54
Check	02/25/2014	103563	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	61.04
Check	02/25/2014	103564	Clark Krumpas	Home Delivered Meals Mileage Reimbursement	60.20
Check	02/28/2014	103597	Charles Coleman	Home Delivered Meals Mileage Reimbursement	47.04
Check	02/28/2014	103598	Phil Roth	Home Delivered Meals Mileage Reimbursement	35.84
Check	02/28/2014	103599	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	69.44
Total 1104520 · Volunteer Services					340.98
1104532 · Visual Arts					
Check	02/21/2014	103508	Blick Art Materials	Inv# 2680399 Art Materials	97.89
Check	02/21/2014	103508	Blick Art Materials	Inv# 2689803 Art Materials	132.90
Total 1104532 · Visual Arts					230.79
Total 1104SOC · Social Services					1,640.55
1104TRN · Transportation					
1104512 · Volunteer Express					
Check	02/21/2014	103503	Nancy Pudlo	Volunteer Express Mileage Reimbursement	12.60

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Type	Date	Num	Name	Memo	Amount
Total 1104512 · Volunteer Express					12.60
1104518 · Vehicle Maintenance					
Check	02/21/2014	103536	Midwest Transit Equipment, Inc.	Inv# 451142 Actuator Motor Assembly	411.21
Check	02/21/2014	103536	Midwest Transit Equipment, Inc.	Inv# 450684 Pump/Heater Booster/Hose	268.35
Check	02/21/2014	103536	Midwest Transit Equipment, Inc.	Inv# 449725 Hydraulic Lift Fluid Credit	-163.08
Check	02/21/2014	103545	Safety Lane Inspections	Inv# 11139 Safety Inspection	66.96
Total 1104518 · Vehicle Maintenance					583.44
1104547 · Dispatch Software					
Check	02/28/2014	103630	Ecolane USA Inc.	Inv# 100263 Remaining Balance Dispatch Software	5,998.50
Total 1104547 · Dispatch Software					5,998.50
1104549 · Recruitment					
Check	02/21/2014	103505	Alexian Bros Corporate Health Services	Inv# 512723 Drug Screening/Physical	92.00
Check	02/21/2014	103505	Alexian Bros Corporate Health Services	Inv# 512580 Drug Screening/Physical	87.00
Check	02/25/2014	103567	Alexian Bros Corporate Health Services	Inv# 514662 Employee Physical	87.00
Check	02/25/2014	103567	Alexian Bros Corporate Health Services	Inv# 513769 Employee Physical	89.00
Total 1104549 · Recruitment					355.00
1104691 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	4,529.32
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	4,529.32
Total 1104691 · Health Insurance					9,058.64
1104692 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	446.26
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	58.14
Total 1104692 · Dental, Vision & Life Insurance					504.40
Total 1104TRN · Transportation					16,512.58
Total 1104 · Senior Center - Expenditures					46,920.91
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	02/28/2014	103625	Staples	Inv# 3222600226 Copy Paper	79.98
Total 2024202 · Office Supplies					79.98
2024204 · Equipment					
Check	02/25/2014	103580	Sprint	Acct# 897162515 Monthly Charges	60.95
Check	02/28/2014	103614	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	115.85
Total 2024204 · Equipment					176.80
2024591 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	2,213.46
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	2,213.46

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Type	Date	Num	Name	Memo	Amount
Total 2024591 · Health Insurance					4,426.92
2024592 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	141.51
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	27.36
Total 2024592 · Dental, Vision & Life Insurance					168.87
Total 2024ADM · Administration					4,852.57
2024EMP · Employment Services					
2024216 · Office Supplies					
Check	02/28/2014	103625	Staples	Inv# 3222600226 Brochure Gloss Paper	99.96
Check	02/28/2014	103625	Staples	Inv# 3223038360 Brochure Paper	167.94
Total 2024216 · Office Supplies					267.90
2024291 · Health Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	1,732.88
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,732.88
Total 2024291 · Health Insurance					3,465.76
2024292 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	90.57
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	13.68
Total 2024292 · Dental, Vision & Life Insurance					104.25
Total 2024EMP · Employment Services					3,837.91
2024HOM · Home Relief					
2024102 · Rent					
Check	02/28/2014	2716	Ruby Sullivan	March 2014 Rent	183.55
Check	02/28/2014	2718	Cook County Treasurer	PIN 06-17-110-007-0000	351.85
Check	02/28/2014	2719	Son Hui Anderson	March 2014 Rent	650.00
Check	02/28/2014	2720	Jason Ludwig	March 2014 Rent	650.00
Check	02/28/2014	2721	E Eight Inc	March 2014 Rent	650.00
Check	02/28/2014	2722	Spring Lakes Estates	March 2014 Rent	650.00
Check	02/28/2014	2723	William Kallas	March 2014 Rent	500.00
Check	02/28/2014	2724	Ralph Kanehl Sr.	March 2014 Rent	400.00
Check	02/28/2014	2725	E Eight Inc	March 2014 Rent	650.00
Check	02/28/2014	2726	Dale Panganiban	March 2014 Rent	550.00
Check	02/28/2014	2727	Paul Krella	March 2014 Rent	650.00
Check	02/28/2014	2729	CarolAnn Sansone	March 2014 Rent	450.00
Check	02/28/2014	2730	Adam Zeliuz	March 2014 Rent	500.00
Check	02/28/2014	2731	Theodore Urzendowski	March 2014 Rent	500.00
Check	02/28/2014	2733	Swanson Real Estate	March 2014 Rent	620.00
Check	02/28/2014	2734	Stephanie Fedorovich	March 2014 Rent	434.44
Check	02/28/2014	2738	Citimortgage, INC	March 2014 Rent	650.00
Check	02/28/2014	2739	Gwen Shafala	March 2014 Rent	650.00
Check	02/28/2014	2747	Cook County Treasurer	PIN 06-35-305-051-1045	166.06
Check	02/28/2014	2749	Bartlett Green V Condo Assoc.	March 2014 Rent	150.21

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Type	Date	Num	Name	Memo	Amount
Check	02/28/2014	2750	Spring Lakes Estates	March 2014 Rent	400.00
Total 2024102 · Rent					10,406.11
2024103 · Utilities					
Check	02/28/2014	2717	City of Elgin	Water Acct 395565-28355	31.15
Check	02/28/2014	2728	Village of Bartlett	Utilities Assistance Acct# 52229	40.00
Check	02/28/2014	2732	Com Ed	Utilities Assistance Acct# 6999642103	20.00
Check	02/28/2014	2735	Village of Streamwood	Utilities Assistance Acct#199-0062-00-01	36.23
Check	02/28/2014	2736	NICOR	Utilities Assistance Acct 8252871000	30.00
Check	02/28/2014	2737	Com Ed	Utilities Assistance Acct# 7832153006	30.00
Check	02/28/2014	2740	Village of Streamwood	Utilities Assistance Acct#254-0073-00-01	107.90
Check	02/28/2014	2741	NICOR	Utilities Assistance Acct 2847258896	42.00
Check	02/28/2014	2742	Com Ed	Utilities Assistance Acct# 7667641033	76.00
Check	02/28/2014	2743	Advanced Disposal - Batavia T0	Utilities Assistance Acct# T0012121	68.71
Check	02/28/2014	2745	Village of Bartlett	Utilities Assistance Acct	29.74
Check	02/28/2014	2746	Com Ed	Utilities Assistance Acct	84.00
Check	02/28/2014	2748	NICOR	Utilities Assistance Acct	7.00
Total 2024103 · Utilities					602.73
2024105 · Clothing					
Check	02/28/2014	2715	Walmart	Personal Essentials Cards (12)	1,497.99
Total 2024105 · Clothing					1,497.99
2024106 · Travel Expenses					
Check	02/28/2014	2714	BP Gas Station	Fuel Assistance Gas Cards (5)	325.00
Check	02/28/2014	2744	Travelers Personal Insurance	Car Insurance #989 635 806 101 1	50.00
Total 2024106 · Travel Expenses					375.00
Total 2024HOM · Home Relief					12,881.83
Total 2024 · Welfare Services - Expenditures					21,572.31
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034702 · Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	853.85
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	1,423.08
Total 3034702 · Insurance					2,276.93
3034711 · Utilities					
Check	02/21/2014	103515	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	619.34
Check	02/28/2014	103619	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	1,233.69
Total 3034711 · Utilities					1,853.03
3034714 · Office Supplies					
Check	02/21/2014	103507	Business Card - Bank of America	Staff Lunch	57.99
Check	02/21/2014	103507	Business Card - Bank of America	BlueTooth Hands Free (4)	297.80

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Type	Date	Num	Name	Memo	Amount
Total 3034714 · Office Supplies					355.79
3034792 · Dental, Vision & Life Insurance					
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	147.21
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	30.78
Total 3034792 · Dental, Vision & Life Insurance					177.99
Total 3034ADM · Administration					4,663.74
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	02/21/2014	103506	Alexander Equipment Company	Inv# 99242 Orange Spray Paint	39.40
Check	02/21/2014	103512	Continental Weather Svc	Inv# 13530 Weather Forecasting	150.00
Check	02/21/2014	103532	Menard's- Hanover Park	Inv# 43141 Gloves (4)	18.95
Check	02/21/2014	103534	Menard's	Inv# 37540 Wax Ring	7.78
Check	02/21/2014	103544	Road Safe Traffic Systems	Inv# 20711 Road Sign "Bump" (2)	230.00
Check	02/21/2014	103547	The Home Depot	Cleqaning Supplies/Key Copys	90.94
Check	02/21/2014	103548	Terrace Supply Company	Inv# 00935171 Cylinder Rental	10.23
Total 3034602 · Operating Supplies & Materials					547.30
3034603 · Gasoline					
Check	02/21/2014	103550	Village of Bartlett - Fuel	Inv# 2954 January Fuel	4,416.57
Total 3034603 · Gasoline					4,416.57
3034610 · Street Lighting					
Check	02/21/2014	103511	Com Ed 051	Acct# 5619024051 Monthly Charges	31.86
Check	02/21/2014	103516	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	17.58
Check	02/21/2014	103518	Com Ed 152	Acct# 0045120152 Monthly Charges	279.08
Total 3034610 · Street Lighting					328.52
Total 3034ROD · Road Maintenance					5,292.39
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	02/21/2014	103506	Alexander Equipment Company	Inv# 99131 Hydraulic Cylinder/Chipper Knife	729.70
Check	02/21/2014	103509	Bonnell Industries, Inc	Inv# 0152648 Weather Pak 12 V Pump	293.95
Check	02/21/2014	103526	Grainger	Inv# 9358669035 Chain	120.56
Check	02/21/2014	103535	Martin Implement Sales, Inc	Inv# A31922 Bearings/Nuts/Lock	244.38
Check	02/21/2014	103543	Rush Truck Centers of Illinois, Inc	Inv# 16202906 Fuel	56.49
Check	02/25/2014	103578	Martin Implement Sales, Inc	Inv# A31981 Bearings/Sleeve/Caster/Spacer	21.78
Total 3034609 · Maintenance Vehicles & Equip					1,466.86
Total 303EQM · Equipment					1,466.86
Total 3034 · Road & Bridge - Expenditures					11,422.99
5054 · Mental Health - Expenditures					
5054ADM · Administration					

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Type	Date	Num	Name	Memo	Amount
5054010 - Employee Insurance					
Check	02/25/2014	103555	United Healthcare	Cust# 530960 Policy Coverage February	497.16
Check	02/25/2014	103573	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Check	02/28/2014	103628	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Check	02/28/2014	103629	United Healthcare	Cust# 530960 Policy Coverage March	497.16
Total 5054010 - Employee Insurance					1,043.22
Total 5054ADM - Administration					1,043.22
5054COM - Community Resource Center					
5054210 - Utilities					
Check	02/28/2014	103589	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	782.07
Check	02/28/2014	103594	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	443.56
Total 5054210 - Utilities					1,225.63
5054216 - Telephone Systems Maintenance					
Check	02/28/2014	103593	All Information Services	Inv# 26505 Phone Line Labor	250.00
Total 5054216 - Telephone Systems Maintenance					250.00
5054250 - Building Maintenance					
Check	02/21/2014	103547	The Home Depot	Alarm System Battery	32.97
Total 5054250 - Building Maintenance					32.97
5054286 - Agency Support Services					
Check	02/28/2014	103590	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	59.87
Total 5054286 - Agency Support Services					59.87
Total 5054COM - Community Resource Center					1,568.47
5054SVC - Service Contracts					
5054100 - CAC CASI					
Check	02/28/2014	103588	Childrens Advocacy Ctr of Nwst Co Cou...	CASI	5,000.00
Total 5054100 - CAC CASI					5,000.00
5054103 - CAC Safe from the Start					
Check	02/28/2014	103588	Childrens Advocacy Ctr of Nwst Co Cou...	Safe From the Start	4,000.00
Total 5054103 - CAC Safe from the Start					4,000.00
5054162 - Tide Transportation					
Check	02/28/2014	103586	A#1 Cab Dispatch Inc	2/26/14 Transportation Invoices	1,068.50
Total 5054162 - Tide Transportation					1,068.50
5054199 - Elgin Family Ctr - Adult Psych					
Check	02/28/2014	103587	Greater Elgin Family Care Center	Adult Psychiatric Services	240.00
Total 5054199 - Elgin Family Ctr - Adult Psych					240.00
Total 5054SVC - Service Contracts					10,308.50

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**Hanover Township
Board Audit Report
February 19 through March 4, 2014**

Type	Date	Num	Name	Memo	Amount
Total 5054 · Mental Health - Expenditures					12,920.19
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	02/28/2014	103621	Rondo Enterprises Inc.	Enclosed Trailer (F&M)	4,860.47
Total 7004408 · Vehicle Purchase					4,860.47
Total 7004 · Vehicle Replcmnt - Expenditures					4,860.47
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	02/21/2014	103547	The Home Depot	IWC Project Paint Supplies/Pine Board	642.20
Check	02/25/2014	103579	Sam's Club (Town 0487 6)	IWC Securitiy System/Monitor	897.86
Check	02/25/2014	103579	Sam's Club (Town 0487 6)	Credit IWC Monitor	-229.88
Check	02/28/2014	103626	The Home Depot F&M	IWC Security System	54.04
Total 8084425 · Building & Perm Improvements					1,364.22
Total 8084 · Capital Projects - Expenditures					1,364.22
TOTAL					171,703.26

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire.

Others present included Administrator James Barr, Assistant Administrator Suzanne Powers, Director of Community Health Kristen Smith, Director of Emergency Services Craig Essick, Director of Senior Services Barb Kurth-Schuldt, Director of Welfare Services Mary Jo Imperato, Facilities & Maintenance Rick Nelson, Director of Youth & Family Services John Parquette, Township Attorney Mike Airdo, Management Intern CJ Mikucki, Mr. Charles Pickens, and representatives from the Knights of Columbus – Ladies Auxiliary and the Knights of Columbus of St. John the Evangelist church.
- II. The Supervisor invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall
Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations
 - A. Mr. McGuire asked that the Board join him in recognizing Specialist E-5 Charles H. Pickens on his having been inducted this evening into the Hanover Township Veterans Honor Roll recognizing his service in the U. S. Army.
 - B. Mr. McGuire asked the Board to join him in recognizing the Knights of Columbus – Ladies Auxiliary for their support of the Township Holiday efforts.
 - C. The Board recognized the Knights of Columbus for their gracious support of the Hanover Township Holiday programs.
 - D. The Board recognized Rydin Decal for their support to those in need this past Holiday season.
- V. Reports
 - A. Supervisor: Mr. McGuire reported that this weekend, the Township Emergency Services would host a training session for over 40 representatives from across Illinois. He offered thanks to working and keeping status quo during this bad weather this winter. He then commended the Youth & Family Services staff and Committee on Youth for a very inspiring Leadership Recognition banquet this evening.
 - B. Clerk: Ms Dolan Baumer reported that voter registration closes today. Early voting starts on March 3 and the most convenient location is the Village of Streamwood. Election Day is March 18 and Hanover Township will again be a receiving site and polling place for two polling places.
 - C. Highway Commissioner: Not present this evening.
 - D. Assessor: Not present this evening.
 - E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.
 - F. Department Reports: Department reports were submitted for the Board's review.

Highlights discussed this evening included Director Smith noting that open registration for the upcoming 5k starts now and that there is a corresponding website for more information: sprinttospring.com. Director Essick noted that after 30 days on the job he has found Township staff, officials and community to be very outgoing and supportive in every way. The volunteer cadre has been busy with self-uninitiated tasks this winter, including most recently clearing fire hydrants and sewers, expecting much flooding to come, in the unincorporated areas. They have assisted locally with a fire in Streamwood, and one in Northlake, called by the County for support.

VI. Bill Paying

Administrator Barr offered the bills for approval for February 5, 2014 through February 18, 2014. For bills payable to Alexian Brothers as follows:

	<u>02/05-02/18/2014</u>
a. Town Fund	178.48
b. Mental Health Board	<u>2,185.00</u>
Total All Funds:	<u>\$2,363.48</u>

A motion was made by Trustee Burke to approve the bills as presented for February 5, 2014 through February 18, 2014; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr offered the bills for approval for January 22, 2014 through February 4, 2014. For bills payable to Alexian Brothers as follows:

	<u>01/22-02/04/14</u>
a. Town Fund	\$140.60
b. Mental Health Board	<u>8,500.00</u>
Total All Funds:	<u>\$8,640.60</u>

A motion was made by Trustee Caramelli to approve the bills as presented for January 22, 2014 through February 4, 2014; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr presented the bills from February 5, 2014 through February 18, 2014, as follows for review and approval by the Board.

a. Town Fund	\$45,786.05
b. Senior Center Fund	20,006.18
c. Welfare Services Fund	1,198.41
d. Road and Bridge Fund	18,752.52
e. Mental Health Fund	8,892.00
f. Retirement Fund	0.00
g. Vehicle Fund	0.00
h. Capital Fund	<u>0.00</u>
Total All Funds:	<u>\$94,635.16</u>

A motion was made by Trustee Benoit to approve the bills as presented for February 5, 2014 through February 18, 2014; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: none. Motion carried.

VII. Unfinished Business: Mr. McGuire noted that the Village of Hanover Park and city of Elgin will not be participating in the Northwest 4th Fest in 2014. We are committed through 2014, but will reconsider in 2015.

VIII. New Business

A. Special Meeting Minutes of February 3, 2014: Clerk Dolan Baumer presented the special meeting minutes of February 3, 2014 for review and approval. A motion was made by Trustee Benoit to approve the minutes of the special meeting minutes of February 3, 2014, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Caramelli, and Krick, and Supervisor McGuire. Trustee Burke responded Present on the call. Motion carried and the minutes were approved.

IX. Executive Session: Motion was made to go into closed session by Trustee Burke for the purpose of discussion of §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.) pursuant to the Illinois Open Meetings Act. Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Nays: None. Motion carried and the Board went into Executive Session at 7:16 p.m.

The Board returned from Executive Session at 7:34 p.m. Present were Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire.

X. Other Business: Reminders: Breakfast with the Board on March 1. The Board gave direction to Director Kurth-Schuldt to investigate costs associated with having our own staff prepare the breakfast. A Special Meeting of the Board will be held on March 3, replacing the March 4 meeting.

XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:36 p.m. Motion to adjourn was made by Trustee Benoit and it was seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Caramelli, and Krick, and Supervisor McGuire. Motion carried.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	
	Bartlett Library	Highway Commissioner	Y&F Services	Streamwood Park District



RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING HANOVER TOWNSHIP TO APPLY FOR
PROGRAM YEAR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

NOW, THEREFORE BE IT RESOLVED by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois as follows:

SECTION ONE: That a Request is hereby made to the County of Cook, Illinois for Community Development Block Grant ("CDBG") funds for Program Year 2014 in the amount of \$100,000 for the following project:

Project: Hanover Township "Izaak Walton Center" Improvement Project

Amount: \$100,000 as identified in Hanover Township's CDBG 2014 Program Year application.

SECTION TWO: That the Township Supervisor is hereby authorized to sign the application and various forms contained therein, make all required submissions and do all things necessary to complete the application for the funds requested in Section 1 of this Resolution, a copy of which application is on file with the Secretary.

SECTION THREE: That the Township Supervisor is hereby authorized to certify that matching funds which have been identified as supporting its projects as set out within its application will be made available upon the approval of the projects by the County of Cook, Illinois or the prorated share thereof.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 3, 2014

APPROVED: March 3, 2014

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 3, 2014, and approved on March 3, 2014 as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

[SEAL]



Toni Preckwinkle
President
Cook County Board of Commissioners

COOK COUNTY

Bureau of Economic Development
Community Development Block Grant Program
(CDBG)

2014 Program Year

Capital Improvement and Economic
Development Project Application

Applicant Municipality/Agency

Applicant's Name and Title

(Mayor, President, Supervisor, Chief Executive Officer, Executive Director)

Toni Preckwinkle, President
Cook County Board of Commissioners

Cook County Department of Planning and Development
69 West Washington, Suite 2900
Chicago, Illinois 60602

Michael Jasso, Director

February 2014



2014 CDBG Application Capital Improvement / Economic Development

APPLICATION CHECKLIST

The following attachments are required and **must** be submitted as part of this application, if applicable. Please place a check mark next to each item as appropriate.

- All required sections of the application are complete.
- Project map (see page 5)

Public Agency (Municipal/Township) (Form samples are attached.)

- Resolution and Certification of Resolution – (See Forms A-1/A-2 and A-3)
- Estimated Matching Funds Certification - Form B
- Maintenance of Effort and Project Sustainability - Form C
- Fair Housing Action Plan - Form D
- Audited Financial Statements (most current) - Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financials. If you do not have audited financials, you may submit other financial documents for consideration. Audited financials are preferred.
- Demolition Application, if applicable.

Non-Profit Agency (Form samples are attached.)

- Resolution and Certification of Resolution – (See Forms A-2 and A-3)
- Estimated Matching Funds Certification - Form B
- Maintenance of Effort and Project Sustainability - Form C
- List of Board of Directors
- Copy of 501(c)3
- Current Certificate of Good Standing (dated within the last 45 days)
- Certified Copy of Articles of Incorporation and Certified Copy of Amended Articles of Incorporation, if amended, **from the Illinois Secretary of State**. The certification must be dated **within 45 days** of the date of submission of the Application. This must be ordered every year.
- Audited Financial Statements (most current) - Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financials. If you do not have audited financials, you may submit other financial documents for consideration. Audited financials are preferred.

Note: You will lose points for each of the above items that is missing from your submitted application package. For more about application scoring, please see the application guide.

Please return completed applications to the following:

Cook County Department of Planning and Development
Attn: Ms. Sonia Brown
69 West Washington Street, Suite 2900
Chicago, IL 60602

The deadline for submitting all applications is: FRIDAY, MARCH 18, 2014, 4:00PM
(Applications received after this date and time will not be accepted.)



2014 CDBG Application Capital Improvement / Economic Development

APPLICANT INFORMATION SHEET

Applicant Name: _____

Mayor / Chief Executive Officer Name: _____

E-mail Address: _____

Contact Person Name & Title: _____

E-mail Address: _____

Telephone: _____ Fax: _____

Applicant Website Address: _____

Total Amount Requested: \$ _____

Total Matching Funds, if applicable: \$ _____

Note: Matching funds, though not required for CDBG, are encouraged and will be looked upon favorably during application review. Matching funds will be expected for facility projects and will be assessed based on the income level of the service area / beneficiaries.

*The signature below must be from the person authorized in the resolution supporting the application.

Signature

Date

Title



2014 CDBG Application Capital Improvement / Economic Development

APPLICANT INFORMATION SHEET (CONT'D)

2014 PROGRAM YEAR - October 1, 2014 through September 30, 2015

Please complete pages 1 through 26 for each project, as applicable.

Applicant Address: _____

City: _____ Illinois Zip Code: _____
(include full ZIP + 4)

Project Manager
(if different from
contact person): _____

E-Mail: _____

Telephone: _____ Fax: _____

County Commissioner District #: _____

Project Title: _____

Is this project consistent with Cook County's
2010-2014 Consolidated Plan? If no, **"STOP"**. Yes No

Is this capital improvement project a
continuation of a prior year project? Yes No

Is your agency a faith-based entity? Yes No

Activity Category:

CAPITAL IMPROVEMENT PROJECTS

- ___ Infrastructure
- ___ Public Facility
- ___ Non-Profit Facility
- ___ Demolition
- ___ *Economic Development

*Please refer to the CDBG Application Guide for
guidelines regarding economic development activities.



2014 CDBG Application Capital Improvement / Economic Development

National Objective: *(Check One)*

CDBG requires that each activity funded, except for program administration and planning activities, must meet one of the three national objectives outlined below. An activity that does not meet a national objective is not compliant with CDBG requirements and is therefore ineligible for funding. Applicants are strongly encouraged to consult the application guide for more detailed information.

Benefit to low- and moderate income (LMI) persons

1. **Area Benefit Activities** benefit all residents in a particular area, where at least **49.2%** of the people are low- and moderate-income. The service area of the project must be specifically identified and the area must be primarily residential (see the Appendix of the application guide for details).
2. **Limited clientele activities** benefit low- and moderate-income persons without regard to the area being served. At least **51%** of the persons participating in the activity must be low- and moderate-income and the activity must meet one of the following criteria (see application guide for details):
 - **Presumption of low- and moderate-income:** the activity serves persons who are presumed to be low- and moderate-income: abused children; battered spouses; elderly persons; severely-disabled adults; homeless persons; illiterate adults; persons living with AIDS and migrant workers; or
 - **Income Guidelines:** the activity must have eligibility requirements which limit the activity exclusively to low- and moderate-income persons, or income must be documented.
3. **Housing activities** that are undertaken for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by at least 51% low- and moderate-income households.
4. **Job creation or retention activities** designed to create or retain permanent jobs, at least 51% of which (computed on a full-time equivalent basis) will be made available to or held by low- and moderate-income persons.

Aid in the prevention or elimination of slums or blight

Prevent or eliminate slum and blight on an area basis, or eliminate specific conditions of blight or physical decay on a spot basis that are not located in a slum or blighted area.

Meet a need having a particular urgency (Demolition Projects Only)

Use of the urgent need national objective category is rare. It is designed only for activities that alleviate emergency conditions. Activities qualified under urgent need must meet the following criteria:

- The existing conditions must pose a serious and immediate threat to the health or welfare of the community;
- The existing conditions are of recent origin or recently became urgent (generally, within the past 18 months);
- The grantee is unable to finance the activity on its own; and
- Other sources of funding are **not** available.

Does this project meet a National Objectives and other eligibility requirements, as noted in HUD's 24 CFR Part 570.201 regulations? (Please refer to the 2014 CDBG Application Guide for details.) If no, "**STOP**".

Yes

No



2014 CDBG Application Capital Improvement / Economic Development

DUNS Number (Required For Funding): _____

FEIN Number: _____ CFDA Number: **14.218**

If acquisition is required for this project, is the property vacant? Yes No

PROJECT NEED AND JUSTIFICATION

For the questions below, please attach additional pages if needed when providing your answers.

Describe the proposed project and designated project area (must be suburban Cook County):

(Provide a DETAILED description and a map that shows the project site and area that will benefit, if applicable. Please include applicable photos.)

Exact Location/Project Address: _____

If project is an infrastructure activity, please indicate the following:

Address Start: _____ Address End: _____

Linear Feet: _____

Summary of Project Need and Justification: If the project is for a community center or other public facility, please indicate who is served or will be served by the facility, and include information about the location of similar facilities, the demand for services in the surrounding area, and the applicant's financial ability to operate and maintain the facility. *(If additional space is required, please include attachments.)*



2014 CDBG Application Capital Improvement / Economic Development

Specific Anticipated Accomplishments: *(Please provide details of the proposed capital improvement. If additional space is required, please include attachments.)*

Specific Outcome Indicators

Anticipated Number of Persons to be Assisted

(For municipal capital projects, census tract data is permissible.)

With NEW access to service or benefit _____

With IMPROVED access to service or benefit _____

Anticipated Number of Businesses to be Assisted (if applicable)

With NEW access to service or benefit _____

With IMPROVED access to service or benefit _____

Anticipated Economic Development Impact (if applicable)

Estimated number of jobs created _____

Estimated number of jobs retained _____

Estimated amount of taxes generated _____

Estimated number of businesses retained and/or recruited _____

Anticipated Number of Housing Units Assisted (if applicable)

Estimated number of units occupied by low- or moderate income households _____



2014 CDBG Application Capital Improvement / Economic Development

CAPACITY AND SKILLS TO EXECUTE THE PROJECT

PREVIOUSLY FUNDED APPLICANTS:

Does your municipality or agency have any CDBG project balances? Yes No

If so, please explain why the project(s) currently have balances and the planned steps to expend remaining funds. Please specify expected deadlines for expending the remaining funds.

Does your municipality or agency have any outstanding CDBG performance reports, HUD reports or monitoring findings? Yes No

If so, please identify the project(s) via project number(s) and explain why the project(s) currently have outstanding performance reports, HUD reports or monitoring findings. Cook County maintains reporting records and will be verifying this information. Outstanding performance reports/HUD reports/monitoring findings can be submitted with the application, or preferably prior to submission of the application.



2014 CDBG Application Capital Improvement / Economic Development

NEW AND PREVIOUSLY FUNDED APPLICANTS:

Has your municipality or agency previously initiated similar Yes No projects (whether with CDBG or other funding)?

If so, please describe the capital project(s) previously completed and the outcome(s).

LEVERAGING OTHER FUNDING

If applicable, please describe how your municipality or agency will leverage other funds, public or private, over the long-term to support similar projects and reduce reliance upon Cook County CDBG funding. *(If applicable, please complete and certify "FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION" located on page 21.)*



2014 CDBG Application Capital Improvement / Economic Development

PROPOSED PROJECT BUDGET (Clarity and Reasonableness of Proposed Costs)

STAFF SALARIES, IF APPLICABLE (3 Person Limit)

Position	(A) Annual Salary	(B) % of time spent on project	(A) multiplied by B) Salary allocated for project	Salary CDBG Portion	Project Match (In-Kind)
TOTAL SALARIES					

Please note: Fringe benefits are no longer applicable.



2014 CDBG Application Capital Improvement / Economic Development

PROPOSED PROJECT BUDGET (CONT'D) (Clarity and Reasonableness of Proposed Costs)

LINE ITEM BUDGET

Project Activity	CDBG Funds	Matching Funds	TOTAL
Capital Improvements			
Public Facilities			
Economic Development			
Demolition			
Total Project Activity			

Project Delivery	CDBG Funds	Matching Funds	TOTAL
Staff Salaries			
Postage			
Printing			
Publication/Notices			
Project Travel @ \$0.565 per mile			
Total Project Delivery			

*Professional Services	CDBG Funds	Matching Funds	TOTAL
Architectural			
Engineering			
Legal			
Accounting (except Single Audit)			
Other:			
Total Professional Services			
Grand Total (Project Activity + Project Delivery + Prof. Services)			

**Professional Services MUST be procured if you are using CDBG funds.*

{Please attach any construction cost estimates, preferably provided by a certified engineer.}



2014 CDBG Application Capital Improvement / Economic Development

PROJECT ELIGIBILITY

Please see the Application Guide for more information on eligibility.

A. AREA BENEFIT: *(if applicable)*

Total Number of low and moderate-income persons served in area:

Census Tract	Block Group	% Low/Mod Income
TOTAL VILLAGE-WIDE LMI %:		

(Please see the 2014 CDBG Application Guide for appropriate website links.)

B. LIMITED CLIENTELE BENEFIT: *(if applicable)*

1. Presumed Benefit	2. Low- and Moderate-Income Persons* Served
Qualifying group _____	Moderate-income (61-80% of AMI) _____
Number of persons served _____	Low-income (51-60% of AMI) _____
	- OR -
	Very Low (31-50% of AMI) _____
	Extremely Low (<30% of AMI) _____
	Total Served (add above lines) _____
	Number of Female-Headed Households _____

*How will income be verified? Check below:

- Income Verification Request Forms *(Attach a sample of the form you will use.)*
- Eligibility Status for other Governmental Assistance program
- Self Certification *(You must request source documentation for 20% of certifications and must inform the beneficiary that all sources of income and assets must be included when calculating annual income)*



2014 CDBG Application Capital Improvement / Economic Development

READINESS TO PROCEED

Summary of Project Readiness: Please indicate if all funds have been secure for this project and the date project is ready to start. Please describe any obstacles that will prevent this project from starting on time. Please explain if this project will require plan phases/multi-year to complete. *(If additional space is required, please include attachments.)*

PROJECT COMPLETION SCHEDULE

Capital Improvement Projects - Please provide a detailed timeline outlining specific plans for completing this project within 12 months after issuance of the "Authorization to Incur Grant Costs", including but not limited to project specification development, bid and contractor procurement, preconstruction, construction and completion schedule. Assume that the authorization to incur grant costs will be issued by 12/31/14. Construction should begin in the spring to the extent possible.

December 2014 (Notice to Proceed Issuance)
January 2015
February 2015
March 2015
April 2015
May 2015
June 2015
July 2015



2014 CDBG Application Capital Improvement / Economic Development

August 2015
September 2015
October 2015
November 2015 (Project Completion, if not earlier)

BROADER CONTEXT OF PROJECT

Please describe how your agency's proposed project is part of a broader organizational strategic plan or vision, and/or consistent with an existing local plan or a plan produced through CMAP's Local Technical Assistance Program, RTA's Community Planning Program, or similar programs. (In addition to your narrative response below, you may provide a copy of or a link to relevant plans, pages, etc.)



2014 CDBG Application Capital Improvement / Economic Development

BROADER CONTEXT OF PROJECT (CONT'D)

Does your proposed project connect to a geographic target area or to other recent projects? If so, describe the connection. Please provide a map showing recent investments/developments and the proposed 2014 project. This question applies to demolition projects as well as construction and facility improvements.

The Cook County Department of Transportation and Highways has road construction/improvement projects planned for 2015 in the following locations:

- Lynwood: Joe Orr Road, from Torrence Avenue to Burnham Avenue – New Roadway Construction
- Various Communities: Kedzie Avenue, from Flossmoor Road to 159th Street – Pavement Preservation

If your proposed project connects to either of the above projects, please describe the connection.



2014 CDBG Application Capital Improvement / Economic Development

BROADER CONTEXT OF PROJECT (CONT'D)

Regional Collaboration

Does your proposed project offer or support a plan for regional or sub-regional collaboration?

- Yes No

Is your proposed project consistent with the [GO TO 2040 comprehensive regional plan](#)?

- Yes No

Please describe how your efforts are related to regional or sub-regional collaboration and/or is consistent with GO TO 2040.

Innovative or Creative Aspects of Proposal

Does your proposed project include innovative aspects?

- Yes No

If yes, please describe the creative elements of your proposal?



2014 CDBG Application Capital Improvement / Economic Development

Economic Development Activities

Does your proposed project directly or indirectly facilitate economic development using any of the activities described below? (check all that apply):

- Business Incubator
- Commercial/Industrial Rehabilitation/Improvements
- Economic Development Infrastructure Projects
- Façade Improvements
- Non-Profit Business And Technical Assistance
- Micro-Enterprise Assistance
- Public Facilities

Economic Development Impact

Does your proposed project directly or indirectly facilitate economic development targeting the following as major goals? (check all that apply):

- Job Creation
- Job Retention
- Goods or Services Provision

Please describe how your proposed project will facilitate economic development directly or indirectly, including specifying major goals.

Does your proposed project/program incorporate any of the following components? (check all that apply):

Economic Development

- Generates Tax Revenue
- Facilitates additional investments in industrial and/or commercial corridors
- Promotes economic development focused public or non-profit capacity building as part of an existing regional plan
- Encompasses foreclosure prevention strategies
- Functions as part of broader Transit Oriented Development (TOD) or Cargo Oriented Development (COD) area

Infrastructure Improvements

- Facilitates broadband connectivity (“last mile infrastructure readiness”)
- Incorporates underground utility lines as appropriate



2014 CDBG Application Capital Improvement / Economic Development

Long Range Planning and Site Sustainability

- Promotes energy efficiency improvements (i.e. sustainability)
- Encourages environmentally friendly or green initiatives (i.e. sustainability)
- Functions as part of a broader strategic plan or vision
- Demonstrates ongoing efforts to promote and enforce fair housing practices

Please describe your municipality's ongoing efforts to affirmatively further fair housing? *(100 words or less)*

Please explain how your project supports any of the other boxes checked above.

Please describe any other funding you currently receive from other departments or agencies of Cook County. If you do receive other Cook County funding, please indicate whether or not that funding supports the activity(ies) you are applying for in this CDBG application.



2014 CDBG Application Capital Improvement / Economic Development

APPLICATION RESOLUTION AND CERTIFICATION

Instructions

Cook County has prepared two versions of the authorizing resolution: one for municipalities and one for all other applicants. Please choose the appropriate resolution. Samples of the versions are included in this application.

The person signing the application must be the same person authorized by the resolution.

The resolution must be adopted by your governing body and a **certified** copy submitted with the application. A sample form for certification by non-municipal agencies is included.

A municipal or agency seal should be included on both the resolution and the certification. If an agency does not have a seal, please indicate that on the forms.



2014 CDBG Application Capital Improvement / Economic Development

FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION

Matching funds are defined as any local, county, state, federal (other than CDBG) or private funds used in conjunction with CDBG funds to implement or construct a proposed project. This form must be filled out to document matching funds entered on the project budget (page 15). **Please note** that the use of special assessments against property owned and occupied by low- and moderate-income persons is prohibited.

In the event that the proposed project is funded at a lesser amount than requested, the matching funds will be reduced in the same proportion. For example, if you request \$100,000 with a \$30,000 (30%) match, and actually receive \$50,000 in block grant funds, your required match will be \$15,000 (30% x \$50,000).

Subrecipients are urged to use matching funds whenever possible.

- 1. Project Type _____
- 2. Amount of Matching Funds to Assist Project _____
- 3. Source(s) of Matching Funds to Assist Project _____
- 4. Timetable of Availability of Matching Funds _____
- 5. Designated Use of Matching Funds _____

The authorized official of the applicant must certify the availability of the above matching funds by signing in the designated area below. Municipal/Agency seal is also required, if available. If there is no seal, please note that below.

Dated this _____ day of _____ 2014

By: _____
Print Name – Mayor/Chairman/President Signature – Mayor/Chairman/President

Attest: _____
Print Name – Clerk/Board Secretary Signature – Clerk/Board Secretary

{SEAL}



2014 CDBG Application Capital Improvement / Economic Development

FORM C: MAINTENANCE OF EFFORT AND PROJECT SUSTAINABILITY Capital Improvement Project

CDBG funds cannot be used for on-going maintenance, building operations and staffing requirements for projects constructed or rehabilitated with CDBG funds. Please provide the following information concerning these costs:

Amount of Annual Funds Required for Maintenance of Effort/Project: \$ _____

Source of Funds: _____

Designated Use of Maintenance Funds: (i.e. utilities, staff, equipment, maintenance). An applicant must demonstrate the availability of funding to perform routine maintenance/upkeep on the proposed CDBG project and should strive to have adequate reserves to cover needed larger improvements with less reliance on CDBG funding.



2014 CDBG Application Capital Improvement / Economic Development

FAIR HOUSING ACTION PLAN - 2014 PROGRAM YEAR

The Secretary of the United States Department of Housing and Urban Development requires that Community Development Block Grant recipients certify that they will comply with Title VIII of the Civil Rights Act of 1968. To fulfill this certification, Cook County requires each **municipal** Subrecipient to take action each year to affirmatively further fair housing.

In accordance with Cook County's revised *Analysis of Impediments to Fair Housing Choice*, please indicate on the list below *all* of the items that currently apply to your municipality:

- Existence of a fair housing ordinance
- Existence of a fair housing enforcement body that is responsible for reviewing fair housing complaints
- An individual identified as the fair housing compliance officer
- Existence of an action plan for affirmatively furthering fair housing
- Outreach to the public on fair housing issues via workshops, educational materials, etc.
- Outreach to housing-related industries including real estate, finance and property management on fair housing issues via workshops, educational materials, etc.
- Annual fair housing training for municipal staff, especially those answering public phone calls
- Annual reviews of land use and zoning ordinances and building codes to ensure they are not impediments to fair housing

As part of the application, a municipal Subrecipient must submit a Fair Housing Action Plan. If you already have a plan, you should review it to ensure the plan is still relevant and up-to-date before submission.

The following are examples of actions your municipality can take to affirmatively further fair housing. Please check the appropriate sections that you plan to undertake during this program year. On the attached Form D, provide a narrative of actions to be undertaken and what your agency plans to accomplish during this program year to affirmatively further fair housing.

- Provide copies of fair housing brochures published and distributed among realtors and other businesses in your community.
- Provide copies of newspaper articles published locally about fair housing issues in your community.
- Provide a summary of activities conducted to promote an open community.
- Enact a Fair Housing Ordinance.
- Update/Amend your Fair Housing Ordinance, if applicable.
- Attend Cook County's Fair Housing Seminar.
- Submit notices, agendas and minutes of Fair Housing meetings sponsored by your municipality.

These points are merely suggestions for the types of actions that are acceptable to demonstrate your community's active commitment to fair housing. Additional or different action may be acceptable as well, and your submissions are not limited to the types listed above.

The County is required to provide documentation supporting its activities in compliance with Title VIII of the Civil Rights Acts of 1968. The activities of Cook County's Subrecipients, therefore, require this documentation. Failure by a municipal Subrecipient to provide complete and accurate information to the County in a timely manner may jeopardize current and/or future funding for that community.



2014 Community Development Block Grant Capital Improvement Project Application

AUDITED FINANCIAL STATEMENTS

(Please attach the most current.)



2014 Community Development Block Grant Capital Improvement Project Application

DEMOLITION PROJECTS ONLY

(This section must also be completed for any demolition project, as noted on page 5 of the application guide.)

69 West Washington - Suite 2900
Chicago, Illinois 60602

Phone #: (312) 603-1000
FAX #: (312) 603-9770

COMMUNITY INFORMATION

Name of Municipality: _____

Municipal Contact Person: _____

Municipal Contact Person Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

PROPERTY OWNER INFORMATION (If different from municipality)

Owner/Business: _____

Owner/Business Contact Person: _____

Owner/Business Contact Person Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

NATIONAL OBJECTIVE (Please check one)

- Elimination or Prevention of Slums and Blight
If selecting this National Objective, all of the following must be included with this application:
- A. Slum/Blight Criteria selected (include narrative description)
 - B. Additional Documentation (Photos, Letters from Officials, etc.)
 - C. Declaration/Resolution of Slum/Blight Condition

- Urgent Health and Welfare Threat
If selecting this National Objective, all of the following criteria must be met (include narrative description where needed):
- A. Determination of immediate threat – when and by whom; include documentation
 - B. Applicant’s inability to finance
 - C. Confirmation that no other financial sources are available
 - D. Confirmation that threat did **not** exist for more than 18 months prior to application



2014 Community Development Block Grant Capital Improvement Project Application

DEMOLITION RATIONALE

Provide the rationale for demolishing this structure and why the municipality does not consider rehabilitation a viable option. Include a letter from the municipal solicitor describing the municipality's condemnation process, acknowledging that condemnation proceedings ensued in accordance with all municipal ordinances and that the municipality has the authority to remove the subject structure.

Include copies of the following documents in support of your rationale for demolition:

- On-site inspection reports identifying the nature of the unsafe condition(s) (e.g. engineer, building inspector/code enforcement officer, fire/police officials, etc.).
Municipal notification of an unsafe condition to the property owner, agent or person in control of the structure. The correspondence must describe the unsafe condition(s), specifying the required repairs or improvements necessary to abate the existing conditions, or require the owner, agent or person in control to demolish the structure. Supply evidence that sufficient time was permitted to address the situation. Provide proof that notice was properly served (i.e. copy of certified or registered mail return receipt).
- Any correspondence from the owner, agent or person in control of the structure in response to municipal notification of unsafe conditions.
- Order of Condemnation (as posted at the site of the proposed demolition site).

PROPERTY INFORMATION

Property Identification

Number: _____

Street Address: _____

Legal Description: _____

Please Describe Property:

- i.e. building size, type, condition _____

Intended Use of Property After Demolition:

NOTE: If parcel is to remain vacant, describe how the municipality will assure that the resulting lot will be maintained and kept clear of health and safety hazards (e.g. trash, debris).

Estimated Demolition Cost: _____

CERTIFICATIONS

- A. There are no pending legal actions underway or being contemplated that would significantly impact the demolition of this facility.
- B. There are no unpaid property taxes filed against the property.
- C. There are no liens/assessments on the property, or proof of any are attached
- D. The property owner signing has full legal authority to sign

Print Name – Mayor/President

Signature – Mayor/President

Date

Program Year 2014 CDBG Application Narrative

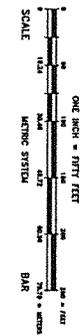
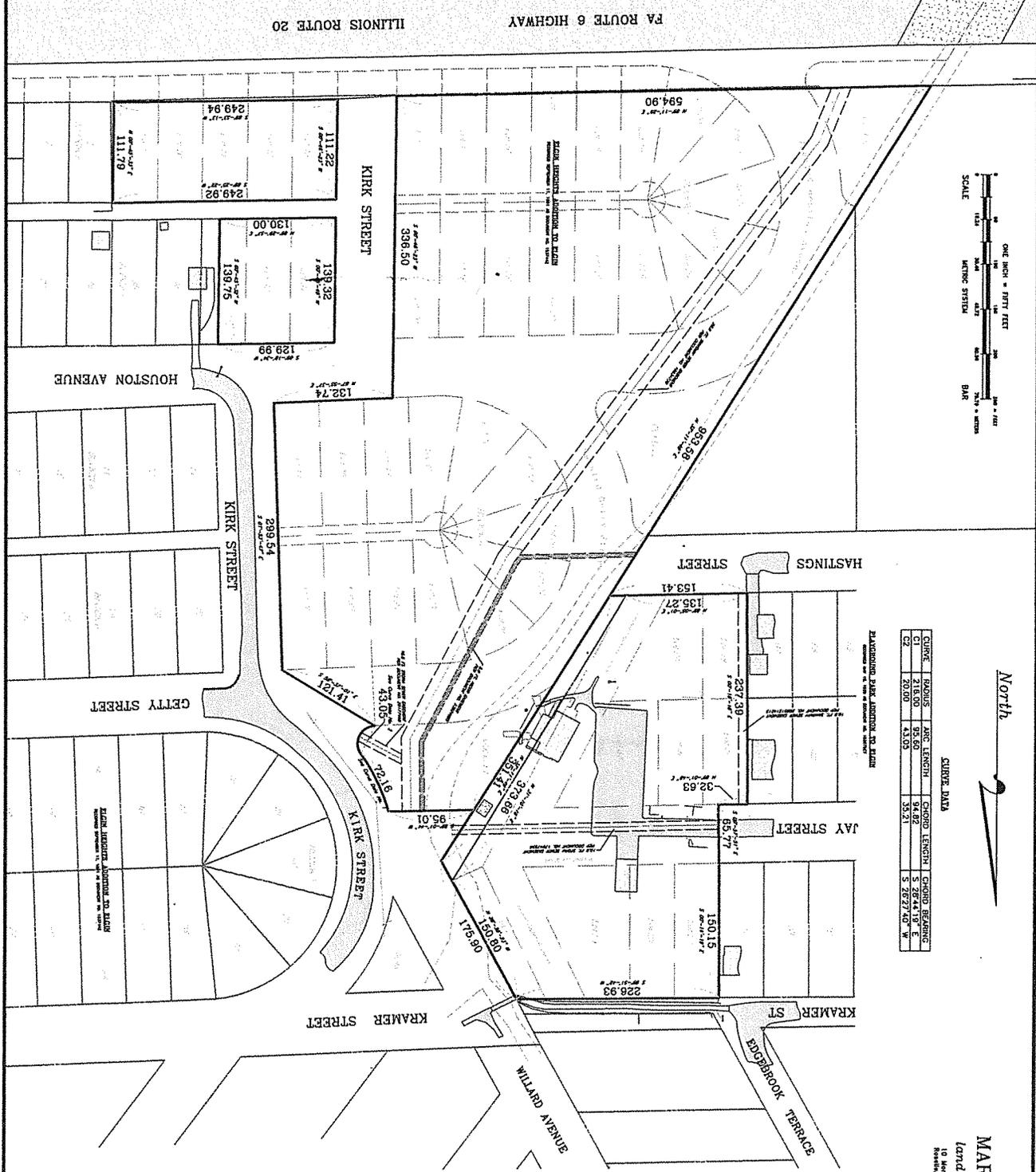
PROJECT NEED AND JUSTIFICATION

Describe the designated Project Area: (Provide a DETAILED description and a map that shows the project site and area that will benefit, if applicable. Please include applicable photos.)

The Hanover Township Izaak Walton Center Improvement Project is located at 899 Jay Street in the City of Elgin, Illinois. The facility lies within Census Tract 8044.01 per the 2000 Census, and Census Tract 8044.06 per the 2010 Census. Included with the facility is a large garage, as well as 11.1 acres of land including open space wetlands. Poplar Creek runs directly through the center of the property. A full survey of the property was recently completed and is included on the following pages. Additionally, the Township completed a Phase I Environmental Site Assessment and a Limited Phase II Environmental Assessment, both of which are included in **Attachment A: Reports**.

In total, the facility comprises 3,084 square feet of space currently utilized for the provision of direct services to area residents, with additional program plans specifically focused on area youth and seniors age 55 and older. The emphasis on intergenerational programming is also a priority at the facility. The age of the original lodge facility, constructed in 1939, prompted inquiry as to possible approval needed to move forward with the project. The Township contacted the State Historic Preservation Office, which deemed the project not to affect any historic properties. This letter is also included in **Attachment A: Reports**.

Although still functional, the Center lacks efficient operation and effective delivery of services to residents without restriction. Currently, the Center delivers Township programs and services, while developing plans for additional community organization functions. However, the opportunity to expand and serve more residents has grown, and the Center can answer service demands through facility improvements and accessibility. Additionally, the Center's surrounding wetlands and environment allow for outdoor gatherings, including but not limited to, educational and physical activities for residents of all ages.



North

CURVE DATA

CURVE	ADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	216.00	95.66	94.82	S 86.44 1/2° E
C2	20.00	43.05	35.51	S 26.77 4/10° W

EXPLANATION: DATE: JANUARY 30, 2013
 DRAWN BY: [Name]

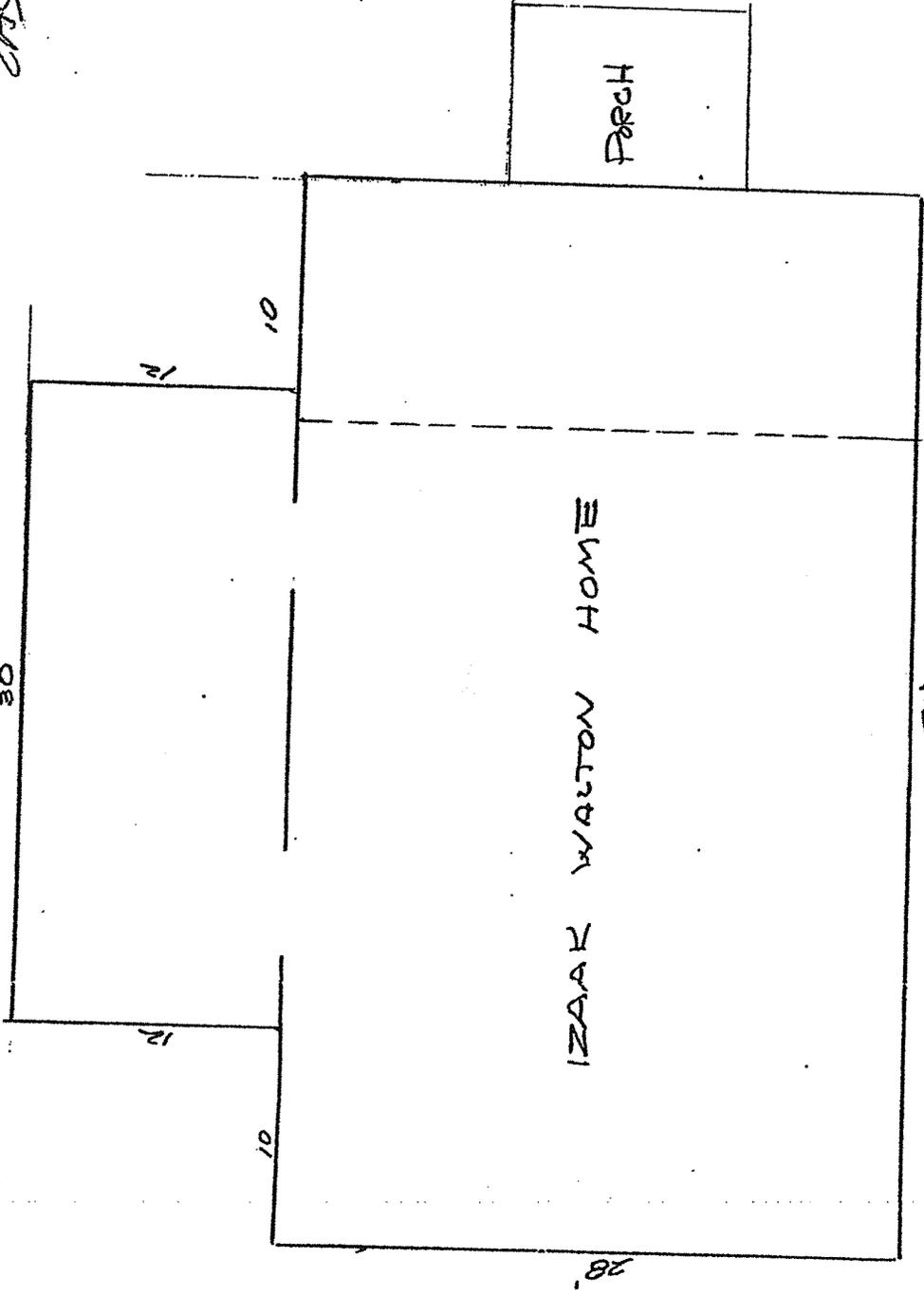
PLAT OF SURVEY
 Prepared by
MARCHESE AND SONS, Inc.
 Land - marine - construction surveys
 10 Monroe Drive
 Rockton, Illinois 60172
 Phone: (815) 814-3860
 Fax: (815) 814-6858

PROPERTY DESCRIPTION

PARCEL 1
 LOT 1, PARCELS 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 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2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118,

Papal Creek

↑ EAST



IZAAK WALTON HOME

Porch

50'

28'

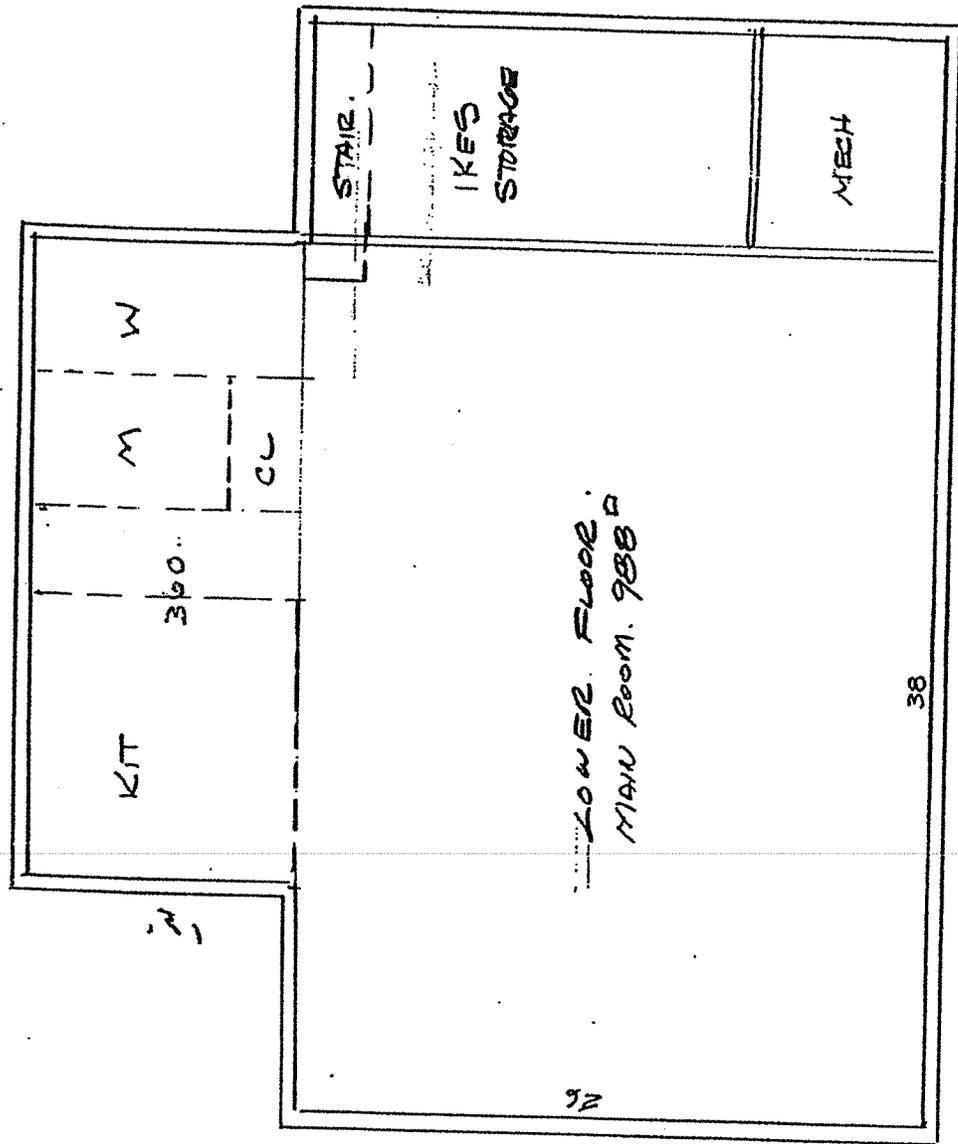
MAIN FLOOR	1760 ^{sq} ft
BALCONY	336 ^{sq} ft
LOWER FLOOR	988
TOTAL	<u>3084</u>

SCOUT
GARAGE
88450 FT

REF 1/2/2

100

3rd floor



LOWER FLOOR
MAIN ROOM, 988A

W

M

CU

KIT

360

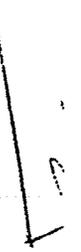
STAIR

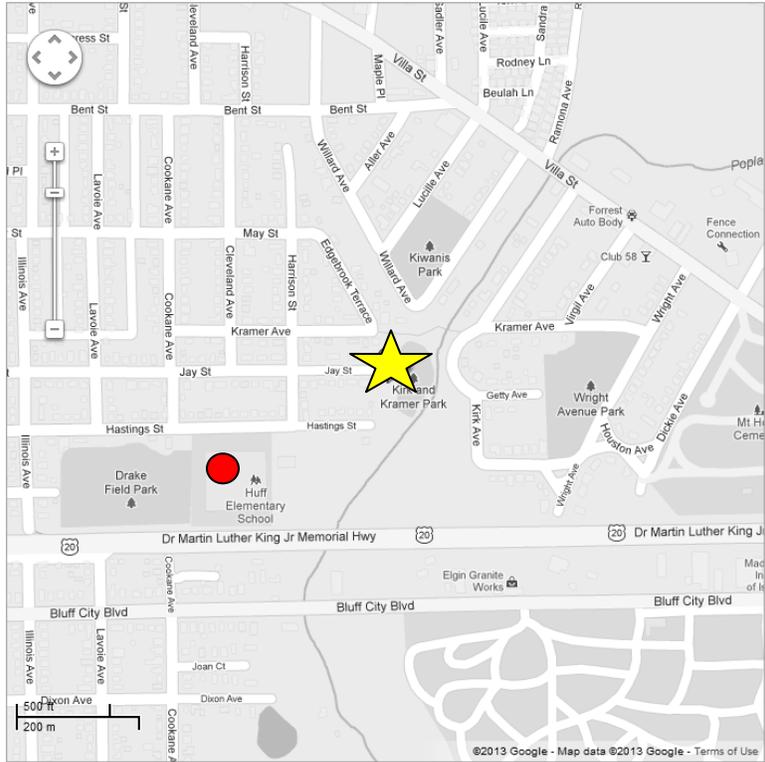
FILES
STORAGE

MECH

38

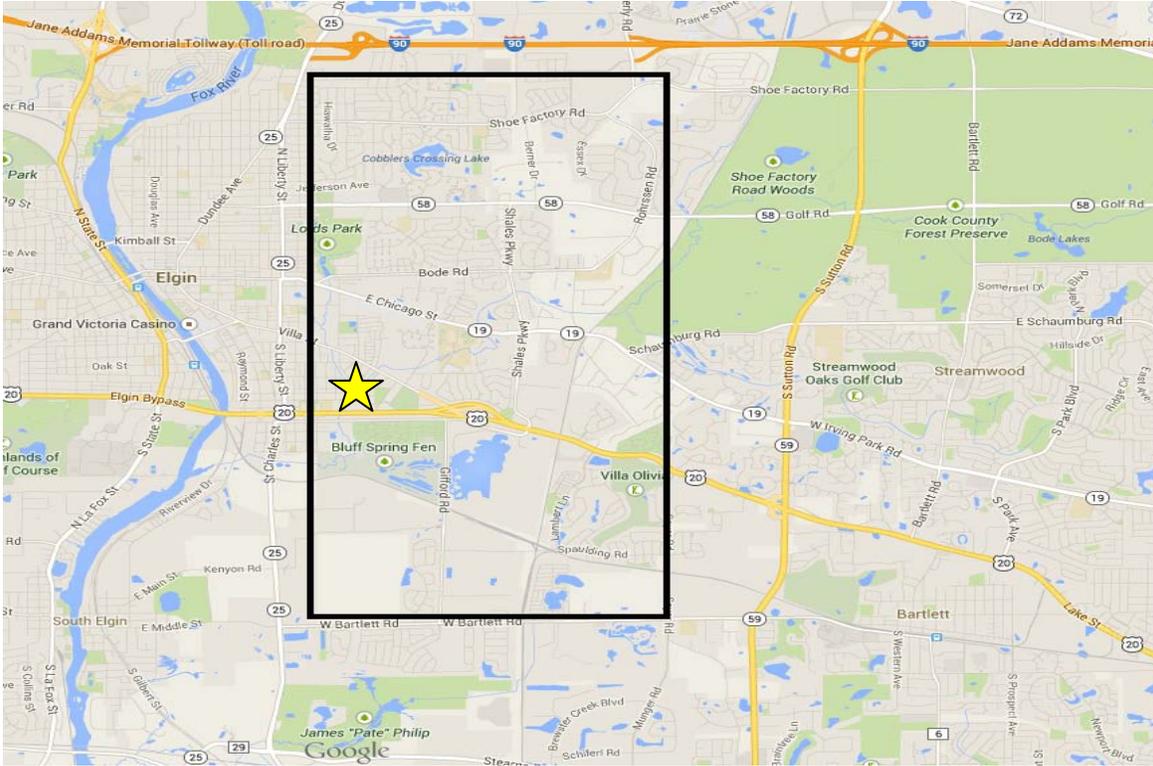
988A





Map of Designated Project Area

The yellow star marker in the center of the map above indicates the location of the Izaak Walton Center. The red dot marker is the location of Huff Elementary School, which shall be a primary recipient of youth related services and programming at the facility. Huff Elementary School is 0.22 miles away from the Center.



Map of Approximate Targeted Service Area

The approximate target service area, outlined in black as seen in the map above, encompasses the eastern section of the City of Elgin, which lies within Hanover Township and Cook County. The yellow star marker indicates the location of the Izaak Walton Center. While services will be available to all qualifying Hanover Township residents regardless of their municipality of residence, due to geographic constraints and the relative distance to the facility, the most likely users are and will continue to be Elgin residents.



Izaak Walton Center main building front entrance, 899 Jay St. Elgin, IL



Izaak Walton Center exterior and primary grounds

Summary of Project Need and Justification: (If the project is for a community center or other public facility, please indicate persons who are or will be served by the facility, and include information about the location of similar facilities, the demand for services in the surrounding area, and the applicant's financial ability to operate and maintain the facility.)

Project Need

The Izaak Walton League of Elgin made this project possible through a donation of several acres of land and the accompanying structures to Hanover Township in early 2013. The Izaak Walton League is a conservation group founded in 1922, and the local chapter has maintained a lodge, built in 1939, and the surrounding 11.1 acres of woodlands, including two local streams.

The Izaak Walton Center houses Hanover Township's Office of Community Relations and Veterans Affairs, and serves as a satellite office for various departments who produce weekly services for residents. These vital programs for members of the community of all ages aim to both advance the mission of Hanover Township and answer the needs of its residents. It is imperative to make improvements to the Center to expand the potential of the Township in reaching and serving its residents.

Project Justification

The purchase and installation of an elevator to make the Center ADA accessible and compliant, services have the opportunity to expand, in both size and scope. Utilizing the lower level allows the Township to serve more residents and provide area for youth and senior services, as well as local organization meeting spaces.

The purchase and installation of the HVAC system serves two purposes: it will first be energy efficient, having both a positive effect on the environment and cost savings, and it also allows for comfort of residents when the center is in use, no matter the season. This new 90% energy efficient HVAC system will provide cost savings for use in other improvements to both the Center and programming.

As seen in the photographs on previous pages and in Attachment C, the front porch and exterior areas require additional work to bring the Center up to standard for accessibility. Construction of a wheelchair ramp and handicapped accessible doors at the front entrance will promote ease of access and safety for individuals with disabilities, as well as a ramp and additional concrete paths to access the lower level from the exterior.

Persons Served By the Facility

The Izaak Walton Center will primarily serve area youth and seniors located in the east Elgin area. Utilization of the Center will provide a variety of services to Hanover Township residents, including an after school Open Gym program, tutoring for local schools, an Alternative

to Suspension program, and intergenerational programs for youth and seniors. In total, the Center will provide services available to an estimated 4,633 area youth and 3,051 area seniors. Using data supplied by the 2013 Illinois Interactive Report Card for the four schools located within a three-mile radius of the Center and within Township boundaries, the calculation resulted in the estimate of 4,633 area youth. The table below displays this information. Using the HUD 2000 Census spreadsheet linked from the Cook County CDBG website, we developed a calculation for the number of area seniors. The total number of residents from the spreadsheet of Elgin residents in Hanover Township in 2000 was 20,474. According to the 2000 Census, 14.9% of Elgin residents were age 55 and older¹, providing the estimate of 3,051 area seniors.

Percent of Low-Income Youth in Service Area

School	% Low-Income	Total Enrollment	Low-Income Enrollment
Lords Park Elementary	86.8%	713	619
Huff Elementary	92.1%	657	605
Hilltop Elementary	47.4%	739	350
Elgin High School	77.0%	2524	1943
Total	75.9%	4633	3517
Mean	75.8%	1158	831

Source: Illinois Interactive Report Card, 2013 Summary Data (<http://iirc.niu.edu/District.aspx?DistrictID=31045046022>)

In total, the Center will produce services available to a population of 7,684 residents². Of this total, we estimate 72.41%, or 5,564 individuals, to be low- to moderate-income individuals. This estimate used the amount of low-income students at each of the area schools (3,517), combined with the estimated number of senior residents age 62 and older (2,047) as a percentage of the total population of Elgin residents in Hanover Township from the aforementioned spreadsheet provided. Per the 2000 Census, approximately 10% of Elgin residents were age 62 and older. Creation of a login profile to our “My Senior Center” system will help track senior citizen residents, and data from school of origin will assist in tracking of youth.

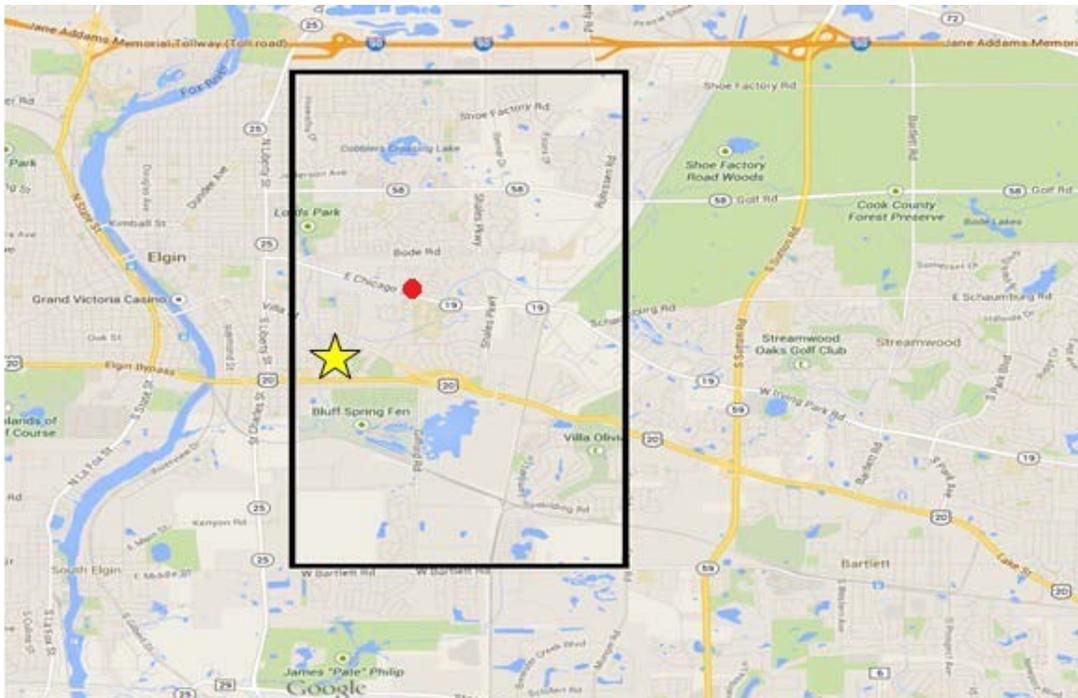
¹ Hanover Township’s Department of Senior Services provides senior citizen residents with services at age 55.

² Number calculated using the 2000 Census data per the instructions of the CDBG application and information provided, as well as the 2013 Illinois Interactive Report Card Summary Data. However, this number is sure to increase with an analysis of the most recent 2010 Census data.

Demand for Services in the Surrounding Area

Hanover Township's current activities allows for clear documentation of the demand for services within the surrounding area. Per the strategic priorities of the Hanover Township Board, the Township leased a suite within a facility in Elgin from February 2012 to mid-December 2013. During the first year of operations, this facility served over 2,000 residents, primarily youth and seniors. While these numbers exceeded expectations, services were limited due to the maximum occupancy of the largest room (20 persons), and the fact that the site was contained in a larger facility.

The transition of services and programming from the previous facility to the Izaak Walton Center in mid-December 2013 has increased the potential for additional opportunities of programming and service provision. The maximum occupancy at the Center is 80 persons, and the surrounding open space and wetlands provides the opportunity for outdoor programming. The number of residents served in the first year projects to increase slightly from the last full fiscal year due to construction and facility improvements, with demand anticipated to increase proportionately thereafter.



Similar Services Provided Within Targeted Service Area

Within the targeted service area of the Izaak Walton Center, there is only one other facility that offers similar types of services. Elgin's East Side Recreation Center (symbolized by the red dot marker) provides youth programming; however, most of the activities are sport or fitness related. The Izaak Walton Center's (yellow star marker) programming will have a much greater focus on education and youth development, as well as programming for senior citizens.

Financial Ability to Operate and Maintain Facility

Hanover Township has a clear and demonstrated ability to operate and maintain the Izaak Walton Center. Prior to receipt of this facility and its accompanying property, the Township operated a leased facility located at One American Way in Elgin. Due to receiving full ownership of the Izaak Walton Center, transferring of services located at the leased facility to the Center occurred, with expanded service and programming plans ready to take effect incrementally as the facility achieves greater accessibility.

The relocation of services led to the elimination of \$26,220 in annual lease payments, thereby allowing redirection of these funds into the operations and maintenance of the Izaak Walton Center. The first year at the site saw an additional \$14,100 of expenses such for utilities, supplies, and maintenance. Per an initial analysis conducted by Township staff dated November 27, 2012, the estimated annual operations cost for the Izaak Walton Center projected to be \$10,926. The Township's annual operating budget already provided for these funds, and the elimination of the annual lease payment will provide more than enough budget flexibility to ensure Hanover Township's financial ability to operate and maintain the Izaak Walton Center.

Specific line item details and method of calculation for operating costs at the Izaak Walton Center are included in **Form C: Designated Use of Maintenance Funds**, with a supporting description on page 17 of this narrative.

Specific Anticipated Accomplishments: (Please provide details of the proposed capital improvement. If additional space is required, please include attachments.)

This project will result in full ADA compliance at the Izaak Walton Center by providing access to the lower level of the facility through the installation of reconstructed accessible entranceway ramps and an interior elevator. Installation of an energy efficient HVAC system to replace the antiquated and inefficient systems currently in use is another anticipated result of this project. While both parts of the project are integral in expanding services, they also emphasize the Township's desire to align itself with current standards and expectations, allowing increased services provided for residents and organizations.

Specific Outcome Indicators:

To determine the Center's ability to assist specific number of persons, staff used 2000 Census tract data, per the spreadsheet linked from the Cook County CDBG website. Although numbers are sure to differ from the 2010 Census data, 2,201 low to moderate income persons living in the Census tract where the Center is located will have both new and improved access to services and benefits, following completion of the proposed Project.

CAPACITY AND SKILLS TO EXECUTE THE PROJECT

New and Previously Funded Applicants: Has your municipality or agency previously initiated similar projects (whether with CDBG or other funding)? If so, please describe the capital project(s) previously completed and the outcome(s).

Hanover Township has previously completed several similar capital projects within the last few years, each of which utilized CDBG or EECDG funds. The Township has significant experience in retrofitting facilities to expand their ability to provide services directly to our residents.

The Township utilized CDBG funds for the expansion of the food pantry located at the Astor Avenue Community Center. This project granted an expansion onto the facility, creating significant storage space for food pantry materials, as well as a small vehicle facility for the food pantry truck. Specific project activities included the removal of existing interior walls, installation of new electric wiring, installation of energy efficient lighting, painting, and the installation of ceiling tiles, carpeting, and floor tiles. This expansion greatly enhanced the Township's capacity to store goods, as well as the ability to serve residents.

Another project, which utilized EECEBG funds, involved the purchase and installation of a bio-diesel backup generator for use with the Hanover Township Senior Center. This backup capability allowed for the designation of this facility as a heating and cooling shelter for area residents. In full compliance with grant procedures and requirements, the Township purchased a new generator, successfully had it installed, and updated all appropriate electrical components within the facility to accommodate the new equipment. The generator has been in full operation since installation and has ensured uninterrupted power on several occasions.

Hanover Township conducted two additional projects using CDBG funds: the build out of the lower level of the Hanover Township Senior Center and the improvement of the Township Senior Health Center. These projects allowed for the opening of a Positive Aging Resource Center to provide basic health services and referrals to seniors including health screenings. The project consisted of the construction of walls, insulation, dry walling, the installation of electrical wire and plumbing materials, ADA compliant restrooms for men and women, and the installation of energy efficient lighting throughout the area. Since the improvements were completed, the number of services that the Township has been able to provide to seniors has significantly expanded.

LEVERAGING OTHER FUNDING

If applicable, please describe how your municipality or agency will leverage other funds, public or private, over the long-term to support similar projects and reduce reliance upon Cook County CDBG funding. (If applicable, please complete and certify “FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION” located on page 21.)

The Township currently utilizes multiple strategies to leverage other funds over the long-term in order to support similar projects and reduce our reliance upon Cook County CDBG funding in the future. The primary method identified to leverage additional funds was through the development of alternative sources of grant funding. Previously, the Township hired grant writers to pursue grant opportunities, while concurrently employing a full-time Management Analyst with the specific job of identifying and applying for grant opportunities. With the establishment of this position three years ago, the number of grant submissions has increased markedly from year to year. Additionally, the creation of a Strategic Grant Development Workgroup to prioritize grant opportunities and enhance submissions was a strategic goal for Fiscal Year 2014. The Township Board’s approval allowed for the dedication of more resources to the grant submission process, thus providing the ability to generate higher quality proposals, thereby increasing the number of grant awards and reducing the need for CDBG funds.

A second long-term effort by the Township is the development of strategic relationships with community organizations. As various groups continue to work with the Township, they witness the high quality of services and degree of professionalism from staff. As these relationships mature, the organizations are willing to provide greater levels of support and resources to the Township, thereby reducing the need for CDBG funds. Examples of these ongoing relationships include AgeOptions, Neighbors to Neighbors donations, Loyola University, and the U-46 School District. Loyola’s School of Social Work has expressed interest in conducting research on youth programming offered at the facility. This partnership will allow for innovation through the ongoing application, implementation, and evaluation of practice-based research. New relationships are developing through work on this specific CDBG product, including First Midwest Bank, L.L. Bean, and most importantly the Izaak Walton League, who donated the Center and surrounding property to the Township.

BROADER CONTEXT OF PROJECT

Please describe how your agency's proposed project is part of a broader organizational strategic plan or vision, and/or consistent with an existing local plan or a plan produced through CMAP's Local Technical Assistance Program, RTA's Community Planning Program, or similar programs. (In addition to your narrative response below, you may provide a copy of or a link to relevant plans, pages, etc.)

Hanover Township has engaged in a series of annual strategic planning sessions, which began in 2008. From that first fiscal year until the most recent, two tracks of strategic priorities have appeared consistently from year to year to tie directly to our proposed project: services for youth and seniors, and the creation of a permanent Township facility for the provision of services located within the Elgin area. The Township had leased a facility in Elgin, with an annual budgeted cost of \$26,220 and an additional \$14,100 in general operating expenses (utilities, supplies, etc.) in order to meet the demand for services of residents in this area and fulfill the strategic priorities of the Township.

As part of the current five-year strategic plan, the development of the Izaak Walton Center facility is a strategic priority, as adopted by the Township Board. Already the Township has witnessed significant cost savings from the elimination of lease payments. However, in order to fulfill the strategic priorities of the Board and meet the needs of our residents, further improvements are necessary to maximize service potential. A link to all of the Township's annual strategic plans is included below, followed by a year-to-year summary:

<http://www.hanover-township.org/en/FOIA/Financialrecords.aspx#capimprovementstrategicwage>

Beginning in FY 2009, Hanover Township's Department of Youth and Family Services (YFS) listed expansion of their Open Gym program as a primary strategic priority for the year. Open Gym will be one of the primary services provided at the Izaak Walton Center for Township residents in the area and the new facility will allow for an expansion of the service.

In FY 2010, YFS listed the research, development, and implementation of an alternative to suspension program to service the high school population within the Township as a priority. The Department of Senior Services listed the goal of obtaining a consultant to review and evaluate the most efficient and effective way to provide senior citizen services in the Township. The Izaak Walton Center will provide the services outlined in their respective Department's strategic goals.

For FY 2011, the strategic planning consultants asked the Township Board to visualize what the ideal Hanover Township would look like were there no additional internal or external organizational constraints or challenges. Based upon these criteria, the Board for the first time identified construction of an Elgin campus to provide services to residents as a future priority. During the same year, YFS identified the construction of a Youth Center as a priority for the

Department, as well as the development and implementation of a full Alternative to Suspension program. Senior Services identified the development of a senior citizen service implementation plan as their strategic priority. Again, each of these strategic priorities ties directly to the Township's currently proposed project through the direct supervision of these strategically identified services and within this strategically designated area of the Township.

The strategic plan for FY 2012 was the first that explicitly adopted the development of an Elgin facility as a long-term strategic priority. Specifically the Board set the high priority long-term strategic goal to "research and explore the development opportunities of an Elgin campus to house multiple departments and services." This same theme continued in FY 2013, with the Board adopting the long-term strategic priority of "expanding community-based services and outreach programs throughout the entire Township." During this same fiscal year, the Board tasked the Department of Administrative Services with a strategic priority of establishing an office in the northwest portion of Hanover Township in order to provide services and outreach programming for residents of the City of Elgin and the Village of Hoffman Estates. The establishment of the leased facility in Elgin accomplished this goal by providing services to residents at the facility. However, due to the relatively small size of the facility, the services were limited in scope.

FY 2013 also witnessed the Department of Senior Services identify the expansion of intergenerational programs linking students and seniors through a partnership with YFS as a strategic goal. Completion of the Izaak Walton Center improvements will allow full realization of this goal, as the specifically designed programming will accommodate youth and seniors in this area. Additionally, YFS identified the establishment of a plan to provide services at the Hanover Township Elgin Satellite Office, including family therapy services and tutoring services, and the increased development of the partnership with Elgin High School as strategic priorities to be further addressed with this facility.

Finally, at the FY 2014 strategic planning session, the Township Board selected acquisition and development of the Izaak Walton Center property as a five-year strategic priority. This clearly demonstrates the long-term commitment the Township has to this facility and the services provided for the residents within the area. The Board stated, "this will provide Township amenities within the City of Elgin. The property should have a multi-use purpose and mission with an at-risk youth focus, yet strongly encourage outdoor recreational activities, i.e. fishing, hiking, camping, water sports, and naturalist activities." The Department of Senior Services selected development of outdoor programs for senior citizen residents as a priority directly addressed through use of the Center, and YFS selected implementation of Positive Behavior Intervention and Support (PBIS) Tiers at Open Gym program sites for at-risk youth, as well as the development of homework help programming.

For each of the fiscal years strategic plans from FY 2009 to present, the Township has selected between service related goals, location specific goals, or a combination of both which

directly relates to the Izaak Walton Center project proposal and Hanover Township's broader organizational strategic planning. The strategic plans cover a period of six years of development, and with the selection of development of the Izaak Walton Center as a five-year strategic priority, it shall remain centrally important for a least a period of eleven years.

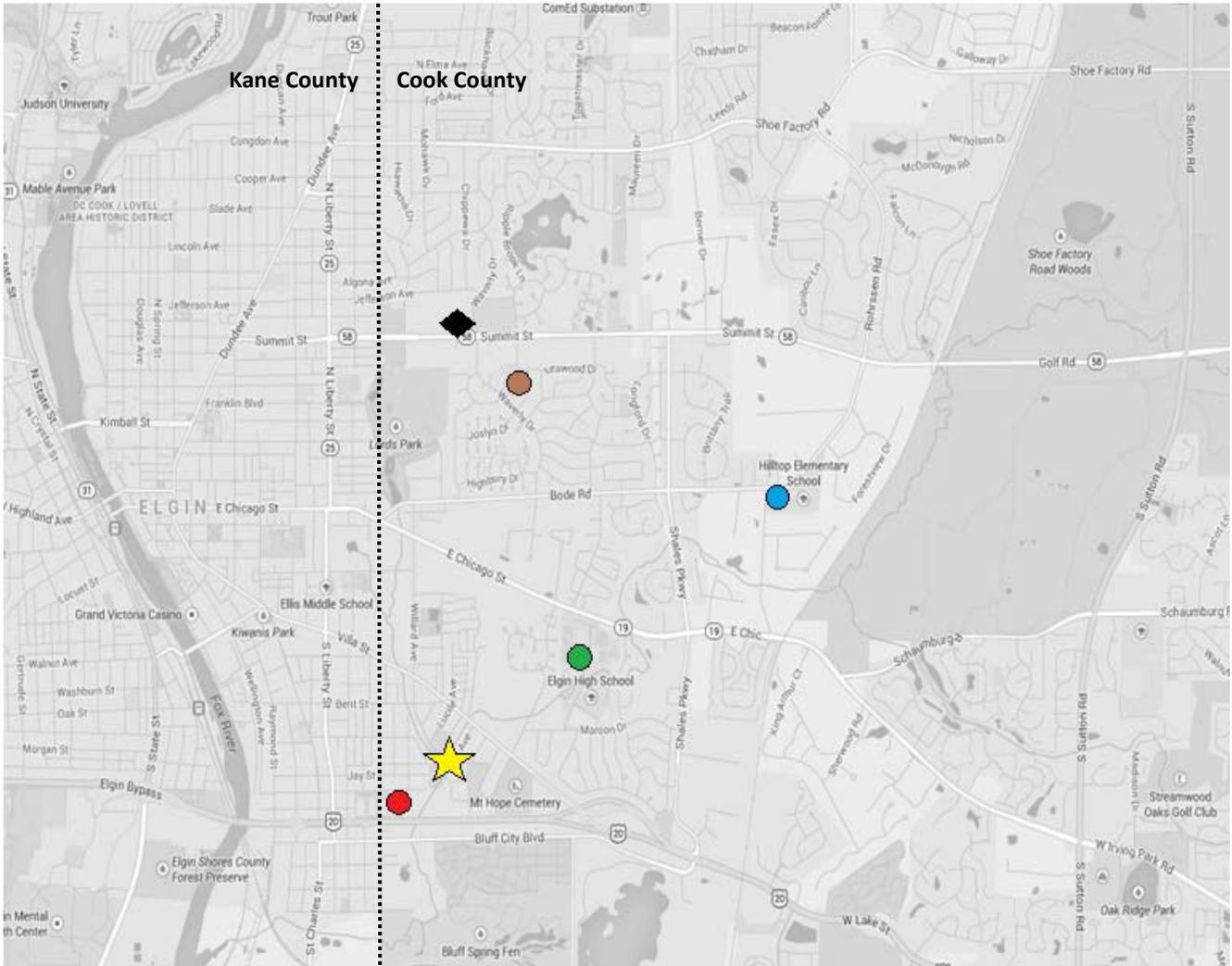
At a planning meeting on February 25, 2013, Township staff tentatively recommended a five-year development plan for the Izaak Walton Center. Physical improvements of the facility to including updating the HVAC system, ADA compliance, and various other items such as security upgrades are first year priorities. The second year focuses on fully developing the programming at the facility, while third year plans include development of outdoor programming and improvement of the open space grounds through development of walking paths and nature signage for educational purposes. The fourth year focuses on maximizing utilization of the facility and grounds through development of regional partnerships, while the fifth year includes plans to evaluate services and the development of a long-term plan.

Does your proposed project connect to a geographic target area or to other recent projects? If so, describe this connection. Please provide a map showing recent investments/developments and the proposed 2013 project. This question applies to demolition projects as well as construction and facility improvements.

The proposed Izaak Walton Center Improvement Project, while being open to all eligible residents of Hanover Township, shall primarily provide services to residents located within the local area of the City of Elgin. On the map included on the following page, the yellow star marker indicates the Izaak Walton Center.

This project directly relates to recent projects in that the Township began a two-year lease at the previous facility in December 2011 in order to achieve strategic priorities of expansion of services to residents in this area. Due to the Township acquiring full ownership of the Izaak Walton Center facility and services delivered at the new site, the leased space was not renewed. This resulted in the ability of Hanover Township to utilize the \$26,220 in annual lease payments being re-directed into facility improvements and direct service provision to residents.

An additional benefit to service relocation is the reduction in average distance to the youth services from the four U-46 schools that are the primary users of these services. At the previous facility (One American Way in Elgin), the average distance from the schools was approximately 2.03 miles. From the Izaak Walton Center, the average distance is now 1.73 miles, a reduction of three-tenths of a mile. Huff Elementary School is adjacent to the property, thereby providing easy access for those youth and residents. Additionally, the distance to Elgin High School is reduced by almost half, from 2.78 miles to 1.49 miles. Strategically identifying the development of the relationship with Elgin High School was a priority in FY 2013 and shifting resources to this much closer location will greatly facilitate those efforts.



Map of Area Schools Utilizing the Izaak Walton Center Youth Programs

 Izaak Walton Center

 Previous facility at One American Way in Elgin

	<u>Distance to </u>	<u>Distance to </u>
 Elgin High School	1.49 miles	2.78 miles
 Huff Elementary School	0.22 miles	2.55 miles
 Lord's Park Elementary School	2.27 miles	0.37 miles
 Hilltop Elementary School	2.95 miles	2.40 miles

Regional Collaboration: Please describe how your efforts relate to regional or sub-regional collaboration and/or is consistent with GO TO 2040.

The Izaak Walton Center Improvement Project directly relates to regional collaboration by the Township's coordination of services it provides to youth with the U-46 School District and each of the individual schools within the immediate geographic area of the facility. Youth related activities include an after school and summer Open Gym program, an alternative to suspension/summer alternative program, a tutoring program, leadership development, and a community service program.

The U-46 School District has written a letter of support for Hanover Township's CDBG application, which is included in the attachments portion. Additionally, the principals from the schools that will benefit from the services provided (Elgin High School, Huff Elementary School, Lord's Park Elementary School, and Hilltop Elementary School) wrote letters of support. The programming is a result of direct collaboration with these schools individually and the U-46 School District collectively. Hanover Township's YFS has worked extensively with each of these schools to identify their needs and the best way the Township can help address them.

Much of the programming targets schools that need help with PBIS attainment, as well as generally improving academic achievement and connectedness with the school and community. PBIS is a proactive multi-tiered systems approach to establishing the behavioral supports and social culture needed for all students in a school to achieve social, emotional, and academic success. PBIS applies a three-tiered system of support and a problem-solving process to enhance the capacity of schools to educate all students effectively.

This project is consistent with a number of elements of GO TO 2040. Recommendation 2 of the Plan relates to the management and conservation of water and energy resources. Specifically, recommendation 2.8 for energy states that local governments should take a prominent role in promoting retrofit programs through the retrofitting of public buildings. The retrofitting of the current heating and cooling system within the Izaak Walton Center is one of the primary outcomes sought in this project. Through the removal of an old and inefficient boiler-radiator system and the installation of a new energy star rated HVAC system, the Township can attain significant improvements and immediately enhance the energy efficiency of the facility.

The Township's project is also consistent with Recommendation 3 of the Plan, "Expand and Improve Parks and Open Space." A targeted goal of GO TO 2040 is to preserve an additional 150,000 acres over the next 30 years that follow waterway corridors. In addition to the lodge facility, the Township is also receiving 11 acres of undeveloped open space that contains extensive woods. This property wholly contains a portion of Poplar Creek. As part of the agreement that the Township signed to receive the property, the land shall remain as

undeveloped, wooded acreage; however, the Township does have permission to develop access trails and educational areas for the primary utilization of area youth.

Finally, the Township's project is consistent with the theme of Human Capital, specifically Recommendation 5 of the Plan, "Improve Education and Workforce Development." According to GO TO 2040, "there is broad agreement that the quality of education in our region – as measured through student achievement and overall educational attainment – is lacking and in many cases getting worse" (p. 169). Specially designed youth programs targeted for implementation at the Izaak Walton Center (including, but not limited to: tutoring, Open Gym, Alternative to Suspension, service learning, and community service) will help at-risk youth improve their academic achievement, connectedness, and success in school.

Innovative or Creative Aspects of Proposal: Does your proposed project include innovative aspects? If yes, please describe the creative elements of your proposal.

The primary innovative aspect of this project is the private/public partnership aspect. While the Izaak Walton League privately owned the facility and grounds, it was partially available for public use, but only to limited degrees and venues. Recognizing that the facility has potential for much greater use, the League generously donated the facility to Hanover Township, a public entity with significantly greater resources with which to operate and maintain both the facility and its surrounding environment. In return for this gift, the Izaak Walton League shall continue to hold the rights to have their meetings at the primary lodge facility; however, they have also agreed to perform volunteer community service in conjunction with the Township's services. The Township will save over \$20,000 annually in lease payments while expanding the services and programs provided to Elgin residents.

Another innovative aspect of this project is its creation of tangible mechanisms for connecting the past to the future within our community by maintaining the essential essence of a beautiful lodge facility originally constructed in 1939. Updating it to be functional for the current and future needs of the residents of Elgin and Hanover Township is the prime concern and reason for this CDBG application. The Township shall diligently work with both the State Historic Preservation Office and the Elgin chapter of the Izaak Walton League to ensure that any improvements serve only to have a practical effect on the ability of the facility to serve the public, while preserving it in its unique form. There are no other facilities with this building's distinctive architecture or its long history within the area.

FORM C: MAINTENANCE OF EFFORT AND PROJECT SUSTAINABILITY

Designated Use of Maintenance Funds: (i.e. utilities, staff, equipment, maintenance) An applicant must demonstrate the availability of funding to perform routine maintenance/upkeep on the proposed CDBG project and should strive to have adequate reserves to cover needed larger improvements with less reliance on CDBG funding.

Staff conducted a simplified evaluation to derive a base estimation of what annual costs would be to operate and maintain the Izaak Walton Center facility. (Although the Center is currently open to serve residents, there is not enough data to determine long-range costs using a small sample.) Staff utilized two methods in the estimation process. First, the annual Treasurer's Report from the Izaak Walton League provided annualized bills for gas, electricity, and water, which helped develop a preliminary estimation. Secondly, staff compiled estimations for janitorial supplies, building maintenance, equipment maintenance, trash removal, and housekeeping using the Astor Avenue Community Center facility to serve as a baseline. The Astor facility is a small community center owned and operated by Hanover Township, located in the Village of Hanover Park. This location is the most similar facility to the Izaak Walton Center in terms of square footage. Astor is 4,500 square feet, whereas the Center is 3,084 square feet, or approximately 68.53% the size of Astor. Estimated totals by line item are included below.

In addition to these costs, there are two full-time positions at the Center, as staff member who serves as the Director of Community and Veterans Affairs and an Administrative Assistant/Receptionist. The total salaries for these positions are \$80,180, already allocated for in the Township General Fund; therefore, the total estimated operations costs is \$91,107.

Annual Estimated Lodge Operations Costs	
Expenditure Type	Estimated Cost
Electricity	\$ 3,150.00
Gas	\$ 1,512.00
Water	\$ 153.00
Janitorial Supplies	\$ 685.00
Building Maintenance	\$ 1,496.00
Equipment Maintenance	\$ 925.00
Trash Removal	\$ 822.00
Housekeeping	\$ 2,184.00
Total	\$ 10,927.00

RESOLUTION _____

A RESOLUTION APPROVING A CONTRACT FOR SERVICES BETWEEN HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD (PSYCHIATRIC BACK-UP SERVICES).

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between Hanover Township and the Hanover Township Mental Health Board for the provision of Psychiatric Back-up Services, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 3, 2014

APPROVED: March 3, 2014

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 3, 2014, and approved on March 3, 2014, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services
FY 2014/2015**

This Contract made this 1st day of April, 2014 by and between Hanover Township (“Hanover Township” or the “Township”) and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the “Mental Health Board”), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 28, 2014, recommended the allocation of a sum not to exceed \$9,000 to be paid to the Hanover Township in consideration of the provision of psychiatric back-up services.
- B. Hanover Township has adopted its 2014/2015 Budget and Appropriation Ordinance appropriating said \$9,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the Purchase of Services (Attachment A-1). The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents on a form substantially similar to the Purchase of Services Form (Attachment A-1).
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by grants through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided as a grant to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
- 4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 - 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 - 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 - 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:
 - A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.

- B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
 9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
 10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
 11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:

<p>Hanover Township Mental Health Board 250 South Route 59 Bartlett, Illinois 60103 Attention: Chairperson</p>	<p>Hanover Township 250 South Route 59 Bartlett, Illinois 60103 Attention: Supervisor</p>
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 12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
 13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15. A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
- B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
- A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
- B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
- C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.
- D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.
- E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

By _____
Chairperson

Attest:

Secretary

HANOVER TOWNSHIP

By: _____
Township Supervisor

Attest:

Township Clerk

SCHEDULE A

<u>Psychiatric Service</u>	<u>Cost</u>
Initial Evaluation with Independent Contractor's Psychiatrist	\$300.00 per hour
Follow-up visit with Independent Contractor's Psychiatrist	\$105.00 per follow up visit for Referred Patients not attending with a parent and/or guardian
	\$140.00 per follow up visit for a minor or disabled Referred Patient attending with a parent and/or guardian
Prescription Refill Clinic Visit	\$25.00 per Clinic visit

In the event a Referred Patient misses an appointment with Independent Contractor and fails to cancel said appointment at least 24 hours before the scheduled appointment, the Independent Contractor may bill said Referred Patient an amount not to exceed \$55.00. However, in no event shall the Township be liable for paying any fees and/or charges attributable to any missed appointments.

Attachment A-1

Review Purchase of Service Report

Agency:	Hanover Township Youth and Family Services		
Address:	250 S. Route 59 Bartlett, IL 60103		
Program:	505-**** Psych Back-Up		
Period:	Sep 2014	Status:	Approved
Client:	****		
New Client?:	No		
City of Residence:	Hanover Park		
Street Name:	Hollywood Ave		
Ethnicity:	Hispanic		
Gender:	Female		
Age:	15-18 years old		
Service Unit:	Initial Eval/Follow-Up		
Service Unit Rate:	\$300.00/105.00		
Number of Service Units:	1.00	Amount:	\$160.00

Purchase of Service Reports must be submitted in order to receive payment for services provided.

RESOLUTION _____

A RESOLUTION APPROVING A CONTRACT FOR SERVICES BETWEEN HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD (ALTERNATIVE TO SUSPENSION PROGRAM).

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between Hanover Township and the Hanover Township Mental Health Board for the provision of the Alternative to Suspension Program, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 3, 2014

APPROVED: March 3, 2014

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 3, 2014, and approved on March 3, 2014, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services
FY 2014/2015**

This Contract made this 1st day of April, 2014 by and between Hanover Township ("Hanover Township" or the "Township") and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the "Mental Health Board"), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 28, 2014, recommended the allocation of a sum not to exceed \$25,000 to be paid to the Hanover Township in consideration of the provision of Alternative to Suspension Program.
- B. Hanover Township has adopted its 2014/2015 Budget and Appropriation Ordinance appropriating said \$25,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the previous quarter's completed monthly service reports. The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents through electronic submission of monthly service reports for funded program.
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by

grants through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided as a grant to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.
 - B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
 9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
 10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
 11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:

<p>Hanover Township Mental Health Board 250 South Route 59 Bartlett, Illinois 60103 Attention: Chairperson</p>	<p>Hanover Township 250 South Route 59 Bartlett, Illinois 60103 Attention: Supervisor</p>
---	--
 12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
 13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The

parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15.
 - A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
 - B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
 - A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
 - B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
 - C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

HANOVER TOWNSHIP

By _____
Chairperson

By: _____
Township Supervisor

Attest:

Attest:

Secretary

Township Clerk

SCHEDULE A

Reimbursement Rates

**Hanover Township Youth and Family Services
Program: Alternative to Suspension
Grant Total: \$25,000**

Quarterly Grant Disbursements	Amount
04/01/2014 – 06/30/2014	\$6,250
07/01/2014 – 09/30/2014	\$6,250
10/01/2014 – 12/31/2014	\$6,250
01/01/2015 – 03/31/2015	\$6,250

RESOLUTION _____

A RESOLUTION APPROVING A CONTRACT FOR SERVICES BETWEEN HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD (CLINICAL INTERVENTIONIST).

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between Hanover Township and the Hanover Township Mental Health Board for the provision of Clinical Interventionists, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 3, 2014

APPROVED: March 3, 2014

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 3, 2014, and approved on March 3, 2014, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services
FY 2014/2015**

This Contract made this 1st day of April, 2014 by and between Hanover Township (“Hanover Township” or the “Township”) and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the “Mental Health Board”), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 28, 2014, recommended the allocation of a sum not to exceed \$50,000 to be paid to the Hanover Township in consideration of the provision of Clinical Interventionist.
- B. Hanover Township has adopted its 2014/2015 Budget and Appropriation Ordinance appropriating said \$50,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the previous quarter’s completed monthly service reports. The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents through electronic submission of monthly service reports for funded program.
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in-part by

grants through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided as a grant to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.
 - B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
 9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
 10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
 11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:

<p>Hanover Township Mental Health Board 250 South Route 59 Bartlett, Illinois 60103 Attention: Chairperson</p>	<p>Hanover Township 250 South Route 59 Bartlett, Illinois 60103 Attention: Supervisor</p>
---	--
 12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
 13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The

parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15.
 - A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
 - B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
 - A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
 - B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
 - C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

HANOVER TOWNSHIP

By _____
Chairperson

By: _____
Township Supervisor

Attest:

Attest:

Secretary

Township Clerk

SCHEDULE A

Reimbursement Rates

Hanover Township Youth and Family Services

Program: Clinical Interventionist

Grant Total: \$50,000

Quarterly Grant Disbursements	Amount
04/01/2014 – 06/30/2014	\$12,500
07/01/2014 – 09/30/2014	\$12,500
10/01/2014 – 12/31/2014	\$12,500
01/01/2015 – 03/31/2015	\$12,500

RESOLUTION _____

**A RESOLUTION APPROVING A NON-RESIDENT USER FOR HANOVER TOWNSHIP
SENIOR CITIZENS SERVICES PROGRAMS**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That an annual user fee of \$25.00 for each senior citizen who is not a resident of Hanover Township who wishes to participate in programs operated by Hanover Township Senior Citizens Services is hereby approved.

SECTION TWO: That non-residents of Hanover Township shall continue to be registered for programs operated by Hanover Township Senior Citizens Services after Hanover Township residents.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 3, 2014

APPROVED: March 3, 2014

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 3, 2014, and approved on March 3, 2014, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING RENEWAL OF
AGGREGATION PROGRAM FOR ELECTRICAL LOAD**

WHEREAS, Under Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-1, *et seq.*, (the “Act”) a Municipality, Township and County may operate an electric aggregation program as an opt-out program for residential and small commercial retail customers, if a referendum is passed by a majority vote of the residents pursuant to the requirements under the Act; and

WHEREAS, Hanover Township, Illinois (the “Township”) submitted the question to referendum on April 9, 2013, and a majority of the electors voting on the question voted in the affirmative; and

WHEREAS, the Township subsequently implemented its initial opt-out aggregation program in 2013, with the term of the supplier agreement to end based on scheduled final meter read dates in June 2014; and

WHEREAS, over 400 residences and small businesses were originally enrolled in the program, and the fixed rate of 5.360 versus the Commonwealth Edison Price to Compare of 6.023 (as of March 2014) is eleven percent; and

WHEREAS, Section 1-92 (a) of the Act expressly authorizes the Corporate Authorities of the Township to exercise such authority jointly with any other municipality, township, or county and, in combination with two or more municipalities, townships, or counties, may initiate a process jointly to authorize aggregation by a majority vote of each particular municipality, township, or county as required by Section 1-92 of the Act; and

WHEREAS, the Hanover Township Electrical Power Aggregation Plan of Operation and Governance allows the Township to use the Northern Illinois Municipal Electric Collaborative Inc., (“NIMEC”) to assist with soliciting bids; and

WHEREAS, the Corporate Authorities hereby find that it is in the best interest of the Township to continue to operate the aggregation program under the Act as an opt-out program and to enter into an additional contract with a supplier pursuant to the terms of the Act. However, the final decision will be based upon market pricing and the Township retains the option of suspending the program and returning all participants back to Commonwealth Edison.

WHEREAS, the Township will be required to decide whether to enter into a new contract with the electricity provider which is deemed most favorable for the Township within hours of bids being received by NIMEC; and

WHEREAS, in order to preserve the ability of the Township to enter into a contract with the entity that submits the most favorable bid to NIMEC, the Township Supervisor and Board of Trustees has determined that it will be in the best interests of the Township and its residents to authorize the Township Administrator, or his designee, to execute, on behalf of the Township, a contract for the provision of electricity with the entity that submits the most favorable bid to NIMEC.

NOW, THEREFORE, BE IT ORDAINED by the Township Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The statements set forth in the preamble to this Ordinance are hereby found to be true and correct and hereby incorporated into this Ordinance as if set forth in full in this section one.

SECTION TWO: Pursuant to Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-1, et seq., (the “Act”) the Corporate Authorities of the Township are hereby authorized to aggregate, in accordance with the terms of the Act, residential and small commercial retail electrical loads located within the corporate limits of the Township, and for that purpose may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.

SECTION THREE: The Aggregation Program for the Township shall continue to operate as an opt-out program for residential and small commercial retail customers.

SECTION FOUR: As an opt-out program, the Corporate Authorities of the Township shall fully inform residential and small commercial retail customers in advance that they have the right to opt-out of the Aggregation Program before the resident or commercial account is renewed. The disclosure and information provided to the customers shall comply with the requirements of the Act.

SECTION FIVE: The Township will again engage NIMEC, who managed the initial aggregation. NIMEC will solicit bids from multiple suppliers and consult with the Township in the decision to select the supplier that best meets the Township’s needs. NIMEC will also assist with the conversion process, and provide assistance to residents with questions.

SECTION SIX: The Corporate Authorities hereby grant the Township Administrator, or his designee, the specific authority to execute a contract, on behalf of the Township, with the entity who submits the most favorable bid to NIMEC, for a term not to exceed three years, without further action by the Corporate Authorities and with the authority to bind the Township.

SECTION SEVEN: Severability. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION EIGHT: Repeal of Prior Ordinances. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION NINE: Effective Date. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 3, 2014

APPROVED: March 3, 2014

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance _____, enacted on March 3, 2014, and approved on March 3, 2014, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk