



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board
February 3rd, 2015
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 - 1. AD3 Joseph R. Elkin
 - 2. PFC Irwin L. Gricus
 - B. Chang Brothers
 - C. Knights of Columbus Mary’s Millennium Council #12801
 - D. Knights of Columbus Ladies Auxiliary,
Mary’s Millennium Council #12801
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of January 20, 2015
 - B. Workshop Meeting Minutes of January 20, 2015
 - C. Fiscal Year 2015 - 2016 Hanover Township Tentative Budget Ordinance
 - D. Fiscal Year 2015 - 2016 Hanover Township Road District Tentative Budget Ordinance

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Joseph R. ELKiu

ADDRESS: 1239 Fulton Drive

CITY/ZIP CODE: Streamwood Il. 60107

PHONE #: 630-855-2777

DATE OF BIRTH: 6-14-30

BRANCH OF SERVICE: Navy

HIGHEST RANK ATTAINED: RD-3

YEARS OF SERVICE: FROM 3-13-51 TO 3-11-55

MEDALS AWARDED OR OTHER CITATIONS:

Good Conduct medal, National Defense
Service Medal

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

4-21-15



VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: IRWIN LAWRENCE GRIGUS

ADDRESS: 700 LITTLETON TRAIL

CITY/ZIP CODE: ELGIN, ILLINOIS 60120-7009

PHONE #: 847-695-3181

DATE OF BIRTH: 05-18-1934

BRANCH OF SERVICE: U.S. Army

HIGHEST RANK ATTAINED: PFC-SPECIALIST 1ST CLASS

YEARS OF SERVICE: FROM 9 Nov 1954 **TO** 8 Nov 1956 **ACTIVE DUTY**

*NOTE - 6 YEARS SELECTIVE SERVICE PRIOR TO
AND AFTER ROSE ACTIVE DUTY UNTIL
10 DEC 1960*

MEDALS AWARDED OR OTHER CITATIONS:

Atomic + Nuclear Security 6th Army 505th Military
Police Battalion - Operation Redwing Eniwitok Atoll

INJURIES: None at this time - I will be undergoing radiation testing
reference my exposure to the 17 nuclear test back in 1956.
VA-SHingles prevention study - 05-17-2000 - 07-21-2008

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

Hanover Township
Board Audit Report
From 1/21/15 to 2/3/15

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	54,664.65	159.45	54,824.10
Total Senior Center	36,987.22		36,987.22
Total Welfare Services	20,631.71		20,631.71
Total Road and Bridge	5,463.63		5,463.63
Total Mental Health Board	2,962.99		2,962.99
Total Retirement	-		-
Total Vehicle	414.00		414.00
Total Capital	3,203.85		3,203.85
Total All Funds	<u>124,328.05</u>	<u>159.45</u>	<u>124,487.50</u>

The above "Subtotal" column has been approved for payment this 3rd day of February 2015.

The above "Total" column has been approved for payment this 3rd day of February 2015.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	01/23/2015	108654	Ruth Beckner	Shedd Aquarium Refund	29.00
Total 1103500 - Senior Programs					29.00
Total 1103 - Senior Center - Revenue					29.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	01/30/2015	108768	Wells Fargo Financial Leasing 002	Acct# 603-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					328.00
1014430 - Computer Equipment & Software					
Check	01/23/2015	108657	Current Technologies Corporation	Inv# 712689 Network Labor	1,258.75
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Bamboo HR Monthly Subscription	199.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Barracuda Monthly Subscription	200.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Microsoft Office For Mac	219.95
Check	01/30/2015	CC Dec ...	JP Morgan Chase	iMac Desktop Computers (2)	1,399.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Constant Contact E-mail Blast Fee	58.44
Total 1014430 - Computer Equipment & Software					3,335.14
Total 101CAP - Capital Expenditures					3,663.14
101CHN - Community Health					
1014452 - Office Supplies					
Check	01/30/2015	108765	Staples	Inv# 3249355616 Wireless Printer	341.95
Total 1014452 - Office Supplies					341.95
1014453 - Printing					
Check	01/27/2015	108691	Interact Business Products, LLC	Inv# 103526 Copy Charges	33.50
Total 1014453 - Printing					33.50
1014454 - Travel & Training					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Food Addiction/Diabetes Seminar	55.00
Total 1014454 - Travel & Training					55.00
1014459 - Professional Services					
Check	01/23/2015	108652	Alexian Brothers Health System	Patient# G.9319 Lab Work	63.45
Total 1014459 - Professional Services					63.45
1014465 - Medical Supplies					
Check	01/23/2015	108673	PSS World Medical, Inc.	Inv# 1845182 Fine Tip Tweezer	15.18
Check	01/23/2015	108673	PSS World Medical, Inc.	Inv# 2110581 Sinus Relief	25.05
Check	01/23/2015	108673	PSS World Medical, Inc.	Inv# 2108528 Bandages/Aspirin/Cold Packs/Antibiotic Ointment	86.88
Check	01/23/2015	108673	PSS World Medical, Inc.	Inv# 2165372 Aspirin	26.04
Total 1014465 - Medical Supplies					153.15

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
1014491 - Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	1,178.56
Total 1014491 - Health Insurance					1,178.56
1014492 - Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	112.23
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	11.85
Total 1014492 - Dental, Vision & Life Insurance					124.08
Total 101CHN - Community Health					1,949.69
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014617 - Equipment					
Check	01/23/2015	108683	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	125.00
Check	01/30/2015	108725	Ace Coffee Bar	Inv# 2940-386464 Quarterly Water Cooler Rental	95.85
Check	01/30/2015	CC Dec ...	JP Morgan Chase	IWC Lights/Decor	40.69
Total 1014617 - Equipment					261.54
1014620 - Satellite Office Programs					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	IWC Event Party Snacks	6.11
Total 1014620 - Satellite Office Programs					6.11
1014621 - Satellite Office Utilities					
Check	01/23/2015	108655	Com Ed 010	Acct# 6997418010 Monthly Charges	335.04
Check	01/30/2015	108734	City of Elgin	Acct# 413720-6423 Monthly Charges	25.75
Check	01/30/2015	108756	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	361.87
Total 1014621 - Satellite Office Utilities					722.66
1014623 - Satellite Office Phone & Intrnt					
Check	01/30/2015	108733	Comcast (503 Cable)	Acct# 8771 20 032 0798503 Monthly Cable Charges	2.11
Total 1014623 - Satellite Office Phone & Intrnt					2.11
1014628 - Historical Marker Program					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Heritage Marker Covering	12.00
Total 1014628 - Historical Marker Program					12.00
1014630 - Veteran Honor Roll					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Veterans Honor Roll Dinner Refreshments	158.97
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Veterans Honor Roll Dinner Supplies	288.27
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Veterans Honor Roll Dinner	1,546.63
Total 1014630 - Veteran Honor Roll					1,993.87
1014691 - Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	1,779.64
Total 1014691 - Health Insurance					1,779.64
1014692 - Dental, Vision & Life Insurance					

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	78.47
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	7.90
Total 1014692 · Dental, Vision & Life Insurance					86.37
Total 101CMA · Community Relations					4,864.30
Total 101CVA · Community & Veteran Affairs					4,864.30
101ES · ES - Expenditures					
1014802 · Equipment					
Check	01/27/2015	108698	The Home Depot	Tube Sand	18.76
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Prosser Pump	1,050.60
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Pavement Marking Tape	99.86
Total 1014802 · Equipment					1,169.22
1014803 · Uniforms					
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47771 Old Patch Removal/New Patch Installation (46)	220.00
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47675 Pants (3) / Coat	337.83
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47747 Nametag	9.95
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47748 Gold Tags (12)	83.76
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47654 Bot Laces / Shirts (3)	173.83
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47510 Shirt	54.95
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47605 Shirt/Pant/Self Collar/Belt/Tie Bar	270.39
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47654 Boot Laces/Shirts (3)	173.83
Check	01/23/2015	108677	Today's Uniforms Inc	Inv# 47675 Pants (2) / Coat	337.83
Total 1014803 · Uniforms					1,662.37
1014806 · Office Supplies					
Check	01/30/2015	108747	Kwik Print	Inv# 54207 Business Cards	39.70
Total 1014806 · Office Supplies					39.70
1014808 · Education & Training					
Check	01/30/2015	108746	Illinois Emergency Management Assoc	New Member Fee - William Burke	94.00
Total 1014808 · Education & Training					94.00
1014812 · Volunteer Appreciation					
Check	01/23/2015	108648	Patrick Conrardy	Emergency Services Annual Appreciation Dinner	1,116.04
Check	01/27/2015	108688	Bartlett Volunteer Fire Association	Inv# 15101 E.S. Swearing in Ceremony Hall Rental	545.00
Total 1014812 · Volunteer Appreciation					1,661.04
1014813 · Vehicle Fuel & Maintenance					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Fuel Cap	12.24
Total 1014813 · Vehicle Fuel & Maintenance					12.24
1014814 · Communications					
Check	01/23/2015	108658	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	137.48
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Station Radio Speakers	24.99

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Total 1014814 · Communications					162.47
1014892 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	3.95
Total 1014892 · Dental, Vision & Life Insurance					41.36
Total 101ES · ES - Expenditures					4,842.40
101ISE · Insurance & Employee Benefits					
1014504 · Dental, Vision & Life Insurance					
Check	01/30/2015	108754	NCPERS	Unit# 5785 Policy Coverage	9.86
Total 1014504 · Dental, Vision & Life Insurance					9.86
1014507 · Flex Plan & 457 Plan					
Check	01/23/2015	108679	TASC	Inv# 474595 Admin Fees	81.26
Total 1014507 · Flex Plan & 457 Plan					81.26
1014513 · Employee Wellness					
Check	01/23/2015	108656	CADR+	Inv# 14446 Consult a Doctor	21.00
Check	01/23/2015	108663	Hoch, Keely P	Wellness Reimbursement	90.00
Check	01/30/2015	108711	Low, Karen	Wellness Reimbursement	200.00
Total 1014513 · Employee Wellness					311.00
1014514 · Employee Recognition					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Employee Appreciation Lunch Deposit	100.00
Total 1014514 · Employee Recognition					100.00
Total 101ISE · Insurance & Employee Benefits					502.12
101MAIN · Facilities Maintenance					
1014207 · Janitorial Supplies - Astor					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Toilet Seat Covers (2)	76.92
Total 1014207 · Janitorial Supplies - Astor					76.92
1014208 · Housekeeping Contract					
Check	01/30/2015	108745	JaniKing	Inv# 01150303 Monthly Cleaning - IWC	395.00
Check	01/30/2015	108758	Perfect Cleaning Service, Inc.	Inv# 39769 Janitorial Service Admin/Senior Center	2,320.00
Check	01/30/2015	108763	Scrubco	Inv# 5436 Office Cleaning Astor	800.00
Total 1014208 · Housekeeping Contract					3,515.00
1014209 · Building Contracts					
Check	01/30/2015	108726	Alarm Specialties and Protection	Inv# 25404 Security and Fire Monitoring IWC	48.00
Check	01/30/2015	108736	Fox Valley Fire & Safety	Inv# 881697 Quarterly Security Monitoring - Town	78.00
Check	01/30/2015	108736	Fox Valley Fire & Safety	Inv# 881576 Quarterly Security Monitoring - Astor	78.00
Total 1014209 · Building Contracts					204.00
1014210 · Building Maintenance - Town					

4:20 PM

01/30/15

Accrual Basis

Hanover Township
Board Audit Report
 January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/27/2015	108698	The Home Depot	Emergency Exit Sign Battery / Cordmate	102.71
Check	01/30/2015	108730	Bade Paper Products, Inc	Inv# 196559 Bleach/Foam Soap/Disinfecting Wipes/Cleaner	215.27
Check	01/30/2015	108751	Menard's	Inv# 61974 Light Bulbs/Hooks	55.47
Total 1014210 · Building Maintenance - Town					373.45
1014211 · Building Maintenance - Senior					
Check	01/30/2015	108730	Bade Paper Products, Inc	Inv# 196280 Can Liners/Towels/Toilet Tissue/Gloves/Soap/Facial Tissue	672.62
Total 1014211 · Building Maintenance - Senior					672.62
1014212 · Building Maintenance - Astor					
Check	01/27/2015	108698	The Home Depot	Paint / Paint Supplies	206.10
Check	01/30/2015	108761	Road Safe Traffic Systems	Inv# 30038 Parking Lot Signs	373.70
Total 1014212 · Building Maintenance - Astor					579.80
1014213 · Equipment Maintenance - Town					
Check	01/27/2015	108698	The Home Depot	Emergency Exit Sign Battery / Schlage Key	116.25
Check	01/30/2015	108744	Interact Business Products, LLC	Inv# 103570 Copy Charges	35.29
Total 1014213 · Equipment Maintenance - Town					151.54
1014214 · Equipment Maintenance - Senior					
Check	01/23/2015	108668	Midwest Electrical Service Center	Inv# 2540 Preventive Maintenance Agreement	120.00
Check	01/30/2015	108739	Hobart Service	Inv# 31870353 Dishwasher Service	95.80
Check	01/30/2015	108764	Spire Corporation	Inv# 815 E Ice Maker Circuit	150.00
Check	01/30/2015	108764	Spire Corporation	Inv# 818 E Amplifier Network Mapping	465.00
Total 1014214 · Equipment Maintenance - Senior					830.80
1014218 · Vehicle Maintenance - Town					
Check	01/30/2015	108743	Interstate Battery System	Inv# 50210260 Vehicle Batteries	195.90
Total 1014218 · Vehicle Maintenance - Town					195.90
1014222 · Trash Removal - Town					
Check	01/30/2015	108760	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	211.90
Total 1014222 · Trash Removal - Town					211.90
1014223 · Trash Removal - Senior					
Check	01/30/2015	108760	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	197.28
Total 1014223 · Trash Removal - Senior					197.28
1014224 · Trash Removal - Astor					
Check	01/30/2015	108760	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	153.66
Total 1014224 · Trash Removal - Astor					153.66
1014225 · Grounds/Reserve Maintenance					
Check	01/27/2015	108698	The Home Depot	Seasonal Decor / Socket / Extension Cord	94.91
Total 1014225 · Grounds/Reserve Maintenance					94.91
1014228 · Building Maintenance - Izaak					
Check	01/27/2015	108698	The Home Depot	Downspouts / Splashbacks	94.63

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Total 1014228 · Building Maintenance - Izaac					94.63
1014230 · Trash Removal - Izaac					
Check	01/30/2015	108760	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	45.34
Total 1014230 · Trash Removal - Izaac					45.34
1014291 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	4,309.70
Total 1014291 · Health Insurance					4,309.70
1014292 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	267.56
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	19.75
Total 1014292 · Dental, Vision & Life Insurance					287.31
Total 101MAIN · Facilities Maintenance					11,994.76
101PAN · Pantry					
1014161 · Utilities					
Check	01/23/2015	108682	Village of Hanover Park	Acct# 22510-39440 Water/Sewer	111.57
Total 1014161 · Utilities					111.57
1014191 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	1,779.64
Total 1014191 · Health Insurance					1,779.64
1014192 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	205.33
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	7.90
Total 1014192 · Dental, Vision & Life Insurance					213.23
Total 101PAN · Pantry					2,104.44
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	01/27/2015	108686	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	174.34
Check	01/27/2015	108687	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	147.03
Total 1014402 · Telephone - Town					321.37
1014403 · Utilities - Town					
Check	01/27/2015	108692	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	1,199.16
Total 1014403 · Utilities - Town					1,199.16
1014405 · Internet Access - Town					
Check	01/30/2015	108731	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Charges	137.85
Check	01/30/2015	108732	Comcast (Town 207)	Acct# 8771 10 083 0128607 Monthly Charges	16.84
Total 1014405 · Internet Access - Town					154.69

4:20 PM

01/30/15

Accrual Basis

Hanover Township
Board Audit Report
 January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
1014416 · Equipment Rental - Town					
Check	01/30/2015	108725	Ace Coffee Bar	Inv# 2940-386462 Quarterly Water Cooler Rental	89.85
Total 1014416 · Equipment Rental - Town					89.85
Total 101THE · Town Hall Expense					1,765.07
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	01/30/2015	108765	Staples	Inv# 3253835070 Calendar/Highlighters	69.90
Total 1014404 · Office Supplies					69.90
1014406 · Printing					
Check	01/23/2015	108676	Safeguard Business Systems	Inv# 030409933 AP/PR Checks (2,000)	302.52
Total 1014406 · Printing					302.52
1014408 · Salaries					
Check	01/23/2015	108664	Job Giraffe	Inv# 00211352 Part Time Office Temp Help	104.72
Check	01/30/2015	108742	Job Giraffe	Inv# 00211471 Part Time Office Temp Help	714.00
Total 1014408 · Salaries					818.72
1014412 · Travel Expenses					
Check	01/30/2015	108728	Fischer, Joan L	Mileage Reimbursement	13.79
Total 1014412 · Travel Expenses					13.79
1014424 · Education & Training					
Check	01/23/2015	108665	IIRP	Inv# 26051-1 Restorative Practices Conference - Parquette	550.00
Total 1014424 · Education & Training					550.00
1014531 · Community Affairs					
Check	01/23/2015	108675	Streamwood Woman's Club	Streamwood Women's Club Sponsorship	125.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Principal Breakfast	140.33
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Annual State of the City Address Meetnig	25.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Annual State of the City Address Meetnig	50.00
Total 1014531 · Community Affairs					340.33
1014533 · Enviromental Sustainability					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Lenoci Reserve Trees (2)	199.90
Total 1014533 · Enviromental Sustainability					199.90
1014591 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	3,503.32
Total 1014591 · Health Insurance					3,503.32
1014592 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	269.17
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	19.75
Total 1014592 · Dental, Vision & Life Insurance					288.92

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report

January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					6,087.40
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	01/30/2015	108765	Staples	Inv# 3253835072 TonerCartridges (3)	944.47
Check	01/30/2015	108765	Staples	Inv# 3253835065 Toner	206.29
Check	01/30/2015	108765	Staples	Inv# 3253835069 Storage Boxes	59.29
Total 1044405 · Office Supplies					1,210.05
1044415 · Dues, Subs & Publications					
Check	01/27/2015	108696	The Sidwell Company	Inv# 98821 Annual Cook County Lease Atlas (3 Sets of Area 6)	912.00
Check	01/27/2015	108696	The Sidwell Company	Inv# 98773 Annual Atlas Service	100.00
Check	01/30/2015	108712	Cook County Township Assessors' Assoc	Annual Dues	400.00
Total 1044415 · Dues, Subs & Publications					1,412.00
1044491 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	-65.61
Total 1044491 · Health Insurance					-65.61
1044492 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	207.18
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	10.47
Total 1044492 · Dental, Vision & Life Insurance					217.65
Total 104ASR · Assessor's Division					2,774.09
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	01/30/2015	108750	Erika Ledezma	ASL Interpreter Services (4 Sessions)	400.00
Total 1094608 · Salaries					400.00
1094611 · Education & Training					
Check	01/23/2015	108647	Parquette, John J	TOI Lunch (2)	44.63
Check	01/23/2015	108651	AITCOY	Cyberbullying Workship - Houdek	20.00
Check	01/30/2015	108727	AITCOY	Cyberbullying Workship - Campuzano	20.00
Total 1094611 · Education & Training					84.63
1094612 · Consulting Fees					
Check	01/23/2015	108667	Michael Kelly	Consultation Services	300.00
Total 1094612 · Consulting Fees					300.00
1094619 · Office Supplies					
Check	01/23/2015	108672	Quill Corporation	Inv# 9150445 Ink Tank	12.58
Check	01/23/2015	108672	Quill Corporation	Inv# 9133443 Name Tag Tape/Calendar/Ink	81.13
Check	01/23/2015	108672	Quill Corporation	Inv# 9411958 Folders/Paper	24.42
Check	01/27/2015	108694	Sam's Club (Town 0487 6)	Coffee Supplies	36.32
Check	01/27/2015	108695	Sam's Club (YFS 0748 1)	Coffee/Coffee Supplies	48.84

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/30/2015	108759	Quill Corporation	Inv# 9842599 Post Its/Paper Clips/Correction Tape	33.67
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Office Decor	83.31
Total 1094619 · Office Supplies					320.27
1094620 · Community Affairs					
Check	01/23/2015	108647	Parquette, John J	Restorative Justice Meeting	42.44
Total 1094620 · Community Affairs					42.44
1094621 · Recruitment and Pre Employment					
Check	01/23/2015	108650	Alexian Bros Corporate Health Services	Inv# 550952 Employee Physical/Screening	96.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Clinical Manager Job Ad	2.84
Total 1094621 · Recruitment and Pre Employment					98.84
1094622 · Miscellaneous					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Bereavement Flowers - A. Samborski	89.90
Total 1094622 · Miscellaneous					89.90
1094623 · Travel					
Check	01/30/2015	108723	Concepcion, Sara	Mileage Reimbursement - Jan 2015	11.30
Check	01/30/2015	108723	Concepcion, Sara	Mileage Reimbursement - November 2014	41.81
Total 1094623 · Travel					53.11
1094626 · Equipment & Furniture					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Camera and Lens	538.74
Check	01/30/2015	CC Dec ...	JP Morgan Chase	SD Camera Card	15.99
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Camera Filter/Lens Protector	52.36
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Tax Exempt Credit	-38.75
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Microsoft Office For Mac	109.97
Check	01/30/2015	CC Dec ...	JP Morgan Chase	iMac Desktop Computers (2)	699.50
Total 1094626 · Equipment & Furniture					1,377.81
1094628 · Tutoring					
Check	01/30/2015	108723	Concepcion, Sara	Program Snacks	9.74
Total 1094628 · Tutoring					9.74
1094629 · Dues & Subscriptions					
Check	01/23/2015	108678	TIME	Acct 1264946425 Magazine Subscription	35.00
Total 1094629 · Dues & Subscriptions					35.00
1094691 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	5,673.08
Total 1094691 · Health Insurance					5,673.08
1094692 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	414.46
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	35.54
Total 1094692 · Dental, Vision & Life Insurance					450.00

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Total 109ADM · Administration & Clinical					8,934.82
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	01/23/2015	108653	Bartlett Sports	Inv# 3720 Township Fleece (3)	81.00
Check	01/27/2015	108695	Sam's Club (YFS 0748 1)	Open Gym Program Snacks	40.53
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Open Gym Staff Training Lunch	79.71
Total 1094627 · Open Gym Program.					201.24
1094643 · Education & Training					
Check	01/23/2015	108651	AITCOY	Cyberbullying Workship - McSheffrey	20.00
Total 1094643 · Education & Training					20.00
1094791 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	4,757.59
Total 1094791 · Health Insurance					4,757.59
1094792 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	343.29
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	19.75
Total 1094792 · Dental, Vision & Life Insurance					363.04
Total 109OUT · Outreach & Prevention					5,341.87
Total 109YFS · Youth & Family Services					14,276.69
Total 1014 · Town Fund - Expenditures					54,824.10
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	01/30/2015	108755	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	1,301.93
Total 1104524 · Utilities					1,301.93
1104527 · Equipment					
Check	01/23/2015	108666	Leaf	Inv# 5458479 Copy Machine Lease	396.10
Check	01/23/2015	108671	Pitney Bowes	Acct# 6871669 Postage Machine Rental	132.82
Check	01/30/2015	108748	Leaf (568-001)	Inv# 5481527 Reception Copier	57.10
Check	01/30/2015	108748	Leaf (568-001)	Tax Exempt	-2.38
Check	01/30/2015	108749	Leaf (618-002)	Inv# 5492721 Library Copier	45.62
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Microsoft Office For Mac	109.98
Check	01/30/2015	CC Dec ...	JP Morgan Chase	iMac Desktop Computers (2)	699.50
Total 1104527 · Equipment					1,438.74
1104528 · Office Supplies					
Check	01/30/2015	108765	Staples	Inv# 3253835067 Binders/Copy Paper	92.13
Check	01/30/2015	108765	Staples	Inv# 3253835066 Card Stock/Copy Paper	51.73
Check	01/30/2015	108765	Staples	Inv# 3253835074 Folders(5 Boxes)/Pencil Sharpener	202.04

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Total 1104528 · Office Supplies					345.90
1104533 · Printing					
Check	01/27/2015	108691	Interact Business Products, LLC	Inv# 103526 Copy Charges	201.05
Total 1104533 · Printing					201.05
1104534 · Dues, Subs & Publications					
Check	01/23/2015	108669	National Council on Aging	Member ID 20522: Member Renewal	145.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	American Society on Aging Member - Colagrossi	245.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	National Assoc Nutrition Service Programs Memebership (3)	200.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	American Society on Aging Member - Cable	475.00
Total 1104534 · Dues, Subs & Publications					1,065.00
1104538 · Community Affairs					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Senior Committee Appreciation Gifts (7)	22.60
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Senior Committee Appreciation Gifts (7)	70.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Senior Committee Appreciation Basket (16)	232.00
Total 1104538 · Community Affairs					324.60
1104539 · Miscellaneous					
Check	01/27/2015	108694	Sam's Club (Town 0487 6)	Account Charges	0.59
Check	01/30/2015	108766	Sam's Club (Snr 0052 8)	Account Charges	6.42
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Seasonal Decor	20.43
Total 1104539 · Miscellaneous					27.44
1104591 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	8,949.39
Total 1104591 · Health Insurance					8,949.39
1104592 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	430.39
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	31.60
Total 1104592 · Dental, Vision & Life Insurance					461.99
Total 1104ADM · Administration					14,116.04
1104NUT · Nutrition					
1105551 · Food					
Check	01/30/2015	108738	Gordon Food Service	Inv# 161126677 Nutrition Program Food	1,181.38
Check	01/30/2015	108738	Gordon Food Service	Inv# 934036255 Nutrition Program Food	28.57
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1796544 Nutrition Program Food	78.92
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1795632 Nutrition Program Food	264.04
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1796455 Nutrition Program Food	38.45
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1792202 Nutrition Program Food	22.90
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1793206 Nutrition Program Food	82.55
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1787044 Nutrition Program Food	421.99
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1787010 Nutrition Program Food	34.35
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1785973 Nutrition Program Food	253.62

4:20 PM

01/30/15

Accrual Basis

**Hanover Township
Board Audit Report
January 21 through February 3, 2015**

Type	Date	Num	Name	Memo	Amount
Check	01/30/2015	108741	Get Fresh Produce, Inc	Inv# 1785992 Nutrition Program Food	27.50
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Baked Goods	130.40
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Baked Goods	19.08
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Cafe Food	78.96
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Baked Goods	155.12
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Cafe Food	5.41
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Baked Goods	48.68
Total 1105551 · Food					2,871.92
1105553 · Supplies					
Check	01/30/2015	108738	Gordon Food Service	Inv# 161126677 Nutrition Program Supplies	58.86
Check	01/30/2015	108753	Mickey's Linen	Inv# 71642 Towels/ Chef Coat/Apron Rentals	35.00
Check	01/30/2015	108753	Mickey's Linen	Inv# 71082 Towels/ Chef Coat/Apron Rentals	36.86
Total 1105553 · Supplies					130.72
1105791 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	937.61
Total 1105791 · Health Insurance					937.61
1105792 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	3.95
Total 1105792 · Dental, Vision & Life Insurance					41.36
Total 1104NUT · Nutrition					3,981.61
1104SOC · Social Services					
1104514 · Weekend Programming					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Saturday Movie Program	15.90
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Saturday Movie Program	25.98
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Book Club and Movie	14.95
Total 1104514 · Weekend Programming					56.83
1104515 · Programming					
Check	01/23/2015	108674	Starlight Tours	Horseshoe Casino Trip 1.15.2015 (50)	1,728.00
Check	01/23/2015	108674	Starlight Tours	Four Winds Casino Trip 2.19.2015 (50)	1,728.00
Check	01/27/2015	108694	Sam's Club (Town 0487 6)	Coffee/Tea/Creamer/Cups/Lids/Plates	464.86
Check	01/30/2015	108713	Espinosa, Juanita P	Senior Trip Lunch Reimbursement	19.07
Check	01/30/2015	108765	Staples	Inv# 3253835074 Coffee Supplies	13.98
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Holiday Printed Ornaments	301.70
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Pleasant Home Senior Trip /Lunch (32)	318.01
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Holiday Party Supplies	169.29
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Bar Supplies	187.86
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Camera Equipment	281.19
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Holiday Party Supplies	493.22
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Refreshments	26.16
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Bridge Palying Cards	30.25
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Netflix Monthly Movie Subscription	15.99
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Data Page Raffle Rizes	372.44

4:20 PM

01/30/15

Accrual Basis

Hanover Township
Board Audit Report
 January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Holiday Party Decor	55.62
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Soldier Field Tour (32)	152.25
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Exercise Program Music	10.30
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Program Supplies	91.29
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Program Supplies	38.89
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Holiday Party Entertainment Balance Due	258.75
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Venuti's Ristorante Lunch Outing	381.02
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Field Museum (32)	172.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Dinner and A Movie Program	113.17
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Museum of Science and Industry (32)	544.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Soldier Field Outing Lunch (32)	1,396.80
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Manufacturer Return Postage	14.05
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Holiday in the City Lunch (32)	951.13
Total 1104515 · Programming					10,329.29
1104516 · Social Services					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Adopt a Senior Program	11.98
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Adopt a Senior Program	104.60
Total 1104516 · Social Services					116.58
1104520 · Volunteer Services					
Check	01/23/2015	108644	Richard Bayer	Home Delivered Meals Mileage Reimbursement	58.24
Check	01/30/2015	108714	The Stonegate Conference Centre	Inv# 10059 Volunteer Luncheon Deposit (250)	500.00
Check	01/30/2015	108715	William Riccio	Home Delivered Meals Mileage Reimbursement	30.58
Check	01/30/2015	108718	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	67.20
Check	01/30/2015	108719	Beth Cooper	Home Delivered Meals Mileage Reimbursement	24.64
Check	01/30/2015	108720	Clark Krumpos	Home Delivered Meals Mileage Reimbursement	116.76
Check	01/30/2015	108721	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	53.20
Check	01/30/2015	108722	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	31.36
Total 1104520 · Volunteer Services					881.98
1104532 · Visual Arts					
Check	01/30/2015	108729	Blick Art Materials	Inv# 4050310 Art Materials	345.19
Check	01/30/2015	108765	Staples	Inv# 3253835074 Art Supplies	15.99
Total 1104532 · Visual Arts					361.18
Total 1104SOC · Social Services					11,745.86
1104TRN · Transportation					
1104512 · Volunteer Express					
Check	01/23/2015	108645	Jeannine Havlik	Volunteer Express Mileage Reimbursement	66.08
Check	01/23/2015	108646	Jan Klee	Volunteer Express Mileage Reimbursement	30.63
Check	01/30/2015	108716	Sue Mattioli	Volunteer Express Mileage Reimbursement	51.52
Check	01/30/2015	108717	Eileen Manta	Volunteer Express Mileage Reimbursement	64.40
Total 1104512 · Volunteer Express					212.63
1104518 · Vehicle Maintenance					
Check	01/23/2015	108670	Preventative Maintenance Systems, Inc	Inv# 12249 Brakes/Stabilizer Bar/Radius Arm Bushings	2,162.89
Check	01/27/2015	108701	Oil Masters	Inv# 163384 Balance Due Oil Change	12.90

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/27/2015	108701	Oil Masters	Inv# 163622 Oil Change	39.22
Check	01/30/2015	108743	Interstate Battery System	Inv# 50210260 Vehicle Batteries	97.95
Check	01/30/2015	108743	Interstate Battery System	Inv# 50204791 Battery	95.95
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Vehicle Oil Change (2)	70.53
Total 1104518 · Vehicle Maintenance					2,479.44
1104551 · Training					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Driving Training Breakfast	17.18
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Driver Training Lunch	40.00
Total 1104551 · Training					57.18
1104691 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	3,959.97
Total 1104691 · Health Insurance					3,959.97
1104692 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	372.70
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	32.79
Total 1104692 · Dental, Vision & Life Insurance					405.49
Total 1104TRN · Transportation					7,114.71
Total 1104 · Senior Center - Expenditures					36,958.22
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	01/30/2015	108765	Staples	Inv# 3251425058 Copy Paper/Envelopes	119.66
Check	01/30/2015	108765	Staples	Inv# 3253835068 Supplies	50.08
Check	01/30/2015	108765	Staples	Inv# 3253835073 Labels	45.78
Total 2024202 · Office Supplies					215.52
2024204 · Equipment					
Check	01/23/2015	108659	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	124.85
Check	01/23/2015	108684	Wells Fargo Financial Leasing 003	Acct# 0090075-003 Copy Machine Rental	150.00
Check	01/27/2015	108690	Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	123.32
Check	01/30/2015	108725	Ace Coffee Bar	Inv# 2940-386458 Quarterly Water Cooler Rental	89.85
Check	01/30/2015	108747	Kwik Print	Inv# 54187 Parking Permit Clings	79.00
Check	01/30/2015	108765	Staples	Inv# 3253835073 Space Heaters (2)	129.58
Total 2024204 · Equipment					696.60
2024205 · Travel & Training					
Check	01/27/2015	108685	Saul, Margaret M	Mileage Reimbursement	51.42
Check	01/30/2015	CC Dec ...	JP Morgan Chase	CEDA Training Transportaiton/Lunch	32.45
Total 2024205 · Travel & Training					83.87
2024213 · Community Affairs / Misc					
Check	01/23/2015	108649	Saul, Margaret M	Community Refreshments / Resource Group Supplies	32.95

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/27/2015	108685	Saul, Margaret M	Community Resource Group Materials	46.60
Total 2024213 · Community Affairs / Misc					79.55
2024507 · Professional Services					
Check	01/23/2015	108681	Verify (XHANGA)	Inv# 935626 Background Checks (4)	64.00
Total 2024507 · Professional Services					64.00
2024509 · Volunteer Appreciation					
Check	01/27/2015	108689	Bartlett Sports	Inv# 3730 Auxiliary Staff Uniforms	450.00
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Auxiliary Staff Appreciation Dinner	731.15
Total 2024509 · Volunteer Appreciation					1,181.15
2024510 · Miscellaneous					
Check	01/30/2015	CC Dec ...	JP Morgan Chase	Office Seasonal Decor	9.97
Total 2024510 · Miscellaneous					9.97
2024591 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	1,767.84
Total 2024591 · Health Insurance					1,767.84
2024592 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	136.77
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	7.90
Total 2024592 · Dental, Vision & Life Insurance					144.67
Total 2024ADM · Administration					4,243.17
2024EMP · Employment Services					
2024292 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	-175.44
Total 2024292 · Dental, Vision & Life Insurance					-175.44
Total 2024EMP · Employment Services					-175.44
2024HOM · Home Relief					
2024102 · Rent					
Check	01/27/2015	3244	Swanson Real Estate	January 2015 Rent	0.00
Check	01/27/2015	3247	Swanson Real Estate	January 2015 Rent	183.31
Check	01/27/2015	3248	Karen Armitage	January 2015 Rent	83.15
Check	01/30/2015	3254	Spring Lakes Estates	February 2015 Rent	495.54
Check	01/30/2015	3255	Gwen Shafala	February 2015 Rent	650.00
Check	01/30/2015	3256	CarolAnn Sansone	February 2015 Rent	450.00
Check	01/30/2015	3259	Angie Hoeltzer	February 2015 Rent	400.00
Check	01/30/2015	3260	John Banbury	February 2015 Rent	50.00
Check	01/30/2015	3261	Spring Lakes Estates	February 2015 Rent	400.00
Check	01/30/2015	3262	Swanson Real Estate	February 2015 Rent	568.25
Check	01/30/2015	3263	Karen Armitage	February 2015 Rent	400.00
Check	01/30/2015	3264	Son Hui Anderson	February 2015 Rent	500.00

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/30/2015	3265	Jason Ludwig	February 2015 Rent	650.00
Check	01/30/2015	3268	E Eight Inc	February 2015 Rent	650.00
Check	01/30/2015	3269	William Kallas	February 2015 Rent	500.00
Check	01/30/2015	3270	Ralph Kanehl Sr.	February 2015 Rent	400.00
Check	01/30/2015	3271	Angie Hoeltzer	February 2015 Rent	400.00
Check	01/30/2015	3272	Orchard Hill Apartments	February 2015 Rent	650.00
Check	01/30/2015	3273	Dale Panganiban	February 2015 Rent	650.00
Check	01/30/2015	3274	Cynthia Wheelock	February 2015 Rent	500.00
Check	01/30/2015	3275	Mike Schnell	February 2015 Rent	400.00
Check	01/30/2015	3276	Ellen Laechel	February 2015 Rent	400.00
Check	01/30/2015	3281	Bartlett Green V Condo Assoc.	February 2015 Rent	150.21
Check	01/30/2015	3282	Cook County Treasurer	PIN 06-35-305-051-1045	218.33
Total 2024102 · Rent					9,748.79
2024103 · Utilities					
Check	01/27/2015	3249	Village of Streamwood	Utilities Assistance Acct# 226-0514-00-01	188.71
Check	01/30/2015	3250	Advanced Disposal Solid Waste Midwe...	Utilities Assistance Acct# T0019783	73.23
Check	01/30/2015	3251	Village of Streamwood	Utilities Assistance Acct# 226-0514-00-01	129.80
Check	01/30/2015	3252	City of Elgin	Utilities Assistance Acct# 347235-2920	70.97
Check	01/30/2015	3253	Com Ed	Utilities Assistance Acct# 7338667018	165.02
Check	01/30/2015	3257	Village of Bartlett	Utilities Assistance Acct	30.30
Check	01/30/2015	3266	NICOR	Utilities Assistance Acct 28-47-25-8896 2	37.00
Check	01/30/2015	3267	Com Ed	Utilities Assistance Acct# 7667641033	77.14
Check	01/30/2015	3277	Advanced Disposal Solid Waste Midwe...	Utilities Assistance Acct# T0009595	55.38
Check	01/30/2015	3278	NICOR	Utilities Assistance Acct 77-74-55-2451 0	6.95
Check	01/30/2015	3279	Village of Bartlett	Utilities Assistance Acct 51869	32.46
Check	01/30/2015	3283	NICOR	Utilities Assistance Acct 46-30-77-1000 7	7.00
Total 2024103 · Utilities					873.96
2024105 · Clothing					
Check	01/27/2015	3246	Walmart	Personal Essential Items	138.71
Check	01/30/2015	3284	Walmart	Personal Essential Items (18)	2,365.52
Check	01/30/2015	3286	Walmart	Personal Essential Items	150.00
Total 2024105 · Clothing					2,654.23
2024106 · Travel Expenses					
Check	01/27/2015	3245	BP Gas Station	Fuel Assistance Gas Card	50.00
Check	01/30/2015	3258	Allstate Fire & Casualty Insurance	Auto Insurance Policy# 912298128	100.00
Check	01/30/2015	3280	State Farm Insurance	Insurance Acct# 1271-1377-01	67.00
Check	01/30/2015	3285	BP Gas Station	Fuel Assistance Gas Cards (10)	875.00
Total 2024106 · Travel Expenses					1,092.00
2024119 · Emergency Assistance					
Check	01/23/2015	3241	Elgin Properties Management	EA 5 Day Notice	500.00
Check	01/23/2015	3242	Squire Village	Eviction Notice	695.00
Check	01/23/2015	3243	Yesrab Real Estate	Eviction Notice	1,000.00
Total 2024119 · Emergency Assistance					2,195.00

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Total 2024HOM · Home Relief					16,563.98
Total 2024 · Welfare Services - Expenditures					20,631.71
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	01/27/2015	108700	Tressler LLP	Inv# 351612 Legal Fees	1,125.00
Total 3034701 · Legal					1,125.00
3034704 · Telephone					
Check	01/30/2015	108767	Sprint (HWY)	Acct# 162978503 Monthly Charges	266.98
Total 3034704 · Telephone					266.98
3034711 · Utilities					
Check	01/27/2015	108693	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	469.45
Total 3034711 · Utilities					469.45
3034791 · Health Insurance					
Check	01/23/2015	108680	United Healthcare	Cust# 530960 Policy Coverage	1,312.24
Total 3034791 · Health Insurance					1,312.24
3034792 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	112.23
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	11.85
Total 3034792 · Dental, Vision & Life Insurance					124.08
Total 3034ADM · Administration					3,297.75
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	01/27/2015	108698	The Home Depot	Brushes/Polyacrylic/Broom/Water Nozzles	292.19
Check	01/30/2015	108752	Menard's- Hanover Park	Inv# 79976 Supplies	6.89
Total 3034602 · Operating Supplies & Materials					299.08
3034606 · Engineering					
Check	01/27/2015	108697	Spaceco, Inc	Inv# 63448 Road Project - Gromer Road	1,492.34
Total 3034606 · Engineering					1,492.34
3034610 · Street Lighting					
Check	01/23/2015	108660	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	21.33
Check	01/23/2015	108661	Com Ed 152	Acct# 0045120152 Monthly Charges	311.63
Total 3034610 · Street Lighting					332.96
Total 3034ROD · Road Maintenance					2,124.38
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					

4:20 PM

01/30/15

Accrual Basis

Hanover Township Board Audit Report January 21 through February 3, 2015

Type	Date	Num	Name	Memo	Amount
Check	01/27/2015	108699	Terrace Supply Company	Inv# 00947461 Cylinder Rental	10.85
Check	01/30/2015	108737	Grainger	Inv# 9639326843 Socket Wrench	30.65
Total 3034609 · Maintenance Vehicles & Equip					41.50
Total 303EQM · Equipment					41.50
Total 3034 · Road & Bridge - Expenditures					5,463.63
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054538 · Miscellaneous					
Check	01/30/2015	108702	Vana, Kristin N	Human Services Coordinating Council Meeting Refreshments	17.58
Total 5054538 · Miscellaneous					17.58
5054592 · Dental, Vision & Life Insurance					
Check	01/23/2015	108662	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Check	01/30/2015	108735	Dearborn National	Monthly Life Insurance Premium	3.95
Total 5054592 · Dental, Vision & Life Insurance					41.36
Total 5054ADM · Administration					58.94
5054COM · Community Resource Center					
5054210 · Utilities					
Check	01/30/2015	108704	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	366.05
Check	01/30/2015	108705	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	411.89
Total 5054210 · Utilities					777.94
5054250 · Building Maintenance					
Check	01/30/2015	108709	Tyco Integrated Security LLC	Inv# 23496901 Quarterly Security Monitoring	273.00
Check	01/30/2015	108710	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	42.33
Total 5054250 · Building Maintenance					315.33
5054286 · Agency Support Services					
Check	01/30/2015	108708	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	72.78
Total 5054286 · Agency Support Services					72.78
Total 5054COM · Community Resource Center					1,166.05
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	01/30/2015	108707	Northwest CASA	Counseling Services	1,004.25
Total 5054130 · Northwest Casa					1,004.25
5054162 · Tide Transportation					
Check	01/30/2015	108703	A#1 Cab Dispatch Inc	1/20/15 Transportation Invoices	653.75
Total 5054162 · Tide Transportation					653.75
5054199 · GEFCC - Adult Psych					

4:20 PM

01/30/15

Accrual Basis

**Hanover Township
Board Audit Report
January 21 through February 3, 2015**

Type	Date	Num	Name	Memo	Amount
Check	01/30/2015	108706	Greater Elgin Family Care Center	Psychiatric Services	80.00
Total 5054199 · GEFCC - Adult Psych					80.00
Total 5054SVC · Service Contracts					1,738.00
Total 5054 · Mental Health - Expenditures					2,962.99
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	01/30/2015	108757	Pace	Acct# 30896 Bus Lease (2)	414.00
Total 7004540 · Bus Purchase					414.00
Total 7004 · Vehicle Replcmnt - Expenditures					414.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton CDBG Project					
Check	01/30/2015	108724	American Building Services, LLC	Inv# 4007435 IWC Doors	1,247.62
Total 8084420 · Izaak Walton CDBG Project					1,247.62
8084425 · Building & Perm Improvements					
Check	01/27/2015	108698	The Home Depot	IWC Bathroom Renovations	863.73
Check	01/30/2015	108740	Holmes Testing	Inv# 14-12-000202 IWC Elevator Project	531.50
Check	01/30/2015	108762	Reese Recreation	Inv# 11772 Lenoci Reserve Playground Equipment	561.00
Total 8084425 · Building & Perm Improvements					1,956.23
Total 8084 · Capital Projects - Expenditures					3,203.85
TOTAL					124,487.50

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit and Caramelli, and Supervisor McGuire. Trustee Krick was absent.

Other Elected Official present were Assessor Smogolski and Highway Commissioner Ochoa.

Others present included Administrator James Barr, Community & Veterans Affairs Director Thomas Kuttentburg, Emergency Services Director Craig Essick, Facilities & Maintenance Operations Manager Rick Nelson, Senior Services Program Manager Tracey Colagrossi, Welfare Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Youth & Family Services Director John Parquette, Mental Health Board Manager Kristen Vana, Assistant Administrator Suzanne Powers, Attorney Mike Airdo, Management Analyst Amy Kaufholz, new staff member Ms Tina Houdek, Mr. Bretz and his family, Village of Streamwood Trustee Mike Baumer, Mr. Michael Dexter, Mr. Bill Burke and his family and friends, former Emergency Services Director Mr. Robert Page, Ms Shirley Shrade, 15 Emergency Services Volunteers, and Civics class students from Streamwood High School.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall

Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

- A. Supervisor McGuire invited the Board forward to recognize SP5 Laurence F. Bretz, who served in the U.S. Army, on his induction into the Veterans Honor Roll.
- B. The Board recognized and the record reflects that SP4 Michael Jones, who also served in the U.S. Army, was inducted into the Veterans Honor Roll.
- C. Mr. McGuire again asked that the record reflect the induction of U.S. Army PFC Walter W. Seipp into the Township Veterans Honor Roll on this date, as well.
- D. A plaque of appreciation will be presented by Director Imperato to Whole Food Market – Schaumburg thanking them for their support of the Hanover Township Food Pantry.
- E. A plaque of appreciation will be presented to Jewel-Osco Streamwood Store #3268 in recognition of their support of the Hanover Township Food Pantry, by Director Imperato.
- F. A plaque of thanks will also be presented by Director Imperato to Jewel-Osco Bartlett Store #3348 thanking them for their support of the Food Pantry this past Holiday season.

V. Reports

- A. Supervisor: Director Parquette was invited to introduce the new Clinical Manager Tina Houdek. The Board welcomed her with a round of applause. The Supervisor noted that he received a letter from Township Attorney Airdo stating that the rates for 2015 would stay the same as in 2014.

- B. Clerk: Ms Dolan Baumer noted that the Township Officials of Illinois Scholarship applications are now available; please email her if you need one. She then invited Mr. William Burke forward to take the oath of office as Director of Emergency Services. After the swearing in, his wife pinned his badge of office to his uniform, and he received a round of applause.
 - C. Highway Commissioner: Commissioner Ochoa offered no report.
 - D. Assessor: Assessor Smogolski offered no report.
 - E. Treasurer: A motion was made by Trustee Caramelli and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.
 - F. Department Reports: Reports were submitted for the Board members' review; highlights included Director Kuttentburg announcing that the Township would once again participate in the Relay for Life to be held on June 6 from 4-11 p.m. He further announced that Sara Raby, the Veterans Advocate, was chosen to sit on the Veterans Issues Advisory Committee. Director Smith announced that registration is now open for the second annual Sprint to Spring race.
- VI. Bill Paying: Administrator Barr offered bills for approval for January 7, 2015 through January 20, 2015, for Alexian Brothers as follows:

a.	Town	\$245.00
b.	Senior Center	1,364.00
c.	Mental Health Board	<u>8,235.00</u>
	Total All Funds	<u>9,844.00</u>

A motion was made by Supervisor McGuire to approve the bills as presented for January 7, 2015 through January 20, 2015 for Alexian Brothers as presented; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustee Caramelli and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr offered bills for approval for January 7, 2015 through January 20, 2015, as follows:

a.	Town	\$40,864.26
b.	Senior Center	27,711.25
c.	Welfare Services	3,623.77
d.	Road and Bridge	3,546.98
e.	Mental Health Board	119,893.58
f.	Retirement	0.00
g.	Vehicle	214.00
h.	Capital	<u>1,948.63</u>
	Total All Funds	<u>\$197,802.47</u>

A motion was made by Trustee Benoit to approve the bills as presented for January 7, 2015 through January 20, 2015 as presented; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

VII. Unfinished Business

A. Corrected Board Audit Report for December 17, 2014 to January 6, 2015: A corrected Board Audit Report cover sheet from December 17, 2014 to January 6, 2015 was presented for review and approval by the Board. Mr. Barr noted that the detail has not changed, but a typographical error was made; the totals remain the same.

a.	Town	\$46,604.72
b.	Senior Center	35,091.90
c.	Welfare Services	15,758.26
d.	Road and Bridge	5,511.15
e.	Mental Health Board	46.02
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	<u>45,586.00</u>
	Total All Funds	<u>\$149,598.05</u>

A motion was made by Trustee Caramelli to approve the Corrected Board Audit Report cover sheet for the December 17, 2014 to January 6, 2015 period; the motion was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

VIII. New Business

- A. Regular Meeting Minutes of January 6, 2015: Clerk Dolan Baumer presented the regular meeting minutes of January 6, 2015 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of January 6, 2015, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried. Supervisor McGuire noted that there was confusion with the various dates involved in the Trustee appointment process. He is recommending having letters of interest and resumes due Friday, January 30; interviews to be held Tuesday, February 3; with the anticipated appointment at the Board meeting on Tuesday, February 17, and asked that this be reflected in the minutes.
- B. Executive Session Minutes of January 6, 2015: Clerk Dolan Baumer presented the executive session minutes of January 6, 2015 for review and approval. A motion was made by Trustee Caramelli to approve the closed session minutes of January 6, 2015, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- C. Ordinance amending the Hanover Township ordinance establishing a Task Force to Study Housing for those with Mental Illness: A motion was made by Trustee Benoit to approve ordinance #012015-HTF amending the ordinance establishing a Task Force to Study Housing for those with Mental Illness (ordinance #102114-1); the motion was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.
- D. Ordinance establishing Rules & Regulations regarding Use of Hanover Township Reserves: A motion was made by Trustee Caramelli to approve the ordinance #012015-HTReserves; the motion was seconded by Trustee Benoit. Roll call: Ayes:

Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried. This ordinance, Mr. McGuire noted codifies all of the previous individual ordinances pertaining to reserve use under one ordinance and supersedes all others.

E. Resolution approving Vision Internet Providers Agreements: A motion was made by Trustee Caramelli to approve the resolution #012015VIP for the Vision Internet Providers Agreements; the motion was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: No motion was made to go into closed.

X. Workshop – **Hitchcock Design Group presentation on Lenoci Reserve and Department of Emergency Services**. A motion was made by Trustee Benoit to adjourn into a workshop for the purpose of listening to the presentation by Hitchcock Design Group on the Lenoci Reserve and the department of Emergency Services and its progress on goals year to date. The motion was seconded by Trustee Caramelli and followed by a roll call vote. Ayes: Supervisor McGuire and Trustees Benoit and Caramelli. Nays: None. Motion carried and the Board adjourned into the workshop at 7:26 o'clock p.m. Mr. McGuire invited the students forward to get their paperwork signed before the Board left the dais.

Board members returned from the workshop at 8:21 p.m. and Mr. McGuire called the regular meeting back to order. Roll call: present were Trustees Benoit and Caramelli, and Supervisor McGuire.

X. Other Business: Mr. Barr reminded the Board of the January 30 retirement party for Director Kurth-Schuldt, which will be followed by the 5:00 p.m. Finance Committee meeting.

XII. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:21 o'clock p.m. was made by Trustee Benoit and it was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Motion carried.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Y&F Services	Village of Streamwood
	Bartlett Library	Highway Commissioner		Streamwood Park District

Workshop: Hitchcock Design Group presentation on Lenoci Reserve and Department of Emergency Services.

Supervisor McGuire called the workshop to order at 7:34 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit and Caramelli, and Supervisor McGuire.

Others present included Administrator James Barr, Community & Veterans Affairs Director Thomas Kuttensburg, retiring Emergency Services Director Craig Essick, Emergency Services Director Bill Burke, Facilities & Maintenance Operations Manager Rick Nelson, Senior Services Program Manager Tracey Colagrossi, Welfare Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Youth & Family Services Director John Parquette, Mental Health Board Manager Kristen Vana, Assistant Administrator Suzanne Powers, Attorney Mike Airdo, Management Analyst Amy Kaufholz, Village of Streamwood Trustee Mike Baumer, Mr. Michael Dexter, former Emergency Services Director Mr. Robert Page, Mr. Dan Uebelhor of Hitchcock Design Group, and 15 Emergency Services Volunteers.

Hitchcock Design Group presentation on Lenoci Reserve

Administrator Barr introduced Mr. Dan Uebelhor of Hitchcock Design and then he made the presentation on the Lenoci Reserve. He offered three distinct plans for implementation of the ideas that were garnered from the residents and Township staff.

Plan A has all of the amenities desired by the Township staff and neighbors. It includes a walking path, shelter, seating along the path, upgraded flood plain, lighting, arbor structure, community garden, water fountain, play ground, and more. The cost for this plan is \$398,989.

Plan B has fewer and/or smaller amenities, but still captures the desires of the staff and neighbors. It still has the path, perhaps no seating, fewer lights, a smaller garden, smaller arbor structure, play ground, and other amenities. The cost for Plan B is \$244,929.

Plan C has much fewer amenities than Plan A and still fewer than Plan B, but does make the reserve comfortable and offers the potential for a safe environment. There would be no arbor structure, shelter, lighting, walking path, or upgraded flood plain. At 30% cost of Plan A, the cost for Plan C is \$125,054

Trustee Benoit asked if the Township staff has plans for the Reserve's use; Mr. Barr replied that it is primarily for the neighborhood use. Security is one of the biggest concerns regarding improvement of this property. Mr. McGuire recommended that the Finance Committee bring a recommendation back to the Board for review.

Department of Emergency Services

Mr. McGuire invited new Emergency Services Director Bill Burke and former Director Bob Page to the table to join in the discussion of the Department of Emergency Services. Retiring Director Craig Essick opened the presentation by telling those gathered that he would give an overview of the department, a 2014 year in review, and an in-depth review of the value of the department.

History: Emergency Services Department was the results of the growth of like services in the nation. First, with Civil Defense, to Emergency Preparedness and the Disaster Agency to Emergency Services & Disaster Agency and the Federal Emergency Management Agency (FEMA) to Homeland Security and in 2009, Hanover Township's Emergency Services

Department was created, which came out of the Illinois Emergency Management Act and Township ordinance 1-27-09. Director Essick then described the chain of command and reviewed the purpose, which is out of the compiled statutes. Finally, he reviewed the current mission of the department and the demographics of the all-volunteer force.

Today there is one paid employee (the Director) and 32 volunteers. This department is using technology to track events, vehicles, and people. A new application, called iamresponding.com helps the cadre know when a call out is made and who is responding to the emergency or event.

Director Essick then reviewed the key events the Department participated in during the year January-December, 2014. The department has seven vehicles and one ATV, from 2013 or newer. 14 new members were recruited and four were promoted to sergeant. Twenty are certified "Search & Rescue" personnel. Twelve were certified at the Emergency Management Conference in Springfield. Most recently, the department conducted a tabletop exercise for Hanover Township. There were 54 emergency call-outs, 78 community events of which 27 were Township sponsored; 42 safety patrols throughout unincorporated areas of the Township; 45 drills and training events; all equaling 219 total in 2014.

Lastly, Director Essick reviewed the value of the Department showing that in 2014, run hours were 3,537; other hours amounted to 1,473, which were not collected separately in 2013; and training hours were 3,121 (over 1,389 in 2013); for a total of 8,131, equating to, at average \$25 per worker, \$203,275 in labor costs.

The Board thanked the Director and congratulated him on a fine job with the Department.

A motion was made by Trustee Caramelli to adjourn back into regular session and seconded by Trustee Benoit. Roll call: Ayes: Trustee Benoit and Caramelli and Supervisor McGuire. The workshop adjourned back in to regular session at 8:19 p.m.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District



Memorandum

Date: January 30, 2015

To: Hanover Township Board

From: James C. Barr, Township Administrator

Re: Finance Committee FY16 Budget Recommendations

Attached for the Township Board's consideration is the Finance Committee recommended budget ordinances for Fiscal Year 2016. Utilizing the established FY16 goals, each department submitted to the Administrator a budget following instructions provided by the Finance Committee and Administrator stipulating a target based budgeting process of 0% for non-personnel expenditures and a 2.5% salary pool for FY16. Departments were then asked to submit any additional requests noting few would be funded due to a lack of revenue growth. For the third year, a significant change throughout the budget is that the costs of employee benefits, including health insurance and retirement, have been distributed to individual departments from the general Town Fund to accurately reflect these as direct service costs. Below are highlights of the budget as recommend to the Township Board. It is anticipated that the tentative budget will be considered at the February 3, 2015 Board meeting and the final budget would be acted upon at a Board meeting in late March. Please feel free to contact myself or Finance Committee Chair, Trustee Benoit, should you have any questions, comments, or inquires regarding the proposed Fiscal Year 2016 budget.

Budget Highlights

Department of Senior Services – The Road District has generously offered to fund senior transportation again, in the combined amount of \$375,000 as authorized by state statute. \$50,000 is budgeted for senior bus purchases in the vehicle fund and the remaining \$325,000 is allotted to operational costs of the senior transportation program (salaries, fuel, vehicle repair, etc.). The Mental Health Board has maintained their funding for the AID disabled transportation program

to reflect actual costs of the program at \$26,000. The federal grant from Age Options supporting the senior congregate meal program increased significantly to \$37,800 and meal donations are expected to rise 44% due to higher than anticipated number of participants. Senior program and material fees are expected to increase due to the high volume of participants and the restructured recommended donation schedule. The Finance Committee also endorsed Senior Services applying for the federal home delivered meals grant through Age Options which complements the congregate meal program. Program revenue for the first six months of this service, starting in October to correspond with the federal fiscal year, is expected to be approximately \$43,000 in grants and meal donations. On the expenditure side, telephone and internet costs are declining and are primarily covered by the Town Fund for hard lines. Several line items are changing by relatively small dollar amounts; however these can appear as large percentages. In all departments' budgets employee benefit amounts changed based upon current employee enrollment in health plans. Additionally, the Township's unemployment compensation rate from the state has notably declined. Nutrition expenses are increasing primarily due to higher than anticipated café customers and to allow for the home delivered meals program. In the transportation division vehicle maintenance is increasing and salaries are decreasing due to the outsourcing of the mechanic position. Lastly the dispatch software annual fee is increasing to cover the automated reminder call software.

Department of Youth and Family Services – Youth and Family Services is anticipating an increase in therapy fees collections due to the recent ability to accept debit and credit cards and will also be further investigating the possibility of accepting insurance with the implementation of the Affordable Care Act and its mental health parity requirements. YFS has made several small targeted reductions, but is experiencing a larger increase in health insurance as some new employees have moved from single coverage to family and dependent plans. The substance abuse prevention position is moving from the Clinical Division to the Prevention Division with a corresponding decrease in salaries in the first area and an increase in the second. The department has been able to eliminate its special liability insurance for family therapy with the new Township-wide general liability insurance covering this risk. Overall department expenditures are expected to increase 1.26%.

Department of Welfare Services – Welfare Services is significantly decreasing their budget request with the phase out of the Employment Services Division due to the rebounding economy and lower local unemployment rate. Additionally, the department has eliminated the position of Intake Specialist due to a decrease in walk-in assistance requests and the need to achieve long term financial sustainability within the Welfare Services fund. The home relief portion of the budget will remain the same as the previous year with small adjustments among specific line items. The food pantry budget will also be lower due to the elimination of the Pantry Associate (driver) position to minimize pantry related costs to the Township. Volunteers will be utilized to

pick up donations from local businesses. Overall, the Welfare Services fund expenditures will decrease 25% and the pantry budget will decrease 17.4%.

Department of Facilities & Maintenance – The Facilities and Maintenance budget is being increased modestly to reflect significant increases in health insurance with several staff adding dependents and others opting into the Township health insurance. Most other changes are small and represent the experience of the past year. Overall, department expenditures are requested to increase 3.6%.

Mental Health Board – The Mental Health Board is increasing the consultant line item in anticipation of conducting their tri-annual needs assessment and strategic plan in FY16. The community resource center portion of the budget will remain flat. The contract grants portion of the budget will increase a significant 10% to allow for additional one-time emergency grants to local funded agencies with the looming state fiscal crisis and to increase annual grants utilizing accumulated fund reserves. Total fund expenditures are budgeted to rise 10%.

Highway Department - The Highway Commissioner has planned continued financial support to the senior transportation program in the amount of \$375,000, and approximately \$350,000 for land acquisition and/or improvements for the Highway Department facility if it is determined necessary and beneficial. Funds continue to be allocated for significant road resurfacing projects as well in the amount of \$600,000. Overall fund expenditures are expected to decrease 18.3%.

Office of the Assessor – The Assessor has complied with the (0%) non-personnel expenditure target that was requested and increased the salary line item 2.5% per budget guidelines. Due to a change in employee benefit enrollment and the lowered unemployment compensation rate total office expenses are expected to decrease .3%.

Office of Community Health – The Office of Community Health is significantly increasing expected revenue by having the annual health and wellness fair revenue directed to the Township. Previously this operated through the foundation. Expenses will also increase beyond guidelines to cover the health fair expenses; however there will be a net benefit to the office of several thousand dollars. Other line item changes are minimal. Overall, OCH revenue will increase 200% and expenses will rise 5.8%.

Department of Emergency Services – The Emergency Services Department budget is projected to increase by 11.2%. This increase is due to the new director opting into the Township health plan. Other changes within the budget are modest and include moving funds from the Emergency Operations Center line item to uniforms and volunteer appreciation.

Office of Community and Veterans Affairs – The Office of Community and Veterans Affairs starts its fourth year of operations with its first full year of functioning from the Izaak Walton Center completed. Significant budget changes include an increase in utilities to reflect operational experience and moving the Veterans Honor Roll from Community Relations to the Veterans Affairs portion of the budget. The Veterans Affairs portion also increased to account for this area having its own training, printing, and postage line items. It is expected that the Veterans' Specialist will receive certification as a Veterans Service Officer in the next year. Total office expenses are budgeted to rise 3.6%.

Town Fund – The overall Town Fund/Administrative Services budget will increase by approximately 5% due to an increase in insurance costs related to changing the liability insurance provider. The new risk management trust has much broader coverage especially in the area of volunteers, which the Township has hundreds of contributing their talents throughout the year. Other increases include consulting and telephone service to the Town Hall and Senior Center.

Vehicle Fund – The Finance Committee is recommending maintaining contributions to this fund as it is anticipated one large (20 seat with wheelchair access) senior bus will be purchased in FY16, as well as one possible replacement maintenance vehicle, and one or more potential replacement Emergency Services vehicles. The budget has increased to allow for flexibility with the balance of funds to be used from accumulated reserves.

Capital Fund – The Finance Committee is recommending several capital projects for Fiscal Year 2016 including potential complete replacement of the Town Hall and Senior Center parking lots, curbs, and targeted walkways along with possible additional parking. Additional projects include improvements to the Izaak Walton property in the form of a new ramp, lower level remodeling, and outdoor education building partially funded by a recent grant from Cabala's. We also anticipate improvements to the Senior Center and Lenoci Reserve. Funding will come from grants and transfers from the Town Fund and Senior Fund, as well as Capital Fund reserves.

Hanover Township Tentative Budget and Appropriation Ordinance Ordinance

A TENTATIVE ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2015** AND ENDING **MARCH 31, 2016**.
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR
CENTER FUND, GENERAL ASSISTANCE FUND, COMMUNITY MENTAL HEALTH FUND,
RETIREMENT FUND AND VEHICLE REPLACEMENT FUND FOR THE FISCAL YEAR MENTIONED
ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2015		2,952,122
Estimated Revenues		
3000 Property Tax	3,489,364	
3100 Replacement Tax	30,000	
3250 Interest Income	7,500	
3300 Other Income	6,000	
3350 Rent	10,500	
3420 MHB/Office Charges	4,500	
3430 YFS - Therapy Fees	25,000	
3435 YFS - Other Income	500	
3440 YFS - Tutoring Fees	7,000	
3445 YFS - MHB Grants	84,000	
3450 Community Health	12,000	
3951 Passport Fees	50,000	
3955 Grant	1	
Total Estimated Revenues		3,726,365
Total Estimated Funds Available		6,678,487
Budgeted Expenditures		
Administration	1,353,897	
Food Pantry	75,748	
Community & Veterans Affairs	257,916	
Emergency Services	132,812	
Assessor's Office	163,262	
Facilities & Maintenance	496,345	
Community Health	232,722	
Youth and Family Services	1,065,447	
Total Expenditures/Appropriations		3,778,149
Estimated Cash on Hand March 31, 2016		2,900,338

Expenditures/Appropriations

4301	Compensation of Officials		98,802
	Town Hall Administration Expense		
	4401	Postage	3,000
	4404	Office Supplies	6,000
	4406	Printing	4,500
	4408	Salaries	340,000
	4412	Travel	5,000
	4414	Memberships, Subs, Pubs	12,000
	4420	Pre-Employment Charges	750
	4424	Education & Training	18,000
	4429	Miscellaneous	10,000
	4520	Consulting Fees	30,000
	4530	Financial Administration	62,781
	4531	Community Affairs	10,000
	4532	Committee on Youth	3,000
	4533	Enviromental Sustainability	1,000
	4534	Passport Services	5,000
	4535	Legal Notices	1,000
	4560	Contingency	50,000
	4591	Health Insurance	36,000
	4592	Dental, Vision & Life Insurance	2,830
	4593	Unemployment	3,917
	4594	IMRF Expense	22,554
	4595	FICA Expense	13,763
	Total Town Hall Administration Expense		641,095
	Town Hall Expense		
	4402	Telephone - Town & Senior	30,000
	4403	Utilities - Town	18,000
	4404	Internet Access - Town	1,800
	4405	Equipment Rental - Town	2,600
	Total Town Hall Expense		52,400
	Legal/Auditing		
	4501	Auditing	10,000
	4502	Legal Services	120,000
	Total Legal/Auditing		130,000
	Insurance & Employee Benefits		
	4411	Employee Assistance Program	1,600
	4503	General Insurance	138,000
	4507	Flex Plan & 457 Plan	4,000
	4512	Employee Recognition	5,000
	4513	Employee Wellness	8,000
	Total Ins & Employee Benefits		156,600

Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	70,000	
4540	Facility Lease	20,000	
4541	Transfer to Vehicle Fund	15,000	
4547	Transfer to Capital Fund	150,000	
Total Capital Expenditures & Transfers			<u>275,000</u>
Total Administration			1,353,897
Pantry			
4460	Salaries	48,000	
4461	Utilities	7,500	
4391	Health Insurance	15,200	
4392	Dental, Vision & Life Insurance	575	
4393	Unemployment	500	
4394	IMRF Expense	2,467	
4395	FICA Expense	1,506	
Total Pantry			<u>75,748</u>
Community & Veterans Affairs			
Community Relations			
4608	Salaries	100,410	
4611	Education & Training	1,200	
4614	Printing	800	
4615	Postage	400	
4617	Equipment & Furniture	2,500	
4619	Office Supplies	1,000	
4620	Satellite Office Programs	1,500	
4621	Satellite Office Utilities	6,000	
4623	Satellite Office Phone & Internet	3,500	
4624	Travel	1,300	
4625	Communications	64,000	
4626	Community Service Awards	2,000	
4628	Historical Maker Program	2,400	
4629	Dues & Subscriptions	400	
4631	Community Festivals	13,000	
4691	Health Insurance	18,539	
4692	Dental, Vision & Life Insurance	1,140	
4693	Unemployment	700	
4694	IMRF Expense	5,161	
4695	FICA Expense	3,149	
Total Community Relations			<u>229,099</u>
Veterans Affairs			
4700	Salary	20,500	
4701	Veterans Honor Roll	4,000	
4703	Travel	250	
4704	Supplies	300	
4705	Training	800	
4706	Printing	400	
4707	Postage	530	
4793	Unemployment	340	
4794	IMRF Expense	1,054	
4795	FICA Expense	643	
Total Veterans Affairs			<u>28,817</u>
Total Community & Veterans Affairs			<u>257,916</u>

Emergency Services			
4801	Salaries	40,500	
4802	Equipment	22,000	
4803	Uniforms	7,000	
4804	Printing	1,000	
4805	Postage	100	
4806	Office Supplies	750	
4807	Miscellaneous	1,000	
4808	Education & Training	10,000	
4809	Pre-Volunteer Screening	500	
4810	Travel	2,500	
4811	Volunteer Insurance	800	
4812	Volunteer Appreciation	3,750	
4813	Vehicle Fuel & Maintenance	6,000	
4814	Communications	9,000	
4815	Emergency Ops Center	8,000	
4891	Health Insurance	15,650	
4892	Dental, Vision & Life Insurance	570	
4893	Unemployment	340	
4894	IMRF Expense	2,082	
4895	FICA Expense	1,270	
Total Emergency Services			132,812
Assessor's Office			
4405	Office Supplies	4,410	
4407	Printing	1,225	
4409	Salaries	117,875	
4411	Equipment	3,430	
4413	Travel	3,234	
4415	Dues, Subs & Publications	2,695	
4419	Training	3,430	
4426	Miscellaneous	1,176	
4433	Professional Services	980	
4525	Communications	1,000	
4491	Health Insurance	11,351	
4492	Dental, Vision & Life Insurance	1,700	
4493	Unemployment	1,000	
4494	IMRF Expense	6,059	
4495	FICA Expense	3,697	
Total Assessor's Office			163,262

Facilities & Maintenance

4200	Salaries	266,000
4202	Office Supplies	400
4204	Janitorial Supplies - Izaak	800
4205	Janitorial Supplies - Town	4,000
4206	Janitorial Supplies - Senior	5,000
4207	Janitorial Supplies - Astor	1,000
4208	Housekeeping Contract	40,000
4209	Building Contracts	13,000
4210	Building Maintenance - Town	8,500
4211	Building Maintenance - Senior	9,500
4212	Building Maintenance - Astor	1,800
4213	Equipment Maintenance - Town	10,000
4214	Equipment Maintenance - Senior	12,500
4215	Equipment Maintenance - Astor	1,250
4216	Equipment Rental	2,000
4217	Education & Training	1,000
4218	Vehicle Maintenance - Town	4,500
4219	Vehicle Fuel - Town	7,500
4220	Seasonal Projects Assistance	5,000
4221	Cell Phone / Communications	1,700
4222	Trash Removal - Town	2,500
4223	Trash Removal - Senior	1,800
4224	Trash Removal - Astor	1,500
4225	Grounds/Reserve Maintenance	11,500
4226	Uniforms	900
4227	Miscellaneous	1,000
4230	Building Maintenance - Izaak	4,000
4231	Equipment Maintenance - Izaak	4,000
4232	Trash Removal - Izaak	1,200
4291	Health Insurance	45,950
4292	Dental, Vision & Life Insurance	2,830
4293	Unemployment	1,700
4294	IMRF Expense	13,672
4295	FICA Expense	8,343

Total Facilities & Maintenance

496,345

Community Health

4450	Salaries	171,100
4451	Postage	700
4452	Office Supplies	2,000
4453	Printing	1,800
4454	Travel	1,200
4455	Dues, Subs & Publications	200
4456	Community Affairs	3,500
4458	Equipment	1,550
4459	Professional Services	1,500
4461	Miscellaneous	1,000
4462	License/Professional Insurance	300
4465	Medical Supplies	7,350
4466	Communications	1,750
4467	Crisis Care	2,750
4491	Health Insurance	18,810
4492	Dental, Vision & Life Insurance	1,700
4493	Unemployment	1,350
4494	IMRF Expense	8,795
4495	FICA Expense	5,367

Total Community Health

232,722

Youth and Family Services

Administration & Clinical

4608	Salaries	499,900
4611	Education & Training	6,850
4612	Consulting Fees	3,600
4613	Answering Service	1,200
4614	Printing	1,500
4615	Postage	400
4616	Books and Journals	500
4617	Equipment Maintenance	2,000
4618	Psychiatric backup	9,000
4619	Office Supplies	3,000
4620	Community Affairs	2,100
4621	Recruitment & Pre-Employment	2,000
4622	Miscellaneous	500
4623	Travel	3,500
4624	Intern Stipends	3,500
4626	Equipment and Furniture	3,500
4628	Tutoring	24,000
4629	Dues & Subscriptions	500
4691	Health Insurance	67,550
4692	Dental, Vision & Life Insurance	5,100
4693	Unemployment	4,000
4694	IMRF Expense	25,695
4695	FICA Expense	15,679

Total Administration & Clinical

685,574

Outreach & Prevention

4640	Salaries	221,650
4627	Open Gym Program	81,600
4643	Education & Training	2,000
4644	Travel	3,000
4645	Printing	800
4646	Postage	200
4647	Office Supplies	1,000
4648	Community Affairs	1,000
4649	Professional Services	1,200
4650	Program Supplies	2,000
4651	Cell Phones	2,000
4655	Transportation	2,750
4791	Health Insurance	29,750
4792	Dental, Vision & Life Insurance	2,850
4793	Unemployment	5,000
4794	IMRF Expense	14,329
4795	FICA Expense	8,744

Total Outreach & Prevention

379,873

Total Youth & Family Services

1,065,447

Total Town Fund Expenses/Appropriations

3,778,149

2. SENIOR CENTER/SENIORCITIZEN SERVICES FUND

Beginning Balance April 1, 2015 **1,189,602**

Estimated Revenues		
3000	Property Tax	1,029,475
3250	Interest Income	1,500
3300	Other Income	3,500
3325	Aid Transportation Fees	26,000
3330	Grant	45,500
3350	CEDA - LIHEAP	6,000
3425	Title III Grants - Sub Area Agency	33,800
3426	Title IIIC Nutrition Grant	37,822
3450	Transfer From Road & Bridge Fund*	325,000
3500	Senior Programs	80,000
3501	Nutrition	36,000
3504	Home Delivered Meals Grant	23,100
3505	Home Delivered Meals Donations	19,800
3507	Material Fees	18,000
3509	Lending Closet	6,500
		6,500

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total Estimated Revenue	1,691,997
Total Estimated Funds Available	2,881,599
Total Expenditures/Appropriations	1,761,814
Estimated Cash on Hand March 31, 2016	1,119,785

Expenditures		
Administration		
4517	Salaries	500,000
4518	Intern Stipends	5,000
4522	Contingency	50,000
4523	Recruitment	1,500
4524	Utilities	65,000
4525	Telephone & Internet	3,600
4527	Equipment	9,000
4528	Office Supplies	9,500
4529	Postage	4,000
4530	Printing	4,000
4534	Dues, Sub & Publications	2,800
4535	Travel	2,000
4536	Education & Training	3,500
4537	Consultants	500
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4541	Transfer to Capital Fund	100,000
4591	Health Insurance	83,725
4592	Dental, Vision & Life Insurance	5,100
4593	Unemployment	6,500
4594	IMRF Expense	25,700
4595	FICA Expense	15,683
		15,683

Total Administration 900,108

Programs & Services		
4514	Weekend Programming	4,000
4512	Satellite Programming	2,500
4515	Programming	95,000
4516	Social Services	3,000
4519	Senior Assistance	3,000
4520	Volunteer Services	14,000
4526	Communications	14,000
4531	Computer Instruction	1,500
4532	Visual Arts	16,000
4533	Pyschiatric Services	16,000
Total Programs & Services		<u>169,000</u>
Nutrition		
4550	Salaries	52,750
4551	Food	50,000
4552	Equipment	3,500
4553	Supplies	2,400
4554	Training	500
4555	Recruitment	500
4556	Home Delivered Meals Salaries	16,250
4557	Home Delivered Meals Benefits	3,250
4558	Home Delivered Meals Food	33,000
4559	Home Delivered Meals Equipment	4,000
4560	Home Delivered Meals Supplies	2,000
4791	Health Insurance	8,725
4792	Dental, Vision & Life Insurance	570
4793	Unemployment	665
4794	IMRF Expense	2,711
4795	FICA Expense	1,655
Total Nutrition		<u>182,476</u>
Transportation		
4513	Alternative Transportation	5,000
4517	Volunteer Express	5,000
4518	Vehicle Maintenance	45,000
4546	Salaries	300,000
4547	Dispatch Software	18,550
4549	Recruitment	1,500
4550	Telephone	6,800
4551	Training	3,000
4552	Fuel	45,000
4553	Uniforms	1,500
4691	Health Insurance	45,500
4692	Dental, Vision & Life Insurance	4,550
4693	Unemployment	4,000
4694	IMRF Expense	15,420
4695	FICA Expense	9,410
Total Transportation		<u>510,230</u>
Total Senior Center Fund / Senior Citizen Services Fund Appropriations		<u>1,761,814</u>

3. WELFARE SERVICES

Beginning Balance April 1, 2015		275,902
Estimated Revenues		
3000 Property Tax	367,670	
3100 Replacement Tax	4,000	
3250 Interest Income	1,000	
3300 Other Income	15,000	
3350 CEDA - LIHEAP	10,000	
3445 Grants	1	
Total Estimated Revenues	<u> </u>	<u>397,671</u>
Total Estimated Funds Available		673,573
Total Expenditures/Appropriations		<u>448,339</u>
Estimated Cash on Hand March 31, 2016		225,234
Expenditures		
Home Relief		
4102 Rent	134,000	
4103 Utilities	20,000	
4105 Personal Essentials	24,000	
4106 Travel Expenses	10,000	
4110 Burial	1,500	
4115 Medical	25,000	
4116 Catastrophic Insurance Premium	3,500	
4117 Miscellaneous	100	
4119 Emergency Assistance	50,000	
Total Welfare Services Home Relief	<u> </u>	268,100
Administration		
4201 Salaries	137,000	
4202 Office Supplies	3,000	
4204 Equipment	4,500	
4205 Travel & Training	2,000	
4206 Postage	600	
4210 Printing	1,500	
4212 Dues & Publications	500	
4213 Community Affairs	1,000	
4507 Professional Services	2,000	
4509 Volunteer Appreciation	1,500	
4510 Miscellaneous	500	
4591 Health Insurance	12,600	
4592 Dental, Vision & Life Insurance	1,200	
4593 Unemployment	1,000	
4594 IMRF Expense	7,042	
4595 FICA Expense	4,297	
Total Welfare Services Administration	<u> </u>	180,239
Total WS Budgeted Expenditures/Appropriations		448,339

4. MENTAL HEALTH FUND

Beginning Balance April 1, 2015		816,723
Estimated Revenues		
3000 Property Tax	1,067,993	
3100 Replacement Tax	12,000	
3250 Interest Income	1,500	
3300 Other Income	1,000	
3350 Rental Income	10,800	
3850 Tide Transportation Fee	4,500	
3855 Telephone Reimbursement	5,500	
3950 AID Transportation Fees	2,000	
	<hr/>	
Total Estimated Revenues		<u>1,105,293</u>
Total Estimated Funds Available		1,922,016
Budgeted Expenditures		
Service Contracts	1,106,500	
Administration	112,575	
Community Resource Center	44,500	
	<hr/>	
Total Expenditures/Appropriations		
Community Mental Health (708) Fund		<u>1,263,575</u>
Estimated Cash on Hand March 31, 2016		658,441

Expenditures
Service Contracts

4100	CAC CASI	18,500
4102	CAC Family Support	3,100
4103	CAC Safe from the Start	18,000
4104	CCC Domestic Violence Shelter	30,000
4105	CCC Domestic Violence Counsel	25,700
4107	Open Door Clinic	5,000
4108	AID Supportive Employment	40,000
4109	AID Case Management	5,000
4112	Clearbrook Children's Program	7,000
4113	Clearbrook Day Services	3,900
4123	Easter Seals	53,700
4128	Renz Outpatient	60,000
4129	Day One Network	7,500
4130	Northwest CASA	8,000
4131	AID Transportation	26,000
4132	Ecker Therapy Services	78,000
4135	Ecker Center/PEP	7,000
4136	HTYFS Psychiatric Back-up	9,000
4137	HTYFS Alt. to Suspension	25,000
4138	Contract Support Services	150,000
4139	HTYFS Interventionist	50,000
4140	Maryville Academy Casa Salama	25,000
4141	Shelter Inc Healthy Families	12,000
4142	Centro de Informacion	33,000
4146	Bridge YFS - Crisis Intervention	10,300
4148	FSA - Youth	21,000
4149	FSA - Adult	12,400
4156	Epilepsy Foundation	1,000
4160	Summitt Center	12,000
4162	TIDE Transportation	15,000
4165	Alexian Brothers - Outpatient Psych	21,000
4166	PADS of Elgin	25,000
4167	HTSS - Senior MH	40,000
4172	Countryside In-Home Respite	3,000
4175	WINGS Transitional Shelter	10,000
4177	Staff Development Fund	30,000
4178	MI-Drug / Medical Tests Fund	5,000
4179	Challenge Grant Fund	40,000
4180	Capital Grant Fund	40,000
4183	CCC SA Counseling	9,000
4188	Bartlett Learning Center	7,200
4191	Leyden FS - Detox/Rehab	50,000
4193	Boys and Girls Club	6,100
4194	CCC - Strategies for Safety	6,000
4195	Autism Society of IL	1,000
4196	Catholic Charities Caregivers Group	3,500
4200	Kenneth Young Center - SASS	9,000
4201	Journeys - Hope Center	3,600
4202	LSSI - Legacy Corps	20,000
4203	Clearbrook - Residential	5,000

Total Service Contracts

1,106,500

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	3,000	
4005	Training	750	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	56,500	
4012	Office Supplies	1,000	
4013	Postage	500	
4014	Equip / Database	3,000	
4537	Community Relations	1,000	
4538	Miscellaneous	500	
4539	Dues	2,000	
4540	Special Events	1,000	
4541	Printing	1,500	
4544	Consultants	18,000	
4591	Health Insurance	6,500	
4592	Dental, Vision and Life Insurance	625	
4593	Unemployment	1,000	
4594	IMRF Expense	5,750	
4595	FICA Expense	4,300	
Total Administration			112,575
Community Resource Center			
4210	Utilities	8,000	
4213	Janitorial	5,500	
4214	Rent	10,000	
4216	Telephone Systems Maintenance	2,000	
4217	Capital Improvements	5,000	
4250	Building Maintenance	5,500	
4286	Agency Support Services	8,500	
Total Community Resource Center			44,500
Total Expenditures/Appropriations			
Community Mental Health (708) Fund			1,263,575

5. IMRF FUND

Beginning Balance April 1, 2015			132,885
Estimated Revenues			
3000 Property Tax		173,330	
3250 Interest Income		50	
Total Estimated Revenues		<u>173,380</u>	<u>173,380</u>
Total Estimated Funds Available			306,265
Budgeted Expenditures/Appropriations			
4508 IMRF		173,380	
Total Expenditures/Appropriations		<u>173,380</u>	<u>173,380</u>
Estimated Cash on Hand March 31, 2016			132,885

6. SOCIAL SECURITY

Beginning Balance April 1, 2015			76,288
Estimated Revenues			
3000 Property Tax		140,064	
3250 Interest Income		50	
Total Estimated Revenues		<u>140,114</u>	<u>140,114</u>
Total Estimated Funds Available			216,402
Budgeted Expenditures/Appropriations			
4522 Social Security		140,114	
Total Expenditures/Appropriations		<u>140,114</u>	<u>140,114</u>
Estimated Cash on Hand March 31, 2016			76,288

7. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2015			432,475
Estimated Revenues			
3250 Interest Income		500	
3440 Bus Fares & Donations		8,500	
3450 Transfer from Road & Bridge - Senior Trans.*		50,000	
3460 Transfer from Town Fund		15,000	
Total Estimated Revenues		<u>74,000</u>	<u>74,000</u>
Total Estimated Funds Available			506,475
Budgeted Expenditures			
4408 Vehicle Purchase		160,000	
4540 Senior Bus Purchase		100,000	
Total Expenditures/Appropriations		<u>260,000</u>	<u>260,000</u>
Estimated Cash on Hand March 31, 2016			246,475

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

8. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2015			582,005
Estimated Revenues			
3445 Grant		1,000	
3455 From Senior Fund		100,000	
3450 From Town Fund		150,000	
Total Estimated Revenues		<u>251,000</u>	<u>251,000</u>
Total Estimated Funds Available			833,005
Budgeted Expenditures			
4414 Town & Senior Parking Lots		395,000	
4415 Senior Center Improvements		50,000	
4420 Izaak Walton Ctr Improvements		40,000	
4425 Building & Permanent Improvements		100,000	
Total Expenditures/Appropriations		<u>585,000</u>	<u>585,000</u>
Estimated Cash on Hand March 31, 2016			248,005

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2016, BY FUND IS:

GENERAL TOWN FUND	3,778,149
SENIOR CENTER/SENIOR CITIZEN SERVICES FUND	1,761,814
WELFARE SERVICES FUND	448,339
COMMUNITY MENTAL HEALTH FUND	1,263,575
IMRF FUND	173,380
FICA FUND	140,114
VEHICLE REPLACEMENT FUND	260,000
CAPITAL PROJECTS FUND	585,000

TOTAL APPROPRIATIONS 8,410,371

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Eight Million Four Hundred and Ten Thousand Three Hundred and Seventy-One (\$8,410,371)** FOR THE FISCAL YEAR ENDING MARCH 31, 2016.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON FEBRUARY 3, 2015 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
 Nays _____
 Absent _____

 Supervisor

 Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer, do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2015-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held February 3, 2015, as the same appears in the records in my possession and custody as such clerk.

Dated this February 3, 2015.

 Township Clerk

**Hanover Township Road District
Tentative Budget and Appropriation Ordinance
Ordinance #**

A TENTATIVE ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR THE TOWNSHIP
OF HANOVER ROAD DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING
APRIL 1, 2015 AND ENDING MARCH 31, 2016

BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS.
AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES IS HEREBY ADOPTED FOR THE GENERAL ROAD FUND FOR THE FISCAL YEAR
MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. General Road Fund

Beginning Balance on April 1, 2015 1,242,586

Estimated Revenues

Property Tax	875,981
Replacement Tax	17,000
Interest Income	5,000
Permits and Fines	1,500
Traffic Enforcement Fees	1,500
Other	100

Total Estimated Revenues 901,081

Total Estimated Funds Available 2,143,667

Budgeted Expenditures

Road Maintenance	1,027,500
Equipment	152,501
Bridge Maintenance	10,000
Buildings	365,000
Administration/Transfers*	533,280

Total Expenditures/Appropriations 2,088,281

Estimated Cash on Hand March 31, 2016 55,386

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures

Road Maintenance

4600	Controlled Substance Test	500
4601	Salaries	175,000
4602	Road Materials & Operations	30,000
4603	Gasoline	20,000
4605	Maintenance / Supplies	5,000
4606	Engineering	25,000
4607	Contract Work	600,000
4610	Street Lighting	17,000
4614	Signs& Striping	5,000
4616	Salt	150,000

Total Road Maintenance 1,027,500

Equipment

4604	Machine Rental	1,500
4608	Equipment Purchase	100,000
4609	Maintenance Vehicles & Equip	50,000
4610	Emergency Equipment	1,000
4611	Construction Equipment	1

Total Equipment 152,501

Bridge Maintenance

4615	Bridge Repair and Maintenance	10,000
------	-------------------------------	--------

Total Bridge Maintenance 10,000

Buildings

4612	Buildings & Perm Improvement	10,000
4613	Building Maintenance	5,000
4617	Land/Building Acquisition & Improvemer	350,000

Total Buildings 365,000

Administration

4700	Postage	1,500
4701	Legal	20,000
4702	Insurance	32,000
4703	Accounting	2,500
4704	Telephone	3,500
4705	Dues, Subscriptions & Publications	1,000
4706	Travel Expense	1,500

4707	Printing	1,000	
4708	Training & Conferences	1,000	
4709	Uniforms and Safety Equipment	1,500	
4710	Community Affaris	20,000	
4711	Utilities	6,500	
4712	Miscellaneous	2,000	
4713	Service Charges	200	
4714	Office Supplies	2,500	
4715	Replacement Tax	12,000	
4716	Transfer to Sr Transportation*	325,000	
4717	Transfer to Vehicle Fund*	50,000	
4791	Health Insurance	15,502	
4792	Dental, Vision & Life Insurance	1,700	
4793	Unemployment	1,000	
4794	IMRF Expense	17,990	
4795	FICA Expense	13,388	
Total Administration			533,280

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total General Road Fund Expenditures/Appropriations 2,088,281

SECTION 2: THAT THE AMOUNT APPROPRIATED FOR ROAD DISTRICT PURPOSES FOR THE
FOR THE FISCAL YEAR ENDING MARCH 31, 2016

General Road Fund			
	Road Maintenance	1,027,500	
	Equipment	152,501	
	Bridge Maintenance	10,000	
	Buildings	365,000	
	Administration & Transfers	533,280	
Total General Road Fund			2,088,281
Total Expenditures/Appropriations			2,088,281

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED, AND IN PARTICULAR AMOUNTS STATED, FOR THE FUND NAMED IN SECTION 1, CONSTITUTING TOTAL APPROPRIATIONS IN THE AMOUNT OF:
Two Million Eighty Eight Thousand Two Hundred and Eighty-One Dollars
\$2,088,281 FOR THE FISCAL YEAR ENDING MARCH 31, 2016

SECTION 4: THAT IF ANY SECTION, SUBDIVISION OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID OR BE UNCONSTITUTIONAL, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THE ROAD DISTRICT, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS OF ITS ADOPTION.

Adopted on February 3rd at Hanover Township, Cook County, Illinois, by the Hanover Township Board of Trustees by Roll Call Vote:

Ayes _____

Nays _____

Absent _____

SUPERVISOR

TOWNSHIP CLERK

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2015-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held February 3, 2015, as the same appears in the records in my possession and custody as such clerk.

Dated this February 3, 2015.

Township Clerk