



240 S. Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board
April 3rd, 2012
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 1. 1st LT Thomas F. Fuller
 - B. Website Transparency Recognition
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustee Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of March 20, 2012
 - B. Executive Session Minutes of March 20, 2012
 - C. Resolution Designating May as Older Americans Month
- IX. Executive Session
- X. Workshop – Consideration of Sister City Program
- XI. Other Business
- XII. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

Minutes of a Special Meeting of the
Hanover Township Board
Held at 250 S. Route 59, Bartlett, IL 60103
March 20, 2012 **DRAFT**

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:00 p.m. Mrs. Duval called the roll; present were Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Clerk Dolan Baumer joined Executive Session and the balance of the meeting at 8:00 p.m.

Elected and appointed officials present: Assessor Thomas Smogolski and Highway Commissioner P. Craig Ochoa.

Staff and others present Administrator James Barr, Senior Services Director Barbara Kurth-Schultz, General Assistance and Welfare Services Director Mary Jo Imperato, Emergency Services Director Dan Palmer, Youth and Family Services Director John Parquette, Facilities and Maintenance Director Steve Spejcher, Mental Health Board Coordinator Suzanne Powers, Community Health Director Trish Simon, Assistant to the Administrator Katie Starkey, Management Analyst Becky Suhajda, Attorney Larry Mraz, Mr. Ivan Barriga and his family, Mr. Martin Windelborn, and four representatives from Girl Scout Troop #993.
- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. Supervisor McGuire asked the Board to join him in inducting SP5 Ivan E. Barriga to the Veterans Honor Roll.
 - B. Supervisor McGuire asked that the Board asked that the record reflect the Board's gratitude to Mr. Martin Windelborn for his continued support of the Township Food Pantry.
 - C. Supervisor McGuire asked that the Board join him in recognizing the Girl Scout Troop #993 for their contributions and support of the Hanover Township Food Pantry.
- V. Hearing Regarding the Hanover Township and the Hanover Township Road District Budget and Appropriations Ordinances.
 - A. Explanation of the Hanover Township and the Hanover Township Road District Budget and Appropriations Ordinances was given by Administrator Barr.
 - B. Approval of the Hanover Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2012 and ending March 31, 2013: A motion to approve the Hanover Township Budget and Appropriation for the Fiscal Year Beginning April 1, 2012 and ending March 31, 2013, Ordinance #032012HTBAO was made by Trustee Westlund-Deenihan and seconded by Trustee Benoit. Discussion ensued and changes were made to reduce certain line items; Administrator Barr noted that the Emergency Services line item is decreasing to \$7,000. Equipment line item 101-4802 will be reduced \$6,000 from \$27,750 to \$21,750. Volunteer appreciation line item 101-4812 will be

reduced from \$2,500 to \$1,500, and based on those reductions, the motion was upheld and the Supervisor asked the Clerk to call roll.

Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried. The ordinance as amended was adopted and a fresh copy with the changes will be provided to the Clerk for filing by Mr. Barr.

- E. Approval of the Hanover Township Road District Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2012 and ending March 31, 2013: A motion to approve the Hanover Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2012 and ending March 31, 2013 #032012HTRDBAO was made by Trustee Burke and seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried. The ordinance was adopted.
- F. Adjournment into the Regular Meeting: Motion to adjourn into regular session made by Trustee Burke and seconded by Trustee Krick. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.

VI. Reports:

- A. *Supervisor's Report*: Supervisor McGuire reported that much work went into preparation of the FY13 budget document by Administration, and he thanked staff for that work. Mr. Barr mentioned that it was Intern Warfield's hard work on the Budget document. Supervisor McGuire reported that the Astor Avenue building project is coming along and we may see the plastic covering coming off soon.
- B. *Clerk's Report*: The Clerk is managing Election services and is unable to be with the Board this evening; a report was submitted to the Board as an update.
- C. *Assessor's Report*: Assessor Smogolski mentioned the fact that East Avenue in Streamwood had quick response by our Hanover Township Vehicles.
- D. *Treasurer's Report*: A motion was made by Trustee Westlund-Deenihan and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- D. *Department Reports*:
- Senior Services: Director Kurth-Schultz submitted a report for the Board's review and highlighted the NCOA document has been sent to Washington, D.C. for further review.
- Emergency Services: Director Palmer submitted a report for the Board's review and highlighted that Hanover Township will be assisting NATO this summer, with heavy concentration in Chicago. Hanover Township will also be involved with the Ryder Cup to take place in September at Medinah Country Club.
- Community Health: Director Simon submitted a report for the Board's review and highlighted that Hanover Township has a grant for Health & Education. Additionally, they are in the third session of employees' yoga – enrollment has been down. She also mentioned that the office was involved with a crisis intervention with the Bartlett Police.
- All Other Departments submitted reports for the Board's review and consideration.

VII. Bill Paying:

Mr. Barr asked that the Board approve the bills from March 2 through March 20, 2012 in two sets. The first set is for Alexian Brothers with invoices for \$12,997.00. A motion was made by Trustee Westlund-Deenihan to approve the Alexian invoices for \$12,997.00 and was seconded by Trustee Burke. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Mr. Barr asked that the Board approve the second set of bills from March 2 through March 20, 2012 as follows:

a. Town Fund	\$52,360.01
b. Senior Center Fund	15,785.35
c. Welfare Services Fund	13,552.11
d. Road and Bridge Fund	5,286.85
e. Mental Health Fund	8,894.12
f. Retirement Fund	0.00
g. Vehicle Fund	0.00
h. Capital Fund	<u>115,755.37</u>
Total All Funds:	<u>\$211,633.81</u>

Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick; Abstain: Supervisor McGuire. Nays: none. Motion carried.

VIII. Unfinished Business: None was discussed.

IX. New Business:

- A. Approval of the Regular Meeting Minutes of March 1, 2012: Clerk Dolan Baumer submitted Regular Meeting Minutes of March 1, 2012 for review and approval by the Board. A motion was made by Trustee Burke to approve the Regular Minutes of March 1, 2012 with a second made by Trustee Westlund-Deenihan. Roll call: Ayes: Trustees Westlund-Deenihan, Benoit, Burke, Krick and Supervisor McGuire. Nays: none. Motion carried.
- B. Approval of the Special Meeting Minutes of March 1, 2012: Clerk Dolan Baumer submitted Special Meeting Minutes of March 1, 2012 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan to approve the Regular Minutes of March 1, 2012 with a second made by Trustee Krick. Roll call: Ayes: Trustees Westlund-Deenihan, Benoit, Burke, Krick and Supervisor McGuire. Nays: none. Motion carried.
- C. Reappointment of Mr. Brian Gorcowski to the Mental Health Board: A motion was made by Supervisor McGuire to approve the reappointment of Mr. Brian Gorcowski to the position of member of the Hanover Township Mental Health Board, with a second made by Trustee Burke. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.
- D. Approval of the 2012 Annual Town Meeting Agenda: A motion was made by Trustee Benoit to approve the Agenda for the 2012 Annual Town Meeting; a second was made by Trustee Westlund-Deenihan. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick and Supervisor McGuire. Motion carried.
- E. Ordinance Amending the Hanover Township Personnel Policy: A motion was made by Trustee Westlund-Deenihan with a second made by Trustee Burke to approve ordinance

#032012 amending the Hanover Township Personnel Policy outlining the cell phone use prohibition while driving. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.

- G. Resolution Approving a Contract for Services between Hanover Township and the Hanover Township Mental Health Board (YFS Alternative to Suspension Program/Prevention Specialist Position): A motion was made to approve resolution #032012ASP approving of a contract for services between Hanover Township and the Hanover Township Mental Health Board (YFS Alternative to Suspension Program/Prevention Specialist Position), by Trustee Burke and seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.
- H. Resolution Authorizing Change Order for the Senior Center Lower Level Build Out Capital Project: A motion was made to approve resolution # 03201CO authorizing change orders for the Senior Center Lower Level Build Out Capital Project by Trustee Westlund-Deenihan and seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.
- X. Executive Session: A motion was made at 7:45 p.m. by Trustee Westlund-Deenihan with a second made by Trustee Benoit to recess into Executive Session pursuant to section 2c11, Probable or Imminent Litigation Involving the Township, of the Illinois Open Meetings Act. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.
- The Board returned from Executive Session into the Regular Meeting at 8:30 p.m. Roll call: Ayes: Trustees Benoit, Westlund-Deenihan, Burke and Krick, and Supervisor McGuire. Nays: none. Motion carried.
- XI. Other Business: Supervisor McGuire was contacted by Mayor McLeod of Hoffman Estates and he asked that Hanover Township consider joining in on the combined community 4th of July Celebration, at the very least to enlist the services of the Emergency Services. The Board discussed it and the Chair will let the Mayor know that we are interested in discussing the issue further.
- XII. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 8:45 p.m. A motion to adjourn was made by Trustee Benoit to adjourn, seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Supervisor McGuire, and Trustees Benoit, Burke and Krick. Nays: none. Motion carried.

Respectfully submitted,

Hope Duval, Clerk's Office
On Behalf of Clerk Katy Dolan Baumer
Hanover Township

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	Bartlett Library
	Highway Comm.	Y&F Services	Streamwood Park District	

Hanover Township

Board Audit Report
From 3/21/12 to 4/3/12

	Subtotal	Alexian Invoices	Total
Total Town Fund	61,380.68	200.00	61,580.68
Total Senior Center	24,915.58	1,593.00	26,508.58
Total Welfare Services	4,639.82		4,639.82
Total Road and Bridge	3,519.28		3,519.28
Total Mental Health Board	6,236.24		6,236.24
Total Retirement	0.00		
Total Vehicle	0.00		
Total Capital	41,316.63		41,316.63
Total All Funds	142,008.23	1,793.00	143,801.23

The above "Subtotal" column has been approved for payment this 3rd day of April 2012.

The above "Total" column has been approved for payment this 3rd day of April 2012.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee



Resolution

OLDER AMERICAN MONTH IN HANOVER TOWNSHIP MAY 2012

Whereas, Hanover Township is a community that includes 18,766 citizens aged 60 and older;

and

Whereas, Hanover Township, is committed to helping all individuals maintain their health and independence in later life; and

Whereas, the older adults in Hanover Township have an important role in sharing knowledge, wisdom, and understanding of the history of our community through interactions with children, youth, and adults from other generations; and

Whereas, the fruits of knowledge and experience can be effectively transferred from generation to generation through meaningful social interactions; and

Whereas, their interactions with family, friends, and neighbors across generations enrich the lives of everyone involved; and

Whereas, our community can provide opportunities to enrich citizens young and old by:

- Emphasizing the value of including elders in public and family life;
- Creating opportunities for older Americans to interact with people of different generations;
- Providing services, technologies, and support systems that allow older adults to participate in social activities in the community.

Now Therefore, Hanover Township in Bartlett, Illinois, joins with the federal Administration on Aging (AoA) to hereby proclaim May 2012 to be Older Americans Month. We urge every citizen to take time this month to engage with our older citizens through enjoyable social interactions and to honor our older adults and the professionals, family members and volunteers who care for many of them. Our recognition and involvement of older Americans can enrich our entire community's quality of life.

Dated this 3rd day of April, 2012

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian McGuire

Trustee William Burke

Clerk Katy Dolan Baumer

Trustee Howard Krick

Trustee Sandra Westlund-Deenihan

Seal of
Hanover
Township