



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of Town Board
October 16, 2012
7:00 PM**

A G E N D A

- I. Call to Order – Roll Call
- II. Presentation of the Colors – Boy Scout Troop #26
- III. Pledge of Allegiance
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Veterans Honor Roll - SSGT Wayne H. Scharringhausen
- VI. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Highway Commissioner's Report
 - D. Assessor's Report
 - E. Treasurer's Report
 - F. Department Reports
- VII. Bill Paying
- VIII. Unfinished Business
- IX. New Business
 - A. Regular Meeting Minutes of October 2, 2012
 - B. Set Estimate of Levy for Hanover Township for the Fiscal Year beginning April 1, 2012 and ending March 31, 2013
 - C. Set Estimate of Levy for Hanover Township Road District for the Fiscal Year beginning April 1, 2012 and ending March 31, 2013
- X. Executive Session
- XI. Other Business
- XII. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

6/13/12
reeds

yes
top



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Wayne H. Scharringhausen

ADDRESS: 815 Dorman drive

CITY/ZIP CODE: Streamwood IL 60107

PHONE #: 630-830-6350

DATE OF BIRTH: 07-07-1964

BRANCH OF SERVICE: Air Force

HIGHEST RANK ATTAINED: SSgt

YEARS OF SERVICE: FROM 87 **TO** 91

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire
Supervisor

OFFICE OF THE ASSESSOR

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Administration</i>				
Office visits	189	122	1481	5523
Building permits processed	483	457	2449	3703
Sales recording	109	61	636	1124
Change of Name*	9	81	43	633
Property tax appeals	107	-	107	1208
Certificate of Errors	28	43	404	984
Property location updates	-	-	7	357
New owner mailings	88	115	382	934
Long time occupants*	-	4	17	153
<i>Exemptions</i>				
Home owner exemptions	-	-	13	138
Senior home owner exemptions	-	-	120	564
Senior freeze exemptions*	1	1	210	923
Miscellaneous exemptions	16	9	71	318
<i>Foreclosures</i>	42	18	251	463

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. – September, 2012 had a total of 5 Visitors after 4:30pm.
- For Thursday's at the Community Relations Office - September we had a total of 14 visitors.
- 2012 Assessment notices came out September 17th; we will be open for appeals for a 30 day window at that time.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF THE CLERK



Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Passports</i>	99	168	992	874
Photo Fees	\$325	\$370	\$3,605	\$2,500
Total Passport Fees & Photo Fees	\$2,127	\$3,810	\$24,637	\$22,875
<i>Cook County Vehicle Stickers</i>	6	2	192	185
<i>Fishing/Hunting Licenses</i>	1	6	117	119
Fishing/Hunting Agent Fees	\$.50	\$4	\$44.75	\$86.75
<i>Handicap Placards</i>	16	22	116	163
<i>Voter Registration</i>	85	4	296	12
<i>FOIA Request</i>	0	5	6	16
<i>Telephone Inquiries</i>	65	337	578	1,461
<i>Election Judges Registered</i>	11	-	11	-
<i>Early Voting Applications</i>	25	-	25	-

Department Highlights

- *Community Outreach:*
The Clerk represented the Township at the Streamwood Patriot Day Freedom Walk sponsored by Countryside Funeral Home, in honor of those who lost their lives on September 11, 2001.
- *Professional Development:*
The Clerk and Mrs. Duval attended the Township Officials of Cook County meeting at Evanston Township in September.
- *Voter Registration:*
Absentee Voter Applications are being accepted now through November 5
Early Voting will take place from October 22-November 3; our local site is Streamwood Village Hall.
Election Judge registrations are up
The Clerk's Office conducted Voter Registrations at:
 - Hanover Township Senior Center
 - Hanover Township Community Center (Astor Avenue – two days)
 - South Elgin High School
 - Streamwood High School
 - Bartlett Park District
 - Hanover Township “Just For the Health of It” Wellness Expo
- *Records Management:*
Records Disposal instructions have been sent out to all departments; we are meeting with department individually to give clear directions and background of the process.
- *Cook County Motor Vehicle License Sticker Sales:*
Sticker Sales are ongoing; residents are now charged a late penalty for all existing vehicles. Residents just moving into unincorporated Cook County are not charged the late fee for 60 days.
- *Upcoming Events:*
 - Board Meeting, October 16 at 7:00 p.m.
 - Streamwood Park District Safely Trick-or-Treat is October 31 from 3-4:30 p.m. at Hoosier Grove
 - Mini Passport Day in Hanover Township is being planned for November 3 from 9 a.m.-12 p.m.
 - I-Cash Event with Illinois State Treasurer's Office is scheduled for November 15 from 10 a.m.-2 p.m.

Office of the Clerk Mission Statement:

The Clerk's office is continuously striving to provide fast, courteous service to Township residents, Board members, other departments and citizens through the most modern and cost effective methods available; and to maintain the township records in a systematic, orderly, logically organized and accessible manner.

OFFICE OF COMMUNITY HEALTH

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Appointments</i>				
ProTimes	19	27	165	146
TB skin test	12	13	65	66
Cholesterol	12	48	126	88
Pharmaceutical Assistance Programs	10	15	38	105
Miscellaneous labs	16	6	68	61
Other	24	104	248	387
Total (unduplicated)	101	213	631	857
<i>Clinic Clients</i>				
Victory Centre of Bartlett	0	0	78	86
Glendale Terrace	0	0	53	94
Community Relations Office -Elgin	9	N/A	52	0
Clare Oaks (Diabetes Support Group)	0	3	23	29
Astor Avenue	5	19	111	79
Total (unduplicated)	14	22	325	207
<i>Public Education & Health Promotion</i>				
Media coverage	8	4	26	27
Informational seminars	1	3	10	23
<i>Primary Care Provider Support</i>	11	77	94	203
<i>Phone Triage</i>	688	1047	3890	4510
<i>Embracelet Program</i>	10	48	41	92

Department Highlights

- On September 11, OCH hosted a Walgreens adult flu immunization clinic at the Senior Center.
- On September 20, OCH and Senior Services held the 5th Annual Health and Wellness Expo , “Just for the Health of It” at the Senior Center. There were 800-1000 Attendees. Some of the health screenings and services provided included the following: Flu clinics by Walgreens, CVS Pharmacy, and KidCare Medical, Total Cholesterol and Blood Sugar Screenings, Kidney Mobile Screening, Bone Density Screening, Varicose Vein Screening, Memory Screening, Body Fat Analysis, Hemoglobin Screening for Anemia, Blood Pressure Checks. In addition, there were 26 donors for the Life Source Blood Drive, 6 deferred.
- On September 26, Dr. Ginsberg, the podiatrist, saw 17 patients at our monthly Podiatry Clinic at the Senior Center.
- On September 27, Stacy Arriola represented OCH at the Clare Oaks Assisi Health Fair for their residents. 30 people were given information and referrals and 6 participated in a blood pressure screening.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Website Visits</i>	6,149	4,962	38,127	30,115
<i>Facebook Likes</i>	0	11	579	545
<i>Media Releases</i>	4	4	36	32
<i>Veteran Contacts</i>	12	N/C	49	N/C
<i>Total Veterans served</i>	9	N/C	27	N/C
<i>Total Resident Contacts (Elgin office)</i>	158	N/A	985	N/A

Department Highlights

- Attended American Legion Post 57 meeting in Elgin with Supervisor McGuire on September 11.
- Participated in the Township Health Expo on September 20.
- Coordinated the Township's participation in a service tent for the Bartlett Heritage Days festival on September 8.
- Attended Alexian Children's Hospital tour with Mental Health Board Coordinator Suzanne Powers and Trustee Howard Krick on September 21.
- Assisted with coordination an Emergency Services CPR class that was held on September 22 at the Senior Center.
- Hosted and coordinated Veterans Roundtable presentation of veterans' benefits, presented by Andy Balafas of Vitas Hospice. Over 30 Township veterans attended this event.

Hanover Township Mission Statement:

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DEPARTMENT OF EMERGENCY SERVICES

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Volunteers</i>				
Total volunteers	31	33	31	33
New volunteers	2	7	8	15
Volunteer hours	371.5	156.25	1805.5	1266.75
<i>Training</i>				
Total hours	270	228.5	753	674.5
<i>Details</i>				
Township events	1	2	15	12
Municipal Event Assistance	5	3	26	16
Emergency call outs	9	3	28	26
Safety Patrols	1	5	12	19
Miscellaneous	2	2	3	12

Department Highlights

- One of our busiest months ever included a number of unique callouts and events that required many hours.
- We assisted with traffic in Medinah at the Ryder Cup Event. This event is international in scope and provided good visibility for the unit. 111 of the total hours volunteered were from this event.
- The Search and Rescue Team tested in Plainfield at Mather Woods and received Validation from the Illinois Search and Rescue Council. The volunteers on this group were the ninth in the state to receive this certification. The members of the validation team were complimentary and impressed with high competence level exhibited by our group.
- We assisted Streamwood Police with their home invasion/kidnapping emergency call. Members spent 44 hours assisting during the police search of the area.
- We held a second CPR Certification course for township residents.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Administration</i>				
Vehicle service calls	26	12	235	151
Work orders	58	47	457	461
Event set-ups/tear downs	137	120	954	1,053
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,659	3,061	21,700	27,670
Town Hall	7,740	12,360	56,760	99,060
Senior Center	39,329	49,756	264,323	310,459
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	13.15	78.78	510.53	629.38
Town Hall	18.21	34.34	583.34	1,226.48
Senior Center	1,408.98	2,017.13	9,290.14	9,569.97

Department Highlights

- Completed installation of new roof on the front of the Mental Health Resource Center building.
- Short staffed due to Food Pantry Associate leave of absence. We have sent a Maintenance staff to assist Welfare Services during the absence.
- Busy month with updating the action plan, working on FY14 goals, and 6 month employee evaluations.

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HIGHWAY DEPARTMENT

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2011	FYTD 2012
<i>Winter Season</i>				
Snow (inches)				
Salt (tons)				
Overtime hours				
<i>Summer Season</i>				
Branch pick-up (truckloads)	5	6	87	50

Department Highlights

- Continue monthly brush pick up service
- Continue grass cutting and tree trimming
- Started Tree Removal
- Preparing trucks/equip for winter season

Hanover Township Mission Statement:

Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

OFFICE OF THE MENTAL HEALTH BOARD

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Grant Funding</i>				
Ongoing clients	209	362	2345	2400
New clients	40	44	2169	2411
Clients served (Unduplicated)	249	406	NC	NC
<i>TIDE</i>				
Participants	7	9	8	12
Rides	123	140	647	706
<i>Resource Center</i>				
Organizations providing services	5	7	5	7
Clients served	9	22	276	413

Department Highlights

- The MHB met on September 25 for its regularly scheduled meeting. They voted to approve a \$25,000 award to Hanover Township Youth and Family Services for a clinical interventionist who will coordinate PBIS activities within U-46 school district.
- The MHB also awarded the Association of Individual Development a \$12,000 capital grant to make enhancements and expand their employment program at their Elgin site. The MHB also awarded a \$25,000 emergency grant to Alexian Brothers Center for Mental Health to address waiting list for residents to receive services through the C-Hope program.
- At the September meeting, the MHB participated in a focus group session as part of our ongoing needs assessment project with the University of Illinois-Rockford College of Medicine.
- Focus groups were also held with participants in programming at the Ecker Center, agency and community leaders. We are still in the process of connecting with a group for developmental disabilities. The report should be submitted and presented to the MHB at the November meeting.
- Attended Alexian Brothers Women and Children's Hospital tour. The hospital is expected to be completed by Christmas with the opening following a few months after.
- Attended Local Area Network 46 meeting to discuss the future of the LAN and Hanover's involved. U-46 now has a representative to attend and facilitate wraparound services. The LAN has roughly \$12,000 in Illinois State Board of Education wrap-around funds for this year. They believe this is the final year the LAN will receive such funds.
- Worked with all agencies on FY14 grant applications which were due September 21. Grant hearings will occur at our next meeting in October for agencies requesting a significant increase in funding and for new programs.
- The heat exchanger portion of the HVAC unit was replaced at the Resource Center and the remaining outside work (roof and sign) will finish up by the end of this month. We are still finalizing details of the sign, which would be installed once it is confirmed and ordered.
- An agreement with ADT was established for ongoing monitoring of the new fire alarm system at the Community Resource Center. The agreement was approved by the Mental Health Board at the September meeting. ADT will be moving forward in the next month to put the monitoring in place.

Mental Health Board Mission Statement:

The mission of the Hanover Township Mental Health Board is to advocate for increasing the availability and quality of mental health services through the development of a comprehensive and coordinated system of effective and efficient program delivery, accessible to all residents of Hanover Township

DEPARTMENT OF SENIOR SERVICES

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Programming Division</i>				
Planned programs	162	114	973	692
Participants	1810	1409	10948	9165
Participants (unduplicated)	585	n/c	892	n/c
Wait listed (unduplicated)	112	86	401	575
Art & Computer classes	44	48	265	296
Art & Computer class participants	432	365	2463	2700
New volunteers	28	31	59	41
Total volunteers (unduplicated)	168	143	250	240
Volunteer hours reported	1682	1598	9632	9465
Meals delivered by volunteers	843	1203	5893	6672
<i>Social Services Division</i>				
Clients served (unduplicated)	91	89	795	1056
Energy Assistance	101	117	315	170
Prescription drugs & health insurance assistance	70	N/C	813	N/C
Public Aid	12	21	99	121
Social Service programs	6	12	52	59
Social Service program participants	72	132	528	750
Lending Closet transactions	73	38	330	356
<i>Transportation Division</i>				
One way rides given	1595	1435	10713	9435
Individuals served (unduplicated)	246	216	542	1237
New riders	35	26	107	89
Unmet requests for rides	14	15	166	82

Department Highlights

- TRIPS: White Sox Game, Lunch Bunch: Schnitzel Platz, Xanadu at Drury Lane, Diamond Joe Casino, Brookfield Zoo, and Aquaviva Winery. At the Center: Russian, Guitar, Blues Dance classes, Ceramics, Oil Painting, Pinterest, Grandparents Day Improv, Memoir Writing, Chair Massage, the Essential Houdini, Traveling the Brain, Fiscally Fit, Fall Leaf project, etc.
- Elgin Programs: Raising Chickens, Beginning Meditation 101
- T.R.I.P. was utilized 60 times by Township residents.
- Pace completed a successful audit of the driver and mechanic files.
- The Driver's Handbook Book was updated from the 2009 edition.
- CEDA Training for LIHEAP Weatherization program was completed by all staff
- Social Services Manager attended the AgeOptions training on Medicaid changes.
- Social Services. Manager attended the annual SHIP Conference for Site Coordinators.
- The Intake Specialist completed the State of IL Senior Health Insurance Program Training. She drove two volunteers to the training who will serve as Auxiliary Staff SHIP Counselors.
- The 25th anniversary Community Paint-A-Thon happened on September 8. Five township residents had the exteriors of their homes painted by community groups.
- Over 500 postcards were mailed to residents informing them of the LIHEAP program beginning 9/4/12. As a result, 101 applications were completed in first four weeks of program.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>General Assistance</i>				
General Assistance clients	19	16	122	93
General Assistance appointments	50	43	306	262
Emergency Assistance appointments	43	20	183	103
Emergency Assistance approved	4	16	29	35
Crisis intake clients	296	N/C	1342	234
Access to Care	7	Closed	50	12
<i>LIHEAP Applications/PIPP Recertifications</i>				
Office	60	77	374	115
Circuit Breaker	0	0	2	9
<i>Social Services</i>				
ComEd Hardships	11	Closed	67	11
Weatherization	Closed	3	3	21
<i>Food Pantry</i>				
Served (Households)	792	850	4897	4527
New applications	101	116	639	575
Food Donations	45	57	338	322
<i>Community Center Walk-Ins</i>	459	395	2251	2255

Department Highlights

- Astor Avenue renovation is complete and we look forward to our Open House on Monday, October 29th.
- LIHEAP opened in September and staff and auxiliary staff are trained and processing applications.
- Staff and auxiliary staff attended Weatherization Training on September 19th at the CEDA Chicago location.
- After School Snack Program has begun with an average of 15 children daily come for free snack and homework help. The Northern Illinois Food Bank did an unscheduled site audit for the After School Snack Program and found no violations.
- Through our new relationship with Jewel Food Stores and the Northern Illinois Food Bank 303 boxes of food/8920 pounds of food were donated at no charge to our food pantry.
- Holiday Program applications are now being accepted and will be accepted throughout the holiday season.
- Hanover Township Clerk's Office hosted 2 Outreach Events at Astor Avenue for Voter Registration.
- Welfare Services participated in Just for the Health of It Expo.
- Welfare Services participated in Peanut Day to raise money for the Food Pantry.
- CEDA continues to offer Emergency Relief services at Astor Avenue the first and third Thursday of each month and employment counseling the first Thursday of every month.
- We are looking forward to the Astor Avenue 3rd Annual Halloween Party on October 26th.
- Thank you to those who attended Oktoberfest. An estimated 100 people were in attendance. Proceeds will benefit the food pantry.
- To meet the growing needs of the community and the increase in the number of residents in need Auxiliary Staff booked 590 hours in September.
- We look forward to our Veteran Honor Roll Dinners on November 7th and Auxiliary Staff Recognition on November 8th. More information to come.

Welfare Services Mission Statement:

HanoverTownship Welfare Services is committed to improving the welfare of HanoverTownship residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September, 2012

SERVICE PROVIDED	SEPTEMBER 2012	SEPTEMBER 2011	FYTD 2013	FYTD 2012
<i>Outreach & Prevention</i>				
Open Gym participants	250	227	4295	3914
Open Gym participants (unduplicated)	250	227	832	914
Alternative to Suspension referrals	39	130	56	166
Alternative to Suspension participants (unduplicated)	0	0	63	19
<i>Clinical</i>				
Therapy clients (total attended)	276	215	2107	1320
Therapy clients (unduplicated)	125	110	413	206
Total families	62	60	369	330
New families	4	4	32	45
Clinical hours	207	201	1324	1205
Group session participants	109	179	1996	809
<i>Tutoring Participants</i>				
Total	0	0	555	372
Unduplicated	0	0	108	96

Department Highlights

- The After School Open Gym Program has expanded to 9 sites. Demand for the program is high and wait lists per site is occurring. Currently seeking out additional funding sources to help meet the demand.
- Alternative to Suspension groups are full at the elementary and middle school levels; work continues to fill the high school groups.
- Youth and Family Services staff has secured updated training in PBIS by the School District PBIS External Coaching Team.
- Youth and Family Services has been awarded a \$5,000.00 Community Grant from the Best Buy Children's Foundation. The award will be used to expand Tutoring Services for youth ages 13-18.
- Youth and Family Services has been awarded a \$25,000.00 Challenge Grant from the Hanover Township Mental Health Board. The award will be used to hire a Clinical Interventionist, who will provide PBIS Tier I, II, and III interventions within School District U-46, with an emphasis in substance abuse prevention, cultural relevancy, and student and parent voice.
- Youth and Family Services hosted a Youth Job Fair at Streamwood High School on October 3, 2012. Over 75 youth completed applications, were coached and interviewed for various food service employment positions.
- Staff will be conducting Parent University workshops on Saturday, October 20, 2012 at Elgin High School. The workshop will be on understanding adolescent development and will be offered in both English and Spanish.
- Alejandra Chacon, Prevention Specialist, was awarded the AITCOY 2012 Sandra Koscielniak Graduate Education Scholarship to offset costs in her Master's program.

Youth & Family Services Mission Statement:

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
Board Audit Report
From 10/3/12 to 10/16/12

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	56,782.08	1,737.00	58,519.08
Total Senior Center	34,662.14		34,662.14
Total Welfare Services	2,791.85		2,791.85
Total Road and Bridge	4,357.37		4,357.37
Total Mental Health Board	51,476.03	1,815.80	53,291.83
Total Retirement	0.00		
Total Vehicle	100.00		100.00
Total Capital	300.00		300.00
Total All Funds	<u>150,469.47</u>	<u>3,552.80</u>	<u>154,022.27</u>

The above "Subtotal" column has been approved
for payment this 16th day of October 2012.

The above "Total" column has been approved
for payment this 16th day of October 2012.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

**Hanover Township
Board Audit Report
October 3 - 16, 2012**

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	10/12/2012	96128	Lloyd Barber	Milwaukee Overnight Refund	260.00
Check	10/12/2012	96135	Georgene Fiorillo	Milwaukee Overnight Refund	260.00
Check	10/12/2012	96136	Mary Fittanto	Milwaukee Overnight Refund	280.00
Check	10/12/2012	96138	Lois Hervan	Milwaukee Overnight Refund	100.00
Total 1103500 - Senior Programs					900.00
1103509 - Lending Closet					
Check	10/5/2012	96085	Marvin Kaplan	Lending Closet Refund	25.00
Total 1103509 - Lending Closet					25.00
Total 1103 - Senior Center - Revenue					925.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	10/9/2012	96105	Allen Awards	Inv# 12955 Name Badges (14)	70.00
Total 1014410 - Equipment Purchases					70.00
1014430 - Computer Equipment & Software					
Check	10/5/2012	96076	Current Technologies Corporation	Inv# 709136 Network Labor	1,805.00
Check	10/5/2012	96076	Current Technologies Corporation	Inv# 3168 Network Exchange Server	3,025.71
Check	10/9/2012	CC S...	JP Morgan Chase	htonline.info Domain Renewal	37.99
Check	10/9/2012	CC S...	JP Morgan Chase	Server Backup Monthly Subscription	150.00
Check	10/9/2012	CC S...	JP Morgan Chase	Domain Name Renewal - Freedom Bash	26.02
Total 1014430 - Computer Equipment & Software					5,044.72
1014540 - Facility Lease					
Check	10/12/2012	96175	Bartlett Volunteer Fire Dept., Inc.	6 Months Rent Emergency Services Station	10,000.00
Total 1014540 - Facility Lease					10,000.00
Total 101CAP - Capital Expenditures					15,114.72
101CHN - Community Health					
1014451 - Postage					
Check	10/12/2012	96143	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage	129.44
Total 1014451 - Postage					129.44
1014454 - Travel					
Check	10/5/2012	96067	Poliwka, Jennifer M	Equipment Travel Bag	43.79
Total 1014454 - Travel					43.79
1014457 - Equipment Maintenance & Rental					
Check	10/5/2012	96098	Water Logic	Inv#20048 LL Water Cooler Rental	60.00
Total 1014457 - Equipment Maintenance & Rental					60.00
1014466 - Communications					
Check	10/9/2012	96102	Arriola, Stacy A	Heartsaver AED CPR Cards	66.00
Total 1014466 - Communications					66.00

**Hanover Township
Board Audit Report
October 3 - 16, 2012**

Type	Date	Num	Name	Memo	Amount
1014467 - Crisis Care					
Check	10/9/2012	CC S...	JP Morgan Chase	Crisis Care	500.00
Total 1014467 - Crisis Care					500.00
Total 101CHN - Community Health					799.23
101COM - Community Center Ops					
1014361 - Utilities					
Check	10/12/2012	96132	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	238.08
Total 1014361 - Utilities					238.08
Total 101COM - Community Center Ops					238.08
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014615 - Postage					
Check	10/9/2012	CC S...	JP Morgan Chase	Postage Stamps (200)	90.00
Total 1014615 - Postage					90.00
1014622 - Satellite Office Lease					
Check	10/9/2012	96101	Renz Center	CRO Rent November 2012	872.50
Total 1014622 - Satellite Office Lease					872.50
1014628 - Historical Marker Program					
Check	10/9/2012	96107	The Finer Line, Inc	Inv# 42478 Herrick House Heritage Marker	803.28
Total 1014628 - Historical Marker Program					803.28
Total 101CMA - Community Relations					1,765.78
Total 101CVA - Community & Veteran Affairs					1,765.78
101ES - ES - Expenditures					
1014802 - Equipment					
Check	10/5/2012	96075	Chicago Communications	Inv# 235761 Phone Charger	38.50
Total 1014802 - Equipment					38.50
1014803 - Uniforms					
Check	10/5/2012	96070	A1 Trophies & Awards, Inc	Inv# 12626 Nametags (16)	16.80
Check	10/5/2012	96094	Today's Uniforms Inc	Inv# 37077 Search and Rescue Shirts	359.84
Check	10/9/2012	CC S...	JP Morgan Chase	Mourning Bands for Badges (17)	25.50
Check	10/9/2012	CC S...	JP Morgan Chase	Volunteer Recognition Bands (18)	181.14
Check	10/9/2012	96105	Allen Awards	Inv# 12948 Name Badges (9)	45.00
Total 1014803 - Uniforms					628.28
1014808 - Education / Training					
Check	10/5/2012	96079	James Dexter	Search and Rescue Conference	139.00
Total 1014808 - Education / Training					139.00
1014809 - Pre-Volunteer Screening					
Check	10/9/2012	96117	Verify (XHANEM)	Inv# 726429 Background Check (3)	48.00

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Type	Date	Num	Name	Memo	Amount
Total 1014809 · Pre-Volunteer Screening					48.00
1014810 · Travel					
Check	10/9/2012	CC S...	JP Morgan Chase	IEMA Conference Lunch (2)	19.52
Check	10/9/2012	CC S...	JP Morgan Chase	IEMA Conference Dinner (4)	146.35
Check	10/9/2012	CC S...	JP Morgan Chase	IEMA Conference Meal (9)	151.00
Check	10/9/2012	CC S...	JP Morgan Chase	IEMA Conference Lodging (4)	1,245.44
Total 1014810 · Travel					1,562.31
1014812 · Volunteer Appreciation					
Check	10/9/2012	CC S...	JP Morgan Chase	Swearing in Ceremony Supplies	32.51
Check	10/9/2012	CC S...	JP Morgan Chase	Swearing in Ceremony Dinner (50)	431.00
Total 1014812 · Volunteer Appreciation					463.51
1014813 · Vehicle Fuel & Maintenance					
Check	10/5/2012	96096	Village of Hanover Park (Fuel)	Inv# 34895 August 2012 Fuel	304.78
Check	10/9/2012	CC S...	JP Morgan Chase	IEMA Conference Fuel	88.10
Check	10/12/2012	96147	Village of Hanover Park (Fuel)	Inv# 35101 September 2012 Fuel	825.89
Total 1014813 · Vehicle Fuel & Maintenance					1,218.77
1014814 · Communications					
Check	10/5/2012	96065	Palmer, Daniel D	Cell Phone Reimbursement	100.00
Total 1014814 · Communications					100.00
Total 101ES · ES - Expenditures					4,198.37
101ISE · Insurance & Employee Benefits					
1014504 · Dental, Vision & Life Insurance					
Check	10/5/2012	96088	NCPERS	Unit# 5785 Policy Coverage	16.00
Total 1014504 · Dental, Vision & Life Insurance					16.00
1014507 · Flex Plan					
Check	10/5/2012	96093	TASC	Inv# 3200127680 Admin Fees	74.80
Total 1014507 · Flex Plan					74.80
Total 101ISE · Insurance & Employee Benefits					90.80
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	10/12/2012	96140	Bryan E. Mraz & Associates	Legal Fees September 2012	9,030.50
Total 1014502 · Legal Services					9,030.50
Total 101LEA · Legal & Auditing					9,030.50
101MAIN · Facilities Maintenance					
1014206 · Janitorial Supplies - Senior					
Check	10/5/2012	96074	Bade Paper Products, Inc	Inv# 186297 Foam Soap/Towels/Disposabale Gloves/Can Liners	435.21
Total 1014206 · Janitorial Supplies - Senior					435.21
1014209 · Building Contracts					
Check	10/5/2012	96082	Fox Valley Fire & Safety	Inv# 718265 Quarterly Billing Security Monitoring Town	78.00

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Type	Date	Num	Name	Memo	Amount
Check	10/5/2012	96082	Fox Valley Fire & Safety	Inv# 718408 Quarterly Billing Security Monitoring Senior Center	78.00
Check	10/12/2012	96168	Mid Central Pest Control	Inv# 43844 Pest Control 9.11.12 Astor/Town/SC	145.00
Total 1014209 · Building Contracts					301.00
1014211 · Building Maintenance - Senior					
Check	10/5/2012	96078	Climatetemp Service Group, LLC	Inv# 129526 Sheave Belts and Bearings Replacement	1,643.67
Check	10/9/2012	CC S...	JP Morgan Chase	Toilet Paper Dispensers (4)	150.41
Total 1014211 · Building Maintenance - Senior					1,794.08
1014213 · Equipment Maintenance - Town					
Check	10/5/2012	96078	Climatetemp Service Group, LLC	Inv# 129473 Blower Wheel Replacement	895.07
Check	10/5/2012	96081	Elgin Key & Lock Co., Inc.	Inv# 80056 Key Duplicates	34.00
Check	10/5/2012	96084	Interact Business Products, LLC	Inv# 76007 Copy Charges	30.58
Check	10/9/2012	CC S...	JP Morgan Chase	Township Flags (10)	244.67
Check	10/9/2012	96111	Interact Business Products, LLC	Inv# 76303 Copy Machine Charges	279.84
Total 1014213 · Equipment Maintenance - Town					1,484.16
1014214 · Equipment Maintenance - Senior					
Check	10/9/2012	CC S...	JP Morgan Chase	Veterans Hall Coffee Water Filter	70.94
Check	10/9/2012	CC S...	JP Morgan Chase	Senior Center Projector Lamp	342.50
Check	10/12/2012	96137	Grainger	Inv# 9941268541 Time Clock Ribbon	20.03
Total 1014214 · Equipment Maintenance - Senior					433.47
1014219 · Vehicle Fuel - Town					
Check	10/5/2012	96096	Village of Hanover Park (Fuel)	Inv# 34895 August 2012 Fuel	728.40
Check	10/12/2012	96147	Village of Hanover Park (Fuel)	Inv# 35101 September 2012 Fuel	373.34
Total 1014219 · Vehicle Fuel - Town					1,101.74
1014222 · Trash Removal - Town					
Check	10/5/2012	96071	Allied Waste Services	Acct# 3-0551-6013270 Monthly Charges	149.69
Total 1014222 · Trash Removal - Town					149.69
1014223 · Trash Removal - Senior					
Check	10/5/2012	96071	Allied Waste Services	Acct# 3-0551-6000579 Monthly Charges	143.02
Total 1014223 · Trash Removal - Senior					143.02
1014224 · Trash Removal - Astor					
Check	10/5/2012	96071	Allied Waste Services	Acct# 3-0551-6013274 Monthly Charges	139.51
Total 1014224 · Trash Removal - Astor					139.51
1014225 · Grounds Maintenance					
Check	10/12/2012	96137	Grainger	Inv# 9941268541 Exterior Lighting Ballast Replacement	86.67
Total 1014225 · Grounds Maintenance					86.67
Total 101MAIN · Facilities Maintenance					6,068.55
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/5/2012	96064	Barr, James C	Quarterly Cell Phone Reimbursement	150.00
Check	10/5/2012	96077	Call One	Acct# 1010-8140-0000 Monthly Charges	2,084.11

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Type	Date	Num	Name	Memo	Amount
Total 1014402 · Telephone - Town					2,234.11
1014403 · Utilities - Town					
Check	10/5/2012	96095	Village of Bartlett	Acct# 51470 Water/Sewer	94.77
Check	10/12/2012	96131	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	620.72
Total 1014403 · Utilities - Town					715.49
Total 101THE · Town Hall Expense					2,949.60
101TOE · Town Office Expense					
1014401 · Postage					
Check	10/9/2012	CC S...	JP Morgan Chase	Attorney Postage	27.26
Total 1014401 · Postage					27.26
1014412 · Travel Expenses					
Check	10/5/2012	96064	Barr, James C	Mileage Reimbursement	41.15
Check	10/5/2012	96066	Imperato, Alexandra M	Mileage Reimbursement	5.73
Check	10/9/2012	CC S...	JP Morgan Chase	IEMA Conference Lodging - Burke	359.86
Total 1014412 · Travel Expenses					406.74
1014420 · Pre-Employment Charges					
Check	10/9/2012	CC S...	JP Morgan Chase	OCH Director Job Ad - Nurse.com	500.00
Check	10/9/2012	CC S...	JP Morgan Chase	OCH Director Job Ad - Craigslist	25.00
Check	10/9/2012	CC S...	JP Morgan Chase	OCH Director Job Ad - Tribune/Careerbuilder	525.00
Total 1014420 · Pre-Employment Charges					1,050.00
1014424 · Education & Training					
Check	10/9/2012	CC S...	JP Morgan Chase	Township Mgmt Academy - T. Warfield	300.00
Check	10/9/2012	CC S...	JP Morgan Chase	Grant Writing Workshop- T. Warfield	425.00
Total 1014424 · Education & Training					725.00
1014429 · Miscellaneous					
Check	10/9/2012	CC S...	JP Morgan Chase	Township E-mail Marketing	37.19
Check	10/9/2012	CC S...	JP Morgan Chase	Bereavement Flowers - T. Simon	225.50
Check	10/9/2012	CC S...	JP Morgan Chase	Bereavement Flowers - Beahan	91.20
Check	10/9/2012	CC S...	JP Morgan Chase	Izaak Walton Meeting Supplies	8.12
Total 1014429 · Miscellaneous					362.01
1014530 · Financial Administration					
Check	10/9/2012	96108	Governmental Accounting, Inc	Inv# 5425 Monthly Contract Billing	4,930.00
Total 1014530 · Financial Administration					4,930.00
1014531 · Community Affairs					
Check	10/9/2012	CC S...	JP Morgan Chase	Bartlett Chamber Event	40.00
Check	10/9/2012	CC S...	JP Morgan Chase	Bartlett Chamber Event	90.00
Check	10/12/2012	96125	A1 Trophies & Awards, Inc	Inv# 12935 Veteran Plate	8.00
Total 1014531 · Community Affairs					138.00
1014560 · Emergency Contingency Fund					
Check	10/5/2012	96090	Stahl Cowen Crowley Addis LLC	Client# 3513-002M Legal Fees	6,872.00

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Type	Date	Num	Name	Memo	Amount
Total 1014560 · Emergency Contingency Fund					6,872.00
Total 101TOE · Town Office Expense					14,511.01
104ASR · Assessor's Division					
1044407 · Printing					
Check	10/9/2012	96105	Allen Awards	Inv# 12950 Name Badges (3)	15.00
Check	10/12/2012	96139	Kwik Print	Inv# 48132 Business Cards .	38.00
Total 1044407 · Printing					53.00
Total 104ASR · Assessor's Division					53.00
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	10/9/2012	CC S...	JP Morgan Chase	Resiliency Workshop- J. Robl	50.00
Check	10/9/2012	CC S...	JP Morgan Chase	Township Management Academy - Parquette/Alborell	600.00
Check	10/9/2012	CC S...	JP Morgan Chase	TOI Conference - Alborell	165.00
Total 1094611 · Education & Training					815.00
1094614 · Printing					
Check	10/12/2012	96126	Allen Awards	Inv# 12954 Name Badges (12)	60.00
Total 1094614 · Printing					60.00
1094618 · Psychiatric Backup					
Check	10/12/2012	96177	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	1,650.00
Total 1094618 · Psychiatric Backup					1,650.00
1094619 · Office Supplies					
Check	10/12/2012	96142	Quill Corporation	Inv# 6218310 File Folder	33.95
Total 1094619 · Office Supplies					33.95
1094620 · Community Affairs					
Check	10/9/2012	CC S...	JP Morgan Chase	AITCOY Web Hosting Fee (Reimbursed)	119.40
Total 1094620 · Community Affairs					119.40
1094621 · Recruitment and Pre Employment					
Check	10/12/2012	96124	Alexian Bros Corporate Health Services	Inv# 454119 Employee Physical	87.00
Check	10/12/2012	96148	Verify (XHANYF)	Inv# 726431 Background Check (2)	32.00
Total 1094621 · Recruitment and Pre Employment					119.00
1094622 · Miscellaneous					
Check	10/9/2012	CC S...	JP Morgan Chase	Bereavement Flowers - Beahan	80.95
Total 1094622 · Miscellaneous					80.95
1094623 · Travel					
Check	10/12/2012	96176	Robl, Jared R	Mileage Reimbursement	30.53
Total 1094623 · Travel					30.53
1094626 · Equipment & Furniture					
Check	10/12/2012	96121	Parquette, John J	Quarterly Phone Reimbursement April-June	120.00

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Type	Date	Num	Name	Memo	Amount
Check	10/12/2012	96121	Parquette, John J	Quarterly Phone Reimbursement July-August	120.00
Check	10/12/2012	96142	Quill Corporation	Inv# 6185934 Office Chair	279.99
Total 1094626 · Equipment & Furniture					519.99
1094629 · Dues & Subscriptions					
Check	10/12/2012	96127	Better Homes and Gardens	Magazine Subscription	15.00
Total 1094629 · Dues & Subscriptions					15.00
Total 109ADM · Administration & Clinical					3,443.82
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	10/12/2012	96120	Chacon, Alejandra E	Mileage Reimbursement	83.81
Check	10/12/2012	96123	Teachout, Amanda A	Mileage Reimbursement	101.01
Total 1094644 · Travel					184.82
1094647 · Office Supplies					
Check	10/5/2012	96089	Quill Corporation	Inv# 6035331 USB Device	32.55
Total 1094647 · Office Supplies					32.55
1094648 · Community Affairs					
Check	10/9/2012	CC S...	JP Morgan Chase	Streamwood Park District Meeting	38.25
Total 1094648 · Community Affairs					38.25
Total 109OUT · Outreach & Prevention					255.62
Total 109YFS · Youth & Family Services					3,699.44
Total 1014 · Town Fund - Expenditures					58,519.08
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104522 · Contingency					
Check	10/9/2012	96104	The Alphabet Shop, Inc	Inv# 39116 Office Signage/Installation	3,400.00
Total 1104522 · Contingency					3,400.00
1104524 · Utilities					
Check	10/5/2012	96095	Village of Bartlett	Acct# 62447 Water/Sewer	151.81
Check	10/12/2012	96133	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,864.01
Total 1104524 · Utilities					3,015.82
1104527 · Equipment Purch/Rental/Repair					
Check	10/5/2012	96098	Water Logic	Inv#20048 LL Water Cooler Rental	60.00
Check	10/12/2012	96134	Cooler Smart USA LLC	Inv# 12201743 Water Machine Staff Offices	133.00
Check	10/12/2012	96150	Wells Fargo Financial Leasing 001	Acct# 001-0090075-001 Copier Machine Rental	351.00
Total 1104527 · Equipment Purch/Rental/Repair					544.00
1104528 · Office Supplies					
Check	10/12/2012	96125	A1 Trophies & Awards, Inc	Inv# 12930 Name Badges (34)	180.00
Check	10/12/2012	96146	Staples	Inv# 3182403222 Copy Paper/Highlighters	87.05
Check	10/12/2012	96146	Staples	Credit for Inv# 3182403220	-147.49

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Type	Date	Num	Name	Memo	Amount
Total 1104528 · Office Supplies					119.56
1104529 · Postage					
Check	10/12/2012	96143	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage	870.56
Total 1104529 · Postage					870.56
1104536 · Education & Training					
Check	10/9/2012	CC S...	JP Morgan Chase	Township Mgmt Academy - BK Schuldt	300.00
Total 1104536 · Education & Training					300.00
1104538 · Community Affairs					
Check	10/9/2012	CC S...	JP Morgan Chase	Palatine Senior Citizens Council Meeting Supplies	22.25
Check	10/9/2012	96103	A1 Trophies & Awards, Inc	Inv# 12929 Accreditation Appreciation Plaques	199.60
Total 1104538 · Community Affairs					221.85
1104539 · Miscellaneous					
Check	10/12/2012	96145	Sam's Club (Old Acct)	Account Charges	23.47
Total 1104539 · Miscellaneous					23.47
1104542 · Senior Satellite Service					
Check	10/9/2012	96101	Renz Center	CRO Rent November 2012	1,308.50
Total 1104542 · Senior Satellite Service					1,308.50
Total 1104ADM · Administration					9,803.76
1104SOC · Social Services					
1104515 · Programming					
Check	10/9/2012	CC S...	JP Morgan Chase	Accreditation Wish Lanterns (24)	48.38
Check	10/9/2012	CC S...	JP Morgan Chase	Film/Batteries	90.71
Check	10/9/2012	CC S...	JP Morgan Chase	Program Supplies	17.42
Check	10/9/2012	CC S...	JP Morgan Chase	Health Expo Banners (4)	275.29
Check	10/9/2012	CC S...	JP Morgan Chase	Scarecrow Fest Hay Bales	94.07
Check	10/9/2012	CC S...	JP Morgan Chase	Accreditation Invitations (5 Packs)	185.47
Check	10/9/2012	CC S...	JP Morgan Chase	Writing Group Binders and Paper	116.83
Check	10/9/2012	CC S...	JP Morgan Chase	Root Beer Float Supplies	9.56
Check	10/9/2012	CC S...	JP Morgan Chase	Movie Subscription	11.99
Check	10/9/2012	CC S...	JP Morgan Chase	Bingo Bracelets (1250)	59.80
Check	10/9/2012	CC S...	JP Morgan Chase	Grandparents Day Refreshment/Supplies	49.75
Check	10/9/2012	CC S...	JP Morgan Chase	Expo Banners (2)	164.65
Check	10/9/2012	CC S...	JP Morgan Chase	Summer Party (125)	3,087.51
Check	10/9/2012	CC S...	JP Morgan Chase	Theatre Trip and Lunch (32)	1,761.50
Check	10/9/2012	CC S...	JP Morgan Chase	Wildfire Luncheon (32)	819.68
Check	10/9/2012	CC S...	JP Morgan Chase	Northshore Center Trip (32)	330.00
Check	10/9/2012	CC S...	JP Morgan Chase	Grandparents Day Improv Playhouse (30)	156.00
Check	10/9/2012	96100	Deb Kelly	Yoga Class Instruction September and October 2012	200.00
Check	10/12/2012	96122	Tranquility Yoga Studio	Yoga Instruction - October 2012	612.50
Check	10/12/2012	96122	Tranquility Yoga Studio	Yoga Instruction - September 2012	575.00
Total 1104515 · Programming					8,666.11
1104520 · Volunteer Services					
Check	10/9/2012	CC S...	JP Morgan Chase	Volunteer Fuel Cards (4)	100.00

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Type	Date	Num	Name	Memo	Amount
Check	10/9/2012	96099	Charles Coleman	Home Delivered Meals Mileage Reimbursement	45.59
Check	10/12/2012	96149	Verify (XHTSSE)	Inv# 0708778 Background Checks (8)	143.00
Total 1104520 · Volunteer Services					288.59
1104526 · Club 59					
Check	10/9/2012	96114	Plum Grove Printers	Inv# 265722 Club 59 Newsletter (10,800)	1,661.72
Check	10/12/2012	96119	Easy Permit Postage	Acct# 8000-9090-0585-2392 Club 59 Newsletter Postage	1,122.72
Total 1104526 · Club 59					2,784.44
1104530 · Nutrition					
Check	10/9/2012	CC S...	JP Morgan Chase	Social Services Program Supplies (21)	59.97
Total 1104530 · Nutrition					59.97
1104532 · Visual Arts					
Check	10/5/2012	96073	Blick Art Materials	Inv# 1077568 Art Supplies	80.54
Check	10/5/2012	96073	Blick Art Materials	Tax Exempt Credit	-6.31
Check	10/5/2012	96086	Midwest Ceramic Art Supply	Ceramic Supplies	300.37
Check	10/9/2012	CC S...	JP Morgan Chase	Art Room Ceramic Class Tool	106.99
Check	10/9/2012	96110	Hobby Lobby	Program Supplies	12.19
Check	10/12/2012	96141	Midwest Ceramic Art Supply	Ceramic Supplies	60.81
Total 1104532 · Visual Arts					554.59
Total 1104SOC · Social Services					12,353.70
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/5/2012	96083	Friendly Ford, Inc	Shaft Assembly	106.82
Check	10/9/2012	CC S...	JP Morgan Chase	Lift Wheelchair Belts (2)	198.06
Check	10/9/2012	CC S...	JP Morgan Chase	IPASS Renewal	40.00
Check	10/9/2012	96112	Mitchell 1	Acct# 979637 On Line Technical Support	69.71
Total 1104518 · Vehicle Maintenance					414.59
1104551 · Training					
Check	10/9/2012	CC S...	JP Morgan Chase	IPTA Conference - K. Varsalona	200.00
Check	10/9/2012	CC S...	JP Morgan Chase	IPTA Conference Lodging - K. Varsalona	279.48
Total 1104551 · Training					479.48
1104552 · Fuel					
Check	10/5/2012	96096	Village of Hanover Park (Fuel)	Inv# 34895 August 2012 Fuel	5,930.86
Check	10/9/2012	CC S...	JP Morgan Chase	IPTA Conference Fuel	28.81
Check	10/12/2012	96147	Village of Hanover Park (Fuel)	Inv# 35101 September 2012 Fuel	4,725.94
Total 1104552 · Fuel					10,685.61
Total 1104TRN · Transportation					11,579.68
Total 1104 · Senior Center - Expenditures					33,737.14
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/9/2012	CC S...	JP Morgan Chase	Office Supplies - Scrub Sponges (2)	21.64

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Type	Date	Num	Name	Memo	Amount
Total 2024202 · Office Supplies					21.64
2024204 · Equipment Purchase & Rental					
Check	10/9/2012	CC S...	JP Morgan Chase	Food Pantry Counters	478.98
Check	10/12/2012	96126	Allen Awards	Inv# 12953 Name Badges (24)	120.00
Check	10/12/2012	96146	Staples	Inv# 3182403218 Printer	169.95
Total 2024204 · Equipment Purchase & Rental					768.93
2024205 · Travel & Training					
Check	10/5/2012	96063	Imperato, Mary Jo	Mileage Reimbursement	89.93
Check	10/5/2012	96068	Orozco, Laura A	Mileage Reimbursement	10.00
Total 2024205 · Travel & Training					99.93
2024210 · Printing					
Check	10/12/2012	96146	Staples	Inv# 3182403221 Toner	69.17
Total 2024210 · Printing					69.17
2024212 · Dues, Pubs & Background Checks					
Check	10/12/2012	96144	Paddock Publications	Acct# 546981 Daily Herald Monthly Subscription	15.86
Total 2024212 · Dues, Pubs & Background Checks					15.86
2024213 · Community Affairs / Misc					
Check	10/5/2012	96068	Orozco, Laura A	Kiwanis Installation Event	10.00
Total 2024213 · Community Affairs / Misc					10.00
Total 2024ADM · Administration					985.53
2024HOM · Home Relief					
2024106 · Travel Expenses					
Check	10/12/2012	1894	Kmart	Kmart Personal Care Items Vouchers (4 Clients)	556.32
Total 2024106 · Travel Expenses					556.32
2024119 · Emergency Assistance					
Check	10/3/2012	1892	RMW Holding, LLC	Eviction Notice	500.00
Check	10/12/2012	1893	Isaac Rodriguez	Eviction Notice	750.00
Total 2024119 · Emergency Assistance					1,250.00
Total 2024HOM · Home Relief					1,806.32
Total 2024 · Welfare Services - Expenditures					2,791.85
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	10/5/2012	96091	Sprint (HWY)	Acct# 162978503 Monthly Charges	455.53
Total 3034704 · Telephone					455.53
3034709 · Uniforms & Safety Equipment					
Check	10/9/2012	96116	Steve's Printing Service, LLC	Inv# 1331 Uniform Tee's/Sweatshirts/Workshirts/Jackets	768.58
Total 3034709 · Uniforms & Safety Equipment					768.58

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Type	Date	Num	Name	Memo	Amount
3034711 - Utilities					
Check	10/12/2012	96130	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	137.19
Total 3034711 - Utilities					137.19
Total 3034ADM - Administration					1,361.30
3034ROD - Road Maintenance					
3034602 - Operating Supplies & Materials					
Check	10/5/2012	96072	AKZO Nobel Paints LLC	Inv# 0442-300621 Paint Supplies	63.45
Check	10/5/2012	96072	AKZO Nobel Paints LLC	Inv# 0442-104022 Paint Supplies	66.20
Check	10/5/2012	96087	Martin Implement Sales, Inc	Inv# A21643 Menu Display	39.95
Check	10/5/2012	96092	Safety Lane Inspections	Inv# 9332 Safety Inspection	33.48
Check	10/9/2012	96112	Mitchell 1	Acct# 979637 On Line Technical Support	69.71
Check	10/9/2012	96113	Martin Implement Sales, Inc	Inv# A21858 Menu Display	45.95
Check	10/9/2012	96113	Martin Implement Sales, Inc	Inv# A21825 Displays (8)	153.64
Total 3034602 - Operating Supplies & Materials					472.38
3034603 - Gasoline					
Check	10/5/2012	96096	Village of Hanover Park (Fuel)	Inv# 34895 August 2012 Fuel	424.71
Check	10/5/2012	96097	Village of Bartlett - Fuel	Inv# 2785 August 2012 Fuel	505.21
Check	10/12/2012	96147	Village of Hanover Park (Fuel)	Inv# 35101 September 2012 Fuel	463.09
Total 3034603 - Gasoline					1,393.01
3034610 - Street Lighting					
Check	10/5/2012	96080	Dependable Building Services	Inv# 44244 Street Light Repair	462.72
Check	10/9/2012	96106	Com Ed 051	Acct# 5619024051 Monthly Charges	33.97
Check	10/12/2012	96129	Com Ed 152	Acct# 0045120152 Monthly Charges	281.95
Total 3034610 - Street Lighting					778.64
Total 3034ROD - Road Maintenance					2,644.03
303EQM - Equipment					
3034609 - Maintenance Vehicles & Equip					
Check	10/5/2012	96069	Acme Truck Brake & Supply Co.	Inv# 1222160144 Slack Adjuster (4)	352.04
Total 3034609 - Maintenance Vehicles & Equip					352.04
Total 303EQM - Equipment					352.04
Total 3034 - Road & Bridge - Expenditures					4,357.37
5054 - Mental Health - Expenditures					
5054ADM - Administration					
5054014 - Equip / Database					
Check	10/12/2012	96172	Links Technology Solutions, Inc	Inv# 21703 Website Hosting 4th Quarter	125.00
Total 5054014 - Equip / Database					125.00
Total 5054ADM - Administration					125.00
5054COM - Community Resource Center					
5054210 - Utilities					
Check	10/12/2012	96171	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	16.74

**Hanover Township
Board Audit Report
October 3 - 16, 2012**

Type	Date	Num	Name	Memo	Amount
Total 5054210 · Utilities					16.74
5054213 · Janitorial					
Check	10/12/2012	96170	JaniKing	Inv# 10120560 Monthly Contract Billing	414.00
Total 5054213 · Janitorial					414.00
5054217 · Capital Improvements					
Check	10/12/2012	96151	Menard's	Inv# 04647 Roof Materials	496.65
Check	10/12/2012	96151	Menard's	Inv# 4826 Roof Materials	63.64
Check	10/12/2012	96153	Integrity Heating & Air Conditioning	Heat Exchanger	1,656.50
Total 5054217 · Capital Improvements					2,216.79
5054250 · Building Maintenance					
Check	10/12/2012	96168	Mid Central Pest Control	Inv# 43844 Pest Control 9.11.12 MHB	45.00
Check	10/12/2012	96169	Fox Valley Fire & Safety	Inv# 717894 Fire Extinguishger Service	80.00
Check	10/12/2012	96174	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	34.23
Total 5054250 · Building Maintenance					159.23
5054286 · Agency Support Services					
Check	10/12/2012	96173	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	59.87
Total 5054286 · Agency Support Services					59.87
Total 5054COM · Community Resource Center					2,866.63
5054SVC · Service Contracts					
5054104 · CCC - Domestic Violence Shelter					
Check	10/12/2012	96159	Community Crisis Center	Shelter	7,000.00
Total 5054104 · CCC - Domestic Violence Shelter					7,000.00
5054105 · Community Crisis Counseling					
Check	10/12/2012	96159	Community Crisis Center	Domestic Violence Counseling	5,750.00
Total 5054105 · Community Crisis Counseling					5,750.00
5054112 · Clearbrook Children's Program					
Check	10/12/2012	96162	Clearbrook	Childrens Program	1,375.00
Total 5054112 · Clearbrook Children's Program					1,375.00
5054113 · Clearbrook Residential					
Check	10/12/2012	96162	Clearbrook	Residential Services	1,000.00
Total 5054113 · Clearbrook Residential					1,000.00
5054114 · Clearbrook Development Training					
Check	10/12/2012	96162	Clearbrook	Developmental Training	625.00
Total 5054114 · Clearbrook Development Training					625.00
5054128 · RENZ Outpatient					
Check	10/12/2012	96164	Renz Addiction Counseling Center	Outpatient Treatment	3,945.31
Total 5054128 · RENZ Outpatient					3,945.31
5054130 · Northwest Casa					
Check	10/12/2012	96165	Northwest CASA	Counseling Services	1,313.25

**Hanover Township
Board Audit Report
October 3 - 16, 2012**

Type	Date	Num	Name	Memo	Amount
Total 5054130 · Northwest Casa					1,313.25
5054140 · Maryville Academy Casa Salama					
Check	10/12/2012	96155	Maryville Academy	Casa Salama	6,250.00
Total 5054140 · Maryville Academy Casa Salama					6,250.00
5054146 · The Bridge					
Check	10/12/2012	96157	The Bridge Youth & Family Services	Crisis Services	4,500.00
Total 5054146 · The Bridge					4,500.00
5054156 · Epilepsy Foundation					
Check	10/12/2012	96158	Epilepsy Foundation	Outreach	250.00
Total 5054156 · Epilepsy Foundation					250.00
5054158 · Larkin Center					
Check	10/12/2012	96152	Larkin Center for Children	Adult Mental Health Services	2,560.00
Total 5054158 · Larkin Center					2,560.00
5054160 · Summit Center					
Check	10/12/2012	96156	Summit Center	Early Learning Center	2,375.00
Total 5054160 · Summit Center					2,375.00
5054165 · Alexian Bros - Outpatient Psych					
Check	10/12/2012	96167	Alexian Mental Health Center	Senior Mental Health Services	1,815.80
Total 5054165 · Alexian Bros - Outpatient Psych					1,815.80
5054172 · Countryside In-Home Respite					
Check	10/12/2012	96161	Countryside Association	In Home Respite	946.00
Total 5054172 · Countryside In-Home Respite					946.00
5054174 · Special Ed Advocacy Center					
Check	10/12/2012	96163	Special Ed Advocacy Center	Advocacy	1,250.00
Total 5054174 · Special Ed Advocacy Center					1,250.00
5054182 · Clearbrook Employment					
Check	10/12/2012	96162	Clearbrook	Employment Program	500.00
Total 5054182 · Clearbrook Employment					500.00
5054183 · Community Crisis SA Counseling					
Check	10/12/2012	96159	Community Crisis Center	Sexual Assault Counseling Program	2,250.00
Total 5054183 · Community Crisis SA Counseling					2,250.00
5054188 · Bartlett Learning Center					
Check	10/12/2012	96154	Clarewoods Academy	Counseling	804.84
Total 5054188 · Bartlett Learning Center					804.84
5054189 · Comm. Crisis Ctr Line Develop					
Check	10/12/2012	96159	Community Crisis Center	Crisis Line	2,500.00
Total 5054189 · Comm. Crisis Ctr Line Develop					2,500.00
5054194 · CCC- Strategies for Safety					

2:44 PM

10/12/12

Accrual Basis

Hanover Township Board Audit Report October 3 - 16, 2012

Type	Date	Num	Name	Memo	Amount
Check	10/12/2012	96159	Community Crisis Center	Strategies for Safety	1,750.00
Total 5054194 · CCC- Strategies for Safety					1,750.00
5054196 - Catholic Charities Caregivers					
Check	10/12/2012	96160	Catholic Charities	Caregivers Groups	500.00
Total 5054196 · Catholic Charities Caregivers					500.00
5054199 - Elgin Family Ctr - Adult Psych					
Check	10/12/2012	96166	Greater Elgin Family Care Center	Psychiatric Services	1,040.00
Total 5054199 · Elgin Family Ctr - Adult Psych					1,040.00
Total 5054SVC · Service Contracts					50,300.20
Total 5054 · Mental Health - Expenditures					53,291.83
7004 - Vehicle Replcmnt - Expenditures					
7004540 - Bus Purchase					
Check	10/9/2012	96115	Pace Bus	Acct# 30896 October Lease	100.00
Total 7004540 · Bus Purchase					100.00
Total 7004 · Vehicle Replcmnt - Expenditures					100.00
8084 - Capital Projects - Expenditures					
8084414 - Senior Park					
Check	10/9/2012	96109	Hitchcock Design Group	Inv# 14780 Runzel Reserve Design Charges	300.00
Total 8084414 · Senior Park					300.00
Total 8084 · Capital Projects - Expenditures					300.00
TOTAL					154,022.27



Minutes of a Regular Meeting of the
Hanover Township Board
240 S. Route 59, Bartlett, IL 60103
October 2, 2012**DRAFT**

- I. Call to Order/Roll Call:
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

Elected and appointed officials present: Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa and Collector Frank Liquori.

Staff and others present included Welfare Services Director Mary Jo Imperato, Senior Services Director Barbara Kurth-Schuldt, Youth & Family Services Director John Parquette, Youth & Family Services Clinical Manager Susan Alborell, Mrs. Hope Duval, Attorney Larry Mraz, and Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Colors were presented by the American Legion Post 57. Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations: Supervisor McGuire asked that the record reflect the induction of PO3 Jason Skonieczny, who served in the Navy from 2003-2011, into the Hanover Township Veterans Honor Roll.
- V. Reports:
 - A. *Supervisor's Report*: Supervisor McGuire offered no report.
 - B. *Clerk's Report*: Clerk Dolan Baumer reported that voter registrations are very high this year and we are getting many requests for applications for absentee ballots.
 - C. *Assessor's Report*: Assessor Smogolski reported that Hanover Township and Cook County Commissioner Timothy Schneider are sponsoring a homeowners' tax appeal outreach on October 10, 2012 at 6:30 p.m.
 - D. *Highway Commissioner's Report*: Highway Commissioner Ochoa offered no report.
 - E. *Treasurer's Report*: A motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to approve the Treasurer's Report as presented. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
 - F. *Trustee Committee Liaison Reports*:
 - a. Committee on Youth: Trustee Benoit reported that third-eighth grades are having an anti-bullying video contest. A cash prize of \$300 will be presented for the winning production. Entries are due by October 17.
 - b. Environmental Work Committee: Trustee Westlund-Deenihan reported that Mr. Warfield is now on the Committee. They are creating a manual of the "Did You Know" flyers; also they are designing a smart phone app that will give a list of recycle locations.
 - c. Senior Citizens Services Committee: Trustee Krick reported that there will be a Committee meeting next Monday, October 8, 2012.

- d. Finance Committee: Trustee Westlund-Deenihan reported that there will be a Committee meeting held on October 16.

VI. Bill Paying

Administrator Barr offered the bills in two requests for approval, with bills for payment to Alexian Brothers, invoices for \$1,214.00; a motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to pay the Alexian invoices of \$1,214.00. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

Administrator Barr asked that the Board approve the bills from September 19 through October 2, 2012 as presented.

a. Town Fund	\$69,683.79
b. Senior Center Fund	13,400.00
c. Welfare Services Fund	16,593.19
d. Road and Bridge Fund	26,337.94
e. Mental Health Fund	10,817.02
f. Retirement Fund	0.00
g. Vehicle Fund	1,087.60 (Late addition: Marker Space (Rd Dist)
h. Capital Fund	<u>2,673.33</u>
Total All Funds	<u>\$140,592.80</u>

A motion was made by Trustee Benoit to approve the bills as presented for payment from September 19 through October 2, 2012, including the late addition to Marker Space for the Road District; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business

VIII. New Business:

A. (Items A. and B.): Approval of Regular Meeting Minutes and the Executive Session Meeting Minutes of September 18, 2012: Clerk Dolan Baumer submitted Regular Meeting Minutes and Executive Session Meeting Minutes of September 18, 2012 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan to approve the Regular Meeting Minutes and Executive Session Meeting Minutes of September 18, 2012 with a second by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

B. Consideration of Executive Session Minutes: A motion was made by Trustee Benoit and seconded by Trustee Westlund-Deenihan to keep Executive Session minutes sealed. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

C. Resolution Authorizing October National Breast Cancer Awareness Month in Hanover Township: A motion was made by Trustee Burke with a second by Trustee Westlund-Deenihan that the month of October be declared National Breast Cancer Awareness Month in Hanover Township. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

IX. Workshop: Positive Behavior Interventions Partnership with U-46 : At 7:30 p.m., a motion was made by Trustee Benoit and seconded by Trustee Burke to adjourn into the Workshop to discuss Positive Behavior Interventions Partnership with U-46. Roll call: Ayes: Trustees

Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.



In the Workshop at 7:31 p.m. were present Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Also present to discuss the topic were Director of Youth & Family Services John Parquette and Clinical Manager of Youth & Family Services Susan Alborell.

Director Parquette described the Positive Behavioral Interventions and Supports (PBIS) system that Hanover Township is partnering with School District U-46. U-46 is facing state budget cuts that impact the amount of support services they can provide. HTYFS has attempted to step in as a "tier II" support. Clinical Manager Alborell discussed the leveraging and shifting of focus of student behavior. YFS staff is trained for group (by U-46 staff), and U-46 has started implementing the group work using HTYFS model. The District has asked that YFS teach their staff the tier II model that we use as it is providing better results than what they have been using. YFS has been asked to participate in a White Paper regarding tier II intervention. The YFS staff has noted a disconnect between school and the student. This program is hoping to bridge the gap to pull the two back together. It is showing very positive outcomes, so far. Another initiative that they are working on revolves around cultural relevancy and drug abuse. Ms Alborell notes that U-46 is a large system and it is difficult to change culture quickly. A telling benchmark of success will be increased graduations, and a mentoring programming by the success students.

Due to this stretching of staff, Mr. Barr noted that it is making for very challenging times in the department.

Mr. McGuire noted that again Hanover Township is on the cutting edge with this type of programming that HTYFS is charged with addressing. He said that the level of access that YSF has achieved is remarkable.

Let the record reflect that Supervisor McGuire left the meeting at 7:35 p.m. Trustee Westlund-Deenihan assumed the role of Supervisor Pro-tem; also, let the record reflect that Community Relations Manager Tom Kuttentberg attended the meeting at 7:40 p.m.

A motion to reconvene into the regular meeting was made at 7:41 p.m. by Trustee Burke and seconded by Trustee Krick. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan. Motion carried.

- X. Executive Session: No motion was made to go into Executive Session.
- XI. Other Business: Administrator Barr mentioned that the Township Officials of Illinois Conference is coming up in November; Hanover Township will be presenting three sessions during the conference.
- XII. Adjournment: With no further business to come before this Board, Supervisor Pro-Tem Westlund-Deenihan asked for a motion to adjourn at 7:52 p.m. A motion to adjourn was made by Trustee Burke and seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

Respectfully submitted,


Katy Dolan Baumer

Clerk

Minutes of a Regular Meeting of the Hanover Township Board

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October 2, 2012**DRAFT**

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Library
	Assessor	Welfare Services	Village of Streamwood	Bartlett Library
	Highway Commissioner	Y & F Services	Streamwood Park District	