



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board

October 2, 2012

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Presentation of the Colors – American Legion Post 57
- III. Pledge of Allegiance
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Veterans Honor Roll
 1. PO3 Jason Skonieczny
- VI. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustee Committee Liaison Reports
- VII. Bill Paying
- VIII. Unfinished Business
- IX. New Business
 - A. Regular Meeting Minutes of September 18, 2012
 - B. Executive Session Minutes of September 18, 2012
 - C. Consideration of Executive Session Minutes
- X. Workshop – Positive Behavior Interventions Partnership with U-46
- XI. Executive Session
- XII. Other Business
- XIII. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

Yes
Twp.



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Jason Skonieczny

ADDRESS: 618 Hayward Ave

CITY/ZIP CODE: Streamwood 160107

PHONE #: Home (630) 213-6859 Cell (360) 209-6255

DATE OF BIRTH: 09/18/1984

BRANCH OF SERVICE: U.S. Navy

HIGHEST RANK ATTAINED: E4 / Petty Officer 3rd Class PO3

YEARS OF SERVICE: FROM 06/2003 TO 06/2011

MEDALS AWARDED OR OTHER CITATIONS:
Good Conduct, National Defence, Global War on Terrorism
Service Medal,

INJURIES: None

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire
Supervisor

Hanover Township
Board Audit Report
From 9/19/12 to 10/2/12

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	69,683.79	1,214.00	70,897.79
Total Senior Center	13,400.00		13,400.00
Total Welfare Services	16,593.19		16,593.19
Total Road and Bridge	26,337.94		26,337.94
Total Mental Health Board	10,817.02		10,817.02
Total Retirement	0.00		
Total Vehicle	0.00		
Total Capital	2,673.33		2,673.33
Total All Funds	<u>139,505.27</u>	<u>1,214.00</u>	<u>140,719.27</u>

The above "Subtotal" column has been approved for payment this 2nd day of October 2012.

The above "Total" column has been approved for payment this 2nd day of October 2012.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee



Minutes of a Meeting of the
Hanover Township Board
Held at 250 S. Route 59, Bartlett, IL 60103
September 18, 2012 ****DRAFT****

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke and Krick, Westlund-Deenihan and Supervisor McGuire.

Elected and appointed officials present: Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa, Collector Frank Liquori.

Staff and others present included Administrator James Barr, Assistant Administrator Katie Delaney, Emergency Services Director Dan Palmer, Facilities & Maintenance Director Steve Spejcher, Manager of Community Relations Thomas Kuttentberg, Interim Community Health Director Stacy Arriola, Senior Services Director Barb Kurth-Schuldt, Food Pantry Manager Lori Orozco, Youth & Family Services Director John Parquette, Mrs. Hope Duval, and Attorney Larry Mraz. Present were Mr. Timothy Murphy, Mrs. Brenda Rigsby, Emergency Services department volunteers, and Village of Streamwood Trustee Mike Baumer.
- II. Colors were presented by the Veterans of Foreign Wars Post #11018.
- III. Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance. He then asked for a moment of silence in honor of Trisha Simon and Wally Beahan.
- IV. Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- V. Presentations:
 - A. Supervisor McGuire asked that the Board join him in recognizing Sgt. Timothy P. Murphy who had served in the U.S. Army from 1967-1970, on his induction into the Veterans Honor Roll.
 - B. Supervisor. McGuire asked that the Board also recognize the late Sgt. David Rigsby, who had served in the U.S. Army from 1969-1971, on his induction into the Veterans Honor Roll. His widow, Mrs. Brenda Rigsby, accepted the honor.
 - C. The Supervisor asked the volunteers from the Emergency Services to come forward to be recognized, as they had responded above and beyond the call of duty in response to the storms that tore through the Township, particularly the southern end, on the July 1 weekend. Ribbons and certificates were presented and they were thanked for their service.
- VI. Reports:
 - A. *Supervisor's Report:* Supervisor McGuire reported that Mr. Kuttentberg and he have been meeting with various communities in Elgin. He also thanked all who attended the wake of Trisha Simon and Wally Beahan.
 - B. *Clerk's Report:* Clerk Dolan Baumer reported that we are planning a mini-Passport Day in the USA for the fall; voter registrations are up this season; absentee ballot applications are available.
 - C. *Assessor's Report:* Assessor Smogolski reported the Cook County Assessor is open for appeals. An Outreach is planned for October 10 and the Appeals process ends on October 17.
 - D. *Highway Commissioner's Report:* Commissioner Ochoa offered no report.
 - E. *Treasurer's Report:* A motion was made by Trustee Westlund-Deenihan and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan and Supervisor McGuire. Nays: None. Motion carried.

F. *Department Reports:*

Departments of Administrative Services, Assessor's Office, Community Relations, Emergency Services, Facilities and Maintenance, Highway Department, Mental Health Board, Senior Services, General Assistance, Youth and Family Services, and the Clerk offered reports for the Board's review and consideration.

Community Relations Office: Mr. Kuttentberg thanked the staff and volunteers for assistance with all of the events this past summer.

Emergency Services: Director Palmer highlighted that they are offering another CPR class for the employees.

Community Health: Interim Director Arriola reminded everyone of this Thursday's Just for the Health of it health fair at the Senior Center.

Administrative Services: Mr. Barr confirmed the Strategic Planning session on November 16 at 1 p.m.; more details will follow.

VII. Bill Paying

Mr. Barr offered the bills in two requests for approval, with bills for payment to Alexian Brothers for \$11,699.70; a motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to pay the Alexian invoices of \$11,699.70. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Mr. Barr asked that the Board hold the invoice from Marker Space Inc. for \$187.60 until an issue is resolved, but approve the bills from August 22 through September 18, 2012 as presented.

a. Town Fund	\$90,886.27
b. Senior Center Fund	25,739.04
c. Welfare Services Fund	14,159.05
d. Road and Bridge Fund	12,419.15
e. Mental Health Fund	99,007.06
f. Retirement Fund	36.52
g. Vehicle Fund	0.00
h. Capital Fund	<u>9,079.70</u>
Total All Funds:	<u>\$251,327.19</u>

A motion was made by Trustee Benoit to approve the bill as presented for August 22 through September 18, 2012; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

VIII. Unfinished Business: Mr. Barr discussed the Urban Township survey as prepared by Mr. Warfield and requested by Trustee Krick. This detailed report compares cost of services, services, salaries, and many other areas of townships in Cook, DuPage and Kane. The report shows that we have a lower salary cost than similar-sized townships that offer the same services and that we have far more services than most townships, the breadth and depth of which justifies the salaries we pay. Mr. Warfield is now working on a Quality of Life survey for our Township.

IX. New Business:

A. Approval Regular Meeting Minutes of August 21, 2012: Clerk Dolan Baumer submitted the Regular Meeting Minutes of August 21, 2012 for review and approval by the Board. A motion was made by Trustee Burke to approve the Regular Meeting Minutes of August 21, 2012 with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan and Supervisor McGuire. Nays: none. Motion carried.

B. Approval of the Executive Session Minutes of August 21, 2012: Clerk Dolan Baumer submitted the Executive Meeting Minutes of August 21, 2012 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan and seconded by Trustee Burke to approve the

Executive Meeting Minutes of August 21, 2012. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan and Supervisor McGuire. Nays: None. Motion carried.

- C. Consideration and Appointment to the Committee on Youth: Mr. McGuire asked that this item be tabled, as Miss Natalie Filippo, the candidate for member of the Committee on Youth, was not present; he asked that staff contact Miss Filippo to reconfirm that she does indeed wish to be considered as a member. The Board agreed with the postponement.
- D. Resolution Authorizing a Change Order to Runzel Reserve: A motion was made by Trustee Westlund-Deenihan with a second by Trustee Burke to approve Resolution #091812 authorizing change order number one between Hanover Township and Martam Construction for the Runzel Reserve project. Discussion ensued regarding the reason for the change order, which is for the implementation of a storm water retention site. The budget is capturing the expected expense, and we are staying on target with the project. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan and Supervisor McGuire. Nays: none. Motion carried.
- X. Executive Session: A motion was made at 7:48 p.m. by Trustee Westlund-Deenihan and seconded by Trustee Burke to go into Executive Session pursuant to §2c11 (Litigation when an action against, affecting or on behalf of the township has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is possible or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting) and §2c21 (Discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. of the Illinois Open Meetings Act). Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

The Board returned and the regular session of the meeting continued at 8:07 p.m. Present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

- XI. Other Business: Mr. Barr distributed draft agreements for the Izaak Walton League to start discussions on the gifting of the parcels of land that the IWL owns in Hanover Township, Elgin. Mr. Mraz led the Board through the review of each document, outlining various costs in the process that would be necessary for survey, soil testing, and other associated general costs that the Township may become liable for in receiving this land. The Board agreed that if we get to a point of testing, the staff is authorized to proceed, as it falls within the Administrative purview and budget guidelines. Mr. McGuire gave credit to Mr. Kutteneberg for his activity in the Elgin community that spurred these talks with the IWL.

Trustee Burke asked if the Board would consider memorializing our founding Community Health Director, the late Trisha L. Simon, by naming the health offices in her memory. Discussion ensued with talk of a plaque, timing, talking with the family and more. Mr. Barr was given direction to approach Mr. Simon to talk about timing. The Board is in concurrence with this idea.

Mr. McGuire reminded everyone that the Centro de Informacion annual dinner will be held in October; a reminder will be sent out for a head count of those wishing to participate.

- XII. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 8:45 p.m. Motion to adjourn was made by Trustee Burke seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke and Krick, Westlund-Deenihan and Supervisor McGuire. Nays: none. Meeting adjourned.

Respectfully submitted,

Katy Dolan Baumer

Clerk

Hanover Township

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	Bartlett Library
	Highway Commissioner	Y&F Services	Streamwood Park District	