



240 South Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of Town Board**  
*September 18, 2012*  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Presentation of the Colors – VFW Post 11018
- III. Pledge of Allegiance
- IV. Town Hall (Public Comments)
- V. Presentations
  - A. Veterans Honor Roll
    - 1. SGT Timothy P. Murphy
    - 2. SGT David Rigsby
  - B. Emergency Services Recognition
- VI. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Department Reports
- VII. Bill Paying
- VIII. Unfinished Business
- IX. New Business
  - A. Regular Meeting Minutes of August 21, 2012
  - B. Executive Session Minutes of August 21, 2012
  - C. Consideration and Appointment to the Committee on Youth
  - D. Resolution Authorizing a Change Order to Runzel Reserve
- X. Executive Session
- XI. Other Business
- XII. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

In  
Township  
YES



**VETERANS HONOR ROLL**  
**WE ARE PROUD TO HONOR THOSE WHO**  
**HAVE SERVED US SO VALIANTLY**

**NAME:** Timothy P MURPHY

**ADDRESS:** 6891 CHESTNUT ST

**CITY/ZIP CODE:** HANOVER PK FL 60133

**PHONE #:** 571 269 0888

**DATE OF BIRTH:** 2-25-49

**BRANCH OF SERVICE:** ARMY

**HIGHEST RANK ATTAINED:** SGT

**YEARS OF SERVICE: FROM** 1967 **TO** 1970

**MEDALS AWARDED OR OTHER CITATIONS:**  
VIETNAM SERVICE, VIETNAM CAMPAIGN

**INJURIES:** \_\_\_\_\_

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*

Supervisor



**VETERANS HONOR ROLL**  
**WE ARE PROUD TO HONOR THOSE WHO**  
**HAVE SERVED US SO VALIANTLY**

*Deceased*  
*Widow*  
*BRENDA will*  
*accept on*  
*his behalf*

**NAME:** DAVID BUSBY  
**ADDRESS:** 6891 ELWOOD  
**CITY/ZIP CODE:** PARK IL 60133  
**PHONE #:** 630-830-6426  
**DATE OF BIRTH:** Nov 1 1950  
**BRANCH OF SERVICE:** ARMY  
**HIGHEST RANK ATTAINED:** SERGEANT  
**YEARS OF SERVICE:** FROM 17 MAR 69 TO 23 DEC 71

**MEDALS AWARDED OR OTHER CITATIONS:**  
NATIONAL DEFENSE NATIONAL DEFENSE  
VIETNAM CAMPAIGN MEDAL

**INJURIES:** \_\_\_\_\_

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McDevil*  
Supervisor

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Human Resources Requests</i>	122	N/C	670	N/C
<i>New Employee Orientations</i>	2	N/C	5	N/C
<i>Technology work orders</i>	25	34	115	153
<i>Resident Contacts</i>	1,567	1,782	8,941	8,993
<i>Percent of Budget Expended</i> (42% of year)	5.1%	3.8%	25.9%	22.8%
<i>Grant application submissions</i>	0	1	2	4

## Department Highlights

- The Recycling Extravaganza was held on August 4. An estimate of over 1,000 vehicles came through the Township to recycle paper, electronics, cell phones, car batteries, prescription drugs, and a variety of other materials. The event was spearheaded by Highway Commissioner Ochoa with the assistance from other departments and many external volunteers
- The annual Employee Appreciation Picnic was held on August 7.
- On August 22 Director of Community Health Trish Simon passed away from a long battle with cancer. We are currently recruiting to fill the position of Director of Community Health. We hope to have an individual hired by the beginning of December. Community Health Nurse Stacy Arriola has been appointed Interim Director until the position is filled.
- On August 27 two counselors from the Hospice of Northeast Illinois were on-site to conduct an informational session on grief and loss. They were available for the day and met with some departments and individuals privately.
- Working with the Director of Facilities and Maintenance, the Director of Youth and Family Services and staff, and our internal design team Director of Senior Services and the Senior Services Program Manager to redesign the reception area of YFS and create a new office. Construction will begin in two weeks.
- Runzel Reserve update: The Runzel Reserve lowest qualified bidder, Martam Construction, was awarded the contract on June 19. We are currently awaiting permit approval for the plans from the Metropolitan Water Reclamation District and the Village of Bartlett. The Village required additional electrical plans which requires a change order that is on the agenda for the September 18 Board meeting.
- Environmental Sustainability Workgroup update: For the month of August the ESW focused on reducing car usage by encouraging employees to walk one day a week instead of driving. Choosing to walk, when possible, to things in the neighborhood such as the post-office, supermarket, restaurant, or the gym at least once a week helps reduce the number of harmful pollutants in the atmosphere. The ESW will resume meeting in September and will be working on transferring over information to Management Analyst Thomas Warfield so he can begin as the Administrative liaison.

### *Hanover Township Mission Statement:*

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# OFFICE OF THE ASSESSOR

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Administration</i>				
Office visits	141	137	1292	5523
Building permits processed	445	428	1966	3703
Sales recording	88	94	527	1124
Change of Name*	2	145	34	633
Property tax appeals	-	-	-	1208
Certificate of Errors	59	35	376	984
Property location updates	5	-	7	357
New owner mailings	61	82	294	934
Long time occupants*	5	2	17	153
<i>Exemptions</i>				
Home owner exemptions	-	1	13	138
Senior home owner exemptions	-	4	120	564
Senior freeze exemptions*	2	5	209	923
Miscellaneous exemptions	8	-	55	318
<i>Foreclosures</i>	33	39	209	463

\* Denotes notary requirement

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. - August 2012 had a total of 2 Visitors after 4:30pm.
- For Thursday's at the Community Relations Office - August we had a total of 8 visitors.
- 2012 Assessment notices are due to come out the first week of October; we will be open for appeals for a 30 day window at that time.

*Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF THE CLERK



Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Passports</i>	172	126	893	706
Photo Fees	\$605	\$375	\$3,280	\$2,130
Total Passport Fees & Photo Fees	\$4,195	\$2,840	\$22,510	\$19,065
<i>Cook County Vehicle Stickers</i>	9	5	186	183
<i>Fishing/Hunting Licenses</i>	9	6	116	113
Fishing/Hunting Agent Fees	\$6	\$4	\$44.25	\$82.75
<i>Handicap Placards</i>	22	29	100	141
<i>Voter Registration</i>	32	1	211	8
<i>FOIA Request</i>	1	3	6	11
<i>Telephone Inquiries</i>	85	223	513	1,124

## Department Highlights

- FOIA Requests:  
One FOIA request was received from Mr. Jake Griffin, reporter for the Daily Herald, regarding compensation and salary information for Hanover Township staff and elected officials; responded within five days.
- Clerk Duties:  
Clerk Dolan Baumer administered the oath of office to five new EMS volunteers and attended the EMS Volunteer Appreciation/Recognition ceremony, and administered the oath of office to the new Senior Citizen Services Committee member.
- Community Outreach:
  - The Clerk's Office was represented at the Recycle Extravaganza, volunteering and underwrote the document shredding service.
  - Clerk Dolan Baumer volunteered on behalf of Hanover Township with Centro de Información in Elgin on the Dream Act project.
  - The Clerk attended the grand opening of the Streamwood Health Center and of Mariano's Fresh Market on behalf of Hanover Township.
  - Mrs. Duval, Ms Murzyn and the Clerk attended the Artist Show at the Senior Center
- Voter Registration:  
The Clerk's Office conducted Voter Registrations at:
  - Starbuck's in Streamwood, Victory Centre and at Clare Oaks Retirement Community
- Cook County Motor Vehicle License Sticker Sales:  
Sticker Sales are ongoing; residents are now charged a late penalty for all existing vehicles. Newly purchased vehicles are not charged the late fee.
- Future Voter Registrations:
  - September 6 – Hanover Township Senior Center – 1:30 p.m.-3:30 p.m.
  - September 11 – Hanover Township Community Center on Astor Avenue – 1 p.m.-4 p.m.
  - September 12 – South Elgin High School – 7:30 a.m.-2:30 p.m.
  - September 14 – Streamwood High School – 7:30 a.m.-1 p.m.
  - September 19 – Bartlett Park District – 8 a.m.-2:30 p.m.
  - September 21 – Hanover Township Community Center on Astor Avenue – 11 a.m.-1 p.m.
- Passports:
  - Mini Passport Day in Hanover Township is being planned for November 3 from 9 a.m.-12 p.m.

### Office of the Clerk Mission Statement:

*The Clerk's office is continuously striving to provide fast, courteous service to Township residents, Board members, other departments and citizens through the most modern and cost effective methods available; and to maintain the township records in a systematic, orderly, logically organized and accessible manner.*

# OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Website Visits</i>	6,891	5,655	31,978	25,423
<i>Facebook Likes</i>	4	2	579	534
<i>Media Releases</i>	2	4	32	26
<i>Veteran Contacts</i>	12	N/C	37	N/C
<i>Total Veterans served</i>	7	N/C	18	N/C
<i>Total Resident Contacts (Elgin office)</i>	155	N/A	827	N/A

## Department Highlights

- 100% CVA staff participation at the Recycling Extravaganza on August 4.
- Attended the grand opening of the Greater Elgin Family Care Center in Streamwood.
- Staffed a table at the Lords Park Elementary registration to promote the Community Relations Office.
- Assisted the Office of Community Health in hosting a vaccine and physical clinic for youth at the Community Relations Office on August 14.
- Assisted with coordination an Emergency Services CPR class that was held on August 18 at the Senior Center.
- Attended the Elgin American Legion Post 57 summer picnic with Supervisor McGuire on August 18.
- Attended the Sherwood Oaks summer picnic with Supervisor McGuire on August 19.
- Attended meeting #3 of IDOT's Community Advisory Group regarding the potential reconfiguration of IL Route 59 and IL Route 20 (Lake Street).

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# DEPARTMENT OF EMERGENCY SERVICES

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Volunteers</i>				
Total volunteers	29	26	29	26
New volunteers	4	0	6	8
Volunteer hours	286.25	115.25	1434	1119.25
<i>Training</i>				
Total hours	56	91	483	446
<i>Details</i>				
Township events	3	1	14	10
Municipal Event Assistance	12	5	21	13
Emergency call outs	5	13	19	23
Safety Patrols	1	4	11	14
Miscellaneous	0	1	1	10

## Department Highlights

- Assisted with the Township recycling event. Traffic activity was mostly non-stop during the morning hours.
- Staff conducted training for a Boy Scout Troop covering first aid basics and assisted them in completing the requirements for a merit badge.
- Staff conducted a CPR class for township residents.
- Emergency call out in Streamwood where we assisted with a fatal accident by providing lighting and traffic control.
- Assisted Streamwood Police Department for their Roadside Safety Check event. Lighting of the area was provided.
- Provided Streamwood with traffic assistance at two football games. We assisted traffic in exiting the parking lot expeditiously.

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# HIGHWAY DEPARTMENT

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Winter Season</i>				
Snow (inches)				
Salt (tons)				
Overtime hours				
<i>Summer Season</i>				
Branch pick-up (truckloads)	6	8	93	39

## Department Highlights

- Continue monthly brush pick up service
- Continue grass cutting and tree trimming
- Finished Township restoration
- Finished Douglas deicing machine repairs

*Hanover Township Mission Statement:*

*Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.*

# OFFICE OF THE MENTAL HEALTH BOARD

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Grant Funding</i>				
Ongoing clients	218	362	1804	1812
New clients	33	44	1416	1406
Clients served (Unduplicated)	251	406		
<i>TIDE</i>				
Participants	7	9	8	12
Rides	143	140	524	580
<i>Resource Center</i>				
Organizations providing services	5	7	5	7
Clients served	7	22	251	378

## Department Highlights

- The MHB met on August 23, after being off for the months of June and July. They held a conference call with the focus group facilitators to discuss overall goals of upcoming focus group sessions.
- The MHB awarded 2 emergency funding grants. Centro de Informacion was awarded \$19,591 after statewide DCFS immediate and total cuts to Family Centered Services(FCS) programs. The emergency funding provided will allow them to reopen their Hanover Park offices to continue providing FCS within the Township. It will also allow them to look for more funding sources to continue the program without state funding. The MHB also awarded \$12,000 in emergency funding to Shelter Inc to help support increased HT counseling costs.
- The MHB also awarded two staff development grants for the Boys & Girls Club of Elgin and the Epilepsy Foundation of Greater Chicago to attend their respective organizations national conferences.
- Met with Renz Addiction Counseling Center's Executive Director to discuss specific changes in their state prevention funding and how that effects current prevention programming within HT. Due to new requirements in the allocations of prevention program funds, Renz will no longer be able to provide prevention programming within Hanover Township schools. Their funds must be allocated to Dundee/Carpentersville area for prevention and half the funding for the Elgin Drug & Gang Taskforce. Renz will look into applying for emergency funding and challenge grants in hopes of maintaining the existing programming within the schools.
- Fiscal year 2014 grant applications were uploaded to the website and all agencies were notified. The annual Mental Health Board grant applications will be due September 21<sup>st</sup>. Press release was issued by the Community Relations Manager which encouraged local agencies not currently funded by the MHB to consider applying
- Discussed challenge grant options with YFS for their programming within U-46 as it relates to student mental health and prevention programs.
- Working with Alexian Brothers on possible challenge grant options for their Autism Spectrum and Developmental Disorders Resource Center. Meeting with them over the next week to further discuss options for programming

### *Mental Health Board Mission Statement:*

*The mission of the Hanover Township Mental Health Board is to advocate for increasing the availability and quality of mental health services through the development of a comprehensive and coordinated system of effective and efficient program delivery, accessible to all residents of Hanover Township*

# OFFICE OF COMMUNITY HEALTH

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Appointments</i>				
ProTimes	36	30	146	119
TB skin test	11	7	53	53
Cholesterol	7	4	114	40
Pharmaceutical Assistance Programs	8	24	28	90
Miscellaneous labs	14	7	52	55
Other	36	59	224	283
Total (unduplicated)	121	131	530	640
<i>Clinic Clients</i>				
Victory Centre of Bartlett	12	16	78	86
Glendale Terrace	5	65	53	94
Community Relations Office	10	N/A	43	N/A
Clare Oaks (Diabetes Support Group)	4	0	23	26
Astor Avenue	30	19	106	60
Total (unduplicated)	57	100	311	185
<i>Public Education &amp; Health Promotion</i>				
Media coverage	5	6	18	23
Informational seminars	1	3	9	23
<i>Primary Care Provider Support</i>	16	69	83	126
<i>Phone Triage</i>	672	895	3202	3463
<i>Embracelet Program</i>	4	3	31	44

## Department Highlights

- On August 7, Stacy Arriola participated in Bartlett's National Night Out.
- Keely Hoch attended the grand opening of the Greater Elgin Family Care Center's newest clinic site the Streamwood Community Health Center on August 8.
- The Children's Immunization clinic at the Senior Center was completely booked and distributed 68 vaccinations and 24 school physicals on August 9.
- Jenny Poliwka presented a Nutritional Seminar at Astor Avenue Community Center on August 13.
- The Kids Immunization Clinic at the Community Relations Office on August 14 was completely booked with appointments for immunizations and school physicals.
- Keely Hoch took part in Centro De Informacion's health and resource fair on August 16.
- Pam Brandes participated in the Bartlett Fire Department's Pink Heals Event at the Bartlett Fire Department on August 22.

*Office of Community Health Mission Statement:*

*Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

# DEPARTMENT OF SENIOR SERVICES

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Programming Division</i>				
Planned programs	137	132	811	578
Participants	1747	1779	9138	7756
Participants (unduplicated)	695	N/C	1533	N/C
Wait listed (unduplicated)	63	98	289	489
Art & Computer classes	46	53	221	248
Art & Computer class participants	398	513	2031	2335
New volunteers	4	1	31	10
Total volunteers (unduplicated)	117	136	317	331
Volunteer hours reported	1412	1782	7950	7867
Meals delivered by volunteers	976	1236	5050	5469
<i>Social Services Division</i>				
Clients served (unduplicated)	199	196	834	921
Energy Assistance	18	2	214	53
Prescription drugs & health insurance assistance	145	309	743	1083
Public Aid	21	25	87	100
Social Service programs	8	11	46	47
Social Service program participants	74	106	456	618
Lending Closet transactions	36	132	257	318
<i>Transportation Division</i>				
One way rides given	2081	2000	9118	8000
Individuals served (unduplicated)	217	217	1120	1021
New riders	11	15	72	63
Unmet requests for rides	31	20	152	67

## Department Highlights

- Trips: Apple Holler, Lunch Bunch: Lindy's Landing, Museum of Science and Industry, Summer Party-Woodstock at Chandlers in Schaumburg, Four Winds Casino and Dream Girls at the Marriott. Events: Senior's Police Academy sponsored by TRIAD, Sheriff Tom Dart and Rep. Fred Crespo, Mistaken Medication, Low Back Pain, Rock and Roll Ice Cream Social, History of the Wizard of Oz. CRO: History of Western Civilization Lecture Series and Karaoke Singing.
- CEDA training for LIHEAP Winter Program & PIPP was completed by all staff and volunteers. Program starts September 4. CEDA has approved the LIHEAP 2013 contract.
- Megan Conway and Amy Seul participated in Quarterly SHIP Coordinator Conference.
- Social Services staff attended the annual SHIP Conference in Lisle on August 23.
- Social Services Division received AgeOptions Senior Health Assistance Program (SHAP) stipend.
- Megan Conway joined the Social Services team on August 1<sup>st</sup> at the new Manager. Kristin Vana (previously Arciola) joined the Social Services team on August 21<sup>st</sup> as the new Intake Specialist.
- The T.R.I.P. program was utilized 58 times by our residents.

### *Senior Services Mission Statement:*

*With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.*

# DEPARTMENT OF WELFARE SERVICES

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>General Assistance</i>				
General Assistance clients	20	16	103	77
General Assistance appointments	47	44	256	219
Emergency Assistance appointments	42	17	140	83
Emergency Assistance approved	2	8	25	19
Crisis intake clients	310	N/C	1046	234
Access to Care	7	N/C	43	12
<i>LIHEAP Applications/PIPP Recertification</i>				
Office	25	Closed	314	115
Circuit Breaker	0	0	2	9
<i>Social Services</i>				
ComEd Hardships	18	11	56	11
Weatherization	Closed	3	3	18
<i>Food Pantry</i>				
Served (Households)	889	798	4105	3677
New applications	154	125	538	459
Food Donations	85	65	293	265
<i>Community Center Walk-Ins</i>	367	501	1792	1860

## Department Highlights

- Our new program with the Northern Illinois Food Bank is going extremely well. This new relationship allows us to receive from Jewel Food Stores at no charge fresh vegetables, fruits, milk, eggs and meats. With the decrease in donations due to the economy this relationship allows us to meet the growing need in the pantry and the community.
- Astor Avenue was able to take 28 families to the Brookfield Zoo on August 6<sup>th</sup>. Tickets were provided by Cook County Commissioner Tim Schneider and transportation provided by Senior Services. This is the 2<sup>nd</sup> year we have offered this to our residents. Several families expressed they have never been to the zoo due to transportation and cost.
- Streamwood Park District provided Astor Avenue with 30 free tickets to the Park Place Pool. The tickets arrived during the record heat and the children and families were so happy to have the opportunity to cool off. A special thank you to President of the Streamwood Park District Rick Brogan for his support.
- On August 16<sup>th</sup> Astor Avenue hosted their annual Back to School Pizza Party. This year's party was provided by Lisa Eid in memory of her 2 year old daughter Miranda who sadly passed away this year.
- More than 700 backpacks were distributed this year thanks to Communities That Care, Streamwood Kiwanis, Backpack Buddies and the many residents who donated supplies.
- Summer Lunch Program ended and After School Snack program has begun. This program is available to us through the Northern Illinois Food Bank at no cost. Immanuel United Church of Christ will be helping with the after school homework program and distributing the snacks.
- CEDA continues to offer Emergency Relief services at Astor Avenue the first and third Thursday of each month and employment counseling the first Thursday of every month.
- Thank you to all who supported the 2<sup>nd</sup> Annual River Cruise Fundraiser to benefit the Hanover Township Foundation. It was a beautiful evening with 78 people onboard.
- We look forward to our 2<sup>nd</sup> annual Food Pantry Fundraiser Oktoberfest to be held October 5<sup>th</sup> beginning at 5pm at the Bartlett Fire Barn – Sponsorships are available. Please mark your calendars.

### *Welfare Services Mission Statement:*

*HanoverTownship Welfare Services is committed to improving the welfare of HanoverTownship residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for August, 2012

SERVICE PROVIDED	AUGUST 2012	AUGUST 2011	FYTD 2013	FYTD 2012
<i>Outreach &amp; Prevention</i>				
Open Gym participants	314	349	4045	3687
Open Gym participants (unduplicated)	115	177	657	752
Alternative to Suspension referrals	0	0	17	36
Alternative to Suspension participants (unduplicated)	21	10	63	19
<i>Clinical</i>				
Therapy clients (total attended)	314	303	1831	1195
Therapy clients (unduplicated)	128	108	403	194
Total families	63	63	369	270
New families	5	3	32	41
Clinical hours	203	150	1324	1004
Group session participants	75	133	1996	630
<i>Tutoring Participants</i>				
Total	15	33	555	372
Unduplicated	15	19	108	96

## Department Highlights:

- James Mix has been hired for the Program Coordinator position for the Open Gym Program. James' start date is September 17, 2012.
- Staff have attended school open houses to market Hanover Township, Youth and Family Services, and the Elgin Community Relations Office programs and services. Open houses attended included the following: Lords Park, Ontarioville, Parkwood, Bartlett, Timber Trails, Hilltop, Oakhill, Sunnydale, and Laurel Hill Elementary schools.
- The Open Gym Program expansion from five sites to ten sites is set to start on September 24, 2012. Three Open Gym Assistants from last year have returned and three new Assistants have been hired.
- Meetings with Streamwood Park District have occurred to look at the possibility of having a Teen Open Gym at Park Place once a week.
- There has been an increase in demand for Youth and Family Services Therapists to provide PBIS Tier II groups for School District U-46 schools. John Parquette, LCSW, is looking at additional revenue sources to secure additional staff to meet the demand.
- The School District U-46 Transformational Task Force is preparing to present their preliminary findings to the School Board at the September 24, 2012 meeting.
- Work has begun to secure local businesses that would be interested in partnering with Youth and Family Services to provide high school students with job shadowing opportunities.
- Michael Cohen ran in the Fox Valley Marathon on September 16, 2012. Funds raised will be deposited into the Hanover Township Foundation to be used for Open Gym and Alternative to Suspension Programs.

### *Youth & Family Services Mission Statement:*

*The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.*

**Hanover Township**  
 Board Audit Report  
 From 8/22/12 to 9/18/12

	Subtotal	Alexian Invoices	Total
Total Town Fund	91,973.87	839.68	92,813.55
Total Senior Center	25,739.04		25,739.04
Total Welfare Services	14,159.05		14,159.05
Total Road and Bridge	12,419.15		12,419.15
Total Mental Health Board	99,007.46	10,860.02	109,867.48
Total Retirement	36.52		36.52
Total Vehicle	0.00		
Total Capital	9,079.70		9,079.70
Total All Funds	<u>252,414.79</u>	<u>11,699.70</u>	<u>264,114.49</u>

The above "Subtotal" column has been approved for payment this 18th day of September 2012.

The above "Total" column has been approved for payment this 18th day of September 2012.

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Trustee



Minutes of a Meeting of the  
Hanover Township Board  
7431 Astor Avenue, Hanover Park, IL 60133  
August 21, 2012 **\*\*DRAFT\*\***

- I. Call to Order/Roll Call  
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.  
  
Elected and appointed officials present: Assessor Thomas Smogolski and Collector Frank Liquori arrived at 7:04 p.m.  
  
Staff and others present Administrator James Barr, Assistant Administrator Katie Delaney, Welfare Services Director Mary Jo Imperato, Senior Services Director Barb Kurth-Schult, Youth & Family Services Director John Parquette, Mental Health Board Coordinator Suzanne Powers, Facilities & Maintenance Director Steve Spejcher, Mrs. Hope Duval, and Attorney Larry Mraz. Also present was Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
  - A. Supervisor McGuire asked that the minutes reflect that on this day, SP4 Sterie D. Todorov was inducted into the Veterans Honor Roll.
- V. Reports:
  - A. *Supervisor's Report:* Supervisor McGuire has recently met with the mayors and village managers from the surrounding villages in the Township, except Streamwood, to discuss and gauge interest on an intergovernmental agreement for disaster preparedness in this area. There will be a follow-up meeting to firm up the agreement and sign the document. Mr. Jim McCarthy of the Bartlett Fire Protection District, would like the Township to join him and other entities in protesting the utility tax. Before discussion, Mr. McGuire cautioned the Trustees on taking drastic action due to the fact that we purchase, at greatly discounted fees, items and services from Bartlett and there is no telling how a decreased utility tax collection would play into what we receive. Discussion ensued and afterward, Mr. McGuire agreed to go back to Mr. McCarthy and tell him that we are not interested in pursuing the issue.
  - B. *Clerk's Report:* Clerk Dolan Baumer presented a fresh copy of the IL OMA and presented a written report for the Board's review.
  - C. *Assessor's Report:* Assessor Smogolski offered no report.
  - D. *Highway Commissioner's Report:* Commissioner Ochoa was not present.
  - E. *Treasurer's Report:* A motion was made by Trustee Benoit and seconded by Trustee Burke to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
  - F. *Department Reports:* Departments of Administrative Services, Welfare Services, Youth & Family Services, Highway, Community & Veterans Affairs, Senior Services,

Community Health, and Assessor provided reports for the Board's review. Director Kurth-Schult thanked the Board for their support and staff for their work during the successful Accreditation process. She also mentioned that they are fully staffed.

VI. Bill Paying

Mr. Barr offered the bills in two parts; bills for payment to Alexian Brothers, invoices for \$71.20. A motion was made by Trustee Burke and seconded by Trustee Krick to pay the Alexian Brothers invoices of \$2,298.71. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Mr. Barr asked that the Board approve the bills from August 7 through August 21, 2012 as presented.

a. Town Fund	\$25,377.10
b. Senior Center Fund	16,207.65
c. Welfare Services Fund	5,718.14
d. Road and Bridge Fund	9,044.17
e. Mental Health Fund	241.00
f. Retirement Fund	0.00
g. Vehicle Fund	0.00
h. Capital Fund	<u>0.00</u>
Total All Funds:	<u>\$56,659.26</u>

A motion was made by Trustee Burke to approve the bill as presented for August 7 through August 21, 2012; Trustee Westlund-Deenihan seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business:

- A. Approval Regular Meeting Minutes of August 7, 2012: Clerk Dolan Baumer submitted the Regular Meeting Minutes of August 7, 2012 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan to approve the Regular Meeting Minutes of August 7, 2012 with a second by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- B. Consideration and Appointment of Ms Natalie Filippo to the Committee on Youth: Ms Filippo was not present at the meeting for consideration of her qualifications or for appointment and Mr. McGuire asked that it be tabled until next meeting.
- C. Resolution Authorizing the Illinois Emergency Management Mutual Aid System Agreement: A motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to approve resolution #082112 authorizing the agreement for the Illinois Management Mutual Aid for Hanover Township. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan and Supervisor McGuire. Nays: none. Motion carried.

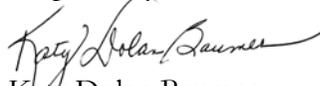
IX. Executive Session: Motion was made to go into Executive Session at 7:19 p.m. pursuant to the Illinois Open Meeting Act section 2(c)11 (Probable or imminent litigation against the Township), and section 2(c)5 (Purchase or lease of real property) by Trustee Westlund-

Deenihan and seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan and Supervisor McGuire. Nays: none. Motion carried.

The Board returned from Executive Session at 7:39 p.m. Present were Trustees Benoit, Burke, Krick and Westlund-Deenihan and Supervisor McGuire.

- X. Other Business: Mr. Barr mentioned that Ms Powers had become engaged. He also reminded the Board to join the Emergency Services Department at the Bartlett Fire Barn as they welcome new volunteers to their ranks.
- XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:42 p.m. A motion to adjourn was made by Trustee Benoit seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick and Westlund-Deenihan and Supervisor McGuire. Nays: none. Motion carried.

Respectfully submitted,



Katy Dolan Baumer  
*Clerk*

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	Bartlett Library
	Highway Commissioner	Y&F Services	Streamwood Park District	



Where Great Service Happens!

250 S. Route 59 Bartlett, IL 60103  
(630) 837-0301 Office | (630) 837-9064 Fax  
www.hanover-township.org

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**COMMITTEE ON YOUTH  
YOUTH MEMBERSHIP APPLICATION**

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Name: Natalie Filippo

Address: 38 McKinley, Streamwood.

Telephone: 630-340-9036

High School: Streamwood

Grade 10 (fall) Age: 15

---

1) What leads you to want to serve on the committee?

I think I can help & contribute to help the community with whatever it needs.

Mission Statement

*Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.*



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[www.hanover-township.org](http://www.hanover-township.org)

2) What contributions do you feel you can make?

I am a very hard worker and I could make the right decisions and help kids with their issues.

3) Life experiences which you feel are relevant to this committee:

Projects at school where I had become a team leader and make the correct decisions for my classmates. Little league volunteering where I donated my time into helping with the kids and fixing the fields.

4) Organizations/Volunteer Organizations in which you are a member:

Streamwood little league.

**MISSION STATEMENT**

*Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.*



**Streamwood High School**  
701 West Schaumburg Road  
Streamwood, IL 60107-1299  
Tel: 630.213.5500  
Fax: 630.483.5909

**Terri Lozier, Principal**

**U-46.org**

June 6, 2012

Hanover Township:

During the past school year I have had the pleasure of having Natalie Filippo in my Freshmen AP World History Class. It is a yearlong course that is very rigorous as it prepares students for the AP exam. Natalie adapted well to the coursework while staying involved in extracurricular activities. During the year, I have been able to observe Natalie's work ethic and ability to work well with others.

Natalie is a very determined student with a strong work ethic and sense of responsibility. AP World History is a demanding class, with a textbook set at college level reading. Natalie adjusted well to the rigor. Her work was always turned in on time and demonstrated high standards. She was once absent for a few days and consequently had to make up work. There were two articles she had to read along with questions on the readings. The day after I gave Natalie the assignment, she turned it in fully completed. In a class where many freshmen struggle with the workload and content, Natalie consistently rose to the challenge, displaying a sense of responsibility and ownership in her education.

Natalie is also a team player who works well with others. Students frequently had to work in groups for various projects. Natalie worked very well with others, displaying a positive attitude. Natalie always completed her assigned tasks and helped others in her group. She played a role in keeping her group on task and making sure quality work was produced. She contributed ideas in her group while being flexible and keeping a positive attitude.

Because of her demonstrated character, sense of responsibility, and positive attitude I wholeheartedly recommend Natalie for the Committee on Youth. I am certain she would strengthen the committee, offering a fresh perspective and constructive experiences as a high school student.

Sincerely,

Brian Marroquin  
Social Studies  
Streamwood High School  
Ext. 8530



**MEMORANDUM**

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**TO:** TOWNSHIP BOARD  
**FROM:** JAMES C. BARR, TOWNSHIP ADMINISTRATOR  
**CC:** KATIE DELANEY, ASSISTANT TOWNSHIP ADMINISTRATOR  
STEVE SPEJCHER, FACILITIES & MAINTENANCE DIRECTOR  
**SUBJECT:** CHANGE ORDER TO THE RUNZEL RESERVE PROJECT  
**DATE:** SEPTEMBER 14, 2012

---

As part of the permitting process the Village of Bartlett has required several additions to our plans for the Runzel Reserve Senior Citizen Park. The specific change order details are attached and total \$21,590.00. In general, the changes focus on additional erosion control and storm water management.

The planned butterfly garden will also serve as a rain garden as part of storm water management. This will require significant excavation to replace the soil type to allow for better sustainable cleaning of the storm water through natural elements before entering the storm water sewer. This excavation and other changes increase the amount of land disturbed which triggers the requirement for a silt fence.

The Village has also required a connection to the storm sewer, where the original plans called for the water to travel over land. Another component required a third backflow preventer. Two were in the original plans. The change order quote was originally about \$34,000; however our architect worked with Martam Construction to reduce the cost.

Time delays have occurred due to the more in depth permitting process with the Village of Bartlett than anticipated and the permitting process with the Water Reclamation District.

Please let me know if I can provide any additional information. Thank you for your consideration.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING CHANGE ORDER NUMBER ONE  
BETWEEN HANOVER TOWNSHIP AND MARTAM CONSTRUCTION, INC.**

---

**WHEREAS**, Hanover Township (the "Township") and Martam Construction Inc. (the "Contractor") (collectively, the "Parties") entered into a certain contract (the "Contract") for the Township's Runzel Reserve project (the "Project") providing for an original contract sum in the amount of \$265,498.00 with a substantial completion date of October 15, 2012, weather permitting; and

**WHEREAS**, additional work provided under the Township's storm water pollution prevention plan (SWPPP), excavation and grading, storm sewer work, and water service, including but not limited to erosion control, construction of a rain garden, installation of a meter vault and two inch water tap with saddle, as more fully described in Change Order No. One dated September 13, 2012 ("Change Order No. One"), the Change Order Summary dated September 6, 2012, and Contractor's proposed change order number one dated September 6, 2012 (PCO No. 1) copies of which are attached hereto as Exhibit A and incorporated herein, is required in order for the Township to obtain permits for the Project Work; and

**WHEREAS**, pursuant to Section 21 of the Contract and 720 ILCS 5/33E-9, the determinations set forth herein are required relative to Change Order No. One;

**BE IT RESOLVED** by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois (the "Township Board"), as follows:

**SECTION ONE:** The Recitals and Exhibit A are incorporated into the body of this Resolution as though fully set forth herein.

**SECTION TWO:** The Township Board hereby finds and determines that the circumstances necessitating the changes in the performance of the Project Work as set forth in Change Order No. One were not reasonably foreseeable at the time the Contract was signed, are germane to the original Contract as signed, and/or are in the best interest of the Township and are authorized by law.

**SECTION THREE:** Change Order No. One, in the amount of \$21,590.00 and providing for a revised substantial completion date of June 1, 2013, weather permitting, is hereby approved.

**SECTION FOUR:** The Township Supervisor is hereby authorized to sign Change Order No. One on behalf of the Township.

**SECTION FIVE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION SIX: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 18, 2012

APPROVED: September 18, 2012

\_\_\_\_\_  
Brian P. McGuire, Supervisor

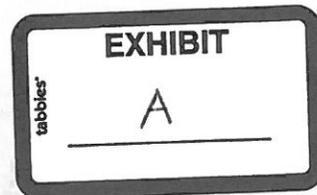
ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of the Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on September 18, 2012 and approved on September 18, 2012 as the same appears from the official records of the Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Clerk



### Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Runzel Reserve 240 South Illinois Route 59 Bartlett, Illinois 60103	<b>CHANGE ORDER NUMBER:</b> 1	<b>OWNER:</b> <input checked="" type="checkbox"/>
<b>TO CONTRACTOR:</b> <i>(Name and address)</i> Martam Construction, Inc. 1200 Gasket Drive Elgin, Illinois 60120	<b>DATE:</b> September 13, 2012	<b>ARCHITECT:</b> <input checked="" type="checkbox"/>
	<b>ARCHITECT'S PROJECT NUMBER:</b> 04-1000-001-03-08	<b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
	<b>CONTRACT DATE:</b> June 19, 2012	<b>FIELD:</b> <input type="checkbox"/>
	<b>CONTRACT FOR:</b> Site Improvements	<b>OTHER:</b> <input type="checkbox"/>

The Contract is changed as follows:  
*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

See Attached Change Order Summary

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ 265,498.00
The net change by previously authorized Change Orders	\$ 0.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ 265,498.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged)	
by this Change Order in the amount of	\$ 21,590.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ 287,088.00
The Contract Time will be (increased) (decreased) (unchanged) by	( 229 ) days
The date of Substantial Completion as of the date of this Change Order therefore is	June 1, 2013

*(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)*

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<b>Hitchcock Design Group</b>	<b>Martam Construction, Inc.</b>	<b>Hanover Township</b>
ARCHITECT <i>(Firm name)</i> 221 West Jefferson Avenue Naperville, Illinois	CONTRACTOR <i>(Firm name)</i> 1200 Gasket Drive Elgin, Illinois 60120	OWNER <i>(Firm name)</i> 250 South Route 59 Bartlett, Illinois 60103
ADDRESS	ADDRESS	ADDRESS
BY <i>(Signature)</i> Eric Hornig	BY <i>(Signature)</i>	BY <i>(Signature)</i> Brian P. McGuire
<i>(Typed name)</i>	<i>(Typed name)</i>	<i>(Typed name)</i>
DATE	DATE	DATE

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



## Change Order Summary

Date: September 6, 2012

Client: Hanover Township

RE: Runzel Reserve

Project: 04-1000-001-03-08

Num	Date Prepared	Date Approved	Description	Qty	Unit	Price	Amount
1a	9/6/2012		silt fence	1200	LF	\$5.00	\$ 6,000.00
1b	9/6/2012		construction entrance	1	LS	\$2,850.00	\$ 2,850.00
1c	9/6/2012		concrete washout	1	LS	\$500.00	\$ 500.00
1d	9/6/2012		filter fence inlet protection	4	EA	\$150.00	\$ 600.00
1e	9/6/2012		8" pvc pipe	56	LF	\$55.00	\$ 3,080.00
1f	9/6/2012		8" hdpe pipe end section	2	EA	\$250.00	\$ 500.00
1g	9/6/2012		12" multi-flow	27	LF	\$50.00	\$ 1,350.00
1h	9/6/2012		24" nyoplast drain with grate	1	EA	\$1,150.00	\$ 1,150.00
1i	9/6/2012		core drill & connect storm	1	LS	\$1,000.00	\$ 1,000.00
1j	9/6/2012		rain garden excavation	55	CY	\$120.00	\$ 6,600.00
1k	9/6/2012		meter vault	1	LS	\$2,200.00	\$ 2,200.00
1l	9/6/2012		1-1/2" B-Box	1	EA	\$650.00	\$ 650.00
1m	9/6/2012		2" water tap / with saddle	1	EA	\$3,480.00	\$ 3,480.00
1n	9/6/2012		add 1-1/2" RPZ	1	EA	\$1,750.00	\$ 1,750.00
1o	9/6/2012		deduct 2" Type K Copper Line	-391	LF	\$45.00	\$ (17,595.00)
1p	9/6/2012		add 2" type k copper line	30	LF	\$45.00	\$ 1,350.00
1q	9/6/2012		add 1-1/2" type k copper line	185	LF	\$37.00	\$ 6,845.00
1r	9/6/2012		deduct 1" Type K Copper Line	-190	LF	\$29.00	\$ (5,510.00)
1s	9/6/2012		add 1" type k copper line	265	LF	\$29.00	\$ 7,685.00
1t	9/6/2012		deduct 3/4" Type K Copper Line	-55	LF	\$25.00	\$ (1,375.00)
1u	9/6/2012		omit interior building penetration and connectio	-1	LS	\$1,520.00	\$ (1,520.00)

\$ -

Total Change Order Value:			\$ 21,590.00
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Original Contract Value:			\$ 265,498.00
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<b>Total Contract Value:</b>			<b>\$ 287,088.00</b>
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**Eric Hornig**

---

**From:** e.ismail@comcast.net  
**Sent:** Thursday, September 06, 2012 3:53 PM  
**To:** Eric Hornig  
**Subject:** Runzel Reserve - Additional items

PCO 1

Eric,

Here are the changes based on the latest drawings submitted to Village of Bartlett .

Storm water pollution prevention plan

- Silt fence 1200 l.f @ \$5.00/l.f. ----- \$6,000.00
- Construction entrance ----- \$2,850.00
- Concrete washout area ----- \$500.00
- Filter fence inlet protection 4 @ \$150.00 e.a. ----- \$600.00

Excavation and grading plan

- Rain garden 55 c.y. @ \$120.00 /c.y.----- \$6,600.00

Storm Sewer plan

- 8" PVC 56 l.f. @ \$55.00 /l.f. ----- \$3,080.00
- 8" H.D.P.E. end sections 2 @ \$250.00 e.a. ----- \$500.00
- 12" multie flow flat drain 27 l.f. @ \$ 50.00 /l.f. ----- \$1,350.00
- 24" Nyoplastic Drain with grate & all fittings ----- \$1,150.00
- Core Drill & connection Storm sewer to existing structure ----- \$1,000.00

Water Service

- Meter vault ----- \$2,200.00
- 1 1/2 B.Box ----- \$650.00
- 2" Water tap/with saddle ----- \$3,480.00
- 1 1/2 " RPZ ----- \$1,750.00
- 2" Type K Copper line 30 l.f. @ \$45.00/l.f. ----- \$1,350.00
- 1 1/2" Type K Copper line 185 l.f. @ \$37.00 / l.f. ----- \$6,845.00
- 1" Type K Copper line 265 l.f @ \$29.00 /l.f.----- \$7,685.00
- Deduct 2" Type K Copper 391 l.f @ \$45.00 /l.f.----- (\$17,595.00)
- Deduct 1" Type K Copper 190 l.f. @ \$29.00 /l.f.----- (\$5,510.00)
- Deduct 3/4" Type K Copper 55 l.f. @ \$25.00 /l.f. ----- (\$1,375.00)
- Omit interior building penetration and connection ----- (\$1,520.00)

**\*\*\* TOTAL DEDUCTION FOR WATER SYSTEM AS PER CONTRACT \$26,000.00**

**TOTAL CHANGE OF \$21,590.00**

Please contact me for any clarification.

Thanks,

Edward M. Ismail, P.E.  
Senior Project Manager  
Martam Construction, Inc.