



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Special Meeting of Town Board**

*April 22<sup>nd</sup>, 2014*

**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veterans Honor Roll – SP4 Robert Berryhill, Jr.
  - B. Water Environmental Testing International
  - C. Streamwood Behavioral Healthcare System
- V. Hearing Regarding the Hanover Township and the Hanover Township Road District Budget and Appropriation Ordinances
  - A. Explanation of the Hanover Township and the Hanover Township Road District Budget and Appropriation Ordinances
  - B. Comments and Questions from the Board regarding the Ordinances
  - C. Comments and Questions from the Public regarding the Ordinances
  - D. Approve – Hanover Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2014 and Ending March 31, 2015
  - E. Approve – Hanover Township Road District Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2014 and Ending March 31, 2015
  - F. Adjournment to Regular Board Meeting
- VI. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Department Reports
- VII. Bill Paying

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

- VIII. Unfinished Business
- IX. New Business
  - A. Special Meeting Minutes of April 8, 2014
  - B. Appointments to the Senior Citizens Services Committee
  - C. Resolution Authorizing an Intergovernmental Agreement for Participation in the Inter-local Purchasing System
  - D. Resolution Donating Surplus Personal Property to the Blue Island Emergency Management Agency
  - E. Resolution Relating to the Termination of Participation by Elected Officials in the Illinois Municipal Retirement Fund
  - F. Ordinance Adopting Rules for Electronic Attendance at Hanover Township Board Meetings
  - G. Consideration of Board Workshop Meeting Dates
- X. Executive Session
- XI. Other Business
- XII. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**



LM  
cm 4/10

**VETERANS HONOR ROLL**  
**WE ARE PROUD TO HONOR THOSE WHO**  
**HAVE SERVED US SO VALIANTLY**

**NAME:** ROBERT BERRYHILL JR

**ADDRESS:** 1424 BEVERLY LANE

**CITY/ZIP CODE:** STREAMWOOD, IL 60107-2836

**PHONE #:** (630) 607-2468

**DATE OF BIRTH:** 3/15/51

**BRANCH OF SERVICE:** US ARMY

**HIGHEST RANK ATTAINED:** E-4 SP4

**YEARS OF SERVICE:** FROM MARCH 15, 1968 TO APRIL 3 1970

**MEDALS AWARDED OR OTHER CITATIONS:**  
NDSM SHARPSHOOTER (M14)

**INJURIES:** \_\_\_\_\_

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*

Supervisor



## Memorandum

Date: March 31, 2014

To: Hanover Township Board

From: James C. Barr, Township Administrator

A handwritten signature in black ink, appearing to be 'J.C. Barr', is written over the name 'James C. Barr' in the 'From' field.

Re: Finance Committee FY15 Budget Recommendations

---

Update –The final budget and appropriation ordinance has been amended from the tentative ordinance to include the Board approved Mental Health Board grant to Senior Services for senior mental health services. This included increases in part time salaries, a new line item in senior services for psychiatric services, and small increases in office supplies and equipment.

Attached for the Township Board's consideration is the Finance Committee recommend budget ordinances for Fiscal Year 2015. Utilizing the established FY15 goals, each department submitted to the Administrator a budget following instructions provided by the Finance Committee and Administrator stipulating a target based budgeting process of (-2%) for non-personnel expenditures and a 2% salary pool for FY15. Departments were then asked to submit any additional requests noting few would be funded due to a lack of revenue growth. For the second year, a significant change throughout the budget is that the costs of employee benefits, including health insurance and retirement, have been distributed to individual departments from the general Town Fund to accurately reflect these as direct service costs. Below are highlights of the budget as recommend to the Township Board. It is anticipated that the tentative budget will be considered at the February 3, 2014 Board meeting and the final budget would be acted upon at a Board meeting in late April. Please feel free to contact myself or Finance Committee Chairman, Trustee Benoit, should you have any questions, comments, or inquires regarding the proposed FY15 budget.

## Budget Highlights

Department of Senior Services – The Road District has generously offered to fund senior transportation again, in the combined amount of \$395,000 as authorized by state statute. \$70,000 is budgeted for senior bus purchases in the vehicle fund and the remaining \$325,000 is allotted to operational costs of the senior transportation program (salaries, fuel, vehicle repair, etc.). The Mental Health Board has increased their funding for the AID disabled transportation program to reflect actual costs of the program to \$26,000. A significant grant was received for our new senior lunch program through Age Options from the federal government as well as an estimated \$25,000 in meal donations. Senior program and material fees and donations are expected to increase due to the high volume of participants and a restructured recommended donation schedule. On the expenditure side, utilities costs are continuing to decline based on energy efficiencies, and we have concluded our work with the consultants of the last few years. Additionally the tile endowment fund has been eliminated as the last of these funds have been used and in an effort to reduce costs the community affairs line item was significantly cut back. Satellite programming expenditures have been transferred to the programs and services area of the Senior Services budget. Regular and weekend programming have increased to reflect a high volume of usage with offsetting revenue. The Club 59 newsletter line item was reduced due to anticipated cost reductions associated with selling advertisements in the newsletter. In the Transportation portion of the budget the dispatch software was lowered to only cover the cost of the annual maintenance and updates agreement, fuel was reduced to reflect the experience of lowered gas prices the last year with the boom in domestic energy supplies, and telephones/bus tablets line item was increased to cover the costs of having tablets with the dispatch software on each bus. Lastly, a new senior nutrition section was created to account for the launching of our Stars N’ Stripes Café lunch program. A majority of these costs, as approved, are offset by the previously mentioned grants and donations.

Department of Youth and Family Services – YFS is anticipating an increase in therapy fees and will also be investigating the possibility of taking insurance with the implementation of the Affordable Care Act and its mental health parity requirements. YFS has made several small targeted reductions, but is experiencing a larger increase in health insurance as some employees have moved from the opt out reimbursement to traditional PPO insurance coverage. The Open Gym line item is increasing by 8% to account for a fourth part time staff member at the second daily Open Gym site to allow adequate staffing for continued high demand by Township youth.

Department of Welfare Services – Welfare Services is requesting increases in salaries related to the employment services offered as we enter the first full year of this initiative being fully staffed. This is a pilot two year program to assist Township residents seeking gainful employment as unemployment rates have remained high, while national and state averages have been going down. The department has made several targeted reductions to offset a portion of

these costs. The employment services program is being funded by reserves from the settlement of last year. We expect these to be depleted by the end of FY15. Efforts to identify potential grant funding are underway to maintain the program after FY15.

Department of Facilities & Maintenance – The Facilities and Maintenance budget is being increased to reflect the addition of the Izaak Walton Center and Reserve donated this past year and well as the transfer of Lacy Reserve. Together these properties, along with the newer Runzel Reserve, built out lower level of the Senior Center, and addition at the Astor Avenue Community Center have required additional staff time as well as grounds, building, and equipment maintenance costs. The salary and benefits of the Facilities Technician the Board approved several months ago is included to help maintain and improve these facilities and properties.

Mental Health Board – The Mental Health Board is acting on the new 10 year lease agreement with the Township by budgeting the \$10,000 in rent for the Community Resource Center. Additionally, the MHB is increasing funding to the AID transportation program while reducing TIDE transportation funding to reflect ongoing usage. The Mental Health Board was able to increase direct agency funding by \$19,000 while retaining similar levels to the prior year of mid-year grant funding for emergencies, new program development, staff training, and capital projects for funded agencies.

Highway Department - The Highway Commissioner has planned continued financial support to the senior transportation program in the amount of \$395,000, and approximately \$1,000,000 for land acquisition and improvements for a new Highway Department facility that may also house the senior bus fleet if it is determined necessary and beneficial. Funds continue to be allocated for significant road resurfacing projects as well.

Office of the Assessor – The Assessor has complied with the (-2%) non-personnel expenditure reductions that was requested and was able to hold the salary line item flat while still providing the 2% salary increase due to the retirement of the previous Chief Deputy Assessor. Additionally, there have been reductions in costs associated with employee benefits which reduced the overall budget approximately 4%.

Office of Community Health – The Office of Community Health request followed the established budget guidelines. As in other budgets, employee benefit costs have been added to this budget. Benefits adjustments, especially in IMRF, account for the bulk of the 2.5% overall increase as well as the salary line item increase contributing to the department increase.

Department of Emergency Services – The Emergency Services Department budget is projected to be reduced by over 10%. The majority of the reduction is due to the new incoming Director opting out of the Township health insurance as opposed to his predecessor having full family

coverage. The salary line item is also reduced to reflect the new starting salary of the Director. Other non-personnel costs were also reduced an average of (-2%).

Office of Community and Veterans Affairs – The Office of Community and Veterans Affairs starts its third year of operations with a significant decrease with the elimination of the lease for the former Elgin Office on Summit Street with the transfer to the Izaak Walton Center. The salary line item increased to account for the mid-year promotion of the department manager to director. A variety of smaller targeted reductions and a few increases also averaged out to an overall non-personnel decrease in the budget.

Town Fund – The overall Town Fund/administration budget will increase by approximately 10% due to the transfer of residents services from the Clerk’s previous budget to administration affecting salaries, benefits, passport expenditures, office supplies, etc., an increase in legal services to reflect actual usage over the last several years, an estimated increase in liability insurance coverage due to claims over the last year, and an increase in the Town Fund contingency line item for unforeseen expenditures. The Clerk’s Office budget has been eliminated per the Township Board direction which offsets most of this increase.

Vehicle Fund – The Finance Committee is recommending maintaining contributions to this fund as we anticipate one possible senior vehicle bus purchase or lease in FY15, one possible replacement maintenance vehicle, and one or more potential replacement Emergency Services vehicles. The budget has increased to allow for flexibility with the balance of funds to be used from accumulated reserves.

Capital Fund – The Finance Committee is recommending several capital projects for Fiscal Year 2015 including improvements to the Izaak Walton property primarily funded by a CDBG grant for an elevator, lower level remodeling and environmental remediation, new flooring and painting at the Senior Center, playground refurbishment at Lacy Reserve, and improvements at the Town Hall. Funding will come from grants and transfers from the Town Fund and Senior Fund, and Capital Fund reserves.

## Hanover Township Budget and Appropriation Ordinance Ordinance #

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR  
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,  
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2014** AND ENDING **MARCH 31, 2015**.  
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND  
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR  
CENTER FUND, GENERAL ASSISTANCE FUND, COMMUNITY MENTAL HEALTH FUND,  
RETIREMENT FUND AND VEHICLE REPLACEMENT FUND FOR THE FISCAL YEAR MENTIONED  
ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

### 1. GENERAL TOWN FUND

<b>Beginning Balance April 1, 2014</b>		<b>2,715,551</b>
Estimated Revenues		
3000	Property Tax	3,413,988
3100	Replacement Tax	30,000
3250	Interest Income	7,500
3300	Other Income	5,200
3350	Rent	10,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	20,000
3435	YFS - Other Income	500
3440	YFS - Tutoring Fees	7,000
3445	YFS - MHB Grants	84,000
3450	Community Health	4,000
3951	Passport Fees	45,000
3955	Grant	1
		3,631,689
Total Estimated Revenues		3,631,689
Total Estimated Funds Available		6,347,240
Budgeted Expenditures		
	Administration	1,288,220
	Food Pantry	91,725
	Community & Veterans Affairs	248,610
	Emergency Services	118,712
	Assessor's Office	163,686
	Facilities & Maintenance	478,921
	Community Health	219,948
	Youth and Family Services	1,051,983
		3,661,804
Total Expenditures/Appropriations		3,661,804
<b>Estimated Cash on Hand March 31, 2015</b>		<b>2,685,436</b>

Expenditures/Appropriations			
4301	Compensation of Officials		98,802
	Town Hall Administration Expense		
	4401	Postage	2,750
	4404	Office Supplies	6,000
	4406	Printing	5,000
	4408	Salaries	330,000
	4412	Travel	5,000
	4414	Memberships, Subs, Pubs	12,000
	4420	Pre-Employment Charges	750
	4424	Education & Training	18,000
	4429	Miscellaneous	10,000
	4520	Consulting Fees	6,000
	4530	Financial Administration	61,550
	4534	Passport Services	6,000
	4535	Legal Notices	1,000
	4531	Community Affairs	10,000
	4532	Committee on Youth	3,300
	4533	Environmental Sustainability	1,250
	4560	Contingency	50,000
	4591	Health Insurance	37,731
	4592	Dental, Vision & Life Insurance	2,993
	4593	Unemployment	5,378
	4594	IMRF Expense	23,094
	4595	FICA Expense	13,622
	Total Town Hall Administration Expense		611,418
	Town Hall Expense		
	4402	Telephone Town - Town	28,000
	4403	Utilities - Town	18,000
	4404	Internet Access - Town	1,800
	4405	Equipment Rental - Town	2,600
	Total Town Hall Expense		50,400
	Legal/Auditing		
	4501	Auditing	12,000
	4502	Legal Services	120,000
	Total Legal/Auditing		132,000
	Insurance & Employee Benefits		
	4411	Employee Assistance Program	1,600
	4503	General Insurance	100,000
	4507	Flex & 457 Plan	4,000
	4512	Employee Recognition	5,000
	4513	Employee Wellness	10,000
	Total Ins & Employee Benefits		120,600

Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	70,000	
4540	Facility Lease	20,000	
4541	Transfer to Vehicle Fund	15,000	
4547	Transfer to Capital Projects Fund	150,000	
Total Capital Expenditures & Transfers			<u>275,000</u>
Total Administration			1,288,220
Pantry			
4460	Salaries	57,012	
4461	Utilities	7,000	
4391	Health Insurance	20,869	
4392	Dental, Vision & Life Insurance	1,343	
4393	Unemployment	1,076	
4394	IMRF Expense	2,614	
4395	FICA Expense	1,811	
Total Pantry			<u>91,725</u>
Community & Veterans Affairs			
Community Relations			
4608	Salaries	98,000	
4611	Education & Training	1,200	
4614	Printing	800	
4615	Postage	400	
4617	Equipment	2,500	
4619	Office Supplies	1,000	
4620	Satellite Office Programs	1,000	
4621	Satellite Office Utilities	3,500	
4623	Satellite Office Phone & Internet	3,500	
4624	Travel	1,200	
4625	Communications	64,000	
4626	Community Service Awards	2,000	
4628	Historical Marker Program	2,400	
4629	Dues & Subscriptions	300	
4630	Veteran Honor Roll	5,000	
4631	Community Festivals	13,000	
4691	Health Insurance	16,822	
4692	Dental, Vision & Life Insurance	1,259	
4693	Unemployment	1,076	
4694	IMRF Expense	5,167	
4695	FICA Expense	3,113	
Total Community Relations			<u>227,237</u>
Veterans Affairs			
4700	Salary	20,000	
4703	Travel	100	
4704	Supplies	100	
4793	Unemployment	538	
4795	FICA Expense	635	
Total Veterans Affairs			<u>21,373</u>
Total Community & Veterans Affairs			<u>248,610</u>

Emergency Services			
4801	Salaries	40,500	
4802	Equipment	22,000	
4803	Uniforms	6,000	
4804	Printing	1,000	
4805	Postage	100	
4806	Office Supplies	750	
4807	Miscellaneous	1,000	
4808	Education & Training	10,000	
4809	Pre-Volunteer Screening	500	
4810	Travel	2,500	
4811	Volunteer Insurance	800	
4812	Volunteer Appreciation	2,750	
4813	Vehicle Fuel & Maintenance	6,000	
4814	Communications	9,200	
4815	Emergency Ops Center	9,000	
4891	Health Insurance	2,400	
4892	Dental, Vision & Life Insurance	206	
4893	Unemployment	538	
4894	IMRF Expense	2,181	
4895	FICA Expense	1,287	
Total Emergency Services			118,712
Assessor's Office			
4405	Office Supplies	4,410	
4407	Printing	1,225	
4409	Salaries	115,000	
4411	Equipment	3,430	
4413	Travel	3,234	
4415	Dues, Subs & Publications	2,695	
4419	Training	3,430	
4426	Miscellaneous	1,176	
4433	Professional Services	980	
4525	Communications	1,000	
4491	Health Insurance	13,145	
4492	Dental, Vision & Life Insurance	1,978	
4493	Unemployment	2,136	
4494	IMRF Expense	6,194	
4495	FICA Expense	3,653	
Total Assessor's Office			163,686

Facilities & Maintenance

4200	Salaries	260,000
4202	Office Supplies	375
4204	Janitorial Supplies - Izaak	825
4205	Janitorial Supplies - Town	4,000
4206	Janitorial Supplies - Senior	5,250
4207	Janitorial Supplies - Astor	1,000
4208	Housekeeping Contract	40,000
4209	Building Contracts	13,250
4210	Building Maintenance - Town	8,500
4211	Building Maintenance - Senior	10,000
4212	Building Maintenance - Astor	2,000
4213	Equipment Maintenance - Town	10,000
4214	Equipment Maintenance - Senior	13,500
4215	Equipment Maintenance - Astor	1,350
4216	Equipment Rental	2,100
4217	Education & Training	900
4218	Vehicle Maintenance - Town	4,500
4219	Vehicle Fuel - Town	7,500
4220	Seasonal Projects Assistance	8,000
4221	Cell Phone / Communications	1,800
4222	Trash Removal - Town	2,500
4223	Trash Removal - Senior	1,800
4224	Trash Removal - Astor	1,500
4225	Grounds/Reserve Maintenance	11,000
4226	Uniforms	900
4227	Miscellaneous	800
4230	Building Maintenance - Izaak	4,000
4231	Equipment Maintenance - Izaak	5,000
4232	Trash Removal - Izaak	1,200
4291	Health Insurance	27,785
4292	Dental, Vision & Life Insurance	2,634
4293	Unemployment	2,689
4294	IMRF Expense	14,003
4295	FICA Expense	8,260

Total Facilities & Maintenance

478,921

Community Health

4450	Salaries	165,240
4451	Postage	400
4452	Office Supplies	2,000
4453	Printing	1,200
4454	Travel & Training	1,200
4455	Dues, Subs & Publications	200
4456	Community Affairs	2,500
4458	Equipment	1,200
4459	Professional Services	750
4461	Miscellaneous	1,000
4462	License/Professional Insurance	400
4465	Medical Supplies	7,000
4466	Communications	1,750
4467	Crisis Care	3,000
4468	MHB Prescription Reimbursements	100
4491	Health Insurance	14,397
4492	Dental, Vision & Life Insurance	1,848
4493	Unemployment	1,614
4494	IMRF Expense	8,899
4495	FICA Expense	5,249

Total Community Health

219,948

Youth and Family Services

Administration & Clinical

4608	Salaries	525,136
4611	Education & Training	7,250
4612	Consulting Fees	3,600
4613	Answering Service	1,200
4614	Printing	1,500
4615	Postage	600
4616	Books and Journals	500
4617	Equipment Maintenance	2,000
4618	Psychiatric backup	9,000
4619	Office Supplies	3,000
4620	Community Affairs	2,500
4621	Recruitment & Pre-Employment	2,000
4622	Miscellaneous	400
4623	Travel	3,000
4624	Intern Stipends	3,500
4625	Insurance	3,000
4626	Equipment and Furniture	4,000
4628	Tutoring	24,000
4629	Dues & Subscriptions	500
4691	Health Insurance	62,765
4692	Dental, Vision & Life Insurance	6,187
4693	Unemployment	6,992
4694	IMRF Expense	28,282
4695	FICA Expense	16,682

Total Administration & Clinical

717,595

Outreach & Prevention

4640	Salaries	178,500
4627	Open Gym Program	81,600
4643	Education & Training	1,600
4644	Travel	2,500
4645	Printing	800
4646	Postage	200
4647	Office Supplies	1,000
4648	Community Affairs	1,000
4649	Professional Services	1,200
4650	Program Supplies	2,000
4651	Cell Phones	2,000
4655	Transportation	2,750
4791	Health Insurance	27,189
4792	Dental, Vision & Life Insurance	3,862
4793	Unemployment	5,916
4794	IMRF Expense	14,008
4795	FICA Expense	8,263

Total Outreach & Prevention

334,388

Total Youth & Family Services

1,051,983

Total Town Fund Expenses/Appropriations

3,661,804

**2. SENIOR CENTER/SENIORCITIZEN SERVICES FUND**

<b>Beginning Balance April 1, 2014</b>		<b>1,223,949</b>
Estimated Revenues		
3000	Property Tax	1,007,880
3250	Interest Income	1,500
3300	Other Income	3,500
3325	Aid Transportation Fees	26,000
3330	Grant	47,770
3350	CEDA - LIHEAP	6,000
3425	Title III Grants - Sub Area Agency	30,200
3426	Title IIIC Nutrition Grant	31,500
3450	Transfer From Road & Bridge Fund*	325,000
3500	Senior Programs	75,000
3501	Nutrition	25,000
3507	Material Fees	15,000
3509	Lending Closet	5,000
		<hr/>

\* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

<b>Total Estimated Revenue</b>	<hr/> <b>1,599,350</b>
<b>Total Estimated Funds Available</b>	<b>2,823,299</b>
<b>Total Expenditures/Appropriations</b>	<hr/> <b>1,679,381</b>
<b>Estimated Cash on Hand March 31, 2015</b>	<b>1,143,918</b>

Expenditures		
Administration		
4517	Salaries	493,500
4518	Intern Stipends	5,000
4522	Contingency	50,000
4523	Recruitment	1,500
4524	Utilities	65,000
4525	Telephone & High Speed Internet	6,500
4527	Equipment	9,750
4528	Office Supplies	7,500
4529	Postage	4,000
4530	Printing	3,600
4534	Dues, Sub & Publications	2,800
4535	Travel	1,500
4536	Education & Training	4,000
4537	Consultants	500
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4541	Transfer to Capital Fund	100,000
4591	Health Insurance	86,242
4592	Dental, Vision & Life Insurance	4,409
4593	Unemployment	7,500
4594	IMRF Expense	26,000
4595	FICA Expense	16,000
<b>Total Administration</b>		<hr/> <b>898,301</b>

Programs & Services			
4514	Weekend Programming	2,500	
4512	Satellite Programming	4,000	
4515	Programming	95,000	
4516	Social Services	3,000	
4519	Senior Assistance	3,000	
4520	Volunteer Services	14,000	
4526	Club 59	18,000	
4531	Computer Instruction	1,000	
4532	Visual Arts	15,000	
4533	Psychiatric Services	16,000	
Total Programs & Services			171,500
Nutrition			
4550	Salaries	43,000	
4551	Food	30,000	
4552	Equipment	3,500	
4553	Supplies	4,000	
4554	Training	1,000	
4555	Recruitment	500	
4791	Health Insurance	7,095	
4792	Dental, Vision & Life Insurance	213	
4793	Unemployment	538	
4794	IMRF Expense	2,316	
4795	FICA Expense	1,366	
Total Nutrition			93,528
Transportation			
4513	Alternative Transportation	5,000	
4517	Volunteer Express	8,270	
4518	Vehicle Maintenance	25,000	
4546	Salaries	324,513	
4547	Dispatch Software	8,000	
4549	Recruitment	1,500	
4550	Telephone/Bus Tablets	6,800	
4551	Training	3,000	
4552	Fuel	45,000	
4553	Uniforms	1,500	
4691	Health Insurance	50,593	
4692	Dental, Vision & Life Insurance	4,250	
4693	Unemployment	4,841	
4694	IMRF Expense	17,477	
4695	FICA Expense	10,309	
Total Transportation			516,053
Total Senior Center Fund / Senior Citizen Services Fund Appropriations			1,679,381

### 3. WELFARE SERVICES

<b>Beginning Balance April 1, 2014</b>		<b>384,870</b>
Estimated Revenues		
3000	Property Tax	351,123
3100	Replacement Tax	4,000
3250	Interest Income	1,000
3300	Other Income	10,000
3350	CEDA - LIHEAP	10,000
3445	Grants	1
Total Estimated Revenues		<u>376,124</u>
Total Estimated Funds Available		760,994
Total Expenditures/Appropriations		<u>598,324</u>
<b>Estimated Cash on Hand March 31, 2015</b>		<b>162,671</b>
Expenditures		
Home Relief		
4102	Rent	126,000
4103	Utilities	26,000
4105	Clothing	26,000
4106	Travel Expenses	10,000
4110	Burial	1,500
4115	Medical	25,000
4116	Catastrophic Insurance Premium	3,500
4117	Miscellaneous	100
4119	Emergency Assistance	50,000
Total Welfare Services Home Relief		<u>268,100</u>
Employment Services		
4215	Salaries	78,000
4216	Office Supplies	500
4217	Equipment	1,000
4218	Travel and Training	750
4219	Postage	500
4220	Printing	750
4221	Professional Services	1,000
4291	Health Insurance	16,743
4292	Dental, Vision & Life Insurance	1,087
4293	Unemployment	1,076
4294	IMRF Expense	4,201
4295	FICA Expense	2,478
Total Welfare Services Employment Services		<u>108,085</u>
Administration		
4201	Salaries	169,500
4202	Office Supplies	2,000
4204	Equipment	4,500
4205	Travel & Training	2,000
4206	Postage	300
4210	Printing	1,500
4212	Dues & Publications	500
4213	Community Affairs	1,000
4507	Professional Services	2,500
4509	Volunteer Appreciation	1,500
4510	Miscellaneous	500
4591	Health Insurance	18,008
4592	Dental, Vision & Life Insurance	1,666
4593	Unemployment	2,151
4594	IMRF Expense	9,129
4595	FICA Expense	5,385
Total Welfare Services Administration		<u>222,139</u>
Total WS Budgeted Expenditures/Appropriations		598,324

**4. MENTAL HEALTH FUND**

<b>Beginning Balance April 1, 2014</b>		<b>730,965</b>
Estimated Revenues		
3000    Property Tax	1,032,714	
3100    Replacement Tax	12,000	
3250    Interest Income	1,500	
3300    Other Income	1,000	
3350    Rental Income	10,000	
3850    Tide Transportation Fee	5,000	
3855    Telephone Reimbursement	5,000	
3950    AID Transportation Fees	2,000	
Total Estimated Revenues		<u>1,069,214</u>
Total Estimated Funds Available		1,800,179
Budgeted Expenditures		
Service Contracts	1,005,500	
Administration	98,489	
Community Resource Center	44,500	
Total Expenditures/Appropriations		
Community Mental Health (708) Fund		<u>1,148,489</u>
<b>Estimated Cash on Hand March 31, 2015</b>		<b>651,690</b>

Expenditures

Service Contracts

4100	CAC CASI	17,000
4102	CAC Family Support	2,000
4103	CAC Safe from the Start	18,000
4104	CCC Domestic Violence Shelter	30,000
4105	CCC Domestic Violence Counsel	25,700
4107	Open Door Clinic	5,000
4108	AID Supportive Employment	40,000
4109	AID Case Management	5,000
4112	Clearbrook Children's Program	7,000
4113	Clearbrook Day Services	3,500
4123	Easter Seals	50,700
4128	Renz Outpatient	58,800
4129	Day One Network	7,500
4130	Northwest CASA	8,000
4131	AID Transportation	26,000
4132	Ecker Therapy Services	73,000
4135	Ecker Center/PEP	5,000
4136	HTYFS Psychiatric Back-up	9,000
4137	HTYFS Alt. to Suspension	25,000
4138	Contract Support Services	107,500
4139	HTYFS Interventionist	50,000
4140	Maryville Academy Casa Salama	25,000
4141	Shelter Inc Healthy Families	12,000
4142	Centro de Informacion	32,000
4146	Bridge YFS - Crisis Intervention	9,500
4148	FSA - Youth	21,000
4149	FSA - Adult	12,400
4156	Epilepsy Foundation	1,000
4160	Summitt Center	12,000
4162	TIDE Transportation	15,000
4165	Alexian Brothers - Outpatient Psych	21,000
4166	PADS of Elgin	20,000
4167	HTSS - Senior MH	39,500
4169	GEFCC - Case Mgmt	8,500
4170	GEFCC - Post Partum Intervention	5,000
4172	Countryside In-Home Respite	3,000
4175	WINGS Transitional Shelter	10,000
4177	Staff Development Fund	10,000
4178	MI-Drug / Medical Tests Fund	1,500
4179	Challenge Grant Fund	40,000
4180	Capital Grant Fund	40,000
4183	CCC SA Counseling	9,000
4188	Bartlett Learning Center	7,000
4191	Leyden FS - Detox/Rehab	40,000
4193	Boys and Girls Club	6,000
4194	CCC - Strategies for Safety	6,000
4195	Autism Society of IL	1,000
4196	Catholic Charities Caregivers Group	3,000
4199	GEFCC - Adult Psych	9,400
4200	Kenneth Young Center - SASS	9,000
4201	Journeys - Hope Center	3,000

Total Service Contracts

1,005,500

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	3,000	
4005	Training	750	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	56,500	
4012	Office Supplies	1,000	
4013	Postage	500	
4014	Equip / Database	3,000	
4537	Community Relations	1,000	
4538	Miscellaneous	500	
4539	Dues	2,000	
4540	Special Events	1,000	
4541	Printing	1,500	
4544	Consultants	4,000	
4591	Health Insurance	6,443	
4592	Dental, Vision and Life Insurance	616	
4593	Unemployment	538	
4594	IMRF Expense	6,170	
4595	FICA Expense	4,322	
Total Administration			98,489
HT Community Resource Center			
4210	Utilities	8,000	
4211	Insurance	1,000	
4213	Janitorial	5,500	
4214	Rent	10,000	
4216	Telephone Systems Maintenance	2,000	
4217	Capital Improvements	5,000	
4250	Building Maintenance	5,000	
4286	Agency Support Services	8,000	
Total HT Community Resource Center			44,500
Total Expenditures/Appropriations			
Community Mental Health (708) Fund			1,148,489

**5. IMRF FUND**

<b>Beginning Balance April 1, 2014</b>			<b>97,316</b>
Estimated Revenues			
3000	Property Tax	170,313	
3250	Interest Income	50	
3255	Transfer In	0	
Total Estimated Revenues		<u>170,363</u>	<u>170,363</u>
Total Estimated Funds Available			267,679
Budgeted Expenditures/Appropriations			
4508	IMRF	170,363	
Total Expenditures/Appropriations		<u>170,363</u>	<u>170,363</u>
<b>Estimated Cash on Hand March 31, 2015</b>			<b>97,316</b>

**6. SOCIAL SECURITY**

<b>Beginning Balance April 1, 2014</b>			<b>51,556</b>
Estimated Revenues			
3000	Property Tax	137,650	
3250	Interest Income	50	
3255	Transfer In	0	
Total Estimated Revenues		<u>137,700</u>	<u>137,700</u>
Total Estimated Funds Available			189,256
Budgeted Expenditures/Appropriations			
4522	Social Security	137,700	
Total Expenditures/Appropriations		<u>137,700</u>	<u>137,700</u>
<b>Estimated Cash on Hand March 31, 2015</b>			<b>51,556</b>

**7. VEHICLE REPLACEMENT FUND**

<b>Beginning Balance April 1, 2014</b>			<b>563,730</b>
Estimated Revenues			
3250	Interest Income	500	
3440	Bus Fares & Donations	8,250	
3450	Transfer from Road & Bridge - Senior Trans.*	70,000	
3460	Transfer from Town Fund	15,000	
Total Estimated Revenues		<u>93,750</u>	<u>93,750</u>
Total Estimated Funds Available			657,480
Budgeted Expenditures			
4408	Vehicle Purchase	100,000	
4540	Senior Bus Purchase	78,250	
Total Expenditures/Appropriations		<u>178,250</u>	<u>178,250</u>
<b>Estimated Cash on Hand March 31, 2015</b>			<b>479,230</b>

\* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

**8. CAPITAL PROJECTS FUND**

<b>Beginning Balance April 1, 2014</b>			<b>560,205</b>
Estimated Revenues			
3445	Grant	100,000	
3455	From Senior Center Fund	100,000	
3450	From Town Fund	150,000	
Total Estimated Revenues		<u>350,000</u>	<u>350,000</u>
Total Estimated Funds Available			910,205
Budgeted Expenditures			
4414	Izaak Walton Enviro Remediation	100,000	
4415	Senior Center Improvements	100,000	
4420	Izaak Walton CDBG Project	100,000	
4425	Building & Permanent Improvements	200,000	
Total Expenditures/Appropriations		<u>500,000</u>	<u>500,000</u>
<b>Estimated Cash on Hand March 31, 2015</b>			<b>410,205</b>

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2015, BY FUND IS:

GENERAL TOWN FUND	3,661,804
SENIOR CENTER/SENIOR CITIZEN SERVICES FUND	1,679,381
WELFARE SERVICES FUND	598,324
COMMUNITY MENTAL HEALTH FUND	1,148,489
IMRF FUND	170,363
FICA FUND	137,700
VEHICLE REPLACEMENT FUND	178,250
CAPITAL PROJECTS FUND	500,000
<b>TOTAL APPROPRIATIONS</b>	<b><u>8,074,311</u></b>

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Eight Million Seventy Four Thousand Three Hundred and Eleven (\$8,074,311)** FOR THE FISCAL YEAR ENDING MARCH 31, 2015.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON APRIL 22, 2014 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes \_\_\_\_\_  
 Nays \_\_\_\_\_  
 Absent \_\_\_\_\_

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer, do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2014-\_\_\_\_\_ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held April 22, 2014, as the same appears in the records in my possession and custody as such clerk.

Dated this April 22, 2014.

\_\_\_\_\_  
 Township Clerk

**Hanover Township Road District  
Budget and Appropriation Ordinance  
Ordinance #**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR THE TOWNSHIP OF HANOVER ROAD DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING APRIL 1, 2014 AND ENDING MARCH 31, 2015  
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS.  
AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND EXPENDITURES IS HEREBY ADOPTED FOR THE GENERAL ROAD FUND FOR THE FISCAL YEAR MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. General Road Fund

Beginning Balance on April 1, 2014	1,690,626
------------------------------------	-----------

Estimated Revenues

Property Tax	857,497
Replacement Tax	16,000
Interest Income	5,000
Permits and Fines	750
Traffic Enforcement Fees	1,500
Other	100

Total Estimated Revenues	880,847
--------------------------	---------

Total Estimated Funds Available	2,571,473
---------------------------------	-----------

Budgeted Expenditures

Road Maintenance	875,500
Equipment	77,501
Bridge Maintenance	10,816
Buildings	1,046,000
Administration/Transfers*	547,635

Total Expenditures/Appropriations	2,557,452
-----------------------------------	-----------

Estimated Cash on Hand March 31, 2015	14,021
---------------------------------------	--------

\* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures

Road Maintenance

4600	Controlled Substance Test	500
4601	Salaries	190,000
4602	Road Materials & Operations	35,000
4603	Gasoline	15,000
4605	Maintenance / Supplies	5,000
4606	Engineering	15,000
4607	Contract Work	520,000
4610	Street Lighting	15,000
4614	Signs& Striping	5,000
4616	Salt	<u>75,000</u>

Total Road Maintenance 875,500

Equipment

4604	Machine Rental	1,500
4608	Equipment Purchase	50,000
4609	Maintenance Vehicles & Equip	25,000
4610	Emergency Equipment	1,000
4611	Construction Equipment	<u>1</u>

Total Equipment 77,501

Bridge Maintenance

4615	Bridge Repair and Maintenance	<u>10,816</u>
------	-------------------------------	---------------

Total Bridge Maintenance 10,816

Buildings

4612	Buildings & Perm Improvement	11,000
4613	Building Maintenance	5,000
4617	Land/Building Acquisition & Improvemer	<u>1,030,000</u>

Total Buildings 1,046,000

Administration

4700	Postage	1,500
4701	Legal	20,000
4702	Insurance	32,000
4703	Accounting	2,500
4704	Telephone	3,500
4705	Dues, Subscriptions & Publications	1,000
4706	Travel Expense	1,500

4707	Printing	1,000
4708	Training & Conferences	1,500
4709	Uniforms and Safety Equipment	1,500
4710	Community Affaris	10,000
4711	Utilities	6,500
4712	Miscellaneous	2,000
4713	Service Charges	200
4714	Office Supplies	2,500
4715	Replacement Tax	12,480
4716	Transfer to Sr Transportation*	325,000
4717	Transfer to Vehicle Fund*	70,000
4791	Health Insurance	13,816
4792	Dental, Vision & Life Insurance	2,243
4793	Unemployment	1,614
4794	IMRF Expense	20,748
4795	FICA Expense	14,535

Total Administration 547,635

\* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

**Total General Road Fund Expenditures/Appropriations 2,557,452**

SECTION 2: THAT THE AMOUNT APPROPRIATED FOR ROAD DISTRICT PURPOSES FOR THE  
FOR THE FISCAL YEAR ENDING MARCH 31, 2015

General Road Fund

Road Maintenance	875,500
Equipment	77,501
Bridge Maintenance	10,816
Buildings	1,046,000
Administration & Transfers	547,635

Total General Road Fund 2,557,452

**Total Expenditures/Appropriations 2,557,452**

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES  
SPECIFIED, AND IN PARTICULAR AMOUNTS STATED, FOR THE FUND NAMED IN SECTION 1,  
CONSTITUTING TOTAL APPROPRIATIONS IN THE AMOUNT OF:

**Two Million Five Hundred and Fifty Seven Thousand Four Hundred and Fifty-Two Dollars**  
\$2,557,452 FOR THE FISCAL YEAR ENDING MARCH 31, 2015

SECTION 4: THAT IF ANY SECTION, SUBDIVISION OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID OR BE UNCONSTITUTIONAL, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THE ROAD DISTRICT, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS OF ITS ADOPTION.

Adopted on April 22nd at Hanover Township, Cook County, Illinois, by the Hanover Township Board of Trustees by Roll Call Vote:

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
TOWNSHIP CLERK

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2014-\_\_\_\_\_ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held April 22, 2014, as the same appears in the records in my possession and custody as such clerk.

Dated this April 22, 2014.

\_\_\_\_\_  
Township Clerk

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for March 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Passports</i>	293	279	2,265	1,964
Photo fees	\$1,090	\$620	\$7,225	\$6,780
Fee deposits	\$7,000	\$5,995	\$54,099	\$56,258
<i>Fishing/Hunting licenses</i>	4	4	108	138
<i>Handicap Placards</i>	19	20	177	233
<i>Cook County vehicle stickers</i>	2	1	247	212
<i>Voter Registration</i>	2	0	9	376
<i>Human Resources Requests</i>	128	136	1,709	1,582
<i>New Employee Orientations</i>	1	2	16	15
<i>Technology work orders</i>	27	32	288	310
<i>Resident Contacts</i>	1,766	1,778	22,746	21,537
<i>Percent of Budget Expended</i> (100% of year)	7.4%	13.9%	79.7%	77.9%
<i>Grant application submissions</i>	2	2	11	15

## Department Highlights:

- The Interim Management Analyst submitted a Cook County Block Development Grant for Izaak Walton Center. If awarded, the funding would go towards installation of an ADA accessible entrance, an elevator, and HVAC system.
- Full-time staff annual performance evaluations were completed with the end of the fiscal year on March 31<sup>st</sup>.
- All departments submitted their Fiscal Year 2015 Action Plans as well as the finalized Fiscal Year 2014 Action Plans.
- Executive Staff participated in an offsite retreat on March 18<sup>th</sup>. The retreat offered an opportunity to discuss the upcoming fiscal year and long term goals for the Township. Several actionable items will be looked at over the next fiscal year.
- Administrative Services began the health insurance renewal process which will continue into April. Initial quotes were higher than anticipated so Administrative Services will receive additional quotes from providers in April.
- Administrative Services, Youth and Family Services, and Senior Services participated in a C-Hope transition meeting. As of April 1, Mental Health Board grant funding will move from Alexian Brothers to Senior Services. The current therapist has agreed to continue with the program until June, during which time the departments will continue coordinating the transition and development of the program.
- The Management Analyst position opening was posted. Interviews for the position will take place the first week of April.

### *Hanover Township Mission Statement:*

*Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.*

# OFFICE OF THE ASSESSOR

Report for March 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Administration</i>				
Office visits	250	289	4485	4159
Building permits processed	181	196	4316	4144
Sales recording	99	99	1551	1251
Change of Name*	10	14	158	153
Property tax appeals	-	-	1227	771
Certificate of Errors	21	37	400	680
Property location updates	0	0	12	388
New owner mailings	67	0	985	882
Long time occupants*	0	1	7	28
<i>Exemptions</i>				
Homeowner exemptions	19	13	87	81
Senior home owner exemptions	43	62	445	540
Senior freeze exemptions*	18	58	711	981
Miscellaneous exemptions	43	75	242	300
<i>Foreclosures</i>	59	53	642	562

\* Denotes notary requirement

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. March had a total of 14 visitors after 4:30pm.
- We have a total of 1231 e-mails on our contact list. 11 e-mails were added this month.
- Foreclosures March 2014 60%. Foreclosures March 2013 54%.
- Senior reminder notices have been mailed out to any taxpayer who did not renew their Senior or Senior Freeze exemption.
- March 3, Cook County mailed the Sunset Exemption to all homeowners who owned their home January 1, 2013. This exemption is a one time exemption to help bridge the gap between the Expanded Homeowner exemption and the minimum Homeowner exemption.

*Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF COMMUNITY HEALTH

Report for March, 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Appointments</i>				
ProTimes	15	25	263	317
TB skin test	22	2	87	97
Cholesterol	2	16	85	185
Pharmaceutical Assistance Programs	2	2	63	65
Miscellaneous labs	5	27	106	217
Other	77	27	774	555
<i>Clinic Clients</i>				
Senior Center/home visits	121	NC	1204	NC
Astor Avenue	8	15	163	198
Elgin Office/ Izaak Walton Center	7	3	66	123
Offsite clinics	14	25	143	291
Total clients (unduplicated)	68	NC	669	NC
<i>Public Education &amp; Health Promotion</i>				
Media coverage	4	3	58	39
Informational seminars & programs	10	1	132	18
Program Participants	67	NC	1386	NC
<i>Primary Care Provider Support</i>	34	2	190	181
<i>Phone Triage</i>	501	291	4675	7086
<i>Embracelet Program</i>	2	4	34	80

## Department Highlights

- March 3<sup>rd</sup>, Director and Community Health Nurse attended the quarterly C-HOPE meeting.
- March 4<sup>th</sup>, Community Health Nurse held final class for Matter of Balance, a falls prevention class, at the Izaak Walton Center.
- March 5<sup>th</sup>, Director and Community Health Nurse met with Elgin Community College Student Government to discuss volunteer opportunities for the upcoming 5k.
- March 6<sup>th</sup>, Director attended the Care for the Underserved Coalition meeting.
- March 7<sup>th</sup>, Hanover Township employees wore blue in honor of National Wear Blue Day, to raise awareness for Colon Cancer Awareness Month.
- March 11<sup>th</sup>, Community Health Nurse showed documentary, The Last Heart Attack, at the Izaak Walton Center with a Q&A session following the video.
- March 19<sup>th</sup>, OCH in partnership with Dr. Song from Advanced Gastroenterology, hosted Cancer is a Pain in the Butt, a presentation on colon cancer awareness.
- March 26<sup>th</sup> and 27<sup>th</sup>, Director and Community Health Nurse began SHIP (Senior Health Insurance Program) certification training.
- March 29<sup>th</sup>, Director and OCH Receptionist attended the Kids at Hope Community Resource Fair in Hanover Park.
- Throughout the month of March, the Office of Community Health performed health screenings for employees and saw 14 employees.

*Office of Community Health Mission Statement:*

*Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

# OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for March, 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Website Visits</i>	8,225	8,524	87,401	81,303
<i>Facebook Likes</i>	4	2	665	599
<i>Media Releases</i>	4	6	63	69
<i>Veteran Contacts</i>	N/A	N/A	58	83
<i>Total Veterans served</i>	N/A	N/A	43	56
<i>Total Resident Contacts (Elgin office)</i>	117	161	1,740	1,997

## Department Highlights

- Joined Supervisor McGuire and Administrator Barr in a meeting with Hoffman Estates Mayor Bill McLeod and village staff on March 4 regarding the planning and preparations of the Northwest Fourth-Fest.
- Met with Administrator Barr, Director Spejcher and Supervisor McGuire on March 4 regarding FY15 IWCR improvements and renovations.
- CVA staff participated on a conference call with Vision Internet on March 10 regarding the use of their services for a potential redesign of Township website.
- CVA Director attended executive staff offsite retreat on March 11.
- CVA staff co-sponsored Attorney General's Fraud Prevention seminar at the IWC on March 12 with State Representative Keith Farnham.
- Met with Legacy Corps staff with Lutheran Social Services of Illinois on March 13, regarding the promotion of Legacy Corps programs to HT veterans.
- Met with Director Spejcher, IWLA Elgin Chapter President John Ziegler and City of Elgin Senior Planner Sarosh Saher on March 13 regarding potential installation of archery range at the IWCR.
- Attended Veterans Honor Roll dinner on March 13.
- Hosted department representatives at the IWC for a conference call and online demonstration of Vision Internet website development services on March 20.
- IWCR hosted Woodland Meadows East Homeowners' Association meeting on March 25.

*Hanover Township Mission Statement:*

*Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.*

# DEPARTMENT OF EMERGENCY SERVICES

Report for March, 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Volunteers</i>				
Total volunteers	30	33	30	33
New volunteers	3	0	14	15
Volunteer hours	184	272	3539	3035.75
<i>Training</i>				
Total hours	301	126	1757	1512.5
<i>Details</i>				
Township events	1	4	25	26
Municipal Event Assistance	0	3	39	32
Emergency call outs	3	3	46	49
Safety Patrols	4	5	33	32
Miscellaneous	1	0	7	5

## Department Highlights:

- Emergency Call outs:
  - HTES personnel provided Search and Rescue assistance in Plano, Il for a missing adult. 5 HTES members provided over 100 hours of assistance over a two day period using 4 vehicles to include our ATV.
  - HTES personnel were called out by the Streamwood Police Department to provide Traffic assistance on Route 59 at Sutton Road.
- Hanover Township Events:
  - HTES Personnel provided traffic and parking assistance for the Hanover Township Job Fair at the Senior Center.
- 2 HTES personnel visited the Cook County Homeland Security and Emergency Management center in Chicago and were provided 8 hours of training on their Web EOC program.
- 5 HTES personnel attended the Advanced Severe Weather Seminar provided by the DuPage County Office of Homeland Security and Emergency Management.

### *Hanover Township Mission Statement:*

*Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.*

# DEPARTMENT OF FACILITIES & MAINTENANCE

Report for March 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Administration</i>				
Vehicle service calls	38	26	363	420
Work orders	54	47	701	737
Event set-ups/tear downs	125	159	1729	1848
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4030	4,950	39,994	45,986
Town Hall	7740	7,980	106,080	109,440
Senior Center	28,917	26,794	406,124	422,547
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	312.41	582.60	3178.54	2805.11
Town Hall	1208.70	1427.71	9348.92	6612.30
Senior Center	3117.45	1973.30	24299.59	22,269.96

## Department Highlights

- Working out the contract language with the architect for the elevator project at Izaak Walton.
- Started interviewing architects to design the renovation to the front porch of the Izaak Walton center.
- Started the renovation of the Administration building lobby.
- Met with two different companies to receive quotes on new and retro fitting equipment for Lacy Park.
- Started renovations to the lower level of the Izaak Walton center.
- Continue working with senior transportation and Highway department on developing new practices of scheduling vehicle repairs and preventive maintenance for entire township fleet.
- Met with Senior staff to go over the grant for renovations to the senior kitchen.
- Started new company for housekeeping services for the Astor ave facility.
- Working on evaluations of all maintenance staff .

### *Hanover Township Mission Statement:*

*Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.*

# HIGHWAY DEPARTMENT

Report for March, 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Winter Season</i>				
Snow (inches)				
Salt (tons)	189	129	1780	943
<i>Winter Season</i>				

## Department Highlights

- Continue tree removal and started new plantings.
- Spring/Summer PM's finished.
- Winter has slowed down with a total of 1,780 tons of salt used.
- Met with our engineer to discuss road resurfacing project for the year, either Rolling Knolls or Chapel Creek
- Fertilize to begin shortly along with spring cleanup/mulch around campus.

*Hanover Township Mission Statement:*

*Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.*

# OFFICE OF THE MENTAL HEALTH BOARD

Report for March 2014

SERVICE PROVIDED	FEBRUARY 2014	FEBRUARY 2013	FYTD 2014	FYTD 2013
<i>Grant Funding</i>				
New clients	226	233	4,222	3,523
Ongoing Clients	730	638	NC	NC
Closed Cases	197	193	2,223	1,795
Prevention Programming Presentations	48	32	386	244
Number in audience	2,150	957	12,295	10,527
<i>TIDE</i>				
Participants	7	6	7	8
Rides	79	77	1,077	1,416
<i>Resource Center</i>				
Organizations providing services	5	5	5	5
Clients served	89	35	576	703

## Department Highlights

- The Mental Health Board met on March 25 for their regularly scheduled meeting. They voted on the following items
  - The Board approved the transfer of the C-Hope grant from Alexian Brothers Center for Mental Health to Hanover Township Senior Services in the new amount of \$39,500. The grant will begin April 1 and allow Senior Services to hire a therapist that can support the program for 2 days a week.
  - The Board approved the appointment of Kristen Vana as Mental Health Board Manager. Kristen will begin in the position in early May.
  - The Board also approved a \$1,000 sponsorship for the Sprint to Spring 5K.
- MHB member Jan Joerin announced she will be resigning from the Mental Health Board in August as she will be moving out of state. The Board thanked her for her service as she has been an integral part of establishing best practices and new initiatives for the board.
- We continue to watch human services funding from the State of Illinois. Projections suggest that the human services will take a significant cut in the upcoming budget which could severely affect MHB funded agencies.
- Two MHB members and the Manager went on a site visit to Greater Elgin Family Care Center. Greater Elgin's FY15 funding for their psychiatric program was contingent on a successful site visit. The visit will be reviewed at the upcoming April Board meeting to determine the steps moving forward for FY15.
- The Human Services Coordinating Council meeting scheduled for April 12 was postponed due to weather. We are continuing to look at dates to reschedule that are compatible with the group.
- Participated in C-Hope transition meeting with Youth and Family Services, Senior Services, and Administrative Services. The current C-Hope therapist has agreed to stay on through June which allows for implementation and planning of the program as well as hiring the new therapist.

### *Mental Health Board Mission Statement:*

*The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.*

# DEPARTMENT OF SENIOR SERVICES

Report for March 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Programming Division</i>				
Planned programs	221	185	2240	1981
Participants	1760	1602	20477	20053
Participants (unduplicated)	601	838	1536	1419
Wait listed (unduplicated)	54	104	784	796
Art & Computer classes	63	54	509	562
Art & Computer class participants	386	350	3764	4582
New volunteers	2	7	71	78
Total volunteers (unduplicated)	120	134	271	241
Volunteer hours reported	2119	1700	18764	18607
Meals Served	1017	n/c	2567	n/c
Meals delivered by volunteers	641	804	9928	11500
<i>Social Services Division</i>				
Clients served (unduplicated)	202	227	1156	1158
Clients served (duplicated)	321	n/c	4815	n/c
Energy Assistance	10	10	560	538
Prescription drugs & health insurance assistance	53	103	1041	1547
Social Service programs	9	10	127	114
Social Service program participants	103	81	1282	1118
Lending Closet transactions	78	69	937	736
<i>Transportation Division</i>				
One way rides given	1651	1586	19764	20502
Individuals served (unduplicated)	207	233	740	847
New riders	8	23	229	202
Unmet requests for rides	24	25	439	309

## Department Highlights:

- Recruitment for a full time bilingual Social Services Specialist has begun. When the part time C-Hope Therapist job description is finalized, recruitment will begin. A Fill-In Driver, Ernest Kovacs, started 03/11.
- The Mental Health Board awarded Senior Services \$39,500 to administer the CHOPE program starting April 1. CHOPE provides on-site psychiatry services twice per month and individual or group therapy twice per week to seniors in need.
- Staff Performance Evaluations are complete.
- A transportation focus group was held on March 26. Drivers' meetings are held every 2 weeks.
- Facilities & Maintenance met with Senior Services to discuss the nutrition services new space.
- CEDA RFQ will be submitted by April 28 which, upon acceptance, will allow the Senior Center to be a LIHEAP and Weatherization site.
- Out Trips: Lunch Bunch Pilot Pete's, Denny Diamond at Chandler's, Jumer's Casino, Chocolate Lounge Tour & Lunch, Joseph and the Amazing Technicolor Dreamcoat.
- Computer: one-on-one tutoring, PC Intro, Email Intro, MOOC's, Mail Merge; Elgin: Matter of Balance, Super Strength, Pinochle, Poker, Beading Club
- The Director and staff attended a Thank You Breakfast at Victory Centre on 3/25.
- Jennifer Busche' and Amy Seul, Social Services Specialists, attended a Care Management conference on 3/27.

*Senior Services Mission Statement:*

*With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.*

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for March, 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>Outreach &amp; Prevention</i>				
Open Gym participants	1647	1412	12519	12772
Open Gym participants (unduplicated)	694	623	1150	1054
Alternative to Suspension referrals	6	5	145	128
Alternative to Suspension participants	246	152	2178	1397
Alternative to Suspension participants (unduplicated)	101	59	147	106
<i>Clinical</i>				
Therapy clients	223	268	3031	3763
Therapy clients (unduplicated)	109	126	443	593
New clients (unduplicated)	26	16	160	83
Clinical hours	311	321	3420	3086
Group session participants	1075	600	7097	5599
<i>Tutoring Participants</i>				
Total	220	153	1622	1281
Unduplicated	92	80	235	241

## Department Highlights:

- John Parquette, LCSW participated at a PBIS Community Alliance Restorative Practices work group on March 5, 2014 at the Elgin Boys and Girls Club.
- John Parquette, LCSW, attended Barrington Youth and Family Services Executive Director, Rochelle Schulman's retirement reception on March 5, 2014.
- John Parquette, LCSW, met with Pam Horn, PBIS External Coach, on March 20, 2014, to discuss anticipated Federal Grants to apply for to expand the Alternative to Suspension Program as well as to implement restorative practices within School District U-46.
- Alejandra Chacon, Prevention Specialist, has indicated that she will be leaving her position in June to pursue her Masters second year field placement. Recruitment has begun to fill this position.
- Sarah Spunt, LSW, Clinical Interventionist, will be leaving her position on May 2, 2014. Sarah was recruited for a Manager position at a Chicago Non-Profit. Recruitment has begun to fill this position.
- Susan Alborell, LCSW, presented on March 21, 2014 at the Illinois PBIS Spring Conference hosted by Northern Illinois University, Naperville.

### *Youth & Family Services Mission Statement:*

*The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.*

# DEPARTMENT OF WELFARE SERVICES

Report for March, 2014

SERVICE PROVIDED	MARCH 2014	MARCH 2013	FYTD 2014	FYTD 2013
<i>General Assistance</i>				
General Assistance clients	25	23	255	258
General Assistance appointments	63	50	654	634
Emergency Assistance appointments	0*	11	311	328
Emergency Assistance approved	0*	5	72	59
Crisis intake clients	128	318	2744	3374
Access to Care	4	10	61	93
<i>LIHEAP Applications/PIPP Recertifications</i>				
Office	114	48	1090	883
Circuit Breaker	0	2	19	4
<i>Social Services</i>				
ComEd Hardships	15	3	86	94
Weatherization	3	0	3	20
<i>Food Pantry</i>				
Served (Households)	768	884	10921	10896
New applications	64	88	1109	1461
Food Donations	39	50	760	679
<i>Community Center Walk-Ins</i>	279	234	4216	4448

\*Closed due to lack of funds

## Department Highlights:

- Employment Services hosted a Job Fair with State Representative Fred Crespo. 58 vendors were in attendance and an estimated 450 job seekers attended.
- Job Clubs continue to be held the first and third Wednesday of each month beginning at 10am in Downey Hall.
- Staff attended food safety training at the Northern Illinois Food Bank.
- Intake Specialist Janet Simon hosted the March Community Resource Group on “Getting Organized.”
- Met with the Northern Illinois Food Bank to discuss offering SNAP application outreach at Astor Avenue.
- Volunteer Coordinator Lori Orozco and Director Imperato met with Cook County and DuPage County to discuss Community Service Opportunities so we can continue to develop the Community Service Program at Hanover Township.
- Centro de Informacion and Greater Elgin Family Care Center offered application assistance for the Affordable Care Act.
- A representative from CEDA continues to be onsite every Thursday from 8:30am-4:30pm to process emergency applications for programs including housing assistance, child care assistance, dental and vision care. Appointments have been steady
- Case Manager Cumbo and Director Imperato presented to TOCC Trustee Division meeting on General Assistance in Alsip.
- Volunteer Coordinator Orozco and Food Pantry Associate Rogala attended Direct Connect training for Jewel Food Stores.
- Welfare Services participated in Hanover Park’s Kids at Hope Resource Fair.
- Hosted the Veteran Honor Roll dinner at the Senior Center with more than 200 in attendance.
- Planning has began for the Hanover Township Foundation fundraiser to be held on July 17<sup>th</sup> on the Fox River Queen Boat Ride on the Fox River.

### *Welfare Services Mission Statement:*

*HanoverTownship Welfare Services is committed to improving the welfare of HanoverTownship residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

**Hanover Township**  
 Board Audit Report FY 14  
 From 4/9/14 to 4/22/14

	Subtotal	Alexian Invoices	Total
Total Town Fund	23,273.02	100.00	23,373.02
Total Senior Center	6,173.19	553.00	6,726.19
Total Welfare Services	221.49		221.49
Total Road and Bridge	1,153.40		1,153.40
Total Mental Health Board	305.19		305.19
Total Retirement	0.00		
Total Vehicle	0.00		
Total Capital	845.29		845.29
Total All Funds	<u>31,971.58</u>	<u>653.00</u>	<u>32,624.58</u>

The above "Subtotal" column has been approved for payment this 22nd day of April 2014.

The above "Total" column has been approved for payment this 22nd day of April 2014.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Trustee

**Hanover Township**  
**Board Audit Report - FY 14**  
 April 9 - April 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>1014 · Town Fund - Expenditures</b>					
<b>101CAP · Capital Expenditures</b>					
<b>1014430 · Computer Equipment &amp; Software</b>					
Bill	03/30/2014	711165	Current Technologies Corporation	Network Labor	3,016.25
Total 1014430 · Computer Equipment & Software					3,016.25
Total 101CAP · Capital Expenditures					3,016.25
<b>101CHN · Community Health</b>					
<b>1014465 · Medical Supplies</b>					
Bill	03/30/2014	1298...	PSS World Medical, Inc.	Antibiotic Ointments/IV Sets/Microcuvettes/Screening Materials	791.11
Total 1014465 · Medical Supplies					791.11
<b>1014466 · Communications</b>					
Bill	03/30/2014	8971...	Sprint	Monthly Charges	59.36
Total 1014466 · Communications					59.36
Total 101CHN · Community Health					850.47
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014621 · Satellite Office Utilities</b>					
Bill	03/30/2014		Allied Waste Services	Acct# 3-0551-0097167 Monthly Charges	44.66
Total 1014621 · Satellite Office Utilities					44.66
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Bill	03/30/2014		Kuttenberg, Thomas	Cell Phone Reimbursement	50.00
Total 1014623 · Satellite Office Phone & Intrnt					50.00
Total 101CMA · Community Relations					94.66
Total 101CVA · Community & Veteran Affairs					94.66
<b>101ES · ES - Expenditures</b>					
<b>1014803 · Uniforms</b>					
Bill	03/30/2014	3372	Bartlett Sports	Township Shirts (3) / Hats (10)	180.00
Bill	03/30/2014		Bartlett Sports	Township Shirts (18)	508.00
Total 1014803 · Uniforms					688.00
<b>1014809 · Pre-Volunteer Screening</b>					
Bill	03/30/2014	865433	Verify (XHANEM)	Background Checks	32.00
Total 1014809 · Pre-Volunteer Screening					32.00
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Bill	03/30/2014	C73882	Ron Hopkins Ford	Rear Wiper Blade Wiring Repair	176.00
Total 1014813 · Vehicle Fuel & Maintenance					176.00
<b>1014814 · Communications</b>					

**Hanover Township**  
**Board Audit Report - FY 14**  
**April 9 - April 22, 2014**

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2014		Craig Essick	March Cell Phone Reimbursement	50.00
Bill	03/30/2014	8971...	Sprint	Monthly Charges	35.29
Total 1014814 · Communications					85.29
<b>1014815 · Emergency Ops Center</b>					
Bill	03/30/2014	232400	Kappa Map Group, LLC	Enlarged Township Map	322.49
Total 1014815 · Emergency Ops Center					322.49
Total 101ES · ES - Expenditures					1,303.78
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Bill	03/30/2014		TASC	Admin Fees Balance Due	164.00
Total 1014507 · Flex Plan & 457 Plan					164.00
<b>1014513 · Employee Wellness</b>					
Bill	03/30/2014		Alborell, Susan	Wellness Reimbursement	200.00
Total 1014513 · Employee Wellness					200.00
Total 101ISE · Insurance & Employee Benefits					364.00
<b>101LEA · Legal &amp; Auditing</b>					
<b>1014502 · Legal Services</b>					
Bill	03/30/2014	190-0...	Kopon Airdo, LLC	Legal Fees	12,604.48
Total 1014502 · Legal Services					12,604.48
Total 101LEA · Legal & Auditing					12,604.48
<b>101MAIN · Facilities Maintenance</b>					
<b>1014209 · Building Contracts</b>					
Bill	03/30/2014	825314	Fox Valley Fire & Safety	Quarterly Security Monitoring	78.00
Bill	03/30/2014	825184	Fox Valley Fire & Safety	Quarterly Security Monitoring - Astor	78.00
Bill	03/30/2014	9202...	Orkin Pest Control (Astor)	Pest Control	53.00
Bill	03/30/2014	9202...	Orkin Pest Control (Town)	Pest Control	63.60
Bill	03/30/2014	9202...	Orkin Pest Control (Senior)	Pest Control	68.90
Total 1014209 · Building Contracts					341.50
<b>1014211 · Building Maintenance - Senior</b>					
Bill	03/30/2014		The Home Depot	Sand Bag	6.90
Total 1014211 · Building Maintenance - Senior					6.90
<b>1014213 · Equipment Maintenance - Town</b>					
Bill	03/30/2014	941424	Interact Business Products, LLC	Copy Charges	65.28
Total 1014213 · Equipment Maintenance - Town					65.28
<b>1014214 · Equipment Maintenance - Senior</b>					
Bill	03/30/2014	80144	Midwest Electrical Service Center	Oven Thermostat Repair (2)	416.00
Bill	03/30/2014		The Home Depot	Batteries	123.53

**Hanover Township**  
**Board Audit Report - FY 14**  
**April 9 - April 22, 2014**

Type	Date	Num	Name	Memo	Amount
Total 1014214 · Equipment Maintenance - Senior					539.53
<b>1014221 · Cell Phone/Communications</b>					
Bill	03/30/2014	8971...	Sprint	Monthly Charges	96.28
Total 1014221 · Cell Phone/Communications					96.28
<b>1014222 · Trash Removal - Town</b>					
Bill	03/30/2014		Allied Waste Services	Acct# 3-0551-6013270 Monthly Charges	179.61
Total 1014222 · Trash Removal - Town					179.61
<b>1014223 · Trash Removal - Senior</b>					
Bill	03/30/2014		Allied Waste Services	Acct# 3-0551-6000579 Monthly Charges	171.37
Total 1014223 · Trash Removal - Senior					171.37
<b>1014224 · Trash Removal - Astor</b>					
Bill	03/30/2014		Allied Waste Services	Acct# 3-0551-6013274 Monthly Charges	146.17
Total 1014224 · Trash Removal - Astor					146.17
<b>1014226 · Uniforms</b>					
Bill	03/30/2014	3315	Bartlett Sports	Knit Caps (10)	100.00
Total 1014226 · Uniforms					100.00
Total 101MAIN · Facilities Maintenance					1,646.64
<b>101TOE · Town Office Expense</b>					
<b>1014408 · Salaries</b>					
Bill	03/30/2014	0020...	Job Giraffe	Part Time Office Temp Help	85.17
Bill	03/30/2014	0020...	Job Giraffe	Part Time Office Temp Help	76.16
Bill	03/30/2014	205561	Job Giraffe	Part Time Office Temp Help	95.20
Total 1014408 · Salaries					256.53
<b>1014412 · Travel Expenses</b>					
Bill	03/30/2014		Katy Dolan Baumer	Travel Reimbursement	65.50
Total 1014412 · Travel Expenses					65.50
Total 101TOE · Town Office Expense					322.03
<b>107CLK · Clerk's Department</b>					
<b>1074206 · Legal Notices</b>					
Bill	03/30/2014	Acct#...	Paddock Publications	Public Hearing Notice (2)	89.70
Bill	03/30/2014	436849	Paddock Publications, Inc	Annual Town Meeting Posting	69.00
Total 1074206 · Legal Notices					158.70
Total 107CLK · Clerk's Department					158.70
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094618 · Psychiatric Backup</b>					

**Hanover Township**  
**Board Audit Report - FY 14**  
**April 9 - April 22, 2014**

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2014		Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Ups	100.00
Total 1094618 · Psychiatric Backup					100.00
<b>1094619 · Office Supplies</b>					
Bill	03/30/2014	1704...	Quill Corporation	Strage Boxes/Crate on Wheels/Copy Paper	177.29
Bill	03/30/2014	1780...	Quill Corporation	Storage Boxes	15.29
Bill	03/30/2014	1704...	Quill Corporation	Toner	276.99
Bill	03/30/2014	1704...	Quill Corporation	Ink Combo	43.36
Bill	03/30/2014	1740...	Quill Corporation	Ink	15.27
Total 1094619 · Office Supplies					528.20
<b>1094623 · Travel</b>					
Bill	03/30/2014		Tor Evans	Mileage Reimbursement March 2014	20.34
Bill	03/30/2014		Parquette, John	Mileage Reimbursement May 2013 - Jan 14	389.29
Bill	03/30/2014		Santaigo, Rocio	Mileage Reimbursement February-March	101.70
Total 1094623 · Travel					511.33
<b>1094624 · Intern Stipends</b>					
Bill	03/30/2014		Amy Fitzgerald	February / March Stipend	800.00
Bill	03/30/2014		Marianne Benedek	February / March Stipend	800.00
Total 1094624 · Intern Stipends					1,600.00
<b>1094626 · Equipment &amp; Furniture</b>					
Bill	03/30/2014		Parquette, John	Quarterly Phone Reimbursement	120.00
Total 1094626 · Equipment & Furniture					120.00
<b>1094629 · Dues &amp; Subscriptions</b>					
Bill	03/30/2014		Midwest Living	Magazine Subscription Renewal	19.97
Total 1094629 · Dues & Subscriptions					19.97
Total 109ADM · Administration & Clinical					2,879.50
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094651 · Cellphones</b>					
Bill	03/30/2014	8971...	Sprint	Monthly Charges	132.51
Total 1094651 · Cellphones					132.51
Total 109OUT · Outreach & Prevention					132.51
Total 109YFS · Youth & Family Services					3,012.01
Total 1014 · Town Fund - Expenditures					23,373.02
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104517 · Salaries</b>					
Bill	03/30/2014	1750.	Social Work p.r.n., Inc.	Temp Social Work Staffing	1,750.00

**Hanover Township**  
**Board Audit Report - FY 14**  
**April 9 - April 22, 2014**

Type	Date	Num	Name	Memo	Amount
Total 1104517 · Salaries					1,750.00
<b>1104522 · Contingency</b>					
Bill	03/30/2014	1556...	Gordon Food Service	Nutrition Program Supplies	436.16
Bill	03/30/2014	1555...	Gordon Food Service	Nutrition Program Supplies	1,396.62
Bill	03/30/2014	316513	Schweppe	Cups/Bowls/Plates	540.67
Bill	03/30/2014	1547...	Gordon Food Service	Nutrition Program Supplies	798.71
Bill	03/30/2014	9340...	Gordon Food Service	Nutrition Program Supplies	55.38
Bill	03/30/2014	1548...	Gordon Food Service	Nutrition Program Supplies	76.13
Bill	03/30/2014	9340...	Gordon Food Service	Nutrition Program Supplies	137.01
Bill	03/30/2014	1547...	Gordon Food Service	Nutrition Program Supplies	52.99
Bill	03/30/2014	3226...	Staples	Labels	20.49
Total 1104522 · Contingency					3,514.16
<b>1104528 · Office Supplies</b>					
Bill	03/30/2014	3226...	Staples	Ink/Purchase Order Book/Copy Paper	151.24
Total 1104528 · Office Supplies					151.24
Total 1104ADM · Administration					5,415.40
<b>1104SOC · Social Services</b>					
<b>1104515 · Programming</b>					
Bill	03/30/2014		Tom Moshis	Senior Trip Lunch	8.18
Total 1104515 · Programming					8.18
<b>1104532 · Visual Arts</b>					
Bill	03/30/2014	2669...	Blick Art Materials	Art Materials	19.92
Total 1104532 · Visual Arts					19.92
Total 1104SOC · Social Services					28.10
<b>1104TRN · Transportation</b>					
<b>1104518 · Vehicle Maintenance</b>					
Bill	03/30/2014	74815	Carquest Auto Parts Stores	Tie Rods/Friction Calipers/Wiper Blades/Clamps	235.89
Bill	03/30/2014	546120	O'Reilly Auto Parts	Air Filter/Ignition Coil	149.32
Bill	03/30/2014		The Home Depot	Bus Floor Repair	83.16
Total 1104518 · Vehicle Maintenance					468.37
<b>1104549 · Recruitment</b>					
Bill	03/30/2014		Alexian Bros Corporate Health Services	Inv# 516441 Employee Physical (1)	92.00
Bill	03/30/2014		Alexian Bros Corporate Health Services	Inv# 515032 Employee Physical (3)	328.00
Bill	03/30/2014		Alexian Bros Corporate Health Services	Inv# 516492 Employee Physical (2)	133.00
Total 1104549 · Recruitment					553.00
<b>1104550 · Telephone</b>					
Bill	03/30/2014	8971...	Sprint	Monthly Charges	261.32
Total 1104550 · Telephone					261.32

**Hanover Township**  
**Board Audit Report - FY 14**  
 April 9 - April 22, 2014

Type	Date	Num	Name	Memo	Amount
Total 1104TRN · Transportation					1,282.69
Total 1104 · Senior Center - Expenditures					6,726.19
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024204 · Equipment</b>					
Bill	03/30/2014	8971...	Sprint	Monthly Charges	60.99
Total 2024204 · Equipment					60.99
<b>2024507 · Professional Services</b>					
Bill	03/30/2014	865435	Verify (XHANOV)	Background Checks	64.50
Bill	03/30/2014	865434	Verify (XHANGA)	Background Checks (4)	96.00
Total 2024507 · Professional Services					160.50
Total 2024ADM · Administration					221.49
Total 2024 · Welfare Services - Expenditures					221.49
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034712 · Miscellaneous</b>					
Bill	03/30/2014	5474 ...	Business Card - Bank of America	Business Meeting Supplies	41.89
Total 3034712 · Miscellaneous					41.89
Total 3034ADM · Administration					41.89
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Bill	03/30/2014		The Home Depot	Hose/Spray Paint/Blacktop Patch/Cleaning Supplies/Mailbox/Mailbox Post	401.50
Total 3034602 · Operating Supplies & Materials					401.50
Total 3034ROD · Road Maintenance					401.50
<b>303EQM · Equipment</b>					
<b>3034608 · Equipment Purchase</b>					
Bill	03/30/2014	1526...	Bonnell Industries, Inc	Inv# 152648 Freight	9.99
Total 3034608 · Equipment Purchase					9.99
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Bill	03/30/2014	74815	Carquest Auto Parts Stores	Spark Plugs/Filters/Lift Support	105.71
Bill	03/30/2014	M40345	Rush Truck Centers of Illinois, Inc	Seal/Cover/Link	594.31
Total 3034609 · Maintenance Vehicles & Equip					700.02
Total 303EQM · Equipment					710.01
Total 3034 · Road & Bridge - Expenditures					1,153.40

**Hanover Township**  
**Board Audit Report - FY 14**  
 April 9 - April 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>5054 - Mental Health - Expenditures</b>					
<b>5054COM - Community Resource Center</b>					
<b>5054210 - Utilities</b>					
Bill	03/30/2014	6992...	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	252.19
Total 5054210 - Utilities					252.19
<b>5054250 - Building Maintenance</b>					
Bill	03/30/2014	9202...	Orkin Pest Control (MHB)	Pest Control	53.00
Total 5054250 - Building Maintenance					53.00
Total 5054COM - Community Resource Center					305.19
Total 5054 - Mental Health - Expenditures					305.19
<b>8084 - Capital Projects - Expenditures</b>					
<b>8084425 - Building &amp; Perm Improvements</b>					
Bill	03/30/2014		The Home Depot	Administration Lobby Renovation Drywall Cutter/Lumber/Extension Cords	845.29
Total 8084425 - Building & Perm Improvements					845.29
Total 8084 - Capital Projects - Expenditures					845.29
<b>TOTAL</b>					<b>32,624.58</b>

**Hanover Township**  
 Board Audit Report FY 15  
 From 4/9/14 to 4/22/14

	Subtotal	Alexian Invoices	Total
Total Town Fund	39,932.54	201.71	40,134.25
Total Senior Center	11,885.69	89.00	11,974.69
Total Welfare Services	3,326.30		3,326.30
Total Road and Bridge	931.52		931.52
Total Mental Health Board	3,947.18		3,947.18
Total Retirement	0.00		
Total Vehicle	879.00		879.00
Total Capital	1,000.00		1,000.00
Total All Funds	<u>61,902.23</u>	<u>290.71</u>	<u>62,192.94</u>

The above "Subtotal" column has been approved for payment this 22nd day of April 2014.

The above "Total" column has been approved for payment this 22nd day of April 2014.

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Trustee

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	04/11/2014	104258	Mary Fittanto	Shipshewana Refund	100.00
Check	04/11/2014	104271	Ren Villaflor	Shipshewana Refund	100.00
Check	04/18/2014	104470	Joan Peterson	Swedish Museum Refund	28.00
Check	04/18/2014	104472	Lee Sedlack	Swedish Museum Refund	28.00
Total 1103500 - Senior Programs					256.00
Total 1103 - Senior Center - Revenue					256.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	04/18/2014	104460	Current Technologies Corporation	Quote CTCQ12540 1 Year Host Certificate	229.00
Check	04/18/2014	104461	Dell Marketing L.P.	Inv# xjd3tmr38 Monitors (39)	1,208.89
Total 1014430 - Computer Equipment & Software					1,437.89
Total 101CAP - Capital Expenditures					1,437.89
<b>101CHN - Community Health</b>					
<b>1014459 - Professional Services</b>					
Check	04/11/2014	104255	Alexian Brothers Health System	Patient# G.9319 Lab Work	201.71
Total 1014459 - Professional Services					201.71
<b>1014492 - Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	126.18
Total 1014492 - Dental, Vision & Life Insurance					126.18
Total 101CHN - Community Health					327.89
<b>101CVA - Community &amp; Veteran Affairs</b>					
<b>101CMA - Community Relations</b>					
<b>1014617 - Equipment &amp; Furniture</b>					
Check	04/18/2014	104478	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	125.00
Total 1014617 - Equipment & Furniture					125.00
<b>1014619 - Office Supplies</b>					
Check	04/18/2014	104456	A1 Trophies & Awards, Inc	Inv# 15378 Nametag	7.95
Check	04/18/2014	104475	Staples	Inv# 3227627582 Sanitizer/Hand Soap/Freshener	51.46
Total 1014619 - Office Supplies					59.41
<b>1014620 - Satellite Office Programs</b>					
Check	04/15/2014	104310	Ace Coffee Bar	Inv# 343816 Coffee Supplies	76.05
Total 1014620 - Satellite Office Programs					76.05
<b>1014621 - Satellite Office Utilities</b>					
Check	04/18/2014	104468	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	285.47

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014621 · Satellite Office Utilities					285.47
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	04/18/2014	104451	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement	50.00
Total 1014623 · Satellite Office Phone & Intrnt					50.00
<b>1014626 · Community Service Award</b>					
Check	04/15/2014	104313	Kwik Print	Inv# 52172 Community Service Awards Booklets	308.00
Total 1014626 · Community Service Award					308.00
<b>1014629 · Dues and Subscriptions</b>					
Check	04/15/2014	104314	Paddock Publications, Inc	Acct# 681793 Subscription	43.00
Total 1014629 · Dues and Subscriptions					43.00
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	124.37
Total 1014692 · Dental, Vision & Life Insurance					124.37
Total 101CMA · Community Relations					1,071.30
Total 101CVA · Community & Veteran Affairs					1,071.30
<b>101ES · ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	04/18/2014	104461	Dell Marketing L.P.	Inv# xjd3ttr38 Monitor	39.00
Total 1014802 · Equipment					39.00
<b>1014803 · Uniforms</b>					
Check	04/11/2014	104266	Ray O'herron Co., Inc.	Inv# 1419281 Jacket	134.99
Total 1014803 · Uniforms					134.99
<b>1014810 · Travel</b>					
Check	04/18/2014	104466	Illinois Tollway	Inv# G14574408 Tolls	10.00
Total 1014810 · Travel					10.00
<b>1014814 · Communications</b>					
Check	04/18/2014	104450	Essick, Craig A	January Cell Phone Reimbursement	50.00
Total 1014814 · Communications					50.00
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Total 1014892 · Dental, Vision & Life Insurance					42.06
Total 101ES · ES - Expenditures					276.05
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014505 · Health Insurance</b>					
Check	04/18/2014	104454	Blue Cross Blue Shield	Major Medical Underwriting Refundable Deposit	20,000.00

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014505 · Health Insurance					20,000.00
Total 1011SE · Insurance & Employee Benefits					20,000.00
<b>101MAIN · Facilities Maintenance</b>					
<b>1014210 · Building Maintenance - Town</b>					
Check	04/11/2014	104262	Ken Mathis	Inv# 331108 Bathroom Leak Repair	95.00
Total 1014210 · Building Maintenance - Town					95.00
<b>1014216 · Equipment Rental</b>					
Check	04/18/2014	104461	Dell Marketing L.P.	Inv# xjd3tmr38 Monitors (3)	116.99
Total 1014216 · Equipment Rental					116.99
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	290.00
Total 1014292 · Dental, Vision & Life Insurance					290.00
Total 101MAIN · Facilities Maintenance					501.99
<b>101PAN · Pantry</b>					
<b>1014161 · Utilities</b>					
Check	04/11/2014	104267	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	229.47
Check	04/11/2014	104268	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	128.49
Check	04/15/2014	104304	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	472.88
Total 1014161 · Utilities					830.84
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	207.09
Total 1014192 · Dental, Vision & Life Insurance					207.09
Total 101PAN · Pantry					1,037.93
<b>101THE · Town Hall Expense</b>					
<b>1014402 · Telephone - Town</b>					
Check	04/18/2014	104458	Call One	Acct# 1010-8140-0000 Monthly Charges	2,595.53
Total 1014402 · Telephone - Town					2,595.53
<b>1014403 · Utilities - Town</b>					
Check	04/15/2014	104308	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	1,941.50
Total 1014403 · Utilities - Town					1,941.50
<b>1014416 · Equipment Rental - Town</b>					
Check	04/18/2014	104469	Pitney Bowes Global Financial Services	Acct# 9574435 Quarterly Postage Machine Rental	495.00
Total 1014416 · Equipment Rental - Town					495.00
Total 101THE · Town Hall Expense					5,032.03
<b>101TOE · Town Office Expense</b>					

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	04/16/2014	104419	Illinois Liquor Control Commission	State Liquor License Renewal Fee	500.00
Check	04/18/2014	104462	Elgin Area Chamber of Commerce	Inv# 1002635 Member Renewal	147.50
Check	04/18/2014	104471	Township Clerks of Illinois	Annual Dues	30.00
Check	04/18/2014	104476	Township Officials of Cook County	TOCC Annual Dues	2,000.00
Total 1014414 · Memberships, Subs & Publication					2,677.50
<b>1014530 · Financial Administration</b>					
Check	04/18/2014	104465	Governmental Accounting, Inc	Inv# 5647 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
<b>1014531 · Community Affairs</b>					
Check	04/11/2014	104269	Jane Parker	2014 Annual Town Meeting Moderator Stipend	150.00
Check	04/18/2014	104456	A1 Trophies & Awards, Inc	Inv# 15348 Trish Simon Award for Dr. Muska	272.46
Check	04/18/2014	104467	Mark Your Space, Inc.	Inv# 1955 Logo Tablecloth	248.54
Total 1014531 · Community Affairs					671.00
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	62.46
Total 1014592 · Dental, Vision & Life Insurance					62.46
Total 101TOE · Town Office Expense					8,439.56
<b>104ASR · Assessor's Division</b>					
<b>1044411 · Equipment Purchases</b>					
Check	04/15/2014	104312	Computer Bits, Inc.	Inv#22022 VPN/Software Installation	420.00
Total 1044411 · Equipment Purchases					420.00
<b>1044413 · Travel Expense</b>					
Check	04/18/2014	104455	Glascott, Patricia A	Travel Reimbursement	53.15
Total 1044413 · Travel Expense					53.15
<b>1044415 · Dues, Subs &amp; Publications</b>					
Check	04/15/2014	104311	Cook County Township Assesors' Assoc	Association Dues	20.00
Total 1044415 · Dues, Subs & Publications					20.00
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	211.11
Total 1044492 · Dental, Vision & Life Insurance					211.11
Total 104ASR · Assessor's Division					704.26
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094621 · Recruitment and Pre Employment</b>					
Check	04/11/2014	104251	Alborell, Susan J	NPO Job Posting	60.00
Total 1094621 · Recruitment and Pre Employment					60.00

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>1094626 · Equipment &amp; Furniture</b>					
Check	04/18/2014	104461	Dell Marketing L.P.	Inv# xjd3tmr38 Monitor (9)	350.97
Total 1094626 · Equipment & Furniture					350.97
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	572.97
Total 1094692 · Dental, Vision & Life Insurance					572.97
Total 109ADM · Administration & Clinical					983.94
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	321.41
Total 1094792 · Dental, Vision & Life Insurance					321.41
Total 109OUT · Outreach & Prevention					321.41
Total 109YFS · Youth & Family Services					1,305.35
Total 1014 · Town Fund - Expenditures					40,134.25
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104524 · Utilities</b>					
Check	04/15/2014	104307	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,809.24
Total 1104524 · Utilities					2,809.24
<b>1104535 · Travel</b>					
Check	04/11/2014	104252	Seul, Amy L	Mileage Reimbursement	62.59
Check	04/11/2014	104253	Varsalona, Kathleen R	Mileage Reimbursement	216.70
Total 1104535 · Travel					279.29
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	656.83
Total 1104592 · Dental, Vision & Life Insurance					656.83
Total 1104ADM · Administration					3,745.36
<b>1104NUT · Nutrition</b>					
<b>1105551 · Food</b>					
Check	04/11/2014	104259	Gordon Food Service	Inv# 156075688 Nutrition Program Supplies	252.07
Check	04/11/2014	104259	Gordon Food Service	Inv# 156180630 Nutrition Program Supplies	1,196.21
Check	04/11/2014	104260	Get Fresh Produce, Inc	Inv# 1569602 Nutrition Program Supplies	209.05
Check	04/11/2014	104260	Get Fresh Produce, Inc	Inv# 1572131 Nutrition Program Supplies	178.28
Check	04/11/2014	104260	Get Fresh Produce, Inc	Inv# 1568623 Nutrition Program Supplies	149.92
Check	04/11/2014	104260	Get Fresh Produce, Inc	Inv# 1571246 Nutrition Program Supplies	118.10
Check	04/11/2014	104260	Get Fresh Produce, Inc	Inv# 1573870 Nutrition Program Supplies	126.40
Check	04/18/2014	104463	Get Fresh Produce, Inc	Inv# 1575332 Nutrition Program Supplies	127.69

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
Check	04/18/2014	104463	Get Fresh Produce, Inc	Inv# 1577208 Nutrition Program Supplies	236.84
Check	04/18/2014	104464	Gordon Food Service	Inv# 934027296 Nutrition Program Supplies	19.99
Total 1105551 · Food					2,614.55
<b>1105553 · Supplies</b>					
Check	04/11/2014	104265	Mickey's Linen	Inv# 45791 Linens	67.04
Total 1105553 · Supplies					67.04
Total 1104NUT · Nutrition					2,681.59
<b>1104SOC · Social Services</b>					
<b>1104515 · Programming</b>					
Check	04/18/2014	104447	Briar Street Theatre	Blue Man Group Senior Outing 5.28.14	695.00
Check	04/18/2014	104448	All for Fun Entertainment	Memorial Day Cookout Entertainment	175.00
Check	04/18/2014	104459	Cathy's Countryside Tours	Inv# 5142014G Shipshewana Gift Bags/Tour	200.00
Check	04/18/2014	104474	Studio Energia	Exercise Class Fee May-June	225.00
Check	04/18/2014	104477	Tranquility Yoga Studio	Yoga Class Instruction May-June	1,820.00
Total 1104515 · Programming					3,115.00
<b>1104520 · Volunteer Services</b>					
Check	04/18/2014	104452	The Seville	Volunteer Luncheon - Balance Due	456.20
Check	04/18/2014	104453	A1 Trophies & Awards, Inc	Inv# 15368 Nameplates (4)	32.00
Total 1104520 · Volunteer Services					488.20
<b>1104532 · Visual Arts</b>					
Check	04/11/2014	104257	Blick Art Materials	Inv# 2882398 Art Materials	104.60
Check	04/11/2014	104257	Blick Art Materials	Inv# 2887241 Art Materials	118.54
Check	04/11/2014	104261	Hobby Lobby	Program Supplies	77.32
Check	04/11/2014	104263	Midwest Ceramic Art Supply	Ceramic Supplies	767.82
Total 1104532 · Visual Arts					1,068.28
Total 1104SOC · Social Services					4,671.48
<b>1104TRN · Transportation</b>					
<b>1104549 · Recruitment</b>					
Check	04/11/2014	104254	Alexian Bros Corporate Health Services	Inv# 519512 Employee Physical/Screening	89.00
Check	04/11/2014	104270	Township Officials of Illinois	Drug & Alcohol Screening	85.00
Total 1104549 · Recruitment					174.00
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	446.26
Total 1104692 · Dental, Vision & Life Insurance					446.26
Total 1104TRN · Transportation					620.26
Total 1104 · Senior Center - Expenditures					11,718.69
<b>2024 · Welfare Services - Expenditures</b>					

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>2024ADM · Administration</b>					
<b>2024204 · Equipment</b>					
Check	04/18/2014	104461	Dell Marketing L.P.	Inv# xjd3tmr38 Monitor	39.00
Total 2024204 · Equipment					39.00
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	141.51
Total 2024592 · Dental, Vision & Life Insurance					141.51
Total 2024ADM · Administration					180.51
<b>2024EMP · Employment Services</b>					
<b>2024292 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	90.57
Total 2024292 · Dental, Vision & Life Insurance					90.57
Total 2024EMP · Employment Services					90.57
<b>2024HOM · Home Relief</b>					
<b>2024103 · Utilities</b>					
Check	04/11/2014	2802	Village of Streamwood	Utilities Assistance Acct#122600520005	457.22
Total 2024103 · Utilities					457.22
<b>2024116 · Catastrophic Insurance Premium</b>					
Check	04/11/2014	104256	Allied Benefit Systems, Inc.	Inv# 12735 Medical Assistance Catastrophic Insurance	2,598.00
Total 2024116 · Catastrophic Insurance Premium					2,598.00
Total 2024HOM · Home Relief					3,055.22
Total 2024 · Welfare Services - Expenditures					3,326.30
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034710 · Community Affairs</b>					
Check	04/18/2014	104462	Elgin Area Chamber of Commerce	Inv# 1002635 Member Renewal	147.50
Check	04/18/2014	104473	Streamwood Chamber of Commerce	Auction/Dinner Attendance C.Ochoa	45.00
Total 3034710 · Community Affairs					192.50
<b>3034711 · Utilities</b>					
Check	04/15/2014	104309	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	236.05
Total 3034711 · Utilities					236.05
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	147.21
Total 3034792 · Dental, Vision & Life Insurance					147.21
Total 3034ADM · Administration					575.76

2:48 PM

04/18/14

Accrual Basis

## Hanover Township Board Audit Report - FY 15 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	04/11/2014	104264	Martin Implement Sales, Inc	Inv# A32743 Pole Pruner Saw Parts	46.83
Total 3034602 · Operating Supplies & Materials					46.83
<b>3034610 · Street Lighting</b>					
Check	04/15/2014	104305	Com Ed 152	Acct# 0045120152 Monthly Charges	277.70
Check	04/15/2014	104306	Com Ed 051	Acct# 5619024051 Monthly Charges	31.23
Total 3034610 · Street Lighting					308.93
Total 3034ROD · Road Maintenance					355.76
Total 3034 · Road & Bridge - Expenditures					931.52
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054014 · Equip / Database</b>					
Check	04/18/2014	104427	Links Technology Solutions, Inc	Inv# 25321 Website Hosting	125.00
Total 5054014 · Equip / Database					125.00
<b>5054537 · Community Relations</b>					
Check	04/18/2014	104424	Hanover Township Foundation	Spring to Spring 5K Sponsorship	1,000.00
Total 5054537 · Community Relations					1,000.00
<b>5054539 · Dues</b>					
Check	04/18/2014	104428	Grantmakers for Effective Organizations	Member Dues	370.00
Total 5054539 · Dues					370.00
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	04/18/2014	104479	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Total 5054592 · Dental, Vision & Life Insurance					42.06
Total 5054ADM · Administration					1,537.06
<b>5054COM · Community Resource Center</b>					
<b>5054250 · Building Maintenance</b>					
Check	04/18/2014	104426	Tyco Integrated Security LLC	Inv# 21602181 Quarterly Monitoring	273.00
Check	04/18/2014	104429	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	43.25
Total 5054250 · Building Maintenance					316.25
<b>5054286 · Agency Support Services</b>					
Check	04/18/2014	104425	PAETEC	Acct# 9097797 Monthly Charges	574.28
Check	04/18/2014	104425	PAETEC	Acct# 1173538 Monthly Charges	91.34
Total 5054286 · Agency Support Services					665.62
Total 5054COM · Community Resource Center					981.87
<b>5054SVC · Service Contracts</b>					

2:48 PM

04/18/14

Accrual Basis

**Hanover Township**  
**Board Audit Report - FY 15**  
 April 9 - 22, 2014

Type	Date	Num	Name	Memo	Amount
<b>5054162 · Tide Transportation</b>					
Check	04/18/2014	104422	A#1 Cab Dispatch Inc	4/15/14 Transportation Invoices	678.25
Total 5054162 · Tide Transportation					678.25
<b>5054192 · Leyden Township - Detox</b>					
Check	04/18/2014	104423	Leyden Family Service	Rehab	750.00
Total 5054192 · Leyden Township - Detox					750.00
Total 5054SVC · Service Contracts					1,428.25
Total 5054 · Mental Health - Expenditures					3,947.18
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004408 · Vehicle Purchase</b>					
Check	04/18/2014	104457	Auto Truck Group	Inv# 1186524 Antenna Cables/Strobe Light Installation	879.00
Total 7004408 · Vehicle Purchase					879.00
Total 7004 · Vehicle Replcmnt - Expenditures					879.00
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084420 · Izaak Walton CDBG Project</b>					
Check	04/18/2014	104449	Allen Pepa Architects	Izaak Walton Elevator Design - Deposit	1,000.00
Total 8084420 · Izaak Walton CDBG Project					1,000.00
Total 8084 · Capital Projects - Expenditures					1,000.00
<b>TOTAL</b>					<b>62,192.94</b>



- I. Call to Order/Roll Call  
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire.  
Other Elected Officials present were Assessor Smogolski and Commissioner Ochoa.  
Others present included Administrator James Barr, Senior Services Director Barbara Kurth-Schuldt, Assistant Administrator Suzanne Powers, Chief Deputy Assessor Patty Glascott, Emergency Services Director Craig Essick, Community Relations Director Thomas Kuttenburg, Director of Facilities & Maintenance Steve Spejcher, Welfare Services Director Mary Jo Imperato, Volunteer and Pantry Coordinator Lori Orozco, YFS Director John Parquette, Community Health Director Kristen Smith, Attorney Mike Airdo, Deputy Assessor Peggy Deyne, Administrative Assistant Holly Monegato, and Management Intern CJ Mikucki.
- II. The Supervisor invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall  
Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Reports
  - A. Supervisor: The Supervisor offered no report.
  - B. Clerk: Ms Dolan Baumer noted that this is the first meeting since the Primary and reported that it was successful and thanked the staff for helping with set-up and space allocation.
  - C. Highway Commissioner: Commissioner Ochoa offered no report.
  - D. Assessor: Assessor Smogolski offered no report.
  - E. Treasurer: A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Krick, Caramelli, and Burke, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.
  - F. Trustee Liaison Committee Reports: Trustee Burke noted that the next Senior Citizens Services Committee would be held on Monday, April 14 at 9 a.m. Trustee Caramelli mentioned that the Mental Health Board is happy to welcome Kristin Vana as the new manager. He also noted that the grant awarded to Alexian Bros. has been transferred to the Township creating a more streamlined and cost-efficient process.
- V. Bill Paying  
Administrator Barr offered the bills for approval for March 5, 2014 through March 17, 2014. For bills payable to Alexian Brothers as follows:

a. Town Fund	\$724.10
b. Senior Center	<u>\$225.00</u>
Total All Funds:	<u>\$949.10</u>

A motion was made by Trustee Burke to approve the bills as presented for Alexian Brothers for March 5, 2014 through March 17, 2014; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Burke, Krick and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr offered the bills for approval for March 18, 2014 through April 8, 2014. For bills payable to Alexian Brothers as follows:

a. Town Fund	\$87.00
b. Senior Center Fund	276.00
b. Mental Health Board Fund	<u>\$1,220.00</u>
Total All Funds:	<u>\$1,583.00</u>

A motion was made by Trustee Burke to approve the bills as presented for Alexian Brothers for March 18, 2014 through April 8, 2014; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Burke, Krick and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr presented the bills from March 18, 2014 through April 8, 2014, as follows for review and approval by the Board.

a. Town Fund	\$97,389.10
b. Senior Center Fund	49,775.47
c. Welfare Services Fund	22,631.81
d. Road and Bridge Fund	11,674.09
e. Mental Health Board Fund	46,829.42
f. Retirement Fund	0.00
g. Vehicle Fund	9,643.18
h. Capital Fund	<u>5,998.06</u>
Total All Funds:	<u>\$243,941.13</u>

A motion was made by Trustee Burke to approve the bills as presented for March 18, 2014 through April 8, 2014; Trustee Krick seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

VI. Unfinished Business: Administrator Barr reported that three bids were received for electrical aggregation; unfortunately, two were competitive with ComEd, and one, while lower, could not come to agreement with contract terms and therefore, was eliminated. The decision not to proceed with electrical aggregation, but all residents would revert to ComEd for twelve months. Individuals may contract on their own, but the electrical aggregation program will go forward with bidding again in 2015.

VII. New Business

A. Special Meeting Minutes of March 17, 2014: Clerk Dolan Baumer presented the special meeting minutes of March 17, 2014 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of March 17, 2014, with a second by Trustee Burke. Roll call: Ayes: Trustees Caramelli, Krick, Benoit and Burke, and Supervisor McGuire. Motion carried and the minutes were approved.

B. Resolution approving a Contract for Services between Hanover Township and the Hanover Township Mental Health Board (C-HOPE program): A motion was made by Trustee Benoit to approve the resolution #040814 CHOPE approving a contract for services between Hanover Township and the Hanover Township Mental Health Board for the C-HOPE program, with a second by Trustee Burke. Roll call: Ayes: Trustees Kirck, Caramelli, Benoit, and Burke, and Supervisor McGuire. Motion carried.

C. Resolution approving a Professional Services Agreement for Psychiatric Services with Alexian Brothers Center for Mental Health: A motion was made by Trustee Caramelli to approve the resolution #040814 AB approving a professional services agreement for psychiatric services with Alexian Brothers Center for Mental Health – subject to Township

Attorney review, with a second by Trustee Burke. Roll call: Ayes: Trustees Kirck, Caramelli, and Burke, and Supervisor McGuire. Abstain: Trustee Benoit. Motion carried.

VIII. Executive Session: No motion was made to go into closed session.

IX. Other Business: No other business was brought forward.

X. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:07 p.m. Motion to adjourn was made by Trustee Burke and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Caramelli, Krick, and Burke, and Supervisor McGuire. Motion carried.

Respectfully submitted,

  
Katy Dolan Baumer  
Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	
	Bartlett Library	Highway Commissioner	Y&F Services	Streamwood Park District



Hanover Township  
Senior Citizens' Services Committee Application

Name Ruth Beckner Date \_\_\_\_\_  
Address 147 Taylor City Bartlett  
Email ruth147@aol.com  
Phone 630-921-8125  
630-837-8125 home

Tell us about yourself

Career Experiences:

Spec. Secretary  
Special Education Adm. Secretary - 30 yrs for  
I have subbed for U-46 for 13 yrs and I U-46  
still do.

Why do you want to serve on this committee?

To get involved with the seniors  
To have input in the programs and trips

What contributions do you feel you can make?

My experience as a secretary and  
my involvement with Hanover Twp and  
community

Special Interests:

I love to travel, play bridge and golf, gardening  
and knitting.

Volunteer experience:

Hanover Twp Mental Health Bd - 15 yrs, volunteer at  
Bartlett Library and am Membership Chair for the  
Friends of the Library, Scholarship Chair for the  
Bartlett Woman's Club and Ticket Chair for their  
Yearly Fashion Show. I am a member of U-46 Citizens  
Advocacy Comm serving on their Special Education  
and Enrollment and Facilities Comm. Volunteer for Special  
Olympics Golf and Winter Sports Tournaments.

— over

I am a member of the Bartlett Historical Society and  
Arthur Bartlett singing in their Int. Chorus.  
I mentor a student at Eastview Middle School  
once a week.

I volunteer as Duplicate Bridge Chair at Haver  
Twp.

I have volunteered for Amer Cancer Relay for  
Life for over 10 yrs now held at Haver Twp.  
I also volunteer at Sherman Hosp every Fri.



Hanover Township  
Senior Citizens' Services Committee Application

Name Douglas Buczkowski Date 12-31-13  
Address 937 Maple Ct City Bartlett  
Email \_\_\_\_\_  
Phone 630-837-9129

Tell us about yourself

Career Experiences:

Self-employed in transportation  
" renovate homes  
" SALES / real estate, et al

Why do you want to serve on this committee?

offer input to keep the club viable

What contributions do you feel you can make?

I have a great interest in music  
my talent is also in rehab, homes  
and restoring

Special Interests:

saxophone, singing, pool (billiards),  
plumbing, electrical work

Volunteer experience:

teaching, helping with home repairs

out of Twp.



Hanover Township  
Senior Citizens' Services Committee Application

Name Georgene Kodwars  
Address 28 So Oldendorf Rd  
Email N/A  
Phone 630-540-1661

Date 12/20/13  
City Streamwood

Tell us about yourself

Career Experiences:

Secretary for Schaumburg Public Works  
for 11 years.

Why do you want to serve on this committee?

To be more involved

What contributions do you feel you can make?

Ideas & suggestions

Special Interests:

Volunteering

Volunteer experience:

3 yrs. helping Wiggins on Golf Rd. 3 mornings  
a week. Helping Habitat for Humanity, one summer.  
Helping Harps for one summer on Old Sutter Rd.



Hanover Township  
Senior Citizens' Services Committee Application

Name BARBARA ESTRADA Date 1-14-14  
Address 1310 E. Kennedy Dr. City STREAMWOOD  
Email BARBARAWNDY@AOL.COM  
Phone 1-630-289-5802

Tell us about yourself

Career Experiences:

Approximately 40 years experience in mechanical & electrical assembly production, About 5 years of office work. You @ Heating & A/C company.

Why do you want to serve on this committee?

I have the time & to be more involved in my community. I have benefited from the senior center & this is an opportunity to give back.

What contributions do you feel you can make?

My time & ideas.

Special Interests:

Volunteering, Streamwood Woman's Club

Volunteer experience:

3 years at St. Alexius Hospital. Positive Action Group at the senior center. Volunteer projects through the Streamwood Woman's Club.



Hanover Township  
Senior Citizens' Services Committee Application

Name Maria Beth Marshall  
Address 310 S. Liberty St  
Email \_\_\_\_\_  
Phone 847-468-1602

Date 3-10-14  
City Elgin

OUT OF  
TOWNSHIP

Tell us about yourself

Career Experiences:

Factory, Craft Store, Data Entry, custom sev.  
IWD.

Why do you want to serve on this committee?

What contributions do you feel you can make?

I'm here to do things, & to help people

Special Interests:

Crafts, Pets, Helping people

Volunteer experience:

Data Entry, gift shop, doing IWD.



Hanover Township  
Senior Citizens' Services Committee Application

Name Barbara Mulliken Date 1/22/2014  
Address 311102 Wdsfeld Rd City Elgin 60120  
Email jmull51238@aol.com  
Phone 847-697-0988

Tell us about yourself

Career Experiences: <sup>(retired)</sup>  
Former employee of U.S. Government Accounting Office (GAO)

Why do you want to serve on this committee?  
Bring representation to Elgin and Hoffman Estates.

What contributions do you feel you can make?  
My varied interests & experiences in the sports, cultural and entertainment arenas

Special Interests:  
Involving Elginites and others in the Senior Center.

Volunteer experience:  
League of Women Voters; moderator of Candidate Forums  
AAUW  
Junior Service Board  
Elgin History Museum



HANOVER TOWNSHIP  
SENIOR CITIZENS' SERVICES COMMITTEE APPLICATION

Date: July 10, 2013

NAME: Leona Sedlack a/k/a Lee

ADDRESS: 812 Wicker Ave.

CITY: Streamwood ZIP: 60107 PHONE: 630-837-2082

<b>Career Experiences:</b>
Over 30 years in Banking, starting at age 17, for the Federal Reserve Bank in Chicago. I was a teacher in the infant/toddler room for Alexian Brothers Childcare center. I enjoy talking to people and being of service.
<b>Why do you want to serve on this committee?</b>
I have been an active member of Hanover Township since 2001 when my husband passed away. It has given me a place to enjoy my life and not be alone. I have lived in Streamwood since 1969.
The contributions I can bring to the board are that I am an active member and know many of the seniors. I have been involved in all the variety shows, and Streamwood parades. I served on the Program committee for over 2 years. I am a regular server at the Supper clubs. I make all the movie posters. I have been an escort for some of the senior trips. I am involved with the Positive Action Group. In the past I have taken art classes, computer classes and exercise classes. I attend many of the senior trips. I feel I have knowledge of what goes on at the center. I especially enjoy the trips that are offered.
<b>Life experiences:</b> I enjoy being part of a group of active seniors, it gives me purpose to wake up every day and know I have a place to come to.
<b>Special Interests:</b>
I enjoy fixing things, helping people and being active in the community. Traveling, Eating out and the Theatre.
<b>Organizations/Volunteer Organizations:</b>
I have volunteered at Streamwood's Summer Celebration, Support our Troops, Positive Action, Alexian Brothers Medical Center in the Gift Shop, TOPS, as well as many volunteer activities in the Senior Center.

January 16, 2014

Hanover Township Senior Citizens Services Committee  
County of Cook

I would like to reapply for a 3 year term on the Senior Citizens Services Committee. Attached is my previous application. I have enjoyed my term on the board and it has given me many new opportunities to serve the committee.

Please consider my re-application.

Thank You.

A handwritten signature in cursive script that reads "Leona Sedlack". The signature is written in black ink and is positioned below the typed name.

Leona (Lee) Sedlack



Hanover Township  
Senior Citizens' Services Committee Application

Name LARRY ZISMAN  
Address 1530 LAUREL CARS DR  
Email LZ14778144@AOL.COM  
Phone 630-497-1088

Date 12/8/13  
City STREAMWOOD

Tell us about yourself

Career Experiences:

RETIRED. WHEN I WORKED I WAS A MFG REP  
IN INDUSTRIAL ELECTRONICS

Why do you want to serve on this committee?

I WAS TREASURER FOR THREE YEARS  
AND I WISH TO CONTINUE FOR ANOTHER TERM

What contributions do you feel you can make?

I ALREADY HAVE THE KNOWLEDGE REQUIRED FOR TREASURER

Special Interests:

Volunteer experience:

TREASURER FOR THREE YEARS

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION  
OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN  
HANOVER TOWNSHIP AND TEXAS REGION VIII EDUCATION SERVICE CENTER FOR  
PARTICIPATION IN THE INTERLOCAL PURCHASING SYSTEM (TIPS)**

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the Intergovernmental Agreement between Hanover Township and Texas Region VIII Education Service Center (the "Agreement"), will provide for the participation of Hanover Township in the Interlocal Purchasing System Program, a purchasing cooperative, at no cost to the Township.

**SECTION TWO:** That the Intergovernmental Agreement between Hanover Township and Texas Region VIII Education Service Center for the participation in the Interlocal Purchasing System Program, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION THREE:** The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

**SECTION FOUR:** **SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE:** **REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 22, 2014

APPROVED: April 22, 2014

---

Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on April 22, 2014, and approved on April 22, 2014, as the same appears from the official records of Hanover Township.

---

Katy Dolan Baumer, Township Clerk

**INTERLOCAL AGREEMENT**  
**Region VIII Education Service Center**  
**ILLINOIS PUBLIC AGENCY**  
**(School, College, University, State, City or County Office)**

\_\_\_\_\_  
ILLINOIS  
EDUCATIONAL OR GOVERNMENT ENTITY

\_\_\_\_\_  
Control Number (TIPS will Assign)  
Schools enter County-District Number

and

Region VIII Education Service Center  
Pittsburg, Texas

225 - 950  
Region 8      County-District Number

The Texas Education Code §8.002 permits Regional Education Service Centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university financial operations.

**Government Authority:**

The Illinois Intergovernmental Cooperation Act grants authority for public agencies, such as school districts, to exercise any powers, privileges, or authority jointly with any other public agency of Illinois, or any other state, which has the same powers, privileges or authority. 5 Ill. COMP STAT. 220/2-(1). The definition of "public agency" includes any political subdivision of any other state 5 ILL. COMP. STAT. 220/2-(1). A Texas regional service center is a political subdivision of Texas. Tex. Educ. Code §8.001, et seq. Therefore, Illinois public school districts, or other local governments, have statutory authority to contract or agree with a Texas regional education service center for the joint exercise of the same powers, privileges and authority that each entity may exercise independently.

**Vision:**

TIPS will become the premier purchasing cooperative in North America through developing partnerships with quality vendors, school districts, universities, colleges, all governmental entities, and public and private industry.

**Mission:**

Our mission is to provide a proven purchasing process through quality customer service including timely response, legal support and effective recruitment by providing sufficient resources to include personnel.

**Purpose:**

The purpose of the TIPS program shall be to continue providing substantial savings and best value for participating educational entities or public agencies through cooperative purchasing.

**Effective:**

This Interlocal Agreement (hereinafter referred to as the "Agreement") is effective \_\_\_\_\_ and shall be automatically renewed annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at

anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region VIII Education Service Center, by this *Agreement*, agrees to provide competitively bid cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

**Role of the TIPS Purchasing Cooperative:**

1. Provide organizational and administrative structure of the TIPS Program.
2. Provide Administrative and Support Staff necessary for efficient operation of the TIPS Program.
3. Provide marketing of the TIPS program to expand membership, awarded contracts and commodity categories.
4. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts.
5. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures.
6. Maintain filing system for all competitive bidding procedure requirements.
7. Provide Reports as requested.
8. Maintain active membership database for awarded vendors.
9. Provide TIPS training to members and vendors upon request.

**Role of the Education or Government Entity:**

1. Commit to participate in the TIPS Program.
2. Designate a Primary and Technology Contact for the entity to be responsible for promoting TIPS within the organization.
3. Commit to purchase products and services from TIPS Vendor Awarded Contracts when in the best interest of the entity. **PURCHASE ORDER MUST ALWAYS BE MARKED TIPS and FAXED to 866-839-8472 for processing.**
4. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures.
6. Pay Awarded Vendors in a timely manner for all goods and services received.
7. Report any vendor issues that may arise to the TIPS Cooperative Coordinator.

**General Provisions:**

Both Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Camp County, Texas.

It is the responsibility of the Entity purchasing from TIPS to insure that the respective State purchasing laws are being followed.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

**Authorization:**

Region VIII Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered into an Agreement to provide competitively bid cooperative purchasing opportunities to entities as outlined above.

This Interlocal Agreement process was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the respective STATE Open Meetings Act, for Texas it was Government Code Ch. 551.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Membership Entity-**  
\_\_\_\_\_

**Region 8 Education Service Center**

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

Title: \_\_\_\_\_

Title: Executive Director Region VIII ESC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Public Entity Contact Information**

\_\_\_\_\_  
Primary Purchasing Person's Name

\_\_\_\_\_  
Primary Person's Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Secondary Coordinator's Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Secondary Coordinator's Email Address

\_\_\_\_\_  
Fax Number

**Instructions:**

Please send two signed original Interlocal Agreements and one copy of Board Resolution (if required) to

**TIPS, Attn: Kim Thompson  
C/O Region VIII Education Service Center  
4845 US Hwy 271 North  
Pittsburg, Texas 75686**

Upon execution, a signed original will be returned to the Purchasing Contact listed above.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION DONATING HANOVER TOWNSHIP SURPLUS PERSONAL PROPERTY TO  
THE BLUE ISLAND EMERGENCY MANAGEMENT AGENCY**

---

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That pursuant to Section 30-53 of the Township Code (60 ILCS 1/30-53), on April 8, 2014, the Electors of Hanover Township declared the Emergency Services 1987 C-3500 Sierra Light Truck to be surplus

**SECTION TWO:** That the pursuant to Section 80-75 of the Township Code (60 ILCS 1/80-75), on April 8, 2014, the Electors of Hanover Township authorized the Hanover Township Supervisor and Board of Trustees to donate surplus personal property to a historical society or other not-for-profit corporation.

**SECTION THREE:** That the pursuant to Section 80-75 of the Township Code (60 ILCS 1/80-75), the Hanover Township Supervisor and Board of Trustees approve the donation of the Emergency Services 1987 C-3500 Sierra Light Truck to the Blue Island Emergency Management Agency.

**SECTION FOUR:** That the Blue Island Emergency Management Agency intends to use the 1987 C-3500 Sierra Light Truck for emergency services purposes, including lighting purposes, storage and transport for search and rescue operations, traffic control, crowd control, rehabilitation units, and emergency shelters.

**SECTION FIVE:** That the Hanover Township Supervisor is hereby authorized to sign any necessary documents and to perform all acts necessary to convey the 1987 C-3500 Sierra Light Truck to the Blue Island Emergency Management Agency.

**SECTION FIVE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 22, 2014

APPROVED: April 22, 2014

---

Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

**C E R T I F I C A T I O N**

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on April 22, 2014, and approved on April 22, 2014, as the same appears from the official records of Hanover Township.

---

Katy Dolan Baumer, Township Clerk

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

---

**WHEREAS**, Hanover Township is a participant in the Illinois Municipal Retirement Fund;  
and

**WHEREAS**, elected officials with Hanover Township may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 600 hours or more per year; and

**WHEREAS**, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

**WHEREAS**, this governing body has previously determined that the following elected positions required performance of duty for at least 600 hours per year: Township Supervisor, Township Trustee, Township Assessor, Township Highway Commissioner, Township Clerk; and

**WHEREAS**, the duties and responsibilities of these positions will change and they will no longer require performance of duty for at least 600 hours per year, effective May 15, 2017.

**NOW THEREFORE BE IT RESOLVED** by the Supervisor and Board of Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the positions of Township Supervisor, Township Trustee, Township Assessor, Township Highway Commissioner, and Township Clerk will no longer qualify for IMRF participation as of May 15, 2017.

**SECTION FIVE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 22, 2014

APPROVED: April 22, 2014

---

Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on April 22, 2014, and approved on April 22, 2014, as the same appears from the official records of Hanover Township.

---

Katy Dolan Baumer, Township Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADOPTING RULES FOR ELECTRONIC ATTENDANCE AT  
HANOVER TOWNSHIP BOARD MEETINGS**

RECITALS

**WHEREAS**, on January 1, 2007, Public Act 94-1058, amended the Illinois Open Meetings Act (5 ILCS 120-1, et seq.) to provide for the attendance of members of a public body at a meeting by means other than physical presence as defined by the Act, provided that there is a quorum physically present at the meeting; and

**WHEREAS**, to permit attendance by means other than physical presence at Hanover Township Meetings, Hanover Township must adopt rules that conform to the requirements and restrictions of Section 7 of the Open Meetings Act (5 ILCS 120/7); and

**WHEREAS**, the Township Supervisor and the Board of Trustees of Hanover Township desire to permit the attendance of Township supervisors and members of the Board of Trustees at meetings other than by physical presence, and in compliance with the Open Meetings Act; and

**WHEREAS**, the Township Supervisor and the Board of Trustees of Hanover Township find that it is necessary to adopt rules for the electronic participation of Township supervisors and members of the Board of Trustees at Hanover Township meetings.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**Section One: Incorporation of Recitals.** The Recitals and Exhibits referenced therein are incorporated into the body of this Ordinance as though fully set forth herein.

**Section Two:** The Electronic Attendance Rules and Procedures for Hanover Township Board Meetings, attached hereto and incorporated herein, provide for the electronic attendance of Township supervisors and trustees at Township meetings

**Section Three:** The Electronic Attendance Rules and Procedures for Hanover Township Board Meetings, attached hereto and incorporated herein, are hereby approved and adopted.

**Section Four:** Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**Section Five: Repealer.** All Ordinances and Resolutions and parts of Ordinances and Resolutions in conflict or inconsistent with any of the provisions of this Ordinance are hereby repealed to the extent they are inconsistent with this Ordinance.

**Section Six: Effect.** This Ordinance shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 22, 2014

APPROVED: April 22, 2014

---

Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance \_\_\_\_\_, enacted on April 22, 2014, and approved on April 22, 2014, as the same appears from the official records of Hanover Township.

---

Katy Dolan Baumer, Township Clerk

## **HANOVER TOWNSHIP ELECTRONIC ATTENDANCE RULES AND PROCEDURES FOR BOARD MEETINGS**

The following rules and procedures shall apply to all regular, special, reconvened, rescheduled and emergency meetings of the Hanover Township supervisor and board of trustees.

1. A quorum of members of the Township Board must be physically present at the location of any open meeting and any lawfully closed meeting of the township supervisor and board of trustees ("Township Board Meeting"). Other members who are not physically present at the open meeting may participate in the meeting and vote on all matters by means of a video or audio conference as herein provided. The township supervisor and members of the Township Board may also participate in lawfully closed meetings of the Township Board, by means of video or audio conference, as herein provided.
2. If a quorum of the members of the Township Board is physically present at the place designated in the notice of the meeting, the township supervisor and/or a member of the Township Board may attend the meeting by other means if the township supervisor or trustee is prevented from physically attending because of: a) personal illness or disability; b) employment purposes or the business of the Township; or c) a family or other emergency. "Other means" is by video or audio conference.
3. If the township supervisor or trustee wishes to attend a meeting by other means, he or she must notify the township administrator and/or the township clerk at least twenty four (24) hours before the Township Board Meeting, unless advance notice is impractical. Notice of attendance by other means may be given for multiple Township Board Meetings, and a separate notice shall not be required for each meeting in which other means of attendance will occur. Notice specifying a time period in which the township supervisor or board member will be attending meetings by other means, rather than specific meeting dates, shall be adequate notice hereunder.
4. Audio and video conferencing provided for herein at open meetings shall: a) allow the member(s) attending the meeting by such other means to be heard by members of the public and such members of the Township Board who are physically present at the location of said meeting and by other member(s) of the Township Board attending the meeting by other means; and b) allow the member(s) attending the meeting by other means to hear the comments, statements, discussion and/or testimony of any person attending the meeting addressed to the Township Board at said meeting; and c) to allow the member(s) attending the meeting by other means to hear the comments, statements, discussions and/or votes of the township board members and township supervisor, if applicable, at said meeting.
5. Audio or video conferencing provided for herein at lawfully closed meetings of the Township Board shall allow the township supervisor and/or board member(s) participating by other means to be heard by such members of the Township Board and other persons attending the lawfully closed meeting, and to allow the township supervisor and/or board member(s) attending by other means to hear the comments and discussion of such of the other members of the Township Board and other persons attending the lawfully closed meeting.