



250 S. Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board
December 15, 2009
7:00 PM

A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Veteran's Honor Roll
 - 1. Lt. Col. Bob Hammet
 - B. Amanda Patterson, Tribune Local Athlete Award
 - C. Poplar Creek Library
- VI. Supervisor's Report
- VII. Clerk's Report
 - A. Approve Regular Meetings Minutes of December 1, 2009
 - B. Approve Executive Session Minutes of December 1, 2009
- VIII. Highway Commissioner's Report
- IX. Assessor's Report
- X. Trustee Liaisons' Committee Reports
- XI. Treasurer's Report
- XII. Bill Paying
- XIII. Unfinished Business
- XIV. New Business
 - A. Approval of Appointment of Terri Lozier to the Hanover Township Public Health & Safety Committee
 - B. Approval of Resolution adopting the Hanover Township Environmental Policy
 - C. Approval of Ordinance Creating the Office of Freedom of Information Officer and Open Meetings Act Officer
- XV. Department Reports

- XVI. Executive Session
- XVII. Other Business
- XVIII. Adjournment

Mission Statement

**Hanover Township is committed to providing an array of quality, cost effective, community-based services;
and to acting as a dynamic and responsive organization that delivers services
in a responsible and respectful manner.**

Hanover Township

Board Audit Report

From 12/2/09 to 12/15/09

Total Town Fund	27,824.58
Total Senior Center	8,085.40
Total Welfare Services	96.00
Total Road and Bridge	97,360.35
Total Mental Health Board	12,570.79
Total Retirement	-
Total Vehicle	-
Total Capital	-
Total All Funds	<u><u>145,937.12</u></u>

The above has been approved for payment this 15th day of December 2009

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

Hanover Township Environmental Policy

The Board of Trustees of Hanover Township, Cook County, Illinois (the "Township Board") recognizes its responsibility to conduct operations and provide services in a manner that is responsible to the Earth's environment and protective of its natural resources.

Hanover Township (the "Township") will endeavor to:

Meet or exceed minimum compliance requirements for all federal, state, county and local environmental regulations.

Through meeting its compliance responsibilities, ensure the least adverse environmental impact on our Township, its natural resources and even future generations of human life.

Work with other entities for the development of technically sound and financially responsible environmental laws and regulations, in accordance with Section 85-13 of the Township Code (60 ILCS 1/85-13) and as otherwise provided by law.

Integrate responsible environmental stewardship in the Township's planning and decision making.

Recognize that protection of the environment is a Township-wide priority, requiring acceptance of responsibility by management and employees at all levels within the Township.

Evaluate current technology, products and raw materials for waste minimization and review proper handling and disposal techniques for the existing wastes.

This Policy statement confirms the Township Board's intent to create and implement sound environmental management policies and to exchange those with other entities to do the same.

The Township Board reserves the right to amend this Policy from time to time. Nothing herein is intended to impose any additional legal obligations and/or duty upon the Township and/or to impose any liability upon the Township, and/or any of its officials, officers, employees and/or agents whatsoever.

RESOLUTION _____

**A RESOLUTION ADOPTING THE HANOVER TOWNSHIP
ENVIRONMENTAL POLICY**

WHEREAS, Hanover Township Board of Trustees is concerned about the health and well being of residents of Hanover Township; and

WHEREAS, the Hanover Township Board of Trustees desires that future generations of Township residents enjoy an environment with at least the same qualities, or improved qualities, of environmental assets as the present generation of Township residents; and

WHEREAS, it is the goal of the Township Board of Trustees to minimize adverse environmental impacts while maintaining necessary services and operations for Township residents;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Hanover Township Environmental Policy, a copy of which is attached hereto and expressly incorporated herein ("Township Environmental Policy") is hereby adopted.

SECTION TWO: The Township Board reserves the right to amend the Township Environmental Policy from time to time.

SECTION THREE: The Township Environmental Policy sets forth goals and objectives of the Township. However, nothing in the Township Environmental Policy shall impose any additional legal obligations upon the Township and/or subject the Township to any liability whatsoever.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 15, 2009

APPROVED: December 15, 2009

Brian P. McGuire, Township Supervisor

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on December 15, 2009, and approved on December 15, 2009, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

ORDINANCE NO. _____

AN ORDINANCE CREATING THE OFFICES OF HANOVER TOWNSHIP FREEDOM OF INFORMATION OFFICER AND OPEN MEETINGS ACT OFFICER

WHEREAS, the Freedom of Information Act (FOIA) was recently amended by Public Act 96-542 to require each public body to designate one or more officials or employees to act as the public body's Freedom of Information officer or officers on or before January 1, 2010; and

WHEREAS, Public Act 96-542 further amends the FOIA to impose certain duties on the Freedom of Information officer, including but not limited to, receiving and responding to requests submitted to the public body under (FOIA), creating and maintaining records with respect to FOIA requests, and training requirements; and

WHEREAS, Public Act 96-542 also amends the Open Meetings Act to require every public body to designate employees, officers or members of the public body to receive training on compliance with the Open Meetings Act and to submit a list of such designated employees, officers or members to the Public Access Counselor of the Illinois Attorney General's office (the "Public Access Counselor"); and

WHEREAS, Public Act 96-542 further amends the Open Meetings Act to require such designated employee, officer or member to successfully complete an electronic training curriculum developed and administered by the Public Access Counselor, and thereafter to successfully complete an annual training program;

NOW, THEREFORE, BE IT ORDAINED by the Township Board of Trustees of Hanover Township, Cook County, Illinois (the "Township Board") as follows:

SECTION ONE: There is hereby created the office of the Hanover Township Freedom of Information Officer.

SECTION TWO: The Hanover Township Clerk shall serve as the Hanover Township Freedom of Information Officer, and in the absence of the Hanover Township Clerk the Hanover Township Deputy Clerk shall act as the Hanover Township Freedom of Information Officer.

SECTION THREE: The Hanover Township Freedom of Information Officer shall perform all duties required under the Freedom of Information Act, as amended from time to time, including but not limited to, the duties set forth in Section 3.5 of the Freedom of Information Act (5 ILCS 140/3.5).

SECTION FOUR: The Hanover Township Clerk, acting in her capacity as the Freedom of Information Officer shall successfully complete an electronic training curriculum to be developed by the Public Access Counselor on or before June 30, 2010, and shall thereafter successfully complete annual training programs in accordance with Section 3.5 of the Freedom of Information Act. The Deputy Clerk, acting in her capacity as the Freedom of Information Officer alternate, shall similarly complete the electronic curriculum developed by the Public Access Counselor and thereafter successfully complete annual training programs in accordance with Section 3.5 of the Freedom of Information Act.

SECTION FIVE: The Township shall update its website to include a directory designating the Township Clerk as the Freedom of Information Officer and the Hanover Township Deputy Clerk as the alternate Freedom of Information Officer and to

cause the website to otherwise comply with Section 4 of Freedom of Information Act. (5 ILCS 140/4).

SECTION SIX: There is hereby created the office of the Hanover Township Open Meetings Act Officer.

SECTION SEVEN: The Township Administrator is hereby designated as the Open Meetings Act Officer, and the Assistant to the Township Administrator is hereby designated as the alternate Open Meetings Act Officer who shall serve as the Open Meetings Act Officer in the absence of the Township Administrator.

SECTION EIGHT: The Township Administrator acting as the Open Meetings Act Officer, and the Assistant to the Township Administrator acting as the alternate Open Meetings Act Officer shall successfully complete an electronic training curriculum developed and administered by the Public Access Officer on or before June 30, 2010, and thereafter shall successfully complete an annual training program developed by the Public Access Officer in accordance with Section 1.05 of the Open Meetings Act, as amended (5 ILCS 120/1.05) and shall perform such other duties as required under the Open Meetings Act, as amended from time to time.

SECTION NINE: The Township Clerk shall notify the Public Access Counselor that the Township Administrator and the Assistant to the Township Administrator have been designated by the Township Board to receive the above mentioned training in compliance with Section 1.05 of the Open Meetings Act, as amended.

SECTION TEN: Nothing herein shall be construed as altering the “at will” status of any Township employee.

SECTION ELEVEN: Severability. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held valid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION TWELVE: Repeal of Prior Ordinances. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION THIRTEEN: Effective Date. This Ordinance shall be in full force and effect on January 1, 2010, following its passage and approval.

ROLL CALL VOTE:

AYES:

NAYES:

ABSENT:

PASSED: December 15, 2009

APPROVED: December 15, 2009

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. _____ enacted on December 15, 2009, and approved December 15, 2009, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Office of the Clerk

Katy Dolan Baumer

250 S. Route 59, Bartlett, IL 60103-1648

Phone: (630) 837-0301 ext. 2129 Fax: (630) 483-5689

www.hanover-township.org

DEPARTMENT REPORT December 15, 2009

Office of the Clerk Mission:

The Clerk's Office is continuously striving to provide fast, courteous and efficient services to the Township residents, Board, other departments, and other citizens through the most modern and cost-effective methods available, and to maintain the Township records in a systematic, orderly, logically organized, and accessible manner.

Clerk's Update:

- ❖ Office staff are all passport agent, deputy registrar with each own registrar identification number, and notary but Bernadith and Monica are just waiting for their notary stamp.
- ❖ Bernadith Crespo was appointed as Deputy Clerk on November 3, 2009.
- ❖ Clerk Dolan Baumer, Bernadith and Monica are implementing new ideas to the Clerk's office so we can better serve our residents and a good record keeping.
- ❖ We have presented our FY11 Goals during the Strategic Planning Retreat.
- ❖ Clerk Dolan Baumer attended the TOI Conference as well as the TOCC Fall Conference
- ❖ Bernadith attended the New Leaders in Education Reception.
- ❖ Township Tax Levy and Road District Tax Levy were filed at the Cook County Tax Division office on December 4, 2009.
- ❖ Notice of the Board meeting dates, holiday closing schedule, and committee meeting dates for 2010 were sent to the following newspapers: Bartlett Press, Courier News, Daily Herald, and Examiner.
- ❖ Cook County Clerk's Office is rolling out new and much improved website next week:
www.cookcountygov.com

Community Engagement:

- ❖ Clerk Katy Dolan Baumer and Bernadith attended the 18th Annual Thanksgiving Luncheon hosted by Elgin Hispanic Network. The idea was to network and collaboration with other businesses and organizations. We had an opportunity to conversed with State Representative Nolan, State Representative Crespo, President of EHN Edgar Andino, and other community leaders and staff of Elgin Community College.
- ❖ Clerk Katy Dolan Baumer and Bernadith also had opportunity to present Voter Registration at Clare Oaks in Bartlett. It was well attended by residents and they were glad to learn more about what the Township can offer and assist them especially from Senior Services. Few were veterans and thanked Clerk Dolan Baumer for sharing the information about Veterans Honor roll. The residents at Clare Oaks would like to get more engaged with Senior Services.

Paperless "Going Green":

- ❖ As Clerk Katy Dolan Baumer is the Treasurer of the Township Clerks Association of Cook County; we have sent the 2010 Annual Dues letters and statement via email to all the Township Clerks of Cook County thus saving as ink, paper cost and postage. We also notified them that once payment is received that a receipt will also be sent via email. Township Clerks of Cook County really likes the idea of "paperless" and again Hanover Township is setting the standard.

Professional Development:

- ❖ Clerk Dolan Baumer and Bernadith attended a Grant Opportunities/Professional Development seminar hosted by Hanover Park Chamber of Commerce and presented by Susan VanWeelden, Dean of Corporate & Continuing Education for Elgin Community College. It was a great opportunity to learn about Grant Opportunities and Professional Development Classes available through Elgin Community College.
- ❖ Bernadith attended a FOIA and Open Meeting Act seminar presented by Illinois Attorney General Lisa Madigan's office. The seminar was very informative specifically with regard to the new law on FOIA effective January 2010.

Records Management:

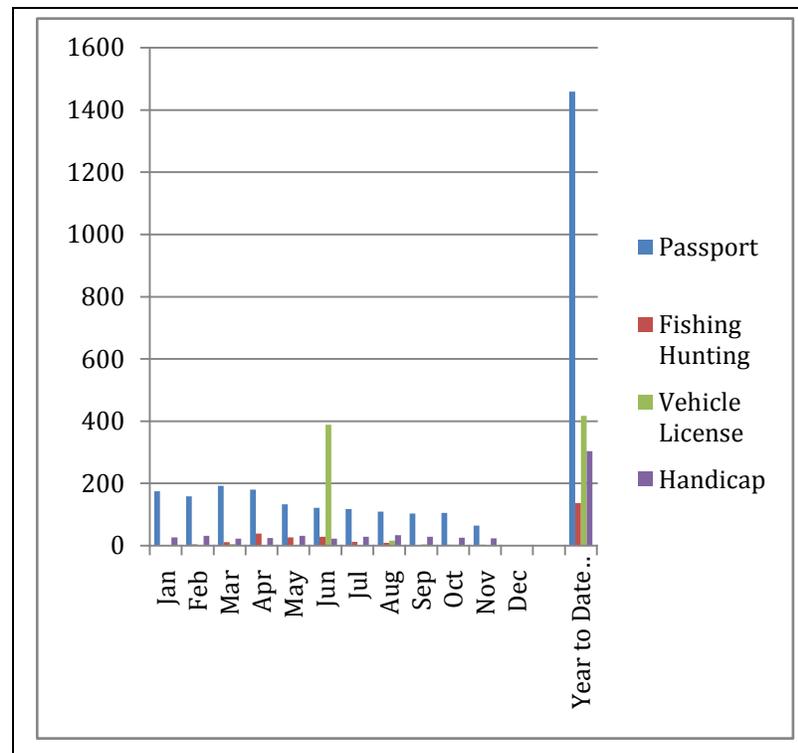
- ❖ Our office is in process of scanning and database entry for the following: Board Minutes, Ordinances, Proclamations, Resolutions, Budget, and Tax Levy. The documents are saved in the shared drive under the Clerk's folder so that it will also be available to other departments to view and a list of Ordinances and Resolutions will be uploaded in the new website as well as the Board Minutes and Budget.

Important Dates:

- ❖ January 5, 2010 = Last day to register to vote
- ❖ January 6-January 26, 2010 = Grace Period registration and voting
- ❖ January 11-January 28, 2010 = Early Voting
- ❖ January 11-February 1, 2010 = In-person absentee voting

Clerk's Office Service Status – year to date:

OFFICE OF THE CLERK - 2009 SERVICES				
2009	Passport	Fishing Hunting	Vehicle License	Handicap
Jan	175	0	0	27
Feb	158	4	0	32
Mar	192	11	5	23
Apr	180	39	0	25
May	133	27	0	32
Jun	122	29	388	23
Jul	118	12	0	29
Aug	109	9	16	34
Sep	103	0	4	29
Oct	105	3	3	26
Nov	64	3	1	24
Dec				
Year to Date Total	1459	137	417	304



TRISH SIMON RN, BSN
Department of Community Health
December 2009 BOARD REPORT

H1N1 update: Clinics continue. December 15th and December 17th at the Senior Center. This is in partnership with Kid Care Medical. IDPH contacted me with regards to sending a shipment to us as well. We will roll out clinics once we have received the vaccine and supplies.

December 10th will be our seventh children's immunization clinic. Our numbers have grown each month with November having 46 clients. I am expecting the numbers to decrease some after the flu season settles though.

We have started the interview process for the administrative assistant positions. I am pleased to say that we have had many good applicants. Pending HR paperwork and back ground clearance, we have filled the 20 hour position. A second round of interviews will occur next week for the 12 hour position and interviews will begin next week for the full time RN position as well.

Streamwood's Biggest Loser Program was a huge success...with the 26 individuals participating, 186.8 lbs were lost. The members stated they were very pleased to have the medical aspect included with this 11 week session. It provided information and data on their complete lipid panel, weight loss, body fat percentage, goals, as well as educational materials and nutritional counseling.

Our monthly wrap meetings have been well attended by all direct service departments. At the December meeting, Catholic Charities attended and gave an update on the elder abuse laws. This was well received and a good educational opportunity for all departments on what the mandated reporting laws are as well as signs to watch out for.

The monthly clinics continue to have large numbers. We are going to do a survey at each to evaluate if we are meeting the needs of these residents and better improve our services.

We have begun researching a few options for improved patient tracking and are looking into computer software programs.

The PSA clinic is finally moving forward. The letters for normal and abnormal results have been reviewed by both Alexian Brothers Medical Group and our Medical Director Dr. O'Malley. We will set up the clinics after the first of the year. Our thoughts are to announce the program as a way of starting 2010 as the year to get healthy! More info to follow on this.

Thanks for the opportunity to serve our residents, as always it is a pleasure and joy to be part of the Hanover Township team!

Trish Simon RN Director of Community Health

HANOVER TOWNSHIP EMERGENCY SERVICES

SUBMITTED BY ROBERT T. PAGE / DIRECTOR OF
EMERGENCY SERVICES

OCTOBER 2009:

Training:

Online NIMS training is continuing by EMA staff.

Bi-weekly meetings continued with training on generator use.

Two EMA member graduated from CERT on November 17th.

Meetings:

EMA personnel attended a meeting with the Northern Illinois Emergency Managers Consortium.

EMA personnel attended the monthly EMA meeting at the Township.

EMA personnel attended a meeting in Chicago to plan for the Toys for Tots Motorcycle run on December 6th.

Equipment:

All radios to date have been delivered.

PICTURES:



Facilities and Maintenance

Reporting to – Town Board--- December 15th,2009

Welfare services has been very active over the last couple of weeks, we have been working hard to keep up with all the food donations. It has also been a daily activity for the maintenance staff to deliver the toys from the Sponsor-A-Family donations into storage. We were also responsible for directing traffic for the Thanksgiving meal box give away.

Director of YFS John Parquette requested that the maintenance department install all new ceiling tiles and new carpeting throughout the YFS wing. We have begun to order ceiling tiles and the layout for the carpet as well as measuring all rooms and developing plans for installation. YFS will have to close offices for an undetermined period to complete this request.

Unfortunately, Bartlett roofing after bidding on the job, has decided not to do the work. Due to the time of year it is my recommendation that we hold off until the spring. With the hiring of a Township Mechanic soon I believe this will free up the maintenance staff from the amount of time working on vehicles. It would be my desire that we complete the tear off and installation of a new roof in-house this spring.

In our last board workshop the topic of Green was discussed; some suggestions I would make to the board would be to:

- Move all township Board meetings back to Downy Hall, other then special meetings; Opening the Senior Center and running all the entry lights for that small amount of people would save energy;
- Consider installing a timer on the senior center parking lot lights and shut them off at 11pm;
- Discontinue use of all under desk floor heaters;
- Eliminate the purchase of all Styrofoam cups;
- Limit the number of Christmas trees to one per building;
- Come up with a standard thermostat setting for all buildings.

Respectively Submitted



Steve Spejcher
Director of Facilities and Maintenance

Report from the Hanover Township Mental Health Board

December, 2009

1. Audits have been completed with 10 out of the 11 selected organizations . The formal report with recommendations will be reviewed by the Hanover Township Mental Health Board during the January Meeting.

Of note, in the audit with Maryville Academy-Casa Salama, Hanover Township Youth and Family Service was specifically commended for their inclusion of residents from Casa Salama in tutoring and Teen Café' activities. Michael Cohen's work was repeatedly acknowledged for appreciation.

2. The Hanover Township Mental Health Board formally accepted Richard Cowen as alternate legal counsel.
3. The Hanover Township Mental Health Board had its holiday appreciation dinner on 12/08/09.
4. Staff from the Hanover Township Mental Health Board are coordinating with the Streamwood Ministerial Alliance, the Coalition of Elgin Religious Leaders, the African American Christian Ministers Alliance and the DuPage Faith and Mental Illness Network to support a ½ day workshop on Faith Community Responses to the Mental Health Needs of Congregants. This workshop will be held in February or March, 2009.
5. The Hanover Township Mental Health Board is participating in the development of a state wide SAMSHA children's mental health transformation grant that is being written by the Association of Community Mental Health Authorities of IL and, if successful, has been selected to be one of 8 sites in IL to develop and coordinate school based children's mental health services using the PBIS model in U-46 schools located within Hanover Township. Staff currently services on the PBIS Leadership team for U-46.
6. The grant allocation workshop will be held January 23, 2010.

Respectfully submitted,
Danise Habun
Executive Director

**WELFARE SERVICES
BOARD REPORT
December, 2009**

The holiday season kicked off with the thanksgiving meal box giveaway on November 23rd. A sign of the current economic times was evident by the number of people who came for one of the 500 meal boxes provided by Hanover Township. By Thanksgiving Day all 500 meal boxes were given out as well as the many baskets we had received from organizations.

Hanover Township is very fortunate to have the strong support from organizations both inside and outside of the township.

GENERAL ASSISTANCE:

Emergency Applications continue to be accepted for the Sponsor-A-Family and Toy Drive programs. We continue to receive calls and emails daily from both needy families and organizations wanting to help. We will make every attempt to help every township resident in need this holiday season.

LIHEAP is underway and we are still extremely busy taking applications. Appointments are scheduled well into the end of January with residents in shut off status scheduled within 24 hours if possible.

A representative from CEDA continues to come to Astor Avenue on a weekly basis to see clients offering many services to help with rent and utility bills as well as other resources available through CEDA.

We have added clients to general assistance however several of our clients have found jobs while others were pleasantly surprised they were eligible for unemployment. One of our long time clients as part of the general assistance program was required to apply for unemployment and was pleasantly surprised he was awarded a weekly fee higher than the general assistance rate. It is exciting to see our clients getting job offers. Clients who in the past were not expected to turn in job searches are finding they are getting interviews, call backs and job offers.

We continue to serve our clients and research services available. I we were done with training but have discovered other programs available that would benefit residents. Although the season is busy we will register for training for these additional programs beginning in January.

General Assistance clients continue to be seen monthly as well as required to attend WorkNet and other skills training programs offered through the township. Clients have been attending free computer classes offered through Youth and Family Services at Astor and Andrea Freerksen has reported many of our clients are interested in improving their skills.

Disbursement Orders for General Assistance clients continue to be issued through the Visual GA program. This program seems to be extremely efficient making it easy to see disbursements and actions taken for all recipients.

Although the Community Work Program is in place all clients at this time are participating in the workfare program and submitting job searches and going to training.

One of our clients have been approved for Social Security Disability Insurance which will result in the township receiving a large repayment check.

Sponsor-A-Family applicants have been matched to donators. With approximately 400 children not sponsored, these families will be able to come to the toy drive on December 19, 2009 to choose gifts for their children.

Please join us on December 16th at 9:00AM to wrap gifts with the seniors, December 18th at 6:00PM – 8:00PM to distribute gifts to Sponsor-A-Family recipients and December 19th beginning at 9:00 AM for the Toy Drive. All events will take place at the Senior Center.

FOOD PANTRY:

Donations to the food pantry have been strong this holiday season. An area in the lower level of the Senior Center has been set-up where the food donations can be delivered and sorted by auxiliary staff. Willow Creek has offered additional shelving units donated by a business that is closing. These units will be available in January which will allow us to better sort and rotate food in the pantry.

Holiday meal boxes will be distributed at the township on Monday, December 21st beginning at 9:00AM. We will be distributing 250 meal boxes from the Northern Illinois Food Bank and 130 from the Bartlett Lions Club.

Many gift cards to different grocery stores have been received. These gift cards are logged and when issued to a resident signed out listing the client name, address and initialed by the issuing employee.

Goodwill certificates have been received for the first half of 2010. Several certificates will be forwarded to Senior Services and Youth and Family Services to given out to needy residents.

COMMUNITY OUTREACH:

The Winter Wear Drive is nearing an end. We will continue to accept coats and winter wear however will deliver to Goodwill items not distributed within a week. The coat rack worked very well and clients were able to easily look through coats and choose items they wanted.

The Kiwanis Toy Drive took place at Gymkhana's Competition at Streamwood Park District on Saturday, December 5th. Lori Orozco, Lissete Bonilla, Trustee Krick and I all attended and hundreds of toys were collected for the Toy Drive.

Brunswick Bowl in Roselle sponsored a Toy Drive for us on Sunday, December 6th. Supervisor McGuire, Steve Spejcher and I were present to accept the hundreds of gifts collected.

The support from the community has been unbelievable. We have received so many food, toys and monetary donations to help our families get through the holiday season. With the dramatic increase in the number of families using the pantry we are fortunate to have such a giving community and thank each and every person and organization who have helped us feed our residents and provide winter wear for those in need.

Finally, with the space issues we deal with daily at the township it has been very helpful Commissioner Craig Ochoa has allowed us to store the hundreds of toys we have received in the highway garage and Steve Spejcher in helping us sort the food and manager the Sponsor-A-Family packages we are receiving daily. It is our hope to continue to receive food donations year round and am working with Steve Spejcher to set up a system so food items can be sorted, rotated and disbursed in an efficient manner.

I wish you and your family a Happy Holiday Season. I am thankful to have the opportunity to serve the residents of Hanover Township.

Respectfully submitted,

Mary Jo Imperato

Welfare Services Director

Hanover Township Youth and Family Services

Board Report

12/15/09

1. The New Leaders in Education Principals Reception held on 12/2/09 was attended by 136 various elected officials, school administrators and staff, police and park district staff, and students. Food and beverage was provided by the Streamwood High School Upper Crust Catering, under the direction of Chef Bolton; the Streamwood High School Chorus group under the direction of Mr. David Hain open and closed the speeches of the night. Larkin High School Academy students played classical music during the event as well. Good conversations and a welcoming atmosphere provided for an enjoyable evening and future partnering opportunities.
2. Neighborhood Leaders United (NLU) hosted a neighborhood Holiday Pot Luck Dinner at the Astor Avenue Community Center on Thursday, December, 10th, 2009. Neighborhood residents celebrated the good of the community and participated in asset mapping.
3. Community Caroling will be taking place in the Astor Avenue Community Center neighborhood on Wednesday, December 16th, 2009, 6:00-7:00PM. We are meeting at the Community Center for cookies, hot chocolate, and good conversation. Caroling will occur in Hanover Park and Streamwood near the Community Center. Please bring your hat, gloves, family and friends...you don't need to be a good singer to participate!
4. Michael S. Kelly, Loyola University Professor and YFS consultant, will be meeting with Terri Lozier, Principal of Streamwood High School, and John Parquette on Thursday, December 17th to start formalizing a working relationship to complete a needs assessment on safety with students and staff and conduct research based on findings.
5. John Parquette, LCSW, has been participating on a Budget Task Force for School District U-46. The Task Force is charge with making recommendations to the Superintendent and the School Board for handling the school districts budget deficit. Recommendations from this group will not be completed until mid January, 2010.
6. Irene Corzo, LCPC, and Brian Fask, LCSW, presented in both English and Spanish to the Parent University group at Ontarioville Elementary School on 12/8/09. The presentation was on positive and effective parenting strategies.
7. Youth and Family Services had staff present at Streamwood High School and Canton Middle School's Parent Teacher Resource Fairs.
8. Youth and Family Service Outreach and Prevention staff located at the Astor Avenue Community Center have transitioned to their new supervisor, Michael Cohen. Development of volunteer policies and procedures is under research and development.
9. Michael Cohen has met with Principal L. Smiley at Tefft Middle School regarding opportunities for open gym and job training for teens. Initial meeting went well; future meetings will occur to see if HTYFS FY11 goal #4 can be met through these negotiations.
10. Five families presented for Family Therapy since last report. Two are Spanish-speaking and three are English-speaking families. Of the five families, three are Streamwood residents, and two are Bartlett residents.