



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board
February 18th, 2014
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veteran’s Honor Roll – SP5 Charles H. Pickens
 - B. Knights of Columbus Ladies Auxiliary
 - C. Knights of Columbus
 - D. Rydin Decal
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 3, 2014
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

yes Twp



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Charles H. Pickens

ADDRESS: 1040 Stockbridge Court

CITY/ZIP CODE: Elgin, IL 60120

PHONE #: g-847-742-2949 C-847-757-7618

DATE OF BIRTH: JANUARY 2, 1943

BRANCH OF SERVICE: US Army

HIGHEST RANK ATTAINED: Spec 5 - E-5 SP5

YEARS OF SERVICE: FROM 20 Sep 1967 TO 1 Sep 1969

MEDALS AWARDED OR OTHER CITATIONS:

* Sharp Shooter Medic - Basic - Ft. Benning - Columbus, GA.
* MFI Defense Serv. medal AIT - Ft. Sam Houston, San Antonio, TX
INJURIES: None Tour - U.S. Army Base, Bamberg, Germany

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian O. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Passports</i>	271	236	1,755	1,474
Photo fees	\$845	\$905	\$5,440	\$5,345
Fee deposits	\$5,830	\$6,155	\$42,574	\$46,068
<i>Fishing/Hunting licenses</i>	0	2	104	134
<i>Handicap Placards</i>	21	16	156	181
<i>Cook County vehicle stickers</i>	2	1	245	211
<i>Voter Registration</i>	0	0	7	375
<i>Human Resources Requests</i>	118	131	1,483	1,320
<i>New Employee Orientations</i>	2	4	14	13
<i>Technology work orders</i>	54	34	232	253
<i>Resident Contacts</i>	2,898	2,853	18,993	17,602
<i>Percent of Budget Expended</i> (83% of year)	6.6%	5.4%	63.4%	59.2%
<i>Grant application submissions</i>	3	2	9	9

Department Highlights:

- The annual Employee Appreciation Lunch was held on January 7 at Moretti's. The 2013 Award winners were recognized at the event. Winners included Rookie of the Year: Holly Monegato, Administrative Assistant in the Community Relations Office; Excellence in Service Award: Lori Orozco, Volunteer and Food Pantry Coordinator; and the Trish Simon Core Values Award: Keely Hoch, Administrative Assistant in the Office of Community Health. Anniversary awards were also presented to members of staff who celebrated 5, 10, and 20 years of service with the Township.
- The Finance Committee met on January 27 to consider the FY2015 Budget.
- The Department participated in the interview process for the Assistant Administrator position. Suzanne Powers was selected and approved by the Board on February 3.
- The Strategic Grant Workgroup met and discussed upcoming grant opportunities and deadlines. Attention is currently being focused on grants for Lacy Park developments and healthcare accessibility.
- The Environmental Sustainability Workgroup met and developed plans for researching and purchasing items to make both the workplace and Township properties more environmentally efficient and friendly. Further discussions will take place at their next quarterly meeting.
- Members of the Administrative Team are working to draft the budget document for FY2015, as well as completing an application for the Cook County Community Development Block Grant for improvements and accessibility enhancements for the Izaak Walton property.

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OFFICE OF THE ASSESSOR

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Administration</i>				
Office visits	991	1166	3707	3297
Building permits processed	251	241	3942	3776
Sales recording	124	118	1350	1058
Change of Name*	18	17	121	125
Property tax appeals	52	351	1227	771
Certificate of Errors	18	79	351	569
Property location updates	2	0	12	346
New owner mailings	121	95	875	761
Long time occupants*	0	3	7	25
<i>Exemptions</i>				
Homeowner exemptions	23	22	38	35
Senior home owner exemptions	258	244	279	364
Senior freeze exemptions*	446	536	508	751
Miscellaneous exemptions	19	54	92	139
<i>Foreclosures</i>	46	62	533	460

* Denotes notary requirement

Department Highlights:

- Extended Tuesday hours, open until 6:00 p.m. January had a total of 12 visitors after 4:30pm.
- We have a total of 1206 e-mails on our contact list. 17 e-mails were added this month.
- Foreclosures January 2014: 37%. Foreclosures January 2013: 53%.
- Board of Review was open December 16, 2013 thru January 14, 2014 for appeals.
- On January 13, 2014 we had a record number of taxpayers assisted in our office. 202 taxpayers visited our office which was comprised of both taxpayers filing appeals and seniors renewing their exemptions.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Appointments</i>				
ProTimes	18	20	233	268
TB skin test	3	2	61	88
Cholesterol	10	4	67	152
Pharmaceutical Assistance Programs	3	1	59	57
Miscellaneous labs	6	20	92	165
Other	51	58	671	491
<i>Clinic Clients</i>				
Senior Center/home visits	79	Nc	1003	Nc
Astor Avenue	25	5	150	174
Community Relations Office	4	8	57	114
Offsite clinics	9	11	103	198
Total clients (unduplicated)	47	Nc	567	Nc
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	49	34
Informational seminars & programs	5	1	107	17
Program Participants	53	Nc	1170	Nc
<i>Primary Care Provider Support</i>	24	2	136	176
<i>Phone Triage</i>	404	523	3830	6477
<i>Embracelet Program</i>	1	5	29	71

Department Highlights:

- Thursday, January 9, hosted an immunization clinic with Kidcare Medical and 6 immunizations were given.
- Tuesday, January 14, 21, and 28 the Community Health Nurse and senior services intern facilitated and taught *Matter of Balance*, a falls prevention class at the Izaak Walton Center.
- Wednesday, January 15, podiatrist Dr. Ginsberg had a busy clinic and saw 16 patients.
- Tuesday, January 21, Community Health Director attended New Advances in Psychiatric Medications for the Older Adult seminar.
- Tuesday, January 28, Community Health Director attended the Hanover Park Chamber of Commerce breakfast at the Hanover Township Senior Center.
- Director and Community Health Nurse assisted 16 residents with Affordable Care Act enrollment and education.
- Director and Community Health Nurse administered 11 flu shots to residents.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Website Visits</i>	7,261	7,644	72,352	65,730
<i>Facebook Likes</i>	11	3	651	591
<i>Media Releases</i>	7	5	52	56
<i>Veteran Contacts</i>	2	9	47	77
<i>Total Veterans served</i>	2	8	38	50
<i>Total Resident Contacts (Elgin office)</i>	111	196	1,503	1,701

Department Highlights:

- CVA staff attended Employee Appreciation event at Villa Olivia on January 7. CVA Administrative Assistant Holly Monegato received the Rookie of the Year award.
- Participated in first round interviews for Assistant Township Administrator on January 13 and 14.
- CVA staff edited and produced resident newsletter that arrived in mailboxes on February 1.
- Joined Supervisor McGuire on January 21 in an introductory meeting with new Daily Herald reporter.
- Met with Patricia Waisco of the DuPage County Vet Center to discuss room rental and services on January 21. DuPage County Vet Center will begin meeting in Downey Hall to conduct group sessions for area veterans.
- Coordinated and attended Committees' Appreciation event on January 21.
- Participated in site visit of Rich Township officials and staff at the IWC on January 22.
- Participated in second round interviews of Assistant Administrator on January 24.
- Coordinated with Relay Committee and attended Relay for Life Kickoff event on January 24.
- Met with representative from a printing company to discuss newsletter printing prices on January 27.
- Joined Supervisor McGuire and Commissioner Ochoa at the Chapel Creek HOA meeting on January 27.
- Coordinated and attended Hanover Park Chamber of Commerce breakfast on January 28 at Township Senior Center.

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DEPARTMENT OF EMERGENCY SERVICES

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Volunteers</i>				
Total volunteers	30	33	31	33
New volunteers	3	1	10	15
Volunteer hours	169	71	2986	2516
<i>Training</i>				
Total hours	185	122	1217	1245
<i>Details</i>				
Township events	0	0	23	22
Municipal Event Assistance	0	0	39	29
Emergency call outs	3	2	40	44
Safety Patrols	4	3	26	22
Miscellaneous	0	0	6	3

Department Highlights:

- New Director started January 8, 2014
- Emergency Services is coordinating with Hanover Park Police Department to co-present a CERT (Community Emergency Response Team) course. The course will begin in March.
- Emergency Services hosted an 8 hour course, Principles of Emergency Management, provided by the Illinois Emergency Management Agency.
- One member of Emergency Services completed the 16 hour Search and Rescue Manager/Planner course presented by the Illinois Search and Rescue Council. Emergency Services now have a total of 4 Search Managers.
- Emergency Services personnel conducted several Snow Patrols throughout the unincorporated areas of the Township to clear fire hydrants and assist motorists where needed.
- Emergency Call outs:
 - Traffic assistance due to inclement weather.
 - Assist resident with flooding due to frozen pipes.
 - Assist with search for a missing adult with Dementia.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Administration</i>				
Vehicle service calls	48	28	289	361
Work orders	72	60	588	656
Event set-ups/tear downs	122	104	1,458	1,530
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,825	5,049	31,322	35,987
Town Hall	10,620	9,600	89,040	93,360
Senior Center	28,681	29,550	346,491	366,549
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	583.44	775.95	1,972.61	2,078.54
Town Hall	1,907.40	1,574.20	6,194.06	3,729.93
Senior Center	2,441.43	2,543.63	18064.69	17,726.86

Department Highlights:

- The maintenance staff has been extremely busy with the constant snow fall over the last couple of weeks. Freezing and sub-zero temperatures have made keeping buildings warm at top priority.
- Receiving quotes for architects to develop the plans for the elevator at the Izaak Walton Center.
- Started the renovation of the Administration building lobby.
- Reaching out to the surrounding Park Districts to find good resources for park equipment.
- Completed the loft at the Izaak Walton Center, and now working on the installation of the security system.
- Started interviewing students from the Streamwood Behavioral Center and then will begin training and teaching students certain basic maintenance skills.

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HIGHWAY DEPARTMENT

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Winter Season</i>				
Snow (inches)				
Salt (tons)	642	284	1320	943
<i>Winter Season</i>				

Department Highlights:

- The Department used 642 tons of salt for the month, the most used on record in January.
- Roads were plowed and salted 18 out of the 31 days.
- The Department continued tree removal.
- This winter season has used the second most amount of salt on record (used 1371 tons in the winter of 2008/2009).

Hanover Township Mission Statement:

Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

OFFICE OF THE MENTAL HEALTH BOARD

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Grant Funding</i>				
New clients	270	239	3,805	3,333
Ongoing Clients	713	668	NC	NC
Closed Cases	250	150	1,832	1,381
Prevention Programming Presentations	39	16	316	187
Number in audience	779	160	8,698	7,927
<i>TIDE</i>				
Participants	7	7	7	8
Rides	62	71	867	962
<i>Resource Center</i>				
Organizations providing services	5	5	5	5
Clients served	84	77	454	613

Department Highlights:

- The Mental Health Board met on January 28 and reviewed the following items
 - An Emergency Grant Request from Ecker Center for Mental Health in the amount of \$7,500 to address associated costs with taking over Larkin Center's Community Counseling Program was approved.
 - The Board reviewed all FY15 Grant Requests and allocated \$760,000 to 30 agencies across 44 different programs.
 - The next Mental Health Board meeting is February 25, 2014.
- Began recruitment for Mental Health Board openings. The MHB currently has two openings. An article was placed in the Township newsletter to which we have received several interested candidates.
- Recruitment for Mental Health Board Manager has begun. We hope to have a candidate for approval at the Mental Health Board meeting in March to begin in early/mid April.
- Reached out to DD providers to discuss current situation with housing for those with developmental disabilities. Currently, there is a lack of permanent supportive housing options and it can take several years for clients to be transferred off the waiting list. Will continue working with AID to assess what the most effective way for the MHB to assist in this discussion.
- Researched and participated in online webinars for electronic grants administration technology. Technologies range in price and would give the ability to electronically submit application materials, process payments, and reporting. Will continue research to review feasibility for MHB to pursue options.
- Ongoing work on resource guide. Hoping to have draft for approval in February with distribution to occur in March.
- Working with AIS to address phone issues at the Community Resource Center. The current system is not operating appropriately and is fairly costly to fix, so we are assessing alternatives in order to find a long term solution.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Programming Division</i>				
Planned programs	199	179	1844	1643
Participants	1520	1655	17219	17103
Participants (unduplicated)	568	523	1577	1305
Wait listed (unduplicated)	36	65	699	656
Art & Computer classes	33	54	412	444
Art & Computer class participants	242	424	3152	3861
New volunteers	3	5	65	67
Total volunteers (unduplicated)	100	119	262	228
Volunteer hours reported	1371	1336	15307	15426
Meals Served	648	n/c	648	n/c
Meals delivered by volunteers	856	1024	8540	9886
<i>Social Services Division</i>				
Clients served (unduplicated)	236	235	1042	1052
Clients served (duplicated)	441	n/c	4162	n/c
Energy Assistance	14	13	541	516
Prescription drugs & health insurance assistance	51	75	961	1368
Social Service programs	8	8	111	94
Social Service program participants	69	69	1115	955
Lending Closet transactions	68	80	785	592
<i>Transportation Division</i>				
One way rides given	1287	1670	16681	17346
Individuals served (unduplicated)	187	233	673	655
New riders	17	14	194	161
Unmet requests for rides	37	27	381	251

Department Highlights:

- The Director attended a Legislative Breakfast sponsored by AgeOptions and the Hanover Park Chamber of Commerce Kick-Off.
- A Letter of Intent to AgeOptions to fund infrastructure for the Stars 'N Stripes Café was submitted. Total request of \$16,432.99.
- An application for \$16,540 to support the Volunteer Express Program was submitted to the RTA. Senior Services was awarded \$4800.
- A grant was submitted to the NCOA Hunger Initiative to receive funds for processing SNAP enrollments.
- Liturgical Publications staff is selling ads for the Club 59 Newsletter at this time.
- Transportation provided limited service (medical only) on five days this past month due to the below zero temperatures. Due to the variables in scheduling with the dispatch software, the window of time now given to riders is to be ready for pick-up is within a one hour time frame.
- Social Services staff and volunteers were trained in procedures for AARP Tax Aide program. Clients were able to schedule appointments starting 1/13; over 150 appointments were scheduled.
- Computer Instructor, Dan Kupkowski and Line Cook, Greg Fisher, joined the staff.
- Mapleberry Pancake House, Horseshoe Casino, Pinstripes Bowling & Bocce, Rooster's Barn & Grill, Fashion Outlets of Chicago, Cadillac Palace Phantom of the Opera. Chinese New Year's Lunch and Bake Sale, TRIAD, cooking class, memoir writing.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>General Assistance</i>				
General Assistance clients	23	22	207	213
General Assistance appointments	57	56	531	535
Emergency Assistance appointments	30	22	310	302
Emergency Assistance approved	6	5	72	47
Crisis intake clients	143	310	2525	2826
Access to Care	0	4	55	71
<i>LIHEAP Applications/PIPP Recertifications</i>				
Office	131	103	857	769
Circuit Breaker	1	0	18	2
<i>Social Services</i>				
ComEd Hardships	2	4	65	87
Weatherization	Closed	6	Waitlist	17
<i>Food Pantry</i>				
Served (Households)	785	796	9455	9273
New applications	100	127	972	1220
Food Donations	46	30	667	564
<i>Community Center Walk-Ins</i>	310	327	3662	3928

Department Highlights:

- Beginning January 1st the Food Pantry is open 6 days per week adding on Mondays from 1:00pm – 3:00pm.
- Great Elgin Family Care Center is onsite every Tuesday from 1:00pm to 6:00pm to assist residents with Marketplace Healthcare applications.
- A CEDA representative is onsite every Thursday from 8:30am-4:30pm to process emergency applications for programs including housing assistance, child care assistance, dental and vision care.
- Employment Services Job Fair is scheduled for March 10th at the Senior Center. There is a strong response from vendors wanting to participate.
- Employment Services hosted a hiring event in Downey Hall for Harbor Freight and Tool. Of the 40 applicants, 20 are strong possible candidates.
- Employment Services has placed 82 residents in positions with 94% retention rate. There were 36 appointments in January and 22 walk-in inquiries.
- Employment Services has begun keeping hours at the Senior Center on Monday from 8:30am-4:30pm. With a high demand from seniors seeking employment we are seeing the challenges they face and searching for employment opportunities that meet their needs.
- January began the new days and time for the Job Clubs. New day and hours are Wednesday morning beginning at 10am and they are held in Downey Hall.
- Supervisor Community Service Award Nomination Applications are being accepted through February 14, 2014.
- Veteran Honor Roll dinner is scheduled for March 13th and will be held at the Senior Center in Veteran Hall and the Activity Room.

Welfare Services Mission Statement:

HanoverTownship Welfare Services is committed to improving the welfare of HanoverTownship residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for January, 2014

SERVICE PROVIDED	JANUARY 2014	JANUARY 2013	FYTD 2014	FYTD 2013
<i>Outreach & Prevention</i>				
Open Gym participants	1152	1357	9468	9990
Open Gym participants (unduplicated)	437	484	975	994
Alternative to Suspension referrals	5	15	110	86
Alternative to Suspension participants	210	152	1627	1078
Alternative to Suspension participants (unduplicated)	77	58	135	102
<i>Clinical</i>				
Therapy clients	290	302	2492	3213
Therapy clients (unduplicated)	151	138	400	571
New clients (unduplicated)	18	3	111	55
Clinical hours	379	295	2688	2358
Group session participants	876	695	4939	4437
<i>Tutoring Participants</i>				
Total	70	76	1259	1055
Unduplicated	55	47	194	170

Department Highlights:

- Susan Alborell, LCSW, has been invited to submit a proposal in partnership with the Illinois Positive Behavioral Interventions and Supports leadership for the upcoming Annual Conference on Advancing School Mental Health to be held in Pittsburg, PA., on September 18-20th, 2014. The Conference is being hosted by the Center for School Mental Health, University of Maryland, School of Medicine.
- John Parquette, LCSW, has been invited by School District U-46 to participate in the interview process for the Coordinator of Pre K–12 Student Discipline and Education Options position. Dr. Kelvin Lane is retiring from this post at the end of this school year.
- Susan Alborell, LCSW, attended a Community Alliance Workgroup Meeting on January 10, 2014. Trauma informed care was the topic of discussion.
- John Parquette, LCSW, attended the Hanover Park Chamber Breakfast Meeting and Networking meeting on January 28, 2014.
- John Parquette, LCSW, met with Ela Township on January 16, 2014 to offer assistance in the development of their Social Work and Youth Department.
- Youth and Family Services attended the Rely for Life Kick Off Event on January 24, 2014.

Youth & Family Services Mission Statement:

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
 Board Audit Report
 From 2/5/14 to 2/18/14

	Subtotal	Alexian Invoices	Total
Total Town Fund	45,786.05	178.48	45,964.53
Total Senior Center	20,006.18		20,006.18
Total Welfare Services	1,198.41		1,198.41
Total Road and Bridge	18,752.52		18,752.52
Total Mental Health Board	8,892.00	2,185.00	11,077.00
Total Retirement	0.00		
Total Vehicle	0.00		
Total Capital	0.00		
Total All Funds	<u>94,635.16</u>	<u>2,363.48</u>	<u>96,998.64</u>

The above "Subtotal" column has been approved for payment this 18th day of February 2014.

The above "Total" column has been approved for payment this 18th day of February 2014.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

3:57 PM

02/14/14

Accrual Basis

Hanover Township Board Audit Report February 5 - 18, 2014

Type	Date	Num	Name	Memo	Amount
10L - Town Liabilities					
1012200 - Vehicle Stickers					
Check	02/07/2014	103300	Cook County Collector	Vehicle Stickers	25.00
Total 1012200 - Vehicle Stickers					25.00
Total 10L - Town Liabilities					25.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	02/14/2014	103395	Staples	Inv# 3220913465 Town Hall Humidifier	81.09
Total 1014410 - Equipment Purchases					81.09
1014430 - Computer Equipment & Software					
Check	02/07/2014	103319	Current Technologies Corporation	Inv# 710903 Network Labor	1,876.25
Check	02/14/2014	103401	Barracuda, Inc.	Cloud Backup Service Barracuda Network Renewal	1,998.00
Total 1014430 - Computer Equipment & Software					3,874.25
Total 101CAP - Capital Expenditures					3,955.34
101CHN - Community Health					
1014452 - Office Supplies					
Check	02/14/2014	103395	Staples	Inv# 3221711491 Dividers/Tabs	23.17
Total 1014452 - Office Supplies					23.17
1014453 - Printing					
Check	02/07/2014	103328	Interact Business Products, LLC	Inv# 91969 Copy Charges	8.81
Check	02/14/2014	103395	Staples	Inv# 3221711491 Copy Paper	39.99
Total 1014453 - Printing					48.80
1014459 - Professional Services					
Check	02/14/2014	103372	Alexian Brothers Health System	Patient# G.9319 Lab Work	38.48
Total 1014459 - Professional Services					38.48
1014466 - Communications					
Check	02/07/2014	103347	Sprint	Acct# 897162515 Monthly Charges	59.32
Total 1014466 - Communications					59.32
1014492 - Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	20.52
Total 1014492 - Dental, Vision & Life Insurance					20.52
Total 101CHN - Community Health					190.29
101CVA - Community & Veteran Affairs					
101CMA - Community Relations					
1014620 - Satellite Office Programs					
Check	02/14/2014	103373	Ace Coffee Bar	Inv# 334610 Coffee Supplies	20.05

3:57 PM

02/14/14

Accrual Basis

Hanover Township Board Audit Report February 5 - 18, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014620 · Satellite Office Programs					20.05
1014621 · Satellite Office Utilities					
Check	02/07/2014	103310	Allied Waste Services	Acct# 3-0551-0097167 Monthly Charges	40.05
Check	02/07/2014	103315	Com Ed 010	Acct# 6997418010 Monthly Charges	220.60
Check	02/07/2014	103316	City of Elgin	Acct# 413720-6423 Monthly Charges	4.62
Total 1014621 · Satellite Office Utilities					265.27
1014623 · Satellite Office Phone & Intrnt					
Check	02/07/2014	103307	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	109.93
Check	02/07/2014	103318	Comcast (IWC)	Acct# 8771 20 032 0786276 Monthly Charges	159.85
Total 1014623 · Satellite Office Phone & Intrnt					269.78
1014625 · Communications					
Check	02/07/2014	103312	Breese Journal & Publishing Company	Inv#83951 Hanover Happenings	7,884.63
Total 1014625 · Communications					7,884.63
1014692 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	17.79
Total 1014692 · Dental, Vision & Life Insurance					17.79
Total 101CMA · Community Relations					8,457.52
Total 101CVA · Community & Veteran Affairs					8,457.52
101ES - ES - Expenditures					
1014803 · Uniforms					
Check	02/07/2014	103337	Ray O'herron Co., Inc.	Inv# 1401324 Full Uniform (2)	975.39
Total 1014803 · Uniforms					975.39
1014808 · Education / Training					
Check	02/14/2014	103387	NIPSTA	Inv# 12045 Technical Rescue Training	40.00
Check	02/14/2014	103387	NIPSTA	Inv# 11942 Hazardous Material Training	55.00
Total 1014808 · Education / Training					95.00
1014813 · Vehicle Fuel & Maintenance					
Check	02/14/2014	103360	James Dexter	Vehicle 122 Licensing Fees	106.25
Check	02/14/2014	103399	Village of Hanover Park (Fuel)	Inv# 37822 December Fuel	99.59
Total 1014813 · Vehicle Fuel & Maintenance					205.84
1014814 · Communications					
Check	02/07/2014	103314	Chicago Communications	Inv# 255310 Radio Programming	133.60
Check	02/07/2014	103347	Sprint	Acct# 897162515 Monthly Charges	35.26
Total 1014814 · Communications					168.86
1014892 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02

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Type	Date	Num	Name	Memo	Amount
Total 1014892 · Dental, Vision & Life Insurance					18.02
Total 101ES · ES - Expenditures					1,463.11
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Check	02/07/2014	103320	CADR+	Inv# 10565 Consult a Doctor - February	70.00
Total 1014513 · Employee Wellness					70.00
Total 101ISE · Insurance & Employee Benefits					70.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	02/14/2014	103383	Kopon Airdo, LLC	Inv# 190-0001-16875 Legal Fees	16,892.49
Total 1014502 · Legal Services					16,892.49
Total 101LEA · Legal & Auditing					16,892.49
101MAIN · Facilities Maintenance					
1014206 · Janitorial Supplies - Senior					
Check	02/07/2014	103311	Bade Paper Products, Inc	Inv# 192266-02 Hand Soap	56.00
Total 1014206 · Janitorial Supplies - Senior					56.00
1014208 · Housekeeping Contract					
Check	02/07/2014	103329	JaniKing	Inv# 02140293 February Billing	325.00
Check	02/14/2014	103391	Perfect Cleaning Service, Inc.	Inv# 37793 Janitorial Service	2,880.00
Total 1014208 · Housekeeping Contract					3,205.00
1014210 · Building Maintenance - Town					
Check	02/14/2014	103371	Rundquist, Michael A	Phone	18.18
Total 1014210 · Building Maintenance - Town					18.18
1014214 · Equipment Maintenance - Senior					
Check	02/07/2014	103322	Grainger	Inv# 9353775134 Ethernet Switch	53.74
Total 1014214 · Equipment Maintenance - Senior					53.74
1014215 · Equipment Maintenance - Astor					
Check	02/07/2014	103317	Climatetemp Service Group, LLC	Inv# S01129 Furnace Repair	2,456.14
Total 1014215 · Equipment Maintenance - Astor					2,456.14
1014219 · Vehicle Fuel - Town					
Check	02/14/2014	103399	Village of Hanover Park (Fuel)	Inv# 37822 December Fuel	735.92
Total 1014219 · Vehicle Fuel - Town					735.92
1014221 · Cell Phone/Communications					
Check	02/07/2014	103347	Sprint	Acct# 897162515 Monthly Charges	96.21
Total 1014221 · Cell Phone/Communications					96.21

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Type	Date	Num	Name	Memo	Amount
1014228 · Building Maintenance - Elgin					
Check	02/07/2014	103338	Orkin Pest Control (IWL)	Inv# 90542844 Pest Control	55.00
Total 1014228 · Building Maintenance - Elgin					55.00
1014292 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	38.31
Total 1014292 · Dental, Vision & Life Insurance					38.31
Total 101MAIN · Facilities Maintenance					6,714.50
101PAN · Pantry					
1014161 · Utilities					
Check	02/14/2014	103388	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	281.70
Check	02/14/2014	103389	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	176.59
Total 1014161 · Utilities					458.29
1014192 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014192 · Dental, Vision & Life Insurance					18.02
Total 101PAN · Pantry					476.31
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	02/07/2014	103349	Village of Bartlett	Acct# 51470 Water/Sewer	90.87
Total 1014403 · Utilities - Town					90.87
Total 101THE · Town Hall Expense					90.87
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	02/07/2014	103309	Ace Coffee Bar	Inv# 333332 Coffee Supplies	104.85
Total 1014404 · Office Supplies					104.85
1014408 · Salaries					
Check	02/07/2014	103327	Job Giraffe	Inv# 00204302 Part Time Office Temp Help	244.80
Check	02/14/2014	103382	Job Giraffe	Inv# 00204526 Part Time Office Temp Help	142.80
Total 1014408 · Salaries					387.60
1014414 · Memberships, Subs & Publication					
Check	02/07/2014	103321	Government Finance Officers Association	Notice# 188231 Member Renewals (3)	640.00
Check	02/07/2014	103348	TOI Trustees Division	TOI Trustees Division Dues	30.00
Total 1014414 · Memberships, Subs & Publication					670.00
1014530 · Financial Administration					
Check	02/07/2014	103324	Governmental Accounting, Inc	Inv# 5618 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60

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Type	Date	Num	Name	Memo	Amount
1014531 · Community Affairs					
Check	02/07/2014	103326	Hanover Park Chamber of Commerce	Inv# 20 Annual Dues	162.50
Total 1014531 · Community Affairs					162.50
1014592 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	46.53
Total 1014592 · Dental, Vision & Life Insurance					46.53
Total 101TOE · Town Office Expense					6,400.08
104ASR · Assessor's Division					
1044411 · Equipment Purchases					
Check	02/07/2014	103340	Pete Feyerherd	Inv# 1582 Assessor Information Manager Annual Software Maintenance	550.00
Total 1044411 · Equipment Purchases					550.00
1044492 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	28.74
Total 1044492 · Dental, Vision & Life Insurance					28.74
Total 104ASR · Assessor's Division					578.74
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094618 · Psychiatric Backup					
Check	02/14/2014	103374	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	140.00
Total 1094618 · Psychiatric Backup					140.00
1094619 · Office Supplies					
Check	02/07/2014	103345	Sam's Club (YFS 0748 1)	Coffees Supplies/Kleenex	32.17
Check	02/14/2014	103368	Parquette, John J	Weekly Planner	10.74
Total 1094619 · Office Supplies					42.91
1094623 · Travel					
Check	02/14/2014	103364	Low, Karen	Mileage Reimbursement	33.90
Check	02/14/2014	103365	Robl, Jared R	Mileage Reimbursement	13.00
Check	02/14/2014	103366	Aister, Deanna J	Mileage Reimbursement	33.90
Check	02/14/2014	103367	Evans {1}, Tor	Mileage Reimbursement December-January	30.52
Check	02/14/2014	103368	Parquette, John J	Mileage Reimbursement	41.20
Total 1094623 · Travel					152.52
1094628 · Tutoring					
Check	02/07/2014	103345	Sam's Club (YFS 0748 1)	Tutoring Party Supplies	65.40
Total 1094628 · Tutoring					65.40
1094692 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	72.51
Total 1094692 · Dental, Vision & Life Insurance					72.51

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Type	Date	Num	Name	Memo	Amount
Total 109ADM · Administration & Clinical					473.34
109OUT · Outreach & Prevention					
1094650 · Program Supplies					
Check	02/14/2014	103393	Sam's Club (Town 0487 6)	ASP Snacks	13.94
Total 1094650 · Program Supplies					13.94
1094651 · Cellphones					
Check	02/07/2014	103347	Sprint	Acct# 897162515 Monthly Charges	131.53
Total 1094651 · Cellphones					131.53
1094792 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 1094792 · Dental, Vision & Life Insurance					31.47
Total 109OUT · Outreach & Prevention					176.94
Total 109YFS · Youth & Family Services					650.28
Total 1014 · Town Fund - Expenditures					45,939.53
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104522 · Contingency					
Check	02/07/2014	103323	Get Fresh Produce, Inc	Inv# 01529665 Nutrition Program Supplies	49.20
Check	02/07/2014	103323	Get Fresh Produce, Inc	Inv# 01529118 Nutrition Program Supplies	299.00
Check	02/07/2014	103323	Get Fresh Produce, Inc	Inv# 01525985 Nutrition Program Supplies	340.60
Check	02/07/2014	103325	Gordon Food Service	Inv# 155154484 Nutrition Program Supplies	494.19
Check	02/07/2014	103325	Gordon Food Service	Credit 5043026	-16.34
Check	02/07/2014	103332	Mickey's Linen	Inv# 40429 Linens	75.29
Check	02/07/2014	103332	Mickey's Linen	Inv# S16944 Linens	14.45
Check	02/14/2014	103379	Gordon Food Service	Inv# 155254301 Nutrition Program Supplies	909.72
Check	02/14/2014	103380	Get Fresh Produce, Inc	Inv# 01534209 Nutrition Program Supplies	187.94
Check	02/14/2014	103380	Get Fresh Produce, Inc	Inv# 01532068 Nutrition Program Supplies	32.00
Check	02/14/2014	103380	Get Fresh Produce, Inc	Inv# 01531787 Nutrition Program Supplies	350.45
Check	02/14/2014	103380	Get Fresh Produce, Inc	Inv# 01531015 Nutrition Program Supplies	68.00
Check	02/14/2014	103384	Mickey's Linen	Inv# 41009 Linens	88.95
Total 1104522 · Contingency					2,893.45
1104523 · Recruitment					
Check	02/14/2014	103398	Verify (XHTSSE)	Inv# 850888 Background Check	44.00
Total 1104523 · Recruitment					44.00
1104524 · Utilities					
Check	02/07/2014	103349	Village of Bartlett	Acct# 63818 Water/Sewer	-19.08
Check	02/07/2014	103349	Village of Bartlett	Acct# 62447 Water/Sewer	126.52
Total 1104524 · Utilities					107.44

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Type	Date	Num	Name	Memo	Amount
1104525 · Telephone & High Speed Internet					
Check	02/07/2014	103347	Sprint	Acct# 897162515 Monthly Charges	381.17
Total 1104525 · Telephone & High Speed Internet					381.17
1104527 · Equipment					
Check	02/14/2014	103395	Staples	Inv# 3221711490 Electric Stapler	54.99
Check	02/14/2014	103400	Wells Fargo Financial Leasing 001	Acct# 603-0090075-001 Copier Machine Rental	351.00
Total 1104527 · Equipment					405.99
1104528 · Office Supplies					
Check	02/07/2014	103308	A1 Trophies & Awards, Inc	Inv# 15011 Name Badge (2)	15.90
Check	02/14/2014	103395	Staples	Inv# 3221711490 Copy Paper/Pens	210.91
Total 1104528 · Office Supplies					226.81
1104533 · Printing					
Check	02/07/2014	103328	Interact Business Products, LLC	Inv# 91969 Copy Charges	204.32
Check	02/07/2014	103330	Kwik Print	Inv# 51715 Letterhead/Envelopes	317.90
Total 1104533 · Printing					522.22
1104535 · Travel					
Check	02/07/2014	103302	Kristi Rodriguez	Mileage Reimbursement	41.13
Check	02/07/2014	103303	Kurth-Schuldt, Barbara J	Mileage Reimbursement April-Jan	152.87
Total 1104535 · Travel					194.00
1104537 · Consultants					
Check	02/14/2014	103378	Continuing Education Inst. of Illinois	Inv# 80887 Collaborative Research Review	460.00
Total 1104537 · Consultants					460.00
1104542 · Senior Satellite Service					
Check	02/14/2014	103373	Ace Coffee Bar	Inv# 334610 Coffee Supplies	20.05
Total 1104542 · Senior Satellite Service					20.05
1104591 · Health Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	85.07
Total 1104591 · Health Insurance					85.07
Total 1104ADM · Administration					5,340.20
1104SOC · Social Services					
1104515 · Programming					
Check	02/07/2014	103341	Southern Wine and Spirit of Illinois	Inv# 9742154 Program Beverages	282.10
Check	02/07/2014	103344	Streamwood Park District	December Strength Training Classes (19)	475.00
Check	02/07/2014	103344	Streamwood Park District	January Strength Training Classes (24)	600.00
Check	02/14/2014	103361	Urban Gateways	Evolution of African-American Music Performance	490.00
Check	02/14/2014	103369	Steve Justman	Music Performance Fee	150.00
Check	02/14/2014	103370	The 45's	Mardi Gras Party Performance	200.00
Check	02/14/2014	103392	Studio Energia	Exercise Class Fee	150.00
Check	02/14/2014	103393	Sam's Club (Town 0487 6)	Coffee/Tea/Supplies/Kitchen Materials	560.06

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Type	Date	Num	Name	Memo	Amount
Check	02/14/2014	103396	Tango Argentina Club	French Language Class Instructor	250.00
Check	02/14/2014	103396	Tango Argentina Club	Spanish Language Class Instructor	300.00
Check	02/14/2014	103397	Tranquility Yoga Studio	Yoga Class Instruction	1,540.00
Total 1104515 · Programming					4,997.16
1104516 · Social Services					
Check	02/14/2014	103395	Staples	Inv# 3221711490 Folders/Fasteners	104.77
Total 1104516 · Social Services					104.77
1104520 · Volunteer Services					
Check	02/07/2014	103299	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	23.17
Check	02/07/2014	103305	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	54.24
Total 1104520 · Volunteer Services					77.41
1104526 · Club 59					
Check	02/07/2014	103298	Easy Permit Postage	Acct# 8000-9090-0585-2392 Club 59 Postage	2,192.68
Check	02/07/2014	103339	Plum Grove Printers	Inv# 276458 Club 59 Newsletter (3,800)	2,235.91
Total 1104526 · Club 59					4,428.59
1104532 · Visual Arts					
Check	02/07/2014	103335	Midwest Ceramic Art Supply	Ceramic Supplies	116.40
Check	02/14/2014	103362	Bonnie Willemssen	Craft Supplies	228.44
Check	02/14/2014	103376	Blick Art Materials	Inv# 2671669 Art Materials	62.65
Check	02/14/2014	103376	Blick Art Materials	Tax Exempt	-4.92
Check	02/14/2014	103376	Blick Art Materials	Inv# 2669724 Art Materials	135.85
Check	02/14/2014	103376	Blick Art Materials	Tax Exempt	-10.64
Check	02/14/2014	103376	Blick Art Materials	Inv# 2627840 Art Materials	17.90
Check	02/14/2014	103376	Blick Art Materials	Tax Exempt	-1.40
Check	02/14/2014	103376	Blick Art Materials	Credit 2626137	-16.50
Check	02/14/2014	103376	Blick Art Materials	Credit 2640368	-16.50
Check	02/14/2014	103376	Blick Art Materials	Credit 2318468	-19.92
Check	02/14/2014	103381	Hobby Lobby	Program Supplies	53.46
Total 1104532 · Visual Arts					544.82
Total 1104SOC · Social Services					10,152.75
1104TRN · Transportation					
1104512 · Volunteer Express					
Check	02/07/2014	103304	Sue Mattioli	Volunteer Express Mileage Reimbursement	11.76
Check	02/07/2014	103306	JoAnita Duczak	Volunteer Express Mileage Reimbursement	114.24
Total 1104512 · Volunteer Express					126.00
1104518 · Vehicle Maintenance					
Check	02/07/2014	103334	Mitchell 1	Acct# 979637 Online Technical Support	71.11
Check	02/14/2014	103390	O'Reilly Auto Parts	Brake Pads/Oil Seal	78.51
Check	02/14/2014	103390	O'Reilly Auto Parts	Capsule	9.59
Total 1104518 · Vehicle Maintenance					159.21

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Type	Date	Num	Name	Memo	Amount
1104552 · Fuel					
Check	02/14/2014	103399	Village of Hanover Park (Fuel)	Inv# 37822 December Fuel	4,169.88
Total 1104552 · Fuel					4,169.88
1104692 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	58.14
Total 1104692 · Dental, Vision & Life Insurance					58.14
Total 1104TRN · Transportation					4,513.23
Total 1104 · Senior Center - Expenditures					20,006.18
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	02/14/2014	103395	Staples	Inv# 3220400776 Copy Paper	105.71
Check	02/14/2014	103395	Staples	Inv# 3220400777 Dry Erase Board	13.93
Total 2024202 · Office Supplies					119.64
2024204 · Equipment					
Check	02/07/2014	103346	Sam's Club (WS 6382 9)	Credit Memo	-5.88
Check	02/07/2014	103347	Sprint	Acct# 897162515 Monthly Charges	60.95
Total 2024204 · Equipment					55.07
2024205 · Travel & Training					
Check	02/14/2014	103363	General Assistance Training Institute	GATI Training Seminar	375.00
Total 2024205 · Travel & Training					375.00
2024510 · Miscellaneous					
Check	02/07/2014	103346	Sam's Club (WS 6382 9)	Account Charges	8.12
Total 2024510 · Miscellaneous					8.12
2024592 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	27.36
Total 2024592 · Dental, Vision & Life Insurance					27.36
Total 2024ADM · Administration					585.19
2024EMP · Employment Services					
2024216 · Office Supplies					
Check	02/07/2014	103346	Sam's Club (WS 6382 9)	Coffee/Kitchen Supplies	70.83
Total 2024216 · Office Supplies					70.83
2024292 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	13.68
Total 2024292 · Dental, Vision & Life Insurance					13.68

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Type	Date	Num	Name	Memo	Amount
Total 2024EMP · Employment Services					84.51
2024HOM · Home Relief					
2024103 · Utilities					
Check	02/07/2014	2712	Village of Bartlett	Utilities Assistance	28.71
Total 2024103 · Utilities					28.71
2024119 · Emergency Assistance					
Check	02/07/2014	2713	Niral/Neha Patel	Eviction Notice	500.00
Total 2024119 · Emergency Assistance					500.00
Total 2024HOM · Home Relief					528.71
Total 2024 · Welfare Services - Expenditures					1,198.41
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	02/07/2014	103343	Sprint (HWY)	Acct# 162978503 Monthly Charges	280.31
Total 3034704 · Telephone					280.31
3034705 · Dues, Subs & Publications					
Check	02/07/2014	103326	Hanover Park Chamber of Commerce	Inv# 20 Annual Dues	162.50
Total 3034705 · Dues, Subs & Publications					162.50
3034714 · Office Supplies					
Check	02/07/2014	103313	Cartridge World	Inv# 4341 Toners (3)	80.93
Check	02/07/2014	103319	Current Technologies Corporation	Foreman Mobile Account Setup & Install	285.00
Total 3034714 · Office Supplies					365.93
3034792 · Dental, Vision & Life Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	30.78
Total 3034792 · Dental, Vision & Life Insurance					30.78
Total 3034ADM · Administration					839.52
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	02/07/2014	103333	Menard's	Inv# 35753 Hex Bolt	2.89
Check	02/07/2014	103334	Mitchell 1	Acct# 979637 Online Technical Support	71.10
Check	02/14/2014	103377	Current Technologies Corporation	Inv# 4272 Mobile & VPN Licensing/Firewall	300.00
Check	02/14/2014	103386	Menard's	Inv# 46151 Dishwasher Connector	14.98
Total 3034602 · Operating Supplies & Materials					388.97
3034603 · Gasoline					
Check	02/14/2014	103399	Village of Hanover Park (Fuel)	Inv# 37822 December Fuel	636.66
Total 3034603 · Gasoline					636.66

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Type	Date	Num	Name	Memo	Amount
3034616 · Salt					
Check	02/07/2014	103336	Morton Salt	Inv# 5400368326 Road Salt	5,730.91
Check	02/14/2014	103385	Morton Salt	Inv# 5400375804 Road Salt	5,608.79
Total 3034616 · Salt					11,339.70
Total 3034ROD · Road Maintenance					12,365.33
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	02/07/2014	103331	Keller Heartt Co., Inc.	Inv# 198911 Oil	400.95
Check	02/07/2014	103342	Service Spring Co., Inc.	Inv# 128110 Springs/Bolts/Pins/Fittings	842.43
Check	02/07/2014	103342	Service Spring Co., Inc.	Inv# 127918 Springs/Bolts	542.54
Check	02/07/2014	103342	Service Spring Co., Inc.	Inv# 128203 Springs/Bolts/Pins/Fittings	1,706.43
Check	02/14/2014	103375	Acme Truck Brake & Supply Co.	Inv# 1240310286 Brake Supplies/Materials	970.50
Check	02/14/2014	103390	O'Reilly Auto Parts	Bits/Materials	25.22
Check	02/14/2014	103390	O'Reilly Auto Parts	Receptacle	53.66
Check	02/14/2014	103394	Service Spring Co., Inc.	Inv# 128240 Springs/Bolts/Pins/Fittings	1,005.94
Total 3034609 · Maintenance Vehicles & Equip					5,547.67
Total 303EQM · Equipment					5,547.67
Total 3034 · Road & Bridge - Expenditures					18,752.52
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054010 · Employee Insurance					
Check	02/07/2014	103350	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Total 5054010 · Employee Insurance					6.84
Total 5054ADM · Administration					6.84
5054COM · Community Resource Center					
5054210 · Utilities					
Check	02/14/2014	103356	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	13.08
Total 5054210 · Utilities					13.08
5054213 · Janitorial					
Check	02/14/2014	103359	JaniKing	Inv# 0214097 February Billing	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	02/14/2014	103353	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	43.06
Check	02/14/2014	103357	Tyco Integrated Security LLC	Inv# 20878061 Quarterly Monitoring	273.00
Check	02/14/2014	103358	Bade Paper Products, Inc	Inv# 192268-01 AJAX Neutral Cleaner	60.00
Total 5054250 · Building Maintenance					376.06
5054286 · Agency Support Services					
Check	02/14/2014	103352	PAETEC	Acct# 9097797 Monthly Charges	

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**Hanover Township
Board Audit Report
February 5 - 18, 2014**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	02/14/2014	103352	PAETEC	Acct# 1173538 Monthly Charges	72.81
Total 5054286 · Agency Support Services					72.81
Total 5054COM · Community Resource Center					875.95
5054SVC · Service Contracts					
5054138 · Contract Support Services					
Check	02/14/2014	103351	Ecker Center for Mental Health	Emergency Grant- Larkin Center Services Transition	7,500.00
Check	02/14/2014	103354	Family Svc Assoc of Greater Elgin	Balance of Emergency Grant	509.21
Total 5054138 · Contract Support Services					8,009.21
5054165 · Alexian Bros - Outpatient Psych					
Check	02/14/2014	103355	Alexian Mental Health Center	Outpatient Psychiatric Services	2,185.00
Total 5054165 · Alexian Bros - Outpatient Psych					2,185.00
Total 5054SVC · Service Contracts					10,194.21
Total 5054 · Mental Health - Expenditures					11,077.00
TOTAL					96,998.64

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit and Caramelli, and Supervisor McGuire.

Elected officials present: Road Commissioner P. Craig Ochoa.

Others present included Administrator James Barr, Director of Welfare Services Mary Jo Imperato, Director of Community Relations Tom Kuttensburg, Attorney Kurt Asprooth, Management Intern CJ Mikucki, Mr. Gerald Rotundo, and representatives from the Tri-Village RCrs, Boy Scout Troup #10, and the Northwest Radio Control Club, and other residents.
- II. Presentation of the Colors by Boy Scout Troop #10, who led the assembly in the Pledge of Allegiance.
- III. Town Hall
Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations
 - A. Mr. McGuire asked that the Board join him in recognizing Specialist E-5 Gerald R. Rotundo was inducted this evening into the Hanover Township Veterans Honor Roll recognizing his service in the U. S. Army.
 - B. Mr. McGuire asked the Board to join him in recognizing the Tri-Village Rcrs for their support of the Township Food Pantry.
 - C. The Board recognized the Northwest Radio Control Club for their gracious contributions to the Hanover Township Food Pantry.
 - D. The Board recognized Jewel-Osco store #3268 for their contributions to the Hanover Township Holiday Drive.
 - E. Jewel-Osco store #3348 was recognized for their contribution to the Hanover Township Holiday Drive.
- V. Reports
 - A. Supervisor: Mr. McGuire thanked the Boy Scouts for posting the colors and thanked the residents for joining the Board at the Izaak Walton facility for the Board meeting this evening.
 - B. Clerk: Ms Dolan Baumer offered no report.
 - C. Highway Commissioner: Mr. Ochoa assured the Board that the unincorporated roads are being well tended during this snowy season.
 - D. Assessor: Not present.
 - E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.
 - F. Trustee Committee Liaison Reports: Trustee Benoit reported that the Finance Committee met and has a recommendation for the tentative FY15 budget, to be presented later in this meeting.

VI. Bill Paying

Administrator Barr offered the bills for approval for January 22, 2014 through February 4, 2014 in two sets. For bills payable to Alexian Brothers as follows:

a. Town Fund	\$140.60
b. Mental Health Board	<u>8,500.00</u>
Total All Funds:	<u>\$8,640.60</u>

Due to not having a sufficient quorum for the approval of Alexian Brothers bills, they will be held until the next regularly scheduled Board meeting for approval.

Administrator Barr presented the bills from January 22, 2014 through February 4, 2014, as follows for review and approval by the Board.

a. Town Fund	\$20,689.78
b. Senior Center Fund	16,497.54
c. Welfare Services Fund	14,033.61
d. Road and Bridge Fund	25,323.16
e. Mental Health Fund	41,456.57
f. Retirement Fund	0.00
g. Vehicle Fund	6,617.00
h. Capital Fund	<u>3,811.99</u>
Total All Funds:	<u>\$128,431.65</u>

A motion was made by Trustee Caramelli to approve the bills as presented for January 22, 2014 through February 4, 2014; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

VII. Unfinished Business: None was discussed.

VIII. New Business

- A. Regular Meeting Minutes of January 21, 2014: Clerk Dolan Baumer presented the regular meeting minutes of January 21, 2014 for review and approval. A motion was made by Trustee Caramelli to approve the minutes of the regular meeting of January 21, 2014, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Motion carried and the minutes were approved.
- B. Fiscal Year 2014-2015 Hanover Township Tentative Budget Ordinance: A motion was made by Trustee Caramelli to approve the FY15 Hanover Township Tentative Budget ordinance #020314TB; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Motion carried.
- C. Fiscal Year 2014-2015 Hanover Township Road District Tentative Budget Ordinance: A motion was made by Trustee Benoit to approve the FY15 Hanover Township Road District Tentative Budget ordinance #020314RTB; Trustee Caramelli seconded the motion. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Motion carried.
- D. Appointment of Assistant Township Administrator: Trustee Caramelli made a motion to appoint Ms Suzanne Powers as Assistant Township Administrator. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Motion carried. Congratulations to Assistant Administrator Powers.
- E. Resolution Authorizing Cook County Forest Preserve Intergovernmental Agreement for the Installation of the Lion Bridge Heritage Marker: Attorney Asprooth noted that there are still some challenges in formalizing this agreement and that it is not quite ready for

Board approval. Supervisor McGuire asked the Board's indulgence to pull the item from the Agenda. The Trustees concurred.

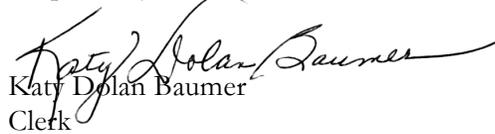
- F. Consideration of Discontinuing IMRF Participation for Elected Officials in the next Term of Office: Mr. McGuire asked the Board's indulgence to pull this item from the Agenda due to the fact that two of the Trustees are absent. The Trustees agreed and Supervisor McGuire asked the Administrator to put the item on the Agenda for the next regularly scheduled meeting.

IX. Executive Session: No motion was made to go into closed session.

X. Other Business: No other business was discussed.

XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:21 p.m. Motion to adjourn was made by Trustee Benoit and it was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit and Caramelli, and Supervisor McGuire. Motion carried.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District